



SOUTH ST. PAUL CITY COUNCIL

MINUTES OF JANUARY 21, 2025

1. CALL TO ORDER

Mayor Jimmy Francis called the regular meeting of the City Council to order at 7:00 PM on Tuesday, January 21, 2025.

2. ROLL CALL

Present: Tom Seaberg, Todd Podgorski, Matt Thompson, Joe Kaliszewski, Jimmy Francis, Pam Bakken, Lori Hansen

Absent: None

Staff Present:

Ryan Garcia, City Administrator

Deanna Werner, City Clerk

Kori Land, City Attorney

Kelsey Gelhar, Asst. City Engineer

Monica Miller, Asst. City Planner

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PRESENTATIONS: NONE

6. CITIZEN'S COMMENTS:

Comments are limited to 3 minutes in length.

7. AGENDA

8. CONSENT AGENDA:

All items listed on the Consent Agenda are items, which are considered routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizens requests, in which case the item will be removed from the consent agenda and considered at the end of the Consent Agenda.

Resolved, the City Council of South St. Paul does hereby approve the following:

A. City Council Meeting Minutes of January 6, 2025

B. Accounts Payable

C. Purchase of Three (3) Police Vehicles

- D. Contract with Safe Step, LLC for Sidewalk Repairs
- E. Approval of Grant Agreement for the 2025 Private Property Inflow and Infiltration Grant Program
- F. Accept the 2024 3rd Quarter Financial Report
- G. Approve Bid from WWGoetsch Associates Inc for the Replacement of the Lift Pump Impellor/Volute and Wear Plate. Also Upgrade with 15HP Hydromatic 4HC Pump Motor at North End Lift Station.
- H. Approve Application for 2025 Dakota County Community Development Block Grant Funding
- I. Designation of the Official City Newspaper
- J. Submission of 2025 Pay Equity Report
- K. Approve Ammendment of Lease for 265 Echo Lane at the South St. Paul Airport
- L. Approve Right of First Refusal at the Fleming Field Airport
- M. Work Session Minutes of January 13, 2025
- N. Approve Lease at the South St. Paul Airport

Moved by: Pam Bakken / Lori Hansen

Moved: To approve Consent Agenda as presented.

Vote: 6 ayes / 0 nays, motion Passed

9. PUBLIC HEARINGS:

- A. Public Improvement Hearing - 4th Street S Rehabilitation Project

Moved by: Tom Seaberg / Matt Thompson

Moved: To Approve Resolution 2025-008., ordering improvement & Preparation of Final Plans for 4th ST S Rehabilitation Project.

Vote: 6 ayes / 0 nays, motion Passed

10. GENERAL BUSINESS:

- A. Second Reading: Ordinance Amending City Code Chapter 38 Regarding Administrative Citation Appeals

Moved by: Lori Hansen / Pam Bakken

Moved: To approve Ordinance 1430, Amending City Code Chapter 38 regarding Administrative Citation Appeals. and authorize Summary Publication of the ordinance.

Vote: 6 ayes / 0 nays, motion Passed

Moved by: Matt Thompson / Lori Hansen

Moved: To approve Resolution 2024-014, amending the fee structure as it relates to administrative citation appeals process.

Vote: 6 ayes / 0 nays, motion Passed

B. First Reading - Ordinance to Make Minor Adjustments to the Zoning Code

Council Member Bakken introduced for the first reading an Ordinance to Make Minor Adjustments to the Zoning Code.

11. MAYOR AND COUNCIL COMMUNICATIONS:

12. CLOSED SESSION

Motion to move into a closed session pursuant to Minnesota Statutes § 13D.05, Subd. 3(b) for a confidential attorney-client discussion regarding active litigation in the matter of Sanimax USA, LLC, v. City of South St. Paul.

Moved by: Tom Seaberg / Pam Bakken

Moved: To Closed Session

Vote: 6 ayes / 0 nays, motion Passed

Meeting was closed at 7:45 PM

Moved by: Pam Bakken / Lori Hansen

Moved: To Reopen the meeting.

Vote: 6 ayes / 0 nays, motion Passed

Meeting was reopened at 7:56 PM

13. ADJOURNMENT:

Moved by: Tom Seaberg / Matt Thompson

Moved: To Adjourn

Vote: 6 ayes / 0 nays, motion Passed

The meeting was adjourned at 7:57 PM.

/s/: Deanna Werner
City Clerk