



CITY OF SOUTH ST. PAUL MEETING AGENDA

CITY COUNCIL

Council Chambers
125 3rd Avenue North
South St. Paul, MN 55075

Monday, June 16, 2025
7:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PRESENTATIONS

- A. Check Presentation by Troop 9095 for the Fill the Backpack Campaign
- B. Luther Memorial Church Ice Cream Social Invitation
- C. South St. Paul Juneteenth Celebration

6. CITIZEN'S COMMENTS

Comments are limited to 3 minutes in length.

7. APPROVAL OF AGENDA

8. CONSENT AGENDA

All items listed on the Consent Agenda are items, which are considered routine and will be approved by one motion. There will be no separate discussion of these items unless requested by a member of the governing body or citizen, in which case the item will be removed from the consent agenda and considered at the end of the Consent Agenda.

- A. City Council Meeting Minutes of:
 - June 2, 2025 Council Meeting
 - June 9, 2025 Council Work Session
- B. Accounts Payable
- C. Business Licenses
- D. 2025 CIP Project -Approval of Playground Replacement Projects at Summit Park and Grandview Park

- E. Approve Joint Powers Agreement Between South St. Paul and Inver Grove Heights for the South Street Reconstruction Project
- F. Acceptance of Letter of Resignation - City Engineer Position
- G. Approve Proposal with WSB to complete Pond Surveys and Preliminary Design Memos for Southview Pond, Anderson Pond, and Evans Avenue Pond

9. ITEMS REMOVED FROM CONSENT AGENDA

10. PUBLIC HEARINGS

11. GENERAL BUSINESS

- A. South Concord Corridor Small Area Plan
- B. First Reading- An Ordinance Legalizing Beekeeping on Residential Properties and Updating the Chicken & Duck Ordinance
- C. First Reading- An Ordinance Updating the Subdivision Ordinance's Design Standards for Easement Width and Block Length

12. MAYOR AND COUNCIL COMMUNICATIONS

13. ADJOURNMENT



CITY COUNCIL AGENDA REPORT

DATE: June 16, 2025
DEPARTMENT: Community Affairs
PREPARED BY:
AGENDA ITEM NUMBER: 5.A.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Check Presentation by Troop 9095 for the Fill the Backpack Campaign

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Accept donation from Troop 9095 for the Fill the Backpack Campaign

OVERVIEW

Boy Scout Troop 9095 representatives will present a check to the City of South St. Paul for the Fill the Backpack Campaign. Earlier in the year, Troop 9095 hosted a sale of recovered and unclaimed bikes that were deemed surplus by the City Council. The Troop is donating part of the proceeds of the sale of bikes to the Annual Fill the Backpack Campaign, which is hosted and facilitated by the South St. Paul Mayor's Youth Task Force.

SOURCE OF FUNDS

N/A

ATTACHMENTS

None



CITY COUNCIL AGENDA REPORT

DATE: June 16, 2025
DEPARTMENT: Community Affairs
PREPARED BY: Deb Griffith
AGENDA ITEM NUMBER: 5.B.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Luther Memorial Church Ice Cream Social Invitation

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

OVERVIEW

Representatives from Luther Memorial Church will join the City Council Meeting to invite the Community to an Ice Cream Social on June 18th from 5 to 7 pm at their location.

SOURCE OF FUNDS

ATTACHMENTS

None



CITY COUNCIL AGENDA REPORT

DATE: June 16, 2025
DEPARTMENT: Community Affairs
PREPARED BY: Deb Griffith
AGENDA ITEM NUMBER: 5.C.

MEETING TYPE

Regular Meeting

AGENDA ITEM

South St. Paul Juneteenth Celebration

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

OVERVIEW

Representatives from Clark Grace United Church of Christ will invite the Community to the South St. Paul Juneteenth Celebration.

SOURCE OF FUNDS

ATTACHMENTS

None



CITY COUNCIL AGENDA REPORT

DATE: June 16, 2025
DEPARTMENT: City Clerk
PREPARED BY: Deanna Werner
AGENDA ITEM NUMBER: 8.A.

MEETING TYPE

Regular Meeting

AGENDA ITEM

City Council Meeting Minutes of:
June 2, 2025 Council Meeting
June 9, 2025 Council Work Session

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Approve as presented by consent.

OVERVIEW

Approval of meeting minutes for the Regular City Council Meeting held on Monday, June 2, 2025 Council Meeting and the Monday, June 9th, 2025 Council Work Session.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. 06-02-2025 Council Minutes
2. 06-09-2025 WS Minutes RG



SOUTH ST. PAUL CITY COUNCIL MINUTES OF JUNE 2, 2025

1. CALL TO ORDER

Mayor Jimmy Francis called the regular meeting of the City Council to order at 7:00 PM on Monday, June 2, 2025.

2. ROLL CALL

Present: Tom Seaberg, Todd Podgorski, Matt Thompson, Joe Kaliszewski, Jimmy Francis, Pam Bakken, Lori Hansen

Absent: None

Staff Present:

Ryan Garcia, City Administrator
Kori Land, City Attorney
Deanna Werner, City Clerk
Deb Griffith, Community Affairs

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PRESENTATIONS

A. 2025 Kaposia Days

6. CITIZEN'S COMMENTS

Comments are limited to 3 minutes in length.

Michael Gould
Karen Hansen
Shawn Friberg

7. APPROVAL OF AGENDA

Moved by: Tom Seaberg / Matt Thompson
Moved: To approve the agenda as presented.
Vote: 7 ayes / 0 nays, motion Passed

8. CONSENT AGENDA

All items listed on the Consent Agenda are items, which are considered routine and will be approved by one motion. There will be no separate discussion of these items unless requested by a member of the governing body or citizen, in which case the item will be removed from the consent agenda and considered at the end of the Consent Agenda.

Resolved, the City Council of South St. Paul does hereby approve the following:

- A. City Council Meeting Minutes of May 19th, 2025 Regular Meeting and May 27th, 2025 Work Session
- B. Accounts Payable
- C. Business Licenses
- D. Acceptance of Letter of Resignation - HRA Caretaker Position
- E. Conditional Employment Offer - Community Service Officer
- F. Cost Share Agmt - Dakota County Election Equipment
- G. Declaring Property Surplus and Authorize the Sale of Such Property
- H. Water Tower Antenna Lease Agreement – T-Mobile 4th Street
- I. Approve Proposal with WSB for Construction Materials Testing for the Marie Avenue Reconstruction Project
- J. Approve Proposal with Stonebrooke Engineering to update the City’s ADA Transition Plan
- K. Adopt Resolution 2025-62 Approving the Submittal of the Redevelopment Incentive Grant to the Dakota County Community Development Agency
- L. Approve Proposal for Appraisal Services from Orion Appraisals

Moved by: Matt Thompson / Pam Bakken

Moved: To approve the Consent Agenda as presented.

Vote: 7 ayes / 0 nays, motion Passed

9. ITEMS REMOVED FROM CONSENT AGENDA

10. PUBLIC HEARINGS

None

11. GENERAL BUSINESS

- A. Approval of Rental License for 643 15th Ave N

Moved by: Lori Hansen / Todd Podgorski

Moved: To approve a rental license for 643 15th Ave N, South St. Paul.

Vote: 7 ayes / 0 nays, motion Passed

12. MAYOR AND COUNCIL COMMUNICATIONS

13. ADJOURNMENT

Moved by: Tom Seaberg / Todd Podgorski

Moved: To Adjourn

Vote: 7 ayes / 0 nays, motion Passed

The meeting was adjourned at 7:42 PM.

Deanna Werner

/s/: Deanna Werner
City Clerk

South St. Paul City Council Work Session

Session Notes for June 9, 2025

1. CALL TO ORDER

Mayor Francis called the City Council Work Session to order at 7:00 PM on June 9, 2025

No formal Council Action is taken at a work session meeting, this is a summary of discussion that took place.

Council Members Present: Jimmy Francis, Lori Hansen, Joe Kaliszewski, Matt Thompson, Pam Bakken, Tom Seaberg, and Todd Podgorski.

Staff Present: Ryan Garcia, City Administrator

2. DISCUSSION ITEMS

A. Armour Gatehouses

Mr. Garcia provided a presentation summarizing the multi-year deliberation about the Gatehouse Structures that remain from the previously demolished Armour Plant. Mr. Garcia's presentation provided details about economic and physical considerations related to the potential restoration or relocation of the structures. Following Mr. Garcia's presentation, several community members encouraged Council to proceed with restoration of the structures and retention in the current location. A small number of community members expressed to Council that the City should not expend significant public resources on restoration or relocation of the structures. Many expressed the opinion that relocation of the structures would generally strip away the historic significance of the structures and felt it was not desirable to expend public resources on a relocation effort that most of those in attendance did not support.

Council Member Hansen encouraged Council to work with staff to facilitate a community-driven effort focused on preservation and potentially fundraising such an effort. Council Member Hansen felt the effort could be given a strict "deadline" to bring forward a viable plan for the restoration of the structures and their ongoing stewardship. Council Member Kaliszewski and Mayor Francis generally supported Council Member Hansen's suggested approach.

Council Members Podgorski, Seaberg, Thompson and Bakken expressed a preference for relocation of the structures to the Hardman Triangle, suggesting that the structures could provide a key thematic concept to the design of the public space within the future mixed-use neighborhood by bridging the City's past with its present and future.

Following considerable deliberation, the consensus of the Council was to pursue the relocation of the structures to the public open space currently planned within the Hardman Triangle. Staff advised that a next step would need to be commissioning a concept site plan for the proposed public space, potentially with approval of a design

contract in July.

B. City Property Disposition Strategy

Mr. Garcia summarized the memo and conveyed that staff was seeking feedback on how to approach disposition of City-owned properties at 316 Malden Street and 400 Richmond Street East. Council advised that the properties would not fit the City's future facility program or location needs and standards and suggested that Staff work to position the properties for sale and future development.

C. City Administrator's Update

Mr. Garcia provided brief informational updates on the following:

- The Legislative Session was wrapping up during the evening's meeting. Mr. Garcia communicated that generally speaking there were few legislative actions this session that would have direct impacts on the City of South St. Paul.
- Mr. Garcia advised that an ordinance amendment related to commercial billboards was being developed by staff and would be presented for consideration sometime in late summer/early fall.
- Mr. Garcia conveyed that the City Engineer's resignation would be effective at the end of June. Recruitment will begin the week of June 16.
- Mr. Garcia advised that the owner of 722 Concord continued to work with Frandsen Bank on financing the development of a small mixed-use development at the property with restaurant and residential uses, but had an identified gap that would be seeking support from the EDA's revolving loan fund. A completed application is expected in the next 30 – 60 days.
- Mr. Garcia noted that Dakota County was interested in partnering with either the CDA or City to provide centralized household organics pickup within South St. Paul.

3. ADJOURNMENT

There being no further business to come before the City Council at the regular work session meeting, Mayor Francis declared the meeting adjourned at 10:54 PM.

Respectfully submitted,
/s/: Ryan Garcia
City Administrator



CITY COUNCIL AGENDA REPORT

DATE: June 16, 2025
DEPARTMENT: Finance
PREPARED BY: Jeff Hines
AGENDA ITEM NUMBER: 8.B.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Accounts Payable

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Motion to Adopt Resolution 2025-065 approving accounts payable.

OVERVIEW

The City Council approves all payments of claims. Approval of audited claims is required before issuance of payment.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. 06-16-25 Accounts Payable

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2025-065

RESOLUTION APPROVING ACCOUNTS PAYABLE

WHEREAS, the City Council is required to approve payment of claims;

NOW, THEREFORE, BE IT RESOLVED that the audited claims listed in the check register attachment are hereby approved for payment:

Check and wires:

154083-154201	\$ 1,121,519.78
2025183-2025194	208,942.72
801216-801223	<u>166,022.55</u>

Total	\$ 1,496,485.05
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Adopted this 16th day of June, 2025.

Deanna Werner, City Clerk

Council Check Register by GL
Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
154083	6/9/2025		4059 ASCENT AVIATION GROUP, INC.							
		26,284.58	6500 GAL 100LL		122731	1112846	20245.6250		MERCHANDISE FOR RESALE	AIRPORT
		26,284.58								
154084	6/9/2025		5746 ASPEN MILLS, INC							
		9.85	03-WHITE FRML DRESS GLOVE		122734	354236	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		1,171.75	HONOR GRD CAPS/BADGES		122735	353920	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		35.00	41-BASKETWEAVE BELT		122736	353879	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		1,216.60								
154085	6/9/2025		9021 ATLAS STAFFING, INC.							
		772.80	NM TEMP MOUA 5/24/25		122853	1308672	50677.6302		PROFESSIONAL SERVICES	NAN MCKAY APT BLDG
		772.80	JC TEMP MOUA 5/24/25		122853	1308672	50678.6302		PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		1,545.60								
154086	6/9/2025		1093 BEACON ATHLETICS							
		356.00	SAFETY BASE/ANCHOR/PLUG		122737	0613342-IN	10340.6240		MINOR EQUIPMENT AND FURNITURE	PARKS FACILITIES AND MTNCE
		100.00	DUAL STACHION ANCHOR		122737	0613342-IN	10340.6240		MINOR EQUIPMENT AND FURNITURE	PARKS FACILITIES AND MTNCE
		200.00	COURTESY DISCOUNT		122737	0613342-IN	10340.6240		MINOR EQUIPMENT AND FURNITURE	PARKS FACILITIES AND MTNCE
		82.00	FREIGHT		122737	0613342-IN	10340.6240		MINOR EQUIPMENT AND FURNITURE	PARKS FACILITIES AND MTNCE
		338.00								
154087	6/9/2025		6736 BRAUN INTERTEC CORPORATION							
		660.00	JC PLUMB CONSULT SVC		122869	B427849	50678.6560	229901	BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG
		660.00								
154088	6/9/2025		14193 CADY BUILDING MAINTENANCE INC							
		5,110.00	CLEAN SVC CH JUN25		122854	4992670	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		550.00	CLEAN SVC PW JUN25		122854	4992670	10320.6371		REPAIRS & MAINT CONTRACTUAL	PUBLIC WORKS
		5,660.00								
154089	6/9/2025		14348 CENTER FOR ENERGY AND ENVIRONMENT							
		25,000.00	SR LOAN SANSale		122739	26534	20298.1158.58018		SD SANSale 535 11TH AVE N	HOUSING REINVESTMENT
		5,375.00	SR LOAN BROWN		122739	26534	20298.1158.58019		SD BROWN 449 14TH AVE S	HOUSING REINVESTMENT
		1,500.00	ORIG FEE SR LOANS		122739	26534	20298.6375		OTHER CONTRACTED SERVICES	HOUSING REINVESTMENT
		500.00	RAV SANSale WELDON		122739	26534	20298.6375		OTHER CONTRACTED SERVICES	HOUSING REINVESTMENT
		150.00	PII COOK		122739	26534	20298.6375		OTHER CONTRACTED SERVICES	HOUSING REINVESTMENT
		32,525.00								
154090	6/9/2025		1181 CHEMSEARCHFE							
		1,255.17	WTR TRTMNT MO CONTRACT		122742	9164691	20243.6375		OTHER CONTRACTED SERVICES	DOUG WOOG ARENA

Council Check Register by GL
Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
154090	6/9/2025		1181 CHEMSEARCHFE						Continued...	
		1,255.17								
154091	6/9/2025		1184 CINTAS CORPORATION #754							
		90.55	UNIFORMS/SHOP TOWELS		122740	4231037632	60703.6245		CLOTHING ALLOWANCE	CENTRAL GARAGE FUND
		24.81	SAFETY MATS-LOBBY FD		122741	4231196980	10330.6210		OPERATING SUPPLIES	BUILDINGS
		75.30	SAFETY RUGS		122741	4231196980	10210.6220		REPAIR & MAINTENANCE SUPPLIES	POLICE PROTECTION
		190.66								
154092	6/9/2025		10675 CITY OF BLOOMINGTON							
		280.00	WATER TESTING		122743	25013	50605.6302		PROFESSIONAL SERVICES	WATER UTILITY
		280.00								
154093	6/9/2025		10710 CURBSIDE LANDSCAPE & IRRIGATION							
		1,540.00	WEEDING-CH/NEW LIBRARY		122744	310028	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		1,540.00								
154094	6/9/2025		7547 DAHL, MICHAEL							
		144.38	REIMB BOOTS/SUNGLASSES		122445	05/12/2025	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		144.38								
154095	6/9/2025		3607 DCA TITLE							
		10,000.00	EARNEST MONEY-417 CONCORD		122870	6/3/2025	40490.6510		LAND	CONCORD TIF
		10,000.00								
154096	6/9/2025		14923 ELAN DESIGN LAB, INC.							
		1,395.00	DROVER PARKING		122855	SSP25001-1	40490.6302		PROFESSIONAL SERVICES	CONCORD TIF
		1,395.00								
154097	6/9/2025		5592 FRATTALONE'S DAWNWAY LLLP							
		321.72	CLN BLKTOP/CONC/CLASS 6		122745	2505043	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		321.72								
154098	6/9/2025		5857 GREATAMERICA FINANCIAL SERVICES							
		187.85	POSTAGE MACH RENT		122746	39294818	10150.6371		REPAIRS & MAINT CONTRACTUAL	FINANCE
		187.85								
154099	6/9/2025		14695 GREENE ESPEL							
		549.80	GENERAL CONSULTATIONS		122856	92289	10120.6302		PROFESSIONAL SERVICES	CITY ADMINISTRATION
		549.80								

Council Check Register by GL
Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
154100	6/9/2025		5927 GUILLIAMS, NICHOLAS						Continued...	
		111.30	MILEAGE REIMBURSE		122748	5/21/25	10315.6331		CONFERENCES, TRAINING, TRAVEL	ENGINEERING
		111.30								
154101	6/9/2025		6678 HD SUPPLY FACILITIES MAINTENANCE , LTD							
		141.90	NM RUBBERMAID BRUTE		122747	9237212465	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		141.90								
154102	6/9/2025		14086 JOHNSON, DONNETTA							
		200.00	NM AFTER HOUR MAY25		122857	MAY2025	50677.6375.1		OTHER CONTR SVCS-KEYPERSON	NAN MCKAY APT BLDG
		200.00								
154103	6/9/2025		14786 KLETSCHKA INSPECTIONS LLC							
		3,787.20	ELEC INSPECTS MAY25		122865	5/28/25	10420.6302		PROFESSIONAL SERVICES	CODE ENFORCEMENT
		3,787.20								
154104	6/9/2025		14172 KRUEGER REAL ESTATE ADVISORS							
		3,000.00	MAY 2025		122858	MAY 2025	20280.6302		PROFESSIONAL SERVICES	ECON DEV GENERAL
		3,000.00								
154105	6/9/2025		5506 LB CARLSON, LLP							
		5,451.00	2024 FINANCIAL AUDIT-PYMT 2		122864	248957	10150.6302		PROFESSIONAL SERVICES	FINANCE
		1,198.00	2024 FINANCIAL AUDIT-PYMT 2		122864	248957	20243.6302		PROFESSIONAL SERVICES	DOUG WOOG ARENA
		3,271.00	2024 FINANCIAL AUDIT-PYMT 2		122864	248957	20245.6302		PROFESSIONAL SERVICES	AIRPORT
		820.00	2024 FINANCIAL AUDIT-PYMT 2		122864	248957	20260.6302		PROFESSIONAL SERVICES	HOUSING GENERAL
		820.00	2024 FINANCIAL AUDIT-PYMT 2		122864	248957	20280.6302		PROFESSIONAL SERVICES	ECON DEV GENERAL
		3,543.00	2024 FINANCIAL AUDIT-PYMT 2		122864	248957	40402.6302		PROFESSIONAL SERVICES	CAPITAL PROGRAMS FUND
		5,451.00	2024 FINANCIAL AUDIT-PYMT 2		122864	248957	50600.6302		PROFESSIONAL SERVICES	UTILITY ADMINISTRATION
		4,500.00	2024 SINGLE AUDIT & HRA FS		122864	248957	50677.6375.4		OTHER CONTR SVCS-AUDIT FEES	NAN MCKAY APT BLDG
		4,500.00	2024 SINGLE AUDIT & HRA FS		122864	248957	50678.6375.4		OTHER CONTR SVCS-AUDIT FEES	JOHN CARROLL APT BLDG
		3,271.00	2024 FINANCIAL AUDIT-PYMT 2		122864	248957	60703.6302		PROFESSIONAL SERVICES	CENTRAL GARAGE FUND
		32,825.00								
154106	6/9/2025		6681 MANN'S SOFTENER SALT DELIVERY							
		276.10	NM SOLAR SALT (27)		122754	INV452	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		331.90	JC SOLAR SALT (33)		122755	INV451	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		608.00								
154107	6/9/2025		1878 MARK'S AERIAL SERVICE							
		2,700.00	TREE/DEBRIS-1045 PLEASANT		122756	005381	10320.6221		SEAL COATING & TREE MAIN	PUBLIC WORKS
		2,700.00								

Council Check Register by GL
Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
154107	6/9/2025		1878 MARK'S AERIAL SERVICE						Continued...	
154108	6/9/2025		13985 MARTIN MARIETTA MATERIALS							
		1,180.28	ASPHALT FOR STREETS		122757	45776628	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		1,260.26	ASPHALT FOR STREETS		122758	45762507	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		2,440.54								
154109	6/9/2025		1911 MENARDS, INC-WEST ST PAUL							
		281.64	BLEACH/VINEGAR/DRAIN KIT		122759	10423	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		83.98	POOL VACUUM/PVC		122760	10548	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		58.96	TAPCONS		122761	10757	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		52.95	MIRROR SILVER/WOOD STKS		122762	10958	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		61.56	PAINT ROLLER/BRSH/TAPE		122763	10815	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		89.18	SHELF BRKT/SHELF/HINGES		122765	10785	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		83.93	WALL MNT TOOL HLDR/STRAPS		122766	10998	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		712.20								
154110	6/9/2025		4645 METROPOLITAN AREA MANAGEMENT ASSOCIATON							
		35.00	MEETING MAY 22, 2025		122859	2300	10120.6331		CONFERENCES, TRAINING, TRAVEL	CITY ADMINISTRATION
		35.00								
154111	6/9/2025		1988 MINNESOTA DEPARTMENT OF HEALTH							
		16,623.00	2ND QTR'25FEE TO 6/30/25		122767	2ND QTR 2025	50605.6395		PAYMENT TO STATE WATER	WATER UTILITY
		16,623.00								
154112	6/9/2025		9298 NAPA NEWPORT							
		36.45	TOGGLE LIGHTS		122768	153776	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		119.74	SPRK PLG/OIL/AIR/CABIN FLTRS		122769	153710	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		99.82	OIL FILTERS		122770	154573	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		7.12	SPARK PLUGS		122771	154686	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		11.98	AIR FILTER		122772	466980	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		31.08	SPRK PLUGS/AIR FLTRS		122773	154697	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		306.19								
154113	6/9/2025		14693 NEW HISTORY, INC.							
		6,350.00	LIBRARY REUSE STUDY		122867	4328	20214.6302	227688	PROFESSIONAL SERVICES	GRANTS/DONATIONS COMM DVLPMPT
		6,350.00								
154114	6/9/2025		2149 OFFICE OF MNIT SERVICES							
		349.07	STATE PH CONNECTIONS		122774	W25040622	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		157.54	STATE PHONE AIRPORT		122774	W25040622	20245.6390		POSTAGE AND TELEPHONE	AIRPORT

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154114	6/9/2025		2149 OFFICE OF MNIT SERVICES						Continued...	
		441.97	ANTIVIRUS		122775	25040607	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		948.58								
154115	6/9/2025		6633 OPG - 3 INC							
		2,460.00	LF UPGRADE		122776	8853	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		2,460.00								
154116	6/9/2025		2166 O'REILLY AUTO PARTS							
		53.94	VEHICLE CLNG SUPPLY		122777	1767-423452	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		26.46	FUEL HOSE		122778	1767-426008	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		33.95	STARTING FLUID		122779	1767-426013	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		114.35								
154117	6/9/2025		7383 PETERSON COMPANIES, INC.							
		4,573.47	SPRING START UP & REPAIRS		122780	59533	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		240.00	CHARGED MAINLINE		122781	59599	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		350.25	SPRING START UP/RPR-LIBRARY		122782	59583	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		480.83	REPAIRS-MUSEUM		122783	59582	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		249.34	SPRING START UP/RPRS MUSEUM		122784	59528	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		525.06	REPAIRS-CITY HALL		122785	59579	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		1,835.43	RPRS-LAWSHE PARK		122786	59578	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		462.58	SPRING START UP/RPRS-VETS		122787	59535	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		420.00	SPRING START UP-MCMORROW		122788	59534	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		319.68	SPRING START UP/RPRS-NEW LIB		122789	59585	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		732.40	SPRING START/RPRS-WELLHOUSE		122790	59532	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		211.42	SPRING START/RPRS-MCGUIRE		122791	59531	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		211.42	SPRING START UP-HARMON		122792	59530	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		730.52	SPRING START UP/RPRS-LAWSHE		122793	59529	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		11,342.40								
154118	6/9/2025		2228 PINE BEND PAVING, INC.							
		65,000.00	PAVING KAPOSIA PARK		122794	253063	40402.6530		IMPR OTHER THAN BUILDING	CAPITAL PROGRAMS FUND
		65,000.00								
154119	6/9/2025		2240 PLUNKETT'S PEST CONTROL, INC.							
		104.00	PEST CONTROL-NORTHVIEW		122795	9154642	10528.6371		REPAIRS & MAINT CONTRACTUAL	NORTHVIEW POOL
		69.72	PEST CONTROL-KAPOSIA PARK		122796	9156014	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		115.09	PEST CONTROL-CITY HALL		122797	9158961	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		288.81								

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154120	6/9/2025		2343 RINK SYSTEMS, INC.						Continued...	
		5,668.00	NET PKG/SKATE RACKS		122798	102072	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		5,668.00								
154121	6/9/2025		11845 SATIN TOUCH, INC.							
		590.00	NM #414 PAINT BR/BA/CEIL		122799	1059022	50677.6371.060		MTNCE-UNIT TURNAROUND	NAN MCKAY APT BLDG
		590.00								
154122	6/9/2025		2408 SCHINDLER ELEVATOR CORPORATION							
		3,303.00	JC SM ELEV ENTRAPMNT 5/15		122860	7154174889	50678.6371.040		MTNCE-ELEVATOR MTNCE	JOHN CARROLL APT BLDG
		3,303.00								
154123	6/9/2025		2558 STATE INDUSTRIAL PRODUCTS							
		210.99	JC DRAIN MAINT PG RM		122868	903799715	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		210.99								
154124	6/9/2025		13250 SUNBELT RENTALS INC							
		647.80	HOT WTR PRSSR FOR LORRAINE		122802	168912230-0001	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		647.80								
154125	6/9/2025		14363 SUNRAM CONSTRUCTION INC.							
		36,429.27	SEIDLs TR/SHORELINE IMP		122862	PAY VOUCHER #6	50610.6530	202115	IMPR OTHER THAN BUILDING	STORM WATER UTILITY
		36,429.27								
154126	6/9/2025		14663 SWANSON HASKAMP CONSULTING, LLC							
		5,898.75	CONCORD COOR-SESSION PREP		122803	1475	20284.6302	227690	PROFESSIONAL SERVICES	DEVELOPMENT
		14,925.00	CONC COOR STUDY-VISION RPT		122804	1473	20284.6302	227690	PROFESSIONAL SERVICES	DEVELOPMENT
		20,823.75								
154127	6/9/2025		14906 TIMMONS, ROBBY							
		20,813.00	1875 HINZ CASH BOND #2		122805	5/28/25	20245.2205		DEPOSITS	AIRPORT
		20,813.00								
154128	6/9/2025		2883 TOWMASTER							
		5,000.00	LIFT GATE-TRUCK #301		122806	477354	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		46.99	BRASS ELBOW/PLASTIC TUBING		122807	477379	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		5,046.99								
154129	6/9/2025		2677 TRI STATE BOBCAT INC							
		86.72	PLATE GUIDE #M4		122808	A48931	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		86.72								

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154129	6/9/2025		2677 TRI STATE BOBCAT INC						Continued...	
154130	6/9/2025		13362 TURNER, COLLIN							
		116.20	MILEAGE REIMBURSE		122809	5/28/25	20245.6331		CONFERENCES, TRAINING, TRAVEL	AIRPORT
		116.20								
154131	6/9/2025		14336 VALLE CARPET CORP							
		3,255.05	NM#205 VINYL PLANK		122863	1044	50677.6560	229057	BUILDING FIXTURES AND IMPRS	NAN MCKAY APT BLDG
		3,255.05								
154132	6/9/2025		2744 VAN PAPER COMPANY							
		235.25	PAPER TOWELS		122810	107998	10330.6210		OPERATING SUPPLIES	BUILDINGS
		235.25								
154133	6/9/2025		2751 VERIZON WIRELESS							
		100.03	PW IPAD		122866	6114184797	10320.6390		POSTAGE AND TELEPHONE	PUBLIC WORKS
		60.01	PW PARKS IPAD		122866	6114184797	10340.6390		POSTAGE AND TELEPHONE	PARKS FACILITIES AND MTNCE
		243.32	ENG		122866	6114184797	10315.6390		POSTAGE AND TELEPHONE	ENGINEERING
		95.43	INSP & HOTSPOT		122866	6114184797	10410.6390		POSTAGE AND TELEPHONE	DEVELOPMENT SERVICES
		40.01	CODE ENF		122866	6114184797	10420.6390		POSTAGE AND TELEPHONE	CODE ENFORCEMENT
		40.01	P&R SPLASH POOL		122866	6114184797	10527.6210		OPERATING SUPPLIES	SPLASH POOL
		40.01	P&R NV POOL		122866	6114184797	10528.6210		OPERATING SUPPLIES	NORTHVIEW POOL
		40.01	POLICE 4G MOBILE 4703		122866	6114184797	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		124.92	HOUSING		122866	6114184797	20260.6201		OFFICE SUPPLIES	HOUSING GENERAL
		240.06	PW-H20		122866	6114184797	50605.6390		POSTAGE AND TELEPHONE	WATER UTILITY
		40.01	PW-SAN SEW NE LIFT 2971		122866	6114184797	50606.6390		POSTAGE AND TELEPHONE	SEWER UTILITY
		120.03	PW STORM LIFT 7714/7983/2875		122866	6114184797	50610.6302		PROFESSIONAL SERVICES	STORM WATER UTILITY
		1,183.85								
154134	6/9/2025		13833 WEST, GREGORY							
		200.00	JC AFTER HR MAY25		122812	MAY2025	50678.6375.1		OTHER CONTR SVCS-KEYPERSON	JOHN CARROLL APT BLDG
		200.00								
154135	6/9/2025		4656 WESTMOR FLUID SOLUTIONS, LLC							
		1,835.71	FUEL TANKS COMPLY TESTING		122813	2317656RI	20245.6371		REPAIRS & MAINT CONTRACTUAL	AIRPORT
		1,835.71								
154136	6/9/2025		2844 WSB & ASSOC INC							
		2,483.25	LEVANDER POND MAINT APR25		122814	R-020871-000-20	50610.6302	202209	PROFESSIONAL SERVICES	STORM WATER UTILITY
		1,708.25	SEIDLS TR/SHORE IMP APR25		122815	R-022116-000-28	50610.6302	202115	PROFESSIONAL SERVICES	STORM WATER UTILITY
		206.00	SSP FORESTRY ASSIST APR25		122816	R-025193-000-12	10320.6302		PROFESSIONAL SERVICES	PUBLIC WORKS

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154136	6/9/2025		2844 WSB & ASSOC INC						Continued...	
		1,036.00	2025 MSR SVC APR25		122817	R-022386-000-17	50610.6302		PROFESSIONAL SERVICES	STORM WATER UTILITY
		641.00	CONCORD EXCH IMP PRJ APR25		122818	R-023128-000-23	40440.6302	202401	PROFESSIONAL SERVICES	2024 LOCAL IMPROVEMENTS
		206.00	DATAFI UPDATES		122819	R-022347-000-16	50605.6302		PROFESSIONAL SERVICES	WATER UTILITY
		6,280.50								
154137	6/9/2025		2849 XCEL ENERGY							
		29.49	ELEC CHGS-252 CONC EXCH		122820	51-0015062554-7 05/22/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		59.26	LGTS@336 CONC EXCH		122821	51-0014881334-6 05/22/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		111.47	LGTS@LORRAINE		122822	51-6579081-8 5/27/25	10340.6385		UTILITY SERVICE	PARKS FACILITIES AND MTNCE
		10.82	1115 SOUTHVUE BLVD		122823	51-0012493326-1 5/30/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		1,263.39	AIRPORT		122824	51-6236355-3 5/29/25	20245.6385		UTILITY SERVICE	AIRPORT
		33.22	681 VERDEROSA-GAS CHGS		122825	51-0010407065-2 05/29/25	50610.6385		UTILITY SERVICE	STORM WATER UTILITY
		167.91	5558 HARDMAN/251 BRIDGEPOINT		122826	51-9441931-9 05/29/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		1,072.02	1417 4TH ST S/SEIDLs		122827	51-0013543618-2 5/29/25	50610.6385		UTILITY SERVICE	STORM WATER UTILITY
		193.57	681 VERDEROSA-ELEC CHGS		122828	51-0010194337-8 5/29/25	50610.6385		UTILITY SERVICE	STORM WATER UTILITY
		140.49	1400 CONCORD ST S		122829	51-4332057-4 05/29/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		1,217.82	PW/STORM UTIL/ST LGT UTIL		122831	51-4242183-6 5/29/25	10320.6385		UTILITY SERVICE	PUBLIC WORKS
		621.41	STORM UTILITY FUND		122831	51-4242183-6 5/29/25	50610.6385		UTILITY SERVICE	STORM WATER UTILITY
		223.04	ST LGT UTILITY FUND		122831	51-4242183-6 5/29/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		83.91	545 HARDMAN AVE S		122832	51-7976470-2 5/29/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		353.32	SPLASH POOL		122833	51-5316080-0 05/30/25	10527.6385		UTILITY SERVICE	SPLASH POOL
		1,399.53	NORTHVIEW		122833	51-5316080-0 05/30/25	10528.6385		UTILITY SERVICE	NORTHVIEW POOL
		1,189.68	PARKS		122833	51-5316080-0 05/30/25	10340.6385		UTILITY SERVICE	PARKS FACILITIES AND MTNCE

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154137	6/9/2025		2849 XCEL ENERGY						Continued...	
		286.98	ST LGT UTILITY FUND		122833	51-5316080-0 05/30/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		15.98	159 3RD AVE S		122834	51-0012493330-7 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		79.79	1129 19TH A N		122835	51-9235217-7 05/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		26.81	ELEC CHGS-228 HARDMAN AVE N		122836	51-0346935-2 05/28/25	50606.6385		UTILITY SERVICE	SEWER UTILITY
		9.12	ELEC CHGS-701 HARDMAN A S		122837	51-0010192409-1 5/28/25	50610.6385		UTILITY SERVICE	STORM WATER UTILITY
		248.57	ELEC CHGS-675 VERDEROSA		122838	51-0014533853-7 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		64.57	400 WENTWORTH AVE E		122839	51-9401746-0 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		126.52	437 CONCORD ST		122840	51-0013650737-3 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		42.58	POLICE SOTRAGE GARAGE		122841	51-0012468412-3 5/28/25	10210.6385		UTILITY SERVICE	POLICE PROTECTION
		9.26	2200 BROMLEY AVE-LGTS		122842	51-6322985-8 5/28/25	10340.6385		UTILITY SERVICE	PARKS FACILITIES AND MTNCE
		95.89	922 CONCORD ST N		122843	51-0013651320-2 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		9.12	203 14TH AVE S		122844	51-0012349058-1 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		41.13	940 7TH AVE S		122845	51-9434183-8 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		108.47	497 CONCORD ST		122846	51-0013650792-0 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		26.97	140 8TH AVE N		122847	51-0014675568-1 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		50.74	1301 CONCORD ST N		122848	51-0013651382-6 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		147.06	535 5TH AVE S		122849	51-0012916288-2 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		58.25	108 CONCORD EXCH S		122850	51-0014881319-7 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		333.18	106 3RD AVE N		122851	51-4172907-3 5/28/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		50.43	1020 7TH AVE S		122852	51-9434218-0	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY

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154137	6/9/2025		2849 XCEL ENERGY						Continued...	
						5/28/25				
		10,001.77								
154138	6/13/2025		13118 LAW ENFORCEMENT LABOR SERVICES							
		2,190.00			123020	06102515532717	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		2,190.00								
154139	6/13/2025		1842 LOCAL 120							
		2,814.00			123024	0610251553274	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		2,814.00								
154140	6/16/2025		1040 AMERICAN TEST CENTER							
		475.00	ANNUAL INSPECT BUCKET TRUCK		122875	2251017	60703.6371		REPAIRS & MAINT CONTRACTUAL	CENTRAL GARAGE FUND
		475.00								
154141	6/16/2025		14765 AMERITAS LIFE INSURANCE CORP.							
		373.13	VISION PREMIUM JUNE 2025		122874	010-65206-CITYS SP	10101.2181		EYE MED INSURANCE	GENERAL FUND
		373.13								
154142	6/16/2025		9021 ATLAS STAFFING, INC.							
		463.68	NM TEMP-MOUA 5/31/25		122970	1308704	50677.6302		PROFESSIONAL SERVICES	NAN MCKAY APT BLDG
		463.68	JC TEMP-MOUA 5/31/25		122970	1308704	50678.6302		PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		927.36								
154143	6/16/2025		5978 BAUER SERVICES							
		22,375.00	STRM SWR 10"HDPE/SEED-SIMONS		122971	06022025-7126	50610.6371		REPAIRS & MAINT CONTRACTUAL	STORM WATER UTILITY
		2,600.00	REBLD CATCH BSN KAPOZIA BLVD		122972	06022025-7125	50610.6371		REPAIRS & MAINT CONTRACTUAL	STORM WATER UTILITY
		12,975.00	REBLD CATCH BSN/CURB-WILLIS		122973	05122025-7101	50610.6371		REPAIRS & MAINT CONTRACTUAL	STORM WATER UTILITY
		1,500.00	IMPRVMNTS TO BUCKET TRUCK		122974	04212025-7116	60703.6371		REPAIRS & MAINT CONTRACTUAL	CENTRAL GARAGE FUND
		39,450.00								
154144	6/16/2025		6774 BHC INC.							
		523.48	JC #9 POWER RTU		122976	INV091014/SO081 722	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		523.48	NM #9 POWER RTU		122977	INV091015/SO081 724	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		1,046.96								
154145	6/16/2025		4427 BOYER FORD TRUCKS, INC.							

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154145	6/16/2025		4427 BOYER FORD TRUCKS, INC.						Continued...	
		165,176.52	2025 WSTRN STAR TANDUM#336		122978	WF8183	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		165,176.52								
154146	6/16/2025		2287 CENTURYLINK							
		102.40	WIRELEASE		122981	333952345 6/1/25	10330.6390		POSTAGE AND TELEPHONE	BUILDINGS
		80.52	WIRELEASE		122982	333785049 6/1/25	10330.6390		POSTAGE AND TELEPHONE	BUILDINGS
		102.40	WIRELEASE		122983	333606706 6/1/25	10330.6390		POSTAGE AND TELEPHONE	BUILDINGS
		285.32								
154147	6/16/2025		1184 CINTAS CORPORATION #754							
		383.08	SAFETY RUGS		122876	4231828388	10320.6210		OPERATING SUPPLIES	PUBLIC WORKS
		90.55	UNIFORMS/SHOP TOWELS		122876	4231828388	60703.6245		CLOTHING ALLOWANCE	CENTRAL GARAGE FUND
		473.63								
154148	6/16/2025		1223 CRYSTEEL TRUCK EQUIPMENT							
		551.11	BOSS PLOW HITCH #206		122979	FP199494	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		551.11								
154149	6/16/2025		1226 CULLIGAN WATER							
		94.35	WATER SOFTNER SALT		122984	157-98478332-2 5/31/25	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		94.35								
154150	6/16/2025		10710 CURBSIDE LANDSCAPE & IRRIGATION							
		131.00	WATER TOWER #1		122877	310136	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		119.00	PUMPHOUSE #3		122878	310130	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		176.00	PUMPHOUSE #8		122879	310131	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		119.00	PUMPHOUSE #1		122880	310139	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		496.00	CONCORD EXCH BLVD		122881	310128	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		119.00	PUMPHOUSE #2		122882	310134	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		157.00	WATER TOWER #2		122883	310137	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		119.00	WOOG ARENA		122884	310132	20243.6371		REPAIRS & MAINT CONTRACTUAL	DOUG WOOG ARENA
		345.00	WATER TOWER #3		122885	310138	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		119.00	WATER TOWER #4		122886	310133	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		235.00	GRANDVIEW PARK		122887	310129	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		268.00	PUMPHOUSE #7		122888	310135	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		2,403.00								

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154150	6/16/2025		10710 CURBSIDE LANDSCAPE & IRRIGATION						Continued...	
154151	6/16/2025		1247 DAKOTA COUNTY FINANCIAL SERVICES							
		1,656.43	MARCH 2025 SUBSCRIBER FEE		122890	5503595	10210.6371		REPAIRS & MAINT CONTRACTUAL	POLICE PROTECTION
		1,656.43								
154152	6/16/2025		1350 EMERGENCY AUTOMOTIVE TECHNOLOGIES INC							
		2,308.40	LGTHD MNTS-#301,320,205,324		122980	JP04232540D	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		2,308.40								
154153	6/16/2025		1473 GERTEN GREENHOUSES INC. - 446133							
		75.90	GREEN LOON LAWN SEED SOIL		122891	K01662/6	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		303.60	PLAYGROUND MULCH		122892	801505/6	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		303.60	PLAYGOUND MULCH		122893	801502/6	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		113.85	PLAYGROUND MULCH		122894	801477/6	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		303.60	PLAYGROUND MULCH		122895	801483/6	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		303.60	PLAYGROUND MULCH		122896	801479/6	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		113.85	PLAYGROUND MULCH		122897	K91933/6	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		1,518.00								
154154	6/16/2025		1485 GLOBE PRINTING & OFFICE SUPPLIES INC							
		324.95	1000 LETTER HEAD		122898	82945D	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		236.60	CODE ENF DOOR HANGERS		122985	82947D	10410.6201		OFFICE SUPPLIES	DEVELOPMENT SERVICES
		561.55								
154155	6/16/2025		5590 GOODYEAR TIRE & RUBBER CO.							
		155.00	TIRE		122899	124-1114291	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		155.00								
154156	6/16/2025		1505 GRAINGER							
		81.39	LEVER LOCKSET-FD		122986	9512221558	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		81.39								
154157	6/16/2025		11834 GUARDIAN SUPPLY LLC							
		1,428.00	25-VEST		122900	21319	20212.6245	227599	CLOTHING ALLOWANCE	GRANTS/DONATIONS POLICE
		49.99	40-MAG HOLSTER		122901	21348	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		515.00	DTF LEVEL 4 RIFLE PLATS		122902	21346	10210.6580		OTHER EQUIPMENT	POLICE PROTECTION
		1,992.99								
154158	6/16/2025		6660 HAMERNICK DECORATING CENTER							
		2,601.29	JC #211 PLANK - MOVE IN		122988	CG525346	50678.6560	229057	BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG

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154158	6/16/2025		6660 HAMERNICK DECORATING CENTER						Continued...	
		2,601.29								
154159	6/16/2025		1556 HAWKINS, INC.							
		1,417.07	POOL CHEMICALS		122903	7070647	10527.6220		REPAIR & MAINTENANCE SUPPLIES	SPLASH POOL
		1,417.08	POOL CHEMICALS		122903	7070647	10528.6220		REPAIR & MAINTENANCE SUPPLIES	NORTHVIEW POOL
		2,834.15								
154160	6/16/2025		6678 HD SUPPLY FACILITIES MAINTENANCE , LTD							
		138.62	JC BRAID CORD/BRASS CHAIN		123005	9237439913	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		1,682.65	JC TP/PPR TWL/BATTERIES/ETC		123006	9237439914	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		214.16	NM LED 34W/DRUM FIXTR		123007	9237432140	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		181.43	JC SMOKE ALARMS-RESIDUAL		123031	1804095828	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		2,216.86								
154161	6/16/2025		1560 HEALTHPARTNERS							
		1,220.10	DENTAL PREMIUM JULY 2025		122904	767356402119	60709.6302		PROFESSIONAL SERVICES	SELF-INSURED DENTAL
		11.62	RETRO ADJ JUNE 2025		122904	767356402119	60709.6302		PROFESSIONAL SERVICES	SELF-INSURED DENTAL
		1,208.48								
154162	6/16/2025		14928 HOSE PROS LLC							
		59.59	2-12" PART D ALUM/ADPTR #307		122989	9648	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		59.59								
154163	6/16/2025		1611 HOTSY MINNESOTA							
		279.27	FUEL PUMP/SOLENOID OIL#AM50		122907	25405	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		102.19	FUEL FILTER W/WATER SEP#AM50		122908	25486	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		381.46								
154164	6/16/2025		3686 IMPACT PROVEN SOLUTIONS							
		2,317.72	MAIL PROCESSING MAY25		122912	217691	50600.6375		OTHER CONTRACTED SERVICES	UTILITY ADMINISTRATION
		2,317.72								
154165	6/16/2025		1652 INSPECTRON, INC.							
		5,000.00	INSPECT SVCS MAY25		122990	1567	10410.6302		PROFESSIONAL SERVICES	DEVELOPMENT SERVICES
		5,000.00								
154166	6/16/2025		1667 INVER GROVE FORD							
		50.03	WIRE ASY		122909	5357296	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		124.34	ENGINE MODULE #346		122910	5357295	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		299.97	A/C REPAIR #2150		122911	6440825	60703.6371		REPAIRS & MAINT CONTRACTUAL	CENTRAL GARAGE FUND

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154166	6/16/2025		1667 INVER GROVE FORD						Continued...	
		474.34								
154167	6/16/2025		14731 JLG ARCHITECTS							
		2,348.10	ENDING MAY 31,25		122914	24244-7	40402.6302		PROFESSIONAL SERVICES	CAPITAL PROGRAMS FUND
		2,348.10								
154168	6/16/2025		6642 JOHNSON CONTROLS, INC							
		2,234.64	NM WATER TANK-LEAK BOILER RM		122915	1-135806265276	50677.6560		BUILDING FIXTURES AND IMPRS	NAN MCKAY APT BLDG
		2,234.64								
154169	6/16/2025		7503 KWIK TRIP, INC.							
		167.06	FUEL-AIRPORT		122916	06022025	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		3,356.31	FUEL-PUBLIC WORKS		122916	06022025	60703.6210		OPERATING SUPPLIES	CENTRAL GARAGE FUND
		8,005.45	FUEL-POLICE		122916	06022025	60703.6210		OPERATING SUPPLIES	CENTRAL GARAGE FUND
		330.65	FUEL- ENG/CODE/P&R/CH		122916	06022025	60703.6210		OPERATING SUPPLIES	CENTRAL GARAGE FUND
		11,859.47								
154170	6/16/2025		1813 LEAGUE OF MN CITIES INSURANCE TRUST							
		547.66	MARIAH LATUFF		122918	24616	10210.6151		WORKERS COMP DEDUCTIBLE	POLICE PROTECTION
		547.66								
154171	6/16/2025		11705 LEWISON, CODY							
		179.95	BOOT ALLOWANCE		122917	69870	10340.6245		CLOTHING ALLOWANCE	PARKS FACILITIES AND MTNCE
		179.95								
154172	6/16/2025		13985 MARTIN MARIETTA MATERIALS							
		1,185.71	ASPHALT FOR STREETS		122919	45791378	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		385.14	ASPHALT FOR STREETS		122920	45819854	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		1,255.60	ASPHALT FOR STREETS		122921	45805362	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		2,826.45								
154173	6/16/2025		1911 MENARDS, INC-WEST ST PAUL							
		101.92	BROOM/ADJ WRENCHS/PLIER		123032	11121	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		6.57	WAHSERS		123033	11118	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		44.98	DR LOCK KIT/LATCH TOOL-FD		123034	11126	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		39.77	END CAPS/CPLG/HOSE		123035	11190	10528.6220		REPAIR & MAINTENANCE SUPPLIES	NORTHVIEW POOL
		4.48	LAG SCREWS		123036	11185	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		59.29	AIR FILTER/SHARPIES		123037	11191	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		79.98	STEEL END FRAMES		123038	11205	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		48.17	UBOLT/PLASTIC SHELV UNIT		123039	11208	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE

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154173	6/16/2025		1911 MENARDS, INC-WEST ST PAUL						Continued...	
		143.84	SUNNYSIDE MURIATIC ACID		123040	11234	10528.6220		REPAIR & MAINTENANCE SUPPLIES	NORTHVIEW POOL
		9.14	PACKING TAPE/DISPENSER		123041	11333	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		29.92	FILTER		123042	11186	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		568.06								
154174	6/16/2025		1989 MINNESOTA DEPARTMENT OF LABOR & INDUSTRY							
		357.90	SURCHARGE FOR MAY25		123043	MAY0371552025	10101.2083		SURCHARGES	GENERAL FUND
		357.90								
154175	6/16/2025		14259 MUNICIPAL BUILDERS, INC							
		440,102.51	WELL#3 TRTMNT PLANT MAY25		123011	PMT 20	50605.6520	202311	BUILDINGS AND STRUCTURE	WATER UTILITY
		440,102.51								
154176	6/16/2025		9298 NAPA NEWPORT							
		177.91	BATTERY		122987	149612	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		177.91								
154177	6/16/2025		14383 NFI, INC.							
		49.99	TRIMMER LINE		123044	551558/693	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		49.99								
154178	6/16/2025		5682 NITTI SANITATION							
		325.18	TRASH SVC-WOOG ARENA		123045	0000776381	20243.6379		CONT SERV/REFUSE & SANITATION	DOUG WOOG ARENA
		325.18								
154179	6/16/2025		14367 NORTH RIDGE OUTDOOR SERVICES							
		1,815.00	NM JUN25 MONTHLY FEE		122991	24820	50677.6371.050		MTNCE-LANDSCAPE/GROUNDS	NAN MCKAY APT BLDG
		1,954.00	JC JUN25 MONTHLY FEE		122992	24819	50678.6371.050		MTNCE-LANDSCAPE/GROUNDS	JOHN CARROLL APT BLDG
		3,769.00								
154180	6/16/2025		2166 O'REILLY AUTO PARTS							
		18.06	RESISTOR		122935	1767-427898	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		18.06								
154181	6/16/2025		2231 PIONEER PRESS							
		28.60	ORDINANCE 1433		123010	0525572442	10140.6341		ADVERTISING	CITY CLERK
		28.60								
154182	6/16/2025		2326 REID, WILLIAM							
		86.95	WORK SHIRT REIMBURSE		122936	5/15/25	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT

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154182	6/16/2025		2326 REID, WILLIAM						Continued...	
		86.95								
154183	6/16/2025		13464 RESNIKOFF, CONOR							
		29.75	MARIE NEIGHBOR MTG SNACKS		123009	06/05/25	10315.6331		CONFERENCES, TRAINING, TRAVEL	ENGINEERING
		29.75								
154184	6/16/2025		1636 RICOH USA, INC.							
		73.62	COPIER USAGE DEC-FEB		122937	5071477667	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		73.62								
154185	6/16/2025		5537 SAFE-FAST INC							
		317.60	GLOVES		122939	INV038881	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		199.20	SAFETY GLASSES		122940	INV308880	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		516.80								
154186	6/16/2025		11845 SATIN TOUCH, INC.							
		613.75	NM#205 PAINT-MOVE IN		122941	1059110	50677.6371.060		MTNCE-UNIT TURNAROUND	NAN MCKAY APT BLDG
		613.75								
154187	6/16/2025		2632 SHERWIN-WILLIAMS CO., THE							
		50.95	PAINT		122944	1953-2	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		50.95								
154188	6/16/2025		2633 SHERWIN-WILLIAMS CO., THE							
		10.19	PAINT TRAY LINERS		122942	7138-8	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		1,078.96	PAINT FOR ARENA		122943	9732-8	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		1,089.15								
154189	6/16/2025		2558 STATE INDUSTRIAL PRODUCTS							
		118.67	NM AIR CARE PGRM		122993	903801074	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		250.00	JC MAINT SUPPLY		122994	903807888	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		210.00	JC MAINT & CLEAN SUPPLY		122994	903807888	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		250.00	NM DRAIN ROCKET		122995	903807777	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		828.67								
154190	6/16/2025		14905 THE ELECTRIC GUYS							
		7,450.00	DIG/REWIRE LGT POLES-LORR		122945	2947	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		7,450.00								
154191	6/16/2025		5754 TOTAL MECHANICAL SERVICES, INC							

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154191	6/16/2025		5754 TOTAL MECHANICAL SERVICES, INC						Continued...	
		511.00	LEAK CHECK-SIGHT GLASS		122946	S14709	20243.6371		REPAIRS & MAINT CONTRACTUAL	DOUG WOOG ARENA
		511.00								
154192	6/16/2025		11670 TRENCHERS PLUS, INC							
		88.17	LED LIGHT #SG1		122947	IT12035	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		307.50	BOLT-POCKET #SG1		122948	IT12087	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		395.67								
154193	6/16/2025		2677 TRI STATE BOBCAT INC							
		165.06	DRAIN HOSE/HYD FLUID #355		122950	A49504	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		158.34	SVC KITS FOR BLOWERS		122951	A49366	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		476.99	HORIZON MODULE #M4		122952	A49367	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		800.39								
154194	6/16/2025		14613 TWIN CITIES DOTS & POP, LLC							
		1,425.60	DIP N DOTS NORTHVIEW		122953	I250606499	10528.6250		MERCHANDISE FOR RESALE	NORTHVIEW POOL
		842.40	DIP N DOTS SPLASH		122954	I250606500	10527.6250		MERCHANDISE FOR RESALE	SPLASH POOL
		2,268.00								
154195	6/16/2025		2693 TWIN CITY JANITOR SUPPLY, INC.							
		157.00	TOILET PAPER		122955	184672	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		157.00								
154196	6/16/2025		5864 VERIZON WIRELESS							
		70.02	CAMERA FEE 651-295-9257		122956	6113619265	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		70.02								
154197	6/16/2025		2788 WATSON COMPANY							
		1,832.21	CONCESSIONS-SPLASH		122957	150030	10527.6250		MERCHANDISE FOR RESALE	SPLASH POOL
		1,779.81	CONCESSIONS-NORTHVIEW		122958	150028	10528.6250		MERCHANDISE FOR RESALE	NORTHVIEW POOL
		3,612.02								
154198	6/16/2025		14931 WESTPFAHL, JENNIFER							
		25.00	CANCEL YOGA -SESS 3		122959	6/3/2025	10520.4463		FALL, WINTER & SPRING PROGRAMS	PARKS ADMINISTRATION
		25.00	CANCEL YOGA -SESS 4		122959	6/3/2025	10520.4463		FALL, WINTER & SPRING PROGRAMS	PARKS ADMINISTRATION
		25.00	CANCEL YOGA-SESS 5		122959	6/3/2025	10520.4463		FALL, WINTER & SPRING PROGRAMS	PARKS ADMINISTRATION
		75.00								
154199	6/16/2025		2849 XCEL ENERGY							
		16,516.79	WOOG ARENA 4/28-5/28/25		122960	51-5660593-9	20243.6385		UTILITY SERVICE	DOUG WOOG ARENA

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154199	6/16/2025		2849 XCEL ENERGY						Continued...	
						6/2/25				
		267.06	WOOG OFFICE 4/28-5/28/25		122961	51-0013450928-0	20243.6385		UTILITY SERVICE	DOUG WOOG ARENA
						5/29/25				
		1,986.84	CITY HALL		122962	51-4686910-7	10330.6385		UTILITY SERVICE	BUILDINGS
						6/5/25				
		108.78	ST LGT UTILITY FUND		122962	51-4686910-7	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
						6/5/25				
		14,421.78	STREETLIGHTS		122963	51-6871028-3	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
						6/3/25				
		69.20	1203 7TH AVE S		122965	51-0014976969-4	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
						5/28/25				
		7,244.97	WATER		122966	51-5844319-7	50605.6385		UTILITY SERVICE	WATER UTILITY
						6/2/25				
		331.00	240 CONCORD ST N		122967	51-0015183333-6	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
						6/2/25				
		21.36	NM ELECTRIC		122968	51-4563113-2	50677.6385.1		UTILITY SERVICE-ELECTRIC	NAN MCKAY APT BLDG
						5/28/25				
		<u>40,967.78</u>								
154200	6/16/2025		2866 ZEP SALES & SERVICE							
		2,061.36	TRUCK WASH-CITRUS FOAM		122969	9011241516	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>2,061.36</u>								
154201	6/16/2025		2867 ZIEGLER, INC.							
		426.22	HOSE #304		122996	IN001936155	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		324.54	COMPRESS KIT #302		122997	IN001934215	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		9.08	PLUGS #314		122998	IN001947300	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		4.54	PLUG #314		122999	IN001947303	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		4.26	BOLTS #314		123000	IN001947301	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		253.42	PIPE-SPRAYER #314		123001	IN001947302	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		4.54	PLUG #314		123002	IN001947299	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		268.91	LOCKNUT/CLMP/SEAL/VALVE#314		123003	IN001947304	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		728.20	BOLT/RING/CAP/CLIP/ETC#314		123004	IN001947298	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>2,023.71</u>								
801216	6/9/2025		1843 LOCAL GOVERNMENT INFORMATION SYSTEMS							
		2,683.20	MICROSOFT LICENSES		122752	152141	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		77.50	NETWORK SUPPORT		122753	152110	10160.6302		PROFESSIONAL SERVICES	INFORMATION TECHNOLOGY
		9,320.01	ADOBE SOFTWARE		122871	152038	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		98,742.00	FIBER PROJECT		122871	152038	40402.6530		IMPR OTHER THAN BUILDING	CAPITAL PROGRAMS FUND

Council Check Register by GL
Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
801216	6/9/2025		1843 LOCAL GOVERNMENT INFORMATION SYSTEMS						Continued...	
		110,822.71								
801217	6/9/2025		6456 SILDA, JAMES							
		175.00	25-WORK SHOES		122800	05/29/2025	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		175.00								
801218	6/9/2025		2585 STREICHER'S - MINNEAPOLIS							
		170.00	35-BOOTS		122801	11761958	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		170.00								
801219	6/13/2025		1818 LELS LOCAL 95							
		101.50			123023	0610251553273	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		101.50								
801220	6/13/2025		1969 MINNESOTA AFSCME, COUNCIL NO. 5							
		964.34			123025	0610251553275	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		964.34								
801221	6/13/2025		2243 POLICE FLOWER FUND							
		40.00			123018	06102515532715	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		40.00								
801222	6/16/2025		1240 DAKOTA COMMUNICATIONS CENTER							
		53,659.00	JUNE 911 FEES		122889	AR-0000000728	10210.6305		DISPATCH SERVICES	POLICE PROTECTION
		53,659.00								
801223	6/16/2025		2289 R&R SPECIALTIES OF WISCONSIN, INC.							
		90.00	ZAM BLADE SHARPENS		122938	0085479-IN	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		90.00								
2025183	6/2/2025		6037 HEALTHPARTNERS-DENTAL							
		2,561.37	DENTAL CLAIMS PAID		122872	05/22/25-05/28/25	60709.6132		DENTAL CLAIMS PAID	SELF-INSURED DENTAL
		2,561.37								
2025184	6/8/2025		14645 MEDSURETY, LLC							
		328.50	HRA/HSA/FSA/DCAP JUN25		122873	41656	10125.6375		OTHER CONTRACTED SERVICES	HUMAN RESOURCES
		328.50								
2025185	6/13/2025		1978 MINNESOTA CHILD SUPPORT PAYMENT CENTER							

Council Check Register by GL
Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2025185	6/13/2025		1978 MINNESOTA CHILD SUPPORT PAYMENT CENTER						Continued...	
		23.07			123013	06102515532710	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		749.42			123026	0610251553276	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		49.37			123027	0610251553277	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		216.88			123028	0610251553278	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		107.98			123029	0610251553279	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		<u>1,146.72</u>								
2025186	6/13/2025		2018 MINNESOTA STATE RETIREMENT SYSTEM (EFT)							
		3,637.50			123015	06102515532712	10101.2175		OTHER RETIREMENT	GENERAL FUND
		<u>3,637.50</u>								
2025187	6/13/2025		2096 NATIONWIDE RETIREMENT SOLUTIONS							
		14,903.73			123016	06102515532713	10101.2175		OTHER RETIREMENT	GENERAL FUND
		<u>14,903.73</u>								
2025188	6/13/2025		2200 PERA							
		77,094.93			123017	06102515532714	10101.2174		PERA	GENERAL FUND
		<u>77,094.93</u>								
2025189	6/13/2025		2748 MISSION SQUARE TRANSFER (EFT)							
		2,110.00			123019	06102515532716	10101.2175		OTHER RETIREMENT	GENERAL FUND
		<u>2,110.00</u>								
2025190	6/13/2025		14645 MEDSURETY, LLC							
		3,642.71			123021	06102515532718	10101.2176		HOSPITALIZATION/MED INSURANCE	GENERAL FUND
		<u>3,642.71</u>								
2025191	6/13/2025		1338 EFTPS							
		40,093.55			123012	0610251553271	10101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		42,927.62			123022	0610251553272	10101.2173		FICA TAX WITHHOLDING	GENERAL FUND
		<u>83,021.17</u>								
2025192	6/13/2025		2013 MINNESOTA REVENUE (C)							
		18,689.88			123014	06102515532711	10101.2172		STATE WITHHOLDING	GENERAL FUND
		<u>18,689.88</u>								
2025193	6/9/2025		6037 HEALTHPARTNERS-DENTAL							
		270.84	DENTAL CALAIMS PAID		123047	05/29/25-06/04/25	60709.6132		DENTAL CLAIMS PAID	SELF-INSURED DENTAL
		<u>270.84</u>								

Council Check Register by GL
Council Check Register and Summary

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<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>	<u>Business Unit</u>
2025193	6/9/2025		6037 HEALTHPARTNERS-DENTAL						Continued...	
2025194	6/11/2025		14645 MEDSURETY, LLC							
		1,250.24	FSA REIMB-HEALTH 2025		123046	06/10/2025	10101.2179		FLEXIBLE BENEFIT PLAN	GENERAL FUND
		285.13	HRA REIMBURSEMENT 2025		123046	06/10/2025	70805.6131		EMPLOYEE HRA REIMBURSEMENT	EMPLOYEE HEALTH REIMBUR
		1,535.37								
		<u>1,496,485.05</u>	Grand Total							
									<u>Payment Instrument Totals</u>	
								Checks	1,121,519.78	
								EFT Payments	208,942.72	
								A/P ACH Payment	<u>166,022.55</u>	
								Total Payments	1,496,485.05	



CITY COUNCIL AGENDA REPORT

DATE: June 16, 2025
DEPARTMENT: City Clerk
PREPARED BY: Deanna Werner
AGENDA ITEM NUMBER: 8.C.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Business Licenses

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Approve as presented by consent.

OVERVIEW

Municipal Code requires that all licenses are approved by the City Council and subject to submission of insurance certificates, forms and background investigation, when required, prior to issuance. The attached listing contains new and/or renewal applications which have been applied for since the last City Council Meeting. These licenses will expire as indicated on the attached report.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. City Council Report (Licenses)

City of South St Paul City Council Report

<u>ID</u>	<u>Company</u>	<u>License #</u>	<u>License Type</u>	<u>Status</u>	<u>Issued</u>	<u>Expires</u>	<u>Address</u>	<u>Complex</u>	<u>Council</u>
15715	Sara Limesand	00016267	Chicken License	A	06/04/2025	12/31/2040	2420 Heimel St		06/16/2025
15654	Myosports Massage Therapy LLC	00016173	Massage Therapy	A	06/02/2025	05/31/2026	224 20th Ave S		06/16/2025
14237	Alicia Mason	00015381	Rental Housing	A	05/19/2025	05/31/2026	247 11th Ave N		06/16/2025
14599	Brimel Holdings LLC	00015547	Rental Housing	A	04/21/2025	05/31/2026	130 14th Ave S		06/16/2025
15478	Chip Richard Bergeaux	00015878	Rental Housing	A	06/05/2025	05/31/2026	519 16th Ave N		06/16/2025
15167	River Oak Properties LLC	00015692	Rental Housing	A	04/29/2025	05/31/2026	903 18th Ave N		06/16/2025
14609	Freeport Investments Inc	00015896	Rental Housing	A	06/04/2025	05/31/2026	245 1st Ave S	Clifton Properties	06/16/2025
14492	Fairfield Investments	00015881	Rental Housing	A	06/04/2025	05/31/2026	252 1st Ave S	Clifton Properties	06/16/2025
15003	Clifton Properties, LLC	00015854	Rental Housing	A	06/05/2025	05/31/2026	405 2nd Ave S	Clifton Properties, LLC	06/16/2025
15266	Emily Jacqueline Stripling	00015742	Rental Housing	A	06/02/2025	05/31/2026	232 4th Ave N		06/16/2025
15249	Chrishtan Marquis Bass	00015880	Rental Housing	A	06/09/2025	05/31/2026	416 4th Ave S		06/16/2025
14803	Brian Seidl	00015582	Rental Housing	A	03/10/2025	05/31/2026	943 6th Ave S		06/16/2025
15365	John Edward Starr	00015790	Rental Housing	A	05/05/2025	05/31/2026	548 8th Ave S		06/16/2025
15365	John Edward Starr	00015791	Rental Housing	A	05/05/2025	05/31/2026	552 8th Ave S		06/16/2025
15403	Bridge SFR IV Borrower I LLC	00015823	Rental Housing	A	06/10/2025	05/31/2026	2200 Butler Ave	Bridge SFR IV Borrower I LLC	06/16/2025
15570	Rongitsch Brothers Properties	00015955	Rental Housing	A	06/03/2025	05/31/2026	1649-1651 Concord St N		06/16/2025
14609	Freeport Investments Inc	00015567	Rental Housing	A	06/04/2025	05/31/2026	1556 Concord St S	Clifton Properties	06/16/2025
14675	Justin Schleppenbach	00015559	Rental Housing	A	04/30/2025	05/31/2026	2310 Francis St		06/16/2025
15003	Clifton Properties, LLC	00015836	Rental Housing	A	06/04/2025	05/31/2026	116 Frost St E	Clifton Properties LLC	06/16/2025
12336	Mark & Annie Strange	00015495	Rental Housing	A	06/10/2025	05/31/2026	221 Grand Ave W 101		06/16/2025
12336	Mark & Annie Strange	00015496	Rental Housing	A	06/10/2025	05/31/2026	221 Grand Ave W 102		06/16/2025
12053	Robert Fabbrini	00015507	Rental Housing	A	06/09/2025	05/31/2026	1023 Marie Ave		06/16/2025
14842	Rene Beau Heidelberg	00015888	Rental Housing	A	06/11/2025	05/31/2026	246 Poplar St W		06/16/2025
15335	Hanh Thuy Tuyet Nguyen	00015813	Rental Housing	A	04/21/2025	05/31/2026	217 Richmond St W		06/16/2025
15570	Rongitsch Brothers Properties	00015931	Rental Housing	A	06/03/2025	05/31/2026	118 Villaume Ave		06/16/2025
15487	Joseph Daniel Gedatus	00015949	Rental Housing	A	06/03/2025	05/31/2026	140 Warburton St W		06/16/2025

City of South St Paul City Council Report

<u>ID</u>	<u>Company</u>	<u>License #</u>	<u>License Type</u>	<u>Status</u>	<u>Issued</u>	<u>Expires</u>	<u>Address</u>	<u>Complex</u>	<u>Council</u>
15487	Joseph Daniel Gedatus	00015891	Rental Housing	A	06/03/2025	05/31/2026	146 Warburton St W		06/16/2025
15680	Jared S Senst	00016223	Rental Housing	A	04/21/2025	05/31/2025	955 - 957 Warner Ave		06/16/2025
15092	Luma Properties, LLC	00015668	Rental Housing	A	03/13/2025	05/31/2026	2216 Wentworth Ave		06/16/2025
15378	Bigger Pockets LLC	00016083	Rental Housing Multi Family Dwelling (4+)	A	03/31/2025	05/31/2026	1024 3rd St S		06/16/2025
15053	Anteneh A. Teferra	00016068	Rental Housing Multi Family Dwelling (4+)	A	03/12/2025	05/31/2026	226 7th Ave S		06/16/2025
12315	Merkan Corp.	00016015	Rental Housing Multi Family Dwelling (4+)	A	03/17/2025	05/31/2026	712-714 7th Ave S		06/16/2025
15595	Vivant, Smart Home Pros, Inc	00016247	Solicitor (Company)	A	05/30/2025	05/31/2026			06/16/2025
15700	Vivant, Smart Home Pros, Inc	00016251	Solicitor (Individual)	A	06/02/2025	05/31/2026			06/16/2025
15701	Vivant, Smart Home Pros, Inc	00016252	Solicitor (Individual)	A	06/02/2025	05/31/2026			06/16/2025
15702	Vivant, Smart Home Pros, Inc	00016253	Solicitor (Individual)	A	06/02/2025	05/31/2026			06/16/2025
15703	Vivant, Smart Home Pros, Inc	00016254	Solicitor (Individual)	A	06/02/2025	05/31/2026			06/16/2025
15704	Vivant, Smart Home Pros, Inc	00016255	Solicitor (Individual)	A	06/02/2025	05/31/2026			06/16/2025
15705	Vivant, Smart Home Pros, Inc	00016256	Solicitor (Individual)	A	06/02/2025	05/31/2026			06/16/2025
15699	Vivant, Smart Home Pros, Inc	00016257	Solicitor (Individual)	E	06/02/2025	05/31/2025			06/16/2025
15706	Vivant, Smart Home Pros, Inc	00016258	Solicitor (Individual)	A	06/03/2025	05/31/2026			06/16/2025
15707	Vivant, Smart Home Pros, Inc	00016259	Solicitor (Individual)	A	06/03/2025	05/31/2026			06/16/2025
15708	Vivant, Smart Home Pros, Inc	00016260	Solicitor (Individual)	A	06/03/2025	05/31/2026			06/16/2025
15709	Vivant, Smart Home Pros, Inc	00016261	Solicitor (Individual)	A	06/03/2025	05/31/2026			06/16/2025
15710	Vivant, Smart Home Pros, Inc	00016262	Solicitor (Individual)	A	06/03/2025	05/31/2026			06/16/2025

City of South St Paul City Council Report

<u>ID</u>	<u>Company</u>	<u>License #</u>	<u>License Type</u>	<u>Status</u>	<u>Issued</u>	<u>Expires</u>	<u>Address</u>	<u>Complex</u>	<u>Council</u>
15711	Vivant, Smart Home Pros, Inc	00016263	Solicitor (Individual)	A	06/03/2025	05/31/2026			06/16/2025
15712	Vivant, Smart Home Pros, Inc	00016264	Solicitor (Individual)	A	06/03/2025	05/31/2026			06/16/2025
15713	Vivant, Smart Home Pros, Inc	00016265	Solicitor (Individual)	A	06/03/2025	05/31/2026			06/16/2025
15714	Scope Solutions, Inc	00016266	Solicitor (Individual)	A	06/04/2025	05/31/2025			06/16/2025
15716	Vivant, Smart Home Pros, Inc	00016268	Solicitor (Individual)	A	06/05/2025	05/31/2026			06/16/2025
15717	Vivant, Smart Home Pros, Inc	00016269	Solicitor (Individual)	A	06/05/2025	05/31/2026			06/16/2025
15718	Vivant, Smart Home Pros, Inc	00016270	Solicitor (Individual)	A	06/05/2025	05/31/2026			06/16/2025
15719	Vivant, Smart Home Pros, Inc	00016272	Solicitor (Individual)	A	06/05/2025	05/31/2026			06/16/2025
15720	Vivant, Smart Home Pros, Inc	00016273	Solicitor (Individual)	A	06/05/2025	05/31/2026			06/16/2025
15721	Vivant, Smart Home Pros, Inc	00016274	Solicitor (Individual)	A	06/05/2025	05/31/2026			06/16/2025
15722	Vivant, Smart Home Pros, Inc	00016275	Solicitor (Individual)	A	06/05/2025	05/31/2026			06/16/2025
15723	Vivant, Smart Home Pros, Inc	00016276	Solicitor (Individual)	A	06/05/2025	05/31/2026			06/16/2025
15696	Vivant, Smart Home Pros, Inc	00016246	Solicitor (Individual)	A	05/30/2025	05/31/2026			06/16/2025
15725	Southwestern Advantage	00016279	Solicitor (Individual)	A	06/11/2025	05/31/2026	822 Holland Ave		06/16/2025
9971	Buggs Bar	00016278	Special Event	A	06/10/2025	06/29/2025	925 Concord Exchange N		06/16/2025



CITY COUNCIL AGENDA REPORT

DATE: June 16, 2025
DEPARTMENT: Parks & Recreation
PREPARED BY: Shannon Young
AGENDA ITEM NUMBER: 8.D.

MEETING TYPE

Regular Meeting

AGENDA ITEM

2025 CIP Project -Approval of Playground Replacement Projects at Summit Park and Grandview Park

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Approve the purchase and installation of new playground equipment at **Summit Park** and **Grandview Park** from **Minnesota-Wisconsin Playground Company**, in accordance with the Minnesota State Contract P-949(5), for a total project cost of \$150,000 per site, consistent with the approved CIP budget.

OVERVIEW

The existing playgrounds at Summit and Grandview Parks were originally installed in 1990 and have exceeded the typical service life expectancy of 15–20 years. In 2024, the City Council approved a Parks Master Plan which identified both Summit and Grandview neighborhood parks as being over 30 years old and in need of replacement. This project aligns with the priorities and recommendations outlined in that Plan.

The 2025 - 2029 Capital Improvement Plan includes funding through the Capital Programs Fund of \$150,000 each for the replacement of the Summit Park Play Structure (PR-18-6) and the Grandview Park Playground (PR-25-1) in 2025.

As part of the City's ongoing commitment to maintaining safe and modern recreational spaces, the Parks and Recreation Commission reviewed proposals for replacement and recommended moving forward with City Council approval at their June 10th, 2025, meeting. The recommendation passed unanimously (5-0).

Each proposal included comprehensive work:

- Demolition and disposal of current playground equipment
- Necessary site preparation
- Installation of new playground equipment within existing containment areas
- Pour-in-place safety surfacing and engineered wood fiber.
- Summit Park proposal includes a concrete border.

The Minnesota-Wisconsin Playground Company was selected through the Minnesota State Contract process (State Contract P-949-(5)). The Commission also reviewed and recommended distinct color schemes for each playground site.

Anticipated Timeline:

If approved, installation is expected to begin in early September 2025.

Fiscal Impact:

- \$150,000 per playground site
- Total project cost aligns with the approved Capital Improvement Plan (CIP) budget.
- Funding includes all necessary labor, materials, and sitework.

Staff Recommendation:

Approve the purchase and installation contracts with Minnesota-Wisconsin Playground Company for Summit and Grandview Park playground replacements, as recommended by the Parks and Recreation Commission.

SOURCE OF FUNDS

2025 - CIP

ATTACHMENTS

1. Summit Park 25
2. Grandview Park 25



MWP Recreation
4800 Olson Memorial Hwy, Suite 130 Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-778 | dan@MWPrecreation.com

06/12/2025
Quote #
104533-01-08

CONSULTANT: DAN LANES

Summit Park , City of South St. Paul, MN D12026L1 - I

City of South St. Paul
Attn: Shannon Young
125 3rd Ave N
South St. Paul, MN 55075
United States
Phone: 651-366-6203
Fax: 651-306-3691
syoung@sspmn.org

Ship to Zip 55075

Qty	Part #	Description	List \$	% Disc.	Selling \$	Ext. Selling \$
55	Miles	Other - Mileage - Covers a Crew of two people and trips to job site			\$0.58	\$31.90
1	INSTALL	GameTime - Demolition and Construction - Includes demo of exiting play equipment includes excavation of old safety surfacing Includes Site work			\$71,399.70	\$71,399.70
1	Mob	Other - Mobilization			\$600.00	\$600.00
2472	Geo	Other - Install of Geo Textile Fabric- Owner typically responsible to prepare and grade the site unless otherwise stated and included			\$1.10	\$2,719.20
1	EWf	Other - Furnish and Install of Engineered wood fiber safety surfacing , 181 CY 12" depth-- Owner typically responsible to prepare and grade the site unless otherwise stated and included			\$10,679.00	\$10,679.00
1	INSTALL	Install - Install cost- Includes layout and digging for footings Includes use of disposable packaging			\$20,428.40	\$20,428.40
Sub Total						\$105,858.20
Total						\$105,858.20

Comments

Terms and conditions applicable to this quote per State of Minnesota Contract

Owner is responsible for providing a flat and level area with less than 1% grade change
Owner is responsible for accepting delivery of play equipment
Owner is responsible for temporary removal of benches and tables





MWP Recreation
4800 Olson Memorial Hwy, Suite 130 Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-778 | dan@MWPRecreation.com

06/12/2025
Quote #
104533-01-08

CONSULTANT: DAN LANES

Summit Park , City of South St. Paul, MN D12026L1 - I

Order Information:

Bill To: _____ Ship To: _____
Company: _____ Project Name: _____
Attn: _____ Attn: _____
Address: _____ Address: _____
City, State, Zip: _____ City, State, Zip: _____
Contact: _____ Contact: _____
Tel: _____ Tel: _____
Fax: _____ Fax: _____
Email: _____ Email: _____

Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____
Signature: _____ Date: _____
Title: _____ Phone: _____
Facsimile: _____ Purchase Amount: **\$105,858.20**





MWP Recreation
4800 Olson Memorial Hwy, Suite 130 Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-778 | dan@MWPrecreation.com

06/12/2025
Quote #
104533-01-07

CONSULTANT: DAN LANES

Summit Park , City of South St. Paul, MN D12026L1 - M

City of South St. Paul
Attn: Shannon Young
125 3rd Ave N
South St. Paul, MN 55075
United States
Phone: 651-366-6203
Fax: 651-306-3691
syoun@sspmn.org

Ship to Zip 55075

Qty	Part #	Description	List \$	% Disc.	Selling \$	Ext. Selling \$
1	RDU	GameTime - GameTime - Play Unit, Ages 5 -12 [Basic: _____] [Accent: _____] [Deck:Pvc: _____] [Tube: _____] [RotoPlastic: _____] [UniPlastic: _____]	\$38,548.00	35.00	\$25,056.20	\$25,056.20
		(5) 12025 -- 3 1/2" Uppt Ass'Y Alum 10'				
		(2) 12027 -- 3 1/2" Uppt Ass'Y Alum 12'				
		(2) 12068 -- 3 1/2"Uppt Ass'Y Alum 13'				
		(1) 12207 -- 2'-6"/3'Overhead Tree Clb				
		(1) 12215 -- Crunch Bar Prime Time				
		(2) 18200 -- 36" Sq Punched Deck P/T 1.3125				
		(1) 18201 -- 36" Tri Punched Deck P/T				
		(1) 18669 -- Ss Cargo Net Wall				
		(1) 18766 -- Fun Seat 36"				
		(1) 19001 -- Entry Way				
		(1) 19004 -- Transfer System W/Barrier (1' Rise)				
		(1) 19007 -- Transfer System W/Barrier (3' Rise)				
		(1) 19035 -- Optional Access Step (3' & 5')				
		(1) 19062 -- Wavy Tree (5'-6" & 6')				
		(1) 19285 -- Transfer Platform W/ Guardrail 3'				
		(1) 19287 -- River Rock Climber				
		(1) 19382 -- Single Entrance Wilderslide li				
		(5) 19385 -- Straight Section Wilderslide li				
		(1) 19391 -- Support Wilderslide li				
		(1) 19424 -- Long Exit (Use On 7' & 8' Slides)				
		(1) 19674 -- Erratic Climber (Metal) 7'-8'				
		(1) G12024 -- 3 1/2" Uppt Ass'Y Galv 9'				
		(1) G12025 -- 3 1/2" Uppt Ass'Y Galv 10'				





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Ph. 800-622-5425 | 763-546-778 | dan@MWPrecreation.com

06/12/2025
Quote #
104533-01-07

CONSULTANT: DAN LANES

Summit Park , City of South St. Paul, MN D12026L1 - M

Qty	Part #	Description	List \$	% Disc.	Selling \$	Ext. Selling \$
		(3) G12068 -- 3 1/2"Uppt Ass'Y Galv 13'				
		(1) 19122 -- Wave Zip Slide (2'-6" & 3')				
1	RDU	GameTime - GameTime ADA Swing Frame [Basic: _____] [RotoPlastic: _____]	\$7,175.00	10.00	\$6,457.50	\$6,457.50
		(2) 5287 -- Belt Seat for 8' Toprail				
		(1) 5321 -- 8' ADA Primetime Swing Add-A-Bay				
		(1) 5320 -- 8' ADA Primetime Swing Frame				
		(1) 5295 -- Expression Swing 8' Toprail Height				
		(1) 5294 -- Adaptive Swing Seat for 8' Toprail				
1	6143	GameTime - Whirlwind Seat Straight (F/S) [Accent: _____] [Roto Plastic: _____]	\$699.00	28.00	\$503.28	\$503.28
1	564	GameTime - Curved Balance Beam [Basic: _____]	\$899.00	28.00	\$647.28	\$647.28
1	6247	GameTime - Deco Spring Rider Single [Basic: _____]	\$1,915.00	10.00	\$1,723.50	\$1,723.50
1	28009	GT-Site - 6' P/S Bench W/Back Inground [Basic: _____] [Coated Site: _____]	\$1,061.00	3.00	\$1,029.17	\$1,029.17
1	5179	GameTime - Welcome Sign (5-12) [Basic: _____]	\$774.00	3.00	\$750.78	\$750.78
1	178749	GameTime - Owner's Kit			\$92.08	\$92.08
2	161290	GameTime - Geo-Textile 2250 Sqft Roll			\$1,187.00	\$2,374.00
					Sub Total	\$38,633.79
					Material Surcharge	\$1,576.42
					Freight	\$3,931.59
					Total	\$44,141.80

Comments

Terms and conditions applicable to this quote per State of Minnesota Contract

Owner is responsible for providing a flat and level area with less than 1% grade change

Owner is responsible for accepting delivery of play equipment

Owner is responsible for temporary removal of benches and tables





MWP Recreation
4800 Olson Memorial Hwy, Suite 130 Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-778 | dan@MWPrecreation.com

06/12/2025
Quote #
104533-01-07

CONSULTANT: DAN LANES

Summit Park , City of South St. Paul, MN D12026L1 - M

Order Information:

Bill To: _____ Ship To: _____
Company: _____ Project Name: _____
Attn: _____ Attn: _____
Address: _____ Address: _____
City, State, Zip: _____ City, State, Zip: _____
Contact: _____ Contact: _____
Tel: _____ Tel: _____
Fax: _____ Fax: _____
Email: _____ Email: _____

Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____
Signature: _____ Date: _____
Title: _____ Phone: _____
Facsimile: _____ Purchase Amount: **\$44,141.80**





While it is our intention to install your playground in a safe and timely manner, our success relies on your preparedness. Site preparation and grading to be performed by others and prior to installation. Slope within the play area(s) shall not exceed 1% to ensure a successful installation and a compliant playground. Drain tie systems other than within 4' of the perimeter along drain aggregate base material may require installation after the installation of the play equipment and must be coordinated with installation of safety surface materials. Failure to prepare site(s) to these expectations may result in additional charges if installer is required to re-mobilize. Please contact MN WII Playground if you have any questions.

Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.

44.908771 -93.052733

**SAFETY SURFACE
ENGINEERED
WOOD FIBER
3854 SF**

PROPOSED CONCRETE BORDER
184 LF 6" WIDTH 12" DEPTH

recreation

P.O. Box 27328, Golden Valley, MN 55427
763-546-7787 1-800-622-5425
Fax 763-546-5050
E-Mail info@mnwplay.com

Summit Park	South St. Paul, MN
5-20-25	DWG. D12026L1

SCALE: 1" = 15'-0"

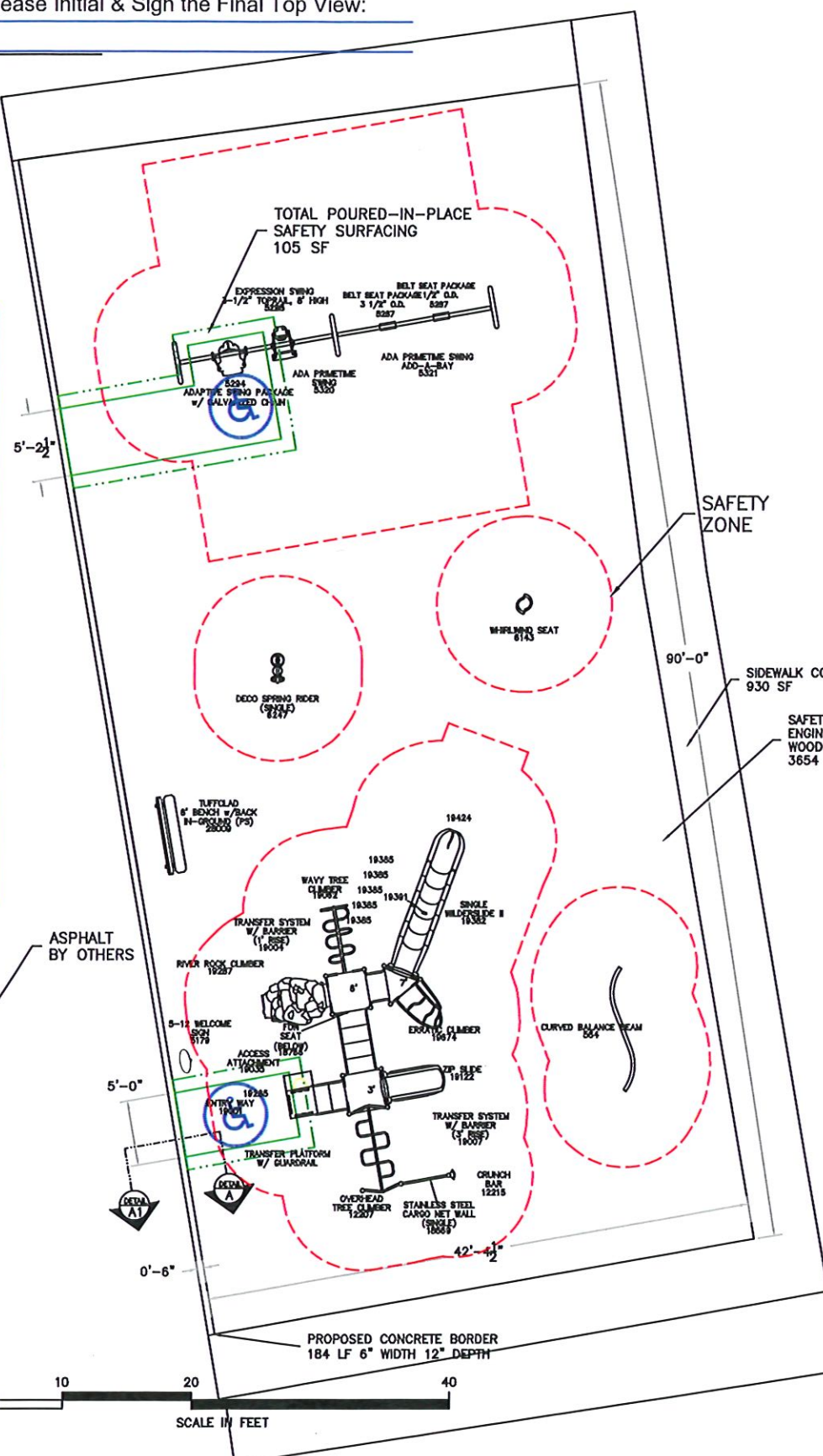
THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.

Mfg. By:

A PLAYCORE COMPANY
GameTime®

Enriching Childhood Through Play.

THIS PLAN REQUIRES A FINISHED GRADE RESOLUTION



Maximum depth of safety surface and drain aggregate base should not exceed an 18" depth and shall not be installed until play equipment has been installed.

ASPHALT BY OTHERS

SAFETY
ZONE

90'-0"

SIDEWALK CONCRETE BORDER
930 SF

**SAFETY SURFACE
ENGINEERED
WOOD FIBER
3654 SF**

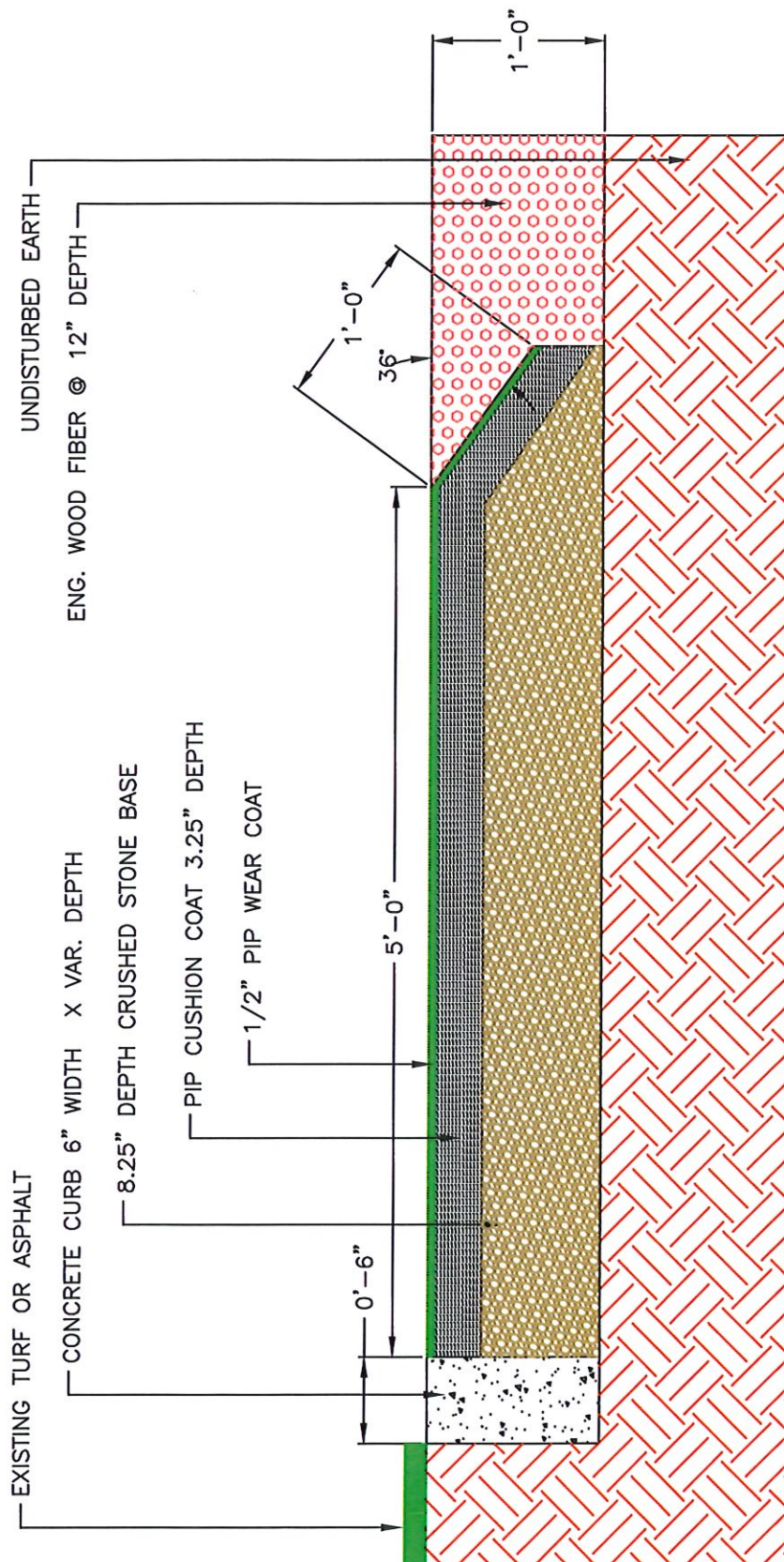
5'-0"

0'-6"

PROPOSED CONCRETE BORDER
184 LF 6" WIDTH 12" DEPTH

0 10 20 40
SCALE IN FEET

SCALE: 1" = 12'-0"



ELEVATION DETAIL SYNTHETIC/AGGREGATE BEVELED EDGE

SECT
A-A1

SCALE: 1" = 1'-0"

THIS PRINT IS THE PROPERTY OF MINNESOTA
WISCONSIN PLAYGROUND INC. AND IS NOT TO
BE USED, COPIED OR REPRODUCED WITHOUT
THEIR EXPRESSED WRITTEN PERMISSION.

Mfg. By:



Sold & Distributed By:



P.O. Box 27328, Golden Valley, MN 55427
763-546-7787 1-800-622-5425
Fax 763-546-5050
E-Mail info@mnwplay.com

Summit Park
South St. Paul, MN
5-20-25 DWG. D12026L1

SUMMIT PARK

South St. Paul, MN D12026L1

Color Palette: Custom

Uprights: Butterscotch
 Accent : Azure
 HDPE: Green
 Roto Plastic: Spring Green
 Decks: Gray
 PIP: 50/50 Blue- Black



SUMMIT PARK

South St. Paul, MN D12026L1

Images are a representation only.
 Actual product may vary.



SUMMIT PARK

South St. Paul, MN D12026L1



SUMMIT PARK

South St. Paul, MN D12026L1

Images are a representation only.
Actual product may vary.



MWP Recreation
4800 Olson Memorial Hwy, Suite 130 Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-778 | dan@MWPrecreation.com

06/12/2025
Quote #
106170-01-10

CONSULTANT: DAN LANES

D12721L1 - Grandview Park - South St. Paul , MN - Option 2 - I

City of South St. Paul
Attn: Shannon Young
350 Grand ave W
south st. Paul, MN 55075
United States
Phone: 651-366-6203
Fax:651-306-3691
syoun@sspmn.org

Ship to Zip 55075

Qty	Part #	Description	List \$	% Disc.	Selling \$	Ext. Selling \$
1	EWf	Other - Furnish and Install of Engineered wood fiber safety surfacing , 123 CY 12" depth-- Owner typically responsible to prepare and grade the site unless otherwise states and included			\$7,257.00	\$7,257.00
2472	Geo	Other - Install of Geo Textile Fabric			\$1.10	\$2,719.20
55	Miles	Other - Mileage - Covers a Crew of two people and trips to job site			\$0.58	\$31.90
2	Mob	Other - Mobilization			\$600.00	\$1,200.00
1	Site Work	Other - Site Work- Scope of work on site			\$27,791.31	\$27,791.31
1	INSTALL	Install - Installation of play equipment - Includes layout and digging for footings includes Disposal of packaging materials Includes geo textile fabric Includes EWF surfacing			\$31,126.00	\$31,126.00
Contract: MN State Contract					Sub Total	\$70,125.41
					Total	\$70,125.41

Comments

Terms and conditions applicable to this quote per State of Minnesota Contract

Owner is responsible for flat and less than 1 percent grade upon arrival
Owner is responsible for unloading and storage of equipment
Owner is responsible for demotion as needed
Owner is responsible for Concrete border as needed
Owner is responsible for Concrete sidewalk as needed





MWP Recreation
4800 Olson Memorial Hwy, Suite 130 Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-778 | dan@MWPrecreation.com

06/12/2025
Quote #
106170-01-09

CONSULTANT: DAN LANES

D12721L1 - Grandview Park - South St. Paul , MN - Option 2 - M

City of South St. Paul
Attn: Shannon Young
350 Grand ave W
south st. Paul, MN 55075
United States
Phone: 651-366-6203
Fax: 651-306-3691
syoun@sspmn.org

Ship to Zip 55075

Qty	Part #	Description	List \$	% Disc.	Selling \$	Ext. Selling \$
1	MCM3RI	GameTime - Modern City M Series 3 (Roto/IG) [Accent: _____] [Accent 2: _____] [Basic: _____] [Basic 2: _____] [Deck:Pvc: _____] [HDPE: _____] [Roto Plastic: _____]	\$71,805.00	11.00	\$63,906.45	\$63,906.45
1	RDU	GameTime - GameTime T - Swing Frame [Basic: _____]	\$2,752.00	10.00	\$2,476.80	\$2,476.80
		(1) 5368 -- T-Post 8' Swing Frame				
		(1) 5287 -- Belt Seat for 8' Toprail				
		(1) 5293 -- Enclosed Tot Seat for 8' Toprail				
1	6248	GameTime - Deco Spring Rider Double [Basic: _____]	\$3,258.00	10.00	\$2,932.20	\$2,932.20
2	161290	GameTime - Geo-Textile 2250 Sqft Roll			\$1,187.00	\$2,374.00
Contract: MN State Contract					Sub Total	\$71,689.45
					Material Surcharge	\$2,358.49
					Freight	\$5,826.65
					Total	\$79,874.59

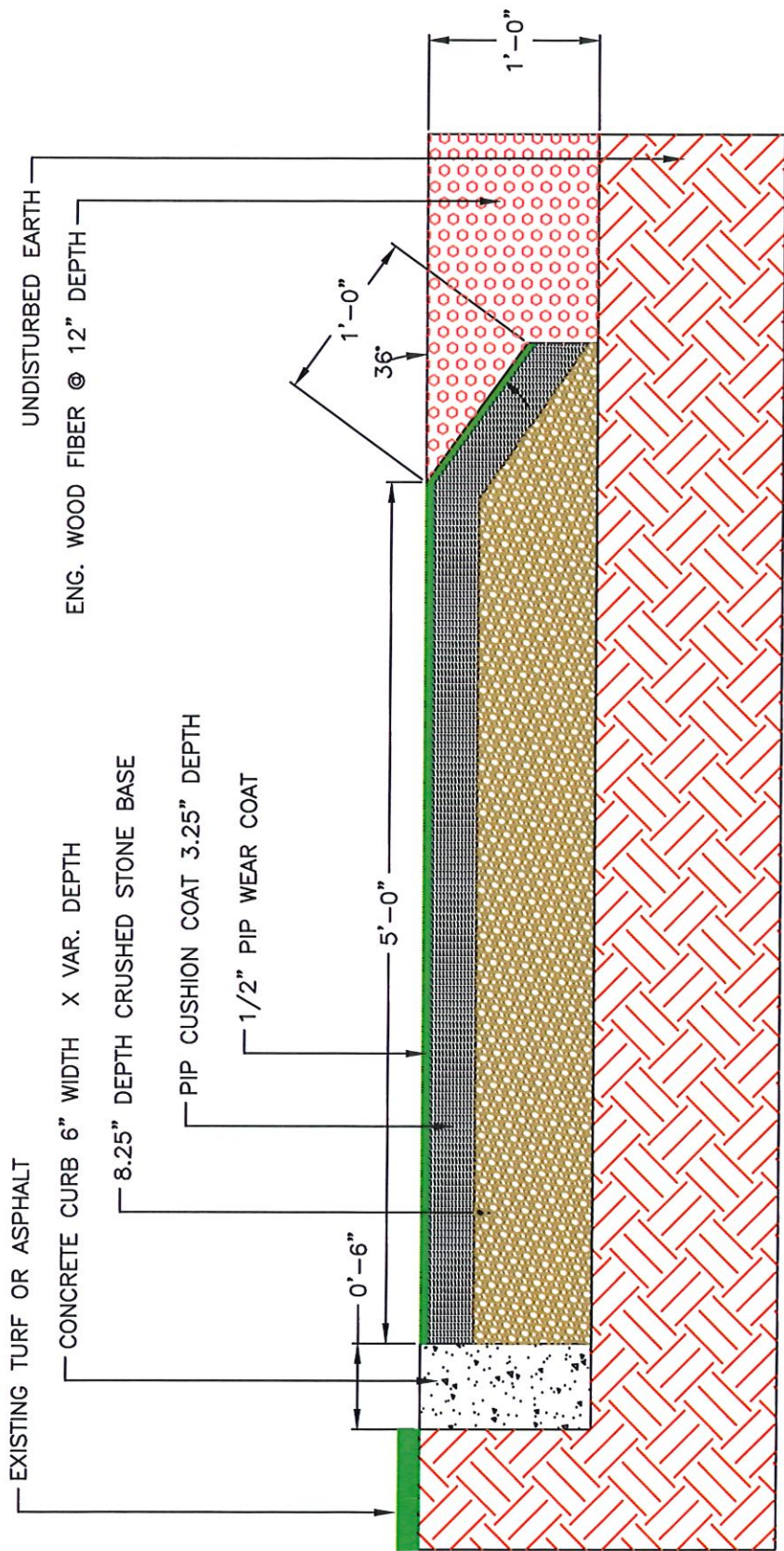
Comments

Terms and conditions applicable to this quote per State of Minnesota Contract

Owner is responsible for flat and less than 1 percent grade upon arrival
Owner is responsible for unloading and storage of equipment
Owner is responsible for demotion as needed
Owner is responsible for Concrete border as needed
Owner is responsible for Concrete sidewalk as needed



Please Sign & Date the Final Top View:



SECT
A-A1

ELEVATION DETAIL
SYNTHETIC/AGGREGATE BEVELED EDGE

SCALE: 1" = 1'-0"

Mfg. By:
GameTime
Enriching Childhood Through Play.

Sold & Distributed By:
recreation

P.O. Box 27328, Golden Valley, MN 55427
763-546-7787 1-800-622-5425
Fax 763-546-5050
E-Mail info@mwprecreation.com

Grandview Option 2
South St. Paul, MN
5-28-25 DWG. D12721L

Color Palette: Malibu

Uprights: Bronze
 Accent 1: Beige
 HDPE: Spring Green
 2 Color HDPE: Spring Green/White
 Roto Plastic: Spring Green
 Decks: Brown
 PIP: 50/50 - Blue-Black



GRANDVIEW PARK OPTION 2

South St, Paul, MN D12721L1





GRANDVIEW PARK OPTION 2
South St, Paul, MN D12721L1



Images are a representation only.
Actual product may vary.



GRANDVIEW PARK OPTION 2

South St, Paul, MN D12721L1



GRANDVIEW PARK OPTION 2

South St, Paul, MN D12721L1



Images are a representation only.
Actual product may vary.



CITY COUNCIL AGENDA REPORT

DATE: June 16, 2025
DEPARTMENT: Engineering
PREPARED BY: Kelsey Gelhar
AGENDA ITEM NUMBER: 8.E.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Approve Joint Powers Agreement Between South St. Paul and Inver Grove Heights for the South Street Reconstruction Project

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Motion to approve a Joint Powers Agreement between the City of South St. Paul and the City of Inver Grove Heights for the South Street Reconstruction Project.

OVERVIEW

The current Capital Improvement Plan identifies the reconstruction of South Street W between 5th Avenue South and 7th Avenue South for improvements in 2026. This project is a joint project with the City of Inver Grove Heights. The Joint Powers Agreement designates Inver Grove Heights as the primary administrator of the project, which will manage the bidding, design, and construction.

Costs associated with the legal, engineering, administration, and finance for the final design portion of the Project will be split between the cities based on the prorated percentage of actual total bid costs within their respective cities to the overall total bid amount.

At the time of the execution of this Agreement, the total construction, legal, engineering, administration, and finance costs for the project are estimated in Inver Grove Heights's PMI Feasibility Study at \$5,441,205, with Inver Grove Heights's responsibility totaling \$4,922,073 (90% of the total project costs) and South St. Paul's responsibility totaling \$519,132 (10% of the total project costs for street reconstruction). South St. Paul staff will prepare a feasibility report to present to the Council after a utility condition review is conducted.

Staff recommends approval of the Joint Powers Agreement between South St. Paul and Inver Grove Heights for the South Street Reconstruction Project.

SOURCE OF FUNDS

South St. Paul's share of the project is proposed to be funded by the infrastructure fund and utility enterprise funds.

ATTACHMENTS

1. 2025-06-16 JPA IGH and S. St Paul for Final Design Specification and Bidding of the Reconstruction of South Street

**JOINT POWERS AGREEMENT BETWEEN THE CITY OF INVER GROVE
HEIGHTS AND THE CITY OF SOUTH ST. PAUL FOR FINAL DESIGN,
SPECIFICATION, AND BIDDING OF THE RECONSTRUCTION OF 57TH ST
IGH CITY PROJECT NO. 2026-09H
SSP CITY PROJECT NO. 2025-07**

THIS JOINT POWERS AGREEMENT ("Agreement") is entered into between the **CITY OF INVER GROVE HEIGHTS**, a Minnesota municipal corporation (hereinafter referred to as "Inver Grove Heights") and the **CITY OF SOUTH ST. PAUL**, a Minnesota municipal corporation (hereinafter referred to as "South St. Paul"), with the parties collectively hereinafter referred to as the "Cities".

WHEREAS, as part of the Inver Grove Heights 2026 Pavement Management Initiative, Upper 55th Street from Blaine Avenue to Cahill Avenue will undergo full depth reclamation, ADA upgrades, spot replacement of storm sewer structures, and spot replacement of sidewalk (Inver Grove Heights Project No. 2026-09H); and

WHEREAS, South St. Paul desires to fully reconstruct 57th Street due to the replacement of sanitary sewer and watermain between 7th Avenue South and 5th Avenue South in South St. Paul (South St. Paul Project No. 2025-07); and

WHEREAS, both Cities desire to combine both projects to take advantage of economies of scale for construction bidding and minimize repeated disturbances due to separate construction contracts; and

WHEREAS, the combination of Inver Grove Heights Project No. 2026-09H and South St. Paul Project No. 2025-07 will be combined and known collectively as the "Project" in this Agreement; and

WHEREAS, Minn. Stat. § 471.59 authorizes two or more governmental units to enter into agreements to jointly or cooperatively exercise any power common to the contracting parties or any similar power.

NOW, THEREFORE, in consideration of their mutual covenants, the parties agree as follows:

1. FEASIBILITY REPORTS. Inver Grove Heights has contracted with Short Elliot Hendrickson ("SEH") to prepare a feasibility report for the portion of the Project within Inver Grove Heights (the "Feasibility Study"). The Feasibility Study includes preliminary assessment rolls for Inver Grove Heights' portion of the Project and an estimate of cost of the South St Paul portion of the Project consistent with Municipal State Aid and each City's design standards. Inver Grove Heights completed the required public hearing for its portion of the Project in accordance with Minnesota Statute, Section 429.031, and the improvements were ordered by the Inver Grove Heights City Council on May 12, 2025.

2. PLANS AND SPECIFICATIONS. Inver Grove Heights will hire a consulting firm to prepare plans and specifications for the Project consistent with the requirements of the City's design standards and State Aid design standards. The plans and specifications must be approved by the Inver Grove Heights and South St. Paul City Councils prior to advertisement for bids. The plans and specifications, and any addendums thereto, must be approved by the respective City Engineer of the City of Inver Grove Heights and City of South St. Paul.

3. BIDDING. Inver Grove Heights will advertise for bids for the construction of the Project in accordance with applicable Minnesota Law and will provide South St. Paul with an analysis of the bids received. Inver Grove Heights must obtain South St. Paul's concurrent approval of a bid award to the lowest responsible bidder for the Project by resolution of the South St. Paul City Council.

4. CONTRACT AWARD. Inver Grove Heights will prepare contract documents and enter into a contract with the approved bidder by resolution of the Inver Grove Heights City Council.

5. COST ALLOCATION. Costs associated with the Feasibility Study prepared by SEH for Inver Grove Heights pursuant to this Agreement will be paid for by Inver Grove Heights. South St. Paul may use the information from the Feasibility Study or choose to produce their own feasibility report. Inver Grove Heights will not participate in any cost sharing associated with a feasibility report prepared by South St. Paul for the Project.

Costs associated with the legal, engineering, administration, and finance for the final design portion of the Project will be split between the Cities based on the prorated percentage of actual total bid costs within their respective Cities to the overall total bid amount.

At the time of the execution of this Agreement, the total construction, legal, engineering, administration, and finance costs for the Project are estimated in the Feasibility Study at \$5,441,205, with Inver Grove Heights' responsibility totaling \$4,922,073 (90% of the total Project costs) and South St. Paul's responsibility totaling \$519,132 (10% of the total Project costs).

6. OWNERSHIP. The Cities shall own the portion of the Project located within its corporate boundaries as depicted in Exhibit A, which is attached and incorporated into this Agreement.

7. PAYMENT. Inver Grove Heights will act as the paying agent for all payments to contractors and engineering design consultants for the Project. Payments will be made as the Project work progresses and when certified by the Inver Grove Heights City Engineer. Inver Grove Heights, in turn, will bill South St. Paul for applicable Project costs, per Section 5 above. South St. Paul shall reimburse Inver Grove Heights for its share of the costs incurred under this Agreement within thirty (30) days from the presentation of the claim. If any portion of an itemized claim is questioned by South St. Paul, the remainder of the claim shall be promptly paid, and accompanied by a written explanation of the amounts in question. Payment of any amounts in dispute will be made following good faith negotiation and documentation of the actual costs incurred in carrying out the work.

8. CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS. Any change orders or supplemental agreements that affect the Project cost payable by South St. Paul, and changes to the plans following Project Advertisement, must be approved in writing by South St. Paul prior to publication.

9. RULES AND REGULATIONS. Inver Grove Heights shall abide by the City of Inver Grove Heights' Standard General Conditions of the Construction Contract (and any supplementary conditions thereto), and by Minnesota Department of Transportation standard specifications (and any supplemental specification thereto, including governing specifications of the Project contract).

10. INDEMNIFICATION. Inver Grove Heights agrees to defend, indemnify, and hold harmless South St. Paul against any and all claims, liability, loss, damage, or expense arising under the

provisions of this Agreement and caused by or resulting from negligent acts or omissions of Inver Grove Heights and/or those of Inver Grove Heights employees or agents. South St. Paul agrees to defend, indemnify, and hold harmless Inver Grove Heights against any and all claims, liability, loss, damage, or expense arising under the provisions of this Agreement and caused by or resulting from negligent acts or omissions of South St. Paul and/or those of South St. Paul employees or agents. All parties to this agreement recognize that liability for any claims arising under this Agreement are subject to the provisions of the Minnesota Municipal Tort Claims Law; Minnesota Statutes, Chapter 466. In the event of any claims or actions filed against the Cities, nothing in this Agreement shall be construed to allow a claimant to obtain separate judgments or separate liability caps from the individual Cities. Inver Grove Heights shall include South St. Paul as an additional insured party in the contract documents (specifications) for the Project construction.

11. WAIVER. Any and all persons engaged in the work to be performed by Inver Grove Heights shall not be considered employees of South St. Paul for any purpose, including Worker's Compensation, and all claims that may or might arise out of said employment context on behalf of said employees while so engaged. Any and all claims made by any third party as a consequence of any act or omission on the part of said Inver Grove Heights employees while so engaged on any of the work contemplated herein shall not be the obligation or responsibility of South St. Paul. The opposite situation shall also apply: Inver Grove Heights shall not be responsible under the Worker's Compensation Act for any employees of South St. Paul.

12. AUDITS. Pursuant to Minnesota Statutes § 16C.05, Subd. 5, any books, records, documents, and accounting procedures and practices of South St. Paul and Inver Grove Heights relevant to the Agreement are subject to examination by South St. Paul, Inver Grove Heights, and either the Legislative Auditor or the State Auditor as appropriate. Inver Grove Heights and South St. Paul agree to maintain these records for a period of six (6) years from the date of performance of all services covered under this Agreement.

13. INTEGRATION. The entire and integrated agreement of the parties contained in this Agreement shall supersede all prior negotiations, representations, or agreements between Inver Grove Heights and South St. Paul regarding the Project whether written or oral.

14. TERMINATION. This Agreement shall continue until all warranty periods have expired for the work within the Project and all payments have been made under the terms of this Agreement. Either party may terminate this Agreement prior to award of the Contract for Project or upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The non-performing party shall have fifteen (15) calendar days from the date of the termination notice to cure or to submit a plan for cure that is acceptable to the other party.

15. NOTICES. Any notice required to be communicated under this Agreement shall be sent to the following addresses:

If to Inver Grove Heights: City of Inver Grove Heights
8150 Barbara Avenue
Inver Grove Heights, MN 55077
Attention: City Administrator

Or emailed: kwilson@ighmn.gov

If to South St. Paul:

City of South St. Paul
125 Third Avenue North
South St. Paul, MN 55075
Attention: City Administrator

Or emailed: rgarcia@southstpaul.org

16. IN WITNESS THEREOF, the parties have caused this agreement to be executed by their duly authorized officials.

CITY OF SOUTH ST. PAUL

CITY OF INVER GROVE HEIGHTS

BY: _____

Its Mayor

BY: 

Its Mayor, Brenda Dietrich

AND _____

Its City Clerk

AND 

Its City Clerk, Rebecca Kiernan

DATE: _____

DATE: June 9, 2025

Project Location





CITY COUNCIL AGENDA REPORT

DATE: June 16, 2025
DEPARTMENT: Human Resources
PREPARED BY: Shelly Anderson
AGENDA ITEM NUMBER: 8.F.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Acceptance of Letter of Resignation - City Engineer Position

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Accept Letter of Resignation from Nick Guilliams for the position of City Engineer and authorize the recruitment process to fill the vacated position.

OVERVIEW

Nick Guilliams, City Engineer, submitted his letter of resignation to the City on June 2, 2025. His last day of employment will be June 20, 2025. Mr. Guilliams resignation letter indicated a final date of June 26, however he has since indicated a preference to depart on the 20th. Mr. Guilliams has been working to step away from ongoing projects since early June, and the Administration is comfortable that the transition is well-underway to provide coverage in the department.

We thank Nick for his service with the City of South St. Paul and wish him well in his future endeavors.

The City Engineer position is a full-time role within the Supervisory Association. Staff respectfully requests that the City Council accept Mr. Guilliams' resignation and authorize staff to begin the recruitment process to fill the vacated position. The recruitment process will begin with an internal job posting and if no qualified internal applicants apply, then an external job recruitment will be conducted.

SOURCE OF FUNDS

Engineering Budget - 10315

ATTACHMENTS

1. Guilliams, Nick_Resignation Letter_06022025

June 2, 2025

Shelly Anderson
Human Resources Director
City of South St. Paul
125 3rd Avenue North
South St. Paul, MN 55075

Re: Resignation

Dear Mrs. Anderson,

Subject: Resignation Notice

Dear Shelly,

I am writing to formally resign from my position as City Engineer with the City of South St. Paul. My last day of employment will be June 26, 2025.

I want to express my gratitude for the opportunity to serve as the City Engineer. I am proud of the accomplishments that the engineering team has achieved during my tenure. I wish you and the City of South St. Paul continued success in the future. If there's anything I can do to assist with the transition, please don't hesitate to let me know.

Thank you once again.

Sincerely,

A handwritten signature in black ink, appearing to read 'Nick Guilliams', with a stylized, cursive-like script.

Nick Guilliams



CITY COUNCIL AGENDA REPORT

DATE: June 16, 2025
DEPARTMENT: Engineering
PREPARED BY: Kelsey Gelhar
AGENDA ITEM NUMBER: 8.G.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Approve Proposal with WSB to complete Pond Surveys and Preliminary Design Memos for Southview Pond, Anderson Pond, and Evans Avenue Pond

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Approve proposal with WSB to conduct pond surveys and prepare preliminary design memos for Southview Pond, Anderson Pond, and Evans Avenue Pond.

OVERVIEW

The City is responsible for the operation and maintenance of several stormwater ponds throughout the area. These ponds play a crucial role in managing and treating stormwater runoff from City streets, and they are essential for meeting state permitting requirements related to stormwater management. To ensure these ponds operate effectively, regular maintenance and improvements are necessary. Currently, Southview Pond, Anderson Pond, and Evans Avenue Pond are not functioning as intended and require maintenance, as well as possible enhancements, to stay operational.

The first step in determining the necessary maintenance is to survey these ponds. This survey will help assess the extent of the improvements needed and provide an estimate of the associated costs. The scope of work includes detailed inspections of the ponds, a memorandum summarizing maintenance recommendations and possible enhancements, and sediment testing to identify appropriate sediment disposal methods.

Staff recommends that the City Council approve a proposal from WSB for bathymetric pond surveys on Southview Pond, Anderson Pond, and Evans Avenue Pond, with a not-to-exceed amount of \$19,500.00.

SOURCE OF FUNDS

Storm Sewer Utility

ATTACHMENTS

1. LTR PROP-nguilliams-20250501-SouthviewAndersonEvansSurveysMemos



June 12, 2025

Mr. Nick Guilliams
City Engineer
City of South St. Paul
125 3rd Avenue North
South St. Paul, MN 55075

Re: Southview, Anderson, and Evans Avenue Pond Surveys & Design Memos
City of South St. Paul, MN

Dear Mr. Guilliams:

Attached for your review and approval is our proposed scope of services, fee, and schedule for providing professional engineering services to complete the pond surveys and preliminary design memos for Southview Pond, Anderson Pond, and Evans Avenue Pond. The purpose of this investigation is to evaluate the current stormwater management performance and maintenance needs of these stormwater systems and help scope the design and construction phase of the project.

We look forward to working with you on this project. If you are in agreement with this proposal, please sign where indicated and return one copy to our office. Please do not hesitate to contact me at 612-990-3576 with any questions.

Sincerely,

WSB

Jake Newhall, PE
Director of Water Resources

Attachment

ACCEPTED BY:

City of South St. Paul, MN

Name _____

Title _____

Date _____

**SCOPE OF ENGINEERING SERVICES
FOR
SOUTHVIEW, ANDERSON, & EVANS AVENUE POND SURVEYS & DESIGN MEMOS
CITY OF SOUTH ST. PAUL, MN**

SCOPE OF ENGINEERING SERVICES

Task 1 – Project Management (\$2,800)

Project management will be performed throughout the course of the project. The following subtasks are included as part of Project Management:

- 1.1 Attend project update meetings with City staff. This will include developing the agenda, preparing handouts and graphics, and attending the meeting.
- 1.2 Work with project team to coordinate project deliverables, schedule, and budget.

Deliverables: One (1) meeting with City Staff to discuss pond design memos.

Task 2 – Detailed Pond Inspection and Design Memo (\$13,800)

This task consists of completing bathymetric pond surveys for Southview Pond, Anderson Pond, and Evans Avenue Pond. Findings from the surveys will be used in developing the pond memos and maintenance recommendations.

Following the inspection/survey, a pond design memo will be completed including a comprehensive review of the associated drainage area to determine the current and potential stormwater management provided by each pond. A cost benefit analysis will be completed to determine the “best bang for the buck” maintenance activities and recommendations for the City to consider.

Deliverables: Bathymetric Maps and Prelim Pond Design Memos (one for each pond).

Task 3 – Sediment Testing (\$2,900)

This task includes sediment sampling and analysis to determine the appropriate sediment disposal methods (consistent with the MPCA’s Managing Stormwater Sediment: Best Management Practice Guidance) for Southview Pond, Anderson Pond, and Evans Avenue Pond.

Deliverables: Sediment Testing Spreadsheet. This task does not include lab fees. The fees will be passed on to the City and are anticipated to be approximately \$430 per sample. It is assumed that 2 samples will be needed per pond.

TOTAL ESTIMATED ENGINEERING FEE

The scope of services outlined in this proposal will be billed hourly, based on our current hourly rates. We are proposing to complete the tasks outlined above for the Southview, Anderson, and Evans Avenue Pond Surveys and Design Memos Project for a not-to-exceed fee of **\$19,500.00**.

TIME SCHEDULE

Based on the current project schedule, WSB proposes to complete the pond surveys, sediment testing, and the three design memos by the end of August 2025.



CITY COUNCIL AGENDA REPORT

DATE:

June 16, 2025

DEPARTMENT:

Planning & Zoning

PREPARED BY:

Michael Healy

AGENDA ITEM NUMBER:

11.A.

MEETING TYPE

Regular Meeting

AGENDA ITEM

South Concord Corridor Small Area Plan

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Approval of Resolution #2025-64 approving the South Concord Corridor Small Area Plan and directing City Staff and the City's consultants to begin preparing comprehensive plan amendments and ordinance amendments to implement the recommendations of the small area plan.

OVERVIEW

Purpose of the Proposed South Concord Corridor Small Area Plan

A small area plan is a focused planning effort that provides a detailed vision and guidance for a specific, smaller geographic area within a larger community. Small area plans typically address issues such as land use, infrastructure, transportation, economic development, and urban design. The act of adopting a small area plan does not have any immediate effect on zoning or change the way that property owners can use their properties. Adopting a small area plan does not commit the City to making any specific zoning changes. Rather, a small area plan is a visionary document that provides a framework for the City to look at updating its comprehensive plan, zoning map, zoning code, and subdivision ordinance to help achieve the vision for the small area. When the City Council signs off on a small area plan, City Staff is then able to take the approved plan and use it as a roadmap to prepare ordinances and comprehensive plan amendments to implement the plan's goals. Each zoning ordinance amendment and comprehensive plan amendment still needs to be brought to the Planning Commission and City Council for a case-by-case review and there are still ample opportunities to wrestle with individual policy issues and develop the right zoning solution for each issue.

The proposed small area plan for the South Concord Corridor establishes a vision for the corridor and provides recommendations for creating a new zoning framework to implement that vision. The vision is firmly rooted in the results of the market study that was completed in 2024 during the first phase of the South Concord Corridor Study. The project team feels confident that the market will respond well to the vision and that the vision accurately reflects what is realistically

the "highest and best use" of the land in the South Concord Corridor. Making some or all of the recommended changes to the City's zoning ordinance will hopefully lead to the private sector making meaningful investments along this corridor.

If the proposed South Concord Corridor Small Area Plan is fully implemented, it will have the added benefit of helping the City's "Hardman Triangle Redevelopment Plan" come to fruition. One of the last remaining heavy industrial uses on the Hardman Triangle, the Long Cheng slaughterhouse/butcher shop, is currently looking to relocate somewhere that will allow their business to expand and modernize its operation in a new 21st century facility. Long Cheng is a unique small-scale butcher shop where members of the public are allowed to participate in slaughtering and butchering their own live animals. This practice is very culturally significant for some ethnic groups in the Twin Cities and the Minnesota State Legislature has directed significant resources towards this business to assist it with modernizing its facilities to continue to serve those ethnic groups for many years to come.

Long Cheng currently operates out of an 80-year-old office building on the Hardman Triangle that was converted into a slaughterhouse in the 1980's/1990's when an earlier version of the City Code still allowed animal processing uses in that area. There do not appear to be any other urban or suburban communities in the metro that have zoning districts that are able to accommodate Long Cheng's needs, so they have remained on the Hardman Triangle much longer than expected, operating under their "grandfather" rights. The South Concord Corridor's heavy industrial business area directly south of Interstate 494 has existing agricultural-industrial businesses, such as a cow hide processing plant and a tannery. The zoning in this area already allows most forms of animal product processing, but it does not currently allow the processing of live farm animals. If the zoning code and animal ordinance were updated to allow live farm animals to be brought into some part of this existing heavy industrial area far away from residential uses and commercial retail uses, and if Long Cheng agreed to fully modernize their operation and stop storing live farm animals in outdoor pens, the South Concord Corridor's heavy industrial area could potentially be a good fit for their relocation. It is unlikely that any type of meaningful redevelopment will occur on the Hardman Triangle until there is a clear timeline for Long Cheng to relocate and stop bringing live farm animals to the Hardman Triangle area. A link to the Hardman Triangle Redevelopment Plan's webpage is included at the end of this Staff Memo for reference.

Background

The "South Concord Corridor" refers to land that is in the southeastern corner of South St. Paul between Interstate 494 and the community's southern border with Inver Grove Heights. The corridor sits at the bottom of a 100-foot-tall river bluff. The bluff forms the corridor's western boundary, and the Mississippi River forms its eastern boundary. The backbone of the corridor is Concord Street, a north-south arterial road that is owned by Dakota County and was the main thoroughfare in the region until the construction of US-52 in the 1970's. There are two steeply graded local roads that provide connectivity between the South Concord Corridor and the residential neighborhoods at the top of the bluff. A large part of the South Concord Corridor consists of industrial properties located between Concord Street and the river which are served by a small network of low-amenity local roads. The local road network serving the industrial

businesses is punctuated by multiple at-grade railroad crossings.

South St. Paul adopted its 2040 Comprehensive Plan in October of 2020. The adopted comprehensive plan identifies the South Concord Corridor as a future redevelopment area and calls for a study of the corridor to take place within 5-10 years. The City's official zoning map and the 2040 Comprehensive Plan's future land use map are not currently in alignment when it comes to many of the parcels on the South Concord Corridor. State Statute requires that the zoning map and future land use map be brought into alignment, but this task cannot be completed until the City completes its study and determines what the long-term vision is for this corridor.

Comprehensive Plan's Current High-Level Vision for the South Concord Corridor

The 2030 Comprehensive Plan (approved in 2008) and the 2040 Comprehensive Plan (approved in 2020) have both included a very similar high-level vision for the South Concord Corridor. Per both plans:

- Most of the land directly fronting Concord Street is guided to be "mixed-use."
- The industrial areas near Interstate 494 are guided to be "light industrial."
- All the other industrial areas are guided to be general "industrial."

Both the 2030 Comprehensive Plan and the 2040 Comprehensive Plan acknowledge that the existing zoning on the corridor is not in alignment with this high-level vision. Both plans have called for a corridor study to refine the vision. The corridor study would be followed by comprehensive plan updates, zoning code updates, and zoning map updates to implement the community's goals once the goals have been identified.

Selection of Swanson Haskamp Consulting, LLC as Project Consultant

The City released a Request for Proposal (RFP) for the corridor study in June of 2024. The City received four proposals and selected a proposal from Swanson Haskamp Consulting, LLC with Michael Lamb Consulting, LLC as a subcontractor. This same team of consultants assisted the City with the successful North Concord Mixed Use Zoning District Update project in 2021.

Overview of South Concord Corridor Study Project Scope

The project consists of three main tasks:

1. Complete a market study for the South Concord Corridor. *This task is complete, and the market study was presented to the City Council and Planning Commission at a Joint Worksession on November 25, 2024. The market study is included as a link at the end of this Staff Memo.*
2. Develop a corridor vision. *The project team presented a conceptual framework for the proposed South Concord Corridor Small Area Plan to the City Council and Planning Commission at a Joint Worksession on March 10, 2025. The Planning Commission and City Council expressed general support for the conceptual framework and directed the project team to move forward with preparing a full small area plan for review and approval.*
3. Implement the corridor vision. *This task will begin after the corridor vision has been formally adopted. Implementation will include updates to the future land use map, updates to the zoning map, and updates to the zoning code.*

Highlights of the Proposed South Concord Corridor Small Area Plan

The following is a summary of the three key recommendations that are contained within the plan:

1. The existing residential neighborhood at the south end of the corridor is currently zoned GB-General Business and all the existing residential buildings are lawful nonconforming ("grandfathered"). The proposed South Concord Corridor Small Area Plan calls for creating a new mixed-use zoning district for this neighborhood which will legalize the existing residential buildings and allow new residential development as well as some types of commercial businesses that can coexist within a mixed-use neighborhood. This area is already guided "mixed-use" in the comprehensive plan, so no comprehensive plan amendment is needed to implement this recommendation.
2. There are currently several medium-sized parcels on the east side of Concord Street that consist of small buildings with poor aesthetics and extensive exterior storage. These properties are mostly zoned GB-General Business today, although some properties right by Interstate 494 are zoned I-Industrial. The proposed South Concord Corridor Small Area Plan calls for creating a new "Business Flex" zoning district for this area which will allow both commercial uses and

light industrial uses as long as there is an appropriately sized permanent building on the property and each site is configured to have good curb appeal along Concord Street. Parcels in this area are currently guided as either "mixed-use" or "light industrial" in the comprehensive plan and this area will need to be re-guided to "Commercial" in order to implement the small area plan's recommendation. This area is not a good candidate for mixed-use development that involves residential uses due to its proximity to heavy industry, so a comprehensive plan amendment is appropriate. The commercial and light industrial "Business Flex" area will function as a buffer between heavy industry to the east (i.e. the existing hide processing plant and tannery) and residential areas to the west and to the south.

3. The proposed South Concord Corridor Small Area Plan calls for creating a new "Industrial Flex" area just south of Interstate 494 which would not include any properties with Concord Street frontage. This area would include the existing Twin City Hide and Tanning cow hide processing plant and tannery, and it would likely be the one part of the city that will continue to allow agricultural-industrial uses with a conditional use permit. Depending on how the zoning code update is handled, this area could potentially accommodate the relocation of the Long Cheng slaughterhouse/butcher shop as discussed earlier in this memo. The City will need to exercise caution when developing performance standards for this area to ensure that animal processing businesses are not causing any type of public nuisance such as odor problems. The "Industrial Flex" area will either be an overlay zoning district or an entirely new zoning district and the specifics will be worked out as ordinance amendments are being written to implement the small area plan. This area is mostly guided "light industrial" in the comprehensive plan today, and it will need to be re-guided to "Industrial" to implement this recommendation.

Planning Commission Recommendation

The Planning Commission reviewed the proposed small area plan at their June 4, 2025 meeting. They expressed general excitement about the future of this corridor and recommended approval with a 6-0 vote.

Recommended Action

Approve Resolution #2025-64 approving the South Concord Corridor Small Area Plan and directing City Staff and the City's consultants to begin preparing comprehensive plan amendments and ordinance amendments to implement the recommendations of the small area plan.

Links

[South Concord Corridor Market Study](#)

[South Concord Corridor Study Project Webpage with Maps and Historical Documents](#)

[Hardman Triangle Redevelopment Plan Webpage](#)

SOURCE OF FUNDS

This project has a \$60,000 “not to exceed” budget. A Redevelopment Incentive Grant (RIG) from the Dakota County Community Development Agency (CDA) is covering \$25,000 of that cost. The remaining \$35,000 is being covered by the South St. Paul Economic Development Authority’s Redevelopment Fund.

ATTACHMENTS

1. Map of South Concord Corridor
2. Draft South Concord Corridor Plan
3. 2025-64 Resolution Approving the South Concord Corridor Small Area Plan

ATTACHMENT 1
MAP OF THE SOUTH CONCORD CORRIDOR





CITY OF SOUTH SAINT PAUL

S CONCORD CORRIDOR

SMALL AREA PLAN





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I. INTRODUCTION

The “South Concord Corridor Study Area (Study Area)” refers to land that is in the southeastern corner of South St. Paul between Interstate 494 and Inver Grove Heights. The corridor sits at the bottom of a 100-foot-tall river bluff that forms the corridor’s western boundary, and the Mississippi River its eastern boundary. Concord Street is the “backbone” of the corridor, a north-south arterial road that is owned by Dakota County. Dale Place and Popular Street East are two steeply graded local roads that provide connectivity between the South Concord Corridor and the residential neighborhoods at the top of the bluff. A large part of the South Concord Corridor Study Area consists of industrial properties located between Concord Street and the river which are served by a small network of local roads that include multiple at-grade railroad crossings.

Figure 1. Study Area





1.1 LAND USE & ZONING IN THE STUDY AREA

The 2030 Comprehensive Plan (approved in 2008) and the 2040 Comprehensive Plan (approved in 2020) both included similar high-level visions for the South Concord Corridor. Per both plans:

- Most of the land directly fronting Concord Street is guided “mixed-use.”
- The industrial areas near Interstate 494 are guided “light industrial.”
- All the other industrial areas are guided general “industrial.”

Both the 2030 Comprehensive Plan and the 2040 Comprehensive Plan acknowledge that the existing zoning within the corridor does not align with the adopted vision. Both plans called for a corridor study to refine the vision which then may require comprehensive plan, zoning code and zoning map amendments and/or updates.

In 2010, Dakota County reconstructed Concord Street to significantly improve aesthetics and pedestrian connections through the corridor. There are now sidewalks and pedestrian-scale streetlights on both sides of the roadway in South St. Paul and there are sidewalk and trail connections that extend along Concord Street to the intersection with US-52 in Inver Grove Heights.

In 2011, both South St. Paul and Inver Grove Heights undertook corridor studies with the goal of using the improved roadway to spur redevelopment along Concord Street. The two communities coordinated efforts and there was a general understanding that Concord Street itself would be steered towards walkable “mixed-use” development. In February of 2012, a 63-page “South Concord Corridor Plan” was presented to the City Council which called for eliminating all industrial uses from the corridor in five phases and redeveloping all land on the corridor as a high-density mixed-use walkable neighborhood, which the City Council ultimately did not approve. In October of 2020, the City Council approved the 2040 Comprehensive Plan which contains a “future land use map” which affirms that the City expects a large part of the South Concord Corridor to remain industrial in use and will continue to contribute to the community’s employment base.

The existing zoning districts in the South Concord Corridor Study Area were assigned in 1992. Most of the land directly adjacent to Concord Street is zoned GB-General Business which allows a wide range of commercial and industrial uses. Parcels off of Concord Street within the corridor are zoned I-Industrial which allows a wide range of light and heavy industrial uses. The mobile home park and Lincoln Park Townhomes have residential zoning, but other residential buildings on the corridor have become lawful nonconforming uses due to the commercial zoning designations that have been assigned. Inconsistencies between Zoning and Land Use cause confusion and can disincentivize investment or reinvestment of properties. This process is intended to bring land use and zoning into alignment with the refined vision for the Study Area.



1.2 KEY STUDY AREA CONSIDERATIONS

Some existing conditions, assumptions and changes in the South Concord that are important for understanding the context in this Visioning process include:

- In 2012, the City only had one industrial zoning district which was the “I-Industrial” zoning district. In 2019, the City created the new “I-1 Light Industrial” zoning district which has similar site design and building design requirements but a different list of allowable uses. The City rezoned all industrial properties north of Interstate 494 to I-1 Light Industrial but none of the properties located in the South Concord Corridor.
- In 2012, the Engineering Department commissioned a consultant team to study the feasibility of extending the levee system to protect the South Concord Corridor to improve its redevelopment potential. They completed a two-phase study of the corridor and concluded that a levee project is technically feasible, but the estimated costs will greatly outweigh the anticipated benefit to land values.
- In 2017 the City approved a PUD for Twin City Hide and Twin City Tanning to allow them to rebuild their campus on their existing site. They have constructed several new buildings with state-of-the-art odor mitigation systems integrated into the buildings and have invested many millions of dollars into redeveloping the site, and it is likely no longer cost-effective for them to relocate.
- The entire South Concord Corridor study area is in the Mississippi River Critical Corridor Area (MRCCA) which is subject to environmental protections that are codified in the City Code as required by State Statute. The City’s MRCCA ordinance was comprehensively updated in 2023 as required by the adopted 2040 Comprehensive Plan and the Minnesota Department of Natural Resources.





- The City now has a better understanding of what it means that a significant part of the South Concord Corridor is located in the 100-year floodplain. Several property owners have made flood-proofing improvements to their properties and the City conducted a levee extension study that analyzed what it would take to “officially” flood proof the entire corridor and have it removed from flood hazard maps.
- Some of those ‘flood proofing’ improvements included bringing elevations up through the import of fill. This occurred on both the MCES property and adjacent Danner properties and the quality of the fill is unknown which may impact the type and economic viability of intense development on these sites.
- It is assumed that many of the properties operating today as industrial uses will continue to do so in the foreseeable future including: Cemstone, Dakota Bulk Terminal, Twin City Hide & Tanning, River Country Cooperative, Lutheran Warehouse and the SSP Gun Club.
- The City’s Economic Development Authority (EDA) has acquired many of the properties on the Hardman Triangle located north of the Study Area to encourage and plan for future redevelopment. In November of 2024, the EDA entered into a preliminary development agreement with a private developer, ZAS LLC, to build a two-phase development at the corner of Grand Avenue and Concord Street North which will consist of almost 200 units of market-rate housing, a destination indoor recreation use and a restaurant. In March of 2025, the EDA and the City Council took the next step with the redevelopment plan and approved a Master Plan and District Stormwater Guide which will serve as a basis for subdividing property on the Hardman Triangle and creating a new street system and utility system to serve the development.
- As a component of the Hardman Triangle Redevelopment Plan, the Long Cheng business is anticipated to move, and there is potential to move this business south of 494 onto the city owned former MCES site. The move would allow the Hardman Triangle Redevelopment Plan to move forward into a market-based implementation phase, while providing a viable site development opportunity to the long-standing community business.





II. DEVELOPMENT CONCEPT

2.1 TURNING THE VISION INTO A DEVELOPMENT PLAN

The Vision for the South Concord Corridor Study Area refines the 2040 Comprehensive Plan policy guidance (Subsection 2.2), responds to market dynamic and conditions (Subsection 2.3), and plans for anticipated changes/investments (Subsection 2.4) in the Study Area. This process resulted in general consensus of the policymakers to embrace the predominance of existing industrial land uses in the Study Area and to leverage the strength of the industrial market to leverage and encourage a higher level of investment and development over the coming years in the corridor. Critical to this expectation is the need to calibrate zoning standards to better respond to the current market conditions to yield greater investment and tax base on a lot by lot basis.

To fully realize this development concept approach and vision the City can:

- Develop a new, or add-to the public works building/site. The good news is that there are several options that the City can consider for the new Public Works development within the Study Area including the current site, the “Thompson Motors” parcel (at the corner of Richmond & South Concord St) or developing a portion of the MCES site. The remaining unused parcels would be made available for private investment and redevelopment with favorable terms and incentives to encourage investment.
- Facilitate the construction and installation of a new public street that would connect Verderosa Avenue south of 494 through the MCES site and west through the Danner property to intersect with Hardman Avenue South. The new roadway connection is a functional necessity to encourage and support (re)development in the corridor and the City has the opportunity through its plat process to acquire the necessary right-of-way to bring this to fruition.
- Recognize that the Danner Family property development plans include industrial/warehouse use and allow for a range of development intensity and use of the property to meet market expectations.
- Support a move of the Long Cheng operation from the Hardman Triangle to the South Concord Study Area and consider relocation onto a city owned parcel, potentially the MCES site.
- Continue to engage the local land and business owners with a focus on understanding the proposed vision.
- Approve this Vision and Development Concept so that the applicable Comprehensive Plan amendments and Zoning amendments can be made to support a more efficient development and entitlement process for developers, landowners and stakeholders.



2.2 2040 COMPREHENSIVE PLAN GUIDANCE & PRINCIPLES

Many of the City's adopted 2040 Comprehensive Plan goals and principles support the South Concord Corridor Study Area Vision created as part of this Study process. Instead of a wholesale change from the vision and goals that guide the community today, this Vision builds on several key principles to provide refinement of the future land use and development opportunities in the Study Area.

The City's adopted goals and guiding principles address small town character, neighborhood protection and revitalization, housing, the natural environment, transportation and circulation, economic development, education, public facilities, fiscal health and redevelopment.

A few key Principles supported by the South Concord Corridor Study Area Vision include:

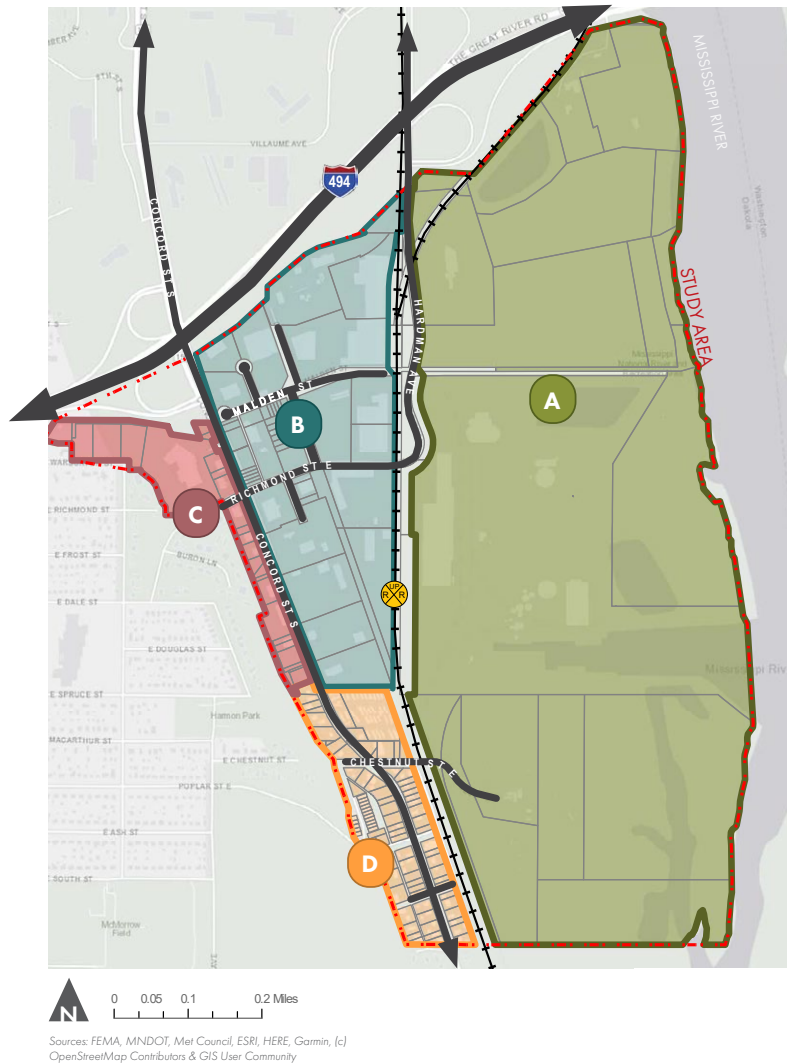
- Housing, Neighborhood Protection and Revitalization
 - » *The Study Area Vision is to support existing residential uses in the south end of the corridor and to permit neighborhood scale commercial uses where appropriate. Reinforcement of the existing residential pattern will be accomplished through supportive zoning to promote investment and reinvestment in the corridor.*
- Transportation and Circulation
 - » *Through the visioning process it was clear that there is an expectation of greater connectivity within the Corridor particularly to industrial uses adjacent to the river. Improving connections north and west of the railroad corridor are essential to the redevelopment and reinvestment vision.*
 - » *Enhancement of the streetscape through landscaping of the Concord Corridor will not only support the transportation network but promote marketability and redevelopment of properties adjacent to the corridor.*
- Economic Development
 - » *The Development Concepts focus on creating a flexible but defined edge on Concord to support and promote redevelopment and economic investment on property adjacent to the frontage. For example building frontage and build-to standards will help define the corridor and establish uniform standards for future users.*
 - » *Opportunities for varying levels of development intensity are strategically assigned to support a diverse mix of businesses and uses.*
 - » *New, clear standards are intended to improve land use and development patterns thereby improving property values within the corridor.*

2.2 MARKET STUDY SUMMARY

A South Concord Corridor Market Study was initiated prior to this visioning process to understand market expectations and potential opportunities within the corridor. Previous corridor visioning and plans did not align with market realities and therefore no substantive development or redevelopment has occurred in the corridor. The lack of development and investment in the corridor over the past several decades prompted the City to incorporate market considerations into this visioning process to hopefully result in better outcomes this time around.

The Market Study findings and recommendations, in combination with the Comprehensive Plan policies and principles, form the foundation for the Vision and Development Concepts described in subsequent sections. Key Highest and Best Land Use/Development Market Study findings are organized by Subareas which are described in Subsection 2.3:

Figure 2. Corridor Subareas



- *Subarea A – Large Land Parcels:* Opportunity sites provide locations for large scale/footprint industrial development and redevelopment. This subarea has adequate land area to support targeted redevelopment with multi-tenant industrial development that exceeds 100,000 square feet. Industrial uses, including modern clear heights, are best suited to this area. A range of development intensity and building sizes should be evaluated given physical site constraints of the parcels. Considerations for access, including rail crossings, should be evaluated in subsequent sections of this Study.
- *Subarea B – Balanced Land + Building Parcels:* Opportunities for development or redevelopment within the subarea may require consolidation and/or combinations to create adequate land area. Existing parcel configurations may support redevelopment for single-tenant industrial uses for buildings with 10,000 to 50,000 square feet and opportunities for outdoor storage. Demand for this type of industrial development is high and there is a lack of supply within the market.

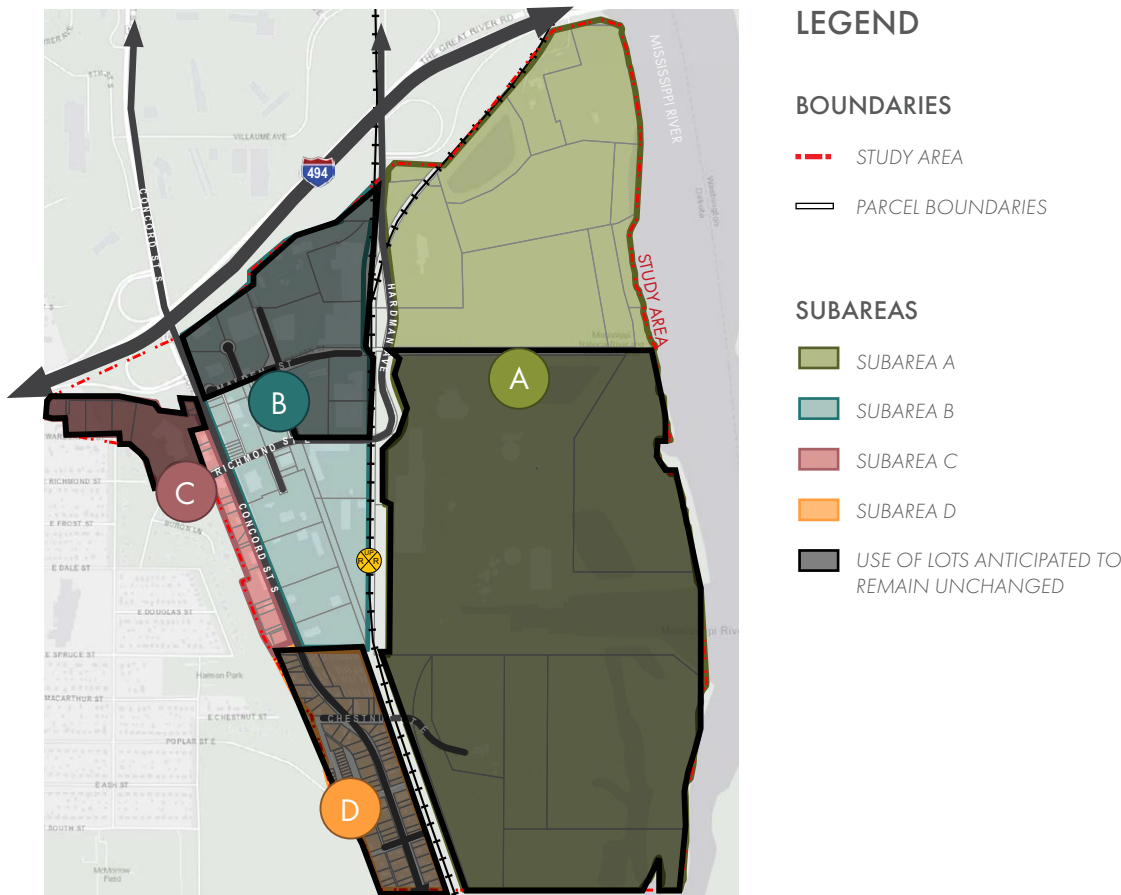


- *Subarea C – Bluff Constrained Parcels:* The highest-and-best use for the subarea is similar to the existing development pattern. Continued support for a mix of uses will promote infill and redevelopment that responds to market demand. Wholesale redevelopment is unlikely due to the expense associated with consolidation, demolition and the presence of multiple owners within the subarea.
- *Subarea D – Small Dominant Residential Parcels:* The highest-and-best land use for the subarea is similar to the existing development patterns. Residential uses in the corridor support continued opportunities for more affordable home ownership, and this can be protected and reinforced within this subarea. The character of the subarea is different from the other subareas, which makes the continuation of residential uses reasonable.

2.4 IDENTIFYING PARCELS RIPE FOR CHANGE

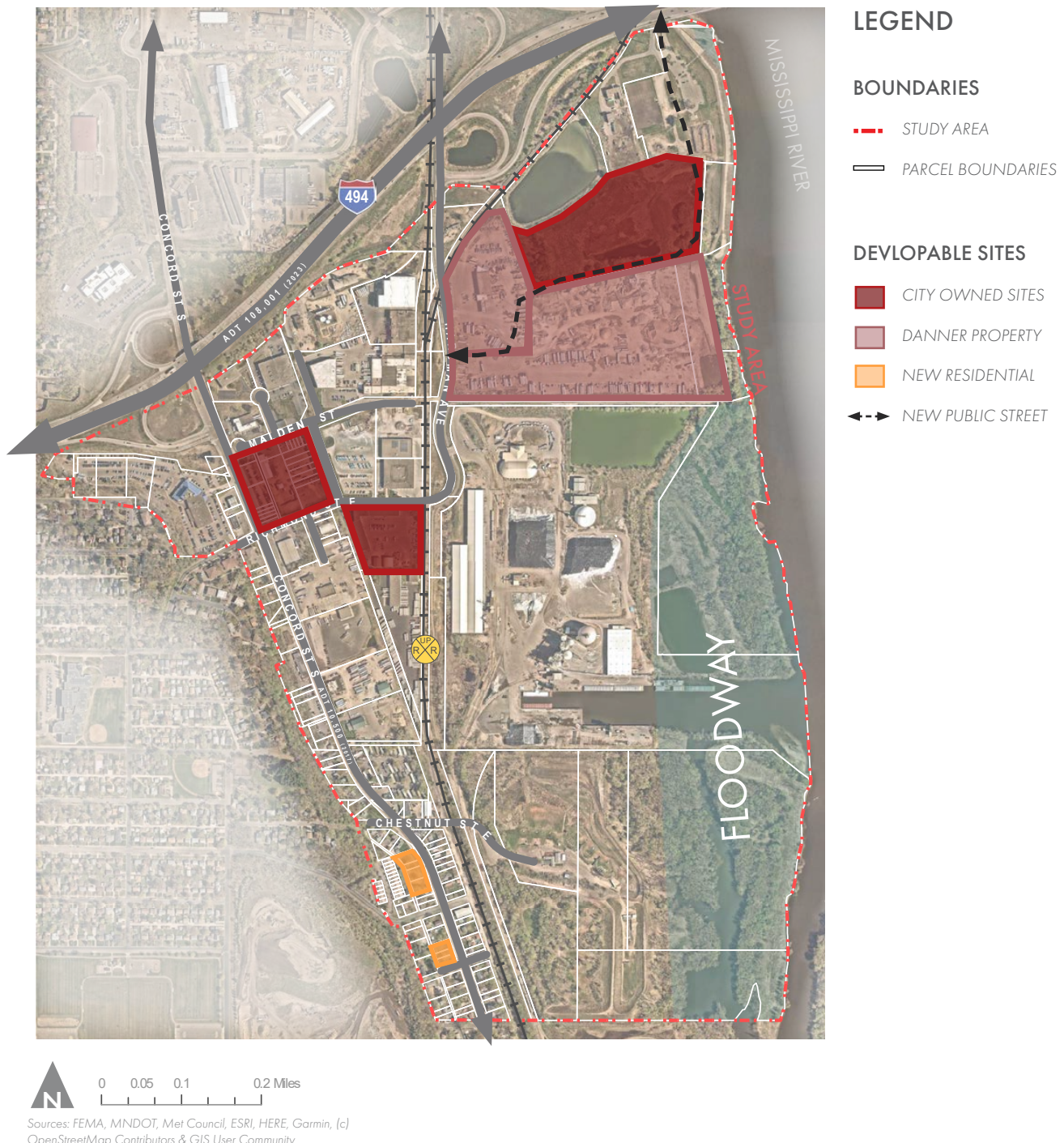
The South Concord Vision anticipates that a majority of the Study Area will remain largely unchanged for the foreseeable future. Strategic lots and sites fronting South Concord St., the Danner property and City owned parcels are the most likely opportunity sites that may benefit from better positioning to capitalize on the prevailing market influences. The shaded areas shown in Figure 3 are expected to see little, if any, change in use.

Figure 3. Use of Lots Anticipated to Remain Unchanged



There are particular areas in public and private ownership that have potential to yield greater value both in land use and tax base. Key to these sites are the current city public works site, the “Thompson Motors” parcel (under city ownership), the city -owned MCES site and over 30 acres owned by the Danner family (Figure 4). Other parcels south of Richmond on South Concord that extend to the mobile home park contain the potential for greater value generation over time.

Figure 4. Lots Owned by City and Danner Family





2.5 POTENTIAL REDEVELOPMENT SITES

A number of parcels fronting South Concord (outlined in black in Figure 5) have the potential to realize greater development and value based on market conditions with some modified land use policy guidance from the Comprehensive Plan and through zoning. Updated zoning and development standards should allow these parcels greater flexibility and direction to realize more value and investment in the long term as owners decide to respond to market demand and site specific users.

Figure 5. Potential Redevelopment Sites



Sources: FEMA, MNDOT, Met Council, ESRI, HERE, Garmin, (c) OpenStreetMap Contributors & GIS User Community



2.6 DEVELOPMENT VISION

The proposed ‘Development Vision’ is graphically depicted on Figures 6 through 11. The vision is based on strategic assumptions within the subareas based on current users, development patterns and the ability to:

- Reinforce the established industrial/employment base of the South Concord Corridor;
- Leverage the ongoing changes in development, shifting ownership and public improvements;
- Respond to subregional market conditions that may yield more intensity, greater land use diversity and higher investment in targeted parcels and sites;
- Adopt elevated standards and regulations that will encourage greater value on parcels fronting South Concord Street while providing greater development flexibility on parcels east of the RR corridor to accommodate a broader range of users and uses.

A brief summary of each Figure is provided:

- Figure 6: Development Vision Highlights
 - » *A comprehensive overview of the development vision by subarea including key opportunity sites, streetscape improvements and recommended zoning/dimensional standards modifications. This figure identifies a new local road connection to serve key redevelopment sites within Subarea A and B.*
- Figure 7: South Concord Street Idealized Concept Plan
 - » *This figure focuses on building frontage standards, minimum building coverage requirements and streetscape improvements primarily within Subarea B. The intent of the recommended changes is to encourage redevelopment within the corridor with higher intensity uses and increased building values to create a more dynamic business corridor.*
- Figure 8: Wakota Crossing Area Idealized Concept Plan
 - » *This figure focuses on key redevelopment sites within Subarea A. Larger parcels within this subarea include the MCES site owned by the City and the Danner properties.*
- Figures 9 and 10: Proposed Urban Standards: Business Flex Zoning District
 - » *This figure graphically depicts the recommended changes to incorporate within the Zoning Amendment (See Section III of this report.*
- Figure 11: Potential Residential Development
 - » *This figure shows potential residential infill options for existing vacant parcels or potential redevelopment parcels on the south end of the Study Area. This Study recommends reinforcement of the existing residential pattern and allowing for compatible infill redevelopment.*

Figure 6. Development Vision Highlights

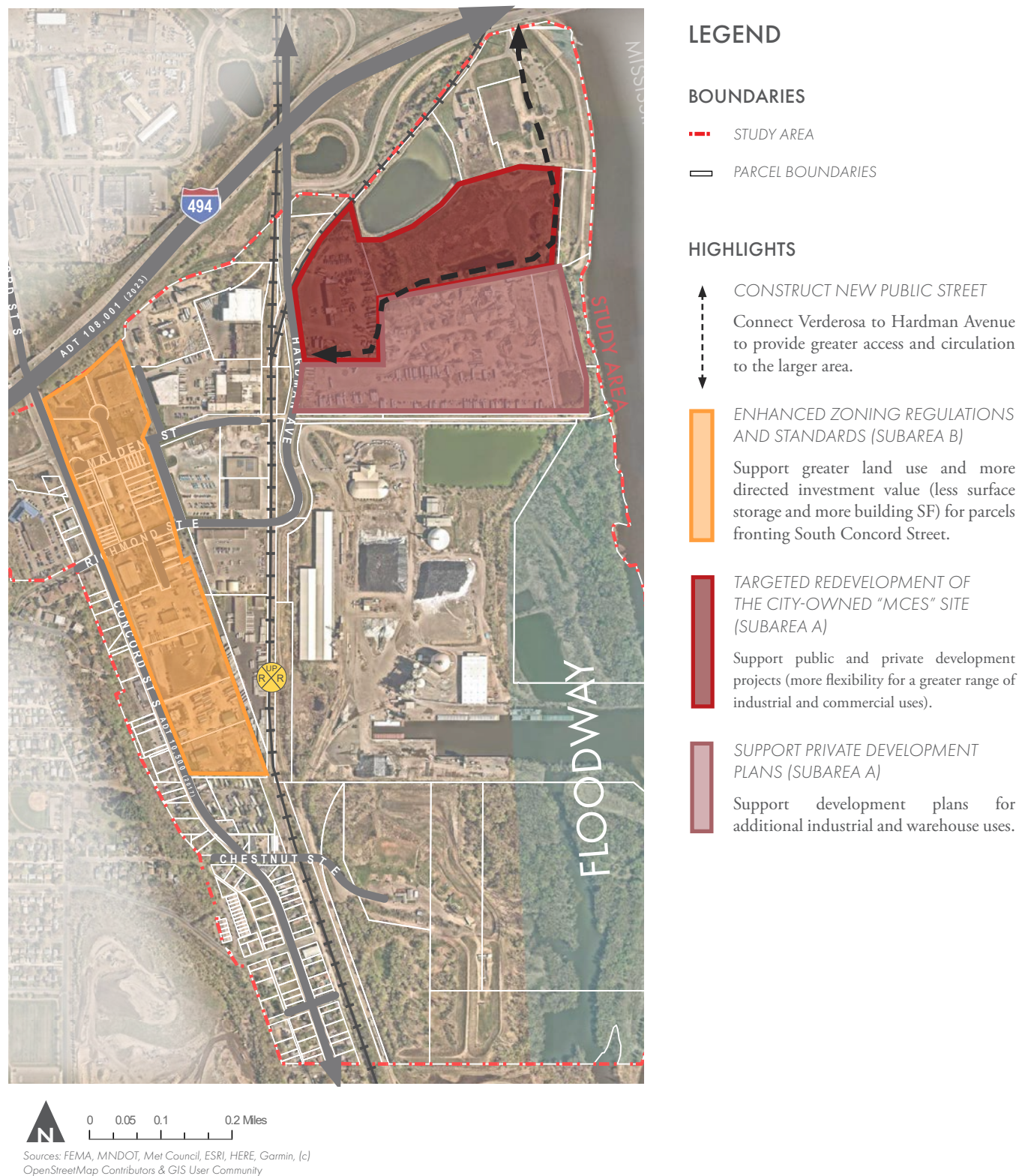




Figure 7. South Concord Street Idealized Development Plan

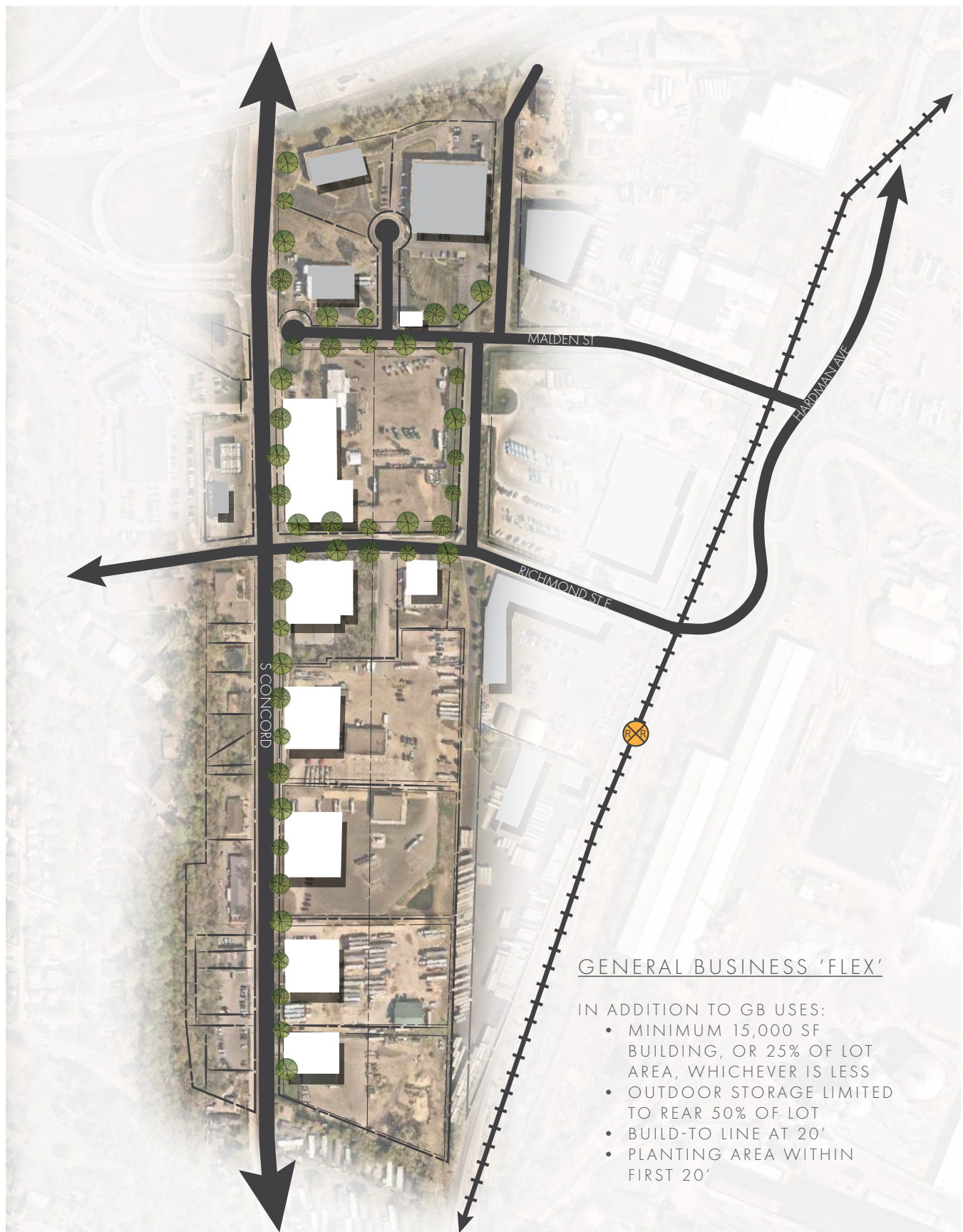


Figure 8. Wakota Crossing Area Idealized Development Plan





Figure 9. Proposed Urban Standards: Business Flex Zoning District





Figure 10. Proposed Urban Standards: Business Flex Zoning District

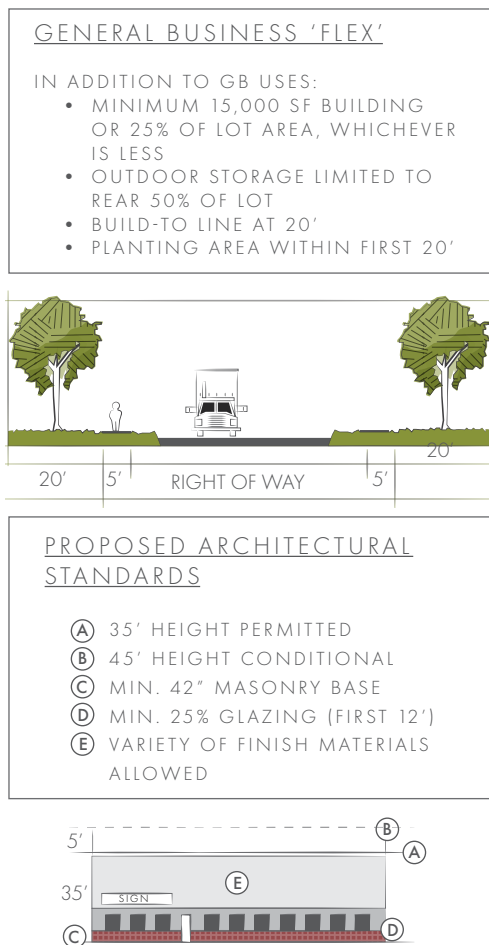




Figure 11. Potential Residential Development

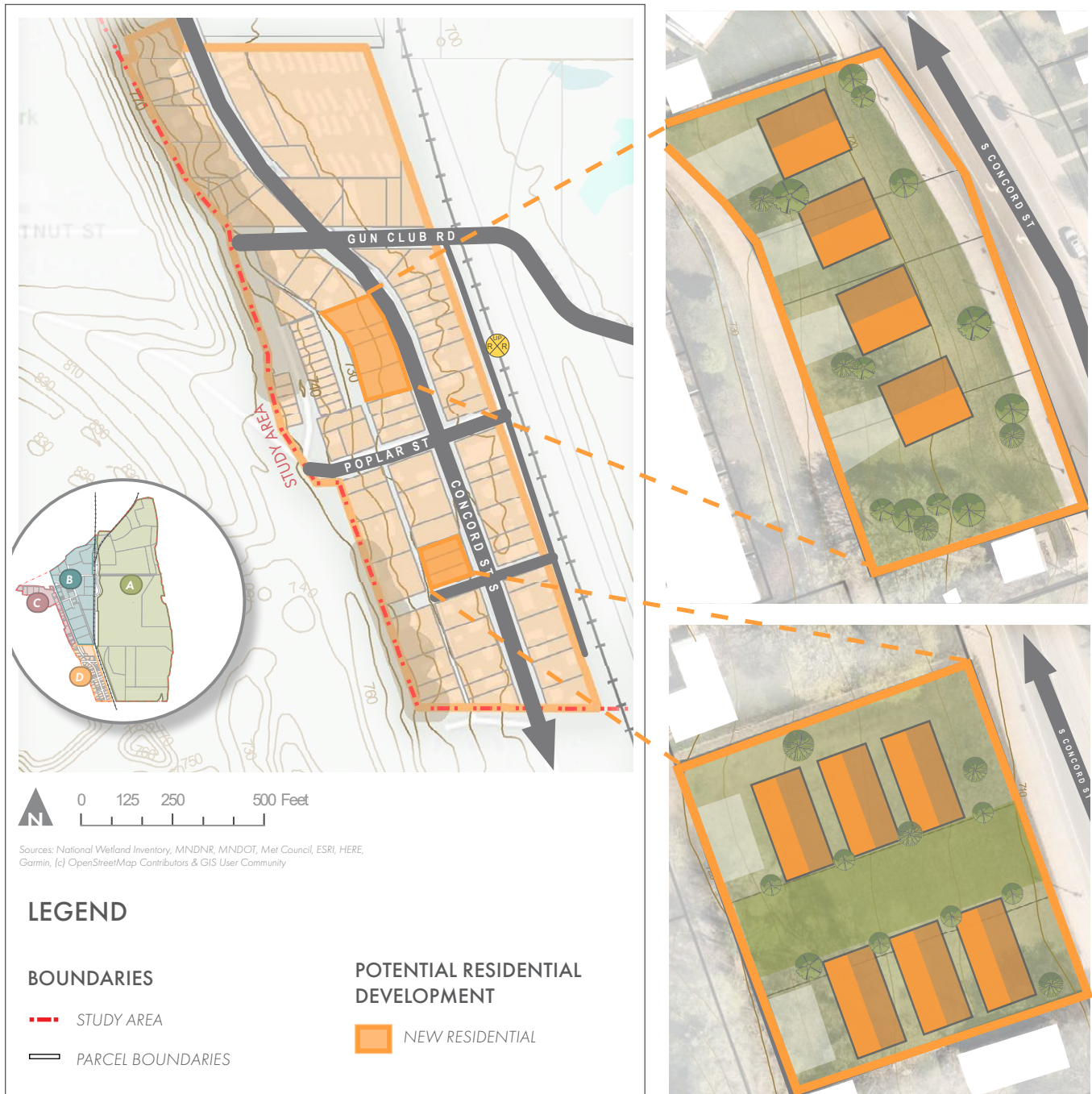
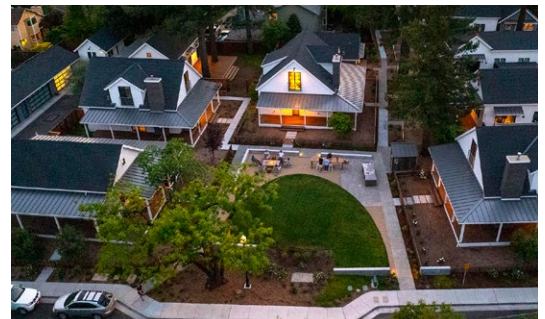


Photo: Riverhouse, Healdsburg, CA
Source: <https://jzmkpartners.com/project/riverhouse/>





III. COMPREHENSIVE PLAN & ZONING MODIFICATIONS

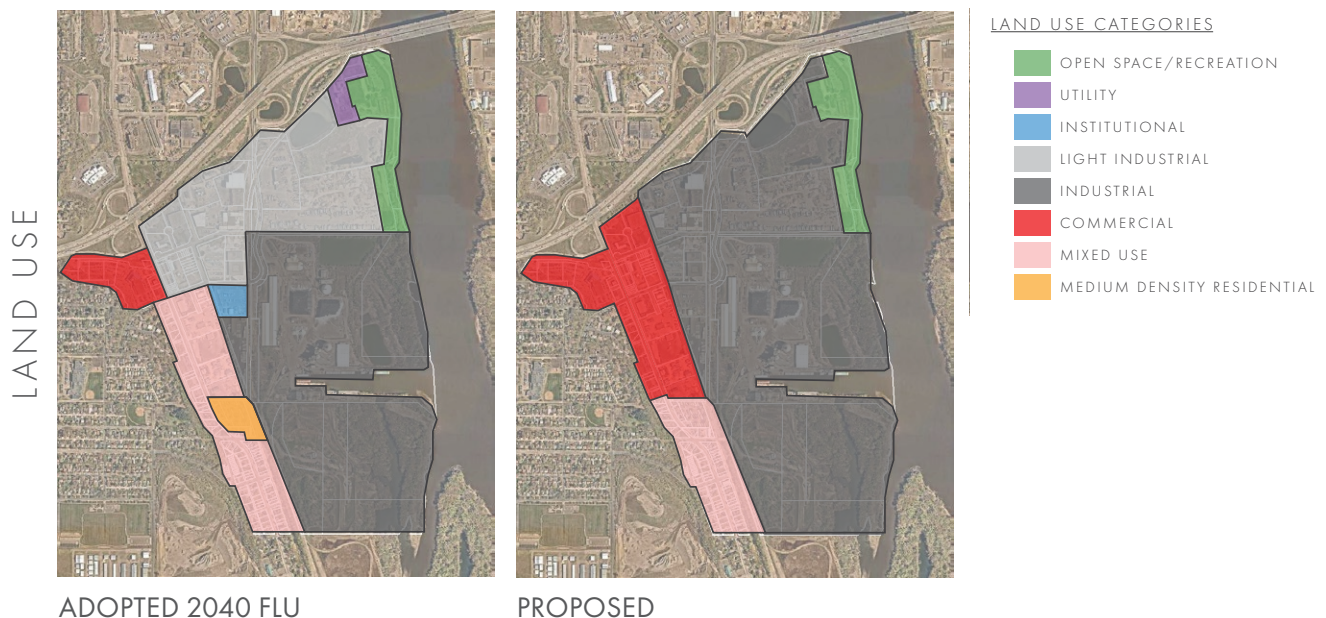
To bring the Development Vision to fruition some modifications and updates to the Comprehensive Plan and Zoning Code will be required. The changes and modifications will bring the City's vision for the corridor into alignment with its adopted policies and ordinance and will reinforce and support existing users while promoting future redevelopment. Creating a more streamlined entitlement and development process is one way to encourage and support landowners and developers because they do not have to spend valuable time and resources on comprehensive plan or land use changes. To that end, the Vision requires some minor changes to the Comprehensive Plan and slightly more significant changes to the Zoning Code. The recommendations are provided in summary in the following sections.

COMPREHENSIVE PLAN MODIFICATIONS

A few changes will be needed relative to comprehensive plan guidance and the Development Vision anticipates minor language and mapping changes to be consistent. A summary of anticipated changes includes:

- *Map Changes:* See Figure 12. The Vision contemplates removal of Light Industrial Zoning in favor of a mix of Industrial and Commercial Uses. Commercial uses will continue to allow for a mix of light industrial and general business uses.

Figure 12. Land Use Changes





- *Policy/Goal Modifications.* There are several adopted goals and policies that are correlated to the South Concord Corridor Study Area. Some goals and policies may need to be amended to align with the Vision. A list of adopted goals and policies is provided for reference on the following pages.
- *Land Use Categories.* The following land use categories are from the 2040 Comprehensive Plan and are mapped within the Study Area on Figure 13. Minor text amendments to the definitions may be needed and should be evaluated to ensure that the definitions support the Development Vision.
 - » *MDR - Medium Density Residential*
 - » *Mixed Use*
 - » *COM - Commercial*
 - » *I - Industrial*
 - » *LI - Light Industrial*
 - » *ROW - Right of Way*
 - » *P - Parks and Recreation*
 - » *IN - Institutional*
 - » *UTL - Utility*
 - » *OS – Open Space*
 - » *RR - Railroad*

The following goal and policy statements from the 2040 Comprehensive Plan apply specifically to the South Concord; some may need revisions or additions.

- *Industrial/Employment Area Goals and Policies*
 - » *Policy 4.14.5: Revisit the work from the South Concord Corridor planning and transportation studies and consider updated land uses for the area south of Interstate 494 and east of Concord Street.*
 - » *Policy 4.14.6: Provide high quality architectural and site design standards to underscore the quality of development for the area.*
 - » *Policy 4.14.7: Explore zoning changes to encourage areas for high quality office and industrial development.*
 - » *Goal 4.15: Establish enhanced design and site development standards for the 494 Corridor Area (from the edge of the residential areas above the bluff to the Mississippi River and from Armour Avenue to Richmond Street) to present a positive image from the community's "front door."*
 - » *Policy 4.15.1: Develop zoning regulations to apply to this corridor to ensure that development will be high quality office/ industrial/retail comparable to the development standards set by the nearby cities of Saint Paul and Cottage Grove.*



- » *Policy 4.15.5: The Danner property and excess portion of the adjacent MCES site together provide approximately 40 acres of property which could be the cornerstone for the redevelopment of the 494 Corridor area. Work with the owners of the Danner property to ensure that property is developed consistent to the new standards.*
- » *Goal 4.28: Create a clear long-term vision for the planned mixed-use area for the South Concord Corridor area along Concord Street from Interstate 494 to the City's southern border.*
- » *Policy 4.28.1: Establish a new small area plan for the South Concord Corridor and develop zoning regulations to ensure that the area is developed consistent with that plan.*
- » *Policy 4.28.2: Explore a mixture of residential, office, retail, and service uses along South Concord Street and encourage uses that can provide improved bicycle and pedestrian connections to recreational amenities along the river, takes advantage of the proximity of the area to the Interstate system, can act as a buffer from industrially guided properties east of Concord Street and exhibits a high level of architectural and site design.*
- » *Policy 4.28.3: Build off of the information from previous South Concord planning efforts (2009) which identified challenges for the development of this area, including: properties on the west side of Concord Street are very shallow due to the bluffs which limits available space for development, access to some properties to the east can be interrupted for up to 20 minutes at a time due to the location of property road access and location of the rail line, most of the properties south of 494 and east of Concord Street are not protected by the levee and some may be subject to occasional flooding, adjacent heavier industrial uses can limit the appeal of properties in the area.*
- » *Policy 4.28.4: Explore using Interim Use Permits (IUP's) or Nonconforming Use Permits as a way to allow uses that may not be consistent with the long-term plans for the area, but can coexist in this area while it transitions toward the planned Mixed-Use area identified in the small area plans.*
- **Economic Development Goals and Policies**
 - » *Goal 5.3: Identify key community redevelopment and revitalization opportunity areas.*
 - » *Policy 5.3.6: Encourage creative concepts that will enhance the Concord Exchange, Hardman Triangle, and South Concord Corridor (the area along Concord from 494 to the City's southern border). Explore new design standards for Concord Exchange, Hardman Triangle and the South Concord Corridor. Study and plan for development/redevelopment of these areas.*
- **Housing Goals and Policies**
 - » *Policy 6.1.3: The City and South St. Paul EDA/HRA, will continue to work collaboratively with Dakota County Community Development Authority (CDA) and other agencies to improve the residential neighborhoods through selective redevelopment and through programs such as the home rehabilitation loan program that is run by the CDA.*
 - » *Policy 6.8.6: Explore opportunities for Mixed-Use Housing. This may include the vertical integration of mixed uses within a building (first floor commercial, offices or residential above) or a horizontally*

integrated mixture of uses on the block. Concord Exchange, Southview Hill, North and South Concord Street, and the properties east and west of Central Square Park are possible locations for these type of developments.

- Parks, Trails, and Open Space Goals and Policies
 - » *Goal 9.7: Work with public owners of land to develop additional recreational facilities within the Critical Area/MRCCA corridor:*
 - » *Policy 9.7.1: Convert the portion of the former Metropolitan Council Environmental Services (MCES) land along the Mississippi River into recreational facilities or open space for the City, per the standards and guidelines of Executive Order 79-19. This shall include working with MRCCA to improve and restore natural habitat and restore natural vegetation.*
 - » *Policy 9.8.1: Convert the portion of the former MCES land along the Mississippi River for recreational purposes or open space.*
 - » *Policy 9.8.6: Develop the Wakota Trailhead and Overlook at the DNR Boat Launch site and adjacent trail property. Include a multi-purpose park building with restrooms, information kiosk at the DNR boat launch. The building could serve as a southern trailhead for the Mississippi River Regional Trail (MRRT).*
 - » *Goal 9.9: Continue to develop recreational facilities along and with access to the river.*
 - » *Goal 9.10: Recognize the importance of the river as a key community asset and important part of the City's identity and use parks and recreation to connect people to the river.*
 - » *Policy 9.10.3: Maximize the value of, and access to, natural and scenic areas along the Mississippi River and other natural greenway corridors defined by the system plan. Acquire and improve a continuous band of public parkland along the Mississippi River between the City's northern and southern borders. Policy 9.10.4: Work to achieve a continuous band of public riverfront parkland and river based recreational opportunities between the City's borders, and establish new trailhead facilities at the southeast corner of the City adjacent to the DNR Boat Launch. Work to establish better trails and linkages between the riverfront parks/ trails and the residential neighborhoods west of Concord Street where possible.*



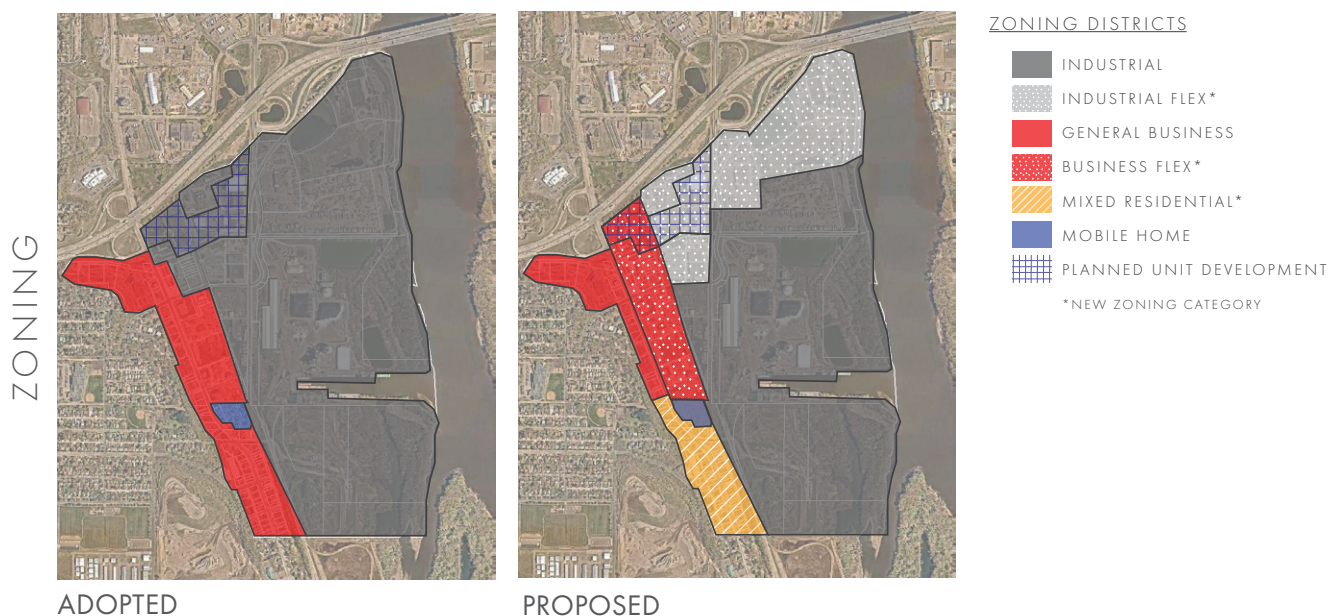


ZONING ORDINANCE MODIFICATIONS

To support and encourage the Development Vision it will be necessary to modify and update the Zoning Ordinance and Official Zoning Map. The recommended changes are intended to support the City's objective to promote redevelopment within the corridor and to provide business owners, landowners and developers with clear direction with respect to site layout and potential uses. The following summary of recommended changes is provided:

- *Map Changes:* See Figure 13. The Official Zoning Map should be updated to reflect new Zoning Districts and standards. Possible additions could include Business Flex, Light Industrial Flex (which may be accomplished as a new zoning district or an overlay zoning district) and Mixed Residential Zoning. The new districts or overlay districts will allow for tailored dimensional and use standards to support the Development Vision.

Figure 13. Adopted Zoning and Proposed Zoning



- *Add Zoning or Overlay District Standards and Language to Code.* As depicted in the Development Vision (Figures 9 and 10) new site standards including landscaping, building coverage, etc., are proposed for new districts and corridors within the Study Area. The Code should be updated to reflect the proposed standards.
- The elevated set of standards and regulations for new “Business Flex” (placeholder title for now) and “Industrial Flex” (placeholder title for now) should directly align with the map modifications and the updated Comprehensive Plan. As part of the implementation of this vision, the City will explore the best approach, whether a new zoning district or an overlay district, to address uses and standards contemplated for the area designated “Industrial Flex.”

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2025-64

A RESOLUTION APPROVING THE SOUTH CONCORD CORRIDOR SMALL AREA PLAN

WHEREAS, the “South Concord Corridor” refers to land that is in the southeastern corner of South St. Paul between Interstate 494 and the community’s southern border with Inver Grove Heights, between the toe of the river bluff and the Mississippi River; and

WHEREAS, the City’s 2040 Comprehensive Plan contains a future land use map with guidance for many parcels throughout the South Concord Corridor that conflicts with the existing zoning of those parcels and the existing use of those parcels; and

WHEREAS, the 2040 Comprehensive Plan recognizes the need for a zoning study and the creation of a long-term vision for the South Concord Corridor before the conflicts between the future land use map and zoning map can be resolved; and

WHEREAS, the creation of a new small area plan for the South Concord Corridor is explicitly called for as Action 4.3, Action 5.3, and Action 7.3 of the 2040 Comprehensive Plan; and

WHEREAS, the City has engaged Swanson Haskamp Consulting, LLC (“the City’s consultant”) to support City Staff in conducting the zoning study and code update called for in the 2040 Comprehensive Plan; and

WHEREAS, the City’s consultant completed a market study for the South Concord Corridor in 2024 to inform the creation of a small area plan that will align with market realities;

WHEREAS, the City Council and Planning Commission held joint three joint worksessions to review and discuss the market study and the vision for the corridor on September 23, 2024, November 25, 2024, and March 10, 2025; and

WHEREAS, the South Concord Corridor Small Area Plan is intended to be a legally nonbinding conceptual framework that provides direction to City Staff and the City’s consultant while they prepare comprehensive plan amendments and zoning amendments to implement the recommendations of the small area plan; and

WHEREAS, the Planning Commission reviewed a draft of the South Concord Corridor Small Area Plan at their meeting on June 2, 2025 and recommended approval with a 6-0 vote; and

WHEREAS, the City Council has considered the proposed South Concord Corridor Small Area Plan and feedback from City Staff and the Planning Commission;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South St. Paul, Minnesota as follows:

1. The Council approves the South Concord Corridor Small Area Plan as a conceptual framework for updating the 2040 Comprehensive Plan, Zoning Ordinance, and Zoning Map.

BE IT FURTHER RESOLVED by the City Council of the City of South St. Paul, Minnesota, that:

1. The Council directs City Staff and the City's consultant to utilize the South Concord Corridor Small Area Plan to prepare one or more comprehensive plan amendments and ordinance amendments to implement the recommendations of the small area plan.

Adopted this 16th day of June, 2025.

City Clerk



CITY COUNCIL AGENDA REPORT

DATE:

June 16, 2025

DEPARTMENT:

Planning & Zoning

PREPARED BY:

Michael Healy

AGENDA ITEM NUMBER:

11.B.

MEETING TYPE

Regular Meeting

AGENDA ITEM

First Reading- An Ordinance Legalizing Beekeeping on Residential Properties and Updating the Chicken & Duck Ordinance

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Introduce for a first reading an ordinance legalizing beekeeping on residential properties and updating the chicken and duck ordinance.

OVERVIEW

Background

City Code Section 15-3 of the City Code states that it is illegal for any person to own, possess, harbor, or offer for sale any farm animals within city limits. The only exceptions to this rule are farm animals that are brought to town to be slaughtered at a lawfully operated slaughtering facility, farm animals that are part of an operating zoo, vet clinic, or research laboratory, and chickens and ducks that are kept in residential backyards with a license.

The City Code defines a farm animal as "those animals commonly associated with a farm or performing work in an agricultural setting. Unless otherwise defined, such animals shall include members of the equestrian family (horses, mules), bovine family (cows, bulls), sheep, poultry (chicken, turkeys), fowl (ducks, geese), swine (including Vietnamese pot-bellied pigs), goats, bees, and other animals associated with a farm, ranch, or stable.

City Council Worksession Discussion in April

The City Council discussed the farm animal ordinance at their April 28, 2025 Worksession meeting. The catalyst for this discussion was that City Staff and the City Council have repeatedly been contacted by residents asking the City to review the rules for having honeybees, chickens, and ducks on residential properties. There have been three main requests:

1. Some residents are seeking to have beekeeping legalized on residential properties. Beekeeping is illegal within city limits today. **The Sustainability Task Force reviewed this issue and is recommending that the City Council legalize beekeeping.**

2. Some residents do not have backyards, or they have hilly backyards with no flat ground. These residents would like permission to keep ducks or chickens in their side yard instead of their backyard if they have a large enough side yard to meet setback requirements from property lines and neighboring houses. The City Code currently only allows chickens and ducks in backyards and there is no process for granting exceptions. **The Sustainability Task Force reviewed this issue and is recommending that the City Council create an administrative process for granting exceptions.**

3. Some residents are struggling with the chicken and duck ordinance's neighbor consent requirement and would like this requirement either eliminated or modified. Currently, a resident can only qualify to get a chicken license or a duck license if they can obtain written consent from 75% of the owners of abutting properties. Some residents live next to rental properties, commercial properties, or multifamily buildings. Frequently, these residents are not able to get a signature from the neighboring property owner because that property owner is a corporate entity or an out-of-state landlord. The City Code also does not define what it means to be an "abutting property" for the purposes of neighbor consent, and it is unclear what definition City Staff should use when enforcing the ordinance. State Statute defines the word "abutting" in a way that would include properties that are across the street, even though these properties would not be affected by the backyard chickens or backyard ducks. **The Sustainability Task Force reviewed this issue and is recommending that the City Council eliminate the neighbor consent requirement.**

After a discussion at their April Worksession, the City Council directed Staff to prepare an ordinance that would do at least the following:

- Legalize beekeeping but require a permit and require some type of fencing or other flyway barrier between the beehive(s) and neighboring properties.
- Eliminate the neighbor consent requirements for chickens and ducks. *It has become very common to keep ducks and chickens on residential properties in Minnesota, and they generally do not cause a nuisance unless somebody is keeping a very large flock (odor issues) or illegally keeping a rooster (noise issues). In SSP, standard lots are only allowed to have 4 birds total and large lots which are at least 1/2 acre are only allowed to have up to 8 birds total. Many communities have eliminated the neighbor consent requirement entirely for properties that have such a small number of birds.*
- Authorize the Zoning Administrator to administratively allow chickens and ducks in side yards in unique situations where there is not a usable backyard, provided that all setback requirements can still be met.

Overview of Proposed Changes to the Chicken and Duck Ordinance

The proposed ordinance would make the following adjustments to the City Code's chicken & duck regulations:

- The proposed ordinance will clarify that a tenant who wants to keep chickens or ducks must obtain the written consent of the property owner before they can get a license. Chickens and ducks will only be allowed on properties that host a single-family home or a two-family dwelling. At a two-family dwelling, the owners of both units must consent to the chicken/duck license if the units are under separate ownership.
- Eliminates the neighbor consent requirement.
- Authorizes the Zoning Administrator to allow chickens or ducks in a side yard on a property that does not have a usable backyard, provided all setback requirements can be met.
- Allows chicken coops with lawful metal roofs to have exposed fasteners. *Garden sheds and garages are allowed to have metal roofs, but those roofs are not allowed to have exposed fasteners. City Staff has learned that many prefabricated chicken coops with metal roofs do have exposed fasteners and many residents have expressed frustration that the Code does not allow them to use this common type of chicken coop. It seems reasonable to allow this type of coop. It should have a minimal impact on neighborhood aesthetics since chicken coops are small and the Code will continue to restrict which types of metal can be used for the roofing itself. Only finished metal products will be allowed, no shiny corrugated metal.*
- Makes minor housekeeping adjustments to code language to reflect the way the City is actually administering the chicken & duck regulations.
- Clarifies that the fencing/netting around a chicken run does not need to be six feet high as long as it is enclosed on top to prevent chickens from escaping and prevent predators from entering the chicken run.

Overview of Proposed Beekeeping Ordinance

The proposed ordinance would establish the following rules for beekeeping, which are derived from existing "best practices" that are in place in many other metro-area communities:

- Beekeeping is allowed on residential properties that host a detached single-family home or a two-family dwelling, but all beekeeping requires a permit. To get a permit, an Applicant must submit the following:
 1. A site plan that demonstrates compliance with all code requirements.
 2. A signed agreement that the premises may be inspected by the City at any reasonable time to ensure compliance with code requirements.
 3. A notarized statement that the Applicant has informed all adjoining neighbors that they are going to keep honeybees. *An adjoining neighbor shall be defined as a property that touches the Applicant's property where there is not an improved street or alley dividing the two properties.*
 4. The consent of the property owner if the Applicant is not the property owner. If the property is a two-family dwelling and the units are under separate ownership, both owners must provide consent.
- The size of the property will dictate how many beehives the Applicant can keep. Standard SSP lots will only be allowed to have two (2) hives and only properties that are at least 1/2 acre in size will be given an increased hive allowance. Large properties that are more than 1 acre in size will max out at eight (8) beehives.
- The owner of the honeybees must physically live in a dwelling unit on the property where the beekeeping is taking place.
- All beehives must meet location and setback requirements:
 - Must be located in a rear yard.
 - Must be at least 25 feet from any residential dwelling unit on the same lot or on a neighboring lot.
 - Must be at least 10 feet from any property line.
- A six-foot-tall flyway barrier (fencing or bushes) must be installed to separate the beehive from the neighboring property any time a beehive is being placed closer than 25 feet to a property line. *This barrier is intended to prevent bees from flying straight across the property line at a height where they are likely to encounter people.*

- A source of food and water must be readily available on the premises at all times. All materials used to feed the bees must be stored in sealed containers inside a building unless it is inside the hive.
- Any home-based commercial food production (i.e. honey sales and cottage bakeries) must comply with all home occupation code requirements.
- The City will use administrative citations to address violations of the beekeeping ordinance.
- The beekeeping permit is nontransferable and does not run with the land.

Establishing a Permit Fee

The City Council will need to amend the fee schedule to establish a beekeeping permit fee concurrent with the second reading of the ordinance. A beekeeping permit will require roughly the same amount of staff time to process as a chicken/duck license since it will involve a site plan review and a yard setup inspection before the bees can be brought to the property. Staff would recommend that the beekeeping permit cost \$75 for a lifetime permit, which would match the existing \$75 fee for a lifetime chicken/duck license.

Discussion

Animal keeping regulations vary widely between municipalities and generally reflect community sentiments and an evolving understanding of best practices. Staff has some observations to frame the discussion:

- Most residents will follow the City Code's animal keeping rules if they feel that the rules are fair, but it is very common for residents to violate animal regulations if they feel the rules are unfair and they think there is little chance they will be caught. There are some residents who today are ineligible to obtain a chicken license because they do not have a clear pathway to get consent from 75% of abutting property owners or they do not have a usable backyard. It is very likely that some of these residents are instead keeping chickens illegally without a license. Eliminating the neighbor consent requirement and providing exceptions so that chickens can be in side yards on unique properties would provide these residents with a pathway to legalization, which would mean that each of these properties would get an inspection as part of the licensing process. Staff could

address code violations during the inspection (setback issues, chicken coop building material issues, # of chicken issues, illegal roosters, etc.).

- Backyard beekeeping is a fun hobby, and it can help teach children about pollinators and foster a connection with nature. That being said, backyard beekeeping is not necessarily a "green" activity as it does not bring any direct environmental benefits. Honeybees are not native to Minnesota, and they actually compete against native bees for food. Per the University of Minnesota Bee Lab, a high density of bee colonies can lead to competition for few floral resources and the spread of pests and diseases, particularly if beekeepers do not monitor and treat these problems.
- Discussions about beekeeping can be an emotional issue for some residents who either have a bee sting allergy or have a loved one with a bee sting allergy. The proposed ordinance tries to address this sensitive issue with setback requirements, a requirement that neighbors be notified before beekeeping begins, and a requirement that fencing or another flyway barrier be put up near the beehive to encourage the bees to fly up and over the neighboring property at an altitude where they are less likely to encounter people. The barrier requirement will have the added benefit of preventing a neighbor from accidentally walking into the beehive if there is not already fencing up between the two yards.

Recommended Action

Introduce the ordinance for its first reading.

LINKS

Link to the University of Minnesota Bee Lab's Beekeeping Website: <https://beelab.umn.edu/beekeeping>

Webpage that tracks beekeeping ordinances throughout the metro: <https://beelab.umn.edu/ordinances>

SOURCE OF FUNDS

NA

ATTACHMENTS

1. Proposed Ordinance

**City of South St. Paul
Dakota County, Minnesota**

Ordinance No. 14XX

**AN ORDINANCE LEGALIZING BEEKEEPING ON RESIDENTIAL PROPERTIES
AND UPDATING THE CHICKEN AND DUCK ORDINANCE**

The City Council of the City of South St. Paul does ordain:

SECTION 1. AMENDMENT. South St. Paul City Code Section 15-1 is hereby amended as follows:

Sec. 15-1. Definitions.

For the purposes of this chapter, the terms defined in this section shall have the meanings given them:

Animal means any mammal, reptile, amphibian, fish, bird (including all fowl and poultry) or other member commonly accepted as a part of the animal kingdom. Animals shall be classified as follows:

- (1) *Domestic animals* means those animals commonly accepted as domesticated household pets. Unless otherwise defined, such animals shall include dogs, cats, caged birds, dove, pigeons, gerbils, hamsters, guinea pigs, miniature pigs, domesticated rabbits, fish, nonpoisonous, nonvenomous and nonconstricting reptiles or amphibians, and other animals deemed similar by the animal control officer. Domestic animals does not include farm animals.
- (2) *Nondomestic animals* means those animals commonly considered to be naturally wild and not naturally trained or domesticated, or which are commonly considered to be inherently dangerous to the health, safety, and welfare of people. Unless otherwise defined, such animals shall include:
 - a. Any member of the large cat family (family felidae) including lions, tigers, cougars, bobcats, leopards and jaguars, but excluding commonly accepted domesticated house cats.
 - b. Any naturally wild member of the canine family (family canidae) including wolves, foxes, coyotes, dingoes, and jackals, but excluding commonly accepted domesticated dogs.
 - c. Any crossbreeds such as the crossbreed between a wolf and a dog, unless the crossbreed is commonly accepted as a domesticated house pet.
 - d. Any member or relative of the rodent family including any skunk (whether or not descended), raccoon, squirrel, but excluding those members otherwise defined or commonly accepted as domesticated pets.

- e. Any poisonous, venomous, constricting, or inherently dangerous member of the reptile or amphibian families including rattlesnakes, boa constrictors, pit vipers, crocodiles and alligators.
 - f. Any other animal which is not explicitly listed above but which can be reasonably defined by the terms of this subpart, including but not limited to bears, deer, monkeys and game fish.
- (3) *Farm animals* means those animals commonly associated with a farm or performing work in an agricultural setting. Unless otherwise defined, such animals shall include members of the equestrian family (horses, mules), bovine family (cows, bulls), sheep, poultry (chicken, turkeys), fowl (ducks, geese), swine (including Vietnamese pot-bellied pigs), goats, bees, and other animals associated with a farm, ranch, or stable.

At large means off the premises of the owner and not under custody and control of the owner or other person, either by leash, cord, chain, or otherwise restrained or confined.

Apiary means the assembly of one or more colonies of bees at a single location.

Beekeeper means a person who owns or has charge of one or more colonies of bees.

Bodily harm, pursuant to Minn. Stats. § 609.02 subd. 7, means physical pain or injury, illness, or any impairment of physical condition.

Cat means both the male and female of the felidae species commonly accepted as domesticated household pets, including ferrets.

Colony means an aggregate of bees consisting principally of workers, but having, when perfect, one queen and at times drones, brood, combs, and honey.

Dangerous dog means a dog that:

- (1) Has when unprovoked, inflicted substantial bodily harm on a human being on public or private property;
- (2) Has killed a domestic animal without provocation while off the owner's property;
- (3) Has attacked one or more persons on two or more occasions; or
- (4) Has been found to be potentially dangerous and after the owner has personal knowledge of the same, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals.

Dog means both the male and female of the canine species, commonly accepted as domesticated household pets.

Honeybee means all life stages of the common domestic honeybee, apis mellifera species.

Owner means any person or persons, firm, organization, department, association or corporation owning, possessing, keeping, having an interest in, harboring or having care, custody or control of an animal.

Maintenance costs means any costs incurred as a result of seizing an animal for impoundment, including but not limited to the capturing, impounding, keeping, treating, examining, securing, confining, feeding, boarding or maintaining seized animals, whether these services are provided by the city or the pound.

Miniature pig, also known as a mini pig, micro pig or tea cup pig, means a domesticated pig that at maturity is less than 20 inches in height and weighs less than 150 pounds.

Potentially dangerous dog means a dog that:

- (1) Has when unprovoked, inflicted a bite on a human or domestic animal on public or private property;
- (2) Has when unprovoked, chased or approached a person, including a person on a bicycle, upon the streets, sidewalks or any public or private property, other than the owner's property, in an apparent attitude of attack; or
- (3) Has a known propensity, tendency or disposition to attack unprovoked, causing injury or otherwise threatening the safety of humans or domestic animals.

Proper enclosure means securely confined indoors or in a securely locked pen or structure suitable to prevent the animal from escaping and to provide protection for the animal from the elements. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the animal to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only barriers which prevent the animal from exiting. The enclosure shall not allow the egress of the animal in any manner without human assistance. A pen or kennel for a dangerous dog shall meet the following minimum specifications:

- (1) A minimum overall floor size of 32 square feet.
- (2) Sidewalls shall have a minimum height of five feet and be constructed of 11-gauge or heavier wire. Openings in the wire shall not exceed two inches, support posts shall be one and one-fourth inch or larger steel pipe. The entire perimeter must have concrete footings one foot in depth and the support posts must be placed within the footings.
- (3) A cover over the entire pen or kennel shall be provided. The cover shall be constructed of the same gauge wire or heavier as the sidewalls and shall also have no openings in the wire greater than two inches.
- (4) An entrance/exit gate shall be provided and be constructed of the same material as the sidewalls and shall also have no openings in the wire greater than two inches. The gate shall be equipped with a device capable of being locked and shall be locked at all times when the dog is in the pen or kennel.

Provocation means an act that an adult could reasonable expect may cause an animal to attack or bite.

Substantial bodily harm, pursuant to Minn. Stats. § 609.02 subd. 7a, means bodily injury that involves a temporary but substantial disfigurement, or that causes a temporary but substantial loss or impairment of the function of any bodily member or organ or that causes a fracture of any bodily member.

Unprovoked means the condition in which an animal is not purposely excited, stimulated, agitated or disturbed.

SECTION 2. AMENDMENT. South St. Paul City Code Section 15-3 is hereby amended as follows:

Sec. 15-3. Farm animals.

It shall be illegal for any person to own, possess, harbor, or offer for sale, any farm animals within the city limits, except temporarily in the general business district east of Trunk Highway No. 56 (Concord Street), north of Grand Avenue, and south and west of Hardman Avenue in a stockyard or farm produce establishment awaiting slaughter or transportation, or except as brought into the city as part of an operating zoo, veterinary clinic, scientific research laboratory, or a licensed show or exhibition, or as may be allowed under the urban fowl regulations found in section 15-9 and the beekeeping regulations found in section 15-12.

SECTION 3. AMENDMENT. South St. Paul City Code Section 15-9 is hereby amended as follows:

Sec. 15-9. Keeping of certain animals permitted.

(a) *Keeping of certain fowl on urban residential lots.*

- (1) *Definition.* For the purposes of section 15-9, the only eligible fowl for a license are chicken and ducks.
- (2) *License required.* No person shall keep eligible fowl on any residentially zoned property within the city without first obtaining a license from the city. The keeping of eligible fowl on a residential property shall be limited to detached single-family homes and two-family homes. single-family and two-family lots.
- (3) *Application.* An application for a license to keep eligible fowl shall be made to the city clerk on the form prescribed by the city. The ~~a~~Applicant must provide all the information required on the form, including, but not limited to:
 - a. The name and address of the owner(s) where the eligible fowl will be kept;
 - ~~b.~~ The consent of the property owner where the eligible fowl will be kept if the Applicant is not the property owner. If the property is a two-family dwelling and the units are under separate ownership, the owner of each dwelling unit must provide consent.
 - ~~b~~c. The number of eligible fowl to be kept on the property;
 - ~~e~~d. A scaled site plan or property survey showing the proposed location of the building and enclosed outdoor area to house the eligible fowl on the subject property along with the dimensions of the building and enclosure;
 - ~~d~~e. A drawing or picture of the proposed building to house the eligible fowl along with a list of the exterior materials for the building;
 - ~~e~~f. The applicant must pay the fee for the license to keep eligible fowl as set forth in the city fee schedule.

~~(b) Consent from surrounding property owners. The applicant shall be required to obtain consent from 75 percent of the abutting property owners on a form provided by the city clerk. The city will notify abutting property owners of the pending application.~~

(~~e~~b) *Granting issuance of license.* The city clerk may administratively grant a new or renewal license under this subsection provided all of the following have been met:

- (1) All required submittal information is submitted and complete.
- (2) Appropriate fee is paid.
- (3) The application filed demonstrates compliance with the requirements of this subsection and any other applicable regulations of this Code.

~~(4) At least 75 percent of the abutting property owners have consented in writing.~~

(~~5~~4) The applicant has had no more than two property maintenance violations within the preceding 12-month period.

~~(d) Reserved.~~

(~~e~~c) *Standards.* Any person keeping eligible fowl in residential areas of the city as noted in this section, shall comply with the following:

- (1) No person shall keep more than four total eligible fowl on the property that is one-half acre or less. No person shall keep more than eight total eligible fowl on a property that is larger than one-half acre.
- (2) No person shall keep roosters, crowing hens, or adult male chickens on the property.
- (3) The slaughter of eligible fowl on residentially used or zoned properties is prohibited.
- (4) The owner of the eligible fowl shall live in the dwelling on the property.
- (5) The raising of eligible fowl for breeding purposes is prohibited.
- (6) Eligible fowl more than four months old shall not be kept inside the dwelling.
- (7) Raising of eligible fowl shall not be for commercial purposes and there shall be no selling of eggs on the premises.

(~~f~~d) *Shelter and enclosure requirements.* Every person who owns, controls, keeps, maintains or harbors eligible fowl must keep them confined on the premises at all times and provide them a building to shelter the eligible fowl and an enclosed outdoor area. Buildings to house the eligible fowl and enclosed outdoor areas for the eligible fowl shall comply with the following standards:

- (1) Only one building to house the eligible fowl and one enclosed outdoor area shall be allowed per lot.
- (2) No building to house the eligible fowl or enclosed outdoor area to contain the eligible fowl shall be constructed on a lot prior to the time of occupancy of the principal structure.
- (3) Buildings to house the eligible fowl and enclosed outdoor areas for the eligible fowl ~~shall not be located in the front or side yards~~ must be located in the rear yard and shall not be placed within any drainage and utility easements. The zoning administrator may

allow placement in a side yard if a property does not have a useable rear yard due to lot size, lot orientation, or topography. If placement is allowed in a side yard, all setback requirements must still be met.

- (4) Any building to house eligible fowl and enclosed outdoor area for the eligible fowl shall be set back at least 25 feet from any principal structure on an adjacent lot and ten feet from all property lines.
- (5) Any buildings to house the eligible fowl and enclosed outdoor areas must be consistent with applicable zoning codes.
 - a. Exterior materials for the building to house the eligible fowl shall be consistent with the requirements for accessory buildings that are found in Section 118-208; in particular they must have finished exterior surfaces (painted, stained, sealed, etc.). In addition to the materials listed in Section 118-208, finished metal roofing with exposed fasteners may be used on the coop.
 - b. The maximum height for a building to house the eligible fowl is 12 feet from ground to the peak of the roof.
 - c. The maximum size footprint for the building to house the eligible fowl is 120 square feet.
 - d. A floor is not required for a building housing the eligible fowl.
 - e. Fencing for the enclosed outdoor area for the eligible fowl may utilize poultry netting fence. Fencing may be galvanized or earth tone but shall not be bright colors and in no case can the fence be electrified. Fencing for the enclosed outdoor area should be six feet high or enclosed on top to better protect the eligible fowl from predators.
- (6) Eligible fowl shall be provided a secure well ventilated roofed structure in compliance with applicable zoning codes.
- (7) The floors and walls of the roofed structure shall be kept clean, sanitary and in a healthy condition.
- (8) Eligible fowl shall be contained within the building to house the eligible fowl or the enclosed outdoor area for the eligible fowl at all times.
- (9) The enclosed outdoor area shall be well drained so there is no accumulation of moisture.
- (10) If ~~the license to have eligible fowl is not renewed~~ the Applicant stops keeping eligible fowl for a period of 12 months, the building to house the eligible fowl shall be removed. However, the building does not need to be removed ~~if provided~~ the building meets the accessory building requirements (including the maximum number of accessory buildings).
- (ge) *License modification.* The license may be reasonably modified by animal control authority if necessary to respond to changed circumstances. Any modification shall be effective ten days after the mailing of a written notice by certified mail to the license holder. The license holder may challenge the modification by contacting the city clerk and requesting a hearing within ten days after receipt of written notice. A hearing regarding the proposed modification shall be held before the city council.

- (~~hf~~) *Duration of license.* A license to keep eligible fowl shall be issued for the lifetime of the owner of the property, so long as the owner continues to own the property and continues to own eligible fowl. If property ownership is transferred or changes, the new owner must apply for a new license. If the property owner does not own eligible fowl for a period of ~~six~~ twelve months, the license automatically terminates. ~~The city will request ownership verification of the eligible fowl every two years.~~
- (~~ig~~) *Conditions/maintenance and inspections.* No person who owns, controls, keeps, maintains or harbors eligible fowl shall permit the premises where the eligible fowl are kept to be or remain in an unhealthy, unsanitary or noxious condition or to permit the premises to be in such condition that noxious odors to be carried to adjacent public or private property. Any building to house eligible fowl or enclosed outdoor area for the eligible fowl authorized under this section may be inspected at any reasonable time by authorized city staff to inspect for compliance with this chapter and other relevant laws and regulations.
- (~~jh~~) *Revocation of license.* A license may be revoked by the city council for a violation of any condition of this section following notice and a hearing as provided for in this Code.
- (~~ki~~) *Penalty.* Violation of this section shall be addressed through the administrative citation process.

(Ord. No. 1297, § 1, 4-20-2015; Ord. No. 1301, § 1, 2-16-2016; Ord. No. 1342, § 4, 5-20-2019; Ord. No. 1366, § 1, 11-2-2020; Ord. No. 1384, § 3, 10-4-2021)

SECTION 4. ENACTMENT. South St. Paul City Code Section 15-12 is hereby enacted as follows:

Sec. 15-12. Beekeeping

- (a) *Permit required.* No person shall allow, keep, or maintain any hive or other facility for the housing of honeybees in the City of South St. Paul without a permit. Any Applicant shall complete an application form provided by the City and the application shall include, but not be limited to the following information:
- (1) Site plan showing the location and size of the premises and the location, size and type of all structures, colonies, hives, flyway barriers, fences, and any other item related to the beekeeping operation.
 - (2) An agreement by the Applicant that the premises may be inspected by the City at any reasonable time to ensure compliance with all applicable conditions.
 - (3) A notarized statement to the City stating that the Applicant has informed all adjoining neighbors that they intend to keep honeybees. An adjoining neighbor shall be defined as a property that touches the Applicant's property where there is not an improved street or alley dividing the two properties.
 - (4) The consent of the property owner if the Applicant is not the property owner. If the property is a two-family dwelling and the dwelling units are under separate ownership, the owner of each dwelling unit must provide consent.

- (b) *Qualifying Properties.* A person may establish an apiary only on a residentially zoned or used property that hosts a detached single-family home or a two-family home.
- (c) *Number of colonies.*
- (1) Less than one-half acre: 2 colony hives
 - (2) One-half acre to three fourths acre: 4 colony hives
 - (3) More than three fourths acre to one acre: 6 colony hives
 - (4) More than one acre: 8 colony hives
- (d) *Residency required.* The owner of the honeybees must live in a dwelling unit on the property.
- (e) *Location standards.* Colonies must be located on the lot as follows:
- (1) In a rear yard.
 - (2) At least 25 feet from any dwelling unit on the lot or any adjacent lot.
 - (3) Set back at least ten feet from any property line.
- (f) *Flyway barrier.* A six-foot-tall flyway barrier is required in each instance where a hive body is kept less than 25 feet from a property line, as measured from the nearest point on the hive to the property line. The flyway barrier may consist of a wall, fence, dense vegetation or a combination thereof, such that honeybees will fly over rather than through the material to reach the colony. If a flyway barrier of dense vegetation is used, the initial planting may be four feet in height, so long as the vegetation normally reaches six feet in height or higher. The flyway barrier must continue parallel to the lot line for ten feet in either direction from the hive. All other sides of the area encompassing the colonies shall consist of fencing, a wall, dense vegetation or combination thereof at least four-feet tall. The area encompassing the colonies need not entail the entire property.
- (g) *Water and food supply.* A convenient source of water must be readily available on the premises at all times. All materials used to feed bees must be stored in sealed containers or placed within a building unless it is inside the hive.
- (h) *Sale of products.* Food products and packaging for all bee products must comply with State and Federal laws. The Applicant must comply with the home occupation requirements pursuant to City Code Section 118-249.
- (i) *City Inspections.* The City, upon the receipt of a complaint, shall be allowed to inspect any structure or premises and issue any order as may be necessary to carry out the provisions of this article.
- (j) *Penalty.* Violation of this section shall be addressed through the administrative citations process.
- (k) *Duration of Permit.* The permit is nontransferable and does not run with the land.

SECTION 5. SUMMARY PUBLICATION. Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance

is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

The ordinance legalizes beekeeping on some residential properties and establishes a permitting process. It also updates the urban fowl regulations.

SECTION 6. EFFECTIVE DATE. This ordinance shall become effective upon publication.

Approved: _____

Published: _____

Deanna Werner, City Clerk



CITY COUNCIL AGENDA REPORT

DATE:

June 16, 2025

DEPARTMENT:

Planning & Zoning

PREPARED BY:

Michael Healy

AGENDA ITEM NUMBER:

11.C.

MEETING TYPE

Regular Meeting

AGENDA ITEM

First Reading- An Ordinance Updating the Subdivision Ordinance's Design Standards for Easement Width and Block Length

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Introduce for a first reading an ordinance updating the Subdivision Ordinance's Design Standards for Easement Width and Block Length.

OVERVIEW

Background

Chapter 114 of the City Code is the Subdivision Ordinance which regulates the process of subdividing land (lot splits, boundary line adjustments, plats, etc.). One component of the Subdivision Ordinance is a set of design standards that are applicable whenever a property owner is subdividing land. These design standards are in place to ensure that development in the City will be orderly and also ensure that all new buildable parcels can be adequately served by public roads, public water, public sewer, public storm sewer, etc.

There are two design standards in the subdivision ordinance that have been flagged by City Staff and the City Attorney as being potential obstacles to orderly development. The way that these two design standards are currently written does not provide the right level of flexibility for some types of desirable development:

1. There is language in City Code Section 114-65 stating that public utility easements shall be provided where necessary and shall be at least 10 feet wide.

The City has numerous commercial and mixed-use districts where buildings are allowed to be placed close to the front property line. Buildings are not allowed to be placed in utility easements, so the Developer needs to coordinate building placement with the City Engineer when designing the utility easement layout. In many cases, the City Engineer only wants a 5-foot easement along the front property line instead of a 10-foot easement. The existing ordinance suggests that the City Engineer has a level of discretion about requiring easements where

necessary, but City Staff would like the Code to explicitly call out that easements do not need to be 10 feet wide in situations where the City Engineer wants a smaller easement.

2. There is language in City Code Section 114-66 stating that whenever a new block is being created, that block cannot be more than 1,200 feet in length.

This is a good rule in residential and commercial areas and supports efficient vehicular access and walkability. This rule does not work in industrial areas, because industrial developments frequently need much larger blocks in order for industrial businesses to function correctly. Currently, it requires a block length variance to complete an industrial subdivision. The need for a variance will complicate the development of the Danner property and the MCES site. Other cities have resolved this issue by writing it into their subdivision ordinance that the City Council can allow longer blocks in industrial areas at their own discretion.

Overview of Proposed Ordinance

The proposed ordinance would explicitly grant the City Engineer the authority to accept an easement that is narrower than 10 feet in situations where it is appropriate. The proposed ordinance would also grant the City Council the authority to allow block lengths to exceed 1,200 feet in industrial areas when it is necessary due to the type of industrial development being proposed. Notably, several existing blocks within the Bridgepoint Business Park (much of Armour Avenue, Hardman Avenue, Farwell Avenue, Bridgepoint Drive) exceed 1,200 feet in length, so this ordinance would not represent a major change to current and past practice.

Staff Recommendation

Staff recommends that the City Council introduce the proposed ordinance for a 1st Reading.

SOURCE OF FUNDS

NA

ATTACHMENTS

1. Proposed Ordinance

**City of South St. Paul
Dakota County, Minnesota**

Ordinance No. 14XX

**AN ORDINANCE UPDATING THE SUBDIVISION ORDINANCE'S DESIGN
STANDARDS FOR EASEMENT WIDTH AND BLOCK SIZE**

The City Council of the City of South St. Paul does ordain:

SECTION 1. AMENDMENT. South St. Paul City Code Section 114-65 is hereby amended as follows:

Sec. 114-65. Easements.

- (a) Easements across lots or centered on rear or side lot lines shall be provided for utilities where necessary and shall be at least ten feet wide unless the City Engineer determines that a lesser width will still provide for the easement's intended function.

SECTION 2. AMENDMENT. South St. Paul City Code Section 15-66 is hereby amended as follows:

Sec. 114-66. Blocks.

- (a) The length, widths and shapes of blocks shall be determined with due regard to:
 - (1) Provisions of adequate building sites suitable to the needs of the type of use contemplated.
 - (2) Zoning requirements as to lot size and dimensions.
 - (3) Needs for convenient access, circulation control and safety of street traffic.
 - (4) Limitations and opportunities of topography.
- (b) Block lengths shall not exceed 1,200 feet nor be less than 400 feet; except that blocks in industrial areas may be sized as needed to accommodate planned industrial activity, subject to the discretion of the City Council.

SECTION 3. SUMMARY PUBLICATION. Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

The ordinance updates the subdivision ordinance's rules for easement width and block length.

SECTION 4. EFFECTIVE DATE. This ordinance shall become effective upon publication.

Approved: _____

Published: _____

Deanna Werner, City Clerk