CITY OF SOUTH ST. PAUL
MEETING AGENDA

WORK SESSION

Training Room
125 3rd Avenue North
South St. Paul, MN 55075

Monday, August 11, 2025
7:00 PM

1. **CALL TO ORDER**

2. **DISCUSSION ITEMS**

   A. 2026 Preliminary Budget, Tax Levy, Fee Schedule, Capital Improvement Plan Discussion

   B. City Administrator's Update

3. **COUNCIL COMMENTS & QUESTIONS**

4. **ADJOURNMENT**

WORK SESSION AGENDA REPORT

DATE:	August 11, 2025
DEPARTMENT:	Finance
PREPARED BY:	Ryan Garcia, Clara Hilger
AGENDA ITEM NUMBER:	2.A.

MEETING TYPE
Regular Meeting

AGENDA ITEM
2026 Preliminary Budget, Tax Levy, Fee Schedule, Capital Improvement Plan Discussion

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

- Review and discuss preliminary 2026 budget, Capital Improvement Plan, and property tax levy.
- Review HRA and EDA preliminary property tax levies and budgets.
- Provide direction to Staff regarding the preliminary 2026 Budget including any additional information required to aid in the decision-making process.

OVERVIEW
From January through March of 2025, the City Council and Senior Leadership completed a facilitated Goal Setting process to identify the City's highest priorities, along with strategies, projects and action steps to address those priorities. On May 19, 2025, the City Council adopted the 2025 Goals, with the identification of four principal goals/priorities for focus in the coming year:

1. Provide accessible, resilient and welcoming City Buildings and Facilities to support the community's service and recreational needs.
2. Continue to recruit and retain a skilled and service-oriented workforce.
3. Maintain a healthy, viable, and stable housing stock.
4. Continue to facilitate the redevelopment of under-improved, unimproved, and distressed properties to support the growth of the property tax base and private employment.

Council Goals are understood as a cornerstone of how and for what purposes the City's human and financial resources should be dedicated. With this in mind, the City formally opened our 2026 Budget Process in May with a Council worksessionon May 12, at which Staff and Council acknowledged some of the anticipated "key influencers" of the 2026 Budget and Property Tax Levy, such as:

- The expiration of each of the City's four Collective Bargaining Agreements (Union

Contracts) on 12/31/2025.
- Health Insurance Costs. Renewal was flat for 2025 (no change in premium), increased 19% in 2024. Typically, we do not have clarity on our upcoming year premiums until mid/late 3rd Quarter.
- Continued increase in the Infrastructure Levy. The plan, as modeled in 2019 by the City Council and Administration, is for a $125,000 increase for 2026 to a $1,850,000 total Infrastructure Levy.
- Maximizing the EDA and HRA levies for 2026.
- A persistent deficit in Doug Woog Arena fund and mounting CIP investments - Staff and Council discussed a possible increase in subsidy (Arena levy).

At the May worksession, Council expressed continued interest in an earlier integration of the 5-year CIP in the Council budget discussion and process, and confirmed their alignment at the time with maintaining the $125,000 increase in the Infrastructure Levy for planning purposes. Also for planning purposes, Council felt a levy increase in line with the City's predominate 10-year trend (6% - 8%) could be acceptable, subject to detailed review.

With this preliminary guidance and direction from the Council, departments began developing their budgets in May/June and Finance and Administration conducted individual departmental budget review meetings throughout the Summer prior to preparing the Preliminary Budget Document. As indicated in the attached documentation, Staff has arrived at a preliminary proposed Property Tax Levy for 2025 of $19,104,755. This represents an aggregate increase of **$2,004,807 – 11.72%** - over the 2025 Levy. The notable levy increases proposed in this preliminary levy are to support General Fund Operations (a $1,690,654 – 12.5% increase over the 2025 Levy to support General Fund Operations and representing 84.3% of the total proposed levy increase), a $177,000 increase (54.8% over 2025 and 8.8% of the total levy increase) to the Doug Woog Arena levy, and a $125,000 increase (7.2% over 2025 and 6.2% of the total levy increase) to the Infrastructure Levy. The levy to support Debt Service for 2026 is proposed to increase by $12,173 (0.6%) to a total of $1,487,701. To supplement this high-level synopsis of the 2026 preliminary levy and to provide a summary of the 2026 preliminary budget, Staff would offer the following:

- As a reminder, the Property Tax Levy is a function of the City's Tax Rate and its Net Local Tax Capacity. A levy increase doesn't perfectly or always correlate to an increase on individual property tax payers. For example, for the 2025 Levy and Budget, our Levy increased by $1,256,439 however the City portion of the property tax bill for the average value homestead in South St. Paul decreased by an estimated $98 for the year. For 2026, preliminary estimates indicate an increase in total taxable market value in the City of South St. Paul of $106,149,247, an increase in the Total Tax Capacity Value of $1,354,770, and an increase in the Net Local Tax Capacity of $956,169. These figures are all encouraging signs that the community's economic base remains on solid footing with steady, moderate growth occurring year over year which will help to distribute the impacts of levy increases more broadly across the property tax base.

- Local Government Aid (LGA) is certified to increase by $23,836 for 2026 to a total of

$3,784,584. This represents an increase in LGA of 0.6%. Non-levy revenues in 2026 in the General Fund are up (about $226,696 or 2.74%) year over year against 2025. As these relatively moderate figures would indicate, most non-levy revenues are anticipated to change very little in 2026, leaving the Property Tax Levy as the primary vehicle to support the proposed $1,917,350 in General Fund Expenditures.

- The City has consistently utilized a set amount of LGA as the primary source for the Capital Programs Fund. This amount has been set at $1,268,129 since the 2023 Budget, at which time it was increased slightly by about 3.5% over 2022.

- In keeping with the Council's commitment to continue to "stay ahead" of the City's many infrastructure needs, the 2026 proposal shows $1,850,000 in levy support for the Infrastructure Fund. This is an increase of $125,000 over the figure for this dedicated Levy (for Street, Sidewalk, and Alley reconstructions primarily) in 2025. As Council will recall, the establishment of this Fund was first identified as a priority in the 2019 Goal Setting Sessions. The fundamental premise of utilizing levy support for the infrastructure fund is to minimize if not altogether avoid the need to take on debt for routine road and utility reconstruction and rehabilitation projects. Given the expectation that significant investments in Public Facilities such as the Central Maintenance Facility, Aquatics Facilities, and Recreational Facilities will need to be evaluated and potentially programmed in the near future, Staff feels it is important to avoid borrowing for routine road and utility projects to the extent possible.

- General Fund Expenditures are proposed to increase by a total of $1,917,350 (8.77%) over 2025 General Fund Expenditures. If adopted, this would represent the second highest year-over-year dollar increase in the General Fund Expenditures in the past 10 years (2024 GF Expenditures increased by $2,117,338 or 11.1%), and about three percentage points higher than the average annual increase in General Fund Expenditures in the past decade. At this preliminary stage, Staff would note that direct labor costs and contractual services account for approximately 92% of all expenditures in the General Fund. Furthermore, 30% of the increase for General Fund Expenditures is in Labor ($584,756 increase over 2025), 34% of this increase is in Contractual Services ($647,361 increase over 2025) which includes key drivers such as South Metro Fire Department and Dakota 911 among others, and 28% is in Contingency ($536,000 increase over 2025).

- The Budget proposes the creation of two new positions: a part-time Communications specialist (an approximately $38,000 spend) and a full-time Code Enforcement and Building Inspector (an approximately $140,000 spend, including new vehicle and equipment). These new positions are proposed to be partially offset by the elimination of the part-time engineering/development services support position (an approximately $36,000 reduction) and the termination of the third-party inspections contract with Inspectron (a $60,000 reduction). The net impact to the General Fund of these proposed changes is approximately +$85,000.

- About one-third ($627,927 in new spending) of the total increase in budgeted expenditures is attributable to increased investment in Public Safety, with a $278,047 increase in expenditures to support South Metro Fire Department (almost entirely to support the impacts of adding 8 new positions through a SAFER grant in the past year) and a $231,862 increase in expenditures simply to support step progressions for the high proportion of employees in the police department who are still relatively early in their tenure (and therefore, still advancing in the step progression schedule).

- Almost 20% of the total increase in budgeted expenditures is attributable to Public Works operations, with $125,000 in vehicle / equipment replacement and maintenance charges (increased cost of plow trucks), $85,000 for new equipment (plowing attachments to increase efficiency and reduce infrastructure damage potential), $50,000 in asphalt costs, and $20,000 in seal coating and tree maintenance being significant drivers of the total $368,128 proposed increase in Public Works.

- Staff would also note that, as presented, the Engineering department includes assumptions that the Staffing structure as comprised in the 2025 budget remain the same for 2026. Staff anticipates that the next revision to the 2026 Budget will propose keeping the Assistant City Engineer position unfilled for 2026, while new City Engineer Gelhar evaluates the department's overall staffing model to best position the Department and City for stability and success. Staff would propose that for 2026, the City would retain a dedicated, but limited-term/part-time, consultant engineer to provide support to the department.

- About 13% of the total increase in budgeted expenditures is wrapped up in General Government, with the MN Paid Leave Program ($97,000 for a new unfunded mandate from the State), the aforementioned part-time Communications Specialist ($37,896), Election-related costs ($39,500) and increase in City Attorney ($23,000) and IT Services ($30,710) all making impacts.

- With all bargaining agreements still pending, along with unresolved premiums for health/dental, work comp, and general property and casualty, we are carrying a significant Contingency ($675,000) at this preliminary stage. This contingency represents almost 28% of the total budgeted increase to the general fund.

2026 Capital Improvement Plan

- At the May Worksession the City Council directed staff to be prepared with the Preliminary 2026 – 2030 Capital Improvement Plan and present it at the same time as the Preliminary Budget and Property Tax Levy. The CIP is included for discussion and feedback. The 2026 CIP proposes over $60 million in Capital Projects for 2026. Council should note Pages 12-13 of the CIP Document (Sources and Uses of Funds – Capital Programs Fund) and Page 14 (Sources and Uses of Funds – Infrastructure Fund), which highlight those projects for which LGA and Infrastructure Levy (both highlighted in the Annual Budget) serve as the primary sources of funding. Some notable projects that are found in the 2026 CIP include:
    - Engineering (see pages 8 – 9 for summary) intends to have a monumental year in

2026 with more than $33,000,000 in projects scheduled. These include the Lead Service Line Replacement project ($20,273,281) fully funded with a grant from the Minnesota Department of Health, phase 2 of the Marie Ave Reconstruction project ($5,650,000), and the Verderosa Extension project ($6,450,000) with almost 50% of project funding sourced from a Federal Community Project Funding Grant. In total, Local funding for these $33,738,281 in projects will be less than 1/3 of all costs.

  - In Buildings (see page 7 for summary), we plan $14,590,000 for 2026 which includes the design and construction phases for the replacement of the Central Maintenance Facility ("Public Works") The Council will note that the Central Maintenance Facility replacement project (see Page 19 of the CIP for detail) is estimated as a $27,450,000 project in total spread over three years (2025 - 2027) which includes $950,000 in Capital Programs Fund-supported design costs, $22,500,000 in estimated Construction Costs, and $4,000,000 in estimated FFE costs with the latter two elements funded through "Other Funding Sources" which will include sales proceeds from 316 Malden Street and 400 Richmond Street as well as the issuance of General Obligation Debt (in 2026).
  - Also in buildings, we plan $2,300,000 for 2026 in Library Renovations. This amount is equal to the estimate provided in the Library Repurposing Study to address all building systems identified in the "Base Building Scope" for any reuse of the facility. Capital Program Funds are proposed as the sole funding source for this undertaking, accounting for more than half of all 2026 spending in this fund.
  - At the Doug Woog Arena (see page 8), only one project is proposed for 2026 - the replacement of the floor and boards in Rink One. This expenditure is proposed to be supported entirely by the Arena Levy.
  - Parks and Recreation (see pages 9 - 10 for summary) also have a busy year planned highlighted by the Northview Pool Replacement Project ($8,000,000). Also included are playground replacements at Lorraine and Jefferson ($600,000 total), as well as ballfield rehabilitation throughout the network ($35,000) and replacement of fencing at the Kaposia Landing Dog Park ($30,000).

HRA and EDA Levies

- HRA and EDA levies are each increased by 2.03% in 2026 and remain consistent with the statutorily-prescribed maximum for each Levy:
  - HRA Levy for 2025 of $451,600 - monthly cost to median value homestead in SSP of $3.40
    - Proposing a transfer of $150,000 to the Housing Reinvestment Fund, which is a fund that provides rehabilitation loans for qualifying residential property owners. As of August 2025, our initial allocation to the Senior Deferred Program within this fund has been reduced to less than $10,000 available.
    - Proposing a transfer of $157,563 to the Redevelopment Fund (20284), which is a designated fund to undertake the EDA's statutorily authorized activities related to economic development and redevelopment activities.

- EDA Levy for 2025 of $442,568 - - monthly cost to median value homestead in SSP of $3.33
    - Proposing a decrease in professional services with the end of our contract with a third-party economic development and real estate consultant for 2026.
    - Proposing a transfer of $120,000 to the EDA's Business Loan Fund (20283).
    - Proposing a transfer of $94,970 to the Redevelpoment Fund (20284)

2026 Fee Schedule

Also included for discussion is the proposed 2026 Fee and Charges Schedule. Those fees that have changed from 2025 to 2026 are highlighted on pages 1 - 3 of the document. Staff would point out that utility rates, with the exception of the Street Light Utility which is proposed to remain flat (0.00% change) are proposed to increase in 2026 as follows: 2.00% increase for Water Rates, 6.00% for Sewer Rates, and 15.00% for Stormwater Rates.

SOURCE OF FUNDS

This is a discussion on the 2026 Budget, Property Tax Levy, Capital Improvement Plan, and Fee Schedule, which includes a wide array of funding sources.

ATTACHMENTS

1. Preliminary 2026 Budget
2. Preliminary 2026-2030 CIP
3. Preliminary 2026 Fee Schedule

BUDGET SUMMARY INFORMATION

SPENDING AND TAXES
ALL TAX LEVY SUPPORTED FUNDS

	Revised Budget 2024	Revised Budget 2025	Final Budget 2026	2025 TO 2026 CHANGE $	2025 TO 2026 CHANGE %
TAXES					
General Fund	$13,320,065	$13,576,420	$15,267,074	$1,690,654	
Doug Woog Arena	323,000	323,000	500,000	177,000	
Capital/Infrastructure Program	725,000	1,725,000	1,850,000	125,000	
Debt Service	1,475,444	1,475,528	1,487,701	12,173	
TOTAL	**$15,843,509**	**$17,099,948**	**$19,104,775**	**$2,004,827**	**11.72%**
SPENDING					
General Fund	$21,225,186	$21,863,221	$23,780,571	$1,917,350	8.77%
Doug Woog Arena	1,521,421	1,436,100	2,693,287	1,257,187	87.54%
Capital/Infrastructure Program	1,268,129	1,268,129	1,268,129	0	0.00%
Debt Service	1,475,444	1,475,528	1,487,701	12,173	0.82%
TOTAL	**$25,490,180**	**$26,042,978**	**$29,229,688**	**$3,186,710**	**12.24%**

Increased Taxes for:	
Operations	10.92%
Infrastructure Replacement	0.73%
Debt Service	0.07%
	11.72%

2026 BUDGET SUMMARY
ALL LEVY SUPPORTED FUNDS

	2026					*Revised*		
	General	Doug Woog Arena	Capital Programs / Infrastructure	Debt	Total Budget	2025 Budget	2025 to 2026 Change	
<u>REVENUES</u>								
Property Tax Levy:	15,267,074	500,000	1,850,000	1,487,701	19,104,775	17,099,948	2,004,827	11.72%
Local Government Aid (LGA)	2,516,455	-	1,268,129	-	3,784,584	3,760,748	23,836	0.63%
Fees and Fines	2,225,900	-	-	-	2,225,900	2,175,595	50,305	2.31%
Intergovernmental	1,132,036	-	-	-	1,132,036	1,102,763	29,273	2.65%
Charges for Services	2,289,406	990,340	-	-	3,279,746	3,149,503	130,243	4.14%
Miscellaneous	159,700	30,000	-	-	189,700	142,821	46,879	32.82%
Transfers In	190,000	-	-	-	190,000	190,000	-	0.00%
TOTAL REVENUES	23,780,571	1,520,340	3,118,129	1,487,701	29,906,741	27,621,378	2,285,363	8.27%
<u>APPROPRIATIONS</u>								
General Government	3,504,588	-	-	-	3,504,588	3,260,818	243,770	7.48%
Public Safety	12,233,891	-	-	-	12,233,891	11,605,964	627,927	5.41%
Public Works	5,551,151	-	-	-	5,551,151	5,183,023	368,128	7.10%
Community Development	919,454	-	-	-	919,454	843,019	76,435	9.07%
Culture and Recreation	896,487	1,393,287	-	-	2,289,774	2,267,497	22,277	0.98%
Contingency	675,000	-	-	-	675,000	139,000	536,000	385.61%
Debt Service (external)	-	-	-	1,487,701	1,487,701	1,475,528	12,173	0.83%
Capital Improvements	-	1,300,000	1,268,129	-	2,568,129	1,268,129	1,300,000	102.51%
TOTAL APPROPRIATIONS	23,780,571	2,693,287	1,268,129	1,487,701	29,229,688	26,042,978	3,186,710	12.24%

LEVY SUPPORTED FUND

GENERAL FUND

OPERATING BUDGET

GENERAL FUND
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original	2025 Revised	2026 Requested	2026 Final	Revised 2025 vs Requested 2026 $	Revised 2025 vs Requested 2026 %
PROPERTY TAXES								
Property Taxes	12,687,172	13,389,420	13,576,420	13,576,420	15,267,074	-	1,690,654	12.45%
OTHER TAXES								
Tax Rate generated off TIF parcels	245,230	-	-	-	-	-	-	--
FEES AND FINES								
Franchise Fees	1,546,225	1,346,855	1,525,000	1,525,000	1,509,000	-	(16,000)	-1.05%
Fines and Forfeits	132,500	155,527	138,000	138,000	141,000	-	3,000	2.17%
License and Permits - Business	130,101	163,265	132,445	132,445	163,550	-	31,105	23.49%
License and Permits - Non-business	448,487	369,611	380,150	380,150	412,350	-	32,200	8.47%
TOTAL FEES AND FINES	2,257,313	2,035,258	2,175,595	2,175,595	2,225,900	-	50,305	2.31%
INTERGOVERNMENTAL REVENUE								
Federal Grants and Aids	-	85,000	175,000	175,000	175,000	-	-	0.00%
State Grants and Aid (includes LGA)	2,338,396	3,307,356	3,199,917	3,199,917	3,227,809	-	27,892	0.87%
County Grants and Payments	85,265	80,910	79,500	79,500	79,500	-	-	0.00%
Local Grants and Payments	219,796	146,137	140,965	140,965	166,182	-	25,217	17.89%
TOTAL INTERGOVERNMENTAL	2,643,457	3,619,403	3,595,382	3,595,382	3,648,491	-	53,109	1.48%

GENERAL FUND
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original	2025 Revised	2026 Requested	2026 Final	Revised 2025 vs Requested 2026 $	Revised 2025 vs Requested 2026 %
CHARGES FOR SERVICES								
Administration Charge	827,302	887,589	1,082,253	1,082,253	1,083,550	-	1,297	0.12%
Internal Service Charge	10,000	10,000	10,000	10,000	10,000	-	-	0.00%
PILOT (Payment in Lieu of tax)	49,013	59,276	49,000	49,000	55,000	-	6,000	12.24%
Engineering Project Fees	-	245,368	400,000	400,000	400,000	-	-	0.00%
Parks and Recreation	179,425	172,982	168,800	168,800	185,300	-	16,500	9.77%
Rents	50,000	50,000	50,000	50,000	50,000	-	-	0.00%
Planning & Code Enforcement	99,077	55,896	64,500	64,500	69,500	-	5,000	7.75%
Public Safety	2,475	2,082	1,100	1,100	2,000	-	900	81.82%
Public Works - Streets	2,882	150	3,000	3,000	3,000	-	-	0.00%
Antenna and Other Charges	182,847	273,734	160,000	160,000	200,000	-	40,000	25.00%
Barge Terminal & Mooring Fees	178,106	181,668	185,300	185,300	189,006	-	3,706	2.00%
Other	71,634	66,217	39,050	39,050	42,050	-	3,000	7.68%
TOTAL CHARGES FOR SERVICE	1,652,761	2,004,962	2,213,003	2,213,003	2,289,406	-	76,403	3.45%
MISCELLANEOUS								
Interest on Investments	216,206	225,427	100,000	100,000	150,000	-	50,000	50.00%
Year-end adjust to Fair Value	83,574	61,918	-	-	-	-	-	--
Other Revenue	24,546	47,948	12,821	12,821	9,700	-	(3,121)	-24.34%
TOTAL MISCELLANEOUS	324,326	335,293	112,821	112,821	159,700	-	46,879	41.55%

GENERAL FUND
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original	2025 Revised	2026 Requested	2026 Final	Revised 2025 vs Requested 2026 $	Revised 2025 vs Requested 2026 %
TRANSFERS IN								
Transfers in Storm Water Fee	40,000	40,000	40,000	40,000	40,000	-	-	0.00%
Transfers in Water/Sewer	100,000	100,000	100,000	100,000	100,000	-	-	0.00%
Transfers In Street Light Utility	20,000	20,000	20,000	20,000	20,000	-	-	0.00%
Transfer from HRA/EDA/Library	43,570	30,000	30,000	30,000	30,000	-	-	0.00%
TOTAL TRANSFERS IN	203,570	190,000	190,000	190,000	190,000	-	-	0.00%
TOTAL REVENUES	20,013,829	21,574,336	21,863,221	21,863,221	23,780,571	-	1,917,350	8.77%
Surplus/(Deficit)	1,401,582	705,396	-	-	-	-		
DETAIL OF TAX LEVY								
Current and Delinquent	9,682,154	10,446,860	10,400,315	10,400,315	12,214,494	-	1,814,179	
Fiscal Disparities	3,005,018	2,942,560	3,176,105	3,176,105	3,052,580	-	(123,525)	
General Fund Levy	12,687,172	13,389,420	13,576,420	13,576,420	15,267,074	-	1,690,654	12.45%

GENERAL FUND
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original	2025 Revised	2026 Requested	2026 Final	Revised 2024 vs Requested 2025 $	Revised 2024 vs Requested 2025 %
GENERAL GOVERNMENT								
Mayor and Council	173,657	165,918	185,884	185,884	195,816	-	9,932	5.34%
City Administration	570,617	621,047	595,113	595,113	681,031	-	85,918	14.44%
Human Resources	270,118	290,543	344,991	344,991	375,024	-	30,033	8.71%
City Attorney	321,590	807,687	299,000	321,000	344,000	-	23,000	7.17%
City Clerk	222,137	288,977	240,859	240,859	295,818	-	54,959	22.82%
Finance	481,786	514,732	540,049	540,049	542,856	-	2,807	0.52%
Information Technology	719,570	780,019	868,269	868,269	902,418	-	34,149	3.93%
Recycling	23,127	22,439	23,713	23,713	25,464	-	1,751	7.38%
Community Affairs	131,259	138,569	140,940	140,940	142,161	-	1,221	0.87%
TOTAL GENERAL GOVERNMENT	**2,913,861**	**3,629,931**	**3,238,818**	**3,260,818**	**3,504,588**	**-**	**243,770**	**7.48%**
PUBLIC SAFETY								
Police Protection	7,304,019	7,923,097	8,810,167	8,810,167	9,158,856	-	348,689	3.96%
Fire Department	566,148	2,772,182	2,795,797	2,795,797	3,075,035	-	279,238	9.99%
TOTAL PUBLIC SAFETY	**7,870,167**	**10,695,279**	**11,605,964**	**11,605,964**	**12,233,891**	**-**	**627,927**	**5.41%**
PUBLIC WORKS								
Engineering	688,795	738,233	775,304	775,304	770,853	-	(4,451)	-0.57%
Public Works (Streets)	2,019,835	2,353,223	2,462,186	2,551,274	2,859,004	-	307,730	12.06%
Buildings	307,945	431,756	407,167	407,167	439,721	-	32,554	8.00%
Parks Facilities and Maintenance	1,162,822	1,348,675	1,538,366	1,449,278	1,481,573	-	32,295	2.23%
TOTAL PUBLIC WORKS	**4,179,397**	**4,871,887**	**5,183,023**	**5,183,023**	**5,551,151**	**-**	**368,128**	**7.10%**

GENERAL FUND
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original	2025 Revised	2026 Requested	2026 Final	Revised 2024 vs Requested 2025 $	Revised 2024 vs Requested 2025 %
COMMUNITY DEVELOPMENT								
Development Services	575,193	629,422	650,683	650,683	691,041	-	40,358	6.20%
Code Enforcement	149,185	176,941	192,336	192,336	228,413	-	36,077	18.76%
TOTAL COMMUNITY DEVELOPMENT	**724,378**	**806,363**	**843,019**	**843,019**	**919,454**	**-**	**76,435**	**9.07%**
PARKS AND RECREATION								
Parks Administration	285,654	311,396	330,460	330,460	361,676	-	31,216	9.45%
Splash Pool	86,821	116,553	99,149	99,149	107,876	-	8,727	8.80%
Northview Pool	93,139	139,290	116,547	116,547	117,049	-	502	0.43%
Recreation Programs	251,842	298,241	285,241	285,241	309,886	-	24,645	8.64%
TOTAL PARKS AND RECREATION	**717,456**	**865,480**	**831,397**	**831,397**	**896,487**	**-**	**65,090**	**7.83%**
CONTINGENCY	**-**	**-**	**161,000**	**139,000**	**675,000**	**-**	**536,000**	**385.61%**
TRANSFERS OUT								
Transfer to Capital Project Funds	2,206,988	-	-	-	-	-	-	0.00%
Transfer to Central Garage	250,000	-	-	-	-	-	-	0.00%
Transfer excess fund balance	1,027,985	434,879	-	-	-	-	-	0.00%
TOTAL TRANSFERS OUT	**3,484,973**	**434,879**	**-**	**-**	**-**	**-**	**-**	**0.00%**
TOTAL EXPENDITURES	**19,890,232**	**21,303,819**	**21,863,221**	**21,863,221**	**23,780,571**	**-**	**1,917,350**	**8.77%**

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	Mayor and Council	10110

Activities and Responsibilities:

The Mayor and Council program is accountable for:

- the legislative and policy-making activities of the City's government, including regular City Council meetings on the 1st and 3rd Mondays and Council Worksession meetings on the 2nd and 4th Mondays of each month.
- the exercise of the Mayor and Council's duties and responsibilities as required by law, the City Charter and City Ordinances.
- the appointment of members to advisory boards and commissions.
- Policy and Governance of the Economic Development Authority & Housing and Redevelopment Authority.

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

●

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	Mayor and Council	10110

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

•

Staffing:

	2023	2024	2025	2026
Mayor	1.000	1.000	1.000	1.000
Council Members	6.000	6.000	6.000	6.000
Total Staffing	**7.000**	**7.000**	**7.000**	**7.000**

MAYOR AND COUNCIL
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10110 - MAYOR AND COUNCIL							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	64,500	64,500	64,500	32,250	64,500	64,500	
6120 - EMPLOYER CONTR FOR RETIREMENT	8,377	8,377	8,387	4,188	8,387	8,387	
6150 - WORKERS COMPENSATION	84	87	80	30	80	80	
PERSONNEL SERVICES	**72,960**	**72,963**	**72,967**	**36,468**	**72,967**	**72,967**	
SUPPLIES							
6201 - OFFICE SUPPLIES	20	0	0	0	0	0	
6245 - CLOTHING ALLOWANCE	203	0	700	448	700	700	
SUPPLIES	**223**	**0**	**700**	**448**	**700**	**700**	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	5,689	9,105	11,500	3,630	11,500	11,500	
6361 - INSURANCE	47,747	50,160	53,115	33,600	53,115	62,544	
6365 - INS CLAIMS WITHIN DEDUCTIBLE	4,748	0	0	0	0	0	
6388 - TECHNOLOGY EQUIP CHARGE	12,892	14,892	15,725	7,866	15,725	15,725	
OTHER SERVICES AND CHARGES	**71,076**	**74,157**	**80,340**	**45,096**	**80,340**	**89,769**	
MISCELLANEOUS							
6430 - MISCELLANEOUS	2,609	4,466	3,000	184	3,000	3,000	
6471 - DUES & SUBSCRIPTIONS	26,789	14,333	28,877	28,248	28,877	29,380	
MISCELLANEOUS	**29,398**	**18,799**	**31,877**	**28,432**	**31,877**	**32,380**	
TOTAL EXPENDITURES	**173,657**	**165,918**	**185,884**	**110,444**	**185,884**	**195,816**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**9,932**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**5.34%**

MAYOR AND COUNCIL
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6245	CLOTHING ALLOWANCE	Council Shirts	700	700	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	National Conference for 3 Councilmembers @ $3000 each ($9000); Local Conferences ($2500)	11,500	11,500	
6361	INSURANCE	Property & Liability	53,115	62,544	
6388	TECHNOLOGY EQUIP CHARGE	amortization of technology, includes charges for upgrades in Council Chambers in 2022	15,725	15,725	
MISCELLANEOUS					
6430	MISCELLANEOUS	Community Events: Kaposia Days	3,000	3,000	
6471	DUES & SUBSCRIPTIONS	LMC ($21,230); Metro Cities ($7835); MN Mayors Assoc Dues ($50); River Heights Chamber Mayor Membership ($265);	28,877	29,380	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	City Administration	10120

Activities and Responsibilities:

The City Administration program is accountable for:

- providing general management for all City operations and intergovernmental relations
- advising the City Council on matters pertaining to or affecting the operation of City government
- supporting the City Administrator as the chief management and administrative officer of the City
- coordinating and monitoring response to citizen concerns
- ensuring that the laws, ordinances, resolutions, policies and programs of the City Council are enforced and implemented
- preparing the weekly Council agenda and informational packets and other communications to and from the City
- publishing the City's quarterly newsletter

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

- $4500 - Social Media Archiving: The Minnesota Government Data Practices Act treats social media content as public record. Posts, edits, deletions, and comments all need to be readily accessible for compliance.
- NEW Regular Part-time (20 hrs) Communications Specialist Position

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	City Administration	10120

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
City Administrator	0.944	0.944	0.944	0.944
Asst City Administrator/HR Director	0.450	0.450	0.350	0.350
Communications Coordinator	1.000	1.000	1.000	1.000
HR Specialist/Admin Coord	0.750	0.750	0.500	0.300
Communications Specialist	-	-	-	0.500
Total Staffing	**3.144**	**3.144**	**2.794**	**3.094**

CITY ADMINISTRATION
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10120 - CITY ADMINISTRATION							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	363,843	394,125	362,907	176,413	362,907	390,597	
6108 - ACCUMULATED VACATION/COMP LEAV	9,389	4,192	8,822	0	8,822	12,506	
6112 - SERVICE RECOGNITION	1,000	3,938	0	9,250	0	9,653	
6120 - EMPLOYER CONTR FOR RETIREMENT	53,941	57,521	53,788	27,078	53,788	59,262	
6130 - EMPLOYER PAID INSURANCE	47,778	56,396	46,793	20,068	46,793	46,431	
6135 - RETIREE PAID INSURANCE		12,217	12,218	5,951	12,218	11,904	
6150 - WORKERS COMPENSATION	2,438	2,561	1,824	973	1,824	2,623	
6170 - EMPLOYER CONTR TO HCSP	5,745	3,955	5,689	783	5,689	4,317	
PERSONNEL SERVICES	**484,134**	**534,906**	**492,041**	**240,517**	**492,041**	**537,293**	
SUPPLIES							
6201 - OFFICE SUPPLIES	2,755	1,803	2,750	397	2,750	2,250	
6240 - MINOR EQUIPMENT AND FURNITURE	0	0	0	0	0	3,500	
6245 - CLOTHING ALLOWANCE	142	0	300	0	300	450	
SUPPLIES	**2,897**	**1,803**	**3,050**	**397**	**3,050**	**6,200**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	30,026	28,291	47,936	9,550	47,936	81,500	
6331 - CONFERENCES, TRAINING, TRAVEL	1,007	1,694	4,000	3,299	4,000	7,000	
6344 - NEWSLETTER/BROCHURE	45,317	35,148	40,000	19,220	40,000	42,000	
6375 - OTHER CONTRACTED SERVICES	30	0	0	0	0	0	
6388 - TECHNOLOGY EQUIP CHARGE	1,191	1,525	1,896	948	1,896	1,728	
6390 - POSTAGE AND TELEPHONE	4,209	6,583	4,000	2,054	4,000	3,410	
OTHER SERVICES AND CHARGES	**81,780**	**73,241**	**97,832**	**35,071**	**97,832**	**135,638**	
MISCELLANEOUS							
6430 - MISCELLANEOUS	453	855	300	0	300	300	
6471 - DUES & SUBSCRIPTIONS	1,353	1,605	1,890	1,202	1,890	1,600	
MISCELLANEOUS	**1,806**	**2,460**	**2,190**	**1,202**	**2,190**	**1,900**	
CAPITAL OUTLAY							
6572 - COMPUTER SOFTWARE	0	8,636	0	5,036	0	0	
CAPITAL OUTLAY	**0**	**8,636**	**0**	**5,036**	**0**	**0**	
TOTAL EXPENDITURES	**570,617**	**621,047**	**595,113**	**282,223**	**595,113**	**681,031**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**85,918**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**14.44%**

CITY ADMINISTRATION
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	General Office Supplies	2,750	2,250	
6240	MINOR EQUIPMENT AND FURNITURE	Computer setup for new EE	0	3,500	
6245	CLOTHING ALLOWANCE	Clothing Allowance: 3 EE's	300	450	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Professional Services ($10,000); Website Annual & Dept Header (4)Fees ($16,000); Webstreaming NDC4 & Granicus ($11,000); Social Medial Archiving ($4,500); Compensation Study ($40,000)	47,936	81,500	
6331	CONFERENCES, TRAINING, TRAVEL	Professional Development ($3000); General Travel ($1000); Communications Conferences/Development ($3000)	4,000	7,000	
6344	NEWSLETTER/BROCHURE	City Newsletter Printing and Postage (All newsletters merged into one)	40,000	42,000	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology	1,896	1,728	
6390	POSTAGE AND TELEPHONE	Cell Phone ($2335); Postage ($1075)	4,000	3,410	
MISCELLANEOUS					
6430	MISCELLANEOUS	Notary Stamp Renewal ; Miscellaneous ($300)	300	300	
6471	DUES & SUBSCRIPTIONS	MAMA ($60); MCMA Dues ($250); Munici-Pals ($60); ICMA City Administrator Membership ($1200)	1,890	1,600	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	Human Resources	10125

Activities and Responsibilities:

The Human Resources program is accountable for:

- Negotiation and administration of labor contracts
- Recruitment and retention of employees
- Classification and pay strategies
- Performance management
- Employee relations
- Coordinate selection and administration of employee benefits including insurances and wellness program
- Coordinate employee safety program and workplace environmental risk management
- Coordinate employee EAP and wellness programs
- Coordinate training and network opportunities for employees
- Legal compliance with State and Federal labor laws and reporting requirements
- Policy development

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

-

Notable Expenditure Changes for 2026

-

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	Human Resources	10125

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
Asst City Administrator/HR Director	0.500	0.500	0.600	0.600
Payroll Specialist	1.000	1.000	1.000	1.000
HR Specilist/Admin Coord	0.250	0.250	0.500	0.700
Total Staffing	**1.750**	**1.750**	**2.100**	**2.300**

HUMAN RESOURCES
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10125 - HUMAN RESOURCES							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	165,696	178,786	217,183	102,544	217,183	233,488	
6102 - FULL-TIME EMPLOYEES-OVERTIME	518	0	0	0	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	1,796	757	235	0	235	1,055	
6112 - SERVICE RECOGNITION	1,000	0	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	25,170	26,884	32,928	15,450	32,928	35,459	
6130 - EMPLOYER PAID INSURANCE	22,605	27,531	31,762	13,141	31,762	37,771	
6150 - WORKERS COMPENSATION	1,074	1,162	1,066	431	1,066	1,526	
6170 - EMPLOYER CONTR TO HCSP	3,645	2,887	3,251	890	3,251	3,837	
PERSONNEL SERVICES	**221,505**	**238,008**	**286,425**	**132,456**	**286,425**	**313,136**	
SUPPLIES							
6201 - OFFICE SUPPLIES	914	350	0	281	0	0	
6240 - MINOR EQUIPMENT AND FURNITURE	99	0	0	0	0	0	
6245 - CLOTHING ALLOWANCE	0	0	200	0	200	300	
SUPPLIES	**1,013**	**350**	**200**	**281**	**200**	**300**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	11,486	12,869	11,150	5,343	11,150	11,500	
6331 - CONFERENCES, TRAINING, TRAVEL	21,321	8,346	20,000	4,833	20,000	22,000	
6341 - ADVERTISING	395	405	2,000	0	2,000	2,000	
6375 - OTHER CONTRACTED SERVICES	12,054	27,790	22,056	4,207	22,056	22,170	
6388 - TECHNOLOGY EQUIP CHARGE	737	858	960	480	960	1,248	
6390 - POSTAGE AND TELEPHONE	686	731	675	438	675	1,170	
OTHER SERVICES AND CHARGES	**46,679**	**50,999**	**56,841**	**15,302**	**56,841**	**60,088**	
MISCELLANEOUS							
6430 - MISCELLANEOUS	492	436	1,025	0	1,025	1,000	
6471 - DUES & SUBSCRIPTIONS	430	750	500	280	500	500	
MISCELLANEOUS	**922**	**1,186**	**1,525**	**280**	**1,525**	**1,500**	
TOTAL EXPENDITURES	**270,118**	**290,543**	**344,991**	**148,319**	**344,991**	**375,024**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**30,033**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**8.71%**

HUMAN RESOURCES
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6245	CLOTHING ALLOWANCE	Clothing Allowance:	200	300	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Random Drug Testing & Employment Physicals ($4000); Medtox Testing Fee ($200); EAP ($3000); Background Checks ($4250); FMCSA-CDL ($50)	11,150	11,500	
6331	CONFERENCES, TRAINING, TRAVEL	Staff Development/Training ($10,000); HR Conferences (Local & National MPELRA - $5000); Safe Assure ($7000)	20,000	22,000	
6341	ADVERTISING	Misc Job Postings	2,000	2,000	
6375	OTHER CONTRACTED SERVICES	NEOGOV HR Solutions-maintenance ($13,710); Flex Spending Admin Fee ($3960); MHR Invest Fee ($4500)	22,056	22,170	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of Technology	960	1,248	
6390	POSTAGE AND TELEPHONE	Cell Phone	675	1,170	
MISCELLANEOUS					
6430	MISCELLANEOUS	EE Appreciation Rewards ($1000)	1,025	1,000	
6471	DUES & SUBSCRIPTIONS	HR Memberships (IPMA-MN - 2; NPELRA-2)	500	500	

FUNCTION:	**DEPT. & DIV:**	**BUSINESS UNIT:**
General Government	City Attorney	10130

Activities and Responsibilities:

The City Attorney program provides for:

- Engagement of a chief legal advisor to the Mayor and City Council, and all offices, departments and agencies and of all city officers and employees in matters relating to their official powers and duties
- Representation for the City in all legal proceedings
- Special counsel for representation of the City in matters requiring special expertise (e.g. labor relations)
- Prosecution Services

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

-

Notable Expenditure Changes for 2026

-

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	City Attorney	10130

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

Contracted City Attorney

CITY ATTORNEY
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10130 - CITY ATTORNEY							
EXPENDITURES							
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	136,666	89,167	80,000	42,054	100,000	110,000	
6304 - PROFESSIONAL SVCS-CRIMINAL	166,924	169,027	201,000	105,505	201,000	210,000	
6306 - PROFESSIONAL SVCS - RETAINER	18,000	18,000	18,000	7,750	20,000	24,000	
6365 - INS CLAIMS WITHIN DEDUCTIBLE	0	408,484	0	0	0	0	
6375 - OTHER CONTRACTED SERVICES	0	123,009	0	17,254	0	0	
OTHER SERVICES AND CHARGES	**321,590**	**807,687**	**299,000**	**172,564**	**321,000**	**344,000**	
TOTAL EXPENDITURES	**321,590**	**807,687**	**299,000**	**172,564**	**321,000**	**344,000**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**23,000**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**7.17%**

CITY ATTORNEY
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES		100,000	110,000	
6304	PROFESSIONAL SVCS-CRIMINAL	Calendar Year 2025: Legal fees, not to exceed $196,000. Other fees not included in cap: forfeitures, mileage, Lexis research, recording fees, etc. - $5,000 estimate	201,000	210,000	
6306	PROFESSIONAL SVCS - RETAINER		20,000	24,000	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	City Clerk	10140

Activities and Responsibilities:

The City Clerk program is accountable for:

- Administering municipal elections and serve as filing officer
- Processing all data practices requests
- Support and service to administrator and other departments
- Acting as the recording secretary to the City Council
- Serving as staff liaison for Charter Commission
- Administer all business, liquor, animal and rental licenses
- Process Rental Inspections
- Administer Charitable Gambling Licensing
- Research, recommend and draft amendments to City licensing ordinances

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

- All the major increases are related to 2026 being an election year. Outside of the August Primary and the November General, there are no significant revisions to the City Clerk Budget.

Notable Expenditure Changes for 2026

- 2026 is an election year, there will be additional costs for election judges and temp. employees for early voting at City Hall.

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	City Clerk	10140

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

- None

Staffing:

	2023	2024	2025	2026
City Clerk	1.000	1.000	1.000	1.000
Deputy City Clerk	1.000	-	-	-
Department Support Specialist	-	0.500	0.500	0.500
Total Staffing	**2.000**	**1.500**	**1.500**	**1.500**

CITY CLERK
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10140 - CITY CLERK							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	133,826	130,015	139,790	65,119	139,790	145,976	
6102 - FULL-TIME EMPLOYEES-OVERTIME	0	0	3,000	0	3,000	3,000	
6104 - TEMPORARY EMPLOYEES-REG	0	0	0	0	0	5,000	
6108 - ACCUMULATED VACATION/COMP LEAV	889	966	0	0	0	0	
6112 - SERVICE RECOGNITION	0	1,000	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	19,862	19,328	21,181	9,633	21,181	22,119	
6130 - EMPLOYER PAID INSURANCE	26,595	32,614	30,969	13,768	30,969	32,033	
6135 - RETIREE PAID INSURANCE	10,737	12,217	12,218	6,109	12,218	12,228	
6150 - WORKERS COMPENSATION	1,122	1,208	686	356	686	950	
6170 - EMPLOYER CONTR TO HCSP	2,980	3,028	2,440	636	2,440	2,661	
PERSONNEL SERVICES	**196,011**	**200,376**	**210,284**	**95,619**	**210,284**	**223,967**	
SUPPLIES							
6201 - OFFICE SUPPLIES	82	1,378	500	273	500	500	
6210 - OPERATING SUPPLIES	739	2,710	1,000	112	1,000	3,000	
6240 - MINOR EQUIPMENT AND FURNITURE	0	359	0	0	0	0	
SUPPLIES	**822**	**4,447**	**1,500**	**386**	**1,500**	**3,500**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	5,891	5,972	6,000	1,439	6,000	11,036	
6331 - CONFERENCES, TRAINING, TRAVEL	729	568	1,200	415	1,200	1,200	
6341 - ADVERTISING	575	1,001	1,000	239	1,000	1,500	
6342 - PRINTING AND BINDING	0	0	0	0	0	500	
6371 - REPAIRS & MAINT CONTRACTUAL	1,724	24,657	2,000	0	2,000	2,000	
6375 - OTHER CONTRACTED SERVICES	6,779	43,692	16,000	2,589	16,000	46,000	
6381 - OTHER RENTALS	0	3,300	0	0	0	2,500	
6388 - TECHNOLOGY EQUIP CHARGE	760	974	800	402	800	840	
6390 - POSTAGE AND TELEPHONE	1,386	2,166	1,200	1,637	1,200	1,500	
OTHER SERVICES AND CHARGES	**17,843**	**82,330**	**28,200**	**6,720**	**28,200**	**67,076**	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	1,503	835	675	465	675	675	
6430 - MISCELLANEOUS	40	938	0	31	0	0	
6471 - DUES & SUBSCRIPTIONS	170	50	200	0	200	600	
MISCELLANEOUS	**1,713**	**1,823**	**875**	**496**	**875**	**1,275**	

CITY CLERK
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
CAPITAL OUTLAY							
6580 - OTHER EQUIPMENT	5,748	0	0	0	0	0	
CAPITAL OUTLAY	**5,748**	**0**	**0**	**0**	**0**	**0**	
TOTAL EXPENDITURES	**222,137**	**288,977**	**240,859**	**103,220**	**240,859**	**295,818**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**54,959**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**22.82%**

CITY CLERK
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	Miscellaneous overtime for Deputy Clerk if necessary.	3,000	3,000	
6104	TEMPORARY EMPLOYEES-REG	Temp Employee for Election 2026	0	5,000	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	General Office Supplies	500	500	
6210	OPERATING SUPPLIES	Election Supplies	1,000	3,000	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Muni Code - Subscription Service; Agenda and Meeting Management Annual	6,000	11,036	
6331	CONFERENCES, TRAINING, TRAVEL	Mileage and Training for City Clerk and staff, Professional Development/Conferences	1,200	1,200	
6341	ADVERTISING	Legal Publishing of Notices and charges for filing of documents at Dakota County (vacations, easements, etc).	1,000	1,500	
6342	PRINTING AND BINDING		0	500	
6371	REPAIRS & MAINT CONTRACTUAL	Pollbook Maintenance - Annually	2,000	2,000	
6375	OTHER CONTRACTED SERVICES	LOGIS BL Support; No election Judges for 2025 JPA with Dakota Cty Election Support equipment maintenance.	16,000	46,000	
6381	OTHER RENTALS	Election Rentals	0	2,500	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	800	840	
6390	POSTAGE AND TELEPHONE	Cell Phone Charges ($75 per month = $900) miscellaneous mailings related to city clerk office.	1,200	1,500	
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE		675	675	
6471	DUES & SUBSCRIPTIONS	Municipal Clerk Association Dues Clerk, Spokeo Subscription	200	600	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	Finance	10150

Activities and Responsibilities:

The Finance program is accountable for:

- Facilitating the development and administration of the City's annual budget.
- Developing and communicating the City's long-term financial plans, including the City's Capital Improvement Plan
- Preparing interim and annual financial reports
- Managing and safeguarding of the City's financial resources and assets
- Providing fiscal analysis and counsel in support of the Mayor, City Council, Administrator and Management Team
- Providing ongoing financial support services (investments, payroll, receivables, and disbursements)

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

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FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	Finance	10150

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
Finance Director	0.800	0.800	0.800	0.800
Assistant Finance Director	0.800	0.800	0.800	0.800
Accounting Specialist - AP	0.800	0.800	0.800	0.800
Accounting Specialist - AR	-	0.313	0.313	0.313
Total Staffing	**2.400**	**2.713**	**2.713**	**2.713**

Currently 3 full-time staff positions, remainder of full-time staff time is charged directly to the Utility Administration Fund. Remainder of part-time position is also charged directly to Utility Administration Fund.

FINANCE

SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10150 - FINANCE							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	253,412	291,762	301,425	140,958	301,425	303,367	
6108 - ACCUMULATED VACATION/COMP LEAV	7,638	8,490	8,436	0	8,436	8,667	
6112 - SERVICE RECOGNITION	7,258	500	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	39,418	43,544	46,318	21,339	46,318	46,628	
6130 - EMPLOYER PAID INSURANCE	28,345	33,773	32,026	13,662	32,026	34,710	
6150 - WORKERS COMPENSATION	1,703	1,788	1,521	739	1,521	2,030	
6170 - EMPLOYER CONTR TO HCSP	9,205	5,997	6,281	1,018	6,281	6,632	
PERSONNEL SERVICES	**346,980**	**385,854**	**396,007**	**177,716**	**396,007**	**402,034**	
SUPPLIES							
6201 - OFFICE SUPPLIES	3,502	2,256	3,750	3,216	3,750	4,600	
SUPPLIES	**3,502**	**2,256**	**3,750**	**3,216**	**3,750**	**4,600**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	22,449	12,379	12,000	14,744	12,000	13,000	
6331 - CONFERENCES, TRAINING, TRAVEL	5,620	5,841	6,300	539	6,300	6,300	
6341 - ADVERTISING	0	44	200	0	200	200	
6371 - REPAIRS & MAINT CONTRACTUAL	2,306	2,254	2,400	965	2,400	2,400	
6375 - OTHER CONTRACTED SERVICES	91,807	97,601	108,060	69,798	108,060	103,350	
6388 - TECHNOLOGY EQUIP CHARGE	2,028	1,804	2,392	1,200	2,392	2,032	
6390 - POSTAGE AND TELEPHONE	3,358	3,677	4,440	2,726	4,440	4,440	
OTHER SERVICES AND CHARGES	**127,567**	**123,601**	**135,792**	**89,972**	**135,792**	**131,722**	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	0	47	0	73	0	0	
6430 - MISCELLANEOUS	2,915	2,143	3,500	1,600	3,500	3,500	
6471 - DUES & SUBSCRIPTIONS	822	832	1,000	520	1,000	1,000	
MISCELLANEOUS	**3,737**	**3,021**	**4,500**	**2,193**	**4,500**	**4,500**	
TOTAL EXPENDITURES	**481,786**	**514,732**	**540,049**	**273,097**	**540,049**	**542,856**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**2,807**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**0.52%**

FINANCE
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Checks & Deposit Tickets (1100), Envelopes (1000), Postage Meter Supplies (600), Copy Paper (400), Replace 1 CC machine (750), Misc supplies (750)	3,750	4,600	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Audit $11,000; OPEB Actuary Valuation update $2,000	12,000	13,000	
6331	CONFERENCES, TRAINING, TRAVEL	Local training (Logis, MNGFOA, Ehlers, OSA), State MNGFOA conf - FD & AFD, Natl GFOA- FD, MNCPA-AFD	6,300	6,300	
6341	ADVERTISING	Publish Financial and Budget information, public hearings for special assessments	200	200	
6371	REPAIRS & MAINT CONTRACTUAL	Postage rental payments	2,400	2,400	
6375	OTHER CONTRACTED SERVICES	Shredding ($2,000), LOGIS Finance System charges-JDE Finance, HR/Payroll, Hubble Licenses and System Development ($101,350)	108,060	103,350	
6388	TECHNOLOGY EQUIP CHARGE	charges for computer and printer replacements	2,392	2,032	
6390	POSTAGE AND TELEPHONE	Postage ($3,000) and phone (FD and AFD $1,440)	4,440	4,440	
MISCELLANEOUS					
6430	MISCELLANEOUS	Dakota Cty Assmt fees misc code violation charges ($400); TNT costs ($2,500); GFOA Certificate of excellence ($600)	3,500	3,500	
6471	DUES & SUBSCRIPTIONS	MNGFOA dues $150, GFOA dues $250, Notary $140, MNCPA/MNBOA $460	1,000	1,000	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	Information Technology	10160

Activities and Responsibilities:

The Information Technology program is accountable for:

- providing technical desktop and other technology support to City staff for computer hardware and software
- maintaining local server network systems for the City operations
- researching and recommending new or improved technologies for the City
- assisting in implementation of new technology for all city operations
- serving as primary representative for City membership in LOGIS
- serving as chief resource for input and advice to Mayor/City Council, City Administrator and Management Team for technology considerations

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

●

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	Information Technology	10160

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
Asst City Administrator/HR Director	0.050	0.050	0.050	0.050
IT Director	1.000	1.000	1.000	1.000
IT Specialist	1.000	1.000	1.000	1.000
Total Staffing	**2.050**	**2.050**	**2.050**	**2.050**

INFORMATION TECHNOLOGY
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10160 - INFORMATION TECHNOLOGY							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	215,323	229,595	235,352	111,085	235,352	235,352	
6108 - ACCUMULATED VACATION/COMP LEAV	180	76	20	0	20	63	
6112 - SERVICE RECOGNITION	1,500	0	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	32,211	34,327	35,662	16,614	35,662	35,665	
6130 - EMPLOYER PAID INSURANCE	29,924	36,412	33,722	14,075	33,722	35,801	
6150 - WORKERS COMPENSATION	1,459	1,509	1,155	562	1,155	1,532	
6170 - EMPLOYER CONTR TO HCSP	8,444	4,852	5,762	868	5,762	5,300	
PERSONNEL SERVICES	**289,041**	**306,771**	**311,673**	**143,203**	**311,673**	**313,713**	
SUPPLIES							
6201 - OFFICE SUPPLIES	60	350	200	0	200	200	
6210 - OPERATING SUPPLIES	2,966	2,889	3,600	1,699	3,600	4,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	1,183	1,773	4,000	38	4,000	5,000	
6240 - MINOR EQUIPMENT AND FURNITURE	5,998	5,473	6,000	2,959	6,000	6,000	
SUPPLIES	**10,207**	**10,485**	**13,800**	**4,695**	**13,800**	**15,200**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	23,829	21,043	50,000	8,664	50,000	40,000	
6331 - CONFERENCES, TRAINING, TRAVEL	0	440	2,500	475	2,500	2,500	
6375 - OTHER CONTRACTED SERVICES	302,876	338,051	376,000	226,668	376,000	406,710	
6378 - COPIER MAINTENANCE AGREEMENT	6,003	6,503	7,500	698	7,500	7,500	
6388 - TECHNOLOGY EQUIP CHARGE	85,770	94,770	104,946	52,476	104,946	114,945	
6390 - POSTAGE AND TELEPHONE	1,845	1,955	1,850	812	1,850	1,850	
OTHER SERVICES AND CHARGES	**420,322**	**462,763**	**542,796**	**289,794**	**542,796**	**573,505**	
TOTAL EXPENDITURES	**719,570**	**780,019**	**868,269**	**437,692**	**868,269**	**902,418**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**34,149**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**3.93%**

INFORMATION TECHNOLOGY
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES		200	200	
6210	OPERATING SUPPLIES	Printer cartridges	3,600	4,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Replacement hard drives, cables, monitors or other hardware not covered under warranty. Replacement UPS batteries.	4,000	5,000	
6240	MINOR EQUIPMENT AND FURNITURE	New Misc hardware, power strisp, tools, cables, adapters	6,000	6,000	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	LOGIS network support, Electrician, other contractors	50,000	40,000	
6331	CONFERENCES, TRAINING, TRAVEL	Misc training sessions	2,500	2,500	
6375	OTHER CONTRACTED SERVICES	MNIT(internet/phone) $12,000; Internet: 17,000 Msft Ent agreements $80,000; webfilter: $5000, antivirus $7,000; Laserfiche $30,000(LOGIS/OPG3); Phone Services $56,000; GIS Services $53,000; Backups: $41,000; remote site internet: $5000; DVR licenses:$7000; Switch/Firewall licenses: $5000; VMware:$10000; Adobe:$10000; IDprinter licenses: $2000; Log monitoring: $10000; Password Manager $3000; Security services: $28,000; shared wifi controller $4000; LOGIS Purchasing $6000; Fiber Management $15710;	376,000	406,710	
6378	COPIER MAINTENANCE AGREEMENT	includes all copiers in CH other than police	7,500	7,500	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	104,946	114,945	
6390	POSTAGE AND TELEPHONE	Smart phone reimbursement (Hardie,5%Anderson, Max)	1,850	1,850	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	Recycling	10170

Activities and Responsibilities:

The Recycling program is accountable for:

- Facilitating, developing and marketing the City-wide recycling program
- Managing the City compost site
- Community Events and Festival Recycling
- Complete Work Plan under Local Solid Waste Plan Grant Funding
- Conduct City Wide Clean Up Day
- Continue Joint Partnership with the City of West St. Paul, Mendota Heights and Sunfish Lake for Joint Recycling Coordinator
- Residential Outreach and Education of recycling

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

-

Notable Expenditure Changes for 2026

-

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	Recycling	10170

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

Contracted shared position with the City of West St. Paul/Sunfish Lake/Mendota Heights/Lillydale

RECYCLING PROGRAM
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10170 - RECYCLING PROGRAM							
EXPENDITURES							
PERSONNEL SERVICES							
6104 - TEMPORARY EMPLOYEES-REG	7,199	7,882	7,400	1,544	7,400	7,648	
6120 - EMPLOYER CONTR FOR RETIREMENT	920	1,014	567	198	567	586	
6130 - EMPLOYER PAID INSURANCE	0	0	0	0	0	68	
6150 - WORKERS COMPENSATION	93	68	46	23	46	62	
PERSONNEL SERVICES	**8,212**	**8,964**	**8,013**	**1,764**	**8,013**	**8,364**	
SUPPLIES							
6201 - OFFICE SUPPLIES	41	0	100	138	100	100	
SUPPLIES	**41**	**0**	**100**	**138**	**100**	**100**	
OTHER SERVICES AND CHARGES							
6342 - PRINTING AND BINDING	400	0	0	0	0	0	
6375 - OTHER CONTRACTED SERVICES	1,344	1,384	0	0	0	1,400	
6379 - CONT SERV/REFUSE & SANITATION	743	446	600	0	600	600	
6391 - CLEAN UP DAY	12,388	11,646	15,000	0	15,000	15,000	
OTHER SERVICES AND CHARGES	**14,874**	**13,475**	**15,600**	**0**	**15,600**	**17,000**	
TOTAL EXPENDITURES	**23,127**	**22,439**	**23,713**	**1,903**	**23,713**	**25,464**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**1,751**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**7.38%**

RECYCLING PROGRAM DETAIL OF EXPENDITURES					
CODE NO.	**ITEMS**	**ITEM DESCRIPTION AND EXPLANATION OF REQUEST**	**2025 Revised Budget**	**2026 Requested Budget**	**2026 Final Budget**
EXPENDITURES					
PERSONNEL SERVICES					
6104	TEMPORARY EMPLOYEES-REG	Compost Site Workers (Not funded by County Grant) Wages at $16/hr.	7,400	7,648	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Receipt Books, Pens, Envelopes	100	100	
SERVICES AND OTHER CHARGES					
6375	OTHER CONTRACTED SERVICES	Compost License	0	1,400	
6379	CONT SERV/REFUSE & SANITATION	Portable Toilet (Not funded by County Grant)	600	600	
6391	CLEAN UP DAY	Disposal of MSW, Applicances, Scrap Metal, Tires (Partially Funded from County Grant - $4,000)	15,000	15,000	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	Community Affairs	10530

Activities and Responsibilities:

The Community Affairs program is accountable for:

- Coordination of Volunteer Programs to engage residents, organizations, schools and businesses
- Staff person to assist the Mayor with Mayor's Youth Task Force and Pastors in Action, NIGH/SSP Prayer Breakfst Task Force, Border Battle Committee and SSP Memorial Day Committee.
- Coordination of Community Events (SSP Night to Unite, Great Halloween Get Together, SSP Farmers Market, All City Garage Sale, Tree Lighting River Clean-up).
- Continue linking with Community Organizations, Businesses and Schools to develop Community Ownership in South St. Paul
- Building relationships with community groups, organizations and the City of South St. Paul
- Solicitation of Grants/Donations for Community Activities
- Assist with city website and social media content.
- Facilitate and coordiante public housing activities and initiatives for residents

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

- none

Notable Expenditure Changes for 2026

- None

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
General Government	Community Affairs	10530

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

- none

Staffing:

	2023	2024	2025	2026
Community Affairs Liaison	1.000	1.000	1.000	1.000
Total Staffing	**1.000**	**1.000**	**1.000**	**1.000**

COMMUNITY AFFAIRS
SUMMARY EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10530 - COMMUNITY AFFAIRS							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	88,385	92,629	94,909	44,625	94,909	94,909	
6108 - ACCUMULATED VACATION/COMP LEAV	2,380	2,469	2,556	0	2,556	2,556	
6120 - EMPLOYER CONTR FOR RETIREMENT	13,523	14,172	14,576	6,737	14,576	14,576	
6130 - EMPLOYER PAID INSURANCE	12,344	15,020	13,630	5,321	13,630	14,470	
6150 - WORKERS COMPENSATION	602	615	478	233	478	634	
6170 - EMPLOYER CONTR TO HCSP	4,838	3,044	3,091	423	3,091	3,091	
PERSONNEL SERVICES	**122,071**	**127,948**	**129,240**	**57,339**	**129,240**	**130,236**	
SUPPLIES							
6201 - OFFICE SUPPLIES	1,812	1,109	1,800	154	1,800	1,800	
6210 - OPERATING SUPPLIES	5,023	6,206	6,500	2,027	6,500	6,500	
6245 - CLOTHING ALLOWANCE	0	0	0	0	0	125	
SUPPLIES	**6,835**	**7,315**	**8,300**	**2,181**	**8,300**	**8,425**	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	0	0	300	0	300	300	
6388 - TECHNOLOGY EQUIP CHARGE	454	454	600	300	600	600	
6390 - POSTAGE AND TELEPHONE	1,345	1,416	1,400	472	1,400	1,400	
OTHER SERVICES AND CHARGES	**1,799**	**1,870**	**2,300**	**772**	**2,300**	**2,300**	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	0	3	0	0	0	0	
6471 - DUES & SUBSCRIPTIONS	553	1,434	1,100	536	1,100	1,200	
MISCELLANEOUS	**554**	**1,436**	**1,100**	**536**	**1,100**	**1,200**	
TOTAL EXPENDITURES	**131,259**	**138,569**	**140,940**	**60,828**	**140,940**	**142,161**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**1,221**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**0.87%**

COMMUNITY AFFAIRS

DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES		1,800	1,800	
6210	OPERATING SUPPLIES	Supplies for the Community Affairs Liaison programs- City Programming and Volunteer Recognition: Marketing & advertising program, Great Halloween Get Together - non candy safety items only, Girl & Boy Scout Community Projects/ Farmers Market - Marketing information/Celebrate History of South St. Paul Series of Events/River Beautification Project - supplies, Volunteers/Blooming Parks Program, (20 locations) - (plants & supplies) - marketing and awards/MN Night to Unite 50-60 block parties) - supplies for block parties/Adopt a Street Program (20 groups) - signage and Thank you's/Mayor and Council Projects (various every year)/Sprucing up the Parks Program - supplies and refreshments/Holidaze in SSP (200 residents) - activities &supplies /Read Across South St. Paul (100 volunteers) - marketing/ Streets in Bloom Program - 10 containers - plants, marketing, GreenStep Cities programming, New Community programming Juneteenth/Martin Luther King events/Pastors in Action Conversation and Action plan. New Banner Program for Southview. All these programs are non Task Force/Donation functions.	6,500	6,500	
6245	CLOTHING ALLOWANCE		0	125	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Conferences, Travel and parking to and from meetings, events, seminars and day to day operations for the Community Affairs Office. Budgeting for 500 mileage @.62	300	300	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	600	600	
6390	POSTAGE AND TELEPHONE	Postage (500 pieces of mail) @.58 = $300 Thank you's and mailings & (100 flat items)@ $1.51= $151 (451); Cell phone allowance ($900)	1,400	1,400	
MISCELLANEOUS					
6471	DUES & SUBSCRIPTIONS	Membership to: MAVA - Minnesota Association of Volunteer Admin. 100 Minnesota Crime Prevention Association (Night to Unite) - $100; ASCAP & BMI License Fees ($850)	1,100	1,200	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Public Safety	Police Protection	10210

Activities and Responsibilities:

The Police Protection program is accountable for:

- Preventing and controlling criminal behavior and creating security in the community
- Aiding, assisting and protecting citizens and their property
- Resolving conflict, protecting constitutional guarantees
- Promoting and expanding community oriented-problem solving policing
- Treating all individuals with dignity and respect, while holding ourselves to the values of integrity, professionalism and courtesy.
- Updating Department Policy and training to comply with the latest State and Federal mandates, court decisions and best practices for Law Enforcement.
- Continue learning and applying specialized police training that will enhance police response to criminal incident cases.
- Investigating and preparing criminal cases for prosecution holding individuals accountable for their actions
- Enforcing State criminal and traffic laws as well as City and County ordinances
- Conducting crime prevention presentations/participating in Neighborhood Watch Groups
- Continuing on-going planning for responding to Emergency Management incidents
- Community education and awareness
- Animal patrol and related service calls
- Contracting care, boarding and when necessary euthanizing of animals
- Conducting investigations involving animal bites and potentially dangerous dogs

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

- Significant staffing turnover and labor market conditions prevented achievement of authorized staffing strength of 37 sworn officers

Notable Expenditure Changes for 2026

- Increase in Dakota 911 member fee
- Increase in fixed cost(s) for multiple contracted services

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Public Safety	Police Protection	10210

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

- Year four of Axon BWC and Fleet technology

Staffing:

	2023	2024	2025	2026
Police Chief	1.000	1.000	1.000	1.000
Commanders & Sergeants	8.000	8.000	8.000	8.000
Officers/Special Assignments	26.000	28.000	28.000	28.000
Community Service Officers	6.000	6.000	6.000	6.000
Office Manager	1.000	1.000	1.000	1.000
Department Support Specialist	3.000	3.000	3.000	3.000
Total Staffing	**45.000**	**47.000**	**47.000**	**47.000**

POLICE PROTECTION
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10210 - POLICE PROTECTION							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	3,560,648	3,880,933	4,595,570	1,938,542	4,535,570	4,638,405	
6102 - FULL-TIME EMPLOYEES-OVERTIME	217,226	219,697	150,000	39,400	150,000	165,000	
6108 - ACCUMULATED VACATION/COMP LEAV	222,018	233,733	221,059	4,759	221,059	206,264	
6112 - SERVICE RECOGNITION	6,555	10,725	0	0	0	5,041	
6120 - EMPLOYER CONTR FOR RETIREMENT	703,335	749,261	863,989	405,788	863,989	871,819	
6130 - EMPLOYER PAID INSURANCE	459,487	541,267	603,525	228,995	603,525	680,945	
6135 - RETIREE PAID INSURANCE	180,543	196,040	183,755	98,030	183,755	184,476	
6150 - WORKERS COMPENSATION	307,205	349,283	277,554	139,853	277,554	375,739	
6151 - WORKERS COMP DEDUCTIBLE	6,819	11,096	0	3,218	0	0	
6170 - EMPLOYER CONTR TO HCSP	109,758	76,313	106,087	14,792	106,087	105,712	
PERSONNEL SERVICES	**5,773,593**	**6,268,349**	**7,001,539**	**2,873,376**	**6,941,539**	**7,233,401**	
SUPPLIES							
6201 - OFFICE SUPPLIES	5,802	5,898	6,500	1,426	6,500	6,500	
6210 - OPERATING SUPPLIES	40,737	34,643	46,000	6,886	46,000	46,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	5,018	4,669	6,000	3,912	6,000	6,000	
6240 - MINOR EQUIPMENT AND FURNITURE	1,535	1,585	4,000	1,544	4,000	3,000	
6245 - CLOTHING ALLOWANCE	39,676	46,381	50,000	18,609	50,000	50,000	
SUPPLIES	**92,767**	**93,176**	**112,500**	**32,378**	**112,500**	**111,500**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	30,180	44,779	35,000	7,086	35,000	43,200	
6305 - DISPATCH SERVICES	534,182	541,252	573,079	280,637	573,079	613,045	
6331 - CONFERENCES, TRAINING, TRAVEL	65,884	82,919	110,300	39,871	110,300	105,000	
6341 - ADVERTISING	241	0	0	0	0	0	
6361 - INSURANCE	83,478	84,366	89,208	64,158	89,208	114,201	
6365 - INS CLAIMS WITHIN DEDUCTIBLE	0	500	3,500	500	3,500	3,500	
6371 - REPAIRS & MAINT CONTRACTUAL	20,616	31,152	17,420	7,810	17,420	21,320	
6375 - OTHER CONTRACTED SERVICES	133,427	193,188	241,031	184,415	241,031	262,858	
6378 - COPIER MAINTENANCE AGREEMENT	939	750	1,600	147	1,600	1,500	
6380 - CENTRAL GARAGE MAINT. CHARGE	243,658	263,151	272,361	136,182	272,361	291,904	
6382 - CENTRAL GARAGE EQUIP. CHARGE	174,609	217,240	236,364	118,182	236,364	239,232	
6385 - UTILITY SERVICE	1,516	822	700	314	700	500	
6388 - TECHNOLOGY EQUIP CHARGE	17,699	22,179	23,855	11,928	23,855	24,335	
6390 - POSTAGE AND TELEPHONE	30,441	34,030	35,000	13,344	35,000	36,600	
OTHER SERVICES AND CHARGES	**1,336,871**	**1,516,329**	**1,639,418**	**864,573**	**1,639,418**	**1,757,195**	

POLICE PROTECTION

SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	0	3	0	0	0	0	
6430 - MISCELLANEOUS	62,547	11,775	18,000	9,244	18,000	18,000	
6471 - DUES & SUBSCRIPTIONS	4,327	4,385	5,710	2,762	5,710	5,760	
MISCELLANEOUS	**66,874**	**16,163**	**23,710**	**12,006**	**23,710**	**23,760**	
CAPITAL OUTLAY							
6580 - OTHER EQUIPMENT	33,914	29,080	33,000	26,434	93,000	33,000	
CAPITAL OUTLAY	**33,914**	**29,080**	**33,000**	**26,434**	**93,000**	**33,000**	
TOTAL EXPENDITURES	**7,304,019**	**7,923,097**	**8,810,167**	**3,808,767**	**8,810,167**	**9,158,856**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**348,689**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**3.96%**

POLICE PROTECTION
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	Excessive call load, late calls, staffing shortage, court, special events, critical incidents	150,000	165,000	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Misc. supplies, stationary, forms & printing, business cards($2,000) Paper, thermal paper, cartridges, computer disks/jump drives, fax cartridges, toner, drums, file folders, etc.($4,000) Shredding Service ($500)	6,500	6,500	
6210	OPERATING SUPPLIES	First aid, bio-hazard, personal protection equipment/supplies ($2,500) Fire extinguishers ($700) Less Lethal Supplies (Chemicals & Taser) ($4,500) Car wash, detail, de-con ($3,000) Batteries ($1,000) Investigative supplies, expenses, hard drives ($4,000) Audio, video media Cards ($1,000) Emergency equipment ($3,000) Ammunition (duty, training, MAAG, simunition) ($20,000); Misc. - Meals, beverages, specialized supplies, for major lengthy Incidents ($1,000) Replace minor equipment & supplies as needed ($1,300) K-9 (food, vet, supplies) ($3,000) Portable Radio Batteries ($1000)	46,000	46,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Repair, maintain, calibrate electronic equipment (law enforcement - office equipment, PBT's, Radars / Lidar, Quantifit, Dataworks) ($4500) Rug Rental ($1500)	6,000	6,000	
6240	MINOR EQUIPMENT AND FURNITURE	Tools and Supplies for squads - door opening, traffic control, rescue, misc items. ($2000) Repair and replace police department equipment ($1,000)	4,000	3,000	
6245	CLOTHING ALLOWANCE	(37+ Officers @ $875 yearly allowance and new hire start ups), CSO (6) Uniforms, Support Staff Uniforms	50,000	50,000	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Language Line ($13,000) Psychological/Medical for new officers($9,000) Transcription Services ($3,000) Impound & disposal services for animals ($15,000) Trans Union ($1500), MedCompass Hearing ($1,700)	35,000	43,200	
6305	DISPATCH SERVICES	DCC Charges - police share only (89% of total fees)	573,079	613,045	

POLICE PROTECTION

DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
SERVICES AND OTHER CHARGES (CONTINUED)					
6331	CONFERENCES, TRAINING, TRAVEL	Developmental Training for Officers. Specialized and Mandated Training for MAAG, K-9 Training and Trials ($6,000) LMCIT - "Patrol - On-line" Training ($4,000) MN Chiefs of Police ETI ($3,500) Education Reimbursement , Contractual Tuition Reimbursement ($10,000) CIT Training - ($5,000) Lexipol Daily Training Bulletins ($6,900) IACP ($5,000) Advanced Pursuit Driving ($3,500), Pursuit Intervention Training ($5000) Training Range Rental ($3,000) Street Survival Training ($2000) Animal Control Training ($600) Support Staff Development Training ($1,100) BCA State Conference Annual State Conference ($1000) Crime Prevention Training ($400) Northwestern Staff & Command School ($6,000), Officer Wellness Program ($35,000) Instructor and Armorer Training ($5,000) SOTA ($2000)	110,300	105,000	
6361	INSURANCE	Property & Liability	89,208	114,201	
6365	INS CLAIMS WITHIN DEDUCTIBLE	$500 deductible per claim	3,500	3,500	
6371	REPAIRS & MAINT CONTRACTUAL	MDC maintenance, repair ($2,000) Mobile, portable, base radio repair ($4,000) Squad repair ($3,000) FrontLine Siren (maintenance and repair) ($5,000) Towing ($3,000) Rapid ID Maintenance Agreement ($420) MobilePro ($3900)	17,420	21,320	
6375	OTHER CONTRACTED SERVICES	Pro-Phoenix RMS ($41,641) LOGIS Police Mobiles ($38,055) LOGIS Citations ($4,400) Leads Online ($3,300) LEXIPOL (Policy Development) ($5,900) CJIIN shared support cost ($44,760) Dakota County Electronic Crimes Unit ($24,000) SAFE (Evidence and Asset Tracking-New System) ($6,600) ALPR/BWC Audits ($3,000) K9 Tracking Software ($400) Guardian Tracking ($3,400) LOGIS Field OPs ($450) Dakota County Emergency Management ($6,800) South Metro SWAT ($19,030) Domestic Prepardness ($17072) 800 MHz Subscription Fee ($21,000) Flock ($18,000) CellHawk ($3,100) FrontLine FTO ($1,700) MOCIC ($250)	241,031	262,858	

POLICE PROTECTION
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
SERVICES AND OTHER CHARGES (CONTINUED)					
6378	COPIER MAINTENANCE AGREEMENT	Copier Lease Agreement and Maintenance	1,600	1,500	
6380	CENTRAL GARAGE MAINT. CHARGE		272,361	291,904	
6385	UTILITY SERVICE	Energy costs for Police Storage Building	700	500	
6388	TECHNOLOGY EQUIP CHARGE		23,855	24,335	
6390	POSTAGE AND TELEPHONE	CJDN Mobile Connect Charge / CJDN Office Connect Charge ($2,600) Cellular/Data Service including equipment repair/replacement ($33,000) Postage ($1,000)	35,000	36,600	
MISCELLANEOUS					
6430	MISCELLANEOUS	Badges, ID cards, retirement plaques, awards, service pins ($3,000),Police Reserve, Community events- Halloween, Nite to Unite, Kaposia Days, On the Road Again ($3000) Community Policing (Citizen Academy, Freezee Friday, etc) and Recruitment Initiatives ($4,500) Police Explorer Program ($4,200) Buy Fund ($300) Community Outreach Team ($3,000)	18,000	18,000	
6471	DUES & SUBSCRIPTIONS	POST officers licenses ($1,900) Dakota County Chiefs Association ($900) International Association of Chief of Police ($600) Minnesota Chief of Police ($900) Minnesota Peace & Police Officers Association & Legal Defense Fund ($700) Tri-County Investigators ($90) Minnesota Animal Control Officers ($30) Police K-9 Association ($300) Professional Law Enforcement Administrative Assistants ($200) Law Enforcement Memorial Association ($100) MAPET ($40)	5,710	5,760	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		236,364	239,232	
6580	OTHER EQUIPMENT	Replace squad computers (3 year replacement schedule) ($17,000), Replace, repair specialized equipment (MAAG K-9, Crime scene) ($5,000) Less Lethal ($5,000) MFF Protective Gear ($6,000)	93,000	33,000	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Public Safety	Fire Department	10220

Activities and Responsibilities:

The Fire Department program is accountable for:

- Providing fire protection services including fire suppression, emergency medical services, hazardous materials response, and specialized rescue.
- Providing fire prevention services including Fire Code inspection and enforcement, preconstruction building plan review, fire investigation to determine cause and origin, and public safety education.
- The Cities of South St. Paul and West St. Paul entered into a joint powers agreement to consolidate the City's respective fire departments, thereby creating a new entity known as the South Metro Fire Department (SMFD) as of January 1, 2008, the operational date. The SMFD is governed by a five-member board of directors that include two council members from each joint city, and one public member which is not an employee not a resident of either city. The activities of the SMFD will continue to be funded by each respective city, reflected in the professional service cost.
- The SMFD receives various revenues and has a separate EMS Taxing district levy. These revenues are not reflected in the City's budget directly, they are netted against expenditures to arrive at the Professional Service Charge.

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

- The professional service cost is programmed to increase by 9.99% for 2026. SSP segregates the portion of cost related to debt issued into the debt service fund.
- The Central Garage Maintenance Charge reflects the cost to provide maintenance services for the Fire department equipment - this is an in-kind cost.

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Public Safety	Fire Department	10220

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

No City Staff are allocated to this department, South Metro Fire Department provides these services.

FIRE PROTECTION
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10220 - FIRE PROTECTION							
EXPENDITURES							
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	535,813	2,739,420	2,761,888	2,071,416	2,761,888	3,039,935	
6380 - CENTRAL GARAGE MAINT. CHARGE	30,335	32,762	33,909	16,956	33,909	35,100	
OTHER SERVICES AND CHARGES	**566,148**	**2,772,182**	**2,795,797**	**2,088,372**	**2,795,797**	**3,075,035**	
TOTAL EXPENDITURES	**566,148**	**2,772,182**	**2,795,797**	**2,088,372**	**2,795,797**	**3,075,035**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**279,238**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**9.99%**

FIRE PROTECTION
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	operations $2,932,087; capital fund contribution $107,848; debt service on two fire engines included with 2019A bonds	2,761,888	3,039,935	
6380	CENTRAL GARAGE MAINT. CHARGE	Maintenance charges from Garage	33,909	35,100	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Public Works	Engineering	10315

Activities and Responsibilities:

The Engineering program is accountable for:

- managing, design, inspection and administration of all infrastructure projects and specific maintenance activities
- overseeing project budgets, estimate costs, and quantities of labor and materials
- developing and overseeing environmental projects for stormwater management and wetlands
- monitoring fill permits, NPDES permits, and permits for all activities within the right of way
- supporting economic development activities and projects
- processing all phases of assessment procedures
- managing all mapping and project as built information in GIS and AutoCAD
- plan review of private developments

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

- Not filling open Department Support Specialist Position

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Public Works	Engineering	10315

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

- The City's 2026-2030 CIP includes major infrastructure improvement projects for 2026 including the following:
  - Marie Avenue Reconstruction Porject - 9th Avenue to 21st Avenue
  - Verderosa Extension Project
  - Lead Service Line Replacement Project
  - Sidewalk Removal and Replacement Project

Staffing:

	2023	2024	2025	2026
City Engineer	0.500	1.000	1.000	1.000
Assistant City Engineer	1.000	1.000	1.000	1.000
Engineering Project Coordinator	1.000	1.000	1.000	1.000
Engineering Technician	1.000	1.000	1.000	1.000
Department Support Specialist	-	0.500	0.250	-
Total Staffing	**3.500**	**4.500**	**4.250**	**4.000**

ENGINEERING
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10315 - ENGINEERING							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	365,102	460,172	488,964	226,837	488,964	482,058	
6102 - FULL-TIME EMPLOYEES-OVERTIME	7,350	9,246	25,000	324	25,000	25,000	
6108 - ACCUMULATED VACATION/COMP LEAV	2,916	1,189	0	16,905	0	547	
6112 - SERVICE RECOGNITION	0	1,000	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	56,232	71,080	74,086	35,514	74,086	73,079	
6130 - EMPLOYER PAID INSURANCE	45,989	65,600	60,491	24,693	60,491	64,774	
6135 - RETIREE PAID INSURANCE	28,026	12,688	12,620	6,310	12,620	12,624	
6150 - WORKERS COMPENSATION	3,170	4,014	2,967	120	2,967	3,911	
6151 - WORKERS COMP DEDUCTIBLE	0	0	0	(1,001)	0	0	
6170 - EMPLOYER CONTR TO HCSP	12,714	10,932	10,775	1,696	10,775	11,301	
PERSONNEL SERVICES	**521,498**	**635,921**	**674,903**	**311,398**	**674,903**	**673,294**	
SUPPLIES							
6201 - OFFICE SUPPLIES	436	1,389	2,500	132	2,500	2,000	
6210 - OPERATING SUPPLIES	549	483	1,500	0	1,500	1,000	
6240 - MINOR EQUIPMENT AND FURNITURE	0	0	1,000	0	1,000	1,000	
6245 - CLOTHING ALLOWANCE	0	1,068	750	0	750	750	
SUPPLIES	**985**	**2,939**	**5,750**	**132**	**5,750**	**4,750**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	40,922	56,204	40,000	4,576	40,000	40,000	
6331 - CONFERENCES, TRAINING, TRAVEL	7,680	7,550	8,000	3,586	8,000	8,000	
6341 - ADVERTISING	403	52	500	0	500	500	
6371 - REPAIRS & MAINT CONTRACTUAL	80,189	5,123	4,500	19,091	4,500	4,500	
6375 - OTHER CONTRACTED SERVICES	0	0	1,500	0	1,500	0	
6378 - COPIER MAINTENANCE AGREEMENT	0	0	1,500	0	1,500	1,500	
6380 - CENTRAL GARAGE MAINT. CHARGE	11,846	12,794	13,242	6,624	13,242	13,716	
6382 - CENTRAL GARAGE EQUIP. CHARGE	16,336	5,460	12,204	6,102	12,204	11,388	
6388 - TECHNOLOGY EQUIP CHARGE	3,307	3,641	4,705	2,358	4,705	4,705	
6390 - POSTAGE AND TELEPHONE	4,189	6,706	5,000	2,413	5,000	5,000	
OTHER SERVICES AND CHARGES	**164,871**	**97,530**	**91,151**	**44,750**	**91,151**	**89,309**	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	40	0	500	14	500	500	
6471 - DUES & SUBSCRIPTIONS	400	843	1,500	100	1,500	1,500	
MISCELLANEOUS	**440**	**843**	**2,000**	**114**	**2,000**	**2,000**	

ENGINEERING

SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
CAPITAL OUTLAY							
6572 - COMPUTER SOFTWARE	1,000	1,000	1,500	20,288	1,500	1,500	
CAPITAL OUTLAY	**1,000**	**1,000**	**1,500**	**20,288**	**1,500**	**1,500**	
TOTAL EXPENDITURES	**688,795**	**738,233**	**775,304**	**376,681**	**775,304**	**770,853**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**(4,451)**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**(0.57)%**

ENGINEERING
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	All overtime charges will be related to project construction which is charged to the projects - revenue has been increased to offset.	25,000	25,000	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	This would be typical office supplies (i.e. pens, paper, plotter ink, etc.)	2,500	2,000	
6210	OPERATING SUPPLIES	Data plan for staff field data collection (+$300), paint, lath, field books, etic.	1,500	1,000	
6240	MINOR EQUIPMENT AND FURNITURE	Survey supplies, safety vests, hard hats, safety glasses, etc.	1,000	1,000	
6245	CLOTHING ALLOWANCE	Boot Allowance - City Engineer, Asst. City Engineer, Engineering Projects Coordinator, Engineering Tech. Jacket and shirts.	750	750	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Miscellaneous non-project-related studies, specialized site reviews, and grant applications.	40,000	40,000	
6331	CONFERENCES, TRAINING, TRAVEL	Required training for engineering staff certifications and/or licensure requirements. Includes state and local conferences, erosion control certifications, and MnDOT training certifications	8,000	8,000	
6341	ADVERTISING	Includes cost to advertise projects in Qwest CDN and pionner press	500	500	
6371	REPAIRS & MAINT CONTRACTUAL	Includes maintenance and repair of the print machines (est. $900), support for computer-aided drafting and design (CADD) programs (3 yr. license $19,000 paid in 2025), GPS updates, GIS annual maintenance ($3,600) , etc	4,500	4,500	
6375	OTHER CONTRACTED SERVICES		1,500	0	
6378	COPIER MAINTENANCE AGREEMENT	Maintenance agreement for continued service of the plotter	1,500	1,500	
6380	CENTRAL GARAGE MAINT. CHARGE		13,242	13,716	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	4,705	4,705	
6390	POSTAGE AND TELEPHONE	Costs are cell phone charges & postage for mailings.	5,000	5,000	
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE	credit card machine rent & cc fee transactions	500	500	
6471	DUES & SUBSCRIPTIONS	Membership to City Engineers Association, American Society of Civil Engineers, Mn Surveyors and Engineers Society, APWA, and other professional organizations.	1,500	1,500	

ENGINEERING

DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		12,204	11,388	
6572	COMPUTER SOFTWARE	Bluebeam PDF software for engineering staff and FormSite	1,500	1,500	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Public Works	Public Works	10320

Activities and Responsibilities:

The Public Works program is accountable for:

- Perform maintenance on all streets and alleys
- Maintenance of 112 miles of highways, streets & alleys including overlays, patching, sweeping, cracksealing, painting, sign repair
- Boulevard tree care, snow & ice plowing & removal
- Maintenance of certain street lights and all holiday decorations
- Maintenance and upkeep of Municipal Service Center and surrounding property
- Coordinate striping, pavement marking, sign maintenance and seal coating
- Coordinate with South St Paul Public Schools on a varity of functions

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

- Increase in supplies for increased use of paver within the city.
- Loader Attachment-Plow/Wing
- Loader Grapple Bucket

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Public Works	Public Works	10320

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
Public Works Director	0.500	0.300	0.300	0.300
Public Works Superintendent	0.300	-	-	-
Streets Lead Worker	1.000	1.000	1.000	1.000
Maintenancer/Equipment Operator	6.000	6.000	6.000	6.000
Asst to the Public Works Director	0.300	0.300	0.300	0.300
Total Staffing	**8.100**	**7.600**	**7.600**	**7.600**

PUBLIC WORKS
SUMMARY OF EXPENDITURES

Description		2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES								
PERSONNEL SERVICES								
6101	FULL-TIME EMPLOYEES-REG	554,517	600,686	625,060	294,516	625,060	628,281	
6102	FULL-TIME EMPLOYEES-OVERTIME	31,174	29,620	40,000	13,236	40,000	40,000	
6104	TEMPORARY EMPLOYEES-REG	0	0	11,560	0	11,560	11,560	
6108	ACCUMULATED VACATION/COMP LEAV	702	2,331	1,425	0	1,425	1,098	
6112	SERVICE RECOGNITION	2,000	1,000	0	0	0	859	
6120	EMPLOYER CONTR FOR RETIREMENT	88,140	94,566	94,819	46,673	94,819	95,346	
6130	EMPLOYER PAID INSURANCE	110,746	138,668	129,346	54,795	129,346	134,917	
6135	RETIREE PAID INSURANCE	3,425	0	0	0	0	0	
6150	WORKERS COMPENSATION	46,487	48,894	34,810	18,228	34,810	46,425	
6151	WORKERS COMP DEDUCTIBLE	0	394	0	0	0	0	
6170	EMPLOYER CONTR TO HCSP	12,522	9,127	13,634	3,222	13,634	10,460	
TOTAL PERSONNEL SERVICES		**849,713**	**925,287**	**950,654**	**430,669**	**950,654**	**968,946**	
SUPPLIES								
6201	OFFICE SUPPLIES	444	579	500	426	500	500	
6210	OPERATING SUPPLIES	4,670	4,086	5,000	2,298	5,000	5,500	
6220	REPAIR & MAINTENANCE SUPPLIES	150,295	195,896	250,000	17,822	250,000	300,000	
6221	SEAL COATING & TREE MAIN	118,926	208,904	140,000	44,356	140,000	160,000	
6225	ROAD SALT	121,448	101,447	127,000	84,215	127,000	130,800	
6225 1	ROAD SALT-INV ADJ	(21,527)	25,849	0	0	0	0	
6240	MINOR EQUIPMENT AND FURNITURE	3,591	3,615	4,000	407	4,000	4,000	
6245	CLOTHING ALLOWANCE	6,498	6,929	6,200	2,113	6,200	6,400	
TOTAL SUPPLIES		**384,345**	**547,307**	**532,700**	**151,639**	**532,700**	**607,200**	
OTHER SERVICES AND CHARGES								
6302	PROFESSIONAL SERVICES	13,877	5,345	0	3,451	0	0	
6331	CONFERENCES, TRAINING, TRAVEL	1,136	5,024	2,000	56	2,000	2,500	
6361	INSURANCE	22,429	24,720	26,130	14,422	26,130	27,035	
6365	INS CLAIMS WITHIN DEDUCTIBLE	0	500	0	0	0	0	
6371	REPAIRS & MAINT CONTRACTUAL	65,392	63,804	95,000	20,780	95,000	97,850	
6378	COPIER MAINTENANCE AGREEMENT	487	596	500	318	500	500	
6379	CONT SERV/REFUSE & SANITATION	16,728	16,276	20,600	8,966	20,600	21,200	
6380	CENTRAL GARAGE MAINT. CHARGE	346,134	373,825	386,909	193,458	386,909	400,452	
6382	CENTRAL GARAGE EQUIP. CHARGE	280,047	357,676	397,548	198,774	486,636	598,176	
6385	UTILITY SERVICE	33,215	23,777	42,000	17,001	42,000	42,000	
6388	TECHNOLOGY EQUIP CHARGE	1,476	1,476	1,720	864	1,720	1,480	
6390	POSTAGE AND TELEPHONE	4,856	5,451	5,500	2,273	5,500	5,665	
TOTAL OTHER SERVICES AND CHARGES		**785,777**	**878,469**	**977,907**	**460,364**	**1,066,995**	**1,196,858**	

PUBLIC WORKS
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
MISCELLANEOUS							
6471 DUES & SUBSCRIPTIONS	0	2,160	925	125	925	1,000	
TOTAL MISCELLANEOUS	**0**	**2,160**	**925**	**125**	**925**	**1,000**	
CAPITAL OUTLAY							
6580 OTHER EQUIPMENT	0	0	0	0	0	85,000	
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**85,000**	
TOTAL EXPENDITURES	**2,019,835**	**2,353,223**	**2,462,186**	**1,042,797**	**2,551,274**	**2,859,004**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**307,730**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**12.06%**

PUBLIC WORKS

DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME		40,000	40,000	
6104	TEMPORARY EMPLOYEES-REG	1 seasonal employee at $17.00/hour for 680 hours.	11,560	11,560	
SUPPLIES					
6201	OFFICE SUPPLIES	Office Supplies	500	500	
6210	OPERATING SUPPLIES	Safety Mats	5,000	5,500	
6220	REPAIR & MAINTENANCE SUPPLIES	For asphalt street overlays and pothole patch, gravel, dirt, sign materials & misc street maintenance materials.	250,000	300,000	
6221	SEAL COATING & TREE MAIN	Including: Crackseal budget to allow schedule to stay on track for 8-year cycle. Offset crack sealing by City doing pre street sweeping. - (Cracksealing - $100,000) (Tree Trimming/removal/planting) Tree Disposal $6000 Seal Coat/Paint	140,000	160,000	
6225	ROAD SALT	Salt / Anti Icing liquids used over winter months	127,000	130,800	
6240	MINOR EQUIPMENT AND FURNITURE	Miscellaneous hand and power tools $4,000	4,000	4,000	
6245	CLOTHING ALLOWANCE	Clothing allowance $350 & boot allowance $250. Shirts provided by City. Streets Division.	6,200	6,400	
OTHER SERVICES AND CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Confences for PW Director and other training for lead workers. Mileage and Safety Training	2,000	2,500	
6361	INSURANCE	Property & Liability	26,130	27,035	
6371	REPAIRS & MAINT CONTRACTUAL	Various Contracted repairs: Garage doors, HVAC, Gates, Cleaning Services, Guard Rails, Pest Control, Street Striping, Fence/Concrete and Asphalt repairs for City Bldgs, etc	95,000	97,850	
6378	COPIER MAINTENANCE AGREEMENT		500	500	
6379	CONT SERV/REFUSE & SANITATION	Trash Hauler	20,600	21,200	
6380	CENTRAL GARAGE MAINT. CHARGE		386,909	400,452	
6385	UTILITY SERVICE	Energy costs for gas and electric	42,000	42,000	
6388	TECHNOLOGY EQUIP CHARGE	technology amortization	1,720	1,480	
6390	POSTAGE AND TELEPHONE	Items include cell phones and Ipads for PW Superintendent & Lead Worker, postage.	5,500	5,665	

PUBLIC WORKS

DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
MISCELLANEOUS					
6471	DUES & SUBSCRIPTIONS	APWA - Annual Dues & other memberships	925	1,000	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		486,636	598,176	
6580	OTHER EQUIPMENT	Loader Attachment-Plow/Wing $50,000 and Grapple Bucket $35,000 ?? If compost closed we can hold off on Grapple Bucket	0	85,000	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Public Works	Buildings	10330

Activities and Responsibilities:

The Buildings program is accountable for:
- Providing secure and a clean environment for City Hall, Police, and Fire Dept
- Heating and cooling the City Hall, Police, and Fire Dept
- Providing general repairs and maintenance to City Hall, Police, Fire Dept
- Maintaining the City Hall, Museum and Library grounds, including snow removal and lawn care

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions
-

Notable Expenditure Changes for 2026
- Upgrade CH Elevator Button Board
- Old Library will have Temp Heat

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Public Works	Buildings	10330

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
Asst to the Public Works Director	0.200	0.200	0.200	0.200
Facilities Maintenance Lead Worker	-	0.300	0.300	0.300
Facilities Maintenance & Operations	1.000	-	-	-
General Facilities Maintenance	-	1.000	1.000	1.000
Total Staffing	**1.200**	**1.500**	**1.500**	**1.500**

BUILDINGS
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10330 - BUILDINGS							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	78,237	109,678	113,442	53,187	113,442	114,248	
6102 - FULL-TIME EMPLOYEES-OVERTIME	1,487	456	1,500	455	1,500	1,500	
6108 - ACCUMULATED VACATION/COMP LEAV	9,436	124	151	0	151	154	
6112 - SERVICE RECOGNITION	6,300	0	0	0	0	573	
6120 - EMPLOYER CONTR FOR RETIREMENT	12,014	16,700	17,203	8,101	17,203	17,368	
6130 - EMPLOYER PAID INSURANCE	13,970	24,299	20,365	9,103	20,365	23,220	
6135 - RETIREE PAID INSURANCE	9,396	12,688	12,620	6,310	12,620	12,624	
6150 - WORKERS COMPENSATION	5,187	5,358	4,116	2,046	4,116	5,493	
6170 - EMPLOYER CONTR TO HCSP	2,235	1,659	3,220	628	3,220	2,271	
PERSONNEL SERVICES	**138,261**	**170,961**	**172,617**	**79,829**	**172,617**	**177,451**	
SUPPLIES							
6210 - OPERATING SUPPLIES	7,232	8,070	7,800	4,129	7,800	8,800	
6220 - REPAIR & MAINTENANCE SUPPLIES	14,425	17,424	16,000	5,530	16,000	17,000	
6240 - MINOR EQUIPMENT AND FURNITURE	1,872	1,601	8,000	356	8,000	8,000	
6245 - CLOTHING ALLOWANCE	990	974	800	256	800	800	
SUPPLIES	**24,518**	**28,068**	**32,600**	**10,270**	**32,600**	**34,600**	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	0	190	200	0	200	200	
6361 - INSURANCE	14,014	19,626	22,367	12,646	22,367	23,582	
6371 - REPAIRS & MAINT CONTRACTUAL	91,296	151,105	100,000	78,277	100,000	125,000	
6378 - COPIER MAINTENANCE AGREEMENT	0	0	500	0	500	0	
6379 - CONT SERV/REFUSE & SANITATION	3,046	5,435	3,600	1,690	3,600	3,800	
6380 - CENTRAL GARAGE MAINT. CHARGE	0	5,000	5,175	2,592	5,175	5,364	
6381 - OTHER RENTALS	2,100	2,100	2,100	0	2,100	2,100	
6382 - CENTRAL GARAGE EQUIP. CHARGE	0	5,460	12,228	6,114	12,228	11,844	
6385 - UTILITY SERVICE	29,810	38,427	50,000	22,776	50,000	50,000	
6388 - TECHNOLOGY EQUIP CHARGE	521	521	680	342	680	680	
6390 - POSTAGE AND TELEPHONE	4,378	4,863	4,600	2,294	4,600	4,600	
OTHER SERVICES AND CHARGES	**145,166**	**232,726**	**201,450**	**126,731**	**201,450**	**227,170**	

BUILDINGS

SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
MISCELLANEOUS							
6430 - MISCELLANEOUS	0	0	500	0	500	500	
MISCELLANEOUS	**0**	**0**	**500**	**0**	**500**	**500**	
CAPITAL OUTLAY							
TOTAL EXPENDITURES	**307,945**	**431,756**	**407,167**	**216,830**	**407,167**	**439,721**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**32,554**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**8.00%**

BUILDINGS
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	Special call out pay if applicable	1,500	1,500	
MATERIALS & SUPPLIES					
6210	OPERATING SUPPLIES	Paper and Liner - supplies for restrooms and sink areas, fuel for generator, safety mats	7,800	8,800	
6220	REPAIR & MAINTENANCE SUPPLIES	Includes paint, paint supplies, plumbing supplies, HVAC supplies, electrical supplies, cleaning supplies (not in cleaning contract), hardware supplies, etc. Annual ADA Upgrade - $5,000	16,000	17,000	
6240	MINOR EQUIPMENT AND FURNITURE	Replace other equipment as needed. VAV replacement $415/ea (buying 5 a year)	8,000	8,000	
6245	CLOTHING ALLOWANCE	Clothing - $300 & Boot Allowance $250 for Branick. Plus shirts provided by City	800	800	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Training and mileage	200	200	
6361	INSURANCE	Property & Liability	22,367	23,582	
6371	REPAIRS & MAINT CONTRACTUAL	Includes: Contractual Maint; Cleaning Contract $61,320; Windows $3,000; Pest Control $1,400; Fire Alarm Monitoring & CO testing $2,500; Elevator Maintenance $2,500; Sprinkler System $500; Generator $1,000; Backflow preventor inspec $800; Technical support for Delta Controls Building Automation System $3,200; Garage Door maintenance $1,100; Other (door, elevator extinguishers etc.) $2,500; Landscape and mulch. Upgrade CH Elevator Button Board $8,000. Library Temp Heat for winter months.	100,000	125,000	
6378	COPIER MAINTENANCE AGREEMENT	Copier/Printer	500	0	
6379	CONT SERV/REFUSE & SANITATION	City Hall	3,600	3,800	
6380	CENTRAL GARAGE MAINT. CHARGE		5,175	5,364	
6381	OTHER RENTALS	Parking lot lease City Hall 7 spaces	2,100	2,100	
6385	UTILITY SERVICE	City Hall & Library	50,000	50,000	
6388	TECHNOLOGY EQUIP CHARGE	technology equipment amortization	680	680	
6390	POSTAGE AND TELEPHONE	State trunk fees $290/month; CenturyLink $3,700; Cell phone reimbursements.	4,600	4,600	
MISCELLANEOUS					
6430	MISCELLANEOUS	Fitness Room Repairs	500	500	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		12,228	11,844	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Public Works	Parks Facilities and Maintenance	10340

Activities and Responsibilities:

The Parks Facilities and Maintenance program is accountable for:

- General maintenance of all city parks, recreational facilities, boat landing, Wakota Wall, Regional trail and Pools
- Holiday lighting (in cooperation with street dept.)
- Maintenance of outdoor skating/hockey rinks
- Tree and shrub trimming on boulevards, and City property
- Trash removal at parks and trail locations

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

-

Notable Expenditure Changes for 2026

- V-Plow for MT5

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Public Works	Parks Facilities and Maintenance	10340

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

•

Staffing:

	2023	2024	2025	2026
Parks Lead Worker	1.000	1.000	1.000	1.000
Maintenance/Equipment Operator	6.000	5.625	5.625	5.625
Total Staffing	**7.000**	**6.625**	**6.625**	**6.625**

PARKS FACILITIES AND MTNCE
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10340 - PARKS FACILITIES AND MTNCE							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	429,145	499,748	521,204	246,589	521,204	524,698	
6102 - FULL-TIME EMPLOYEES-OVERTIME	15,536	8,790	24,000	1,736	24,000	24,000	
6104 - TEMPORARY EMPLOYEES-REG	47,391	52,756	62,560	10,197	62,560	62,560	
6105 - TEMPORARY EMPLOYEES-OVERTIME	26	338	0	0	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	1,789	3,082	1,702	0	1,702	2,470	
6120 - EMPLOYER CONTR FOR RETIREMENT	71,228	81,485	79,102	38,680	79,102	79,690	
6130 - EMPLOYER PAID INSURANCE	69,567	92,096	86,414	38,536	86,414	96,682	
6150 - WORKERS COMPENSATION	38,668	39,900	26,355	14,851	26,355	35,430	
6151 - WORKERS COMP DEDUCTIBLE	0	0	0	(647)	0	0	
6170 - EMPLOYER CONTR TO HCSP	13,379	9,255	13,652	2,545	13,652	10,136	
PERSONNEL SERVICES	**686,729**	**787,448**	**814,989**	**352,489**	**814,989**	**835,666**	
SUPPLIES							
6220 - REPAIR & MAINTENANCE SUPPLIES	53,388	63,908	95,000	25,241	95,000	97,850	
6221 - SEAL COATING & TREE MAIN	0	17,646	10,000	2,686	10,000	10,000	
6240 - MINOR EQUIPMENT AND FURNITURE	8,679	12,865	15,000	2,033	15,000	15,000	
6245 - CLOTHING ALLOWANCE	5,099	6,829	6,200	1,774	6,200	7,000	
SUPPLIES	**67,166**	**101,248**	**126,200**	**31,735**	**126,200**	**129,850**	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	1,306	2,273	1,600	1,335	1,600	1,800	
6361 - INSURANCE	18,632	21,055	22,249	14,424	22,249	26,169	
6371 - REPAIRS & MAINT CONTRACTUAL	108,006	108,488	120,000	74,157	120,000	133,600	
6379 - CONT SERV/REFUSE & SANITATION	11,629	10,014	16,350	3,649	16,350	16,350	
6380 - CENTRAL GARAGE MAINT. CHARGE	152,236	164,415	170,170	85,086	170,170	176,136	
6381 - OTHER RENTALS	70	0	0	0	0	0	
6382 - CENTRAL GARAGE EQUIP. CHARGE	83,427	99,404	206,688	103,344	117,600	120,732	
6385 - UTILITY SERVICE	22,441	20,020	25,000	11,151	25,000	25,750	
6388 - TECHNOLOGY EQUIP CHARGE	1,054	1,054	1,120	564	1,120	1,120	
6390 - POSTAGE AND TELEPHONE	3,095	4,385	4,000	1,720	4,000	4,400	
OTHER SERVICES AND CHARGES	**401,895**	**431,109**	**567,177**	**295,430**	**478,089**	**506,057**	

PARKS FACILITIES AND MTNCE

SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
MISCELLANEOUS							
6430 - MISCELLANEOUS	0	740	0	0	0	0	
MISCELLANEOUS	**0**	**740**	**0**	**0**	**0**	**0**	
CAPITAL OUTLAY							
6580 - OTHER EQUIPMENT	7,031	28,129	30,000	23,260	30,000	10,000	
CAPITAL OUTLAY	**7,031**	**28,129**	**30,000**	**23,260**	**30,000**	**10,000**	
TOTAL EXPENDITURES	**1,162,822**	**1,348,675**	**1,538,366**	**702,913**	**1,449,278**	**1,481,573**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**32,295**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**2.23%**

PARKS FACILITIES AND MTNCE
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME		24,000	24,000	
6104	TEMPORARY EMPLOYEES-REG	Summer Maintenance Employees - 6 workers for 85 days @ $17.00/hr(avg).	62,560	62,560	
MATERIALS & SUPPLIES					
6220	REPAIR & MAINTENANCE SUPPLIES	Includes: Sprinkler maintenance supplies - $3,000; 200 tons of Ag-Lime $2,200; 2 tons of marking material $900; 400 gallons of field marking paint $3,300; Infield material (Clay, Diamond Dry) $1,600; paint, lumber hardware, restroom supplies, black dirt, mulch, fencing, seed, sod, etc. Increase $10,000 based on 3 year average also increase $10,000 to replace asphalt walking trails. Play ground repair supplies $10,000.	95,000	97,850	
6221	SEAL COATING & TREE MAIN		10,000	10,000	
6240	MINOR EQUIPMENT AND FURNITURE	Includes: 8ft Picnic tables $4,600; tables $1,000; tools for parks and rinks $1,000; athletic facility nets $200; field chalkers $400; Increase for Misc. equipment at McMorrow and Kaposia Landings - $2,500, MIsc equipment as needed $4,500	15,000	15,000	
6245	CLOTHING ALLOWANCE	Rental of uniforms shirts/pants $350; boot allowance $250 per person per union contract. City provided shirts.Parks Div. 1 permanent part-time.	6,200	7,000	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Park Maintenance Conference for Lead Worker, Playground inspections, Herbicide certification	1,600	1,800	
6361	INSURANCE	Property & Liability	22,249	26,169	
6371	REPAIRS & MAINT CONTRACTUAL	Field Restoration Program (includes seeding, top dressing, broadleaf control, work at all City Parks, irrigation repairs. Treating of Trees $1,200. Tree trim/removals - $20,000. Mulching for parks $5,000. Disc golf course improvements $10,000	120,000	133,600	
6379	CONT SERV/REFUSE & SANITATION	Trash and Recycling.	16,350	16,350	
6380	CENTRAL GARAGE MAINT. CHARGE		170,170	176,136	
6385	UTILITY SERVICE	Lighting of Park and Field lights, plus electricity for warming shacks and safety lighting in all parks.	25,000	25,750	
6388	TECHNOLOGY EQUIP CHARGE	tecnology equipment amortization	1,120	1,120	
6390	POSTAGE AND TELEPHONE	Telephone at park buildings, cell phone & Ipad service.	4,000	4,400	

PARKS FACILITIES AND MTNCE DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE	for 2024 $25,000 will be contributed from the 2022 excess fund balance in the General Fund	117,600	120,732	
6580	OTHER EQUIPMENT	V-Plow Attachment for MT5	30,000	10,000	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Community Development	Development Services	10410

Activities and Responsibilities:

The Development Services Program is Accountable for:

- Comprehensive land-use planning and zoning for the City
- Providing staff services to the Planning Commission
- Administering all aspects of the comprehensive plan and zoning ordinances
- Enforcing land use ordinances
- Reviewing, processing, and coordinating building permit applications and issue building permits
- Performing field inspections of building construction related to permit applications
- Researching and interpreting building codes
- Coordinating development review with Engineering and other City Departments for proposed development projects
- Providing counter service to residents and businesses who have questions about their property

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

-

Notable Expenditure Changes for 2026

- A new version of the State Building Code is coming out in 2026 and the Building Official needs a $1,000 budget to purchase code books.
- Eliminate the $60,000 budget for contracted backup building inspectors and eliminate the shared department support specialist.
  Create a new in-house position that would do inspections and code enforcement.
  This individual would be a trained building inspector and could provide skilled support to the Code Enforcement Officer and City Clerk when dealing with complaints about substandard building conditions at rental properties. There is currently a lack of skilled capacity to investigate these complaints.
  This individual would need to be provided with a car, workstation, cell phone, and ipad/hotspot. They would also need an allowance for professional organization dues and trainings.

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Community Development	Development Services	10410

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

- Roughly $40,000 would be needed to purchase a vehicle for the new in-house building inspector.

Staffing:

	2023	2024	2025	2026
Planning Manager	1.000	1.000	1.000	1.000
Building Official	1.000	1.000	1.000	1.000
Associate Planner	0.500	0.500	0.500	0.500
Building Inspector	-	-	-	0.600
Department Support Specialist	0.600	0.600	0.600	0.600
Department Support Specialist	-	0.500	0.250	-
Total Staffing	**3.100**	**3.600**	**3.350**	**3.700**

DEVELOPMENT SERVICES
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10410 - DEVELOPMENT SERVICES							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	297,874	320,998	350,671	162,552	350,671	375,288	
6102 - FULL-TIME EMPLOYEES-OVERTIME	0	0	1,200	0	1,200	0	
6108 - ACCUMULATED VACATION/COMP LEAV	2,970	2,573	592	0	592	829	
6112 - SERVICE RECOGNITION	3,000	2,000	3,813	3,821	3,813	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	44,704	48,050	53,470	24,567	53,470	56,925	
6130 - EMPLOYER PAID INSURANCE	52,763	62,425	59,654	27,108	59,654	75,557	
6150 - WORKERS COMPENSATION	2,069	2,452	1,873	912	1,873	2,709	
6170 - EMPLOYER CONTR TO HCSP	6,113	7,824	5,343	1,315	5,343	8,287	
PERSONNEL SERVICES	**409,492**	**446,321**	**476,616**	**220,274**	**476,616**	**519,595**	
SUPPLIES							
6201 - OFFICE SUPPLIES	884	350	1,500	679	1,500	1,500	
6210 - OPERATING SUPPLIES	103	0	1,000	0	1,000	1,000	
6230 - BOOKS, MATERIALS & PERIODICALS	0	143	0	0	0	1,000	
6245 - CLOTHING ALLOWANCE	0	239	0	0	0	400	
SUPPLIES	**987**	**732**	**2,500**	**679**	**2,500**	**3,900**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	110,073	113,098	100,000	30,366	100,000	40,000	
6331 - CONFERENCES, TRAINING, TRAVEL	1,516	2,647	3,200	568	3,200	4,300	
6341 - ADVERTISING	768	640	1,250	156	1,250	1,250	
6375 - OTHER CONTRACTED SERVICES	41,276	42,829	44,403	22,759	44,403	46,030	
6378 - COPIER MAINTENANCE AGREEMENT	492	0	0	0	0	0	
6380 - CENTRAL GARAGE MAINT. CHARGE	0	5,000	5,175	2,592	5,175	10,364	
6382 - CENTRAL GARAGE EQUIP. CHARGE	0	6,036	5,376	2,688	5,376	11,724	
6388 - TECHNOLOGY EQUIP CHARGE	621	2,063	1,408	708	1,408	1,528	
6390 - POSTAGE AND TELEPHONE	2,748	2,382	3,000	1,014	3,000	4,000	
OTHER SERVICES AND CHARGES	**157,493**	**174,694**	**163,812**	**60,851**	**163,812**	**119,196**	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	6,363	6,155	6,500	3,836	6,500	6,500	
6430 - MISCELLANEOUS	0	0	0	0	0	0	
6471 - DUES & SUBSCRIPTIONS	857	1,520	1,255	1,291	1,255	1,850	
MISCELLANEOUS	**7,220**	**7,675**	**7,755**	**5,127**	**7,755**	**8,350**	

DEVELOPMENT SERVICES
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
CAPITAL OUTLAY							
6570 - OFFICE EQUIP & FURNISHINGS	0	0	0	0	0	40,000	
CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**40,000**	
TOTAL EXPENDITURES	**575,193**	**629,422**	**650,683**	**286,931**	**650,683**	**691,041**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**40,358**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**6.20%**

DEVELOPMENT SERVICES
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME		1,200	0	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	General office supplies	1,500	1,500	
6210	OPERATING SUPPLIES	Building Official essential tools & supplies	1,000	1,000	
6230	BOOKS, MATERIALS & PERIODICALS	New State Building Code books (one-time expense)	0	1,000	
6245	CLOTHING ALLOWANCE	NEW POSITION Building Inspector: $150 safety shoe allowance and $250 to purchase shirts and jacket that identify them as a City employee	0	400	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Electrical Inspections ($40,000);	100,000	40,000	
6331	CONFERENCES, TRAINING, TRAVEL	Planning Manager ($1,000): MnAPA/APA Conference; Building Official ($1,000): ICC, 10,000 Lakes; Associate Planner: ($1,000) - MnAPA Conf; Building/Inspections Support Specialist: ($300)- MBTA Association Annual Conference; NEW POSITION Building Inspector ($1,000): ICC, 10,000 Lakes	3,200	4,300	
6341	ADVERTISING	Public Hearing Communications - Pioneer Press	1,250	1,250	
6375	OTHER CONTRACTED SERVICES	Software Maintenance and Development (LOGIS & PIMs)	44,403	46,030	
6380	CENTRAL GARAGE MAINT. CHARGE		5,175	10,364	
6388	TECHNOLOGY EQUIP CHARGE	technology equipment amortization	1,408	1,528	
6390	POSTAGE AND TELEPHONE	Mailings (Planning Commisison items 1/month); Cell Phone (P&Z, Building Official); HotSpot for Building Official; Cell Phone and Hotspot for NEW POSITION Building Inspector	3,000	4,000	
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE	ePermits - credit card payments	6,500	6,500	
6471	DUES & SUBSCRIPTIONS	City Planner: Annual APA ($550); Building Official ($400); Associate Planner: Annual APA ($400); Building/Inspections Support Specialist: Annual MBTA ($100); NEW POSITION Building Inspector ($400)	1,255	1,850	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		5,376	11,724	
6570	OFFICE EQUIP & FURNISHINGS	New Vehicle for NEW POSITION Building Inspector	0	40,000	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Community Development	Code Enforcement	10420

Activities and Responsibilities:

The Code Enforcement program is accountable for:

- Investigate complaints related to city and zoning code
- Notification to owners and business of violations and issuance of citations
- Address questions and concerns from residents regarding city ordinances
- Process on-line complaints
- Promotes public awareness on common code violations and property complaints

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

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Notable Expenditure Changes for 2026

- The City has brought its odor enforcement program in-house and SEH's services are seldom needed. The $5,000 odor consultant budget can be reduced to $2,000.
- Create a new in-house building inspector position that would do inspections and code enforcement. This individual would be a trained building inspector who could assist the Code Enforcement and City Clerk in investigating complaints about substandard conditions at rental properties. This individual could also help expand the reach of the City's new proactive code enforcement program that Council created in 2025.

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Community Development	Code Enforcement	10420

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
Code Enforcement Officer	1.000	1.000	1.000	1.000
Building Inspector	-	-	-	0.400
Department Support Specialist	0.400	0.400	0.400	0.400
Total Staffing	**1.400**	**1.400**	**1.400**	**1.800**

CODE ENFORCEMENT

SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10420 - CODE ENFORCEMENT							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	92,128	100,291	106,506	49,789	106,506	136,223	
6102 - FULL-TIME EMPLOYEES-OVERTIME	0	0	1,200	0	1,200	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	13,893	15,111	16,138	7,504	16,138	20,641	
6130 - EMPLOYER PAID INSURANCE	8,112	22,963	21,452	9,071	21,452	31,064	
6150 - WORKERS COMPENSATION	907	787	614	301	614	1,057	
6170 - EMPLOYER CONTR TO HCSP	1,591	2,491	1,821	702	1,821	3,280	
PERSONNEL SERVICES	**116,631**	**141,644**	**147,731**	**67,367**	**147,731**	**192,265**	
SUPPLIES							
6201 - OFFICE SUPPLIES	774	634	1,000	156	1,000	1,000	
6210 - OPERATING SUPPLIES	37	0	0	0	0	0	
6245 - CLOTHING ALLOWANCE	200	132	150	0	150	150	
SUPPLIES	**1,011**	**766**	**1,150**	**156**	**1,150**	**1,150**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	4,106	5,520	7,000	11,983	7,000	4,000	
6331 - CONFERENCES, TRAINING, TRAVEL	38	151	500	0	500	500	
6371 - REPAIRS & MAINT CONTRACTUAL	10,823	8,625	15,000	0	15,000	15,000	
6375 - OTHER CONTRACTED SERVICES	2,892	3,274	3,275	1,476	3,275	3,300	
6380 - CENTRAL GARAGE MAINT. CHARGE	5,158	5,571	5,766	2,886	5,766	5,976	
6382 - CENTRAL GARAGE EQUIP. CHARGE	4,319	9,480	5,112	2,556	5,112	780	
6388 - TECHNOLOGY EQUIP CHARGE	2,276	588	1,152	576	1,152	792	
6390 - POSTAGE AND TELEPHONE	1,674	829	5,000	398	5,000	4,000	
OTHER SERVICES AND CHARGES	**31,285**	**34,038**	**42,805**	**19,875**	**42,805**	**34,348**	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	258	493	500	0	500	500	
6471 - DUES & SUBSCRIPTIONS	0	0	150	0	150	150	
MISCELLANEOUS	**258**	**493**	**650**	**0**	**650**	**650**	
TOTAL EXPENDITURES	**149,185**	**176,941**	**192,336**	**87,397**	**192,336**	**228,413**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**36,077**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**18.76%**

CODE ENFORCEMENT
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME		1,200	0	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	General Office Supplies, toner, envelopes, code enforcement forms.	1,000	1,000	
6245	CLOTHING ALLOWANCE	Safety shoe allowance for Code Enforcement ($150)	150	150	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Adminstrative Citation Program ($2000), Odor Consultant Services ($2,000)	7,000	4,000	
6331	CONFERENCES, TRAINING, TRAVEL	Educational Training & mileage for staff	500	500	
6371	REPAIRS & MAINT CONTRACTUAL	Services provided for graffiti abatement, payment to contractor for general abatement of properties, mowing lawns and snow shoveling of foreclosures and problem properties.	15,000	15,000	
6375	OTHER CONTRACTED SERVICES	Software maintenance and development Code Enforcement and Licensing - LOGIS (PIMS), Nasal Ranger Calibration	3,275	3,300	
6380	CENTRAL GARAGE MAINT. CHARGE		5,766	5,976	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	1,152	792	
6390	POSTAGE AND TELEPHONE	Mailings for department, cell phone usage generated by Code Enforcement Officer.	5,000	4,000	
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE	charges for credit card payments on invoices issued	500	500	
6471	DUES & SUBSCRIPTIONS	Membership Dues for Code Enforcement Officer	150	150	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		5,112	780	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Culture and Recreation	Park and Recreation Administration	10520

Activities and Responsibilities:

The Park and Recreation Administration program is accountable for:

- Administer and direct the operation and programming of all city park land.
- Coordinate park and trail capital improvement projects.
- Plan, administer and evaluate all city-sponsored recreation programs and activities.
- Coordinate and schedule athletic fields, programs, activities, and other community events.
- Administer and direct the operation of the Splash Pool at Lorraine Park and Northview Pool facilities.
- Administer the admission of city park facilites including dics golf course and off-leash dog area.
- Coordinate rental of city park facilities including park shelters, Kaposia Park Pavilion, & Community Garden plots.

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

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Notable Expenditure Changes for 2026

- An increase of approximately $20,000 is proposed for the Recreation Specialist position. HR is currently reviewing the job description to ensure appropriate classification and compensation.

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Culture and Recreation	Park and Recreation Administration	10520

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
Park & Recreation Director	0.900	0.900	0.900	0.900
Recreation Supervisor	0.200	0.200	0.200	0.200
Recreation Specialist	0.200	0.200	0.200	0.200
Department Support Specialist	0.500	0.500	0.500	0.500
Total Staffing	**1.800**	**1.800**	**1.800**	**1.800**

PARKS ADMINISTRATION
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10520 - PARKS ADMINISTRATION							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	169,035	186,550	193,128	90,803	193,128	201,656	
6102 - FULL-TIME EMPLOYEES-OVERTIME	159	1,271	0	0	0	20,000	
6108 - ACCUMULATED VACATION/COMP LEAV	7,248	6,402	6,114	0	6,114	7,059	
6112 - SERVICE RECOGNITION	5,977	1,000	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	26,531	27,705	29,733	13,586	29,733	31,097	
6130 - EMPLOYER PAID INSURANCE	19,600	31,492	29,598	12,156	29,598	31,166	
6150 - WORKERS COMPENSATION	1,278	1,261	979	493	979	1,358	
6170 - EMPLOYER CONTR TO HCSP	2,567	2,216	3,354	764	3,354	2,956	
PERSONNEL SERVICES	**232,395**	**257,897**	**262,906**	**117,802**	**262,906**	**295,292**	
SUPPLIES							
6201 - OFFICE SUPPLIES	533	372	1,800	130	1,800	1,800	
6210 - OPERATING SUPPLIES	2,226	3,098	1,500	181	1,500	2,500	
6220 - REPAIR & MAINTENANCE SUPPLIES	0	151	0	0	0	0	
6240 - MINOR EQUIPMENT AND FURNITURE	0	5,330	5,000	3,066	5,000	5,000	
SUPPLIES	**2,760**	**8,951**	**8,300**	**3,377**	**8,300**	**9,300**	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	1,414	123	5,550	59	5,550	5,550	
6371 - REPAIRS & MAINT CONTRACTUAL	27,212	27,375	28,690	15,407	28,690	30,070	
6375 - OTHER CONTRACTED SERVICES	511	633	0	0	0	0	
6381 - OTHER RENTALS	13,652	12,501	16,000	4,732	16,000	13,000	
6388 - TECHNOLOGY EQUIP CHARGE	2,868	3,096	3,344	1,674	3,344	1,664	
6390 - POSTAGE AND TELEPHONE	1,369	1,381	1,770	609	1,770	1,400	
OTHER SERVICES AND CHARGES	**47,025**	**45,108**	**55,354**	**22,481**	**55,354**	**51,684**	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	2,585	4,081	2,500	2,454	2,500	4,000	
6471 - DUES & SUBSCRIPTIONS	890	360	1,400	1,285	1,400	1,400	
MISCELLANEOUS	**3,475**	**4,441**	**3,900**	**3,739**	**3,900**	**5,400**	
TOTAL EXPENDITURES	**285,654**	**316,396**	**330,460**	**147,399**	**330,460**	**361,676**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**31,216**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**9.45%**

PARKS ADMINISTRATION

DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	evaluate rec specialist position compensation	0	20,000	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Paper, envelopes, folders, disks, work station accessories, letterhead	1,800	1,800	
6210	OPERATING SUPPLIES	Special Event Supplies in support of Kaposia Days and Parks & Recreation Advisory Commission initiatives	1,500	2,500	
6240	MINOR EQUIPMENT AND FURNITURE	Supplies for Parks, Misc items	5,000	5,000	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Local Workshops, Training, & Mileage $1,400; MRPA State Conference (3 participants) $2250; NRPA National Congress (1 participant) $1,900	5,550	5,550	
6371	REPAIRS & MAINT CONTRACTUAL	RecTrac and WebTrac Software Maintenance LOGIS	28,690	30,070	
6375	OTHER CONTRACTED SERVICES				
6381	OTHER RENTALS	Portable Toilet Rental (Moved from Park Maintenance)	16,000	13,000	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	3,344	1,664	
6390	POSTAGE AND TELEPHONE	Mobile Phones $1170 annually Correspondence Postage = $600	1,770	1,400	
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE	Credit Card Processing: in-person and on-line registration.	2,500	4,000	
6471	DUES & SUBSCRIPTIONS	MN Recreation & Park Association Professional Memberships = $900 National Recreation and Park Association Agency Membership = $475, MASS Membership	1,400	1,400	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Culture and Recreation	Splash Pool	10527

Activities and Responsibilities:

The Splash Pool program is accountable for:

- Providing a safe and accessible outdoor water play structure featuring a zero-depth entry.
- Providing certified and trained lifeguard and water safety staff to montior the pool areas during operation.
- Concession sales and operation.
- Daily hours of operation (weather permitting): 12:30 -6:00 p.m. (plus 11:00-12:30 toddler swim).
- Available for private pool party rental.
- Providing clean and accessible locker rooms for changing, showering, and secure storage of belongings.

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

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FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Culture and Recreation	Splash Pool	10527

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
Recreation Supervisor	0.100	0.100	0.100	0.100
Total Staffing	**0.100**	**0.100**	**0.100**	**0.100**

SPLASH POOL
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10527 - SPLASH POOL							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	10,171	9,393	9,949	4,687	9,949	10,376	
6104 - TEMPORARY EMPLOYEES-REG	35,675	49,711	37,000	5,182	37,000	42,000	
6105 - TEMPORARY EMPLOYEES-OVERTIME	0	14	0	0	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	835	93	0	0	0	21	
6120 - EMPLOYER CONTR FOR RETIREMENT	4,319	5,170	7,115	1,063	7,115	7,938	
6130 - EMPLOYER PAID INSURANCE	1,633	2,454	2,322	1,091	2,322	2,786	
6150 - WORKERS COMPENSATION	2,150	2,381	1,829	898	1,829	2,761	
6170 - EMPLOYER CONTR TO HCSP	433	275	164	43	164	224	
PERSONNEL SERVICES	**55,216**	**69,492**	**58,379**	**12,964**	**58,379**	**66,106**	
SUPPLIES							
6210 - OPERATING SUPPLIES	2,218	3,143	2,500	1,488	2,500	3,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	9,501	24,965	10,000	1,649	10,000	10,000	
6240 - MINOR EQUIPMENT AND FURNITURE	104	308	5,500	0	5,500	5,500	
6250 - MERCHANDISE FOR RESALE	5,624	5,536	5,000	2,675	5,000	5,500	
SUPPLIES	**17,446**	**33,952**	**23,000**	**5,811**	**23,000**	**24,000**	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	629	816	1,000	10	1,000	1,000	
6371 - REPAIRS & MAINT CONTRACTUAL	3,296	3,074	6,000	180	6,000	6,000	
6379 - CONT SERV/REFUSE & SANITATION	0	0	0	0	0	0	
6385 - UTILITY SERVICE	10,136	9,125	10,000	3,073	10,000	10,000	
6390 - POSTAGE AND TELEPHONE	97	95	100	41	100	100	
OTHER SERVICES AND CHARGES	**14,158**	**13,110**	**17,100**	**3,304**	**17,100**	**17,100**	
MISCELLANEOUS							
6471 - DUES & SUBSCRIPTIONS	0	0	670	0	670	670	
MISCELLANEOUS	**0**	**0**	**670**	**0**	**670**	**670**	
TOTAL EXPENDITURES	**86,821**	**116,553**	**99,149**	**22,079**	**99,149**	**107,876**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**8,727**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**8.80%**

SPLASH POOL
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6104	TEMPORARY EMPLOYEES-REG	Lifeguards, Concession Operators, Manager, Lead Lifeguards.	37,000	42,000	
MATERIALS & SUPPLIES					
6210	OPERATING SUPPLIES	Cleaning supplies. Staff equipment and apparel. Timesheet system.	2,500	3,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Chemicals for the pool: testing equipment, soda ash, other supplies. Unanticipated repairs.	10,000	10,000	
6240	MINOR EQUIPMENT AND FURNITURE	Rescue tubes and safety equipment. Incremental replacement of deck furnishings. Replace Funbrella $4000	5,500	5,500	
6250	MERCHANDISE FOR RESALE	Products sold at concession stand.	5,000	5,500	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Lifeguard Certification $400, Pool Manager Milage $200 (Transferred from Parks & Rec Admin budget)	1,000	1,000	
6371	REPAIRS & MAINT CONTRACTUAL		6,000	6,000	
6385	UTILITY SERVICE	Based on historic actuals.	10,000	10,000	
6390	POSTAGE AND TELEPHONE	Cell phone.	100	100	
MISCELLANEOUS					
6471	DUES & SUBSCRIPTIONS	MDH Pool License	670	670	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Culture and Recreation	Northview Pool	10528

Activities and Responsibilities:

The Northview Pool program is accountable for:

- Providing an eleven week swim season: June - August (Daily hours of operation 1:00 - 7:00 p.m.).
- Providing a safe and accessible swimming environment in 1950s era box-type pool.
- Providing certified and trained lifeguard and water safety staff to monitor the pool areas during operation.
- Concession sales and operation.
- Hosting of special community events.
- Available for private pool party rental.
- Providing clean and accessible locker rooms for changing, showering, and secure storage of belongings.

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

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Notable Expenditure Changes for 2026

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FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Culture and Recreation	Northview Pool	10528

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
Recreation Supervisor	0.100	0.100	0.100	0.100
Total Staffing	**0.100**	**0.100**	**0.100**	**0.100**

NORTHVIEW POOL
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10528 - NORTHVIEW POOL							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	10,171	9,393	9,949	4,687	9,949	10,376	
6104 - TEMPORARY EMPLOYEES-REG	39,429	59,005	40,000	13,126	40,000	45,000	
6105 - TEMPORARY EMPLOYEES-OVERTIME	0	235	0	0	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	835	93	0	0	0	21	
6120 - EMPLOYER CONTR FOR RETIREMENT	4,606	5,898	7,569	1,671	7,569	8,393	
6130 - EMPLOYER PAID INSURANCE	1,633	2,454	2,322	1,091	2,322	2,812	
6150 - WORKERS COMPENSATION	2,150	2,398	1,973	959	1,973	2,953	
6170 - EMPLOYER CONTR TO HCSP	433	275	164	43	164	224	
PERSONNEL SERVICES	**59,257**	**79,752**	**61,977**	**21,577**	**61,977**	**69,779**	
SUPPLIES							
6210 - OPERATING SUPPLIES	1,986	3,355	2,500	2,239	2,500	3,500	
6220 - REPAIR & MAINTENANCE SUPPLIES	9,101	8,369	10,000	2,035	10,000	10,000	
6240 - MINOR EQUIPMENT AND FURNITURE	334	455	2,500	0	2,500	2,500	
6250 - MERCHANDISE FOR RESALE	7,347	7,629	6,000	3,405	6,000	7,500	
SUPPLIES	**18,769**	**19,809**	**21,000**	**7,678**	**21,000**	**23,500**	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	556	626	1,000	10	1,000	1,000	
6371 - REPAIRS & MAINT CONTRACTUAL	5,780	31,618	17,800	872	17,800	8,000	
6375 - OTHER CONTRACTED SERVICES	0	0	5,000	0	5,000	5,000	
6385 - UTILITY SERVICE	8,680	7,391	9,000	1,970	9,000	9,000	
6390 - POSTAGE AND TELEPHONE	97	95	100	41	100	100	
OTHER SERVICES AND CHARGES	**15,113**	**39,729**	**32,900**	**2,893**	**32,900**	**23,100**	
MISCELLANEOUS							
6471 - DUES & SUBSCRIPTIONS	0	0	670	0	670	670	
MISCELLANEOUS	**0**	**0**	**670**	**0**	**670**	**670**	
TOTAL EXPENDITURES	**93,139**	**139,290**	**116,547**	**32,148**	**116,547**	**117,049**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**502**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**0.43%**

NORTHVIEW POOL
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6104	TEMPORARY EMPLOYEES-REG	Lifeguards, Concession Operators, Manager, Lead Lifeguards.	40,000	45,000	
MATERIALS & SUPPLIES					
6210	OPERATING SUPPLIES	Cleaning supplies. Staff equipment and apparel. Timesheet system.	2,500	3,500	
6220	REPAIR & MAINTENANCE SUPPLIES	Chemicals for the pool: testing equipment, soda ash, other supplies. Repairs for mechanical, deck area, building.	10,000	10,000	
6240	MINOR EQUIPMENT AND FURNITURE	Rescue tubes and safety equipment. Incremental replacement of deck furnishings.	2,500	2,500	
6250	MERCHANDISE FOR RESALE	Products sold at concession stand	6,000	7,500	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Lifeguard Certification $400, Pool Manager Milage $200 (Transferred from Parks & Rec Admin Budget)	1,000	1,000	
6371	REPAIRS & MAINT CONTRACTUAL		17,800	8,000	
6375	OTHER CONTRACTED SERVICES	Improvements based upon age of the facility and ADA Transition Plan	5,000	5,000	
6385	UTILITY SERVICE	Based upon historic actuals	9,000	9,000	
6390	POSTAGE AND TELEPHONE	Cell phone	100	100	
MISCELLANEOUS					
6471	DUES & SUBSCRIPTIONS	MDH Pool License	670	670	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Culture and Recreation	Recreational Programs	10529

Activities and Responsibilities:

The Recreational Programs program is accountable for:

- Providing recreational activities, fall, winter, spring and summer for youth, teens, and adults.
- Providing youth programs, special events, and field trips programming.
- Coordinate and promote the Summer Playhouse program.
- Administer the youth sport leagues of football and T-ball.
- Coordinate winter season outdoor rink and warming house operation at four locations.
- Coordinate the rental and use of athletic fields, picnic shelters, Kaposia Pavilion building, and Community Garden plots.
- Coordinating adult softball leagues.

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

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FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Culture and Recreation	Recreational Programs	10529

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
Park & Recreation Director	0.100	0.100	0.100	0.100
Recreation Supervisor	0.600	0.600	0.600	0.600
Recreation Specialist	0.800	0.800	0.800	0.800
Total Staffing	**1.500**	**1.500**	**1.500**	**1.500**

RECREATIONAL PROGRAMS
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
10529 - RECREATIONAL PROGRAMS							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	117,627	122,592	127,573	61,334	127,573	135,909	
6102 - FULL-TIME EMPLOYEES-OVERTIME	141	0	0	0	0	0	
6104 - TEMPORARY EMPLOYEES-REG	47,536	65,417	48,000	18,283	48,000	55,000	
6108 - ACCUMULATED VACATION/COMP LEAV	5,625	1,251	680	0	680	904	
6120 - EMPLOYER CONTR FOR RETIREMENT	21,804	23,165	26,655	10,410	26,655	28,997	
6130 - EMPLOYER PAID INSURANCE	20,027	28,139	26,145	11,384	26,145	27,857	
6140 - UNEMPLOYMENT COMP INS.	158	351	0	0	0	0	
6150 - WORKERS COMPENSATION	1,345	1,238	923	482	923	1,337	
6170 - EMPLOYER CONTR TO HCSP	3,547	2,840	2,346	637	2,346	2,530	
PERSONNEL SERVICES	**217,809**	**244,994**	**232,322**	**102,530**	**232,322**	**252,534**	
SUPPLIES							
6201 - OFFICE SUPPLIES	0	147	0	13	0	0	
6210 - OPERATING SUPPLIES	16,008	22,859	21,000	5,204	21,000	30,000	
6245 - CLOTHING ALLOWANCE	0	0	450	0	450	600	
SUPPLIES	**16,008**	**23,006**	**21,450**	**5,217**	**21,450**	**30,600**	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	0	952	0	237	0	0	
6380 - CENTRAL GARAGE MAINT. CHARGE	10,045	10,849	11,229	5,616	11,229	11,628	
6381 - OTHER RENTALS	2,870	1,512	2,800	1,505	2,800	2,800	
6382 - CENTRAL GARAGE EQUIP. CHARGE	1,498	12,372	13,524	6,762	13,524	7,908	
6388 - TECHNOLOGY EQUIP CHARGE	988	949	916	462	916	916	
6390 - POSTAGE AND TELEPHONE	1,336	1,423	1,500	601	1,500	1,500	
OTHER SERVICES AND CHARGES	**16,738**	**28,057**	**29,969**	**15,184**	**29,969**	**24,752**	
MISCELLANEOUS							
6452 - TRIPS AND TOURS	1,288	2,182	1,500	175	1,500	2,000	
MISCELLANEOUS	**1,288**	**2,182**	**1,500**	**175**	**1,500**	**2,000**	
TOTAL EXPENDITURES	**251,842**	**298,241**	**285,241**	**123,106**	**285,241**	**309,886**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**24,645**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**8.64%**

RECREATIONAL PROGRAMS
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6104	TEMPORARY EMPLOYEES-REG	Playground Leaders, Playground Aids, Day Camp Leaders, Teen Supervisors, Tot Leaders, Safety Camp Leaders, Football Referees, Special Event and Field Trip Leaders, Summer Playhouse, Outdoor Rink Attendants, Kaposia Landing Field Attendant	48,000	55,000	
MATERIALS & SUPPLIES					
6210	OPERATING SUPPLIES	Supplies for all fall, winter, spring and summer recreation programs. Balls, uniforms, trophies, arts and crafts, first aid, t-ball, football supplies, and dog park passes. Increase for Summer Playhouse replacement supplies.	21,000	30,000	
6245	CLOTHING ALLOWANCE	Staff Director, Recreation Supervisor, Rec Specialist	450	600	
SERVICES AND OTHER CHARGES					
6380	CENTRAL GARAGE MAINT. CHARGE	maintenance of 15-person Van	11,229	11,628	
6381	OTHER RENTALS	3 month rental, set up, and removal of temporary Harmon Park and Bromley outdoor rink warming house shelter.	2,800	2,800	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	916	916	
6390	POSTAGE AND TELEPHONE	Cell phones.	1,500	1,500	
MISCELLANEOUS					
6452	TRIPS AND TOURS	Cost for trip bus rental, fees, and admissions, shared with partner organizations. Revenue collected to off-set this expense.	1,500	2,000	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE	amortization of van	13,524	7,908	

LEVY SUPPORTED FUND

DOUG WOOG ARENA

OPERATING BUDGET

DOUG WOOG ARENA
SUMMARY OF REVENUES AND EXPENDITURES

	2023	2024	2025		2026		Requested
	Actual	Actual	Original	Revised	Requested	Final	2025 vs 2026
Revenues							
Operational	1,459,964	1,353,784	1,289,500	1,289,500	1,520,340	-	230,840
Capital Outlay	-	-	-	-	-	-	-
Total	1,459,964	1,353,784	1,289,500	1,289,500	1,520,340	-	230,840
Expenditures							
Operational	1,258,344	1,284,672	1,226,100	1,226,100	1,358,287	-	132,187
Capital Outlay/Debt Service/Transfers	31,424	44,124	210,000	210,000	1,335,000	-	1,125,000
Total	1,289,768	1,328,796	1,436,100	1,436,100	2,693,287	-	1,257,187
Change in Fund Balance	170,196	24,988	(146,600)	(146,600)	(1,172,947)	-	
Cash and Investment Balance *	(617,725)	(581,886)	(728,486)	(728,486)	(1,901,433)	(728,486)	

* - estimated for 2025 and 2026

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Culture and Recreation	Doug Woog Arena	20243

Activities and Responsibilities:

The Doug Woog Arena program is accountable for:

- Providing operation and ice-time rentals for 2 sheets of ice, seven days a week.
- Providing concession sales to patrons of the facility.
- Host facility for Youth, High School and Independent hockey leagues and tournaments.
- Host for figure skating, learn to skate lessons, and open general skating.
- Facilitate community special events.
- Accounting for operational and capital expenditures.

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

●

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Culture and Recreation	Doug Woog Arena	20243

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

- Replace rink one floor and boards $1,300,000

Staffing:

	2023	2024	2025	2026
Facility & Operations Supervisor	1.000	1.000	1.000	1.000
Facility Maintenance Lead Worker	1.000	0.700	0.700	0.700
General Facility Maintenance	3.400	4.200	4.200	4.200
Total Staffing	**5.400**	**5.900**	**5.900**	**5.900**

DOUG WOOG ARENA
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
20243 - DOUG WOOG ARENA							
REVENUE							
TAXES							
4110 - CURRENT AD VALOREM TAX	323,000	323,000	323,000	161,500	323,000	500,000	
TAXES	**323,000**	**323,000**	**323,000**	**161,500**	**323,000**	**500,000**	
CHARGES FOR SERVICES							
DOUG WOOG ARENA							
4501 - ICE RENTALS-FALL & WINTER	641,684	523,973	550,000	280,153	550,000	550,000	
4502 - ICE RENTALS-SUMMER	294,907	309,970	250,000	199,549	250,000	275,000	
4503 - ICE RENTALS-OTHER (IDENTIFY)	0	4,296	0	0	0	0	
4505 - PUBLIC SKATING	6,056	8,284	2,000	1,466	2,000	2,000	
4506 - FIGURE SKATING	28,455	16,812	14,000	7,222	14,000	14,000	
4508 - SKATE SHARPENING	1,438	1,244	1,000	481	1,000	1,000	
4509 - ICE TRAINING SESSIONS	0	9,871	20,000	14,787	20,000	25,000	
4510 - CONCESSION SALES	91,452	86,077	65,000	46,845	65,000	85,000	
4511 - RENTAL-LEASE	30,000	30,000	30,000	15,000	30,000	32,340	
4513 - SIGN RENTAL	6,023	2,000	0	0	0	0	
4515 - VENDING - WOOG ARENA	5,315	5,172	4,000	1,719	4,000	4,000	
4402 - RENT	2,557	2,442	500	8,291	500	2,000	
DOUG WOOG ARENA	**1,107,887**	**1,000,139**	**936,500**	**575,513**	**936,500**	**990,340**	
CHARGES FOR SERVICES	**1,107,887**	**1,000,139**	**936,500**	**575,513**	**936,500**	**990,340**	
INTEREST							
4681 - UNREALIZED GAIN/LOSS ON INV	(6,441)	(5,270)	0	0	0	0	
INTEREST	**(6,441)**	**(5,270)**	**0**	**0**	**0**	**0**	
MISCELLANEOUS							
4672 - OTHER	4,773	4,232	0	1,270	0	0	
4673 - CASH OVER/SHORT	(85)	220	0	143	0	0	
4675 - INSURANCE DIVIDEND	830	811	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	0	652	0	0	0	0	
4685 - CONTRIB-ARENA CAPITAL	30,000	30,000	30,000	0	30,000	30,000	
MISCELLANEOUS	**35,517**	**35,915**	**30,000**	**1,413**	**30,000**	**30,000**	
OTHER FINANCING SOURCES							
REVENUE	**1,459,964**	**1,353,784**	**1,289,500**	**738,425**	**1,289,500**	**1,520,340**	

DOUG WOOG ARENA
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
20243 - DOUG WOOG ARENA							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	376,849	375,241	444,054	199,185	444,054	453,278	
6102 - FULL-TIME EMPLOYEES-OVERTIME	20,296	9,087	8,000	4,482	8,000	8,000	
6104 - TEMPORARY EMPLOYEES-REG	69,288	71,553	40,000	31,024	40,000	65,000	
6108 - ACCUMULATED VACATION/COMP LEAV	940	10,818	1,816	0	1,816	3,893	
6112 - SERVICE RECOGNITION	2,000	0	0	0	0	3,268	
6120 - EMPLOYER CONTR FOR RETIREMENT	65,903	64,512	67,424	34,087	67,424	69,230	
6130 - EMPLOYER PAID INSURANCE	62,009	74,520	75,191	33,704	75,191	83,448	
6150 - WORKERS COMPENSATION	16,534	18,111	12,445	6,756	12,445	17,010	
6151 - WORKERS COMP DEDUCTIBLE	1,773	0	0	0	0	0	
6170 - EMPLOYER CONTR TO HCSP	9,826	7,848	10,891	1,987	10,891	8,403	
PERSONNEL SERVICES	**625,420**	**631,690**	**659,821**	**311,223**	**659,821**	**711,530**	
SUPPLIES							
6201 - OFFICE SUPPLIES	698	747	500	35	500	500	
6210 - OPERATING SUPPLIES	14,261	18,903	13,000	8,556	13,000	14,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	79,365	48,259	30,000	42,146	30,000	30,000	
6240 - MINOR EQUIPMENT AND FURNITURE	8,673	7,243	2,500	1,812	2,500	3,500	
6245 - CLOTHING ALLOWANCE	4,533	4,164	3,500	660	3,500	3,500	
6250 - MERCHANDISE FOR RESALE	33,234	38,657	25,000	20,432	25,000	35,000	
SUPPLIES	**140,764**	**117,973**	**74,500**	**73,641**	**74,500**	**86,500**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	6,008	3,040	5,000	1,570	5,000	5,000	
6331 - CONFERENCES, TRAINING, TRAVEL	4,665	1,241	2,500	1,443	2,500	2,500	
6341 - ADVERTISING	3,200	1,600	1,500	0	1,500	1,500	
6361 - INSURANCE	25,072	28,206	29,792	17,164	29,792	31,883	
6371 - REPAIRS & MAINT CONTRACTUAL	51,578	59,709	60,000	25,320	60,000	60,000	
6373 - INTERNAL LABOR CHARGE	10,000	10,000	10,000	5,004	10,000	10,000	
6374 - ADMINISTRATION SUPPORT FEE	69,001	84,976	110,388	55,194	110,388	115,936	
6375 - OTHER CONTRACTED SERVICES	28,011	39,254	30,000	19,406	30,000	30,000	
6378 - COPIER MAINTENANCE AGREEMENT	842	745	600	225	600	600	
6379 - CONT SERV/REFUSE & SANITATION	5,007	5,511	4,800	1,951	4,800	5,000	
6380 - CENTRAL GARAGE MAINT. CHARGE	258	279	289	150	289	300	
6382 - CENTRAL GARAGE EQUIP. CHARGE	12,499	23,512	24,228	12,114	24,228	34,656	
6385 - UTILITY SERVICE	263,994	264,925	200,000	102,167	200,000	250,000	
6388 - TECHNOLOGY EQUIP CHARGE	3,166	3,196	3,982	1,992	3,982	3,982	
6390 - POSTAGE AND TELEPHONE	2,851	2,869	2,800	1,402	2,800	2,800	
OTHER SERVICES AND CHARGES	**486,151**	**529,064**	**485,879**	**245,102**	**485,879**	**554,157**	

DOUG WOOG ARENA
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	4,878	5,491	4,800	1,977	4,800	5,000	
6471 - DUES & SUBSCRIPTIONS	1,131	455	1,100	315	1,100	1,100	
MISCELLANEOUS	**6,009**	**5,946**	**5,900**	**2,292**	**5,900**	**6,100**	
CAPITAL OUTLAY							
6520 - BUILDINGS AND STRUCTURE	0	171	185,000	165,868	185,000	1,300,000	
6570 - OFFICE EQUIP & FURNISHINGS	350	0	0	0	0	0	
6580 - OTHER EQUIPMENT	14,403	0	0	0	0	0	
CAPITAL OUTLAY	**14,753**	**171**	**185,000**	**165,868**	**185,000**	**1,300,000**	
DEBT SERVICE							
6612 - INTEREST EXPENSE	16,671	19,115	25,000	0	25,000	35,000	
DEBT SERVICE	**16,671**	**19,115**	**25,000**	**0**	**25,000**	**35,000**	
TRANSFERS							
6719 - TRANSFER TO CAPITAL PROJECT FU	0	24,837	0	0	0	0	
TRANSFERS	**0**	**24,837**	**0**	**0**	**0**	**0**	
TOTAL EXPENDITURES	**1,289,768**	**1,328,796**	**1,436,100**	**798,126**	**1,436,100**	**2,693,287**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**1,257,187**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**87.54%**

DOUG WOOG ARENA
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	OT amounts had not been entered in for past budgets (prior to 2023) although OT has been paid out	8,000	8,000	
6104	TEMPORARY EMPLOYEES-REG	More seasonals due to increase ice hours and concessions	40,000	65,000	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Copy paper, letter head, envelopes and misc supplies	500	500	
6210	OPERATING SUPPLIES	Restroom and cleaning products, auto gas,and misc. consumables.	13,000	14,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Paint, Glycol, HVAC and refrigeration parts, fastners, and Ice maintenance equipment, rink glass, misc. batteries, door parts, Zamboni blades and sharpening	30,000	30,000	
6240	MINOR EQUIPMENT AND FURNITURE	Misc. tools $2,500	2,500	3,500	
6245	CLOTHING ALLOWANCE	Employee Uniforms not labor contract related	3,500	3,500	
6250	MERCHANDISE FOR RESALE	Concession Stand Consumables	25,000	35,000	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Audit & Legal Fees	5,000	5,000	
6331	CONFERENCES, TRAINING, TRAVEL	MIAMA spring and fall workshops, misc staff training	2,500	2,500	
6341	ADVERTISING	Rink advertising - Doug Woog ice logo replacements	1,500	1,500	
6361	INSURANCE	Property & Liability	29,792	31,883	
6371	REPAIRS & MAINT CONTRACTUAL	Contractual repairs and maintenance contracts for building including electrical & plumbing.	60,000	60,000	
6373	INTERNAL LABOR CHARGE	Snow Plowing, Mowing and other Labor from Service Center	10,000	10,000	
6374	ADMINISTRATION SUPPORT FEE		110,388	115,936	
6375	OTHER CONTRACTED SERVICES	Condensor water treatment, fire monitoring, pest control, Refrigeration PM, annual ice scheduling software fee,cable, Elevator	30,000	30,000	
6378	COPIER MAINTENANCE AGREEMENT	Service Agreement	600	600	
6379	CONT SERV/REFUSE & SANITATION	Two 6 cubic yard container plus recycling	4,800	5,000	
6380	CENTRAL GARAGE MAINT. CHARGE	Maintenance charge for ice resurfacers	289	300	
6385	UTILITY SERVICE	Electric and Natural Gas	200,000	250,000	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	3,982	3,982	
6390	POSTAGE AND TELEPHONE	Cell phone reimbursement	2,800	2,800	

DOUG WOOG ARENA
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE	Credit card fees	4,800	5,000	
6471	DUES & SUBSCRIPTIONS	Minnesota Ice Arena Manager Association $350, Ice Skating Insitute $450, ISI endorsements for competitions $300	1,100	1,100	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE	Ice resurfacer replacement schedule contribution	24,228	34,656	
6520	BUILDINGS AND STRUCTURE	26 CIP - Replace Rink Floor and Boards (21-2)	185,000	1,300,000	
DEBT SERVICE					
6612	INTEREST EXPENSE	Internal loan	25,000	35,000	

LEVY SUPPORTED FUND

DEBT SERVICE BUDGETS

SCHEDULED DEBT SERVICE

FUNCTION:	FUND/PROGRAM:	BUSINESS UNIT:
Debt	Debt Service Funds/Debt Service	303XX

SUMMARY OF REVENUES AND EXPENDITURES

Business Unit	DESCRIPTION	Final Levy	2023 Budget	2024 Budget	2025 Budget	2026 Proposed	2026 Final
	REVENUES						
	Property Taxes		1,472,290	1,475,444	1,475,528	1,487,701	-
	TOTAL REVENUES		1,472,290	1,475,444	1,475,528	1,487,701	-
	EXPENDITURES						
30318	GO Improvement & Refunding Bonds - 2012A	2/1/2026	271,839	278,952	278,322	277,713	-
30320	GO Park Referendum Bonds - 2014B	2/1/2034	490,639	492,608	492,555	492,188	-
30321	GO Park Referendum Bonds - 2015B	2/1/2035	220,671	217,626	219,070	220,382	-
30323	GO Bonds Series 2017B-equipment	2/1/2026	182,805	187,005	185,535	183,855	-
30323	GO Bonds Series 2017B-streets	2/1/2037	78,571	61,711	66,481	78,831	-
30324	GO Bonds 2019A - streets	2/1/2039	132,110	139,682	136,335	138,237	-
30324	GO Bonds 2019A - Fire equip	2/1/2028	95,655	97,860	97,230	96,495	-
	TOTAL EXPENDITURES		1,472,290	1,475,444	1,475,528	1,487,701	-

HRA LEVY SUPPORTED FUND

HOUSING FUND

OPERATING BUDGET

HOUSING GENERAL
SUMMARY OF REVENUES AND EXPENDITURES

	2023 Actual	2024 Actual	2025 Original	2025 Revised	2026 Requested	2026 Final	Requested 2024 vs 2025
Revenues							
Operational	431,282	596,357	442,631	442,631	751,600	-	308,969
Capital Outlay	-	-	-	-	-	-	-
Transfer from NM & JC	670,835	765,420	784,333	784,333	831,556	-	47,223
Total	1,102,117	1,361,777	1,226,964	1,226,964	1,583,156	-	356,192
Expenditures							
Operational	93,486	106,877	122,179	122,179	264,037	-	141,858
NM/JC Administration	355,898	395,662	407,131	407,131	430,366	-	23,235
NM Operations	124,702	159,618	176,638	176,638	194,325	-	17,687
JC Operations	190,511	211,515	200,564	200,564	225,365	-	24,801
Capital Outlay/Debt Service/Transfers	625,522	325,175	320,452	320,452	307,563	-	(12,889)
Total	1,390,119	1,198,847	1,226,964	1,226,964	1,421,656	-	194,692
Change in Fund Balance	(288,002)	162,930	-	-	161,500	-	
Cash and Investment Balance	340,123	519,288	519,288	519,288	680,788	519,288	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Community Development	Community Development - Housing Division	20260

Activities and Responsibilities:

The Housing program is accountable for:

- Administration of the City's HUD Public Housing for Seniors program at the John Carroll and Nan McKay Public Highrises.
- Providing professional and technical support to contracted support service providers at the John Carroll and Nan McKay Public Highrise properties.
- Providing professional and technical support to homeowners that have utilized legacy CDBG-funded programs that remain within the purview of the City, and technical support to Dakota County CDA for programs that have been recently turned over to the CDA. Loan monitoring and administration.
- Administration and oversight of HUD and other grant programs that benefit and serve residential housing within the City.
- Identifying, researching, applying for, and administering grant programs that support a range of Community Development programs and initiatives.
- Administration and implementation of the Master Housing Assessment and Strategy, including program development and facilitation of residential redevelopment projects.

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

●

Revenues

- (Estimated) Maximum HRA levy for 2026 is $451,600
- Administrative charge to the public housing program is $823,056; this revenue source comes from HUD and funds the program staff.

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Community Development	Community Development - Housing Division	20260

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
Housing Manager	1.000	1.000	1.000	1.000
HRA Property Manager	2.000	2.000	2.000	2.000
HRA Maintenance	2.000	2.000	2.000	2.000
HRA Caretaker	2.000	2.000	2.000	2.000
Department Support Specialist	0.900	0.900	0.900	0.900
Total Staffing	**7.900**	**7.900**	**7.900**	**7.900**

HOUSING GENERAL
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
20260 - HOUSING GENERAL							
REVENUE							
TAXES							
4110 - CURRENT AD VALOREM TAX	290,562	346,920	442,631	130,476	442,631	451,600	
4120 - DELINQUENT AD VALOREM TAX	3,195	6,037	0	0	0	0	
4125 - PENALTIES & INT ON AD VAL TAX	(9)	(1)	0	0	0	0	
4130 - MOBILE HOME TAX	46	49	0	0	0	0	
4140 - FISCAL DISPARITIES	70,263	68,321	0	0	0	0	
TAXES	**364,057**	**421,326**	**442,631**	**130,476**	**442,631**	**451,600**	
INTERGOVERNMENTAL							
4325 - STATE GRANTS AND AIDS	0	120,170	0	0	0	300,000	
INTERGOVERNMENTAL	**0**	**120,170**	**0**	**0**	**0**	**300,000**	
INTEREST							
4671 - INTEREST EARNINGS	48,398	40,019	0	0	0	0	
4681 - UNREALIZED GAIN/LOSS ON INV	18,775	14,642	0	0	0	0	
INTEREST	**67,173**	**54,661**	**0**	**0**	**0**	**0**	
MISCELLANEOUS							
4672 - OTHER	0	5	0	0	0	0	
4675 - INSURANCE DIVIDEND	52	57	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	0	138	0	0	0	0	
MISCELLANEOUS	**52**	**200**	**0**	**0**	**0**	**0**	
REVENUE	**431,282**	**596,357**	**442,631**	**130,476**	**442,631**	**751,600**	

HOUSING GENERAL
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
20261 - HOUSING-ADMIN SAL&BENEFITS							
REVENUE							
CHARGES FOR SERVICES							
COMMUNITY DEVELOPMENT							
4493 - OTHER CHARGE FOR SERVICE - COM	355,286	394,382	407,131	188,191	407,131	430,366	
COMMUNITY DEVELOPMENT	**355,286**	**394,382**	**407,131**	**188,191**	**407,131**	**430,366**	
CHARGES FOR SERVICES	**355,286**	**394,382**	**407,131**	**188,191**	**407,131**	**430,366**	
REVENUE	**355,286**	**394,382**	**407,131**	**188,191**	**407,131**	**430,366**	
20267 - HOUSING-NM SAL&BENEFITS							
REVENUE							
CHARGES FOR SERVICES							
COMMUNITY DEVELOPMENT							
4493 - OTHER CHARGE FOR SERVICE - COM	124,580	159,618	176,638	77,855	176,638	194,325	
COMMUNITY DEVELOPMENT	**124,580**	**159,618**	**176,638**	**77,855**	**176,638**	**194,325**	
CHARGES FOR SERVICES	**124,580**	**159,618**	**176,638**	**77,855**	**176,638**	**194,325**	
REVENUE	**124,580**	**159,618**	**176,638**	**77,855**	**176,638**	**194,325**	
20268 - HOUSING-JC SAL&BENEFITS							
REVENUE							
CHARGES FOR SERVICES							
COMMUNITY DEVELOPMENT							
4493 - OTHER CHARGE FOR SERVICE - COM	190,969	211,420	200,564	105,474	200,564	206,865	
COMMUNITY DEVELOPMENT	**190,969**	**211,420**	**200,564**	**105,474**	**200,564**	**206,865**	
CHARGES FOR SERVICES	**190,969**	**211,420**	**200,564**	**105,474**	**200,564**	**206,865**	
REVENUE	**190,969**	**211,420**	**200,564**	**105,474**	**200,564**	**206,865**	

HOUSING GENERAL
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
20260 - HOUSING GENERAL							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	38,622	39,341	40,660	19,477	40,660	42,770	
6102 - FULL-TIME EMPLOYEES-OVERTIME	1,944	5,007	0	649	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	442	363	394	0	394	283	
6112 - SERVICE RECOGNITION	0	1,000	797	0	797	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	6,107	6,616	6,254	2,969	6,254	6,503	
6130 - EMPLOYER PAID INSURANCE	8,536	8,049	7,679	3,386	7,679	8,051	
6150 - WORKERS COMPENSATION	598	267	313	101	313	281	
6170 - EMPLOYER CONTR TO HCSP	715	465	700	191	700	514	
PERSONNEL SERVICES	**56,962**	**61,107**	**56,797**	**26,773**	**56,797**	**58,402**	
SUPPLIES							
6201 - OFFICE SUPPLIES	2,362	1,845	2,000	625	2,000	2,000	
6210 - OPERATING SUPPLIES	316	335	500	112	500	500	
SUPPLIES	**2,677**	**2,180**	**2,500**	**737**	**2,500**	**2,500**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	4,730	13,629	5,000	5,258	5,000	7,500	
6331 - CONFERENCES, TRAINING, TRAVEL	0	0	5,000	0	5,000	7,500	
6361 - INSURANCE	1,596	1,972	2,106	1,538	2,106	2,730	
6374 - ADMINISTRATION SUPPORT FEE	17,835	25,920	46,886	23,448	46,886	62,765	
6375 - OTHER CONTRACTED SERVICES	0	0	0	120,170	0	120,000	
6378 - COPIER MAINTENANCE AGREEMENT	492	0	0	0	0	0	
6381 - OTHER RENTALS	37	0	0	0	0	0	
6388 - TECHNOLOGY EQUIP CHARGE	4,728	1,508	1,640	822	1,640	1,640	
6390 - POSTAGE AND TELEPHONE	409	561	1,750	714	1,750	1,000	
OTHER SERVICES AND CHARGES	**29,827**	**43,590**	**62,382**	**151,951**	**62,382**	**203,135**	
MISCELLANEOUS							
6430 - MISCELLANEOUS	4,020	0	0	0	0	0	
6471 - DUES & SUBSCRIPTIONS	0	0	500	0	500	0	
MISCELLANEOUS	**4,020**	**0**	**500**	**0**	**500**	**0**	

HOUSING GENERAL
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
TRANSFERS							
6720 - OPERATING TRANSFERS	625,522	325,175	320,452	0	320,452	307,563	
TRANSFERS	**625,522**	**325,175**	**320,452**	**0**	**320,452**	**307,563**	
TOTAL EXPENDITURES	**719,009**	**432,052**	**442,631**	**179,460**	**442,631**	**571,600**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**128,969**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**29.14%**

HOUSING GENERAL

SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
20261 - HOUSING-ADMIN SAL&BENEFITS							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	260,464	284,547	295,278	141,890	295,278	315,489	
6108 - ACCUMULATED VACATION/COMP LEAV	2,915	1,280	1,181	0	1,181	849	
6112 - SERVICE RECOGNITION	0	0	2,389	0	2,389	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	39,185	42,364	45,015	21,110	45,015	47,865	
6130 - EMPLOYER PAID INSURANCE	44,489	55,532	51,789	21,481	51,789	54,455	
6150 - WORKERS COMPENSATION	1,666	1,836	2,571	621	2,571	2,347	
6170 - EMPLOYER CONTR TO HCSP	5,339	6,507	5,308	1,462	5,308	5,761	
PERSONNEL SERVICES	**354,057**	**392,065**	**403,531**	**186,564**	**403,531**	**426,766**	
OTHER SERVICES AND CHARGES							
6388 - TECHNOLOGY EQUIP CHARGE	0	668	800	402	800	800	
6390 - POSTAGE AND TELEPHONE	1,840	2,929	2,800	1,225	2,800	2,800	
OTHER SERVICES AND CHARGES	**1,840**	**3,597**	**3,600**	**1,627**	**3,600**	**3,600**	
TOTAL EXPENDITURES	**355,898**	**395,662**	**407,131**	**188,191**	**407,131**	**430,366**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**23,235**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**5.71%**

HOUSING GENERAL
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
20267 - HOUSING-NM SAL&BENEFITS							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	83,380	102,304	125,974	53,895	125,974	132,270	
6102 - FULL-TIME EMPLOYEES-OVERTIME	7,418	9,363	0	2,491	0	8,500	
6108 - ACCUMULATED VACATION/COMP LEAV	0	938	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	13,745	16,957	19,089	8,537	19,089	20,042	
6130 - EMPLOYER PAID INSURANCE	16,755	24,739	25,649	10,903	25,649	26,826	
6150 - WORKERS COMPENSATION	863	959	1,198	319	1,198	1,073	
6170 - EMPLOYER CONTR TO HCSP	2,296	2,679	2,088	773	2,088	2,974	
PERSONNEL SERVICES	**124,457**	**157,938**	**173,998**	**76,919**	**173,998**	**191,685**	
SUPPLIES							
6245 - CLOTHING ALLOWANCE	0	0	600	0	600	600	
SUPPLIES	**0**	**0**	**600**	**0**	**600**	**600**	
OTHER SERVICES AND CHARGES							
6388 - TECHNOLOGY EQUIP CHARGE	0	1,002	1,200	600	1,200	1,200	
6390 - POSTAGE AND TELEPHONE	245	678	840	337	840	840	
OTHER SERVICES AND CHARGES	**245**	**1,680**	**2,040**	**937**	**2,040**	**2,040**	
TOTAL EXPENDITURES	**124,702**	**159,618**	**176,638**	**77,855**	**176,638**	**194,325**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**17,687**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**10.01%**

HOUSING GENERAL
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
20268 - HOUSING-JC SAL&BENEFITS							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	110,819	125,214	131,746	64,375	131,746	134,791	
6102 - FULL-TIME EMPLOYEES-OVERTIME	20,868	16,984	0	8,007	0	18,500	
6108 - ACCUMULATED VACATION/COMP LEAV	0	95	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	18,816	20,289	19,963	10,296	19,963	20,425	
6130 - EMPLOYER PAID INSURANCE	35,971	43,094	41,990	20,643	41,990	45,265	
6150 - WORKERS COMPENSATION	869	985	1,252	334	1,252	1,093	
6170 - EMPLOYER CONTR TO HCSP	2,679	2,965	2,973	848	2,973	2,651	
PERSONNEL SERVICES	**190,021**	**209,625**	**197,924**	**104,503**	**197,924**	**222,725**	
SUPPLIES							
6245 - CLOTHING ALLOWANCE	0	0	600	0	600	600	
SUPPLIES	**0**	**0**	**600**	**0**	**600**	**600**	
OTHER SERVICES AND CHARGES							
6388 - TECHNOLOGY EQUIP CHARGE	0	1,002	1,200	600	1,200	1,200	
6390 - POSTAGE AND TELEPHONE	490	888	840	372	840	840	
OTHER SERVICES AND CHARGES	**490**	**1,890**	**2,040**	**972**	**2,040**	**2,040**	
TOTAL EXPENDITURES	**190,511**	**211,515**	**200,564**	**105,474**	**200,564**	**225,365**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**24,801**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**12.37%**

HOUSING-ADMIN SAL&BENEFITS
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
SERVICES AND OTHER CHARGES					
6388	TECHNOLOGY EQUIP CHARGE	computer replacement charges	800	800	
6390	POSTAGE AND TELEPHONE	Phone allowance for Property Managers, Housing Manager	2,800	2,800	

CITY OF SOUTH ST PAUL, MN ANNUAL BUDGET

HOUSING-NM SAL&BENEFITS
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME		0	8,500	
MATERIALS & SUPPLIES					
6245	CLOTHING ALLOWANCE	for maintenance & caretaker at building	600	600	
SERVICES AND OTHER CHARGES					
6388	TECHNOLOGY EQUIP CHARGE	computer replacement charges	1,200	1,200	
6390	POSTAGE AND TELEPHONE	Cell phone benefit for mtnce & caretaker at building	840	840	

CITY OF SOUTH ST PAUL, MN ANNUAL BUDGET

HOUSING-JC SAL&BENEFITS
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME		0	18,500	
MATERIALS & SUPPLIES					
6245	CLOTHING ALLOWANCE	for maintenance & caretaker at building	600	600	
SERVICES AND OTHER CHARGES					
6388	TECHNOLOGY EQUIP CHARGE	computer replacement charges	1,200	1,200	
6390	POSTAGE AND TELEPHONE	Cell phone benefit for mtnce & caretaker at building	840	840	

EDA LEVY SUPPORTED FUND

ECONOMIC DEVELOPMENT FUND

OPERATING BUDGET

ECONOMIC DEVELOPMENT GENERAL
SUMMARY OF REVENUES AND EXPENDITURES

	2023	2024	2025		2025		Requested
	Actual	Actual	Original	Revised	Requested	Final	2024 vs 2025
Revenues							
Operational	420,426	505,381	433,778	433,778	442,568	-	8,790
Capital Outlay	-	-	-	-	-	-	-
Total	420,426	505,381	433,778	433,778	442,568	-	8,790
Expenditures							
Operational	141,142	196,290	279,870	279,870	197,598	-	(82,272)
Capital Outlay/Debt Service/Transfers	80,000	191,262	153,908	153,908	244,970	-	91,062
Total	221,142	387,552	433,778	433,778	442,568	-	8,790
Change in Fund Balance	199,284	117,829	-	-	-	-	
Cash and Investment Balance	378,776	488,399	488,399	488,399	488,399	488,399	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Community Development	Community Development - Economic Development	20280

Activities and Responsibilities:

The Economic Development program is accountable for:

- Developing and implementing plans and strategies for advancing economic and community development.
- Assisting existing and prospective businesses and developers.
- Assisting existing businesses with expansion and reconstruction projects. Providing guidance to bring new development projects to fruition.
- Providing expertise regarding available public and private business financing resources, including state assistance, possible local initiatives and other funding sources.
- Administration of Tax Increment Financing (TIF) plans and Business and Development Loan Programs.
- Providing staff services to the EDA and City Council.
- Administration of portfolio of vacant properties located throughout the City and held for future resale and redevelopment, including managing property maintenance issues.

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

●

Revenues

- (Estimated) Maximum EDA levy for 2026 is $442,568

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Community Development	Community Development - Economic Development	20280

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
City Administrator	0.057	0.057	0.057	0.057
Associate Planner	0.500	0.500	0.500	0.500
Department Support Specialist	0.100	0.100	0.100	0.100
Total Staffing	**0.657**	**0.657**	**0.657**	**0.657**

ECONOMIC DEVELOPMENT
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
20280 - ECON DEV GENERAL							
REVENUE							
TAXES							
4110 - CURRENT AD VALOREM TAX	284,748	339,982	433,778	127,867	433,778	442,568	
4120 - DELINQUENT AD VALOREM TAX	3,002	5,849	0	0	0	0	
4125 - PENALTIES & INT ON AD VAL TAX	(9)	(1)	0	0	0	0	
4130 - MOBILE HOME TAX	45	38	0	0	0	0	
4140 - FISCAL DISPARITIES	68,816	66,954	0	0	0	0	
TAXES	**356,602**	**412,822**	**433,778**	**127,867**	**433,778**	**442,568**	
INTEREST							
4671 - INTEREST EARNINGS	46,042	72,323	0	0	0	0	
4681 - UNREALIZED GAIN/LOSS ON INV	17,282	20,192	0	0	0	0	
INTEREST	**63,325**	**92,515**	**0**	**0**	**0**	**0**	
MISCELLANEOUS							
4672 - OTHER	460	0	0	0	0	0	
4675 - INSURANCE DIVIDEND	40	32	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND		12	0	0	0	0	
MISCELLANEOUS	**500**	**44**	**0**	**0**	**0**	**0**	
REVENUE	**420,426**	**505,381**	**433,778**	**127,867**	**433,778**	**442,568**	

ECONOMIC DEVELOPMENT
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
20280 - ECON DEV GENERAL							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	51,664	56,621	58,285	27,834	58,285	59,030	
6108 - ACCUMULATED VACATION/COMP LEAV	555	186	521	0	521	723	
6112 - SERVICE RECOGNITION	0	0	0	0	0	578	
6120 - EMPLOYER CONTR FOR RETIREMENT	7,742	8,428	8,762	4,190	8,762	8,950	
6130 - EMPLOYER PAID INSURANCE	8,499	9,759	9,345	3,515	9,345	9,791	
6150 - WORKERS COMPENSATION	351	371	449	141	449	389	
6170 - EMPLOYER CONTR TO HCSP	1,654	1,420	1,361	256	1,361	1,346	
PERSONNEL SERVICES	**70,464**	**76,784**	**78,723**	**35,936**	**78,723**	**80,807**	
SUPPLIES							
6201 - OFFICE SUPPLIES	0	0	500	0	500	300	
6230 - BOOKS, MATERIALS & PERIODICALS	0	0	200	0	200	200	
SUPPLIES	**0**	**0**	**700**	**0**	**700**	**500**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	5,592	15,555	105,000	31,607	105,000	40,000	
6331 - CONFERENCES, TRAINING, TRAVEL	1,031	675	2,500	394	2,500	2,000	
6341 - ADVERTISING	87	429	0	0	0	0	
6361 - INSURANCE	1,112	1,109	1,179	828	1,179	1,476	
6365 - INS CLAIMS WITHIN DEDUCTIBLE	1,738	0	0	0	0	0	
6374 - ADMINISTRATION SUPPORT FEE	23,978	24,757	24,278	12,144	24,278	20,445	
6375 - OTHER CONTRACTED SERVICES	34,535	75,679	65,000	25,584	65,000	50,000	
6378 - COPIER MAINTENANCE AGREEMENT	492	0	0	0	0	0	
6388 - TECHNOLOGY EQUIP CHARGE	621	120	240	120	240	120	
6390 - POSTAGE AND TELEPHONE	762	790	1,500	351	1,500	1,500	
OTHER SERVICES AND CHARGES	**69,948**	**119,114**	**199,697**	**71,028**	**199,697**	**115,541**	
MISCELLANEOUS							
6430 - MISCELLANEOUS	20	0	0	219	0	0	
6471 - DUES & SUBSCRIPTIONS	710	392	750	0	750	750	
MISCELLANEOUS	**730**	**392**	**750**	**219**	**750**	**750**	

ECONOMIC DEVELOPMENT
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
TRANSFERS							
6720 - OPERATING TRANSFERS	80,000	191,262	153,908	15,000	153,908	244,970	
TRANSFERS	**80,000**	**191,262**	**153,908**	**15,000**	**153,908**	**244,970**	
TOTAL EXPENDITURES	**221,142**	**387,552**	**433,778**	**122,183**	**433,778**	**442,568**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**8,790**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**2.03%**

ECONOMIC DEVELOPMENT
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	General office (envelopes, business cards, toner, copy paper)	500	300	
6230	BOOKS, MATERIALS & PERIODICALS	Minneapolis/St. Paul Business Journal	200	200	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Legal Services, Audit	105,000	40,000	
6331	CONFERENCES, TRAINING, TRAVEL	Chamber & MREJ Events, Professional Development	2,500	2,000	
6361	INSURANCE	Property & Liability	1,179	1,476	
6374	ADMINISTRATION SUPPORT FEE		24,278	20,445	
6375	OTHER CONTRACTED SERVICES	JPA w/ Dakota Co. CDA for Small Bus Advisor; Property Maintenance Vacant Lots and Gateway Corridors	65,000	50,000	
6388	TECHNOLOGY EQUIP CHARGE	amortization of technology equipment	240	120	
6390	POSTAGE AND TELEPHONE	Mailings, Legal Notices	1,500	1,500	
MISCELLANEOUS					
6471	DUES & SUBSCRIPTIONS	River Heights Chamber (President and Exec. Director),	750	750	
TRANSFERS					
6720	OPERATING TRANSFERS	City Admin & Planning Costs $30,000, Business Loan Fund (20283) $120,000, Development Fund (20284) $94,970	153,908	244,970	

NON-LEVY SUPPORTED FUND

AIRPORT OPERATING FUND

AIRPORT CAPITAL FUND

AIRPORT COMBINED FUNDS
SUMMARY OF REVENUES AND EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original	2025 Revised	2026 Requested	2026 Final	Change 2024 vs 2025
OPERATING FUND							
Revenues	1,641,569	1,550,036	1,443,681	1,443,681	1,552,874	-	109,193
Expenditures	1,544,080	1,744,952	1,850,067	1,850,067	1,866,640	-	16,573
Operating Surplus/(Deficit)	97,489	(194,916)	(406,386)	(406,386)	(313,766)	-	
Cash and Invest (Internal Loan)	**102,289**	**21,812**	**(384,574)**	**(384,574)**	**(698,340)**	**(384,574)**	
Cash deficit at 6/30/2025 is $10,237							
CAPITAL FUND							
Revenues	209,532	1,942,687	1,875,000	1,875,000	1,600,000	-	(275,000)
Expenditures	861,171	2,738,190	1,890,000	1,890,000	1,620,000	-	(270,000)
Capital Surplus/(Deficit)	(651,639)	(795,503)	(15,000)	(15,000)	(20,000)	-	
Cash and Invest (Internal Loan)	**(846,603)**	**(846,603)**	**(861,603)**	**(861,603)**	**(881,603)**	**(861,603)**	
Cash deficit at 4/30/2025 is $1,645,083							
COMBINED AIRPORT OPERATING & CAPITAL							
Revenues	1,851,101	3,492,723	3,318,681	3,318,681	3,152,874	-	(165,807)
Expenditures	2,405,251	4,483,142	3,740,067	3,740,067	3,486,640	-	(253,427)
Combined Surplus/(Deficit)	(554,150)	(990,419)	(421,386)	(421,386)	(333,766)	-	
Cash and Invest (Internal Loan)	**(744,314)**	**(824,791)**	**(1,246,177)**	**(1,246,177)**	**(1,579,943)**	**(1,246,177)**	
Combined Cash deficit at 04/30/2025 is $1,655,320							

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Transportation	Airport Operating Fund	20245

Activities and Responsibilities:

The Airport Operating Fund is accountable for:

- Maintaining the buildings, grounds, and airfield in a safe, efficient manner
- Providing high quality aviation fuels, 24 hrs. a day, to the flying public
- Providing courteous and timely information to pilots, businesses and tenants using Fleming Field
- Overseeing city owned facilities occupied by tenants and businesses

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

●

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Transportation	Airport Operating Fund	20245

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

	2023	2024	2025	2026
Airport Manager	1.000	1.000	1.000	1.000
Airport Operations Specialist	1.000	1.000	1.000	1.000
Airport Maintenance Worker	0.725	1.000	1.000	1.000
Building/Office Attendant	0.650	0.650	0.650	0.650
Total Staffing	**3.375**	**3.650**	**3.650**	**3.650**

AIRPORT
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
20245 - AIRPORT							
REVENUE							
INTERGOVERNMENTAL							
4302 - FEDERAL GRANTS - OTHER	59,000	0	0	0	0	0	
4321 - AIRPORT OPERATIONS & MAINT	35,242	36,680	36,680	0	36,680	36,680	
INTERGOVERNMENTAL	**94,242**	**36,680**	**36,680**	**0**	**36,680**	**36,680**	
CHARGES FOR SERVICES							
AIRPORT							
4411 - PILOT	55,270	63,461	61,000	32,890	61,000	63,440	
4402 - RENT	10,090	13,065	18,000	6,543	18,000	15,000	
4581 - RENT OF HANGARS	171,819	205,366	241,885	105,705	241,885	218,000	
4583 - AIRPORT FUEL RECEIPTS	881,803	822,552	700,000	285,336	700,000	825,000	
4585 - LAND LEASE	272,160	274,475	254,616	229,392	254,616	262,254	
4586 - TEE HANGAR RENTAL	102,786	111,622	117,800	51,105	117,800	117,800	
4587 - AIRCRAFT PARKING FEES	6,435	5,790	8,000	5,470	8,000	8,000	
4588 - AIRPORT RAMP FEES	10	120	200	50	200	200	
4590 - AIRPORT GATE CARD	2,394	3,267	3,000	2,002	3,000	4,000	
4591 - AIRPORT VENDING SALES	1,578	1,712	2,000	663	2,000	2,000	
AIRPORT	**1,504,344**	**1,501,429**	**1,406,501**	**719,156**	**1,406,501**	**1,515,694**	
CHARGES FOR SERVICES	**1,504,344**	**1,501,429**	**1,406,501**	**719,156**	**1,406,501**	**1,515,694**	
INTEREST							
4671 - INTEREST EARNINGS	1,997	3,821	0	0	0	0	
4681 - UNREALIZED GAIN/LOSS ON INV	762	1,024	0	0	0	0	
INTEREST	**2,759**	**4,845**	**0**	**0**	**0**	**0**	
MISCELLANEOUS							
4672 - OTHER	38,892	4,946	500	2,077	500	500	
4673 - CASH OVER/SHORT	239	501	0	240	0	0	
4675 - INSURANCE DIVIDEND	1,092	1,086	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	0	549	0	0	0	0	
MISCELLANEOUS	**40,224**	**7,082**	**500**	**2,317**	**500**	**500**	
REVENUE	**1,641,569**	**1,550,036**	**1,443,681**	**721,473**	**1,443,681**	**1,552,874**	

AIRPORT
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
20245 - AIRPORT							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	256,782	276,023	285,151	134,366	285,151	285,151	
6102 - FULL-TIME EMPLOYEES-OVERTIME	1,249	2,012	3,000	2,373	3,000	3,000	
6104 - TEMPORARY EMPLOYEES-REG	8,586	14,341	16,000	5,492	16,000	16,000	
6108 - ACCUMULATED VACATION/COMP LEAV	472	113	344	0	344	156	
6112 - SERVICE RECOGNITION	2,832	500	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	40,102	43,727	43,231	21,024	43,231	45,641	
6130 - EMPLOYER PAID INSURANCE	37,685	51,038	47,029	19,397	47,029	48,609	
6150 - WORKERS COMPENSATION	15,891	17,465	12,478	6,490	12,478	16,606	
6151 - WORKERS COMP DEDUCTIBLE	2,500	0	0	0	0	0	
6170 - EMPLOYER CONTR TO HCSP	2,777	3,414	3,657	1,272	3,657	3,702	
PERSONNEL SERVICES	**368,875**	**408,633**	**410,890**	**190,414**	**410,890**	**418,865**	
SUPPLIES							
6201 - OFFICE SUPPLIES	1,022	617	1,500	47	1,500	1,500	
6210 - OPERATING SUPPLIES	2,017	1,415	1,500	594	1,500	1,500	
6220 - REPAIR & MAINTENANCE SUPPLIES	44,688	26,649	45,000	5,875	45,000	45,000	
6245 - CLOTHING ALLOWANCE	316	495	0	0	0	0	
6250 - MERCHANDISE FOR RESALE	797,390	718,208	600,000	201,374	600,000	700,000	
SUPPLIES	**845,433**	**747,384**	**648,000**	**207,889**	**648,000**	**748,000**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	14,386	17,697	16,450	6,538	16,450	18,000	
6331 - CONFERENCES, TRAINING, TRAVEL	1,380	1,733	3,000	1,002	3,000	5,000	
6341 - ADVERTISING	2,930	2,169	1,600	934	1,600	1,600	
6361 - INSURANCE	33,096	37,765	39,881	24,117	39,881	44,355	
6371 - REPAIRS & MAINT CONTRACTUAL	101,132	54,649	51,000	15,660	51,000	60,000	
6374 - ADMINISTRATION SUPPORT FEE	94,249	116,283	141,505	70,758	141,505	139,984	
6375 - OTHER CONTRACTED SERVICES	511	633	0	0	0	0	
6378 - COPIER MAINTENANCE AGREEMENT	173	152	300	532	300	300	
6379 - CONT SERV/REFUSE & SANITATION	1,330	1,044	1,500	522	1,500	1,500	
6380 - CENTRAL GARAGE MAINT. CHARGE	37,321	40,307	41,718	20,862	41,718	43,188	
6382 - CENTRAL GARAGE EQUIP. CHARGE	0	19,296	15,528	7,764	15,528	14,628	
6385 - UTILITY SERVICE	19,208	17,364	25,000	9,416	25,000	20,000	
6388 - TECHNOLOGY EQUIP CHARGE	1,708	1,828	2,520	1,260	2,520	2,520	
6390 - POSTAGE AND TELEPHONE	7,294	5,775	7,000	2,537	7,000	7,000	
OTHER SERVICES AND CHARGES	**314,718**	**316,696**	**347,002**	**161,903**	**347,002**	**358,075**	

AIRPORT
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	179	131	300	53	300	200	
6430 - MISCELLANEOUS	0	0	0	1,392	0	0	
6453 - REMITTANCE OF REV/OTHER	400	0	1,000	0	1,000	1,000	
6471 - DUES & SUBSCRIPTIONS	206	356	1,000	211	1,000	500	
MISCELLANEOUS	**784**	**487**	**2,300**	**1,656**	**2,300**	**1,700**	
CAPITAL OUTLAY							
6570 - OFFICE EQUIP & FURNISHINGS	14,269	1,318	10,000	0	10,000	10,000	
CAPITAL OUTLAY	**14,269**	**1,318**	**10,000**	**0**	**10,000**	**10,000**	
TRANSFERS							
6719 - TRANSFER TO CAPITAL PROJECT FU	0	270,435	431,875	0	431,875	330,000	
TRANSFERS	**0**	**270,435**	**431,875**	**0**	**431,875**	**330,000**	
TOTAL EXPENDITURES	**1,544,080**	**1,744,952**	**1,850,067**	**561,863**	**1,850,067**	**1,866,640**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**16,573**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**0.90%**

AIRPORT

DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	To cover unexpected snow events, planned or special airport events	3,000	3,000	
6104	TEMPORARY EMPLOYEES-REG	Summer Seasonal Employee, Weekend Building Attendant	16,000	16,000	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Printing, paper, envelopes, pens, etc	1,500	1,500	
6210	OPERATING SUPPLIES	Cleaning supplies, restroom consumables, paper cups, etc	1,500	1,500	
6220	REPAIR & MAINTENANCE SUPPLIES	Road salt and runway deicer, asphalt patch, building and grounds repair, maintenance vehicle fuel, plow blades, mower blades, vehicle repairs, etc	45,000	45,000	
6250	MERCHANDISE FOR RESALE	Aviation Fuel (100LL $360,000, Jet A $105,000, 94UL $51,000-new fuel price higher), Apparel $300, gate cards $600, fuel cards $300, vending $750, etc Increase due to new fuel and higher consumption.	600,000	700,000	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Single Audit $6000, Legal $7500, Stormwater Testing $750, Fuel system calibration and testing $2200, Carpet/Tile Cleaning $1550,	16,450	18,000	
6331	CONFERENCES, TRAINING, TRAVEL	MCOA Conference for 2 people $2000, AirTAP 2 people $300, mileage $300, Oshkosh $450, AAAE General Aviation Conf. $2000	3,000	5,000	
6341	ADVERTISING	MN Flyer Magazine $1300, Website Maint $100, ForeFlight $500, AirNav $400, Special Events $1000, etc (No longer advertise in Midwest Flyer)	1,600	1,600	
6361	INSURANCE	Property & Liability	39,881	44,355	
6371	REPAIRS & MAINT CONTRACTUAL	Terminal repairs, cleaning service, hangar repairs, fuel system repairs, phone system, buildings, Gate repair, HVAC service , RWY Lighting, landscape,	51,000	60,000	
6374	ADMINISTRATION SUPPORT FEE		141,505	139,984	
6378	COPIER MAINTENANCE AGREEMENT		300	300	
6379	CONT SERV/REFUSE & SANITATION	Trash and recyling (Trash service cost increase)	1,500	1,500	
6380	CENTRAL GARAGE MAINT. CHARGE		41,718	43,188	
6385	UTILITY SERVICE		25,000	20,000	
6388	TECHNOLOGY EQUIP CHARGE	amortization of technology equipment	2,520	2,520	
6390	POSTAGE AND TELEPHONE	Office and Fuel System phones $2000, internet service $1750, Postage $1200, website $400, Fuel system wifi	7,000	7,000	

AIRPORT
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE		300	200	
6453	REMITTANCE OF REV/OTHER	Stormwater Permit $500, HAZMAT License for fuel system $200, fuel meter inspection $100	1,000	1,000	
6471	DUES & SUBSCRIPTIONS	MCOA $300, Great Lakes Airport 2 people $75, etc	1,000	500	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		15,528	14,628	
6570	OFFICE EQUIP & FURNISHINGS	New pilot lounge furniture,	10,000	10,000	
TRANSFERS					
6719	TRANSFER TO CAPITAL PROJECT FU	Local share of Fuel System Replacement	431,875	330,000	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Transportation	Airport Capital Fund	40404

Activities and Responsibilities:

The Airport Capital Fund is accountable for:

- Significant and/or multi-year capital improvements for the Airport.

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

●

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Transportation	Airport Capital Fund	40404

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

- Fuel System Replacement

Staffing:

No staff time charged to this fund - only capital expenditures and grant funding.

AIRPORT CAPITAL FUND

SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
40404 - AIRPORT CAPITAL FUND							
REVENUE							
INTERGOVERNMENTAL							
4302 - FEDERAL GRANTS - OTHER	190,874	1,663,857	451,250	195,348	451,250	780,000	
4325 - STATE GRANTS AND AIDS	12,299	15,275	991,875	7,997	991,875	490,000	
INTERGOVERNMENTAL	**203,172**	**1,679,131**	**1,443,125**	**203,345**	**1,443,125**	**1,270,000**	
CHARGES FOR SERVICES							
AIRPORT							
4572 - USER IMPROVEMENT FEES	10,629	2,637	0	7,394	0	0	
4592 - OTHER TRANSPORTATION	0	0	0	4,771	0	0	
AIRPORT	**10,629**	**2,637**	**0**	**12,165**	**0**	**0**	
CHARGES FOR SERVICES	**10,629**	**2,637**	**0**	**12,165**	**0**	**0**	
SPECIAL ASSESSMENTS							
4657 - OTHER ASSESSMENTS	2,404	3,529	0	0	0	0	
SPECIAL ASSESSMENTS	**2,404**	**3,529**	**0**	**0**	**0**	**0**	
INTEREST							
4681 - UNREALIZED GAIN/LOSS ON INV	(6,672)	(13,045)	0	0	0	0	
INTEREST	**(6,672)**	**(13,045)**	**0**	**0**	**0**	**0**	
OTHER FINANCING SOURCES							
4920 - INTERFUND OPERATING TRANSFER	0	270,435	431,875	0	431,875	330,000	
OTHER FINANCING SOURCES	**0**	**270,435**	**431,875**	**0**	**431,875**	**330,000**	
REVENUE	**209,532**	**1,942,687**	**1,875,000**	**215,510**	**1,875,000**	**1,600,000**	

AIRPORT CAPITAL FUND

SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
40404 - AIRPORT CAPITAL FUND							
EXPENDITURES							
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	275,306	189,470	0	216	0	0	
6341 - ADVERTISING	97	0	0	0	0	0	
6371 - REPAIRS & MAINT CONTRACTUAL	420,534	2,269,210	1,400,000	(19,770)	1,400,000	1,600,000	
OTHER SERVICES AND CHARGES	**695,937**	**2,458,680**	**1,400,000**	**(19,554)**	**1,400,000**	**1,600,000**	
MISCELLANEOUS							
6430 - MISCELLANEOUS	0	0	0	7,922	0	0	
MISCELLANEOUS	**0**	**0**	**0**	**7,922**	**0**	**0**	
CAPITAL OUTLAY							
6510 - LAND	49,900	0	0	0	0	0	
6520 - BUILDINGS AND STRUCTURE	66,747	227,011	125,000	40	125,000	0	
6530 - IMPR OTHER THAN BUILDING	5,436	6,098	350,000	717	350,000	0	
6560 - BUILDING FIXTURES AND IMPRS	25,660	0	0	0	0	0	
CAPITAL OUTLAY	**147,743**	**233,108**	**475,000**	**757**	**475,000**	**0**	
DEBT SERVICE							
6612 - INTEREST EXPENSE	17,491	46,401	15,000	0	15,000	20,000	
DEBT SERVICE	**17,491**	**46,401**	**15,000**	**0**	**15,000**	**20,000**	
TOTAL EXPENDITURES	**861,171**	**2,738,190**	**1,890,000**	**(10,875)**	**1,890,000**	**1,620,000**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**(270,000)**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**(14.29)%**

AIRPORT CAPITAL FUND
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
SERVICES AND OTHER CHARGES					
6371	REPAIRS & MAINT CONTRACTUAL	Fuel System Replacement (Could design in 2025 and construct in 2026)	1,400,000	1,600,000	
CAPITAL OUTLAY					
6520	BUILDINGS AND STRUCTURE		125,000	0	
6530	IMPR OTHER THAN BUILDING		350,000	0	
DEBT SERVICE					
6612	INTEREST EXPENSE		15,000	20,000	

<u>NON-LEVY SUPPORTED FUND</u>

WATER AND SEWER UTILITY

OPERATING BUDGET

WATER AND SEWER FUND
SUMMARY OF REVENUES AND EXPENDITURES

	2023	2024	2025		2026		Requested
	Actual	Actual	Original	Revised	Requested	Final	2024 vs 2025
UTILITY ADMINISTRATION							
Revenue (includes Interest & Misc Revenue)	235,448	834,808	745,946	745,946	778,496	-	32,550
Expense - Utility Administration	545,415	582,000	745,946	745,946	778,496	-	32,550
ADMINISTRATION INCOME (LOSS)	(309,967)	252,808	-	-	-	-	-
WATER UTILITY							
Revenue	3,128,944	3,722,758	12,616,225	12,616,225	4,735,394	-	(7,880,831)
Expense - Water Utility Operations	1,248,350	1,262,168	1,482,795	1,482,795	1,528,278	-	45,483
Expense - Water Treatment Plant	-	29,713	864,983	864,983	876,306	-	11,323
Expense - Depreciation/Capital Outlay	391,051	489,269	8,450,000	8,450,000	2,365,000		(6,085,000)
Transfers Out	500,390	360,407	432,673	432,673	447,423	-	14,750
Capital Contributions	(4,283,451)	-	-	-	-		-
WATER INCOME (LOSS)	5,272,604	1,581,201	1,385,774	1,385,774	(481,613)	-	(1,867,387)
SANITARY SEWER UTILITY							
Revenue	5,170,095	5,053,440	5,695,000	5,695,000	6,042,200	-	347,200
Expense - Sewer Utility Operations	3,938,525	4,370,245	4,415,999	4,415,999	4,517,139	-	101,140
Expense - Depreciation/Capital Outlay	92,172	120,547	115,000	115,000	1,910,000		1,795,000
Transfers Out	174,500	423,007	498,773	498,773	516,823	-	18,050
Capital Contributions	(1,403,287)	-	-	-	-	-	-
SANITARY SEWER INCOME (LOSS)	2,368,185	139,641	665,228	665,228	(901,762)	-	(1,566,990)
TOTAL INCOME (LOSS)	7,330,822	1,720,842	2,051,002	2,051,002	(1,383,375)	-	(3,434,377)
Year End Cash Balance	7,878,962	10,036,787	12,087,789	12,087,789	10,704,414	12,087,789	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Utility	Water and Sewer - Utility Administration	50600

Activities and Responsibilities:

The Utility Administration program is accountable for:

- billing all utility accounts on a quarterly and monthly basis
- receipting, reconciling and processing utility bill payments
- providing customer service to all Residential, Commercial and Industrial Customers
- maintaining customer accounts on the City's Billing system
- Certification of delinquent accounts to the County
- providing financial administration and analysis of the Utility Funds

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

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FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Utility	Water and Sewer - Utility Administration	50600

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

- Implementation of new utility billing software scheduled for late 2026 into 2027

Staffing:

	2023	2024	2025	2026
Finance Director	0.200	0.200	0.200	0.200
Assistant Finance Director	0.200	0.200	0.200	0.200
Accounting Specialist - AP	0.200	0.200	0.200	0.200
Accounting Specialist - UB	1.000	1.000	1.000	1.000
Accounting Specialist - AR	-	0.313	0.313	0.313
Total Staffing	**1.600**	**1.913**	**1.913**	**1.913**

UTILITY ADMINISTRATION
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
50600 - UTILITY ADMINISTRATION							
REVENUE							
CHARGES FOR SERVICES							
UTILITIES							
4775 - CERTIFICATION CHARGE	20,675	20,525	21,000	0	21,000	21,250	
UTILITIES	**20,675**	**20,525**	**21,000**	**0**	**21,000**	**21,250**	
CHARGES FOR SERVICES	**20,675**	**20,525**	**21,000**	**0**	**21,000**	**21,250**	
INTEREST							
4671 - INTEREST EARNINGS	155,663	243,096	75,000	0	75,000	75,000	
4681 - UNREALIZED GAIN/LOSS ON INV	59,109	68,544	0	0	0	0	
INTEREST	**214,773**	**311,640**	**75,000**	**0**	**75,000**	**75,000**	
MISCELLANEOUS							
4676 - WORKERS COMP INS DIVIDEND	0	30	0	0	0	0	
MISCELLANEOUS	**0**	**30**	**0**	**0**	**0**	**0**	
OTHER FINANCING SOURCES							
4920 - INTERFUND OPERATING TRANSFER	0	502,614	649,946	0	649,946	682,246	
OTHER FINANCING SOURCES	**0**	**502,614**	**649,946**	**0**	**649,946**	**682,246**	
REVENUE	**235,448**	**834,809**	**745,946**	**0**	**745,946**	**778,496**	

UTILITY ADMINISTRATION
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
50600 - UTILITY ADMINISTRATION							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	123,736	139,313	152,978	71,084	152,978	156,894	
6108 - ACCUMULATED VACATION/COMP LEAV	1,910	2,123	2,109	0	2,109	2,167	
6120 - EMPLOYER CONTR FOR RETIREMENT	18,864	20,939	23,344	10,765	23,344	23,942	
6130 - EMPLOYER PAID INSURANCE	7,324	16,400	20,833	8,850	20,833	22,948	
6150 - WORKERS COMPENSATION	870	874	763	376	763	1,037	
6170 - EMPLOYER CONTR TO HCSP	3,724	3,209	2,789	678	2,789	3,454	
PERSONNEL SERVICES	**156,427**	**182,857**	**202,816**	**91,754**	**202,816**	**210,442**	
SUPPLIES							
6201 - OFFICE SUPPLIES	739	933	750	59	750	1,000	
SUPPLIES	**739**	**933**	**750**	**59**	**750**	**1,000**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	117,687	91,912	201,900	50,966	201,900	208,480	
6331 - CONFERENCES, TRAINING, TRAVEL	86	0	100	0	100	100	
6374 - ADMINISTRATION SUPPORT FEE	205,207	231,973	268,532	134,268	268,532	273,606	
6375 - OTHER CONTRACTED SERVICES	25,885	27,848	28,000	11,741	28,000	32,000	
6388 - TECHNOLOGY EQUIP CHARGE	708	935	1,248	624	1,248	1,008	
6390 - POSTAGE AND TELEPHONE	2,716	2,305	2,800	283	2,800	2,860	
OTHER SERVICES AND CHARGES	**352,290**	**354,972**	**502,580**	**197,882**	**502,580**	**518,054**	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	32,835	39,601	36,000	22,115	36,000	45,000	
6430 - MISCELLANEOUS	3,124	3,637	3,800	3,925	3,800	4,000	
MISCELLANEOUS	**35,959**	**43,237**	**39,800**	**26,040**	**39,800**	**49,000**	
TOTAL EXPENDITURES	**545,415**	**582,000**	**745,946**	**315,735**	**745,946**	**778,496**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**32,550**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**4.36%**

UTILITY ADMINISTRATION
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Certification, Envelopes for Final Bills, Manual Bills other mailings, Paper for billings, Misc.	750	1,000	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Audit $10,500; Utility Billing system $84,940 + $3,040 system development; Utility Billing replacement lump sum payment $110,000	201,900	208,480	
6331	CONFERENCES, TRAINING, TRAVEL	Local Training and LOGIS user group meetings; Mileage	100	100	
6374	ADMINISTRATION SUPPORT FEE	Internal Service Fee allocation based on an estimated cost of General Fund services provided to this program	268,532	273,606	
6375	OTHER CONTRACTED SERVICES	Printing and Mailing of Utility Bills	28,000	32,000	
6388	TECHNOLOGY EQUIP CHARGE	amortization of computer equipment	1,248	1,008	
6390	POSTAGE AND TELEPHONE	Postage on Final bills, Letters, and Certification Letters ($2,500). Telephone - ($361)	2,800	2,860	
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE	counter credit card and invoice cloud charges	36,000	45,000	
6430	MISCELLANEOUS	Dakota County assessment charges	3,800	4,000	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Utility	Water and Sewer - Water	50605

Activities and Responsibilities:

The Water Utility program is accountable for:

- pumping, distribution of potable water to residential, commercial and Industrial customers
- the maintance of the water supply system which includes: meters, watermains, pumps and wells
- improvements to the water supply system infrastructure
- the reading, installation, and maintenance of water meters

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

-

Notable Expenditure Changes for 2026

-

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Utility	Water and Sewer - Water	50605

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026
- Hydrant Replacement - $125,000
- Marie Ave Reconstruction - $1,200,000
- Verderosa Ext - $750,000
- South St Reconstruction - $180,000
- ERP Replacement - $110,000

Revenue Increases
- The 2026 utility rates have an increase factored in which is based on the Utility Rate Study updated in 2023 by Ehlers and Associates.

Staffing:

	2023	2024	2025	2026
Public Works Director	0.300	0.300	0.300	0.300
Utilities Lead	1.000	1.000	1.000	1.000
Utility Worker	1.000	1.000	1.000	1.000
Asst to the Public Works Director	0.200	0.200	0.200	0.200
Total Staffing	**2.500**	**2.500**	**2.500**	**2.500**

WATER UTILITY
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
50605 - WATER UTILITY							
REVENUE							
INTERGOVERNMENTAL							
4325 - STATE GRANTS AND AIDS	0	0	8,000,000	93,041	8,000,000	0	
INTERGOVERNMENTAL	**0**	**0**	**8,000,000**	**93,041**	**8,000,000**	**0**	
CHARGES FOR SERVICES							
UTILITIES							
4710 - SINGLE FAMILY RESIDENTIAL	1,226,274	1,741,954	2,120,000	595,684	2,120,000	2,172,400	
4715 - MULTI-FAMILY	214,550	376,803	470,000	133,324	470,000	489,400	
4720 - COMMERCIAL/INDUSTRIAL	615,410	693,760	900,000	190,580	900,000	918,000	
4725 - HEAVY INDUSTRY	315,834	420,966	686,000	260,874	686,000	699,720	
4750 - METER SERVICE CHARGE	573,791	300,248	291,000	90,057	291,000	296,649	
4755 - MN WATER TEST FEE	66,561	66,750	68,000	20,989	68,000	68,000	
4760 - PENALTY CHARGE	64,563	78,004	55,000	30,430	55,000	65,000	
4765 - MISC CHARGES- UTILITIES	19,220	14,168	15,000	14,413	15,000	15,000	
4770 - WATER METER & CONN PERMITS	15,775	5,250	10,000	1,170	10,000	10,000	
4771 - HYDRANT RENT	0	1,546	0	0	0	0	
UTILITIES	**3,111,977**	**3,699,449**	**4,615,000**	**1,337,521**	**4,615,000**	**4,734,169**	
CHARGES FOR SERVICES	**3,111,977**	**3,699,449**	**4,615,000**	**1,337,521**	**4,615,000**	**4,734,169**	
SPECIAL ASSESSMENTS							
4652 - PREPAYMENTS AT COUNTY	133	0	0	0	0	0	
4656 - PENALTIES AND INTEREST	4,778	6,575	0	0	0	0	
SPECIAL ASSESSMENTS	**4,910**	**6,575**	**0**	**0**	**0**	**0**	
MISCELLANEOUS							
4672 - OTHER	9,372	13,998	0	4,417	0	0	
4673 - CASH OVER/SHORT	121	(0)	0	2	0	0	
4674 - BAD CHECK CHARGE	1,960	1,855	1,225	1,260	1,225	1,225	
4675 - INSURANCE DIVIDEND	603	563	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	0	319	0	0	0	0	
MISCELLANEOUS	**12,057**	**16,734**	**1,225**	**5,680**	**1,225**	**1,225**	
REVENUE	**3,128,944**	**3,722,759**	**12,616,225**	**1,436,241**	**12,616,225**	**4,735,394**	

WATER UTILITY
SUMMARY EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
50605 - WATER UTILITY							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	205,210	219,910	228,452	107,599	228,452	231,092	
6102 - FULL-TIME EMPLOYEES-OVERTIME	35,535	33,487	35,000	17,726	35,000	35,000	
6104 - TEMPORARY EMPLOYEES-REG	9,269	5,113	10,000	0	10,000	10,000	
6105 - TEMPORARY EMPLOYEES-OVERTIME	36	0	0	0	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	543	2,270	1,403	0	1,403	1,599	
6112 - SERVICE RECOGNITION	0	0	0	0	0	573	
6120 - EMPLOYER CONTR FOR RETIREMENT	37,174	38,759	34,726	18,876	34,726	35,182	
6130 - EMPLOYER PAID INSURANCE	36,314	44,282	41,388	17,381	41,388	43,445	
6135 - RETIREE PAID INSURANCE	2,284	0	0	0	0	0	
6150 - WORKERS COMPENSATION	7,200	7,482	4,775	2,765	4,775	6,395	
6151 - WORKERS COMP DEDUCTIBLE	675	0	0	0	0	0	
6170 - EMPLOYER CONTR TO HCSP	6,611	4,522	4,726	1,060	4,726	4,746	
PERSONNEL SERVICES	**340,850**	**355,824**	**360,470**	**165,407**	**360,470**	**368,032**	
SUPPLIES							
6220 - REPAIR & MAINTENANCE SUPPLIES	125,893	150,166	125,000	38,347	125,000	128,750	
6240 - MINOR EQUIPMENT AND FURNITURE	6,476	3,804	6,100	0	6,100	5,800	
6245 - CLOTHING ALLOWANCE	1,500	1,861	1,500	414	1,500	1,800	
SUPPLIES	**133,868**	**155,831**	**132,600**	**38,761**	**132,600**	**136,350**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	67,009	83,188	50,000	169,132	50,000	60,000	
6331 - CONFERENCES, TRAINING, TRAVEL	2,114	1,322	2,000	808	2,000	2,000	
6341 - ADVERTISING	113	0	0	0	0	0	
6361 - INSURANCE	18,075	19,569	20,707	11,688	20,707	21,804	
6371 - REPAIRS & MAINT CONTRACTUAL	147,024	212,693	150,000	93,077	150,000	160,000	
6380 - CENTRAL GARAGE MAINT. CHARGE	30,276	32,698	33,842	16,926	33,842	35,028	
6381 - OTHER RENTALS	25,000	25,000	25,000	12,504	25,000	25,000	
6382 - CENTRAL GARAGE EQUIP. CHARGE	44,581	29,232	27,768	13,884	35,052	40,416	
6385 - UTILITY SERVICE	302,027	189,888	300,000	85,540	300,000	300,000	
6388 - TECHNOLOGY EQUIP CHARGE	923	925	980	492	980	1,040	
6390 - POSTAGE AND TELEPHONE	7,773	9,400	8,000	3,953	8,000	9,000	
6395 - PAYMENT TO STATE WATER	67,323	67,323	67,000	33,246	67,000	68,000	
OTHER SERVICES AND CHARGES	**712,238**	**671,238**	**685,297**	**441,250**	**692,581**	**722,288**	

WATER UTILITY
SUMMARY EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
MISCELLANEOUS							
6407 - OTHER CITY WATER/SEWER	10,555	8,759	9,500	4,587	9,500	10,000	
6420 - DEPRECIATION	391,051	489,269	0	0	0	0	
6453 - REMITTANCE OF REV/OTHER	8,031	9,381	9,250	7,633	9,250	9,500	
6471 - DUES & SUBSCRIPTIONS	2,245	2,437	2,500	2,668	2,500	2,575	
MISCELLANEOUS	**411,882**	**509,845**	**21,250**	**14,888**	**21,250**	**22,075**	
CAPITAL OUTLAY							
6520 - BUILDINGS AND STRUCTURE	0	0	0	1,335,474	0	0	
6530 - IMPR OTHER THAN BUILDING	0	0	8,450,000	0	8,450,000	2,365,000	
6580 - OTHER EQUIPMENT	2,100	0	0	0	0	0	
CAPITAL OUTLAY	**2,100**	**0**	**8,450,000**	**1,335,474**	**8,450,000**	**2,365,000**	
DEBT SERVICE							
6601 - BOND PRINCIPAL	0	0	251,000	105,000	251,000	253,000	
6611 - BOND INTEREST	37,905	57,435	31,428	2,750	31,428	25,783	
6620 - FISCAL AGENTS FEES	557	1,263	750	0	750	750	
DEBT SERVICE	**38,462**	**58,698**	**283,178**	**107,750**	**283,178**	**279,533**	
TRANSFERS							
6710 - CAPITAL CONTRIBUTIONS	(4,283,451)	0	0	0	0	0	
6719 - TRANSFER TO CAPITAL PROJECT FU	389,891	0	0	0	0	0	
6720 - OPERATING TRANSFERS	110,500	360,407	432,673	71,702	432,673	447,423	
TRANSFERS	**(3,783,060)**	**360,407**	**432,673**	**71,702**	**432,673**	**447,423**	
TOTAL EXPENDITURES	**(2,143,659)**	**2,111,844**	**10,365,468**	**2,175,232**	**10,372,752**	**4,340,701**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**(6,032,051)**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**(58.15)%**

WATER UTILITY
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	Attend to emergencies as they occur	35,000	35,000	
6104	TEMPORARY EMPLOYEES-REG	Temp employee to assist full time employee in sewer cleaning program	10,000	10,000	
MATERIALS & SUPPLIES					
6220	REPAIR & MAINTENANCE SUPPLIES	Purchase of hydrants, meters, valves, asphalt for watermain breaks and supplies.	125,000	128,750	
6240	MINOR EQUIPMENT AND FURNITURE	Tools for water department, - $3,500 Purchase 2 hydrant meters if needed - $2,200	6,100	5,800	
6245	CLOTHING ALLOWANCE	Clothing X2-$700.& Boot Allowance X2-$500. City Provided shirts	1,500	1,800	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Include water tests, utility notification agency, and repairs to watermain control system (SCADA). Routine preventative maintenance for 4 generators - $13,000; Printing of water quality report in City new letter - $1,250; GIS Utility Ties upgrade - $10,000; meter reading software $9,200	50,000	60,000	
6331	CONFERENCES, TRAINING, TRAVEL	MNAWWA - water school to keep State certification for operators' licenses (includes testing and license fees), APWA Spring Conference in Minnesota	2,000	2,000	
6361	INSURANCE	Property & Liability	20,707	21,804	
6371	REPAIRS & MAINT CONTRACTUAL	Includes contractual repairs of watermain breaks Lead service line replacement program . Fire Hydrant sandblasting and painting	150,000	160,000	
6380	CENTRAL GARAGE MAINT. CHARGE		33,842	35,028	
6381	OTHER RENTALS	Building rent for Service Center	25,000	25,000	
6385	UTILITY SERVICE	estimate for 2025	300,000	300,000	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	980	1,040	
6390	POSTAGE AND TELEPHONE	Include cell phone for lead worker, IPADS and postage - $4,000	8,000	9,000	
6395	PAYMENT TO STATE WATER	State testing fee - Connections x Quarterly fee x Quarters = 6885 x 2.43 x 4	67,000	68,000	
MISCELLANEOUS					
6407	OTHER CITY WATER/SEWER	payments to St Paul Regional Water	9,500	10,000	
6453	REMITTANCE OF REV/OTHER	Annual Water Use Report	9,250	9,500	
6471	DUES & SUBSCRIPTIONS	Amercian Water Works Assoc. membership and MN Rural Water Association	2,500	2,575	

WATER UTILITY
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		35,052	40,416	
6530	IMPR OTHER THAN BUILDING	2025 - Marie Ave Reconstruction ($450,000), Lead Service Line Replacement Project ($8,000,000); 2026 - Hydrant Replacement (125,000), Marie Ave Reconstruction (1,200,000), Verderosa Ext (750,000), South St Reconstruction (180,000), ERP Replacement (110,000)	8,450,000	2,365,000	
DEBT SERVICE					
6601	BOND PRINCIPAL	2014 A water meter portion (105,000), 2010 PFA note (148,000)	251,000	253,000	
6611	BOND INTEREST	2014 A water meter portion (15,375), 2010 PFA note (10,408)	31,428	25,783	
6620	FISCAL AGENTS FEES		750	750	
TRANSFERS					
6720	OPERATING TRANSFERS	costs associated with city hall $50,000; transfer for 2019A bonds - $56,300, transfer to utility admin $341,123	432,673	447,423	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Utility	Water and Sewer - Water Treatment Plant	50607

Activities and Responsibilities:

The Water Treatment Plant program is accountable for:

- the operation and maintenance of the water treatment plant at Well 3

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

●

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Utility	Water and Sewer - Water Treatment Plant	50607

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Staffing:

No staff time charged to this program.

WATER TREATMENT PLANT

SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
50607 - WATER TREATMENT PLANT							
EXPENDITURES							
SUPPLIES							
6210 - OPERATING SUPPLIES	0	0	10,000	0	10,000	10,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	0	0	70,000	0	70,000	70,000	
SUPPLIES	**0**	**0**	**80,000**	**0**	**80,000**	**80,000**	
OTHER SERVICES AND CHARGES							
6361 - INSURANCE	0	0	15,000	0	15,000	19,271	
6371 - REPAIRS & MAINT CONTRACTUAL	0	0	90,000	0	90,000	90,000	
6376 - METRO WASTE CONTROL COMMISSION	0	0	8,376	0	8,376	15,000	
6385 - UTILITY SERVICE	0	0	30,000	0	30,000	30,000	
OTHER SERVICES AND CHARGES	**0**	**0**	**143,376**	**0**	**143,376**	**154,271**	
DEBT SERVICE							
6601 - BOND PRINCIPAL	0	0	416,000	0	416,000	426,000	
6611 - BOND INTEREST	0	29,713	225,107	34,191	225,107	215,535	
6620 - FISCAL AGENTS FEES	0	0	500	0	500	500	
DEBT SERVICE	**0**	**29,713**	**641,607**	**34,191**	**641,607**	**642,035**	
TOTAL EXPENDITURES	**0**	**29,713**	**864,983**	**34,191**	**864,983**	**876,306**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**11,323**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**1.31%**

WATER TREATMENT PLANT

DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6210	OPERATING SUPPLIES	Fuel	10,000	10,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Chemicals	70,000	70,000	
SERVICES AND OTHER CHARGES					
6361	INSURANCE	estimated for building and contents	15,000	19,271	
6371	REPAIRS & MAINT CONTRACTUAL	Equipment Repair/Repl	90,000	90,000	
6376	METRO WASTE CONTROL COMMISSION	backwash water discharge	8,376	15,000	
6385	UTILITY SERVICE	Xcel Electricity	30,000	30,000	
DEBT SERVICE					
6601	BOND PRINCIPAL	2023 PFA note (426,000)	416,000	426,000	
6611	BOND INTEREST	2023 PFA note (215,535)	225,107	215,535	
6620	FISCAL AGENTS FEES		500	500	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Utility	Water and Sewer - Sanitary Sewer	50606

Activities and Responsibilities:

The Sanitary Sewer Utility program is accountable for:

- the operation and maintenance of sanitary sewer main lines and laterals
- the periodic cleaning and televising of sanitary sewer lines
- monitoring and maintenance of two sanitary sewer lift stations
- improvements to the sanitary sewer system infrastructure

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

-

Notable Expenditure Changes for 2026

-

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Utility	Water and Sewer - Sanitary Sewer	50606

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

- Relining Sanitary Sewers - $735,000
- Verderosa Ext - $565,000
- Marie Ave Reconstruction - $500,000
- South St Reconstruction - $100,000

Revenue Increases

- The 2026 utility rates have an increase factored in which is based on the Utility Rate Study updated in 2023 by Ehlers and Associates.

Staffing:

	2023	2024	2025	2026
Public Works Director	0.300	0.300	0.300	0.300
Utility Worker	2.000	2.000	2.000	2.000
Asst to the Public Works Director	0.200	0.200	0.200	0.200
Total Staffing	**2.500**	**2.500**	**2.500**	**2.500**

SEWER UTILITY
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
50606 - SEWER UTILITY							
REVENUE							
INTERGOVERNMENTAL							
4325 - STATE GRANTS AND AIDS	0	0	0	1,800	0	0	
4377 - GRANTS & AIDS FM OTH LOC GOVT	111,106	0	0	0	0	0	
INTERGOVERNMENTAL	**111,106**	**0**	**0**	**1,800**	**0**	**0**	
CHARGES FOR SERVICES							
UTILITIES							
4710 - SINGLE FAMILY RESIDENTIAL	2,441,405	2,566,538	2,740,000	882,551	2,740,000	2,904,400	
4715 - MULTI-FAMILY	499,361	607,779	700,000	198,629	700,000	742,000	
4720 - COMMERCIAL/INDUSTRIAL	745,962	782,235	980,000	232,828	980,000	1,038,800	
4725 - HEAVY INDUSTRY	899,625	985,658	1,200,000	474,651	1,200,000	1,272,000	
4760 - PENALTY CHARGE	89,100	92,941	75,000	38,871	75,000	85,000	
4785 - SAC CHARGES	382,882	17,395	0	0	0	0	
UTILITIES	**5,058,334**	**5,052,546**	**5,695,000**	**1,827,530**	**5,695,000**	**6,042,200**	
CHARGES FOR SERVICES	**5,058,334**	**5,052,546**	**5,695,000**	**1,827,530**	**5,695,000**	**6,042,200**	
MISCELLANEOUS							
4675 - INSURANCE DIVIDEND	655	585	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	0	309	0	0	0	0	
MISCELLANEOUS	**655**	**894**	**0**	**0**	**0**	**0**	
REVENUE	**5,170,095**	**5,053,440**	**5,695,000**	**1,829,330**	**5,695,000**	**6,042,200**	

SEWER UTILITY
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
50606 - SEWER UTILITY							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	194,233	207,852	216,496	101,995	216,496	219,136	
6102 - FULL-TIME EMPLOYEES-OVERTIME	1,749	2,301	15,000	0	15,000	15,000	
6108 - ACCUMULATED VACATION/COMP LEAV	606	2,643	1,787	0	1,787	1,454	
6112 - SERVICE RECOGNITION	0	0	0	0	0	573	
6120 - EMPLOYER CONTR FOR RETIREMENT	29,741	31,681	32,943	15,410	32,943	33,359	
6130 - EMPLOYER PAID INSURANCE	36,930	44,495	41,834	18,218	41,834	43,784	
6135 - RETIREE PAID INSURANCE	13,702	12,688	12,620	6,310	12,620	2,104	
6150 - WORKERS COMPENSATION	7,423	7,586	5,306	2,815	5,306	7,080	
6170 - EMPLOYER CONTR TO HCSP	7,292	4,025	6,106	1,059	6,106	4,977	
PERSONNEL SERVICES	**291,676**	**313,272**	**332,092**	**145,807**	**332,092**	**327,467**	
SUPPLIES							
6220 - REPAIR & MAINTENANCE SUPPLIES	24,340	14,789	25,000	1,685	25,000	25,000	
6240 - MINOR EQUIPMENT AND FURNITURE	3,616	2,184	2,500	0	2,500	2,500	
6245 - CLOTHING ALLOWANCE	1,393	1,567	1,500	286	1,500	1,600	
SUPPLIES	**29,349**	**18,540**	**29,000**	**1,971**	**29,000**	**29,100**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	7,549	6,287	10,000	6,527	10,000	10,000	
6331 - CONFERENCES, TRAINING, TRAVEL	636	248	1,500	2,023	1,500	1,500	
6361 - INSURANCE	19,480	20,325	21,459	11,831	21,459	22,182	
6371 - REPAIRS & MAINT CONTRACTUAL	71,246	184,716	224,000	74,379	224,000	224,000	
6376 - METRO WASTE CONTROL COMMISSION	3,359,866	3,674,634	3,657,144	2,133,334	3,657,144	3,752,777	
6379 - CONT SERV/REFUSE & SANITATION	149	0	0	0	0	0	
6380 - CENTRAL GARAGE MAINT. CHARGE	47,937	51,772	53,584	26,796	53,584	55,464	
6381 - OTHER RENTALS	25,000	25,000	25,000	12,504	25,000	25,000	
6382 - CENTRAL GARAGE EQUIP. CHARGE	57,427	27,660	34,740	17,370	43,284	41,484	
6385 - UTILITY SERVICE	18,580	39,560	19,000	8,472	19,000	19,570	
6388 - TECHNOLOGY EQUIP CHARGE	523	525	580	294	580	640	
6390 - POSTAGE AND TELEPHONE	1,700	1,846	1,900	770	1,900	1,955	
OTHER SERVICES AND CHARGES	**3,610,093**	**4,032,573**	**4,048,907**	**2,294,299**	**4,057,451**	**4,154,572**	
MISCELLANEOUS							
6407 - OTHER CITY WATER/SEWER	5,307	5,860	6,000	0	6,000	6,000	
6420 - DEPRECIATION	92,172	120,547	0	0	0	0	
6471 - DUES & SUBSCRIPTIONS	0	0	0	250	0	0	
MISCELLANEOUS	**97,479**	**126,407**	**6,000**	**250**	**6,000**	**6,000**	

SEWER UTILITY
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
CAPITAL OUTLAY							
6530 - IMPR OTHER THAN BUILDING	0	0	100,000	0	100,000	1,900,000	
6580 - OTHER EQUIPMENT	2,100	0	15,000	0	15,000	10,000	
CAPITAL OUTLAY	**2,100**	**0**	**115,000**	**0**	**115,000**	**1,910,000**	
TRANSFERS							
6710 - CAPITAL CONTRIBUTIONS	(1,403,287)	0	0	0	0	0	
6720 - OPERATING TRANSFERS	174,500	423,007	498,773	125,152	498,773	516,823	
TRANSFERS	**(1,228,787)**	**423,007**	**498,773**	**125,152**	**498,773**	**516,823**	
TOTAL EXPENDITURES	**2,801,910**	**4,913,799**	**5,029,772**	**2,567,479**	**5,038,316**	**6,943,962**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**1,905,646**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**37.82%**

SEWER UTILITY
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	Attend to emergencies as they occur	15,000	15,000	
MATERIALS & SUPPLIES					
6220	REPAIR & MAINTENANCE SUPPLIES	Supplies as needed for repair and maintenance	25,000	25,000	
6240	MINOR EQUIPMENT AND FURNITURE	Tools and safety equipment for sewer department - $2,500	2,500	2,500	
6245	CLOTHING ALLOWANCE	Clothing - X2 $700, Boots - X2 $500. City provided shirts	1,500	1,600	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Miscellaneous studies to investigate problems with lift stations and sewer system - $10,000	10,000	10,000	
6331	CONFERENCES, TRAINING, TRAVEL	Maintain certification for Sanitary Sewer workers (includes test & license fees), APWA Spring Conference in Minnesota - $1000	1,500	1,500	
6361	INSURANCE	Property & Insurance	21,459	22,182	
6371	REPAIRS & MAINT CONTRACTUAL	Contracted sewer main repairs - $15,000; Sewer line and M.H. inspection program - $22,000; Internal M.H. sealing program - $15,000, Sewer cleaning- $150,000. Upgrade North lift station-$22,000.	224,000	224,000	
6376	METRO WASTE CONTROL COMMISSION	Met Council rates increased 5.8%, City share up 2.61%	3,657,144	3,752,777	
6380	CENTRAL GARAGE MAINT. CHARGE		53,584	55,464	
6381	OTHER RENTALS		25,000	25,000	
6385	UTILITY SERVICE	Xcel	19,000	19,570	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	580	640	
6390	POSTAGE AND TELEPHONE	Cell Phone for Lead Worker and IPADS	1,900	1,955	
MISCELLANEOUS					
6407	OTHER CITY WATER/SEWER	Payments to WSP for sewer charges	6,000	6,000	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		43,284	41,484	
6530	IMPR OTHER THAN BUILDING	2025 - Marie Ave Reconstruction (100,000); 2026 - Relining Sanitary Sewers (735,000), Verderosa Ext (565,000), Marie Ave Reconstruction (500,000), South St Reconstruction (100,000)	100,000	1,900,000	
6580	OTHER EQUIPMENT	Scada system upgrades or modifications as needed $10,000	15,000	10,000	
TRANSFERS					
6720	OPERATING TRANSFERS	costs associated with city hall - $50,000; transfer for 2019A bonds - $125,700, transfer to utility admin $341,123	498,773	516,823	

NON-LEVY SUPPORTED FUND

STORM UTILITY

OPERATING BUDGET

STORM WATER FUND
SUMMARY OF REVENUES AND EXPENDITURES

	2023 Actual	2024 Actual	2025 Original	2025 Revised	2026 Requested	2026 Final	Requested 2025 vs 2026
Revenues	825,062	1,291,114	986,783	986,783	1,134,302	-	147,519
Expenditures							
Operational	762,262	673,495	306,372	306,372	314,163	-	7,791
Capital Outlay/debt/transfers	477,518	833,276	928,325	928,325	2,019,775	-	1,091,450
Total	1,239,780	1,506,771	1,234,697	1,234,697	2,333,938	-	1,099,241
Change in Fund Balance	(414,718)	(215,657)	(247,914)	(247,914)	(1,199,636)	-	(951,722)
Cash and Investment Balance	509,559	507,507	259,593	259,593	(940,043)	259,593	
SUMMARY BY CATEGORY							
OPERATIONAL ACTIVITY							
Revenues	762,262	673,495	306,372	306,372	314,163	-	7,791
Expenditures	762,262	673,495	306,372	306,372	314,163	-	7,791
Operating Surplus/Deficit	-	-	-	-	-	-	-
CAPITAL/DEBT ACTIVITY							
Revenues	62,800	617,619	680,411	680,411	820,139	-	139,728
Expenditures	477,518	833,276	928,325	928,325	2,019,775	-	1,091,450
Surplus/Deficit	(414,718)	(215,657)	(247,914)	(247,914)	(1,199,636)	-	(951,722)
Net Change in Fund Balance	(414,718)	(215,657)	(247,914)	(247,914)	(1,199,636)	-	(951,722)

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Utility	Storm Water	50610

Activities and Responsibilities:

The Storm Water program is accountable for:

- the maintenance of City's storm water system including sewers, ponds, flood wall and levee systems
- street sweeping, catch basin cleaning and all other NPDES activities as prescribed by the City's MPCA storm water permit
- the review of development plans and storm sewer projects
- Participation in the Watershed Management Organization (WMO) - including annual dues payment

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

●

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Utility	Storm Water	50610

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

- Marie Ave Reconstruction - $925,000
- Verderosa Ext - $740,000
- South St Reconstruction - $175,000

Revenue Increases

- The 2026 utility rates have an increase factored in which is based on the Utility Rate Study updated in 2023 by Ehlers and Associates.

Staffing:

No staff time is charged to this fund.

STORM WATER UTILITY
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
50610 - STORM WATER UTILITY							
REVENUE							
INTERGOVERNMENTAL							
4318 - OTHER STATE GRANTS AND AIDS	0	245,310	0	0	0	0	
4325 - STATE GRANTS AND AIDS	0	0	0	34,872	0	0	
INTERGOVERNMENTAL	**0**	**245,310**	**0**	**34,872**	**0**	**0**	
CHARGES FOR SERVICES							
UTILITIES							
4710 - SINGLE FAMILY RESIDENTIAL	429,455	501,579	561,625	179,038	561,625	645,869	
4715 - MULTI-FAMILY	35,900	40,359	45,930	14,760	45,930	52,820	
4720 - COMMERCIAL/INDUSTRIAL	112,684	134,001	151,177	39,625	151,177	173,854	
4725 - HEAVY INDUSTRY	140,499	171,220	176,533	53,417	176,533	203,013	
4730 - AIRPORT	8,932	10,405	11,640	3,641	11,640	13,386	
4735 - CHURCH/PRIVATE SCHOOL	6,676	7,790	8,711	3,015	8,711	10,018	
4745 - VACANT DEV LAND	14,248	16,594	11,167	4,887	11,167	12,842	
4760 - PENALTY CHARGE	14,426	19,276	15,000	8,229	15,000	17,500	
UTILITIES	**762,819**	**901,224**	**981,783**	**306,611**	**981,783**	**1,129,302**	
CHARGES FOR SERVICES	**762,819**	**901,224**	**981,783**	**306,611**	**981,783**	**1,129,302**	
INTEREST							
4671 - INTEREST EARNINGS	16,842	12,329	5,000	0	5,000	5,000	
4681 - UNREALIZED GAIN/LOSS ON INV	6,372	3,440	0	0	0	0	
INTEREST	**23,214**	**15,768**	**5,000**	**0**	**5,000**	**5,000**	
MISCELLANEOUS							
4672 - OTHER	39,020	128,803	0	0	0	0	
4675 - INSURANCE DIVIDEND	9	9	0	0	0	0	
MISCELLANEOUS	**39,029**	**128,812**	**0**	**0**	**0**	**0**	
REVENUE	**825,062**	**1,291,114**	**986,783**	**341,484**	**986,783**	**1,134,302**	

STORM WATER UTILITY
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
50610 - STORM WATER UTILITY							
EXPENDITURES							
SUPPLIES							
6220 - REPAIR & MAINTENANCE SUPPLIES	1,406	7,983	8,000	123	8,000	8,240	
SUPPLIES	**1,406**	**7,983**	**8,000**	**123**	**8,000**	**8,240**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	35,229	16,560	35,000	28,991	35,000	35,000	
6361 - INSURANCE	260	301	318	185	318	341	
6371 - REPAIRS & MAINT CONTRACTUAL	108,754	140,380	110,000	39,439	110,000	113,300	
6374 - ADMINISTRATION SUPPORT FEE	27,163	38,859	53,246	26,628	53,246	56,106	
6380 - CENTRAL GARAGE MAINT. CHARGE	18,675	20,169	20,875	10,440	20,875	21,612	
6382 - CENTRAL GARAGE EQUIP. CHARGE	43,566	30,372	36,576	18,288	36,576	35,784	
6385 - UTILITY SERVICE	24,603	31,662	26,000	7,014	26,000	26,780	
OTHER SERVICES AND CHARGES	**258,251**	**278,303**	**282,015**	**130,985**	**282,015**	**288,923**	
MISCELLANEOUS							
6420 - DEPRECIATION	294,932	369,900	0	0	0	0	
6471 - DUES & SUBSCRIPTIONS	16,357	17,308	16,357	19,905	16,357	17,000	
MISCELLANEOUS	**311,289**	**387,209**	**16,357**	**19,905**	**16,357**	**17,000**	
CAPITAL OUTLAY							
6530 - IMPR OTHER THAN BUILDING	171,716	747,386	750,000	91,035	750,000	1,840,000	
CAPITAL OUTLAY	**171,716**	**747,386**	**750,000**	**91,035**	**750,000**	**1,840,000**	
DEBT SERVICE							
6601 - BOND PRINCIPAL	0	0	95,000	95,000	95,000	95,000	
6611 - BOND INTEREST	19,101	16,882	16,725	1,512	16,725	13,875	
6620 - FISCAL AGENTS FEES	499	1,126	500	0	500	500	
DEBT SERVICE	**19,600**	**18,008**	**112,225**	**96,512**	**112,225**	**109,375**	
TRANSFERS							
6710 - CAPITAL CONTRIBUTIONS	(3,715,008)	0	0	0	0	0	
6719 - TRANSFER TO CAPITAL PROJECT FU	410,218	1,182	0	0	0	0	
6720 - OPERATING TRANSFERS	67,300	66,700	66,100	40,704	66,100	70,400	
TRANSFERS	**(3,237,490)**	**67,882**	**66,100**	**40,704**	**66,100**	**70,400**	
TOTAL EXPENDITURES	**(2,475,228)**	**1,506,771**	**1,234,697**	**379,264**	**1,234,697**	**2,333,938**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**1,099,241**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**89.03%**

STORM WATER UTILITY
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6220	REPAIR & MAINTENANCE SUPPLIES	General Supplies as needed	8,000	8,240	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Contractual services from a consultant which may be needed to comply with NPDES & MS4 requirements mandated storm water initatives ($20,000). Consultants to perform reviews of development plans to insure compliance with City management plan ($10,000). SCADA modifications and upgrades ($5,000)	35,000	35,000	
6361	INSURANCE		318	341	
6371	REPAIRS & MAINT CONTRACTUAL	Contractual Street sweeping 3 weeks in both Spring and Fall. Vegetation Control on Levee,; Contracted internal catch basin sealing; Repair of alley and catchbasins; Storm pipe lining or replacement, etc	110,000	113,300	
6374	ADMINISTRATION SUPPORT FEE		53,246	56,106	
6380	CENTRAL GARAGE MAINT. CHARGE		20,875	21,612	
6385	UTILITY SERVICE	Xcel	26,000	26,780	
MISCELLANEOUS					
6471	DUES & SUBSCRIPTIONS	WMO annual dues as per JPA	16,357	17,000	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		36,576	35,784	
6530	IMPR OTHER THAN BUILDING	2025 - Marie Ave Reconstruction ($750,000); 2026 - Marie Ave Reconstruction (925,000), Verderosa Ext (740,000), South St Reconstruction (175,000)	750,000	1,840,000	
DEBT SERVICE					
6601	BOND PRINCIPAL	2014A levee lift station portion	95,000	95,000	
6611	BOND INTEREST	2014A levee lift station portion	16,725	13,875	
6620	FISCAL AGENTS FEES		500	500	
TRANSFERS					
6720	OPERATING TRANSFERS	costs associated with city hall - $40,000; transfer for 2019A bonds - $30,400	66,100	70,400	

<u>NON-LEVY SUPPORTED FUND</u>

STREET LIGHT UTILITY

OPERATING BUDGET

STREET LIGHT FUND
SUMMARY OF REVENUES AND EXPENDITURES

	2023	2024	2025		2026		Requested
	Actual	Actual	Original	Revised	Requested	Final	2025 vs 2026
Revenues							
Operational	379,538	390,844	345,060	345,060	346,060	-	1,000
Capital Outlay	-	-	-	-	-	-	-
Total	379,538	390,844	345,060	345,060	346,060	-	1,000
Expenditures							
Operational	219,125	266,709	318,922	318,922	332,849	-	13,927
Capital Outlay/Debt Service/Transfers	20,000	20,000	20,000	20,000	20,000	-	-
Total	239,125	286,709	338,922	338,922	352,849	-	13,927
Change in Fund Balance	140,413	104,135	6,138	6,138	(6,789)	-	
Cash and Investment Balance	485,702	593,985	600,123	600,123	593,334	600,123	

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Utility	Street Light	50615

Activities and Responsibilities:

The Street Light Utility program is accountable for:

- City owned light pole repairs
- Utility energy costs for all street lights
- Capital Acquisition and improvements of City owned street light poles

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

-

Notable Expenditure Changes for 2026

-

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Utility	Street Light	50615

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

-

Revenue Increases

- The 2026 street lights service fees have no increase proposed.

Staffing:

No staff time is charged to this fund.

STREET LIGHT UTILITY
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
50615 - STREET LIGHT UTILITY							
REVENUE							
CHARGES FOR SERVICES							
UTILITIES							
4710 - SINGLE FAMILY RESIDENTIAL	230,368	236,931	213,811	67,997	213,811	213,811	
4715 - MULTI-FAMILY	40,528	37,989	35,983	10,457	35,983	35,983	
4720 - COMMERCIAL/INDUSTRIAL	59,198	62,115	57,007	15,056	57,007	57,007	
4725 - HEAVY INDUSTRY	2,063	2,153	1,923	790	1,923	1,923	
4730 - AIRPORT	6,098	6,302	5,961	1,866	5,961	5,961	
4735 - CHURCH/PRIVATE SCHOOL	2,571	2,657	2,187	818	2,187	2,187	
4740 - DUPLEXES	14,790	15,334	13,688	4,143	13,688	13,688	
4760 - PENALTY CHARGE	7,583	8,520	7,000	2,873	7,000	7,500	
UTILITIES	**363,198**	**372,002**	**337,560**	**104,000**	**337,560**	**338,060**	
CHARGES FOR SERVICES	**363,198**	**372,002**	**337,560**	**104,000**	**337,560**	**338,060**	
INTEREST							
4671 - INTEREST EARNINGS	8,929	14,717	7,500	0	7,500	8,000	
4681 - UNREALIZED GAIN/LOSS ON INV	3,381	4,125	0	0	0	0	
INTEREST	**12,310**	**18,842**	**7,500**	**0**	**7,500**	**8,000**	
MISCELLANEOUS							
4672 - OTHER	4,030	0	0	0	0	0	
MISCELLANEOUS	**4,030**	**0**	**0**	**0**	**0**	**0**	
REVENUE	**379,538**	**390,844**	**345,060**	**104,000**	**345,060**	**346,060**	

STREET LIGHT UTILITY
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
50615 - STREET LIGHT UTILITY							
EXPENDITURES							
SUPPLIES							
6220 - REPAIR & MAINTENANCE SUPPLIES	0	7,517	0	4,715	0	0	
6240 - MINOR EQUIPMENT AND FURNITURE	0	39,900	40,000	0	40,000	50,000	
SUPPLIES	**0**	**47,417**	**40,000**	**4,715**	**40,000**	**50,000**	
OTHER SERVICES AND CHARGES							
6371 - REPAIRS & MAINT CONTRACTUAL	3,505	20,089	35,000	6,350	35,000	40,000	
6374 - ADMINISTRATION SUPPORT FEE	17,952	21,501	23,922	11,964	23,922	22,849	
6385 - UTILITY SERVICE	197,668	177,701	220,000	90,534	220,000	220,000	
OTHER SERVICES AND CHARGES	**219,125**	**219,291**	**278,922**	**108,848**	**278,922**	**282,849**	
TRANSFERS							
6720 - OPERATING TRANSFERS	20,000	20,000	20,000	10,002	20,000	20,000	
TRANSFERS	**20,000**	**20,000**	**20,000**	**10,002**	**20,000**	**20,000**	
TOTAL EXPENDITURES	**239,125**	**286,709**	**338,922**	**123,565**	**338,922**	**352,849**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**13,927**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**4.11%**

STREET LIGHT UTILITY
DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6240	MINOR EQUIPMENT AND FURNITURE	Pole and Light fixtures,electrical cabinets and other equipment/parts	40,000	50,000	
SERVICES AND OTHER CHARGES					
6371	REPAIRS & MAINT CONTRACTUAL	Contractual Electric/pole repairs, aging light poles requiring more repairs	35,000	40,000	
6374	ADMINISTRATION SUPPORT FEE		23,922	22,849	
6385	UTILITY SERVICE	Energy Costs (Xcel Energy)	220,000	220,000	
TRANSFERS					
6720	OPERATING TRANSFERS		20,000	20,000	

NON-LEVY SUPPORTED FUND

CENTRAL GARAGE

OPERATING BUDGET

CENTRAL GARAGE FUND
SUMMARY OF REVENUES AND EXPENDITURES

	2023	2024	2025		2026		Requested
	Actual	Actual	Original	Revised	Requested	Final	2025 vs 2026
Revenues							
Operational	1,001,114	1,078,462	1,054,244	1,054,244	1,106,320	-	52,076
Capital Outlay/Transfers **	1,125,826	1,112,290	1,077,884	1,077,884	1,218,752	-	140,868
Total	2,126,940	2,190,752	2,132,128	2,132,128	2,325,072	-	192,944
Expenditures							
Operational	1,036,527	989,177	1,072,344	1,072,344	1,088,906	-	16,562
Depreciation/Capital Outlay/Transfers	468,167	513,285	830,000	830,000	221,500	-	(608,500)
Total	1,504,694	1,502,462	1,902,344	1,902,344	1,310,406	-	(591,938)
Change in Fund Balance	622,246	688,290	229,784	229,784	1,014,666	-	784,882
Cash and Investment Balance *	3,789,317	3,600,390	3,830,174	3,830,174	4,844,840	-	

* - estimated for 2025 and 2026

** $250,000 for 2024 replacement charges was transferred from the General Fund 2022 excess fund balance in 2023

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Internal Service	Central Garage	60703

Activities and Responsibilities:

The Central Garage program is accountable for:

- Maintenance of all vehicles & equipment for Public Works, Engineering, Code Enforcement, Parks & Police
- Maintenance of all vehicles & equipment for South Metro Fire District (SMFD)
- Fuel Sales and maintenance expenditures
- Replacement of vehicles and equipment

Budget Highlights and Changes:

Significant Revisions - 2025 Original vs. 2025 Revisions

●

Notable Expenditure Changes for 2026

●

FUNCTION:	DEPT. & DIV:	BUSINESS UNIT:
Internal Service	Central Garage	60703

Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2026

- **Police - Replace**
  2021 Ford Police Interceptor Unit #2150 - Replace with 2025 Ford Police Interceptor
  2021 Ford Police Interceptor Unit #2159 - Replace with 2025 Ford Police Interceptor
  2016 Ford Police Interceptor Unit #2166 - Replace with 2025 Ford Police Interceptor
- **Public Works/Utility - Replace**
  Z950R JD Zero Trak Turf Mower Unit #ZR1-21 - Replace with 2026 JD Zero Trak Turf Mower
  Z950R JD Zero Trak Turf Mower Unit #ZR2-21 - Replace with 2026 JD Zero Trak Turf Mower

Staffing:

	2023	2024	2025	2026
Public Works Director	0.100	0.100	0.100	0.100
Mechanic Lead	1.000	1.000	1.000	1.000
Mechanic	1.000	1.000	1.000	1.000
Asst to the Public Works Director	0.100	0.100	0.100	0.100
Total Staffing	**2.200**	**2.200**	**2.200**	**2.200**

CENTRAL GARAGE FUND
SUMMARY OF REVENUE

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
60703 - CENTRAL GARAGE FUND							
REVENUE							
INTEREST							
4671 - INTEREST EARNINGS	69,970	108,762	50,000	0	50,000	50,000	
4681 - UNREALIZED GAIN/LOSS ON INV	26,488	30,021	0	0	0	0	
INTEREST	**96,458**	**138,783**	**50,000**	**0**	**50,000**	**50,000**	
MISCELLANEOUS							
4672 - OTHER	2,343	432	0	23	0	0	
4675 - INSURANCE DIVIDEND	1,821	1,657	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	0	244	0	0	0	0	
MISCELLANEOUS	**4,164**	**2,333**	**0**	**23**	**0**	**0**	
OTHER CHARGES							
4801 - INTERNAL SERVICE - MUNICIPAL	1,652,188	1,861,792	2,082,128	1,041,108	2,082,128	2,275,072	
OTHER CHARGES	**1,652,188**	**1,861,792**	**2,082,128**	**1,041,108**	**2,082,128**	**2,275,072**	
OTHER FINANCING SOURCES							
4902 - INS PROCEEDS-FIXED ASSETS	63,071	57,537	0	87,384	0	0	
4903 - SALE OF GENERAL FIXED ASSETS	70,584	143,979	0	8,485	0	0	
4919 - GAIN ON DISP-CAP ASSETS	(9,525)	(13,672)	0	0	0	0	
4920 - INTERFUND OPERATING TRANSFER	250,000	0	0	0	0	0	
OTHER FINANCING SOURCES	**374,130**	**187,844**	**0**	**95,869**	**0**	**0**	
REVENUE	**2,126,940**	**2,190,752**	**2,132,128**	**1,137,001**	**2,132,128**	**2,325,072**	

CENTRAL GARAGE FUND
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
60703 - CENTRAL GARAGE FUND							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	176,122	187,420	194,241	91,572	194,241	195,255	
6102 - FULL-TIME EMPLOYEES-OVERTIME	500	64	4,500	87	4,500	4,500	
6108 - ACCUMULATED VACATION/COMP LEAV	181	1,629	917	0	917	719	
6112 - SERVICE RECOGNITION	0	0	0	0	0	286	
6120 - EMPLOYER CONTR FOR RETIREMENT	26,747	28,374	29,504	13,778	29,504	29,665	
6130 - EMPLOYER PAID INSURANCE	27,556	33,389	30,514	12,223	30,514	32,251	
6135 - RETIREE PAID INSURANCE	1,142	0	0	0	0	0	
6150 - WORKERS COMPENSATION	6,588	6,826	5,134	2,574	5,134	6,837	
6151 - WORKERS COMP DEDUCTIBLE	0	659	0	69	0	0	
6170 - EMPLOYER CONTR TO HCSP	6,111	4,436	5,364	934	5,364	4,517	
PERSONNEL SERVICES	**244,946**	**262,796**	**270,174**	**121,235**	**270,174**	**274,030**	
SUPPLIES							
6210 - OPERATING SUPPLIES	199,101	181,715	220,000	74,963	220,000	220,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	215,728	205,521	273,000	83,526	273,000	280,000	
6240 - MINOR EQUIPMENT AND FURNITURE	2,829	4,236	4,500	1,036	4,500	4,600	
6245 - CLOTHING ALLOWANCE	6,246	6,873	6,500	2,473	6,500	7,000	
SUPPLIES	**423,904**	**398,346**	**504,000**	**161,998**	**504,000**	**511,600**	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	8,264	7,341	6,500	4,287	6,500	6,500	
6331 - CONFERENCES, TRAINING, TRAVEL	357	330	1,000	0	1,000	1,000	
6361 - INSURANCE	54,303	57,622	60,832	34,289	60,832	63,990	
6371 - REPAIRS & MAINT CONTRACTUAL	141,682	124,874	82,500	62,681	82,500	85,000	
6374 - ADMINISTRATION SUPPORT FEE	108,556	121,928	143,818	71,910	143,818	143,266	
6381 - OTHER RENTALS	36,000	0	0	0	0	0	
6388 - TECHNOLOGY EQUIP CHARGE	1,309	1,310	1,520	762	1,520	1,520	
6390 - POSTAGE AND TELEPHONE	1,980	2,092	2,000	878	2,000	2,000	
OTHER SERVICES AND CHARGES	**352,451**	**315,497**	**298,170**	**174,807**	**298,170**	**303,276**	
MISCELLANEOUS							
6420 - DEPRECIATION	510,661	541,358	0	0	0	0	
MISCELLANEOUS	**510,661**	**541,358**	**0**	**0**	**0**	**0**	
CAPITAL OUTLAY							
6550 - MOTOR VEHICLES	8,028	2,703	738,000	948,443	738,000	216,500	
6580 - OTHER EQUIPMENT	7,198	9,835	92,000	82,589	92,000	5,000	
CAPITAL OUTLAY	**15,226**	**12,538**	**830,000**	**1,031,032**	**830,000**	**221,500**	

CENTRAL GARAGE FUND
SUMMARY OF EXPENDITURES

Description	2023 Actual	2024 Actual	2025 Original Budget	June 2025 Actual	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
TRANSFERS							
6710 - CAPITAL CONTRIBUTIONS	(42,494)	(28,072)	0	0	0	0	
TRANSFERS	**(42,494)**	**(28,072)**	**0**	**0**	**0**	**0**	
TOTAL EXPENDITURES	**1,504,694**	**1,502,462**	**1,902,344**	**1,489,073**	**1,902,344**	**1,310,406**	
CHANGE 2025 REVISED TO 2026 REQUESTED							**(591,938)**
PERCENT CHANGE 2025 REVISED TO 2026 REQUESTED							**(31.12)%**

CENTRAL GARAGE FUND

DETAIL OF EXPENDITURES

CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2025 Revised Budget	2026 Requested Budget	2026 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME		4,500	4,500	
MATERIALS & SUPPLIES					
6210	OPERATING SUPPLIES	Fuel for all equipment	220,000	220,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Parts & shop supplies for equipment repairs.	273,000	280,000	
6240	MINOR EQUIPMENT AND FURNITURE	Mechanics tool allowance per contract 2 @ $975, Chain Saws, Backpack Blowers, Weed Whips, Push Mowers	4,500	4,600	
6245	CLOTHING ALLOWANCE	Contractual obligation & Boot allowance $250. City provided shirts, and Uniforms.	6,500	7,000	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Audit $6,500	6,500	6,500	
6331	CONFERENCES, TRAINING, TRAVEL		1,000	1,000	
6361	INSURANCE	Property & Liability	60,832	63,990	
6371	REPAIRS & MAINT CONTRACTUAL	Miscellaneous vehicle repairs, unable to be fixed in-house $40,000; Sandblast & sanders to keep fleet service life of vehicle $5,000. Maintenance software service and All Data services.	82,500	85,000	
6374	ADMINISTRATION SUPPORT FEE		143,818	143,266	
6388	TECHNOLOGY EQUIP CHARGE	amortization of technology equipment	1,520	1,520	
6390	POSTAGE AND TELEPHONE	phones for mechanics and supervisors	2,000	2,000	
CAPITAL OUTLAY					
6550	MOTOR VEHICLES	3 Police Vehicle replacements $176,500. (Squad Proposal prepared by Police Dept. for details on squads and changeovers). Replace #ZR1-21 & ZR2-21 Zero Turn Mowers.	738,000	216,500	
6580	OTHER EQUIPMENT	Equipment rental (contingent) $5,000	92,000	5,000	

PRELIMINARY

2026 – 2030
Capital Improvement Plan

City of South St. Paul

PRELIMINARY

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PRELIMINARY

City of South St. Paul ADMINISTRATIVE POLICIES AND PROCEDURES	**APP Department: Finance** City Administrator Approval: City Council Approval: 11-21-11 Issue Date: 11-21-11 Revised Date: **12-1-14**

SUBJECT: CAPITAL IMPROVEMENT PLAN AND PROGRAM

I. PURPOSE

The Capital Improvement Program (CIP) is a proposed multi-year plan that provides for the acquisition, construction, replacement and/or maintenance of the City's public infrastructure and major capital assets. The terms Capital Improvement Program and Capital Improvement Plan should be regarded as interchangeable.

Proposed CIP expenditures are grouped in the plan by type – **infrastructure** (streets/utilities) improvements, **facilities/grounds** projects, and **major equipment purchases** (vehicles/rolling stock, technology, and other specialized items). Proposed funding sources are also identified for each expenditure. Execution of the program requires a careful balancing of needs, wants and available resources.

The CIP is manifested as a list of proposed capital expenditures, with funding sources, scheduled for the next fiscal year and the four years thereafter. With maturation of the CIP process, the planning horizon for major capital expenditures may grow to a ten-year projection.

The CIP process is undertaken because it provides:

- An effective way to anticipate, plan, budget, and coordinate operational and capital needs across city departmental boundaries.
- A rational method for allocating scarce resources by prioritization.
- A tangible and coherent program that can be more strategically aligned with available State, federal and other outside funding opportunities.
- Defined capital commitments that may better mobilize public and private support.
- Evidence of effective financial management that may enhance bond ratings.
- A tool that can be used by Staff for long-range analysis and planning.

II. DEFINITIONS

Capital Improvement – an expenditure of Public funds for the acquisition, construction, replacement and/or maintenance of the City's infrastructure, facilities/grounds, and major equipment. A threshold of $10,000 is used to define an expenditure as a capital expense appropriate for inclusion within the CIP.

III. POLICY

A 5-year CIP will be annually updated, reviewed and adopted by the City Council in conjunction with the City's annual budget process. Council and Staff consideration shall be given to the following factors when developing the plan:

- Availability of funding sources
- Retaining $500,000 for emergency resources in the Capital Programs Fund
- Projected need and urgency for repair or replacement
- Likely demand for the improvement

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- Estimated cost
- Impact to City debt levels
- Relative benefits and avoided costs if funds used for alternative purposes
- Subsequent operating costs that will flow from the proposed improvement
- Alternatives for addressing the improvement need through collaboration or cost sharing with others

IV. PROCEDURE

The CIP is prepared and developed by City Staff with direction provided by the City Council. The plan will be annually updated, reviewed, adopted and published. Department managers are responsible for annually updating information and for suggesting new items for the CIP. The Finance Director will centrally manage CIP information and documents and with the City Administrator, will facilitate annual discussion and decision making by the City Council.

Program expenditures proposed for the first year of a multi-year CIP would be included in the annual budget for that year, together with the chosen funding source(s). City Council review and revision of the CIP will occur at an early stage of the annual budget process so that potential tax levy impacts can be evaluated in conjunction with the discussion of proposed operational levies for the next calendar year.

Inclusion of CIP items in an annual budget does not constitute authorization for the expenditure. During the course of the budget year, each item will be presented to the City Council for specific consideration and spending authorization.

V. AUTHORITY FOR IMPLEMENTATION AND ENFORCEMENT

Management team members are responsible for annually reviewing and updating relevant information about CIP items within their operational jurisdiction and for appropriately sharing it with the Finance Director, City Administrator and the Mayor/City Council. The Finance Director is responsible for coordinating the ongoing implementation and enforcement of this Policy, under general supervision by the City Administrator and Mayor/City Council.

PRELIMINARY

PRELIMINARY

INTRODUCTION

Planning for capital improvements requires sound and economical financing. The City of South St. Paul is able to utilize several financing mechanisms ranging from cash reserves to special-purpose funds, as well as borrowing through bond sales. The exact financing method for each improvement is based on the general policies and jurisdiction and legal requirements. The final selection and scheduling of proposed capital improvements is then based on the ability of the City to draw upon various funds. The total cost for each project includes construction costs, administrative costs and interest.

The City's current capital improvement plan includes improvements, maintenance and construction of new capital assets or infrastructure with an estimated value of greater than $10,000.

In analyzing the financial viability of the capital improvements in the current program, the following methods of financing were examined:

INTERNAL METHODS:

Special Assessments – Special assessments are based on the concept that when land is benefited from a particular improvement, all or part of the costs of the improvement should be levied against those properties to finance such improvements.

Since it often takes several years for the City to collect special assessments, the City may decide to issue bonds for cash flow purposes. For assessments using MN Stat. 429 for bonding, at least 20% of the project costs must be assessed. See Public Improvement Revolving Bonds for further description of this financing tool.

Enterprise Funds – The City's enterprise funds include the Water, Sanitary Sewer, Storm Water, and Street Light Utility Funds. Capital improvements or equipment purchased in the enterprise funds may be financed through enterprise fund revenues derived from user charges for the respective services, when available. Enterprise funds are designed for self-sustaining operations.

When an enterprise fund does not have enough cash to pay for a specific project, the City may decide to use money from another City source (usually the Capital Programs Fund) or the City may decide to issue Enterprise Revenue Bonds. See below for further description of these financing methods.

Tax Increment (TIF) Funds – These funds are derived from the TIF Districts in the City of South St. Paul. In tax increment districts, property owners pay ad valorem taxes at the full rate levied by the units of local government within the taxing jurisdiction. At the time the tax increment district is created, property values are "frozen." The units of local government receive taxes based on the increase in property values since the district was created which is known as the "increment." The increment revenue is then used to finance physical improvements within the district. The City may decide to issue Tax Increment Bonds for cash flow purposes, see below for further description of these bonds.

Capital Programs Fund – This fund is designed to provide financing for capital purchases and improvements. Revenues for this fund may be derived from such sources as Local Government Aid (LGA), tax revenue, closed bond fund balances, and transfers from other funds.

Infrastructure Fund – This fund is designed to provide financing for infrastructure improvements. Funding for this fund began in 2020 and will continue with an annual dedicated ad valorem tax levy.

Park Dedication Fund – This fund is designed to provide financing for park and recreation type infrastructure. Revenues for this fund are derived from Park Dedication fees pursuant to City ordinance.

Internal Debt – General Programs Fund – The City maintains a cash flow fund for many purposes. One purpose of this fund is to finance capital improvements.

EXTERNAL METHODS:

Municipal State Aid (MSA) – The Minnesota Department of Transportation (MnDOT) provides funding assistance for improvements to those municipal streets which are designated as part of its MSA system (20% of the City's total street system can be designated). Money for this fund is supplied with a dedicated portion of revenues collected from road use and gasoline taxes and allocated to the City on an annual basis. Funds are released for improvements on those streets on the system whose design and construction meet MSA standards. Funds may be expended for an approved project on any street on the City's MSA system. MSA funds may be accumulated over several years, but a maximum of 3 times the annual allotment is recommended by MnDOT to avoid penalties. MSA also gives the City the ability to bond for certain MSA projects, using future MSA allotments to pay off bonds.

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Minnesota Department of Transportation – MnDOT provides financing assistance for maintenance and improvements on those highways included in the MnDOT trunk highway system and federal interstate system. These improvements could include intersecting local or county streets. In the City of South St. Paul, these highways are TH 52 (Lafayette Freeway), TH156 Concord St (north of I-494) and I-494.

Other – Other external sources of financing include grants, donations, and other local governments.

TYPES OF DEBT:

Public Improvement Revolving (PIR) Bonds – PIR bonds are issued to provide immediate liquidity to complete public improvement projects and are repaid with special assessment receipts over a specified time period. These bonds are supported through special assessments; therefore, no levy is required.

Revenue Bonds – Most of the Revenue Bonds that the City issues are typically for Utility Fund projects costs, but the City may issue Revenue Bonds for other enterprise-type operations (Doug Woog Arena and Airport) and for anticipated revenue streams such as MSA. These bonds are repaid with revenue from the enterprise-type facilities or from future revenue. Revenue bonds typically carry higher interest rates than general obligation debt due to a slightly higher risk of nonpayment.

Tax Increment Bonds – The City's Economic Development Authority (EDA) may issue Tax Increment Bonds to pay projects costs when the district does not have sufficient cash. These bonds are repaid with the tax increment revenue that is generated by the district; therefore, no additional levy is required.

Lease Revenue Bonds – This debt is issued through the Economic Development Authority to procure capital equipment or facilities supported with a lease purchase relationship agreement with the City. These bonds are backed by the full faith and credit of the City.

Capital Improvement Bonds – Capital Improvement bonds may be issued only for certain projects, including city halls, public safety buildings, public works facilities and libraries. These bonds are backed by the full faith and credit of the City and supported through the property tax levy.

Other General Obligation (GO) – There are several other types of GO debt available for the City to use. These types of GO debt typically require an ad valorem tax levy.

PRELIMINARY

PROJECTS & FUNDING SOURCES BY DEPARTMENT

PRELIMINARY

2026 through 2030
Capital Improvement Plan
South St. Paul, MN
Projects & Funding Sources By Department

Department	Project #	2026	2027	2028	2029	2030	Total
Airport							
16 Unit T-Hangar (West Hangar Area) Building	*AIR - 12-96*		1,500,000				**1,500,000**
16 Unit T-Hangar (West Hangar Area) Design	*AIR - 12-76*		100,000				**100,000**
16 Unit T-Hangar (West Hangar Area) Site Prep	*AIR - 12-86*		425,000				**425,000**
Airfield Crack Seal (West Building Area)	*AIR - 26-2*	100,000					**100,000**
Airfield Gate Replacement	*AIR - 25-1*	350,000					**350,000**
Easement Acquisition	*AIR - 26-3*	100,000					**100,000**
Fuel System Replacement	*AIR - 19-2*	1,600,000					**1,600,000**
Land Acquisition	*AIR - 26-1*		200,000				**200,000**
Mower Tractor and Attachments	*AIR - 28-3*			150,000			**150,000**
Reconstruct Terminal Parking Lot	*AIR - 16-1*				600,000		**600,000**
Runway and Taxiway Crack Seal	*AIR - 28-1*			100,000			**100,000**
Security Fence - South Clear Zone	*AIR - 14-208*				150,000		**150,000**
West Taxiway Full Parallel Construction	*AIR - 28-2*			1,000,000			**1,000,000**
Zero Turn Mower	*AIR - 27-1*		12,000				**12,000**
	Airport Total	**2,150,000**	**2,237,000**	**1,250,000**	**750,000**	**0**	**6,387,000**
Airport Capital Fund		346,250	339,850	100,000	30,000		**816,100**
Federal - FAA		1,297,500	652,500	990,000	705,000		**3,645,000**
State		506,250	1,244,650	160,000	15,000		**1,925,900**
	Source Grand Total	**2,150,000**	**2,237,000**	**1,250,000**	**750,000**	**0**	**6,387,000**
Buildings							
Fire Station Garage Floor	*BLD - 25-2*	60,000					**60,000**
Fire Station Laundry Room Relocation	*BLD - 26-1*	20,000					**20,000**
Fitness Room Equipment Replacement	*BLD - 26-2*	10,000	10,000	10,000	10,000	10,000	**50,000**
New Public Works Building	*BLD - 22-2*	12,200,000	15,250,000				**27,450,000**
Refinish Floors in Garage and Sally Port	*BLD - 27-1*		50,000				**50,000**
Renovation of Library Building	*BLD- 22-01*	2,300,000					**2,300,000**
	Buildings Total	**14,590,000**	**15,310,000**	**10,000**	**10,000**	**10,000**	**29,930,000**
Capital Program Funds		3,340,000	60,000	10,000	10,000	10,000	**3,430,000**
Other Funding Sources		11,250,000	15,250,000				**26,500,000**
	Source Grand Total	**14,590,000**	**15,310,000**	**10,000**	**10,000**	**10,000**	**29,930,000**
Central Garage							
Police Vehicles	*CG - 14-101*	202,800	210,912	219,348	228,122		**861,182**
Replace Asphalt Tack Trailer	*CG - 21-102*		50,000				**50,000**
Replace John Deere Zero-Turn Mower	*CG - 22-1*	40,000	20,000				**60,000**
Unit 201 - Engineering Department	*CG - 27-201*		40,000				**40,000**
Unit 207 - Code Enforcement	*CG - 27-207*		35,000				**35,000**
Unit 265 - Public Works/Parks & Rec	*CG - 25-265*		30,000				**30,000**
Unit 301 - Building Inspections Department	*CG - 27-301*		40,000				**40,000**
Unit 306 - Water Department	*CG - 27-306*				60,000		**60,000**

PRELIMINARY

Department	Project #	2026	2027	2028	2029	2030	Total
Unit 311 - Parks Department	*CG - 28-311*			35,000			**35,000**
Unit 313 - Buildings/Arena	*CG - 25-313*			45,000			**45,000**
Unit 314 - Streets Department	*CG - 28-314*			47,500			**47,500**
Unit 319 - Streets Department	*CG - 28-319*			66,300			**66,300**
Unit 320 - Streets Department	*CG - 28-320*			66,300			**66,300**
Unit 322 - Water Department	*CG - 17-13*		60,000				**60,000**
Unit 325 - Parks Department	*CG - 28-325*			60,800			**60,800**
Unit 328 - Parks Department	*CG - 27-328*		55,000				**55,000**
Unit 329 - Parks Department	*CG - 28-329*			71,800			**71,800**
Unit 331 - Streets Department	*CG - 26-331*			350,000			**350,000**
Unit 335 - Streets Department	*CG - 27-335*				350,000		**350,000**
Unit 337 - Streets Department	*CG - 28-337*			350,000			**350,000**
Unit ZR1 - Parks Department	*CG - ZR1*	22,000					**22,000**
Unit ZR4 - Parks Department	*CG - ZR4*	22,000					**22,000**
Central Garage Total		**286,800**	**540,912**	**1,312,048**	**638,122**	**0**	**2,777,882**
Central Garage Fund		286,800	540,912	1,312,048	638,122		**2,777,882**
Source Grand Total		**286,800**	**540,912**	**1,312,048**	**638,122**	**0**	**2,777,882**
City Administration							
ERP Replacement-Through LOGIS	*ADM - 22-1*	110,000					**110,000**
City Administration Total		**110,000**	**0**	**0**	**0**	**0**	**110,000**
Water Utility		110,000					**110,000**
Source Grand Total		**110,000**	**0**	**0**	**0**	**0**	**110,000**
Doug Woog Arena							
Concession Stand Remodel	*DWA - 19-11*				50,000		**50,000**
Low Emissivity Ceiling for Rink 2	*DWA - 27-02*		60,000				**60,000**
Mezzanine-Warm Viewing Area Flooring	*DWA - 19-8*			30,000			**30,000**
Replace Drop Ceiling Tiles & Grid	*DWA - 19-5*			35,000			**35,000**
Replace HVAC Unit #1, 2, 3	*DWA - 19-12*		120,000				**120,000**
Replace Rink One Floor and Boards	*DWA - 21-2*	1,300,000					**1,300,000**
Replace Rooftop HVAC Units 6, 7, 8, 9, 10	*DWA - 14-105*		160,000				**160,000**
Rink 2 floor and dasher boards	*DWA - 19-13*		1,300,000				**1,300,000**
Scissor Lift Replacement	*DWA - 19-3*			32,000			**32,000**
Woog Arena Roof Replacement	*DWA - 20-2*			260,000			**260,000**
Woog Arena Sprinkler Fire Suppression System	*DWA - 20-1*			25,000			**25,000**
Doug Woog Arena Total		**1,300,000**	**1,640,000**	**382,000**	**50,000**	**0**	**3,372,000**
Tax Levy - Arena		1,300,000	1,640,000	382,000	50,000		**3,372,000**
Source Grand Total		**1,300,000**	**1,640,000**	**382,000**	**50,000**	**0**	**3,372,000**
Engineering							
12th Avenue Reconstruction	*ENG - 12-121*	100,000	5,500,000				**5,600,000**
16th and 17th Avenue Improvments	*ENG - 28-1*			100,000	3,750,000		**3,850,000**
2026 Sidewalk Removal and Replacement Project	*ENG - 26-2*	330,000					**330,000**
2027 Sidewalk Repair Program	*ENG - 27-3*	15,000	260,000				**275,000**
2028 Alley Improvements	*ENG - 28-3*		20,000	555,000			**575,000**
2028 Sidewalk Repair Program	*ENG - 28-4*		15,000	270,000			**285,000**
2029 Sidewalk Repair Program	*ENG - 29-3*			15,000	260,000		**275,000**

PRELIMINARY

Department	Project #	2026	2027	2028	2029	2030	Total
2030 Alley Improvements	*ENG - 30-3*				20,000	555,000	**575,000**
2030 Pavement Rehabilitation Project	*ENG - 29-2*				100,000	3,440,000	**3,540,000**
2030 Sidewalk Repair Program	*ENG - 30-2*				15,000	260,000	**275,000**
9th Avenue	*ENG - 30-1*					400,000	**400,000**
Bircher/Willis Area Street Improvements	*ENG - 27-1*		150,000	3,600,000			**3,750,000**
Lead Service Line Replacement Project	*ENG - 25-6*	20,273,281					**20,273,281**
Marie Ave Reconstruction - 9th Ave to 21st Ave	*ENG - 26-1*	5,650,000					**5,650,000**
PFAS Treatment Facility at Wells No. 4	*ENG - 28-5*		250,000	250,000	10,765,000		**11,265,000**
South St Reconstruction 5th St to 7th St	*ENG - 26-3*	880,000					**880,000**
Stickney Improvement Project	*ENG - 19-1*			1,620,000			**1,620,000**
Verderosa Extension Project	*ENG - 25-4*	6,450,000					**6,450,000**
Warner Avenue Improvements	*ENG - 24-2*	40,000	500,000				**540,000**
	Engineering Total	**33,738,281**	**6,695,000**	**6,410,000**	**14,910,000**	**4,655,000**	**66,408,281**

Source		2026	2027	2028	2029	2030	Total
Assessments (Paid by Property Owners)		141,000	620,000	695,000	340,000	400,000	**2,196,000**
Bond Proceeds					10,765,000		**10,765,000**
Federal		3,000,000					**3,000,000**
Infrastructure Fund		4,189,000	2,465,000	2,750,000	2,030,000	2,505,000	**13,939,000**
MSA Funds		1,000,000	1,000,000	500,000	300,000		**2,800,000**
Sanitary Sewer Utility		1,165,000	590,000	600,000	500,000	500,000	**3,355,000**
State		20,273,281					**20,273,281**
Storm Sewer Utility		1,840,000	490,000	500,000	225,000	500,000	**3,555,000**
Water Utility		2,130,000	1,530,000	1,365,000	750,000	750,000	**6,525,000**
	Source Grand Total	**33,738,281**	**6,695,000**	**6,410,000**	**14,910,000**	**4,655,000**	**66,408,281**

Fire Protection

Department	Project #	2026	2027	2028	2029	2030	Total
SMFD Engine 1	*FIRE- 22-01*					750,000	**750,000**
SMFD Engine 2	*FIRE- 22-02*					750,000	**750,000**
	Fire Protection Total	**0**	**0**	**0**	**0**	**1,500,000**	**1,500,000**

Source		2026	2027	2028	2029	2030	Total
Debt - Tax Levy						1,500,000	**1,500,000**
	Source Grand Total	**0**	**0**	**0**	**0**	**1,500,000**	**1,500,000**

Information Technology

Department	Project #	2026	2027	2028	2029	2030	Total
Fiber Network Project	*IT - 13-103*	29,980	29,980	29,980	29,980	29,980	**149,900**
Fiber Optic Cable Infrastructure	*IT - 19-1*	250,000		250,000			**500,000**
	Information Technology Total	**279,980**	**29,980**	**279,980**	**29,980**	**29,980**	**649,900**

Source		2026	2027	2028	2029	2030	Total
Capital Program Funds		279,980	29,980	279,980	29,980	29,980	**649,900**
	Source Grand Total	**279,980**	**29,980**	**279,980**	**29,980**	**29,980**	**649,900**

Park & Recreation

Department	Project #	2026	2027	2028	2029	2030	Total
Ball field Rehabilitation	*PR - 26-101*	35,000					**35,000**
Harmon Park Play Structure Replacement	*PR - 18-10*		150,000				**150,000**
Jefferson Park Playground Replacement	*PR - 26-2*	300,000					**300,000**
Kaposia Landing Dog Park Fence Replacement	*PR - 26-3*	30,000					**30,000**
Kaposia Park Play Structure Replacement	*PR - 18-8*		175,000				**175,000**
Lorraine Hockey Rink Upgrades	*PR - 16-1*			200,000			**200,000**
Lorraine Park Play Structure Replacement	*PR - 18-7*	300,000					**300,000**

PRELIMINARY

Department	Project #	2026	2027	2028	2029	2030	Total
McGuire Field Bleacher Replacement	*PR - 08-100*		35,000				**35,000**
Northview Playground Replacement	*PR - 27-1*		250,000				**250,000**
Northview Pool Replacement	*PR - 21-11*	8,000,000					**8,000,000**
Splash Pool Improvements	*PR - 21-10*		200,000				**200,000**
Spruce Park Playground Replacement	*PR - 26-1*			125,000			**125,000**
Veterans Field Playground Replacement	*PR - 27-2*		200,000				**200,000**
Park & Recreation Total		**8,665,000**	**1,010,000**	**325,000**	**0**	**0**	**10,000,000**

		2026	2027	2028	2029	2030	Total
Bond Proceeds		2,000,000					**2,000,000**
Capital Program Funds		665,000	1,010,000	325,000			**2,000,000**
State		6,000,000					**6,000,000**
Source Grand Total		**8,665,000**	**1,010,000**	**325,000**	**0**	**0**	**10,000,000**

Police Protection

Department	Project #	2026	2027	2028	2029	2030	Total
AXON Body Worn and Squad Cameras	*POL -23-3*	90,000	90,000				**180,000**
AXON - BWC / Squad Camera / Taser	*POL -28-1*			150,000	150,000	150,000	**450,000**
Digital Speed Signs	*POL -22-7*		20,000	20,000			**40,000**
Duty Rifles Replacement	*POL -22-5*		60,000				**60,000**
Handguns	*POL -22-4*	80,000					**80,000**
Less Lethal - 40MM Launchers	*POL -22-6*			30,000			**30,000**
Outdoor Weather Warning Sirens	*POL -22-10*					45,000	**45,000**
Police Protection Total		**170,000**	**170,000**	**200,000**	**150,000**	**195,000**	**885,000**

		2026	2027	2028	2029	2030	Total
Capital Program Funds		170,000	170,000	200,000	150,000	195,000	**885,000**
Source Grand Total		**170,000**	**170,000**	**200,000**	**150,000**	**195,000**	**885,000**

Water & Sewer

Department	Project #	2026	2027	2028	2029	2030	Total
1 MG Water Tower	*WS - 31-1*					650,000	**650,000**
Chlorination Equipment at 4 Wells	*WS - 12-96*		1,200,000	1,200,000			**2,400,000**
Hydrant replacement	*WS - 22-01*	125,000	125,000	125,000	125,000	125,000	**625,000**
Relining of Sanitary Sewers as Part of I/I	*WS - 08-138*	735,000		735,000			**1,470,000**
Water & Sewer Total		**860,000**	**1,325,000**	**2,060,000**	**125,000**	**775,000**	**5,145,000**

		2026	2027	2028	2029	2030	Total
Sanitary Sewer Utility		735,000		735,000			**1,470,000**
Water Utility		125,000	1,325,000	1,325,000	125,000	775,000	**3,675,000**
Source Grand Total		**860,000**	**1,325,000**	**2,060,000**	**125,000**	**775,000**	**5,145,000**

		2026	2027	2028	2029	2030	Total
GRAND TOTAL		62,150,061	28,957,892	12,229,028	16,663,102	7,164,980	127,165,063

PRELIMINARY

PROJECTS
BY
FUNDING SOURCE

PRELIMINARY

2026 through 2030

Capital Improvement Plan

South St. Paul, MN

Projects By Funding Source

Source	Project #	2026	2027	2028	2029	2030	Total
Airport Capital Fund							
16 Unit T-Hangar (West Hangar Area) Building	*AIR - 12-96*		300,000				**300,000**
16 Unit T-Hangar (West Hangar Area) Design	*AIR - 12-76*		5,000				**5,000**
16 Unit T-Hangar (West Hangar Area) Site Prep	*AIR - 12-86*		21,250				**21,250**
Airfield Crack Seal (West Building Area)	*AIR - 26-2*	2,500					**2,500**
Airfield Gate Replacement	*AIR - 25-1*	8,750					**8,750**
Easement Acquisition	*AIR - 26-3*	5,000					**5,000**
Fuel System Replacement	*AIR - 19-2*	330,000					**330,000**
Land Acquisition	*AIR - 26-1*		10,000				**10,000**
Mower Tractor and Attachments	*AIR - 28-3*			45,000			**45,000**
Reconstruct Terminal Parking Lot	*AIR - 16-1*				15,000		**15,000**
Runway and Taxiway Crack Seal	*AIR - 28-1*			5,000			**5,000**
Security Fence - South Clear Zone	*AIR - 14-208*				15,000		**15,000**
West Taxiway Full Parallel Construction	*AIR - 28-2*			50,000			**50,000**
Zero Turn Mower	*AIR - 27-1*		3,600				**3,600**
Airport Capital Fund Total		**346,250**	**339,850**	**100,000**	**30,000**	**0**	**816,100**
Assessments (Paid by Property Owners)							
12th Avenue Reconstruction	*ENG - 12-121*		560,000				**560,000**
16th and 17th Avenue Improvments	*ENG - 28-1*				340,000		**340,000**
2028 Alley Improvements	*ENG - 28-3*			300,000			**300,000**
2030 Alley Improvements	*ENG - 30-3*					300,000	**300,000**
2030 Pavement Rehabilitation Project	*ENG - 29-2*					100,000	**100,000**
Bircher/Willis Area Street Improvements	*ENG - 27-1*			300,000			**300,000**
Marie Ave Reconstruction - 9th Ave to 21st Ave	*ENG - 26-1*	130,000					**130,000**
South St Reconstruction 5th St to 7th St	*ENG - 26-3*	11,000					**11,000**
Stickney Improvement Project	*ENG - 19-1*			95,000			**95,000**
Warner Avenue Improvements	*ENG - 24-2*		60,000				**60,000**
Assessments (Paid by Property Owners) Total		**141,000**	**620,000**	**695,000**	**340,000**	**400,000**	**2,196,000**
Bond Proceeds							
Northview Pool Replacement	*PR - 21-11*	2,000,000					**2,000,000**
PFAS Treatment Facility at Wells No. 4	*ENG - 28-5*				10,765,000		**10,765,000**
Bond Proceeds Total		**2,000,000**	**0**	**0**	**10,765,000**	**0**	**12,765,000**
Capital Program Funds							
AXON Body Worn and Squad Cameras	*POL -23-3*	90,000	90,000				**180,000**
AXON - BWC / Squad Camera / Taser	*POL -28-1*			150,000	150,000	150,000	**450,000**
Ball field Rehabilitation	*PR - 26-101*	35,000					**35,000**

PRELIMINARY

Source	Project #	2026	2027	2028	2029	2030	Total
Digital Speed Signs	*POL -22-7*		20,000	20,000			**40,000**
Duty Rifles Replacement	*POL -22-5*		60,000				**60,000**
Fiber Network Project	*IT - 13-103*	29,980	29,980	29,980	29,980	29,980	**149,900**
Fiber Optic Cable Infrastructure	*IT - 19-1*	250,000		250,000			**500,000**
Fire Station Garage Floor	*BLD - 25-2*	60,000					**60,000**
Fire Station Laundry Room Relocation	*BLD - 26-1*	20,000					**20,000**
Fitness Room Equipment Replacement	*BLD - 26-2*	10,000	10,000	10,000	10,000	10,000	**50,000**
Handguns	*POL -22-4*	80,000					**80,000**
Harmon Park Play Structure Replacement	*PR - 18-10*		150,000				**150,000**
Jefferson Park Playground Replacement	*PR - 26-2*	300,000					**300,000**
Kaposia Landing Dog Park Fence Replacement	*PR - 26-3*	30,000					**30,000**
Kaposia Park Play Structure Replacement	*PR - 18-8*		175,000				**175,000**
Less Lethal - 40MM Launchers	*POL -22-6*			30,000			**30,000**
Lorraine Hockey Rink Upgrades	*PR - 16-1*			200,000			**200,000**
Lorraine Park Play Structure Replacement	*PR - 18-7*	300,000					**300,000**
McGuire Field Bleacher Replacement	*PR - 08-100*		35,000				**35,000**
New Public Works Building	*BLD - 22-2*	950,000					**950,000**
Northview Playground Replacement	*PR - 27-1*		250,000				**250,000**
Outdoor Weather Warning Sirens	*POL -22-10*					45,000	**45,000**
Refinish Floors in Garage and Sally Port	*BLD - 27-1*		50,000				**50,000**
Renovation of Library Building	*BLD- 22-01*	2,300,000					**2,300,000**
Splash Pool Improvements	*PR - 21-10*		200,000				**200,000**
Spruce Park Playground Replacement	*PR - 26-1*			125,000			**125,000**
Veterans Field Playground Replacement	*PR - 27-2*		200,000				**200,000**
Capital Program Funds Total		**4,454,980**	**1,269,980**	**814,980**	**189,980**	**234,980**	**6,964,900**

Central Garage Fund

Source	Project #	2026	2027	2028	2029	2030	Total
Police Vehicles	*CG - 14-101*	202,800	210,912	219,348	228,122		**861,182**
Replace Asphalt Tack Trailer	*CG - 21-102*		50,000				**50,000**
Replace John Deere Zero-Turn Mower	*CG - 22-1*	40,000	20,000				**60,000**
Unit 201 - Engineering Department	*CG - 27-201*		40,000				**40,000**
Unit 207 - Code Enforcement	*CG - 27-207*		35,000				**35,000**
Unit 265 - Public Works/Parks & Rec	*CG - 25-265*		30,000				**30,000**
Unit 301 - Building Inspections Department	*CG - 27-301*		40,000				**40,000**
Unit 306 - Water Department	*CG - 27-306*				60,000		**60,000**
Unit 311 - Parks Department	*CG - 28-311*			35,000			**35,000**
Unit 313 - Buildings/Arena	*CG - 25-313*			45,000			**45,000**
Unit 314 - Streets Department	*CG - 28-314*			47,500			**47,500**
Unit 319 - Streets Department	*CG - 28-319*			66,300			**66,300**
Unit 320 - Streets Department	*CG - 28-320*			66,300			**66,300**
Unit 322 - Water Department	*CG - 17-13*		60,000				**60,000**
Unit 325 - Parks Department	*CG - 28-325*			60,800			**60,800**
Unit 328 - Parks Department	*CG - 27-328*		55,000				**55,000**
Unit 329 - Parks Department	*CG - 28-329*			71,800			**71,800**
Unit 331 - Streets Department	*CG - 26-331*			350,000			**350,000**
Unit 335 - Streets Department	*CG - 27-335*				350,000		**350,000**
Unit 337 - Streets Department	*CG - 28-337*			350,000			**350,000**
Unit ZR1 - Parks Department	*CG - ZR1*	22,000					**22,000**
Unit ZR4 - Parks Department	*CG - ZR4*	22,000					**22,000**
Central Garage Fund Total		**286,800**	**540,912**	**1,312,048**	**638,122**	**0**	**2,777,882**

PRELIMINARY

Source	Project #	2026	2027	2028	2029	2030	Total

Debt - Tax Levy

Source	Project #	2026	2027	2028	2029	2030	Total
SMFD Engine 1	*FIRE- 22-01*					750,000	**750,000**
SMFD Engine 2	*FIRE- 22-02*					750,000	**750,000**
Debt - Tax Levy Total		**0**	**0**	**0**	**0**	**1,500,000**	**1,500,000**

Federal

Source	Project #	2026	2027	2028	2029	2030	Total
Verderosa Extension Project	*ENG - 25-4*	3,000,000					**3,000,000**
Federal Total		**3,000,000**	**0**	**0**	**0**	**0**	**3,000,000**

Federal - FAA

Source	Project #	2026	2027	2028	2029	2030	Total
16 Unit T-Hangar (West Hangar Area) Design	*AIR - 12-76*		90,000				**90,000**
16 Unit T-Hangar (West Hangar Area) Site Prep	*AIR - 12-86*		382,500				**382,500**
Airfield Crack Seal (West Building Area)	*AIR - 26-2*	95,000					**95,000**
Airfield Gate Replacement	*AIR - 25-1*	332,500					**332,500**
Easement Acquisition	*AIR - 26-3*	90,000					**90,000**
Fuel System Replacement	*AIR - 19-2*	780,000					**780,000**
Land Acquisition	*AIR - 26-1*		180,000				**180,000**
Reconstruct Terminal Parking Lot	*AIR - 16-1*				570,000		**570,000**
Runway and Taxiway Crack Seal	*AIR - 28-1*			90,000			**90,000**
Security Fence - South Clear Zone	*AIR - 14-208*				135,000		**135,000**
West Taxiway Full Parallel Construction	*AIR - 28-2*			900,000			**900,000**
Federal - FAA Total		**1,297,500**	**652,500**	**990,000**	**705,000**	**0**	**3,645,000**

Infrastructure Fund

Source	Project #	2026	2027	2028	2029	2030	Total
12th Avenue Reconstruction	*ENG - 12-121*	100,000	1,840,000				**1,940,000**
16th and 17th Avenue Improvments	*ENG - 28-1*			100,000	1,635,000		**1,735,000**
2026 Sidewalk Removal and Replacement Project	*ENG - 26-2*	330,000					**330,000**
2027 Sidewalk Repair Program	*ENG - 27-3*	15,000	260,000				**275,000**
2028 Alley Improvements	*ENG - 28-3*		20,000	255,000			**275,000**
2028 Sidewalk Repair Program	*ENG - 28-4*		15,000	270,000			**285,000**
2029 Sidewalk Repair Program	*ENG - 29-3*			15,000	260,000		**275,000**
2030 Alley Improvements	*ENG - 30-3*				20,000	255,000	**275,000**
2030 Pavement Rehabilitation Project	*ENG - 29-2*				100,000	1,590,000	**1,690,000**
2030 Sidewalk Repair Program	*ENG - 30-2*				15,000	260,000	**275,000**
9th Avenue	*ENG - 30-1*					400,000	**400,000**
Bircher/Willis Area Street Improvements	*ENG - 27-1*		150,000	1,700,000			**1,850,000**
Marie Ave Reconstruction - 9th Ave to 21st Ave	*ENG - 26-1*	1,895,000					**1,895,000**
South St Reconstruction 5th St to 7th St	*ENG - 26-3*	414,000					**414,000**
Stickney Improvement Project	*ENG - 19-1*			410,000			**410,000**
Verderosa Extension Project	*ENG - 25-4*	1,395,000					**1,395,000**
Warner Avenue Improvements	*ENG - 24-2*	40,000	180,000				**220,000**
Infrastructure Fund Total		**4,189,000**	**2,465,000**	**2,750,000**	**2,030,000**	**2,505,000**	**13,939,000**

PRELIMINARY

Source	Project #	2026	2027	2028	2029	2030	Total

MSA Funds

Source	Project #	2026	2027	2028	2029	2030	Total
12th Avenue Reconstruction	*ENG - 12-121*		1,000,000				**1,000,000**
16th and 17th Avenue Improvments	*ENG - 28-1*				300,000		**300,000**
Marie Ave Reconstruction - 9th Ave to 21st Ave	*ENG - 26-1*	1,000,000					**1,000,000**
Stickney Improvement Project	*ENG - 19-1*			500,000			**500,000**
	MSA Funds Total	**1,000,000**	**1,000,000**	**500,000**	**300,000**	**0**	**2,800,000**

Other Funding Sources

Source	Project #	2026	2027	2028	2029	2030	Total
New Public Works Building	*BLD - 22-2*	11,250,000	15,250,000				**26,500,000**
	Other Funding Sources Total	**11,250,000**	**15,250,000**	**0**	**0**	**0**	**26,500,000**

Sanitary Sewer Utility

Source	Project #	2026	2027	2028	2029	2030	Total
12th Avenue Reconstruction	*ENG - 12-121*		500,000				**500,000**
16th and 17th Avenue Improvments	*ENG - 28-1*				500,000		**500,000**
2030 Pavement Rehabilitation Project	*ENG - 29-2*					500,000	**500,000**
Bircher/Willis Area Street Improvements	*ENG - 27-1*			500,000			**500,000**
Marie Ave Reconstruction - 9th Ave to 21st Ave	*ENG - 26-1*	500,000					**500,000**
Relining of Sanitary Sewers as Part of I/I	*WS - 08-138*	735,000		735,000			**1,470,000**
South St Reconstruction 5th St to 7th St	*ENG - 26-3*	100,000					**100,000**
Stickney Improvement Project	*ENG - 19-1*			100,000			**100,000**
Verderosa Extension Project	*ENG - 25-4*	565,000					**565,000**
Warner Avenue Improvements	*ENG - 24-2*		90,000				**90,000**
	Sanitary Sewer Utility Total	**1,900,000**	**590,000**	**1,335,000**	**500,000**	**500,000**	**4,825,000**

State

Source	Project #	2026	2027	2028	2029	2030	Total
16 Unit T-Hangar (West Hangar Area) Building	*AIR - 12-96*		1,200,000				**1,200,000**
16 Unit T-Hangar (West Hangar Area) Design	*AIR - 12-76*		5,000				**5,000**
16 Unit T-Hangar (West Hangar Area) Site Prep	*AIR - 12-86*		21,250				**21,250**
Airfield Crack Seal (West Building Area)	*AIR - 26-2*	2,500					**2,500**
Airfield Gate Replacement	*AIR - 25-1*	8,750					**8,750**
Easement Acquisition	*AIR - 26-3*	5,000					**5,000**
Fuel System Replacement	*AIR - 19-2*	490,000					**490,000**
Land Acquisition	*AIR - 26-1*		10,000				**10,000**
Lead Service Line Replacement Project	*ENG - 25-6*	20,273,281					**20,273,281**
Mower Tractor and Attachments	*AIR - 28-3*			105,000			**105,000**
Northview Pool Replacement	*PR - 21-11*	6,000,000					**6,000,000**
Reconstruct Terminal Parking Lot	*AIR - 16-1*				15,000		**15,000**
Runway and Taxiway Crack Seal	*AIR - 28-1*			5,000			**5,000**
West Taxiway Full Parallel Construction	*AIR - 28-2*			50,000			**50,000**
Zero Turn Mower	*AIR - 27-1*		8,400				**8,400**
	State Total	**26,779,531**	**1,244,650**	**160,000**	**15,000**	**0**	**28,199,181**

PRELIMINARY

Source	Project #	2026	2027	2028	2029	2030	Total
Storm Sewer Utility							
12th Avenue Reconstruction	*ENG - 12-121*		400,000				**400,000**
16th and 17th Avenue Improvments	*ENG - 28-1*				225,000		**225,000**
2030 Pavement Rehabilitation Project	*ENG - 29-2*					500,000	**500,000**
Bircher/Willis Area Street Improvements	*ENG - 27-1*			350,000			**350,000**
Marie Ave Reconstruction - 9th Ave to 21st Ave	*ENG - 26-1*	925,000					**925,000**
South St Reconstruction 5th St to 7th St	*ENG - 26-3*	175,000					**175,000**
Stickney Improvement Project	*ENG - 19-1*			150,000			**150,000**
Verderosa Extension Project	*ENG - 25-4*	740,000					**740,000**
Warner Avenue Improvements	*ENG - 24-2*		90,000				**90,000**
	Storm Sewer Utility Total	**1,840,000**	**490,000**	**500,000**	**225,000**	**500,000**	**3,555,000**

Source	Project #	2026	2027	2028	2029	2030	Total
Tax Levy - Arena							
Concession Stand Remodel	*DWA - 19-11*				50,000		**50,000**
Low Emissivity Ceiling for Rink 2	*DWA - 27-02*		60,000				**60,000**
Mezzanine-Warm Viewing Area Flooring	*DWA - 19-8*			30,000			**30,000**
Replace Drop Ceiling Tiles & Grid	*DWA - 19-5*			35,000			**35,000**
Replace HVAC Unit #1, 2, 3	*DWA - 19-12*		120,000				**120,000**
Replace Rink One Floor and Boards	*DWA - 21-2*	1,300,000					**1,300,000**
Replace Rooftop HVAC Units 6, 7, 8, 9, 10	*DWA - 14-105*		160,000				**160,000**
Rink 2 floor and dasher boards	*DWA - 19-13*		1,300,000				**1,300,000**
Scissor Lift Replacement	*DWA - 19-3*			32,000			**32,000**
Woog Arena Roof Replacement	*DWA - 20-2*			260,000			**260,000**
Woog Arena Sprinkler Fire Suppression System	*DWA - 20-1*			25,000			**25,000**
	Tax Levy - Arena Total	**1,300,000**	**1,640,000**	**382,000**	**50,000**	**0**	**3,372,000**

Source	Project #	2026	2027	2028	2029	2030	Total
Water Utility							
12th Avenue Reconstruction	*ENG - 12-121*		1,200,000				**1,200,000**
16th and 17th Avenue Improvments	*ENG - 28-1*				750,000		**750,000**
1 MG Water Tower	*WS - 31-1*					650,000	**650,000**
2030 Pavement Rehabilitation Project	*ENG - 29-2*					750,000	**750,000**
Bircher/Willis Area Street Improvements	*ENG - 27-1*			750,000			**750,000**
Chlorination Equipment at 4 Wells	*WS - 12-96*		1,200,000	1,200,000			**2,400,000**
ERP Replacement-Through LOGIS	*ADM - 22-1*	110,000					**110,000**
Hydrant replacement	*WS - 22-01*	125,000	125,000	125,000	125,000	125,000	**625,000**
Marie Ave Reconstruction - 9th Ave to 21st Ave	*ENG - 26-1*	1,200,000					**1,200,000**
PFAS Treatment Facility at Wells No. 4	*ENG - 28-5*		250,000	250,000			**500,000**
South St Reconstruction 5th St to 7th St	*ENG - 26-3*	180,000					**180,000**
Stickney Improvement Project	*ENG - 19-1*			365,000			**365,000**
Verderosa Extension Project	*ENG - 25-4*	750,000					**750,000**
Warner Avenue Improvements	*ENG - 24-2*		80,000				**80,000**
	Water Utility Total	**2,365,000**	**2,855,000**	**2,690,000**	**875,000**	**1,525,000**	**10,310,000**
	GRAND TOTAL	**62,150,061**	**28,957,892**	**12,229,028**	**16,663,102**	**7,164,980**	**127,165,063**

PRELIMINARY

SOURCES AND USES OF FUNDS

CAPITAL PROGRAMS FUND

PRELIMINARY

2026 through 2030

Capital Improvement Plan

South St. Paul, MN

Sources and Uses of Funds Details

Source	Project #	2026	2027	2028	2029	2030
Capital Program Funds						
Beginning Balance		**3,075,000**	**-94,351**	**-86,202**	**376,947**	**1,465,096**
Revenues and Other Fund Sources						
Revenue						
LGA		1,268,129	1,268,129	1,268,129	1,268,129	1,268,129
Interest		10,000	10,000	10,000	10,000	10,000
Special Assessments		7,500	0	0	0	0
	Total	1,285,629	1,278,129	1,278,129	1,278,129	1,278,129
Other Fund Sources						
Total Revenues and Other Fund Sources		1,285,629	1,278,129	1,278,129	1,278,129	1,278,129
Total Funds available		**4,360,629**	**1,183,778**	**1,191,927**	**1,655,076**	**2,743,225**
Expenditures and Uses						
Capital Projects & Equipment						
Buildings						
Renovation of Library Building	BLD- 22-01	2,300,000	0	0	0	0
New Public Works Building	BLD - 22-2	950,000	0	0	0	0
Fire Station Garage Floor	BLD - 25-2	60,000	0	0	0	0
Fire Station Laundry Room Relocation	BLD - 26-1	20,000	0	0	0	0
Fitness Room Equipment Replacement	BLD - 26-2	10,000	10,000	10,000	10,000	10,000
Refinish Floors in Garage and Sally Port	BLD - 27-1	0	50,000	0	0	0
	Total	3,340,000	60,000	10,000	10,000	10,000
Information Technology						
Fiber Optic Cable Infrastructure	IT - 19-1	250,000	0	250,000	0	0
Fiber Network Project	IT - 13-103	29,980	29,980	29,980	29,980	29,980
	Total	279,980	29,980	279,980	29,980	29,980
Park & Recreation						
Jefferson Park Playground Replacement	PR - 26-2	300,000	0	0	0	0
Lorraine Park Play Structure Replacement	PR - 18-7	300,000	0	0	0	0
Ball field Rehabilitation	PR - 26-101	35,000	0	0	0	0
Kaposia Landing Dog Park Fence Replacement	PR - 26-3	30,000	0	0	0	0
Northview Playground Replacement	PR - 27-1	0	250,000	0	0	0
Splash Pool Improvements	PR - 21-10	0	200,000	0	0	0
Veterans Field Playground Replacement	PR - 27-2	0	200,000	0	0	0
Kaposia Park Play Structure Replacement	PR - 18-8	0	175,000	0	0	0
Harmon Park Play Structure Replacement	PR - 18-10	0	150,000	0	0	0
McGuire Field Bleacher Replacement	PR - 08-100	0	35,000	0	0	0
Lorraine Hockey Rink Upgrades	PR - 16-1	0	0	200,000	0	0
Spruce Park Playground Replacement	PR - 26-1	0	0	125,000	0	0
	Total	665,000	1,010,000	325,000	0	0
Police Protection						
AXON Body Worn and Squad Cameras	POL -23-3	90,000	90,000	0	0	0
Handguns	POL -22-4	80,000	0	0	0	0

PRELIMINARY

Source	Project #	2026	2027	2028	2029	2030
Duty Rifles Replacement	POL -22-5	0	60,000	0	0	0
Digital Speed Signs	POL -22-7	0	20,000	20,000	0	0
AXON - BWC / Squad Camera / Taser	POL -28-1	0	0	150,000	150,000	150,000
Less Lethal - 40MM Launchers	POL -22-6	0	0	30,000	0	0
Outdoor Weather Warning Sirens	POL -22-10	0	0	0	0	45,000
	Total	170,000	170,000	200,000	150,000	195,000
Other Uses						
Total Expenditures and Uses		4,454,980	1,269,980	814,980	189,980	234,980
Change in Fund Balance		-3,169,351	8,149	463,149	1,088,149	1,043,149
	Ending Balance	**-94,351**	**-86,202**	**376,947**	**1,465,096**	**2,508,245**

PRELIMINARY

SOURCES AND USES OF FUNDS

INFRASTRUCTURE FUND

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Sources and Uses of Funds Details

Source	Project #	2026	2027	2028	2029	2030
Infrastructure Fund						
Beginning Balance		**3,437,400**	**1,208,400**	**1,288,400**	**1,233,400**	**2,048,400**
Revenues and Other Fund Sources						
Revenue						
Tax Levy - Concord TIF		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Tax Levy		850,000	975,000	1,125,000	1,275,000	1,425,000
Excess TIF		110,000	110,000	110,000	110,000	110,000
Tax Levy - Lower Debt Levy		0	460,000	460,000	460,000	460,000
	Total	1,960,000	2,545,000	2,695,000	2,845,000	2,995,000
Other Fund Sources						
Total Revenues and Other Fund Sources		1,960,000	2,545,000	2,695,000	2,845,000	2,995,000
Total Funds available		**5,397,400**	**3,753,400**	**3,983,400**	**4,078,400**	**5,043,400**
Expenditures and Uses						
Capital Projects & Equipment						
Engineering						
Marie Ave Reconstruction - 9th Ave to 21st Ave	ENG - 26-1	1,895,000	0	0	0	0
Verderosa Extension Project	ENG - 25-4	1,395,000	0	0	0	0
South St Reconstruction 5th St to 7th St	ENG - 26-3	414,000	0	0	0	0
2026 Sidewalk Removal and Replacement Project	ENG - 26-2	330,000	0	0	0	0
12th Avenue Reconstruction	ENG - 12-121	100,000	1,840,000	0	0	0
Warner Avenue Improvements	ENG - 24-2	40,000	180,000	0	0	0
2027 Sidewalk Repair Program	ENG - 27-3	15,000	260,000	0	0	0
Bircher/Willis Area Street Improvements	ENG - 27-1	0	150,000	1,700,000	0	0
2028 Alley Improvements	ENG - 28-3	0	20,000	255,000	0	0
2028 Sidewalk Repair Program	ENG - 28-4	0	15,000	270,000	0	0
Stickney Improvement Project	ENG - 19-1	0	0	410,000	0	0
16th and 17th Avenue Improvments	ENG - 28-1	0	0	100,000	1,635,000	0
2029 Sidewalk Repair Program	ENG - 29-3	0	0	15,000	260,000	0
2030 Pavement Rehabilitation Project	ENG - 29-2	0	0	0	100,000	1,590,000
2030 Alley Improvements	ENG - 30-3	0	0	0	20,000	255,000
2030 Sidewalk Repair Program	ENG - 30-2	0	0	0	15,000	260,000
9th Avenue	ENG - 30-1	0	0	0	0	400,000
	Total	4,189,000	2,465,000	2,750,000	2,030,000	2,505,000
Other Uses						
Total Expenditures and Uses		4,189,000	2,465,000	2,750,000	2,030,000	2,505,000
Change in Fund Balance		-2,229,000	80,000	-55,000	815,000	490,000
	Ending Balance	**1,208,400**	**1,288,400**	**1,233,400**	**2,048,400**	**2,538,400**

PRELIMINARY

PROJECT DETAILS BY DEPARTMENT

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 12-76
Project Name	16 Unit T-Hangar (West Hangar Area) Design

Total Project Cost	$100,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Construction/Buildings	Status	Active
Useful Life	50 years		

Description

16 Unit T-hangar Design

Justification

Design of the 16 unit T-Hangar Project

Expenditures	2026	2027	2028	2029	2030	Total
Planning/Design	0	100,000	0	0	0	**100,000**
Total	**0**	**100,000**	**0**	**0**	**0**	**100,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Federal - FAA	0	90,000	0	0	0	**90,000**
Airport Capital Fund	0	5,000	0	0	0	**5,000**
State	0	5,000	0	0	0	**5,000**
Total	**0**	**100,000**	**0**	**0**	**0**	**100,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 12-86
Project Name	16 Unit T-Hangar (West Hangar Area) Site Prep

Total Project Cost	$425,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Construction/Buildings	Status	Active
Useful Life	25 years		

Description

Grade and pave site in preparation for construction of a 16 Unit T-Hangar building on west side of Airport. Includes concrete slab construction.

Justification

Site prep and slab construction must be completed before the hangars can be constructed.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	425,000	0	0	0	**425,000**
Total	**0**	**425,000**	**0**	**0**	**0**	**425,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Federal - FAA	0	382,500	0	0	0	**382,500**
Airport Capital Fund	0	21,250	0	0	0	**21,250**
State	0	21,250	0	0	0	**21,250**
Total	**0**	**425,000**	**0**	**0**	**0**	**425,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 12-96
Project Name	16 Unit T-Hangar (West Hangar Area) Building

Total Project Cost	$1,500,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Construction/Buildings	Status	Active
Useful Life	50 years		

Description

Construction of 16 unit T-Hangar building in the West Hangar Area.

Justification

Hangar demand at airports continues to be high. The airport has a plot of land on the west side reserved for a third block of City owned T-hangars. MnDOT Aeronautics offers a hangar loan program which would fund the construction of the hangars at an 80% state, 20% local funding rate. The loan is interest free and is paid back over 20 years.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	1,500,000	0	0	0	**1,500,000**
Total	**0**	**1,500,000**	**0**	**0**	**0**	**1,500,000**

Funding Sources	2026	2027	2028	2029	2030	Total
State	0	1,200,000	0	0	0	**1,200,000**
Airport Capital Fund	0	300,000	0	0	0	**300,000**
Total	**0**	**1,500,000**	**0**	**0**	**0**	**1,500,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 14-208
Project Name	Security Fence - South Clear Zone

Total Project Cost	$150,000	Contact	Andrew Wall
Department	Airport	Type	Maintenance
Category	Grounds & Maintenance	Status	Active
Useful Life	20 years		

Description

Extend the airport's security fence to the southerly property limits

Justification

The southerly portion of the Runway Protection Zone (RPZ) is outside the current security fence. The RPZ is supposed to be free of people. This unfenced area is being used by neighbors as a recreation area/dog park. FAA inspectors have advised the City to curtail the unauthorized use of the property. No trespass sign have not reduced the unauthorized activity. The relocation of the fence further from the runway will also reduce the chance of an aircraft striking the fence.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	0	150,000	0	**150,000**
Total	**0**	**0**	**0**	**150,000**	**0**	**150,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Federal - FAA	0	0	0	135,000	0	**135,000**
Airport Capital Fund	0	0	0	15,000	0	**15,000**
Total	**0**	**0**	**0**	**150,000**	**0**	**150,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 16-1
Project Name	Reconstruct Terminal Parking Lot

Total Project Cost	$600,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Land Improvements	Status	Active
Useful Life	30 years		

Description

Reconstruct the Parking Lot in front of the Airport Terminal

Justification

The parking lot was installed when the terminal was built in 1997. With use by Wipaire and terminal employees it is starting to deteriorate past the point of patching. During reconstruction more spaces would be added. Airport staff will look at possible shared funding from Wipaire as their employees utilize the majority of the parking spots in the lot.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	0	600,000	0	**600,000**
Total	**0**	**0**	**0**	**600,000**	**0**	**600,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Federal - FAA	0	0	0	570,000	0	**570,000**
Airport Capital Fund	0	0	0	15,000	0	**15,000**
State	0	0	0	15,000	0	**15,000**
Total	**0**	**0**	**0**	**600,000**	**0**	**600,000**

PRELIMINARY

2026 thru 2030

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 19-2
Project Name	Fuel System Replacement

Total Project Cost	$1,600,000	Contact	Andrew Wall
Department	Airport	Type	Equipment
Category	Outdoor Equipment	Status	Active
Useful Life	10 years		

Description

Fuel System Replacement to include underground tanks and above ground fuel dispensing equipment,

Justification

The fuel tanks and dispensing equipment are nearing the end of their useful life. The credit card system is outdated, the fuel pumps parts are becoming obsolete, and the tanks are becoming a leak risk as they age. This project would update everything to modern equipment that is more user friendly and environmentally sound.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	1,600,000	0	0	0	0	**1,600,000**
Total	**1,600,000**	**0**	**0**	**0**	**0**	**1,600,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Federal - FAA	780,000	0	0	0	0	**780,000**
State	490,000	0	0	0	0	**490,000**
Airport Capital Fund	330,000	0	0	0	0	**330,000**
Total	**1,600,000**	**0**	**0**	**0**	**0**	**1,600,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 25-1
Project Name	Airfield Gate Replacement

Total Project Cost	$350,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Grounds & Maintenance	Status	Active
Useful Life	20 years		

Description

Replace 4 Airfield Gates at the Airport

Justification

The west gate at the airport was installed in 2006. The other 3 gates at the airport were installed prior to that and are nearing the end of their useful lives. Continuous maintenance is needed to keep the gates operational. We will also be upgrading the access control system as parts and software updates are no longer available for the current system.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	350,000	0	0	0	0	**350,000**
Total	**350,000**	**0**	**0**	**0**	**0**	**350,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Federal - FAA	332,500	0	0	0	0	**332,500**
Airport Capital Fund	8,750	0	0	0	0	**8,750**
State	8,750	0	0	0	0	**8,750**
Total	**350,000**	**0**	**0**	**0**	**0**	**350,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 26-1
Project Name	Land Acquisition

Total Project Cost	$200,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Land	Status	Active

Description

Land Acquisition for the extension of the west parallel taxiway to the south.

Justification

In order for tenants on the west side of the airport to reach the end of the runway on the south side of the airport, they must cross the active runway to get there. This would eliminate that crossing thus improving safety.

Expenditures	2026	2027	2028	2029	2030	Total
Land Acquisition	0	200,000	0	0	0	**200,000**
Total	**0**	**200,000**	**0**	**0**	**0**	**200,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Federal - FAA	0	180,000	0	0	0	**180,000**
Airport Capital Fund	0	10,000	0	0	0	**10,000**
State	0	10,000	0	0	0	**10,000**
Total	**0**	**200,000**	**0**	**0**	**0**	**200,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 26-2
Project Name	Airfield Crack Seal (West Building Area)

Total Project Cost	$100,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Grounds & Maintenance	Status	Active
Useful Life	10 years		

Description

Pavement maintenance in the west hangar building area.

Justification

The west hangar building area was developed in 2006. Periodic maintenance is needed to get the most useful life out of the pavement.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	100,000	0	0	0	0	**100,000**
Total	**100,000**	**0**	**0**	**0**	**0**	**100,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Federal - FAA	95,000	0	0	0	0	**95,000**
Airport Capital Fund	2,500	0	0	0	0	**2,500**
State	2,500	0	0	0	0	**2,500**
Total	**100,000**	**0**	**0**	**0**	**0**	**100,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 26-3
Project Name	Easement Acquisition

Total Project Cost	$100,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Land	Status	Active
Useful Life	10 years		

Description

Easemetn acquisition for the West Parallel Taxiway Extension.

Justification

Acquisition of an easement on the west side of the airport to facilitate the extension of the west parallel taxiway scheduled for 2028.

Expenditures	2026	2027	2028	2029	2030	Total
Land Acquisition	100,000	0	0	0	0	**100,000**
Total	**100,000**	**0**	**0**	**0**	**0**	**100,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Federal - FAA	90,000	0	0	0	0	**90,000**
Airport Capital Fund	5,000	0	0	0	0	**5,000**
State	5,000	0	0	0	0	**5,000**
Total	**100,000**	**0**	**0**	**0**	**0**	**100,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 27-1
Project Name	Zero Turn Mower

Total Project Cost	$12,000	Contact	Andrew Wall
Department	Airport	Type	Equipment
Category	Outdoor Equipment	Status	Active
Useful Life	10 years		

Description

Purchase a new Zero Turn Mower, unit AP-08.

Justification

The current zero turn mower will have reached the end of its useful life at this point.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	12,000	0	0	0	**12,000**
Total	**0**	**12,000**	**0**	**0**	**0**	**12,000**

Funding Sources	2026	2027	2028	2029	2030	Total
State	0	8,400	0	0	0	**8,400**
Airport Capital Fund	0	3,600	0	0	0	**3,600**
Total	**0**	**12,000**	**0**	**0**	**0**	**12,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 28-1
Project Name	Runway and Taxiway Crack Seal

Total Project Cost	$100,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Grounds & Maintenance	Status	Active
Useful Life	5 years		

Description

Perform Crack Sealing pavement maintenance on the runway (2022) and taxiway (2024).

Justification

This preventive maintenance is necessarry every 5-10 years to extend the useful life of the pavement.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	100,000	0	0	**100,000**
Total	**0**	**0**	**100,000**	**0**	**0**	**100,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Federal - FAA	0	0	90,000	0	0	**90,000**
Airport Capital Fund	0	0	5,000	0	0	**5,000**
State	0	0	5,000	0	0	**5,000**
Total	**0**	**0**	**100,000**	**0**	**0**	**100,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 28-2
Project Name	West Taxiway Full Parallel Construction

Total Project Cost	$1,000,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Grounds & Maintenance	Status	Active
Useful Life	20 years		

Description

Extend the west parallel taxiway to the end of runway 34.

Justification

This project would extend the west side parallel taxiway to the end of runway 34. Currently aircraft in the west hangar area needing to depart from runway 34 have to cross the runway to get to the end. Crossing an active runway does pose a safety risk and extending the west side taxiway would help to mitigate the risk of runway incursions. The FAA is currently focusing on airports and their design and looking at solutions to decrease the possibility of future runway incursions.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	1,000,000	0	0	**1,000,000**
Total	**0**	**0**	**1,000,000**	**0**	**0**	**1,000,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Federal - FAA	0	0	900,000	0	0	**900,000**
Airport Capital Fund	0	0	50,000	0	0	**50,000**
State	0	0	50,000	0	0	**50,000**
Total	**0**	**0**	**1,000,000**	**0**	**0**	**1,000,000**

PRELIMINARY

2026 thru 2030

Capital Improvement Plan

South St. Paul, MN

Project #	AIR - 28-3
Project Name	Mower Tractor and Attachments

Total Project Cost	$150,000	Contact	Andrew Wall
Department	Airport	Type	Equipment
Category	Outdoor Equipment	Status	Active
Useful Life	10 years		

Description

Purchase a new tractor and associated attachments for mowing and snow removal.

Justification

The current John Deere 6115 tractor was purchased in 2017 and will be nearing the end of its useful life at the time of procurement. The tractor is used year round for grass cutting and snow removal.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	150,000	0	0	**150,000**
Total	**0**	**0**	**150,000**	**0**	**0**	**150,000**

Funding Sources	2026	2027	2028	2029	2030	Total
State	0	0	105,000	0	0	**105,000**
Airport Capital Fund	0	0	45,000	0	0	**45,000**
Total	**0**	**0**	**150,000**	**0**	**0**	**150,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	BLD- 22-01
Project Name	Renovation of Library Building

Total Project Cost	$2,300,000	Contact	Ryan Garcia
Department	Buildings	Type	Improvement
Category	Construction/Buildings	Status	Active
Useful Life	40 years		

Description

In 2025, the City completed a Library Repurposing Study to evaluate the potential of retaining the former City Public Library for an adaptive reuse. The study identified a "Base Building Scope" as the minimum work that is needed to reactivate the building for any use, with the assumption that the interior can remain in the same configuration with minimal improvements. This scope includes the following components:
- Removal and abatement of hazardous materials
- Improvement of site elements such as sidewalks, parking area, and grading
- Mitigation of water infiltration issues and repair of the building shell, including masonry restoration, waterproofing, select window replacement, and re-roofing
- Rehabilitation of select areas of the building interior, specifically those related to accessibility
- Repair or replacement of building systems (mechanical, electrical and plumbing systems as needed)

Justification

As an iconic building in South St. Paul, the former South St. Paul public library has been identified by the City Council for preservation and a repurposing study was completed in June 2025. The building suffers from deferred maintenance, and suffered a catastrophic boiler failure in the Winter of 2025. This and other deferred maintenance items to the building's core systems need to be addressed for any future re-use of the property.

Expenditures		2026	2027	2028	2029	2030	Total
Construction/Maintenance		2,300,000	0	0	0	0	**2,300,000**
	Total	**2,300,000**	**0**	**0**	**0**	**0**	**2,300,000**

Funding Sources		2026	2027	2028	2029	2030	Total
Capital Program Funds		2,300,000	0	0	0	0	**2,300,000**
	Total	**2,300,000**	**0**	**0**	**0**	**0**	**2,300,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	BLD - 22-2		
Project Name	New Public Works Building		
Total Project Cost	$27,950,000	Contact	Ryan Garcia
Department	Buildings	Type	Improvement
Category	Construction/Buildings	Status	Active
Useful Life	50 years		

Description

Provide for the construction of a new 63,000 - 72,000 square foot Public Works Central Maintenance, Shop, Garage, and Administration facility. The Facility would replace the 33,000 square foot building that was found through the City's 2024 Facilities Study to be structurally and practically obsolete for continued use, investment, or expansion as a Public Works facility. The estimate includes site cost.

Justification

The current facility is over 55 years old and undersized by at least 100% to effectively and efficiently function to its intended purpose. A 2024 City Facilities Master Plan indentified the facility as "Critical" for replacement, and a 2025 Pre-Design study has been completed to establish a "Better-Best" program target to meet current and projected operational needs.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
500,000	Construction/Maintenance	11,250,000	11,250,000	0	0	0	**22,500,000**
	Equip/Vehicles/Furnishings	0	4,000,000	0	0	0	**4,000,000**
	Planning/Design	950,000	0	0	0	0	**950,000**
	Total	**12,200,000**	**15,250,000**	**0**	**0**	**0**	**27,450,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
500,000	Other Funding Sources	11,250,000	15,250,000	0	0	0	**26,500,000**
	Capital Program Funds	950,000	0	0	0	0	**950,000**
	Total	**12,200,000**	**15,250,000**	**0**	**0**	**0**	**27,450,000**

Budget Impact

Expected sources include sales proceeds upon sale of 316 Malden St and 400 Richmond St E and issuance of GO debt.

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	BLD - 25-2
Project Name	Fire Station Garage Floor

Total Project Cost	$90,000	Contact	Howie Steenberg
Department	Buildings	Type	Maintenance
Category	Construction/Buildings	Status	Active
Useful Life	25 years		

Description

Replace part of the concrete garage floor in Fire Station #2 in 2025. Replace the back half of the concrete garage floor in Fire Station #2 in 2026.

Justification

The concrete floor is becoming a trip hazard, especially by the floor drains, as they are popping up on the ends because of the broken concrete.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
30,000	Construction/Maintenance	60,000	0	0	0	0	**60,000**
	Total	**60,000**	**0**	**0**	**0**	**0**	**60,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
30,000	Capital Program Funds	60,000	0	0	0	0	**60,000**
	Total	**60,000**	**0**	**0**	**0**	**0**	**60,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	BLD - 26-1
Project Name	Fire Station Laundry Room Relocation

Total Project Cost	$20,000	Contact	Howie Steenberg
Department	Buildings	Type	Maintenance
Category	Construction/Buildings	Status	Active
Useful Life	25 years		

Description

Relocate the Fire Station #2 laundry room from inside to the garage area.

Justification

The fire station washes all their gear at the station and it would be easier, and make more sense, to have the laundry machines in the garage instead of bringing through the living quarters.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	20,000	0	0	0	0	**20,000**
Total	**20,000**	**0**	**0**	**0**	**0**	**20,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	20,000	0	0	0	0	**20,000**
Total	**20,000**	**0**	**0**	**0**	**0**	**20,000**

PRELIMINARY

Project #	BLD - 26-2
Project Name	Fitness Room Equipment Replacement

Total Project Cost	$100,000	Contact	Howie Steenberg
Department	Buildings	Type	Equipment
Category	Furniture & Accessories	Status	Active
Useful Life	5 years		

Description

Replace Fitness Room Equipment.

Justification

During the late 2000's, the Police and Fire Departments purchased and equipped a fitness room in the lower level of City Hall for PD and FD employees, updating equipment during the subsequent years. Recognizing the value of a healthy and physically fit workforce, during the 2022 remodel of City Hall, the fitness room was included in the remodel project and the existing equipment was moved to storage and reinstalled into the room. Much of this equipment is already at the end of its useful life, is failing (electronics), and is in need of replacement. A staggered approach to replacement of this equipment will allow for staff to prioritize equipment most in need, while limiting the impact to the CIP.

Expenditures	2026	2027	2028	2029	2030	Total	Future
Equip/Vehicles/Furnishings	10,000	10,000	10,000	10,000	10,000	**50,000**	50,000
Total	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**	**50,000**	

Funding Sources	2026	2027	2028	2029	2030	Total	Future
Capital Program Funds	10,000	10,000	10,000	10,000	10,000	**50,000**	50,000
Total	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**	**50,000**	

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	BLD - 27-1
Project Name	Refinish Floors in Garage and Sally Port

Total Project Cost	$50,000	Contact	Howie Steenberg
Department	Buildings	Type	Maintenance
Category	Construction/Buildings	Status	Active
Useful Life	10 years		

Description

Refinish Garage and Sally Port floors in the Police Department.

Justification

When the 2007 City Hall / Police Department remodel was undertaken, the cement floors in the squad garage and jail sally port were left unfinished due to budget constraints at the time. In the subsequent years, the floor finish and adjacent block walls began deteriorating due to the constant variances in temperature, moisture, and presence of road salt from vehicles. In 2015, PD staff contracted with a vendor to apply an epoxy finish on the flooring to all garages on the north end of the building to reduce the erosion and prolong the flooring. Given the heavy usage of these floors with both pedestrian and vehicular traffic, as well exposure to road salt and water, they are need of refinishing as both the flooring as well as the block walls are showing signs of erosion once again.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	50,000	0	0	0	**50,000**
Total	**0**	**50,000**	**0**	**0**	**0**	**50,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	50,000	0	0	0	**50,000**
Total	**0**	**50,000**	**0**	**0**	**0**	**50,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 14-101
Project Name	Police Vehicles

Total Project Cost	$2,461,357	Contact	Brian Wicke
Department	Central Garage	Type	Equipment
Category	Police & Fire Equipment	Status	Active
Useful Life	3 years		

Description

The annual replacement of police vehicles which are on a rotating schedule.

Justification

The replacement of police vehicles is programmed every year in order to minimize repair and maintenance costs of the vehicles. The useful life of a police vehicle varies by assignment, with a marked patrol vehicle having a serviceable lifespan of four to five years and non-patrol assigned vehicles having an expected lifespan of eight to ten years. For 2025, the following vehicles are tentatively scheduled for replacement: Replace Squad Unit #2151 plus change over costs - 65,000.00 Replace Squad Unit #2152 plus change over costs - 65,000.00 Replace Squad Unit #2160 plus change over costs - 65,000.00

Prior	Expenditures	2026	2027	2028	2029	2030	Total
1,600,175	Equip/Vehicles/Furnishings	202,800	210,912	219,348	228,122	0	**861,182**
	Total	**202,800**	**210,912**	**219,348**	**228,122**	**0**	**861,182**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
1,600,175	Central Garage Fund	202,800	210,912	219,348	228,122	0	**861,182**
	Total	**202,800**	**210,912**	**219,348**	**228,122**	**0**	**861,182**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 17-13
Project Name	Unit 322 - Water Department

Total Project Cost	$60,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replace Water Department vehicle unit 322 - currently a Ford 250 Transit Cargo Van

Justification

Vehivle is at the end of its useful life.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	60,000	0	0	0	**60,000**
Total	**0**	**60,000**	**0**	**0**	**0**	**60,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	60,000	0	0	0	**60,000**
Total	**0**	**60,000**	**0**	**0**	**0**	**60,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 21-102
Project Name	Replace Asphalt Tack Trailer

Total Project Cost	$50,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Machinery & Tools	Status	Active
Useful Life	10 years		

Description

Replace asphalt tack trailer with like equipment.

Justification

Replace asphalt tack trailer that was purchased used in 2013 with like equipment. The used asphalt tack trailer has reached the end of its useful life.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	50,000	0	0	0	**50,000**
Total	**0**	**50,000**	**0**	**0**	**0**	**50,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	50,000	0	0	0	**50,000**
Total	**0**	**50,000**	**0**	**0**	**0**	**50,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 22-1
Project Name	Replace John Deere Zero-Turn Mower

Total Project Cost	$98,600	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Machinery & Tools	Status	Active
Useful Life	8 years		

Description

Replace John Deere Zero Turn Mowes.

Justification

End of useful life.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
38,600	Equip/Vehicles/Furnishings	40,000	20,000	0	0	0	**60,000**
	Total	**40,000**	**20,000**	**0**	**0**	**0**	**60,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
38,600	Central Garage Fund	40,000	20,000	0	0	0	**60,000**
	Total	**40,000**	**20,000**	**0**	**0**	**0**	**60,000**

PRELIMINARY

2026 thru 2030

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 25-265
Project Name	Unit 265 - Public Works/Parks & Rec

Total Project Cost	$30,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replace Public Works/Parks & Rec vehicle unit 265 - currently a Chevrolet Impala.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	30,000	0	0	0	**30,000**
Total	**0**	**30,000**	**0**	**0**	**0**	**30,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	30,000	0	0	0	**30,000**
Total	**0**	**30,000**	**0**	**0**	**0**	**30,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 25-313
Project Name	Unit 313 - Buildings/Arena

Total Project Cost	$45,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replace Buildings/Arena vehicle unit 313 - currently a Ford F-150 4x2 regular cab.

Justification

Vehicle is at the end of its useful life.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	45,000	0	0	**45,000**
Total	**0**	**0**	**45,000**	**0**	**0**	**45,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	0	45,000	0	0	**45,000**
Total	**0**	**0**	**45,000**	**0**	**0**	**45,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 26-331
Project Name	Unit 331 - Streets Department

Total Project Cost	$350,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replace Streets Department vehicle unit 331, currently a 2017 Mack single-axle with plow purchased in 2016.

Justification

Vehicle is at the end of its useful life.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	350,000	0	0	**350,000**
Total	**0**	**0**	**350,000**	**0**	**0**	**350,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	0	350,000	0	0	**350,000**
Total	**0**	**0**	**350,000**	**0**	**0**	**350,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 27-201
Project Name	Unit 201 - Engineering Department

Total Project Cost	$40,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replace Engineering Department vehicle unit 201 - currently a Dodge Dakota.

Justification

Vehicle is at the end of its useful life.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	40,000	0	0	0	**40,000**
Total	**0**	**40,000**	**0**	**0**	**0**	**40,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	40,000	0	0	0	**40,000**
Total	**0**	**40,000**	**0**	**0**	**0**	**40,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 27-207
Project Name	Unit 207 - Code Enforcement

Total Project Cost	$35,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	15 years		

Description

Replace Code Enforcement Department vehicle 207 - currently a 2014 Chevrolet Equinox

Justification

Vehicle will be at the end of its useful life

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	35,000	0	0	0	**35,000**
Total	**0**	**35,000**	**0**	**0**	**0**	**35,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	35,000	0	0	0	**35,000**
Total	**0**	**35,000**	**0**	**0**	**0**	**35,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 27-301
Project Name	Unit 301 - Building Inspections Department

Total Project Cost	$40,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replace Buidling Inspections Department vehicle unit 301 - currently a Chevrolet Colorado.

Justification

Vehicle is on a 10 year replacement cycle to reduce maintenance costs and still have resale value.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	40,000	0	0	0	**40,000**
Total	**0**	**40,000**	**0**	**0**	**0**	**40,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	40,000	0	0	0	**40,000**
Total	**0**	**40,000**	**0**	**0**	**0**	**40,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 27-306
Project Name	Unit 306 - Water Department

Total Project Cost	$60,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description
Replace Water Department vehicle unit 306 - currently a Ford Transit 150 Cargo Van.

Justification
Vehicle is at the end of its useful life.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	0	60,000	0	**60,000**
Total	**0**	**0**	**0**	**60,000**	**0**	**60,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	0	0	60,000	0	**60,000**
Total	**0**	**0**	**0**	**60,000**	**0**	**60,000**

PRELIMINARY

2026 thru 2030

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 27-328
Project Name	Unit 328 - Parks Department

Total Project Cost	$55,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replace Parks Department vehicle unit 328 - currently a Ford F-250 4x4 crew cab with lift gate.

Justification

Vehicle is at the end of its useful life.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	55,000	0	0	0	**55,000**
Total	**0**	**55,000**	**0**	**0**	**0**	**55,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	55,000	0	0	0	**55,000**
Total	**0**	**55,000**	**0**	**0**	**0**	**55,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 27-335
Project Name	Unit 335 - Streets Department

Total Project Cost	$350,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replace Streets Department vehicle unit 335 - currently a Mack single-axel with plow.

Justification

Plow trucks are on a 10-year cycle to reduce downtime and maintenance costs.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	0	350,000	0	**350,000**
Total	**0**	**0**	**0**	**350,000**	**0**	**350,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	0	0	350,000	0	**350,000**
Total	**0**	**0**	**0**	**350,000**	**0**	**350,000**

PRELIMINARY

2026 thru 2030

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 28-311
Project Name	Unit 311 - Parks Department

Total Project Cost	$35,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Outdoor Equipment	Status	Active
Useful Life	10 years		

Description

Replace Parks Department equipment unit 311 - currently a John Deere MY17 Progator.

Justification

Equipment is on a 10-yer cycle to reduce maintenance cost.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	35,000	0	0	**35,000**
Total	**0**	**0**	**35,000**	**0**	**0**	**35,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	0	35,000	0	0	**35,000**
Total	**0**	**0**	**35,000**	**0**	**0**	**35,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 28-314
Project Name	Unit 314 - Streets Department

Total Project Cost	$47,500	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Machinery & Tools	Status	Active
Useful Life	10 years		

Description

Equipment in Streets Department unit 314 - currently a Caterpillar Asphalt Roller.

Justification

Equipment is on a 10-year replacement schedule.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	47,500	0	0	**47,500**
Total	**0**	**0**	**47,500**	**0**	**0**	**47,500**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	0	47,500	0	0	**47,500**
Total	**0**	**0**	**47,500**	**0**	**0**	**47,500**

PRELIMINARY

2026 thru 2030

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 28-319
Project Name	Unit 319 - Streets Department

Total Project Cost	$66,300	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replace Streets Department vehicle unit 319 - currently a Ford F-250 4x4 regular cab.

Justification

Vehicle is on a 10-year replacement schedule.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	66,300	0	0	**66,300**
Total	**0**	**0**	**66,300**	**0**	**0**	**66,300**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	0	66,300	0	0	**66,300**
Total	**0**	**0**	**66,300**	**0**	**0**	**66,300**

PRELIMINARY

2026 thru 2030

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 28-320
Project Name	Unit 320 - Streets Department

Total Project Cost	$66,300	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replace Streets Department vehicle unit 320 - currently a Ford F-250 4x4 extended cab with plow.

Justification

Vehicle is on a 10-yer cycle to reduce maintenance cost and still have resale value.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	66,300	0	0	**66,300**
Total	**0**	**0**	**66,300**	**0**	**0**	**66,300**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	0	66,300	0	0	**66,300**
Total	**0**	**0**	**66,300**	**0**	**0**	**66,300**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 28-325
Project Name	Unit 325 - Parks Department

Total Project Cost	$60,800	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replace Parks Department vehicle unit 325 - currently a Ford F-250 4x2 regular cab with utility box.

Justification

Vehicle is on a 10-yer cycle to reduce maintenance cost.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	60,800	0	0	**60,800**
Total	**0**	**0**	**60,800**	**0**	**0**	**60,800**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	0	60,800	0	0	**60,800**
Total	**0**	**0**	**60,800**	**0**	**0**	**60,800**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 28-329
Project Name	Unit 329 - Parks Department

Total Project Cost	$71,800	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replce Parks Department vehicle unit 329 - currently a Ford F-350 4x4 with dump box and plow.

Justification

Vehicle is on a 10-yer cycle to reduce maintenance cost and still have resale value.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	71,800	0	0	**71,800**
Total	**0**	**0**	**71,800**	**0**	**0**	**71,800**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	0	71,800	0	0	**71,800**
Total	**0**	**0**	**71,800**	**0**	**0**	**71,800**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - 28-337
Project Name	Unit 337 - Streets Department

Total Project Cost	$350,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Status	Active
Useful Life	10 years		

Description

Replace Streets Department vehicle unit 337 - currently a Mack single-axel with plow.

Justification

Plow trucks are on a 10-yer cycle to reduce downtime and maintenance cost.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	350,000	0	0	**350,000**
Total	**0**	**0**	**350,000**	**0**	**0**	**350,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	0	0	350,000	0	0	**350,000**
Total	**0**	**0**	**350,000**	**0**	**0**	**350,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - ZR1
Project Name	Unit ZR1 - Parks Department

Total Project Cost	$22,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Grounds & Maintenance	Status	Active
Useful Life	5 years		

Description

Replace Parks Department zero-turn mower, currently a Z950JD Turf Mower purchased in 2021.

Justification

End of its useful life.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	22,000	0	0	0	0	**22,000**
Total	**22,000**	**0**	**0**	**0**	**0**	**22,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	22,000	0	0	0	0	**22,000**
Total	**22,000**	**0**	**0**	**0**	**0**	**22,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	CG - ZR4
Project Name	Unit ZR4 - Parks Department

Total Project Cost	$22,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Grounds & Maintenance	Status	Active
Useful Life	5 years		

Description

Replace Parks department zero-turn mower, currently a Z950 JD Turf Mower purchased in 2024.

Justification

End of useful life.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	22,000	0	0	0	0	**22,000**
Total	**22,000**	**0**	**0**	**0**	**0**	**22,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Central Garage Fund	22,000	0	0	0	0	**22,000**
Total	**22,000**	**0**	**0**	**0**	**0**	**22,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ADM - 22-1
Project Name	ERP Replacement-Through LOGIS

Total Project Cost	$110,000	Contact	Clara Hilger
Department	City Administration	Type	Equipment
Category	Computer Equipment & Software	Status	Active
Useful Life	20 years		

Description

LOGIS began searching for a replacement ERP in 2021. This will include the Finance, HR/Payroll and Utility Billing software. The actual assessment from LOGIS for the new ERP will depend on the system selected. The expectation is that this may be between $300,000 and $500,000 for SSP. Actual amounts received August 2022 - reduced amount to $270,000 for both systems.

Justification

The LOGIS group began using JD Edwards (Finance and HR/Payroll) in 1999. The group has been using CIS (Utility Billing) since 2005. The expectation is that the system selected will accommodate the majority of the needs of the members of the LOGIS group. Amount reduced in 2023 based on selection of software vendors. Potential implementation in 2025 for Finance and HR/Paroll, 2025 or 2026 for Utility Billing..

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	110,000	0	0	0	0	**110,000**
Total	**110,000**	**0**	**0**	**0**	**0**	**110,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Water Utility	110,000	0	0	0	0	**110,000**
Total	**110,000**	**0**	**0**	**0**	**0**	**110,000**

Budget Impact

Selection of new software will result in an increase in operating costs of $30,000 for Finance, HR/PR system for 2023-2027 with 2% increase in years 2028-2032. Operating costs for new Utility Billing software will increase less than $500 in the first year.

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	DWA - 14-105
Project Name	Replace Rooftop HVAC Units 6, 7, 8, 9, 10

Total Project Cost	$200,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Equipment
Category	Construction/Buildings	Status	Active
Useful Life	15 years		

Description

Replace five rooftop units above Rink 2 locker rooms (1) in 2024 and above former school area (4) in 2025.

Justification

The four rooftop units (#7, #8, #9 & #10) above the former school area are past their useful life (original from building being built in 1998) and are experiencing a higher than normal rate of mechanical failures and it has become increasingly difficult to find parts to maintain. We are in the process of trying to find a tenant to rent our this space to generate additional revenue so having updated mechanicals would be beneficial to this.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
40,000	Equip/Vehicles/Furnishings	0	160,000	0	0	0	**160,000**
	Total	**0**	**160,000**	**0**	**0**	**0**	**160,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
40,000	Tax Levy - Arena	0	160,000	0	0	0	**160,000**
	Total	**0**	**160,000**	**0**	**0**	**0**	**160,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	DWA - 19-11
Project Name	Concession Stand Remodel

Total Project Cost	$50,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Improvement
Category	Construction/Buildings	Status	Active
Useful Life	30 years		

Description

Remodel concession stand to meet Minnesota Department of Health and ADA regulations.

Justification

The concession stand currently does not meet MDH or ADA regulations. The walls must be a non-permeable material, the storage areas below the counter must be NSF approved and the counter height does not meet ADA requirement.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	0	50,000	0	**50,000**
Total	**0**	**0**	**0**	**50,000**	**0**	**50,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Tax Levy - Arena	0	0	0	50,000	0	**50,000**
Total	**0**	**0**	**0**	**50,000**	**0**	**50,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	DWA - 19-12
Project Name	Replace HVAC Unit #1, 2, 3

Total Project Cost	$120,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Maintenance
Category	Construction/Buildings	Status	Active
Useful Life	15 years		

Description

Replce HVAC units - #1-Concession and 1st floor Lobby, #2-2nd floor Rink 1, #3-1st floor Lobby Trophy

Justification

Unit is past its useful life (original to when building was built in 1998) and replacement parts are becoming hard to find.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	120,000	0	0	0	**120,000**
Total	**0**	**120,000**	**0**	**0**	**0**	**120,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Tax Levy - Arena	0	120,000	0	0	0	**120,000**
Total	**0**	**120,000**	**0**	**0**	**0**	**120,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	DWA - 19-13
Project Name	Rink 2 floor and dasher boards

Total Project Cost	$1,300,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Maintenance
Category	Construction/Buildings	Status	Active
Useful Life	20 years		

Description

Replace RInk 2 refrigerated flooring and dasher boards

Justification

The current refrigerated floor and dasher boards are 22 years old. The effective useful life of a refrigerated floor is 20-25 years. The refrigerated floor will be more energy efficient and less likely to need costly repairs. The dasher boards have deteriorated over time due to age and use and it would be most cost effective in replacing boards during floor replacement as it minimizes operational down time and makes the placement of support anchors much easier.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	1,300,000	0	0	0	**1,300,000**
Total	**0**	**1,300,000**	**0**	**0**	**0**	**1,300,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Tax Levy - Arena	0	1,300,000	0	0	0	**1,300,000**
Total	**0**	**1,300,000**	**0**	**0**	**0**	**1,300,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	DWA - 19-3
Project Name	Scissor Lift Replacement

Total Project Cost	$32,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Equipment
Category	Machinery & Tools	Status	Active
Useful Life	10 years		

Description

Replace scissor lift - moved to 2023 due to new batteries and a tune up on existing lift

Justification

The scissor lift we currently own has no value it is a 2006 model year. The lift is at a point that it is becoming harder and harder to repair.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	32,000	0	0	**32,000**
Total	**0**	**0**	**32,000**	**0**	**0**	**32,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Tax Levy - Arena	0	0	32,000	0	0	**32,000**
Total	**0**	**0**	**32,000**	**0**	**0**	**32,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	DWA - 19-5
Project Name	Replace Drop Ceiling Tiles & Grid

Total Project Cost	$35,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Improvement
Category	Construction/Buildings	Status	Active
Useful Life	25 years		

Description

Replace the drop ceiling tiles and grid in the Office, Front Lobby, Main Lobby, Lobby bathrooms and Mezzanine.

Justification

The current tiles and grids are in poor condition. Many areas have both broken track and tiles.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	35,000	0	0	**35,000**
Total	**0**	**0**	**35,000**	**0**	**0**	**35,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Tax Levy - Arena	0	0	35,000	0	0	**35,000**
Total	**0**	**0**	**35,000**	**0**	**0**	**35,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	DWA - 19-8
Project Name	Mezzanine-Warm Viewing Area Flooring

Total Project Cost	$30,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Improvement
Category	Construction/Buildings	Status	Active
Useful Life	30 years		

Description

Replace flooring in the Mezzanine,wWarm viewing area and lobby entrance.

Justification

Current flooring has a life expectancy of 5-7 years and current flooring material was applied to floors in 2012 and 2014. Areas of flooring has chipped up and exposed cement flooring underneath. Current type of material makes mopping and cleaning difficult and unable to run floor scrubber over it for cleaning as it does not pick up all waste/materials due to texture of the flooring.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	30,000	0	0	**30,000**
Total	**0**	**0**	**30,000**	**0**	**0**	**30,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Tax Levy - Arena	0	0	30,000	0	0	**30,000**
Total	**0**	**0**	**30,000**	**0**	**0**	**30,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	DWA - 20-1
Project Name	Woog Arena Sprinkler Fire Suppression System

Total Project Cost	$25,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Maintenance
Category	Construction/Buildings	Status	Active
Useful Life	25 years		

Description

Replace and Install new sprinkler piping in Woog arena for the Building Fire Suppression system

Justification

Current Sprinkler Piping is starting to produce pin hole leaks. The piping is starting to require a large amount of maintenance and repairs.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	25,000	0	0	**25,000**
Total	**0**	**0**	**25,000**	**0**	**0**	**25,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Tax Levy - Arena	0	0	25,000	0	0	**25,000**
Total	**0**	**0**	**25,000**	**0**	**0**	**25,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	DWA - 20-2
Project Name	Woog Arena Roof Replacement

Total Project Cost	$260,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Maintenance
Category	Construction/Buildings	Status	Active
Useful Life	25 years		

Description

Replace the tar/gravel flat roof of arena building, which is approximately 44,000 sq ft, that covers Rink 2, first and second floor lobby and school area.

Justification

Roof will reach the end of it's useful life in 2023 (25 years) and and would need to be replaced

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	260,000	0	0	**260,000**
Total	**0**	**0**	**260,000**	**0**	**0**	**260,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Tax Levy - Arena	0	0	260,000	0	0	**260,000**
Total	**0**	**0**	**260,000**	**0**	**0**	**260,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	DWA - 21-2
Project Name	Replace Rink One Floor and Boards

Total Project Cost	$1,300,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Maintenance
Category	Construction/Buildings	Status	Active
Useful Life	20 years		

Description

Replace the Rink Boards and Floor in rink one

Justification

The rink floor and dasher boards are aging as they were replaced in 2004 and nearing end of useful life. The effective useful life of refrigerated floor is 20-25 years. The new refrigerated floor will be more energy efficient and less likely to need costy repairs. The dasher boards have deteriorated over time and it would be most cost effective in replacing boards during floor replacement as it minimizes operational down time and makes placement of support anchors much easier.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	1,300,000	0	0	0	0	1,300,000
Total	**1,300,000**	**0**	**0**	**0**	**0**	**1,300,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Tax Levy - Arena	1,300,000	0	0	0	0	1,300,000
Total	**1,300,000**	**0**	**0**	**0**	**0**	**1,300,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	DWA - 27-02
Project Name	Low Emissivity Ceiling for Rink 2

Total Project Cost	$60,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Improvement
Category	Construction/Buildings	Status	Active
Useful Life	20 years		

Description

Add low emissivity ceiling for Rink 2

Justification

Low emissivity ceilings reduce energy costs by reflecting radiant heat out of the arena, and will also help reduce condensation in the arena.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	60,000	0	0	0	**60,000**
Total	**0**	**60,000**	**0**	**0**	**0**	**60,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Tax Levy - Arena	0	60,000	0	0	0	**60,000**
Total	**0**	**60,000**	**0**	**0**	**0**	**60,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 12-121
Project Name	12th Avenue Reconstruction

Total Project Cost	$5,600,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Status	Active
Useful Life	70 years		

Description

Street reconstruction and utility replacement along 12th Ave from Marie Ave to Thompson Ave.

Justification

The existing roadway was built in 1968 and rehabilitated in 1990. The pavement and utilities are beyond their useful life.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	5,000,000	0	0	0	**5,000,000**
Other	0	500,000	0	0	0	**500,000**
Planning/Design	100,000	0	0	0	0	**100,000**
Total	**100,000**	**5,500,000**	**0**	**0**	**0**	**5,600,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Infrastructure Fund	100,000	1,840,000	0	0	0	**1,940,000**
Water Utility	0	1,200,000	0	0	0	**1,200,000**
MSA Funds	0	1,000,000	0	0	0	**1,000,000**
Assessments (Paid by Property Owners)	0	560,000	0	0	0	**560,000**
Sanitary Sewer Utility	0	500,000	0	0	0	**500,000**
Storm Sewer Utility	0	400,000	0	0	0	**400,000**
Total	**100,000**	**5,500,000**	**0**	**0**	**0**	**5,600,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 19-1
Project Name	Stickney Improvement Project

Total Project Cost	$1,705,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Status	Active
Useful Life	70 years		

Description

Street reconstruction and utility replacement along Stickney Ave and Evans Avenue from Bircher Ave to Annapolis St.

Justification

The pavement and utilities are beyond their useful life. A comprehensive program to rebuild streets is essential in maintaining a sound infrastructure system.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
85,000	Construction/Maintenance	0	0	1,500,000	0	0	**1,500,000**
	Other	0	0	100,000	0	0	**100,000**
	Planning/Design	0	0	20,000	0	0	**20,000**
	Total	**0**	**0**	**1,620,000**	**0**	**0**	**1,620,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
85,000	MSA Funds	0	0	500,000	0	0	**500,000**
	Infrastructure Fund	0	0	410,000	0	0	**410,000**
	Water Utility	0	0	365,000	0	0	**365,000**
	Storm Sewer Utility	0	0	150,000	0	0	**150,000**
	Sanitary Sewer Utility	0	0	100,000	0	0	**100,000**
	Assessments (Paid by Property Owners)	0	0	95,000	0	0	**95,000**
	Total	**0**	**0**	**1,620,000**	**0**	**0**	**1,620,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 24-2
Project Name	Warner Avenue Improvements

Total Project Cost	$540,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Status	Active
Useful Life	70 years		

Description

Reconstruction of Warner Avenue from including watermain replacement, new storm sewer, and sanitary sewer lining.

Justification

The pavement and utilities are beyond their useful life. A comprehensive program to rebuild streets is essential in maintaining a sound infrastructure system.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	450,000	0	0	0	**450,000**
Other	0	50,000	0	0	0	**50,000**
Planning/Design	40,000	0	0	0	0	**40,000**
Total	**40,000**	**500,000**	**0**	**0**	**0**	**540,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Infrastructure Fund	40,000	180,000	0	0	0	**220,000**
Sanitary Sewer Utility	0	90,000	0	0	0	**90,000**
Storm Sewer Utility	0	90,000	0	0	0	**90,000**
Water Utility	0	80,000	0	0	0	**80,000**
Assessments (Paid by Property Owners)	0	60,000	0	0	0	**60,000**
Total	**40,000**	**500,000**	**0**	**0**	**0**	**540,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 25-4
Project Name	Verderosa Extension Project

Total Project Cost	$6,750,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Status	Active
Useful Life	70 years		

Description

Extension of Verderosa Avenue and Utilities from the existing terminus to Hardman Avenue to accomodate development of the Wakota Business Park.

Justification

The development of the Wakota Business Park has been identified as a priority project by the EDA. Extension of Verderosa Avenue and utilities is necessary to accommodate the proposed development.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
300,000	Construction/Maintenance	5,900,000	0	0	0	0	**5,900,000**
	Other	500,000	0	0	0	0	**500,000**
	Planning/Design	50,000	0	0	0	0	**50,000**
	Total	**6,450,000**	**0**	**0**	**0**	**0**	**6,450,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
300,000	Federal	3,000,000	0	0	0	0	**3,000,000**
	Infrastructure Fund	1,395,000	0	0	0	0	**1,395,000**
	Water Utility	750,000	0	0	0	0	**750,000**
	Storm Sewer Utility	740,000	0	0	0	0	**740,000**
	Sanitary Sewer Utility	565,000	0	0	0	0	**565,000**
	Total	**6,450,000**	**0**	**0**	**0**	**0**	**6,450,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 25-6
Project Name	Lead Service Line Replacement Project

Total Project Cost	$20,773,281	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Collect & Distribute (Water/Sewer)	Status	Active
Useful Life	100 years		

Description

Removal and replacement of approximately 950 private and lead water services lines throughout the City.

Justification

Lead water services have been linked to health related issues. Grant funding is available from the MDH to remove and replace these lines.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
500,000	Construction/Maintenance	20,050,000	0	0	0	0	**20,050,000**
	Planning/Design	223,281	0	0	0	0	**223,281**
	Total	**20,273,281**	**0**	**0**	**0**	**0**	**20,273,281**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
500,000	State	20,273,281	0	0	0	0	**20,273,281**
	Total	**20,273,281**	**0**	**0**	**0**	**0**	**20,273,281**

Budget Impact

Project is proposed to be funded 100% by State Grant Funds.

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 26-1
Project Name	Marie Ave Reconstruction - 9th Ave to 21st Ave

Total Project Cost	$5,750,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Status	Active
Useful Life	70 years		

Description

Street and Utility Reconstruction including realignment of Marie Avenue.

Justification

The road has significant deterioration, underground utilities are beyond their useful life, and the current lighting system requires replacement.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
100,000	Construction/Maintenance	5,500,000	0	0	0	0	**5,500,000**
	Other	100,000	0	0	0	0	**100,000**
	Planning/Design	50,000	0	0	0	0	**50,000**
	Total	**5,650,000**	**0**	**0**	**0**	**0**	**5,650,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
100,000	Infrastructure Fund	1,895,000	0	0	0	0	**1,895,000**
	Water Utility	1,200,000	0	0	0	0	**1,200,000**
	MSA Funds	1,000,000	0	0	0	0	**1,000,000**
	Storm Sewer Utility	925,000	0	0	0	0	**925,000**
	Sanitary Sewer Utility	500,000	0	0	0	0	**500,000**
	Assessments (Paid by Property Owners)	130,000	0	0	0	0	**130,000**
	Total	**5,650,000**	**0**	**0**	**0**	**0**	**5,650,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 26-2
Project Name	2026 Sidewalk Removal and Replacement Project

Total Project Cost	$330,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Maintenance
Category	Sidewalks & Curbs	Status	Active
Useful Life	50 years		

Description

Removal and Replacement of uplifted sidewalks throughout the City.

Justification

A comprehensive sidewalk repair program is vital to the long-term viability of the sidewalk infrastructure. Removing and replacing sidewalks reduces trip/accident claims.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	300,000	0	0	0	0	**300,000**
Planning/Design	20,000	0	0	0	0	**20,000**
Other	10,000	0	0	0	0	**10,000**
Total	**330,000**	**0**	**0**	**0**	**0**	**330,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Infrastructure Fund	330,000	0	0	0	0	**330,000**
Total	**330,000**	**0**	**0**	**0**	**0**	**330,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 26-3
Project Name	South St Reconstruction 5th St to 7th St

Total Project Cost	$900,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Maintenance
Category	Streets/Alleys	Status	Active
Useful Life	70 years		

Description

Reconstruction of South Street between 5th and 7th Avenue S including replacement of utilties. Combined project with the City of Inver Grove Heights.

Justification

Improving the City's road network is crucial for the safe travel of residents. Replacing underground utilities that have exceeded their useful life ensures reliable water and sanitary sewer services.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
20,000	Construction/Maintenance	820,000	0	0	0	0	**820,000**
	Planning/Design	60,000	0	0	0	0	**60,000**
	Total	**880,000**	**0**	**0**	**0**	**0**	**880,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
20,000	Infrastructure Fund	414,000	0	0	0	0	**414,000**
	Water Utility	180,000	0	0	0	0	**180,000**
	Storm Sewer Utility	175,000	0	0	0	0	**175,000**
	Sanitary Sewer Utility	100,000	0	0	0	0	**100,000**
	Assessments (Paid by Property Owners)	11,000	0	0	0	0	**11,000**
	Total	**880,000**	**0**	**0**	**0**	**0**	**880,000**

Budget Impact

Rehabilitation of streets is a long-term maintenance strategy that extends the useful life of City roads.

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 27-1
Project Name	Bircher/Willis Area Street Improvements

Total Project Cost	$3,750,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Status	Active
Useful Life	70 years		

Description

Reconstruction of Bircher and Willis Streets, including watermain replacement.

Justification

The pavement and utilities are beyond their useful life. A comprehensive program to rebuild streets is essential in maintaining a sound infrastructure system.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	3,300,000	0	0	**3,300,000**
Other	0	0	250,000	0	0	**250,000**
Planning/Design	0	150,000	50,000	0	0	**200,000**
Total	**0**	**150,000**	**3,600,000**	**0**	**0**	**3,750,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Infrastructure Fund	0	150,000	1,700,000	0	0	**1,850,000**
Water Utility	0	0	750,000	0	0	**750,000**
Sanitary Sewer Utility	0	0	500,000	0	0	**500,000**
Storm Sewer Utility	0	0	350,000	0	0	**350,000**
Assessments (Paid by Property Owners)	0	0	300,000	0	0	**300,000**
Total	**0**	**150,000**	**3,600,000**	**0**	**0**	**3,750,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 27-3
Project Name	2027 Sidewalk Repair Program

Total Project Cost	$275,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Maintenance
Category	Sidewalks & Curbs	Status	Active
Useful Life	50 years		

Description

Repair of uplifted sidewalks throughout the City.

Justification

A comprehensive sidewalk repair program is vital to the long-term viability of the sidewalk infrastructure. Repairing sidewalks reduces trip/accident claims.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	250,000	0	0	0	**250,000**
Planning/Design	15,000	0	0	0	0	**15,000**
Other	0	10,000	0	0	0	**10,000**
Total	**15,000**	**260,000**	**0**	**0**	**0**	**275,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Infrastructure Fund	15,000	260,000	0	0	0	**275,000**
Total	**15,000**	**260,000**	**0**	**0**	**0**	**275,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 28-1
Project Name	16th and 17th Avenue Improvments

Total Project Cost	$3,850,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Status	Active
Useful Life	70 years		

Description

Reconstruction of 17th Avenue from Southview to 3rd Street N. Reconstruction of 16th Avenue south of Marie. Watermain replacement.

Justification

The pavement and utilities are beyond their useful life. A comprehensive program to rebuild streets is essential in maintaining a sound infrastructure system.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	0	3,300,000	0	**3,300,000**
Other	0	0	0	300,000	0	**300,000**
Planning/Design	0	0	100,000	150,000	0	**250,000**
Total	**0**	**0**	**100,000**	**3,750,000**	**0**	**3,850,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Infrastructure Fund	0	0	100,000	1,635,000	0	**1,735,000**
Water Utility	0	0	0	750,000	0	**750,000**
Sanitary Sewer Utility	0	0	0	500,000	0	**500,000**
Assessments (Paid by Property Owners)	0	0	0	340,000	0	**340,000**
MSA Funds	0	0	0	300,000	0	**300,000**
Storm Sewer Utility	0	0	0	225,000	0	**225,000**
Total	**0**	**0**	**100,000**	**3,750,000**	**0**	**3,850,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 28-3
Project Name	2028 Alley Improvements

Total Project Cost	$575,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Status	Active
Useful Life	70 years		

Description

Reconstruction of various deteriorated public alleys throughout the City.

Justification

Many public alleys throughout the City are beyond their useful and require rehabilitation.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	500,000	0	0	**500,000**
Other	0	0	40,000	0	0	**40,000**
Planning/Design	0	20,000	15,000	0	0	**35,000**
Total	**0**	**20,000**	**555,000**	**0**	**0**	**575,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Assessments (Paid by Property Owners)	0	0	300,000	0	0	**300,000**
Infrastructure Fund	0	20,000	255,000	0	0	**275,000**
Total	**0**	**20,000**	**555,000**	**0**	**0**	**575,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 28-4
Project Name	2028 Sidewalk Repair Program

Total Project Cost	$285,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Maintenance
Category	Sidewalks & Curbs	Status	Active
Useful Life	50 years		

Description

Repair of uplifted sidewalks throughout the City.

Justification

A comprehensive sidewalk repair program is vital to the long-term viability of the sidewalk infrastructure. Repairing sidewalks reduces trip/accident claims.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	250,000	0	0	**250,000**
Planning/Design	0	15,000	10,000	0	0	**25,000**
Other	0	0	10,000	0	0	**10,000**
Total	**0**	**15,000**	**270,000**	**0**	**0**	**285,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Infrastructure Fund	0	15,000	270,000	0	0	**285,000**
Total	**0**	**15,000**	**270,000**	**0**	**0**	**285,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 28-5
Project Name	PFAS Treatment Facility at Wells No. 4

Total Project Cost	$11,265,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Collect & Distribute (Water/Sewer)	Status	Active
Useful Life	100 years		

Description

Construction of water treatment plant to address PFAS at Well No. 4

Justification

Well No. 4 exceeds PFAS limits per the EPA and MDH. A GAC Water Treatment Facility is necessary to address high levels of PFAS contamination.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	0	10,000,000	0	**10,000,000**
Other	0	0	0	750,000	0	**750,000**
Planning/Design	0	250,000	250,000	15,000	0	**515,000**
Total	**0**	**250,000**	**250,000**	**10,765,000**	**0**	**11,265,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Bond Proceeds	0	0	0	10,765,000	0	**10,765,000**
Water Utility	0	250,000	250,000	0	0	**500,000**
Total	**0**	**250,000**	**250,000**	**10,765,000**	**0**	**11,265,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 29-2
Project Name	2030 Pavement Rehabilitation Project

Total Project Cost	$3,540,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Status	Active
Useful Life	70 years		

Description

Street Reconstruction and Utility Improvements of various streets.

Justification

Rehabilitation of the City's road network is essential for safe travel of residents.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	0	0	3,000,000	**3,000,000**
Other	0	0	0	0	300,000	**300,000**
Planning/Design	0	0	0	100,000	140,000	**240,000**
Total	**0**	**0**	**0**	**100,000**	**3,440,000**	**3,540,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Infrastructure Fund	0	0	0	100,000	1,590,000	**1,690,000**
Water Utility	0	0	0	0	750,000	**750,000**
Sanitary Sewer Utility	0	0	0	0	500,000	**500,000**
Storm Sewer Utility	0	0	0	0	500,000	**500,000**
Assessments (Paid by Property Owners)	0	0	0	0	100,000	**100,000**
Total	**0**	**0**	**0**	**100,000**	**3,440,000**	**3,540,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 29-3
Project Name	2029 Sidewalk Repair Program

Total Project Cost	$275,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Maintenance
Category	Sidewalks & Curbs	Status	Active
Useful Life	50 years		

Description

Repair of uplifted sidewalks throughout the City by grinding.

Justification

A comprehensive sidewalk repair program is vital to the long-term viability of the sidewalk infrastructure. Repairing sidewalks reduces trip/accident claims.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	0	250,000	0	**250,000**
Planning/Design	0	0	15,000	0	0	**15,000**
Other	0	0	0	10,000	0	**10,000**
Total	**0**	**0**	**15,000**	**260,000**	**0**	**275,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Infrastructure Fund	0	0	15,000	260,000	0	**275,000**
Total	**0**	**0**	**15,000**	**260,000**	**0**	**275,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 30-1
Project Name	9th Avenue

Total Project Cost	$4,225,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Status	Active
Useful Life	30 years		

Description

Reconstruct 9th Avenue from I494 to 5th Street, including watermain replacement and sanitary sewer lining.

Expenditures	2026	2027	2028	2029	2030	Total	Future
Planning/Design	0	0	0	0	400,000	**400,000**	3,825,000
Total	**0**	**0**	**0**	**0**	**400,000**	**400,000**	

Funding Sources	2026	2027	2028	2029	2030	Total	Future
Infrastructure Fund	0	0	0	0	400,000	**400,000**	3,825,000
Total	**0**	**0**	**0**	**0**	**400,000**	**400,000**	

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 30-2
Project Name	2030 Sidewalk Repair Program

Total Project Cost	$275,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Maintenance
Category	Sidewalks & Curbs	Status	Active
Useful Life	50 years		

Description

Removal and replacement of uplifted sidewalks throughout the City.

Justification

A comprehensive sidewalk repair program is vital to the long-term viability of the sidewalk infrastructure. Repairing sidewalks reduces trip/accident claims.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	0	0	250,000	**250,000**
Planning/Design	0	0	0	15,000	0	**15,000**
Other	0	0	0	0	10,000	**10,000**
Total	**0**	**0**	**0**	**15,000**	**260,000**	**275,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Infrastructure Fund	0	0	0	15,000	260,000	**275,000**
Total	**0**	**0**	**0**	**15,000**	**260,000**	**275,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	ENG - 30-3
Project Name	2030 Alley Improvements

Total Project Cost	$575,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Status	Active
Useful Life	70 years		

Description

Reconstruction of various deteriorated public alleys throughout the City.

Justification

Many public alleys throughout the City are beyond their useful and require rehabilitation.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	0	0	500,000	**500,000**
Other	0	0	0	0	40,000	**40,000**
Planning/Design	0	0	0	20,000	15,000	**35,000**
Total	**0**	**0**	**0**	**20,000**	**555,000**	**575,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Assessments (Paid by Property Owners)	0	0	0	0	300,000	**300,000**
Infrastructure Fund	0	0	0	20,000	255,000	**275,000**
Total	**0**	**0**	**0**	**20,000**	**555,000**	**575,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	FIRE- 22-01
Project Name	SMFD Engine 1

Total Project Cost	$750,000	Contact	Mark Juelfs
Department	Fire Protection	Type	Equipment
Category	Police & Fire Equipment	Status	Active
Useful Life	10 years		

Description

Replace SMFD Engine 1 in accordance with their capital plan approved with the Fire Department budget

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	0	0	750,000	**750,000**
Total	**0**	**0**	**0**	**0**	**750,000**	**750,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Debt - Tax Levy	0	0	0	0	750,000	**750,000**
Total	**0**	**0**	**0**	**0**	**750,000**	**750,000**

Budget Impact

This is only SSPs portion of the replacement cost.

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	FIRE- 22-02
Project Name	SMFD Engine 2

Total Project Cost	$750,000	Contact	Mark Juelfs
Department	Fire Protection	Type	Equipment
Category	Police & Fire Equipment	Status	Active
Useful Life	10 years		

Description

Replace SMFD Engine 2 in accordance with their capital plan approved with the Fire Department budget

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	0	0	750,000	**750,000**
Total	**0**	**0**	**0**	**0**	**750,000**	**750,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Debt - Tax Levy	0	0	0	0	750,000	**750,000**
Total	**0**	**0**	**0**	**0**	**750,000**	**750,000**

Budget Impact

This is only SSPs portion of the replacement cost.

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	IT - 13-103
Project Name	Fiber Network Project

Total Project Cost	$623,220	Contact	Ian Hardie
Department	Information Technology	Type	Improvement
Category	Computer Equipment & Software	Status	Active
Useful Life	30 years		

Description

Fiber agreement with Dakota County providing connections between City facilities. This is the backbone of the City's fiber optic network. This network is securely connects City facilities with City Hall and it's resources.

Justification

This agreement provides stable, reliable network connections between facilities.

Prior	Expenditures	2026	2027	2028	2029	2030	Total	Future
353,400	Construction/Maintenance	29,980	29,980	29,980	29,980	29,980	**149,900**	119,920
	Total	**29,980**	**29,980**	**29,980**	**29,980**	**29,980**	**149,900**	

Prior	Funding Sources	2026	2027	2028	2029	2030	Total	Future
353,400	Capital Program Funds	29,980	29,980	29,980	29,980	29,980	**149,900**	119,920
	Total	**29,980**	**29,980**	**29,980**	**29,980**	**29,980**	**149,900**	

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	IT - 19-1
Project Name	Fiber Optic Cable Infrastructure

Total Project Cost	$1,350,000	Contact	Ian Hardie
Department	Information Technology	Type	Improvement
Category	Computer Equipment & Software	Status	Active
Useful Life	30 years		

Description

This is an ongoing list of projects that will eventually connect most of the city's water infrastructure and parks facilities to the city's fiber optic cable network.

Justification

By maintaining city owned fiber between our water utility equipment staff can provide faster, more secure and reliable water management as well as adding security and a public benefit to city parks.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
850,000	Construction/Maintenance	250,000	0	250,000	0	0	**500,000**
	Total	**250,000**	**0**	**250,000**	**0**	**0**	**500,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
850,000	Capital Program Funds	250,000	0	250,000	0	0	**500,000**
	Total	**250,000**	**0**	**250,000**	**0**	**0**	**500,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	PR - 08-100
Project Name	McGuire Field Bleacher Replacement

Total Project Cost	$35,000	Contact	Shannon Young
Department	Park & Recreation	Type	Equipment
Category	Outdoor Equipment	Status	Active
Useful Life	30 years		

Description

Replacement of existing bleachers behind the backstop at McGuire Field.

Justification

The current bleachers at McGuire Field are over 20 years old. Updated structures are periodically needed due to safety and durability.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	35,000	0	0	0	**35,000**
Total	**0**	**35,000**	**0**	**0**	**0**	**35,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	35,000	0	0	0	**35,000**
Total	**0**	**35,000**	**0**	**0**	**0**	**35,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	PR - 16-1
Project Name	Lorraine Hockey Rink Upgrades

Total Project Cost	$200,000	Contact	Shannon Young
Department	Park & Recreation	Type	Improvement
Category	Grounds & Maintenance	Status	Active

Description

The current hockey rink boards are in need of replacement as well as some asphalt repairs. Replace standard wood hockey boards and post with plastic / composite boards and new posts. Add concrete surface.

Justification

Existing hockey rink boards & posts are nearing the end of there useful life and are in need of replacing. Replace grass surface with concrete.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	200,000	0	0	**200,000**
Total	**0**	**0**	**200,000**	**0**	**0**	**200,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	0	200,000	0	0	**200,000**
Total	**0**	**0**	**200,000**	**0**	**0**	**200,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	PR - 18-10
Project Name	Harmon Park Play Structure Replacement

Total Project Cost	$150,000	Contact	Shannon Young
Department	Park & Recreation	Type	Equipment
Category	Outdoor Equipment	Status	Active
Useful Life	20 years		

Description

Replacement of existing play structure at Harmon Park.

Justification

The 2005 Master Plan recommended replacements and improvements to existing play structures in city parks. The useful life of a play structure is 18-20 years, the structure at Harmon Park is approaching 30 years old and in need of replacement.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	150,000	0	0	0	**150,000**
Total	**0**	**150,000**	**0**	**0**	**0**	**150,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	150,000	0	0	0	**150,000**
Total	**0**	**150,000**	**0**	**0**	**0**	**150,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	PR - 18-7
Project Name	Lorraine Park Play Structure Replacement

Total Project Cost	$300,000	Contact	Shannon Young
Department	Park & Recreation	Type	Equipment
Category	Outdoor Equipment	Status	Active
Useful Life	20 years		

Description

Replacement of existing play structure at Lorraine Park.

Justification

The 2005 Master Plan recommended replacements and improvements to existing play structures in city parks. The useful life of a play structure is 18-20 years, the structure at Lorraine Park is approaching 30 years old and in need of replacement.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	300,000	0	0	0	0	**300,000**
Total	**300,000**	**0**	**0**	**0**	**0**	**300,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	300,000	0	0	0	0	**300,000**
Total	**300,000**	**0**	**0**	**0**	**0**	**300,000**

PRELIMINARY

Project #	PR - 18-8
Project Name	Kaposia Park Play Structure Replacement

Total Project Cost	$175,000	Contact	Shannon Young
Department	Park & Recreation	Type	Equipment
Category	Outdoor Equipment	Status	Active
Useful Life	20 years		

Description

Replacement of existing play structure at Kaposia Park.

Justification

The 2005 Master Plan recommended replacements and improvements to existing play structures in city parks. The useful life of a play structure is 18-20 years, the structure at Kaposia Park is approaching 30 years old and in need of replacement.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	175,000	0	0	0	**175,000**
Total	**0**	**175,000**	**0**	**0**	**0**	**175,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	175,000	0	0	0	**175,000**
Total	**0**	**175,000**	**0**	**0**	**0**	**175,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	PR - 21-10
Project Name	Splash Pool Improvements

Total Project Cost	$200,000	Contact	Shannon Young
Department	Park & Recreation	Type	Improvement
Category	Grounds & Maintenance	Status	Active
Useful Life	30 years		

Description

Replace water features at the splash pad.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	200,000	0	0	0	**200,000**
Total	**0**	**200,000**	**0**	**0**	**0**	**200,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	200,000	0	0	0	**200,000**
Total	**0**	**200,000**	**0**	**0**	**0**	**200,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	PR - 21-11
Project Name	Northview Pool Replacement

Total Project Cost	$8,580,000	Contact	Shannon Young
Department	Park & Recreation	Type	Improvement
Category	Land Improvements	Status	Active
Useful Life	30 years		

Description

Replace existing pool.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
580,000	Construction/Maintenance	8,000,000	0	0	0	0	**8,000,000**
	Total	**8,000,000**	**0**	**0**	**0**	**0**	**8,000,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
580,000	State	6,000,000	0	0	0	0	**6,000,000**
	Bond Proceeds	2,000,000	0	0	0	0	**2,000,000**
	Total	**8,000,000**	**0**	**0**	**0**	**0**	**8,000,000**

PRELIMINARY

2026 thru 2030

Capital Improvement Plan

South St. Paul, MN

Project #	PR - 26-1
Project Name	Spruce Park Playground Replacement

Total Project Cost	$125,000	Contact	Shannon Young
Department	Park & Recreation	Type	Equipment
Category	Outdoor Equipment	Status	Active
Useful Life	20 years		

Description

Spruce Park Playground Replacement.

Justification

The structure at Spruce Park is nearing 30 years and in need of replacement.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	0	125,000	0	0	**125,000**
Total	**0**	**0**	**125,000**	**0**	**0**	**125,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	0	125,000	0	0	**125,000**
Total	**0**	**0**	**125,000**	**0**	**0**	**125,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	PR - 26-101
Project Name	Ball field Rehabilitation

Total Project Cost	$35,000	Contact	Shannon Young
Department	Park & Recreation	Type	Maintenance
Category	Grounds & Maintenance	Status	Active
Useful Life	5 years		

Description

Rehabilitation of ball fields, add additional Ag lime, grade and correct drainage.

Justification

Bring the ball field up to standard for facilitated usage. Many ball fields through out the city are in need of corrective maintenance such as poorly draining fields, the addition of Ag lime and grading work to insure the safety and usability for residents. McGuire field scheduled for 2026.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	35,000	0	0	0	0	**35,000**
Total	**35,000**	**0**	**0**	**0**	**0**	**35,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	35,000	0	0	0	0	**35,000**
Total	**35,000**	**0**	**0**	**0**	**0**	**35,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	PR - 26-2
Project Name	Jefferson Park Playground Replacement

Total Project Cost	$300,000	Contact	Shannon Young
Department	Park & Recreation	Type	Equipment
Category	Outdoor Equipment	Status	Active
Useful Life	20 years		

Description

Jefferson Park Playground Replacement.

Justification

The structure at Jefferson Park is nearing 30 years and in need of replacement.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	300,000	0	0	0	0	**300,000**
Total	**300,000**	**0**	**0**	**0**	**0**	**300,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	300,000	0	0	0	0	**300,000**
Total	**300,000**	**0**	**0**	**0**	**0**	**300,000**

PRELIMINARY

Project #	PR - 26-3
Project Name	Kaposia Landing Dog Park Fence Replacement

Total Project Cost	$30,000	Contact	Shannon Young
Department	Park & Recreation	Type	Maintenance
Category	Grounds & Maintenance	Status	Active
Useful Life	10 years		

Description

Replace fencing at Kaposia Landing Dog Park.

Justification

The fence is structurally unsound with some sections beyond repair.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	30,000	0	0	0	0	**30,000**
Total	**30,000**	**0**	**0**	**0**	**0**	**30,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	30,000	0	0	0	0	**30,000**
Total	**30,000**	**0**	**0**	**0**	**0**	**30,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	PR - 27-1
Project Name	Northview Playground Replacement

Total Project Cost	$250,000	Contact	Shannon Young
Department	Park & Recreation	Type	Equipment
Category	Outdoor Equipment	Status	Active
Useful Life	20 years		

Description

Northview Playground Replacement.

Justification

The structure at Northview Park is nearing 20 years and in need of replacement.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	250,000	0	0	0	**250,000**
Total	**0**	**250,000**	**0**	**0**	**0**	**250,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	250,000	0	0	0	**250,000**
Total	**0**	**250,000**	**0**	**0**	**0**	**250,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	PR - 27-2
Project Name	Veterans Field Playground Replacement

Total Project Cost	$200,000	Contact	Shannon Young
Department	Park & Recreation	Type	Equipment
Category	Outdoor Equipment	Status	Active
Useful Life	20 years		

Description

Veterans Field Playground Replacement.

Justification

The structure at Veterans Field Park is nearing 30 years and in need of replacement.

Expenditures	2026	2027	2028	2029	2030	Total
Construction/Maintenance	0	200,000	0	0	0	**200,000**
Total	**0**	**200,000**	**0**	**0**	**0**	**200,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	200,000	0	0	0	**200,000**
Total	**0**	**200,000**	**0**	**0**	**0**	**200,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	POL -22-10
Project Name	Outdoor Weather Warning Sirens

Total Project Cost	$120,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Status	Active

Description

Replace one of the five (5) Outdoor Weather Sirens. The location will be based on the need at the time. Funds will only be used if there is a catastrophic failure of a siren.

Justification

The City of South St. Paul has five (5) outdoor weather warning sirens, some without battery backup, that were last replaced at unknown date(s) estimated to be in the 1990's or early 2000's. The Alice Court siren was replaced in 2019 after a catastrophic failure and has an estimated replacement date of 2039. In 2024, staff facilitated an assessment of the remaining sirens and the following was realized: The 17th Avenue North / 3rd Street North and 1st Avenue / Warburton sirens were well beyond their salvageable life and are set for replacement in 2025, with an estimated future replacement date of 2045. The City Hall siren is estimated to have been installed in 1996 and in need of replacement within five years. The Kaposia Park siren is estimated to have been installed in 2006 and in need of replacement in 2035.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
75,000	Equip/Vehicles/Furnishings	0	0	0	0	45,000	**45,000**
	Total	**0**	**0**	**0**	**0**	**45,000**	**45,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
75,000	Capital Program Funds	0	0	0	0	45,000	**45,000**
	Total	**0**	**0**	**0**	**0**	**45,000**	**45,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	POL -22-4
Project Name	Handguns

Total Project Cost	$80,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Status	Active
Useful Life	10 years		

Description

Purchase new Department Issued Handguns which were last purchased in 2016.

Justification

The Department transitioned to City issued handguns in 1995, ending at that time a practice of individual officers utilizing their own firearms during the course of their duty. The benefits to to this procedure includes standardization of training, ability to replace weapons / parts when repairs are necessary, ability to share magazines during critical incidents, and ability to take custody of this weapon if necessary without judicial process. The current fleet of handguns were purchased and deployed in 2016 and are at the end of their useful life. The total project cost includes the weapon, holster(s), optic and tactical light, including the proceeds from the trade in of the existing weapons.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	80,000	0	0	0	0	**80,000**
Total	**80,000**	**0**	**0**	**0**	**0**	**80,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	80,000	0	0	0	0	**80,000**
Total	**80,000**	**0**	**0**	**0**	**0**	**80,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	POL -22-5
Project Name	Duty Rifles Replacement

Total Project Cost	$60,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Status	Active
Useful Life	10 years		

Description

Full replacement of department owned and issued duty rifles.

Justification

In the late 1990's, the department acquired a fleet of Vietnam era military rifles through a military surplus program that were modified by replacement of the upper receiver / barrel and trigger assembly to adapt them to civilian law enforcement use. In 2015, staff again modified these weapons by full replacement of the lower assembly, adding a quad rail and optics. The original rifles were reassembled and returned to the U.S. Military at this time, leaving our duty rifles as a mixed match of rifles assembled out of parts from various vendors. These rifles have served us well over the past twenty-five years but given the frequent use in all weather conditions, they are in need of full replacement. The replacement plan includes all vendor modifications necessary for civilian law enforcement deployment but does not include trade-in as the unique nature of our current weapons does not afford a trade in quote until time of purchase.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	60,000	0	0	0	**60,000**
Total	**0**	**60,000**	**0**	**0**	**0**	**60,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	60,000	0	0	0	**60,000**
Total	**0**	**60,000**	**0**	**0**	**0**	**60,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	POL -22-6
Project Name	Less Lethal - 40MM Launchers

Total Project Cost	$30,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Status	Active

Description

Replace the existing 40MM Less Lethal Launchers.

Justification

(2028 Replacement)

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	30,000	0	0	**30,000**
Total	**0**	**0**	**30,000**	**0**	**0**	**30,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	0	30,000	0	0	**30,000**
Total	**0**	**0**	**30,000**	**0**	**0**	**30,000**

PRELIMINARY

Project #	POL -22-7
Project Name	Digital Speed Signs

Total Project Cost	$40,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Status	Active
Useful Life	5 years		

Description

Replace the existing Digital Speed Limit Signs originally purchased in 2020.

Justification

Digital Speed signs were introduced in 2020 in response to growing traffic concerns and are designed to slow traffic by alerting them of their speed. Currently the department has five (5) battery powered movable signs at our disposal. These signs have been effective at slowing speeds throughout the community and the portability has allowed us to rapidly respond to concerns as they are brought to our attention and in response to traffic re-routing due to road construction projects.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	20,000	20,000	0	0	**40,000**
Total	**0**	**20,000**	**20,000**	**0**	**0**	**40,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	20,000	20,000	0	0	**40,000**
Total	**0**	**20,000**	**20,000**	**0**	**0**	**40,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	POL -23-3
Project Name	AXON Body Worn and Squad Cameras

Total Project Cost	$440,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Status	Active
Useful Life	5 years		

Description

Purchase AXON Body Worn and Squad Cameras

Justification

The South St. Paul Police Department has deployed and utilized squad mounted video recorders since the early 2000's and body worn cameras since 2019. Our entrance into body worn cameras was done through the lens of least expensive at the time while affording the technology market to stabilize before committing on a path for the future. AXON has proven to be the leading technology in this area and investment with them will lead to a reduction in support staff internally, while realizing efficiencies elsewhere in the system (prosecution services, internal Laserfische savings, etc).

Prior	Expenditures	2026	2027	2028	2029	2030	Total
260,000	Equip/Vehicles/Furnishings	90,000	90,000	0	0	0	**180,000**
	Total	**90,000**	**90,000**	**0**	**0**	**0**	**180,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
260,000	Capital Program Funds	90,000	90,000	0	0	0	**180,000**
	Total	**90,000**	**90,000**	**0**	**0**	**0**	**180,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	POL -28-1
Project Name	AXON - BWC / Squad Camera / Taser

Total Project Cost	$450,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Status	Active
Useful Life	5 years		

Description

Purchase AXON Body Worn / Squad Cameras and Taser.

Justification

The South St. Paul Police Department has deployed and utilized squad mounted video recorders since the early 2000's and body work cameras since 2019. Our entrance into body worn cameras was done through the lens of least expensive at the time while affording the technology market to stabilize before committing on a path for the future. By 2023, Axon had developed as a market leader in this area and the department moved to this technology, with efficiencies realized allowing for a reduction in one 0.5 FT staff position.

The department has also utilized Axon's Taser product since the early 2000's, finding the technology invaluable in reducing officer and suspect injuries, and we have managed our fleet of devices internally without a contractual agreement. As some of our devices are nearing twenty years old and are several generations behind the current model, Axon will not be supporting these devices any longer and the current platform is substantially different, requiring additional staff training and equipment, the time is right for a full department switch.

Expenditures	2026	2027	2028	2029	2030	Total
Equip/Vehicles/Furnishings	0	0	150,000	150,000	150,000	**450,000**
Total	**0**	**0**	**150,000**	**150,000**	**150,000**	**450,000**

Funding Sources	2026	2027	2028	2029	2030	Total
Capital Program Funds	0	0	150,000	150,000	150,000	**450,000**
Total	**0**	**0**	**150,000**	**150,000**	**150,000**	**450,000**

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	WS - 08-138
Project Name	Relining of Sanitary Sewers as Part of I/I

Total Project Cost	$4,545,960	Contact	Howie Steenberg
Department	Water & Sewer	Type	Maintenance
Category	Collect & Distribute (Water/Sewer)	Status	Active
Useful Life	40 years	Finance Priority	2

Description

Cured in place pipe (CIPP) lining of approximately 1 mile of sanitary sewer each year.

Justification

The City sanitary sewer system has areas of infiltration along with cracks and deteriorated joints in the 87 miles of aging sewer pipes. The lining of the sanitary sewer can result in a significant reduction in Inflow and Infiltration (I/I), which reduces MCES treatment costs. Additionally, it can preserve the life of the pipe system and significantly reduce the maintenance costs for cleaning out root intrusions in the main line sanitary sewer.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
3,075,960	Construction/Maintenance	700,000	0	700,000	0	0	**1,400,000**
	Planning/Design	35,000	0	35,000	0	0	**70,000**
	Total	**735,000**	**0**	**735,000**	**0**	**0**	**1,470,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
3,075,960	Sanitary Sewer Utility	735,000	0	735,000	0	0	**1,470,000**
	Total	**735,000**	**0**	**735,000**	**0**	**0**	**1,470,000**

Budget Impact

The Met Council does have a grant program for reduction of Inflow/infiltration but grant funds are not always available.

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	WS - 12-96		
Project Name	Chlorination Equipment at 4 Wells		
Total Project Cost	$2,540,000	Contact	Howie Steenberg
Department	Water & Sewer	Type	Equipment
Category	Collect & Distribute (Water/Sewer)	Status	Active
Useful Life	20 years	Finance Priority	2

Description

Add Chlorination Equipment at Wells #1,3,4 and 8. New MDH rules require significant building modifications is chlorination equipment is installed.

Justification

EPA and Department of Health will likely be mandating chlorination of the City's system on a permanent basis. There are only a few cities of our size without permanent chlorination.

Prior	Expenditures	2026	2027	2028	2029	2030	Total
140,000	Equip/Vehicles/Furnishings	0	1,200,000	1,200,000	0	0	**2,400,000**
	Total	**0**	**1,200,000**	**1,200,000**	**0**	**0**	**2,400,000**

Prior	Funding Sources	2026	2027	2028	2029	2030	Total
140,000	Water Utility	0	1,200,000	1,200,000	0	0	**2,400,000**
	Total	**0**	**1,200,000**	**1,200,000**	**0**	**0**	**2,400,000**

PRELIMINARY

2026 thru 2030

Capital Improvement Plan

South St. Paul, MN

Project #	WS - 22-01
Project Name	Hydrant replacement

Total Project Cost	$1,500,000	Contact	Howie Steenberg
Department	Water & Sewer	Type	Improvement
Category	Collect & Distribute (Water/Sewer)	Status	Active
Useful Life	25 years		

Description

Replace hydrants that are not operational.

Justification

Hydrants are required for fire protection and maintenance of the system (flushing).

Prior	Expenditures	2026	2027	2028	2029	2030	Total	Future
625,000	Construction/Maintenance	125,000	125,000	125,000	125,000	125,000	**625,000**	250,000
	Total	**125,000**	**125,000**	**125,000**	**125,000**	**125,000**	**625,000**	

Prior	Funding Sources	2026	2027	2028	2029	2030	Total	Future
625,000	Water Utility	125,000	125,000	125,000	125,000	125,000	**625,000**	250,000
	Total	**125,000**	**125,000**	**125,000**	**125,000**	**125,000**	**625,000**	

PRELIMINARY

Capital Improvement Plan

South St. Paul, MN

Project #	WS - 31-1
Project Name	1 MG Water Tower

Total Project Cost	$4,650,000	Contact	Howie Steenberg
Department	Water & Sewer	Type	Improvement
Category	Collect & Distribute (Water/Sewer)	Status	Active
Useful Life	50 years		

Description

Replace existing 9th Ave 1MG reservoir with a new 1 MG water tower. The existing ground storage reservoir no longer serves the hydraulic grade line of the Low Pressure Zone by gravity. The water tower would be able to provide equalization and fire storage to be available during high demand periods and when the high capacity wells are offline.

Expenditures	2026	2027	2028	2029	2030	Total	Future
Planning/Design	0	0	0	0	650,000	**650,000**	4,000,000
Total	**0**	**0**	**0**	**0**	**650,000**	**650,000**	

Funding Sources	2026	2027	2028	2029	2030	Total	Future
Water Utility	0	0	0	0	650,000	**650,000**	4,000,000
Total	**0**	**0**	**0**	**0**	**650,000**	**650,000**	

PRELIMINARY

City of South St. Paul

2026 Fee Schedule

Fees are effective January 1, 2026
Worksession Discussion August 11, 2025

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CHANGES FOR 2026

	2025 Fee	2026 Fee
Building Permits and Inspections		
Building Permits		
Certificate of Occupancy	$65.00	$100.00
Valuations for Residential Building Construction		
Basement:		
Crawl Space	$8.50 Per Square Foot	$15.00 Per Square Foot
Unfinished w/original permit	$16.50 Per Square Foot	$30.00 Per Square Foot
Finished (after original permit)	$37.00 Per Square Foot	$50.00 Per Square Foot
Dwelling:		
Unfinished floors above grade	$37.00 Per Square Foot	$75.00 Per Square Foot
Bonus Room – unfinished	$37.00 Per Square Foot	$75.00 Per Square Foot
Garage		
w/Footings	$38.50 Per Square Foot	$50.00 Per Square Foot
w/Floating Slab	$31.00 Per Square Foot	$45.00 Per Square Foot
Carport	$17.00 Per Square Foot	$30.00 Per Square Foot
Porches:		
Screen Porch	$36.00 Per Square Foot	$75.00 Per Square Foot
3 Season	$56.00 Per Square Foot	$85.00 Per Square Foot
4 Season	$72.00 Per Square Foot	$95.00 Per Square Foot
Miscellaneous:		
Deck	$21.00 Per Square Foot	$25.00 Per Square Foot
Shed	$18.00 Per Square Foot	$20.00 Per Square Foot
Mechanical – Residential		
Permit Fee (Base charge for all mechanical permits)	$25.00	$30.00
Plumbing & Water/Sewer Permit Residential		
Permit Fee (base charge for all plumbing permits)	$25.00	$30.00
Additional Charges		
Above Ground Pool (2,000 gallons and above)	$25.00	$50.00

Police Fees and Charges		
Off Duty Officer (Includes officer and equipment)	$100.00 per hour	$110.00 per hour

Parks & Recreation		
Memorial Program		
Memorial Paver Brick (Includes two lines of text, 19 characters each)	$100.00/brick	REMOVED

CHANGES FOR 2026

	2025 Fee	2026 Fee
Utility Rates		
Water Rates		
Residential Water Rates		
Fixed Charge	$19.47 per quarter	$19.86 per quarter
0 – 7000 gallons in a quarter	$4.00 per 1,000 gallons	$4.07 per 1,000 gallons
7,001 – 16,000 gallons in a quarter	$4.83 per 1,000 gallons	$4.91 per 1,000 gallons
Over 16,000 gallons in a quarter	$6.87 per 1,000 gallons	$6.99 per 1,000 gallons
Commercial Water Rates		
Fixed Charge	$19.47 per quarter	$19.86 per quarter
0 – 60,000 gallons in a quarter	$4.00 per 1,000 gallons	$4.07 per 1,000 gallons
60,001 – 325,000 gallons in a quarter	$4.83 per 1,000 gallons	$4.91 per 1,000 gallons
Over 325,000 gallons in a quarter	$6.87 per 1,000 gallons	$6.99 per 1,000 gallons
Multi-Family		
Fixed Charge	$19.47 per dwelling unit per quarter	$19.86 per dwelling unit per quarter
0 – 7000 gallons per unit per quarter	$4.00 per 1,000 gallons	$4.07 per 1,000 gallons
7,001 – 16,000 gallons per unit per quarter	$4.83 per 1,000 gallons	$4.91 per 1,000 gallons
Over 16,000 gallons per unit per quarter	$6.87 per 1,000 gallons	$6.99 per 1,000 gallons
High Volume Water Rates		
Fixed Charge	$6.49 per month	$6.62 per month
0 – 5,000,000 gallons in a month	$4.00 per 1,000 gallons	$4.07 per 1,000 gallons
5,000,001 – 10,000,000 gallons in a month	$4.34 per 1,000 gallons	$4.41 per 1,000 gallons
10,000,001 – 20,000,000 gallons in a month	$4.72 per 1,000 gallons	$4.80 per 1,000 gallons
Over 20,000,000 gallons in a month	$5.07 per 1,000 gallons	$5.16 per 1,000 gallons
Irrigation Water Rates		
All Usage	$6.87 per 1,000 gallons	$6.99 per 1,000 gallons
Water Rates for those properties on City of St. Paul Water*:		
Meter Fee/Fixed Charge	$29.22 per quarter	Will be updated when SPRWS updates their rates
Residential Water Rates:		
Winter Water rate-March & June billings	$7.03 per 1,000 gallons	Will be updated when SPRWS updates their rates
Summer Water rate-September & December billings	$7.25 per 1,000 gallons	Will be updated when SPRWS updates their rates
Sewer Rates		
Residential Sewer Rates **		
Fixed Charge	$17.38 per quarter	$18.42 per quarter
Consumption Charge	$8.24 per 1,000 gallons	$8.73 per 1,000 gallons
Multi-Family Sewer Rates		
Fixed Charge	$17.38 per dwelling unit per quarter	$18.42 per dwelling unit per quarter
Consumption Charge	$8.24 per 1,000 gallons	$8.73 per 1,000 gallons
Commercial Sewer Rates		
Fixed Charge	$17.38 per quarter	$18.42 per quarter
Consumption Charge	$8.24 per 1,000 gallons	$8.73 per 1,000 gallons
High Volume Sewer Rates		
Fixed Charge	$5.80 per month	$6.14 per month
Consumption Charge	$7.48 per 1,000 gallons	$7.93 per 1,000 gallons
Non-Water Properties Sewer Rates		
Flat Rate	$140.98 per quarter	$149.37 per quarter
** Sewer set on winter quarter for residential & churches. Minimum usage/quarter is 4,000 gallons, except during winter quarter period ending in February, March or April.		

CHANGES FOR 2026

	2025 Fee	2026 Fee
Utility Rates		
Discounted Utility Rates		
The City offers a discount on water and sewer to the elderly, blind and disabled. To be eligible for this discount, customers must meet certain income qualifications, and an application must be submitted to the City Finance Department annually.		
Discounted Water Rates		
Fixed Charge	$19.47 per quarter	$19.86 per quarter
0 - 6000 gallons	$2.38 per 1,000 gallons	$2.41 per 1,000 gallons
6,001 - 15,000 gallons	$2.79 per 1,000 gallons	$2.83 per 1,000 gallons
Over 15,000 gallons	$3.81 per 1,000 gallons	$3.87 per 1,000 gallons
Discounted Sewer Rates **		
Fixed Charge	$17.38 per quarter	$18.42 per quarter
Consumption Charge	$6.18 per 1,000 gallons	$6.55 per 1,000 gallons
** Sewer set on winter quarter for residential & churches. Minimum usage/quarter is 4,000 gallons, except during winter quarter period ending in February, March or April.		
Meter Charge	**Quarterly Service Charge**	
5/8" with integrated radio	$8.80	$8.98
3/4" with integrated radio	$8.80	$8.98
1" with integrated radio	$14.70	$14.99
1 1/2" with integrated radio	$29.30	$29.89
2" with integrated radio	$46.90	$47.84
3" Mach 10, 12" length	$88.00	$89.76
3" Mach 10, 17" length	$88.00	$89.76
4" Mach 10, 14" length	$146.70	$149.63
4" Mach 10, 20" length	$146.70	$149.63
6" Mach 10, 18" length	$293.30	$299.17
6" Mach 10, 24" length	$293.30	$299.17
5/8" exterior-mounted radio metering system	$8.80	$8.98
3/4" exterior-mounted radio metering system	$8.80	$8.98
5/8" exterior-mounted non-radio metering system ***	$8.80	$8.98
3/4" exterior-mounted non-radio metering system ***	$8.80	$8.98
*** Meter reading charge for non-radio meter systems	$18.50 per quarter	$19.00 per quarter
***Meter Purchase Cost –** updated costs for meter purchases for 2026 were not available yet*		
Storm Water Fees		
Single Family and Duplex Residential	$21.99 flat rate	$25.28 flat rate
Multi-Family Residential	$121.65 per acre	$139.89 per acre
Commercial	$154.08 per acre	$177.18 per acre
Industrial	$162.20 per acre	$186.53 per acre
Churches, Private Schools	$97.35 per acre	$111.95 per acre
Airport Hangars	$162.20 per acre	$186.53 per acre
Vacant Land	$32.45 per acre	$37.31 per acre

South St. Paul Airport – Fleming Field		
City T-Hangars (lease agreement)		
Land Lease ***		
Non-Commercial	$0.335 per square foot	$0.344 per square foot
Commercial (Inside the Fence)	$0.435 per square foot	$0.448 per square foot
Commercial (On the Street)	$0.569 per square foot	$0.586 per square foot

City Clerk Licenses, Permits and Fees		
Alcohol Licenses and Permits		
Beer		
Beer 3.2 On Sale	$150.00	
Beer 3.2 Off Sale	$50.00 per day	
Beer 3.2 On Sale Temporary	$50.00 per day	
Liquor	Standard Liquor	Sunday Liquor
Liquor License Applicant Investigative Fee (Single)	$100.00	N/A
Liquor License Applicant Investigative Fee (Partnership)	$200.00	N/A
Liquor License Applicant Investigative Fee (Corporation)	$300.00	N/A
Off Sale Intoxicating	$380.00	N/A
On Sale Intoxicating	$3,100.00	$200.00
On Sale Wine	$500.00	$200.00
Club On Sale Intoxicating (Based on Membership)		
Under 200 Members	$300.00	$200.00
Between 201 and 500 Members	$500.00	$200.00
Between 501 and 1,000 Members	$650.00	$200.00
Between 1.001 and 2.000 Members	$800.00	$200.00
Between 2,001 and 4,000 Members	$1,000.00	$200.00
Between 4,001 and 6,000 Members	$2,000.00	$200.00
Over 6,000 Members	$3,000.00	$200.00
Temporary On Sale Liquor	$50.00 per day	N/A
Woog Arena Liquor Permit	$75.00 per day	N/A
Woog Arena 3.2 Malt Liquor Permit	$75.00 per day	N/A
Consumption and Display Permit (Annual)	$300.00	N/A
Consumption and Display Permit (One Day)	$25.00	N/A
Other Alcohol Licenses		
On Sale Brewer Taproom	$500.00	
On Sale Brew Pub	$300.00	
Off Sale Brew Pub	$200.00	
Cocktail Room	$300.00	
Cannabis		
Retail Cannabis – 1 License City Wide	$500.00 first year, $1,000.00 renewal	
License Applicant Investigative Fee (Single)	$100.00	
License Applicant Investigative Fee (Partnership)	$200.00	
License Applicant Investigative Fee (Corporation)	$300.00	
Animal Licenses and Permits		
Animal License – Lifetime	$25.00	
Beekeeping Permit – Lifetime	$75.00	
Chicken/Duck License – Lifetime	$75.00	
Business Licenses		
Benches (Limit 25)	$30.00 per bench	
Bowling Alley	$50.00 First Lane $10.00 Each Additional Lane	
Car Wash	$75.00	
Cigarette & Tobacco Sales	$175.00	
Entertainment	$100.00	
Fireworks	$25.00	
Housing Evaluator		
Rental & TOS	$200.00	
TOS Only	$100.00	
Massage Therapy	$100.00 per Applicant $25.00 Investigative fee per Applicant	

City Clerk Licenses, Permits and Fees	
Business Licenses (continued)	
Pawnbrokers and Precious Metal Dealers	$3,000.00 $500.00 Investigative Fee (in MN) $1,500.00 Investigative Fee (Out of State)
Peddlers	$100.00 Company Registration $25.00 investigative fee $75.00 per Applicant
Petroleum Dealers	$50.00 $5.00 per Pump
Rental Housing	
New Applications	$50.00 Application Fee $25.00 Investigation Fee
Single Family Dwelling	$100.00
Duplex	$125.00
Tri-Plex	$150.00
Multi-Family Dwelling (4 or more units)	$50.00 Building Fee $30.00 per unit
Residential Parking Permit	TBD
Sexually Oriented Business	$3,000.00 $150.00 Investigative Fee
Shooting Gallery	$100.00
Skating Rinks	$25.00
Solicitor	$100.00 Company Registration $75.00 Per Applicant
Special Event	$50.00 per day
Theater	$100.00
Trash Hauler - Commercial and Residential	$400.00 $15.00 Per Vehicle
Trash Hauler - Commercial or Residential	$200.00 $15.00 Per Vehicle
Wood Processing	$50.00
Election Fees	
Filing Fee for Municipal Office	$20.00
Filing Fee for School District Office	$2.00
Service Fee	
Administrative Charge for Refund	$5.00
Domestic Partnership	
Registration - Lifetime or until rescinded	$25.00
Amendment (Name or Address Change)	$25.00
Termination	$25.00

Compost Site	
Materials Accepted – Leaves, grass, sod, sod trimmings, and garden waste	$1.00 per bag Volume based fee for truck loads

Planning and Zoning – Permits/Fees	Fees	Escrow
Building Relocation Proposal	$250.00	$1,000.00
Comprehensive Plan Amendment	$500.00	$1,000.00
Conditional Use Permit (CUP)		
Residential	$350.00	$250.00
Commercial/Industrial	$400.00	$1,000.00
Amendment	$200.00	$500.00
Encroachment Agreement	$275.00	$500.00
Interim Use Permit (IUP)		
Residential	$250.00	$500.00
Commercial/Industrial	$300.00	$500.00
Planned Unit Development (PUD)		
Regular	$550.00	$2,000.00
Amendment	$225.00	$1,000.00
Preliminary Plat		
Small	$250.00	$1,000.00
Large	$250.00	$2,000.00
Final Plat		
Small	$200.00	$1,000.00
Large	$200.00	$2,000.00
Reasonable accommodation request that requires City Council review	$250.00	$500.00
Rezoning		
Residential	$350.00	$500.00
Commercial/Industrial	$350.00	$500.00
Site Plan Review	$300.00	$500.00*
Street Vacation (or other vacation)	$275.00	$500.00
Tax Parcel Split/Combination	$200.00	N/A
Variance		
Residential	$250.00	$500.00
Commercial/Industrial	$300.00	$500.00
Zoning Ordinance Amendment		
Major	$500.00	$500.00
Minor	$250.00	$250.00
Zoning Letter	$100.00	N/A

*Escrow is not required if a different escrow has been collected as part of the same development application

City Wide Administrative Fees – applies to all Departments	
Returned payment/ACH fee (covers City Bank fees and staff time to process)	$35.00
Notary Service (Minn Stat §357.17 allows maximum of $5.00)	$2.00 per signature

Building Permits and Inspections	
Building Permits	
New Construction (e.g., Residential, Commercial, Deck, Remodel, Garage, Tenant Finish, Accessory Structure)	Based on Minimum Valuation of $2,000.00 plus Plan Review Fee and State Surcharge
Escrow – Residential (Single Family, Duplex)	$1,000.00 + $500.00 for erosion control inspections
Escrow – Garage	$1,000.00
Escrow – Commercial (including multi-family construction)	$3,000.00 per acre or $1,000.00 whichever is greater
Inground Swimming Pool	Based on Valuation
Retaining Wall (over 4 feet)	Based on Valuation
State Surcharge	Valuation x 0.0005 (minimum $1.00)
Local Surcharge (License Verification)	$5.00
Roofing (fixed fees)	
House only	$100.00 + $1.00 State Surcharge
Garage only	$50.00 + $1.00 State Surcharge
House and Garage	$150.00 + $1.00 State Surcharge
Roof Repair	$100.00 + $1.00 State Surcharge
Siding (fixed fees)	
House only	$120.00 + $1.00 State Surcharge
Garage only	$75.00 + $1.00 State Surcharge
House and Garage	$160.00 + $1.00 State Surcharge
Siding Repair	$100.00 + $1.00 State Surcharge
Roof & Siding	$150.00 + $1.00 State Surcharge
Roof & Windows	$150.00 + $1.00 State Surcharge
Siding & Windows	$150.00 + $1.00 State Surcharge
Roof, Siding & Windows	$200.00 + $1.00 State Surcharge
Siding & Doors	$150.00 + $1.00 State Surcharge
Roof & Doors	$150.00 + $1.00 State Surcharge
Door/Window (1 opening)	$50.00 + $1.00 State Surcharge
Doors/Windows (2 or more)	$100.00 + $1.00 State Surcharge
Overhead Garage Door	$100.00 + $1.00 State Surcharge
Draintile	$200.00 + $1.00 State Surcharge
Demolition – Residential	$100.00 + $1.00 State Surcharge
Demolition – Commercial	Based on Valuation
Plan Review Fee	65% of building permit fee
Sewer Availability Charge, per Unit set by MCES	$2,485.00
Certificate of Occupancy	$100.00
Residential Solar PV System	$200.00 + $1.00 State Surcharge
Commercial Solar PV System	$300.00 + $1.00 State Surcharge
Commercial Building Permit Fees based on Valuations supplied by Permitee	
Total valuation of $1.00 to $500.00	$50.00
Total valuation of $00.01 to $2,000.00	$50.00 for the first $500.00 plus $3.25 for each additional $100.00 or fraction to $2,000.00
Total valuation of $2,000.01 to $25,000.00	$73.75 for the first $2,000.00 plus $14.75 for each additional $1,000.00 or fraction to $25,000.00
Total valuation of $25,000.01 to $50,000.00	$413.00 for the first $25,000.00 plus $10.75 for each additional $1,000.00 or fraction to $50,000.00
Total valuation of $50,000.01 to $100,000.00	$681.75 for the first $50,000.00 plus $7.50 for each additional $1,000.00 to $100,000.00
Total valuation of $100,000.01 to $500,000.00	$1,056.75 for the first $100,000.00 plus $6.00 for each additional $1,000.00 to $500,000.00
Total valuation of $500,000.01 to $1,000,000.00	$3,456.75 for the first $500,000.00 plus $5.00 for each additional $1,000.00 to $1,000,000.00
Total valuation of $1,000,000.01 and above	$5,956.75 for the first $1,000,000.00 plus $4.00 for each additional $1,000.00 or fraction thereof

Building Permits and Inspections	
Valuations for Residential Building Construction	
Basement:	
Crawl Space	$15.00 Per Square Foot
Unfinished w/original permit	$30.00 Per Square Foot
Finished w/original permit	$100.00 Per Square Foot
Finished (after original permit)	$50.00 Per Square Foot
Dwelling:	
Residential 1-2 Family	$100.00 Per Square Foot
Additions	$100.00 Per Square Foot
Unfinished floors above grade	$75.00 Per Square Foot
Bonus Room – finished	$100.00 Per Square Foot
Bonus Room – unfinished	$75.00 Per Square Foot
Garage	
w/Footings	$50.00 Per Square Foot
w/Floating Slab	$45.00 Per Square Foot
Carport	$30.00 Per Square Foot
Porches:	
Screen Porch	$75.00 Per Square Foot
3 Season	$85.00 Per Square Foot
4 Season	$95.00 Per Square Foot
Miscellaneous:	
Deck	$25.00 Per Square Foot
Shed	$20.00 Per Square Foot
NOTE: Valuations for commercial building construction, demolitions, pools, retaining walls, signs, commercial plumbing & mechanical work, asphalt work, concrete work and similar construction is based on valuation submitted by the permitee and reviewed by the City Building Official for accuracy and reasonableness.	
Mechanical – Residential	
Permit Fee (Base charge for all mechanical permits)	$30.00
State Surcharge	$1.00
Additional charges	
Air Conditioner	$30.00
Air Handler	$30.00
Refrigeration	$30.00
Duct Work	$30.00
Electric Air Filter	$30.00
Furnace/Boiler	$30.00
Fireplace	$30.00
Gas Certification	$30.00
Gas Piping	$40.00
Humidifier	$30.00
Ventilation	$30.00
Mechanical and Plumbing – Commercial based on valuation provided by permitee	
Under $3,500.00 valuation (1 inspection)	$75.00
Under $3,500.00 valuation (2 inspection)	$125.00
Over $3,500.00 valuation	2% of valuation or minimum $225.00
State Surcharge	Valuation x 0.0005 (minimum $1.00)
Miscellaneous Permit (No State Surcharges)	
Asphalt	$20.00 per $1,000.00 of valuation or fraction thereof
Concrete	$20.00 per $1,000.00 of valuation or fraction thereof
Fence	$50.00
Permanent Sign (valuation provided by permitee)	Based on Valuation (use building permit fee schedule)
Temporary Sign	$20.00
Permit is good for 30 days. Allowed 4 per year	

Building Permits and Inspections	
Plumbing & Water/Sewer Permit Residential	
Permit Fee (base charge for all plumbing permits)	$30.00
State Surcharge (added to all plumbing permits)	$1.00
Additional Charges	
Street Excavation (hole charge)	$25.00 per sq. ft. (hole size) Minimum $1,500.00 per hole
Curb Replacement	$100.00 per foot
Hot Water Heater/Softener	$30.00
Lawn Sprinkler System	$50.00
Above Ground Pool (2,000 gallons and above)	$50.00
Plumbing Fixture: (e.g., Sinks, bathtub, toilet/ urinal/floor drain, dishwasher, garbage disposal, drinking fountain, laundry tray, shower, etc.)	$10.00 per fixture
Sewer hook-up fee (if assessments are not paid)	$40.00 per lineal foot
Water hook-up fee (if assessments are not paid)	$40.00 per lineal foot
Water/Sewer - Repair, Connect, Disconnect	$35.00
Holding Tank	$150.00
Building Official Inspection Fees	
Inspection outside normal business hours – minimum charge 2 hours	$80.00 per hour
Reinspection fee or special request for inspection	$80.00 per hour
Additional plan review required by changes, additions or revisions to plans	$80.00 per hour
Time of Sale	
Time of Sale Evaluation Filing Fee (within 10 days of evaluation)	$35.00
Amended Time of Sale Evaluation Filing Fee	$35.00
Late Fee (after 10 days of evaluation) double fee	$70.00
Service Fee	
Administrative Charge for Refund	$5.00
Code Enforcement	
Reinspection Fee	$50.00 first reinspection $100.00 each additional reinspection
Abatement Administration Fee	$25.00
Administrative Citation Appeal Filing Fee (All Properties)	$200.00
Residential Property Violation Upheld Appeal Hearing Fee	$1,000.00 towards the cost of the hearing
Residential Rental Property Violation Upheld Appeal Hearing Fee	All costs for the hearing office and up to $2,000.00 towards the City's costs
Non-Residential Property Violation Upheld Appeal Hearing Fee	All costs for the hearing office and up to $7,000.00 towards the City's costs
Electrical	
Service/Power Supply 0-400 Amp	$70.00 each
Service/Power Supply 401-800 Amp	$140.00 each
Service/Power Supply over 800 Amp	$200.00 each
Circuit/Feeder 0-200 Amp	$12.00 each
Circuit/Feeder over 200 Amp	$30.00 each
Re-connect circuits/feeders (panel board replacements)	$100.00 per panel
New or existing 1 or 2 Family Dwelling	$225.00 per unit

Building Permits and Inspections	
Electrical (continued)	
Additional inspection(s)	$70.00 each
Multi-Family Units up to 30 circuits/feeder per unit	$100.00 each
Multi-Family Units over 30 circuits/feeders per unit	$12.00 each
Technology circuits 0 – 50 Volts	$1.00 each
Street/Outdoor traffic standards	$6.00 each
Transformer	$40.00 each
Carnivals/Transient Projects	$175.00
OVER 250 VOLTS	
Service/Power supply 0-400 Amp	$140.00 each
Service/Power supply 401-800 Amp	$280.00 each
Service/Power supply over 800 Amp	$400.00 each
Circuit/Feeder 0-200 Amp	$24.00 each
Circuit/Feeder over 200 Amp	$60.00 each
SOLAR PANELS - Per Location	
1 – 5,000 Watts	$90.00
5,001 – 10,000 Watts	$150.00
10,001 – 20,000 Watts	$225.00
20,001 – 30,000 Watts	$300.00
30,001 – 40,000 Watts	$375.00
40,001 – 1,000,000 Watts	$375.00 and $25.00 for each additional 10,000 over 40,000 watts
1,000,001 to 5,000,000 Watts	$3,975.00 and $15.00 for each additional 10,000 over 1,000,000 watts
5,000,001 Watts and larger	$12,975.00 and $10.00 for each additional 10,000 over 5,000,000 watts
Solar Re-roofing connection	$70.00
Residential Remodel – 1 Inspection	$70.00
Residential Remodel – 2 Inspections	$140.00
Residential Remodel – 3 Inspections	$210.00
Commercial Remodel – 2 Inspections	$140.00
Commercial Remodel – 3 Inspections	$210.00
State Surcharge (added to all electrical permits)	$1.00

Engineering Permits and Fees	
Permits to be within the Right of Way	
Detour or Event	no charge
Obstruction – Dumpsters, Storage Pods	$50.00
Registration	no charge
Utility Permit	$200.00
Boulevard Tree	no charge
Utility Permit - Footage Fee (undergrounding only)	$0.20 per foot over 500 feet
Utility Delay Permit (unreasonable delays)	$200.00
Conversion fee	based on actual cost to convert data into a useful format
Erosion Control Inspections	
Residential (Single Family, Duplex, Triplex)	$25.00/inspection $50.00/reinspection
Commercial (including multi-family)	$100.00/inspection $200.00/reinspection
Miscellaneous Permit	
Grading/Filling/Land Alteration (per calendar year)	$200.00
Grading/Filling/Land alteration escrow	$3,000.00 minimum; $3,000.00 for each acre over 1 acre
Small Cell Wireless Technology Escrows	$8,000.00 (1-5 sites) $9,000.00 (6-10 sites) $10,000.00 (11-15 sites)
Special Signage Request (i.e., Handicap signage)	$300.00
Cell Tower Antenna Escrow	$15,000.00

Police Fees and Charges	
Digital Delivery of Police Data (non BWC)	No Charge
Police Reports (pages 4-100)	$0.25/page
Police Reports (pages 101 and over)	Actual cost of personnel time @ employee's normal hourly rate
Data for Commercial Requestors (crash, arrest, etc.)	$40.00 per month
911 Transcription	$35.00 per hour $35.00 deposit required
USB of Photos, Audio, Statements, Squad Video	$5.00
Background Check/Clearance Letter	$5.00
Body Worn Camera	$30.00 per video $30.00 deposit required
Fingerprinting	$20.00
Off Duty Officer (Includes officer and equipment)	$110.00 per hour
Dangerous Dog Registration	$500.00 for 1st year $250.00 for each additional year
Voluntary or Court mandated Firearms Storage:	
Processing Fee (includes release)	$100.00
Daily Storage	$0.50 per day

Administrative Penalty Per City Code	
Chapter 106 Building Code	
All violations, except as otherwise stated	$200.00
All violations that involved hazardous conditions	$500.00
Chapter 34 Public Health	
All violations, except as otherwise stated	$200.00
Chapter 15 Animals	
All animal violations (i.e., running at large, too many animals, improper shelter) except animal license and dangerous dog violations as stated herein	$100.00
All animal license violations	$55.00
All violations of the Dangerous Dog regulations	$500.00
Chapter 6, 10 & 18 Licensing	
All violations involving business licenses, except as otherwise stated for rental licenses	$500.00
Chapter 58 Traffic	
All parking violations	$20.00
Chapter Misdemeanors	
All violations, except as stated herein	$200.00
General	
Except as otherwise stated herein, all other violations of the City Code or Zoning Ordinance	$200.00
Repeat violations within 12 months	Double the amount of the scheduled fine for a previous violation(s) – maximum of $2,000.00

Parks & Recreation	
Off-Leash Dog Area	
Kaposia Landing – Off-leash dog area	$20.00/year resident $30.00/year non-resident
Fields & League Program Rental Fees	
Softball, Soccer, Football Field Rental Fee	$70.00 resident per field, per game $90.00 non-resident per field, per game
McGuire & Kaposia Landing Baseball Field	$95.00 resident per field, per game $115.00 non-resident per field, per game
Field Lights	$45.00/field/day
Adult Non-Profit Rental Fee (includes lights)	$60.00/field/day
Tournament Fee & Fall League Hosting - Exclusive use of fields for approved organization to run a tournament or host a round-robin league during the fall season. Includes existing portable toilets, limited trash removal, field prep prior to play each day (if applicable)	$100.00/game – Adult Tournaments $40.00/field per day – Youth Tournaments $40.00/field per day – Fall League Hosting
Extra Fees for Youth & Adult Tournaments:	
Additional field preparation (drag & chalk)	$40.00/field
Additional portable toilets and/or cleanings	Contract Rate
Tournament deposit – (covers minor damages & excessive trash cleanup/hauling)	$100.00/field
Park Vendor/Concessionaire (Temporary/Mobile)	$50.00 per day
Concession building at Kaposia Landing, Vets or McMorrow – Tournaments Only (permits and licensing fees and requirements not included)	Adult Tournaments – $400.00/weekend Youth Tournaments – $400.00/weekend
Adult Team Conduct Fee Deposit	$1,000.00/league
Outdoor Swimming Pool Program	
Outdoor Pool Season Pass:	
Single Season Pass	$40.00 resident $50.00 non-resident
Coupon Book (10 daily passes)	$45.00
Daily Admission – Resident and Non-Resident	$5.00
Infant (12 mo. and under)	Free
Senior (55+)	$3.00
Pool Rentals: (plus tax)	
0-30 people	$75.00 per hour
31-60 people	$120.00 per hour
61-90 people	$159.00 per hour
91-120 people	$209.00 per hour
Facility Rentals (prices DO NOT include tax)	
Kaposia Park Pavilion (Fri-Sun: 3 hr. min.)	$100.00/hour resident $120.00/hour non-resident
Pavilion Damage Deposit	$200.00 resident/non-resident
Shelter Damage Deposit	$100.00 resident/non-resident
Kaposia Park Shelter	$70.00 resident $90.00 non-resident
Lorraine Park Shelters	$70.00 resident $90.00 non-resident
Kaposia Landing, McMorrow, Veterans Field Shelter	First come/first serve
Outdoor Rink Rental	$27.00 per hour
Community non-profit organizations based in South St. Paul are eligible for a waiver of fees for facilities that they have historically contributed toward the construction or renovation of. Fee Waiver requests must be submitted in writing to the Parks & Recreation department for approval.	

Parks & Recreation	
Community Gardens	$20.00 resident $30.00 non-resident
Community Gardens Seniors (55 & over)	$15.00 resident $30.00 non-resident
Programs and Trips	
Fees and charges for all programs and trips shall be based on direct program costs and may be partially subsidized therefore non-residents will be charged a fee in lieu of paying property tax.	
Non-resident Recreation Program Fee	$5.00/program
Youth Football Late Registration Fee	$20.00/player
Youth Athletic Association Park Maintenance/Usage Fees	
In order to offset direct costs related to maintaining and preparing city fields for youth association use, a Park Maintenance Fee will be charged to each association based on the total number of participants per season.	
Park Maintenance Fee	$20.00 per player resident $27.00 per player non-resident
Associations using city facilities will be required to submit a complete database of participants (including residence) and a schedule prior to the beginning of each season of play. The Association will be billed by the City for the agreed upon Park Maintenance Fee.	
Program Cancellation/Refund Fee	
If a participant elects to cancel a registration before a program begins and the refund does not affect any previously paid program expenses, a fee is charged to off-set the extra administrative duties to receive and process program registration refunds through the Parks & Recreation office and Finance Department. The fee will not be charged for cancellations initiated by the Parks & Recreation Department.	
Program Cancellation Fee	$5.00/registration
Kaposia Disc Golf Course	
Daily Pass	$6.00/day
Annual Pass	$35.00 resident $45.00 non-resident
Under 18 Resident or SSP Student ID	Free w/SSD #6 ID
Under 18 Non-Resident	$5.00/day
Tournament (Includes closed course, pavilion, and shelter)	$350.00/day
Memorial Program	
Memorial Bench (Includes plaque)	$1,500.00/bench
Memorial Tree	$300.00/tree

Doug Woog Arena	
Ice Time	
Prime Time (M-F 2:00PM-9:40PM, S-S 7:00AM-9:00PM)	
January 1 – March 31	$235.00/hour + tax
October 1 – December 31	$240.00/hour + tax
Non-Prime Time (After 9:40 PM)	$185.00/hour + tax
Off-Peak (Mon-Fri, 6:30 AM-2:00 PM)	$150.00/hour + tax
Summer Ice Rental - April 1 – September 30	$170.00/hour + tax
Event Service Fee (additional staff needed based on scope of event)	$25.00/hour + tax
Open Skating	
Open Skating Admission	$5.00 per person
Punch pass – 5 Open Skate	$20.00
Punch pass – 10 Open Skate	$40.00
Open Freestyle Admission	$15.00 per person
Punch pass – 10 Open Freestyle	$135.00
Adult Open Scrimmage Admission	$5.00 per person
Rink Rat Open: (Stick and Puck, no scrimmaging, under 18 full gear, over 18 helmet required)	$5 per person
Other Fees	
Skate Rental	$2.00/pair
Skate Sharpening, Regular walk-in	$5.00/pair
Punch pass – 5 Sharpenings	$20.00
Punch pass – 10 Sharpenings	$40.00
Advertisement Fee Structure – based on availability	
On-Ice Logo	$900.00 for 1 year $2,400.00 for 3 years
Zamboni Wrap	$1,000.00/year (3 year minimum)
Arena Public Meeting Room (plus sales tax)	
Business & Individuals *	
Wakota Room	$20.00/hour resident $30.00/hour non-resident
Cow Palace	$15.00/hour resident $15.00/hour non-resident
* No charge for South St. Paul non-profits, fraternal organizations, civic groups, youth organizations and city uses.	

Utility Rates	
Water Rates	
Residential Water Rates	
Fixed Charge	$19.86 per quarter
0 – 7000 gallons in a quarter	$4.07 per 1,000 gallons
7,001 – 16,000 gallons in a quarter	$4.91 per 1,000 gallons
Over 16,000 gallons in a quarter	$6.99 per 1,000 gallons
Commercial Water Rates	
Fixed Charge	$19.86 per quarter
0 – 60,000 gallons in a quarter	$4.07 per 1,000 gallons
60,001 – 325,000 gallons in a quarter	$4.91 per 1,000 gallons
Over 325,000 gallons in a quarter	$6.99 per 1,000 gallons
Multi-Family	
Fixed Charge	$19.86 per dwelling unit per quarter
0 – 7000 gallons per unit per quarter	$4.07 per 1,000 gallons
7,001 – 16,000 gallons per unit per quarter	$4.91 per 1,000 gallons
Over 16,000 gallons per unit per quarter	$6.99 per 1,000 gallons
High Volume Water Rates	
Fixed Charge	$6.62 per month
0 – 5,000,000 gallons in a month	$4.07 per 1,000 gallons
5,000,001 – 10,000,000 gallons in a month	$4.41 per 1,000 gallons
10,000,001 – 20,000,000 gallons in a month	$4.80 per 1,000 gallons
Over 20,000,000 gallons in a month	$5.16 per 1,000 gallons
Irrigation Water Rates	
All Usage	$6.99 per 1,000 gallons
Water Rates for those properties on City of St. Paul Water*:	
Meter Fee/Fixed Charge	TBD – based on SPRWS rates
Residential Water Rates:	
Winter Water rate-March & June billings	TBD – based on SPRWS rates
Summer Water rate-September & December billings	TBD – based on SPRWS rates
* These rates are based on the 2025 proposed rates from the City of St. Paul.	
Sewer Rates	
**Residential Sewer Rates ** **	
Fixed Charge	$18.42 per quarter
Consumption Charge	$8.73 per 1,000 gallons
Multi-Family Sewer Rates	
Fixed Charge	$18.42 per dwelling unit per quarter
Consumption Charge	$8.73 per 1,000 gallons
Commercial Sewer Rates	
Fixed Charge	$18.42 per quarter
Consumption Charge	$8.73 per 1,000 gallons
High Volume Sewer Rates	
Fixed Charge	$6.14 per month
Consumption Charge	$7.93 per 1,000 gallons
Non-Water Properties Sewer Rates	
Flat Rate	$149.37 per quarter
** Sewer set on winter quarter for residential & churches. Minimum usage/quarter is 4,000 gallons, except during winter quarter period ending in February, March or April.	

Utility Rates		
Discounted Utility Rates		
The City offers a discount on water and sewer to the elderly, blind and disabled. To be eligible for this discount, customers must meet certain income qualifications and an application must be submitted to the City Finance Department annually.		
Discounted Water Rates		
Fixed Charge	$19.86 per quarter	
0 - 6000 gallons	$2.41 per 1,000 gallons	
6,001 - 15,000 gallons	$2.83 per 1,000 gallons	
Over 15,000 gallons	$3.87 per 1,000 gallons	
**Discounted Sewer Rates ** **		
Fixed Charge	$18.42 per quarter	
Consumption Charge	$6.55 per 1,000 gallons	
** Sewer set on winter quarter for residential & churches. Minimum usage/quarter is 4,000 gallons, except during winter quarter period ending in February, March or April.		
Meter Charge	**Quarterly Service Charge**	**Meter Purchase Cost**
5/8" with integrated radio	$8.98	$325.00
3/4" with integrated radio	$8.98	$410.00
1" with integrated radio	$14.99	$515.00
1 1/2" with integrated radio	$29.89	$1,000.00
2" with integrated radio	$47.84	$1,190.00
3" Mach 10, 12" length	$89.76	$3,320.00
3" Mach 10, 17" length	$89.76	$3,400.00
4" Mach 10, 14" length	$149.63	$4,250.00
4" Mach 10, 20" length	$149.63	$4,365.00
6" Mach 10, 18" length	$299.17	$7,050.00
6" Mach 10, 24" length	$299.17	$7,150.00
5/8" exterior-mounted radio metering system	$8.98	$345.00
3/4" exterior-mounted radio metering system	$8.98	$430.00
5/8" exterior-mounted non-radio metering system ***	$8.98	$270.00
3/4" exterior-mounted non-radio metering system ***	$8.98	$355.00
*** Meter reading charge for non-radio meter systems	$19.00 per quarter	
Installation of replacement cabling for exterior mounted radio or non-radio metering system	$100.00	
Water Testing Fee: Required by the Federal Safe Drinking Water Act Flat Rate quarterly billing - goes to MN Dept of Health for testing public water	$2.43 per quarter	
Storm Water Fees		
Single Family and Duplex Residential	$25.28 flat rate	
Multi-Family Residential	$139.89 per acre	
Commercial	$177.18 per acre	
Industrial	$186.53 per acre	
Churches, Private Schools	$111.95 per acre	
Airport Hangars	$186.53 per acre	
Vacant Land	$37.31 per acre	
Storm water utility fee revenues help pay for the cost of complying with Federally mandated storm water management plans, construction of storm water facilities, and costs associated with storm water related maintenance.		

Utility Rates	
Street Light Fees	
Single Family Residential	$8.70 flat rate
Duplex (Side by Side, Twin)	$8.70 per unit
Duplex (up/down, front/back)	$6.31 per unit
Multi-Family	$3.93 per unit
Commercial/Industrial/Institution/Airport	$25.27 per acre
Schools	$25.27 per acre
Commercial/Industrial/Institutional/Airport minimum charge $15.77 per quarter.	
Mixed use properties are charged for both uses, e.g., commercial below and residential above.	
Other Water/Sewer Related Fees	
Water turn on fee	$60.00
Water turn off fee	$60.00
Winter turn on fee Nov 1 – Mar 31 *	$100.00
Winter turn off fee Nov 1 – Mar 31 *	$100.00
* cost is higher due to time involved in getting to valves	
After Hours Service Charge	$150.00
After Hours turn on fee	$150.00
After Hours turn off fee	$150.00
Meter Tampering Fee	$150.00
Meter Testing Deposit	$100.00
Data Logger (1st one at no charge)	$25.00 second and subsequent
Standby fire protection fee	$100.00 annual/$25.00 Quarterly
Contractor Hydrant Meter Deposit ($1,246.00) and Water Use deposit ($300.00)	$1,546.00
Duplicate copies of utility bills – applies to residential rental properties	$2.00 per copy per quarter
Interim Final Reads - applies to rental properties when a tenant turns over	$20.00
Delinquent Accounts/Certification Charges	
Delinquent Account Penalty	8%
Certification Administrative Fee	$25.00

South St. Paul Airport – Fleming Field	
Fuel	
Self-Serve 100 LL	Varies by Market per gallon
Self-Serve 91 UL	Varies by Market per gallon
Self-Serve Jet A	Varies by Market per gallon
Prepay Fuel Card Discount (Must have or purchase an airport Fuel Card)	$0.05 per gallon
Discount (100LL)*	$0.15 per gallon
Discount (Jet A)*	$0.25 per gallon
*Must have valid lease(s)/sublease(s) and pay invoices by due date. New users as of 1/1/17 and any existing users as of 1/1/18 that have not purchased fuel through this program within the previous 12 months, will need to meet a minimum threshold of 150 gallons/month to be eligible for a discount. Discounts will be held for two months.	
City T-Hangars (lease agreement)	
North T-Hangars (10 units with 40-foot door) 2 units with extra storage at a higher rate	$266.00 per month
North T-Hangars (1 unit with 40-foot door with extra storage)	$312.00 per month
North T-Hangars (1 unit with 40-foot door with extra storage additional features)	$363.00 per month
South T-Hangars (18 units with 42-foot door)	$289.00 per month
South T-Hangars (2 units with 45-foot door)	$319.00 per month
South T-Hangars (2 units Garage/Storage)	$191.00 per month
Month-to-Month Fee	$50.00
Monthly Billing	$20.00 per month
Late Fee (any installment of Rent unpaid in excess of 5 days)	$50.00 per month
ACH	No Charge
Parking Lot	No Charge
Events	
Event fee	$1,000.00 includes tax
Event Fee for Airport Personnel (4 Hour minimum)	$35.00 per hour
Cones (no charge if paying event fee)	$1.00 per cone
Barricades (no charge for paying event fee)	$2.50 per barricade
Penalty (includes not following approved procedures)	$100.00 per occurrence
All events will be charged to close portions of the Airport	
Land Lease ***	
Non-Commercial	$0.335 per square foot
Commercial (Inside the Fence)	$0.435 per square foot
Commercial (On the Street)	$0.569 per square foot
Lease changes, amendments, or revisions	$1,000.00
Right of First Refusal	$100.00 per 180 days
Land leases increase by 3% each year of lease	
Apparel	
Sweatshirts	$30.00
Denim Long Sleeve Shirts	$35.00
1/4 zip	$55.00
Polo Shirts	$35.00
Baseball Caps	$15.00
Additional charge for XXL+	$2.00

South St. Paul Airport – Fleming Field	
Tie Down Fees ***	
Nightly	$5.00
Weekly	$20.00 per week
Monthly – Grass	$35.00 per month
Monthly – Ramp	$60.00 per month
Ramp Fees	
Single Prop	No Charge
Dual Prop (fee waived with 30 gallon fuel purchase)	$15.00 per occurrence
Turbine (fee waived with 60 gallon fuel purchase)	$25.00 per occurrence
Jet (fee waived with 100 gallon fuel purchase)	$35.00 per occurrence
Special Event Ramp Fees may be imposed to facilitate certain events.	
*** Late fee penalty of 5% will be assessed if payments are not made on time	
Meeting Room	
Four Hour Block (minimum)	$100.00 plus tax
Hourly	$25.00 per hour plus tax
Cleaning (if the Meeting Room is left disorderly)	$30.00 per hour plus tax
Cancellations (less than 72 hour notice) or No Show	$25.00
Legacy Organizations – includes MMFS & TCAH. Other fees may still apply.	$300.00 per year plus tax
Airport based aeronautical entities will be able to reserve the meeting room for free once per month for no more than 8 hours. Other fees may still apply.	
Access	
Gate Cards	$20.00 plus tax
Fuel Cards	$25.00 plus tax
Admin / Office / Misc	
Wireless Internet	No Charge
Vending	Varies by Market and includes tax
Copies	$0.25 plus tax
Fax	$0.25 plus tax
Projector and Screen Rental	$75.00 plus tax
Ice Melt (50# Bag FAA Authorized Ice Melt)	Varies by Market plus tax
Tie-Down Ropes (Set of 3)	$14.00 plus tax
Commercial Film/Photography (Additional restrictions may apply)	$50.00 per hour
Haz Mat Cleanup	At Cost
Aircraft Oil	Varies by Market plus tax

WORK SESSION AGENDA REPORT

DATE:	August 11, 2025
DEPARTMENT:	City Administrator
PREPARED BY:	Ryan Garcia
AGENDA ITEM NUMBER:	2.B.

MEETING TYPE
Regular Meeting

AGENDA ITEM
City Administrator's Update

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
For information and brief discussion only. Council may request additional detail on any of these topics at a future worksession.

OVERVIEW
The City Administrator will provide brief updates on the following topics:

- Guild South Property
- Central Maintenance Facility Design Phase Kick-Off
- Wakota Crossing

SOURCE OF FUNDS

ATTACHMENTS
None