CITY OF SOUTH ST. PAUL
MEETING AGENDA

Council Chambers
125 3rd Avenue North
South St. Paul, MN 55075

CITY COUNCIL

Tuesday, September 2, 2025
7:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PRESENTATIONS

A. Proclamation: James "Jimmy" Huntington Day

B. Oath of Office: Police Officer Colin Conway

6. CITIZEN'S COMMENTS

Comments are limited to 3 minutes in length.

7. APPROVAL OF AGENDA

8. CONSENT AGENDA

All items listed on the Consent Agenda are items, which are considered routine and will be approved by one motion. There will be no separate discussion of these items unless requested by a member of the governing body or citizen, in which case the item will be removed from the consent agenda and considered at the end of the Consent Agenda.

A. City Council Meeting Minutes of the August 18th, 2025.

B. Accounts Payable

C. Business Licenses

D. Acceptance of Gift Donations

E. Conditional Employment Offer - Community Service Officer

F. Accept Notice of Resignation - General Facility Maintenance

G. Approve Right of First Refusal with Hans Meyer at the Fleming Field Airport

H. Approve Gas Pipeline Easement with Xcel Energy.

I. Approve Agreement With Metropolitan Council for Community Tree Planting Grant

J. Approve Professional Services Proposal for Surveying Services

9. ITEMS REMOVED FROM CONSENT AGENDA

10. PUBLIC HEARINGS

A. Public Hearing to consider an application for an On Sale/Sunday Intoxicating Liquor License and an Optional 2 AM Liquor License, at 514 Concord Exchange South, South St. Paul.

11. GENERAL BUSINESS

12. MAYOR AND COUNCIL COMMUNICATIONS

13. ADJOURNMENT

CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	Police
PREPARED BY:	Brian Wicke
AGENDA ITEM NUMBER:	5.A.

MEETING TYPE
Regular Meeting

AGENDA ITEM
Proclamation: James "Jimmy" Huntington Day

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Proclamation declaring September 2nd, 2025 as James "Jimmy" Huntington Day

OVERVIEW
James "Jimmy" Huntington has served the City of South St. Paul for forty-five years as a volunteer with the South St. Paul Police Reserve. Staff would like to thank Jimmy for his service to the department and community.

SOURCE OF FUNDS
N/A

ATTACHMENTS
1. 2025 0902 Proclamation - Jimmy Huntington

PROCLAMATION

— CITY OF SOUTH ST. PAUL —
— DAKOTA COUNTY MINNESOTA —

James "Jimmy" Huntington Day
September 2nd, 2025

WHEREAS, *Jimmy Huntington began his service with the City of South St. Paul in 1980 and has dedicated the last 45 years to serving the community, and;*

WHEREAS, *Jimmy has served the City of South St. Paul as a member of the South St. Paul Police Reserve and;*

WHEREAS, *during his service he was witness to and part of many changes and challenges within the City and Public Safety, and:*

WHEREAS, *as a strong advocate of the city, Jimmy met the changes and challenges over the last 40 years with a smile and a "South St. Paul First" attitude, and*

WHEREAS, *Jimmy will retire from volunteer service with the City of South St. Paul today, September 2nd, 2025 and;*

WHEREAS, *we are going to miss his institutional knowledge, experience and service to the City of South St. Paul, and;*

WHEREAS, *we wish him happiness and enjoyment in what life has in store for him, and;*

NOW, THEREFORE, *I, James P. Francis, Mayor of the City of South St. Paul, do hereby declare, September 2nd, 2025, James "Jimmy" Huntington Day in the City of South St. Paul and ask all of our citizens to thank him for his service supporting the City of South St. Paul the past 45 years.*

Proclaimed this 2nd day of September 2025.

____

Mayor

CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	Police
PREPARED BY:	Brian Wicke
AGENDA ITEM NUMBER:	5.B.

MEETING TYPE
Regular Meeting

AGENDA ITEM
Oath of Office: Police Officer Colin Conway

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Administer Oath of Office to Police Officer Colin Conway and presentation of badge.

OVERVIEW
Introduction and Oath of Office of Police Officer Colin Conway.

SOURCE OF FUNDS
N/A

ATTACHMENTS
1. OATH OF OFFICE police officer

OATH OF OFFICE

I, Colin Conway, do solemnly swear that I will support the constitution of the United States and the State of Minnesota and faithfully discharge the duties of Police Officer in accordance with the provisions of the City Charter and Ordinances of the City of South St. Paul to the best of my ability, so help me God.

____
Officer Colin Conway

City Seal

Subscribed and sworn to before me this
2nd day of September, 2025.

____
Notary Public

CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	City Clerk
PREPARED BY:	Deanna Werner
AGENDA ITEM NUMBER:	8.A.

MEETING TYPE
Regular Meeting

AGENDA ITEM
City Council Meeting Minutes of the August 18th, 2025.

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Approve as presented by consent.

OVERVIEW
Approval of meeting minutes for the Regular City Council Meeting held on Monday, August 18th, 2025.

SOURCE OF FUNDS
N/A

ATTACHMENTS
1. 08-18-2025 Minutes (2)

SOUTH ST. PAUL CITY COUNCIL
MINUTES OF AUGUST 18, 2025

1. CALL TO ORDER

Mayor Jimmy Francis called the regular meeting of the City Council to order at 7:00 PM on Monday, August 18th, 2025.

2. ROLL CALL

Present: Tom Seaberg, Todd Podgorski, Matt Thompson, Joe Kaliszewski, Jimmy Francis, Pam Bakken, Lori Hansen

Absent: None

Staff Present:
Ryan Garcia, City Administrator
Kori Land, City Attorney
Deanna Werner, City Clerk
Michael Healy, City Planner
Monika Miller, Associate City Planner

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PRESENTATIONS

6. CITIZEN'S COMMENTS

Comments are limited to 3 minutes in length.

Mark Westpfahl

7. APPROVAL OF AGENDA

Moved by: Tom Seaberg / Joe Kaliszewski
Moved: To Approve as presented.
Vote: 7 ayes / 0 nays, motion Passed

8. CONSENT AGENDA

All items listed on the Consent Agenda are items, which are considered routine and will be approved by one motion. There will be no separate discussion of these items unless requested by a member of the governing body or citizen, in which case the item will be removed from the consent agenda and considered at the end of the Consent Agenda.

A. City Council Meeting Minutes of:
August 4, 2025 Council Meeting
August 11, 2025 Work Session

B. Accounts Payable

C. Business Licenses

D. Acceptance of Gift Donations

E. Acceptance of Letter of Resignation - Finance Support Specialist

F. Approve Amendments to Plumbing Permit Fees in 2025 Fee Schedule

G. Approve Design Proposal and Agreement with SEH for the Fuel System Replacement Project at the South St. Paul Airport

Moved by: Matt Thompson / Pam Bakken
Moved: To Approve as presented.
Vote: 7 ayes / 0 nays, motion Passed

9. ITEMS REMOVED FROM CONSENT AGENDA

10. PUBLIC HEARINGS

A. Call for a Public Hearing to consider an On Sale/Sunday Intoxicating Liquor License and 2 AM Permit at 514 Concord Exchange South.

Moved by: Joe Kaliszewski / Lori Hansen
Moved: To Call for a Public Hearing to consider an On Sale/Sunday Intoxicating Liquor License and 2 AM Permit at 514 Concord Exchange South.
Vote: 7 ayes / 0 nays, motion Passed

11. GENERAL BUSINESS

A. Conditional Use Permit for On-Sale Liquor for Don Carlo's Taqueria

Moved by: Pam Bakken / Matt Thompson
Moved: To approve Resolution 2025-088, a Conditional Use Permit for On-Sale Liquor for Don Carlo's Taqueria
Vote: 7 ayes / 0 nays, motion Passed

B. Conditional Use Permit for Automotive Repair at 157 Bridgepoint Drive

Moved by: Tom Seaberg / Matt Thompson
Moved: To approve Resolution 2025-089, a Conditional Use Permit for Automotive Repair at 157 Bridgepoint Drive.
Vote: 7 ayes / 0 nays, motion Passed

C. Development Application for Holiday Station Store at 677 Concord Street South

Moved by: Joe Kaliszewski / Pam Bakken
Moved: To approve Resolution 2025-090 and 2025-091 as presented, for a Development Application for Holiday Station Store at 677 Concord Street South.
Vote: 7 ayes / 0 nays, motion Passed

12. MAYOR AND COUNCIL COMMUNICATIONS

13. ADJOURNMENT

Moved by: Tom Seaberg / Joe Kaliszewski

Moved: To Adjourn
Vote: 7 ayes / 0 nays, motion Passed

The meeting was adjourned at 7:56 PM.

Deanna Werner

/s/: Deanna Werner
City Clerk

CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	Finance
PREPARED BY:	Jeff Hines
AGENDA ITEM NUMBER:	8.B.

MEETING TYPE
Regular Meeting

AGENDA ITEM
Accounts Payable

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Motion to Adopt Resolution 2025-098 approving accounts payable.

OVERVIEW
The City Council approves all payments of claims. Approval of audited claims is required before issuance of payment.

SOURCE OF FUNDS
N/A

ATTACHMENTS
1. 09-02-25 Accounts Payable

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2025-098

RESOLUTION APPROVING ACCOUNTS PAYABLE

WHEREAS, the City Council is required to approve payment of claims;

NOW, THEREFORE, BE IT RESOLVED that the audited claims listed in the check register attachment are hereby approved for payment:

Check and wires:	
154766-154882	**$ 960,027.93**
2025263-2025281	**933,460.55**
801247-801252	**309,582.82**
Total	**$ 2,203,071.30**

Adopted this 2nd day of September, 2025.

Deanna Werner, City Clerk

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
154766	**8/22/2025**		**2008 NCPERS GROUP LIFE INS.**							
		16.00			124662	0819251412059	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		16.00								
154767	**8/25/2025**		**1018 ADVANCED GRAPHIX, INC.**							
		427.00	DECALS		124886	217470	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		100.50	DECALS		124887	217514	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		527.50								
154768	**8/25/2025**		**9021 ATLAS STAFFING, INC.**							
		1,120.00	NM TEMP CLEANER		124846	1308999	50677.6302		PROFESSIONAL SERVICES	NAN MCKAY APT BLDG
		801.78	NM Temp Sophie Moua Office Spe		124847	1309000	50677.6302		PROFESSIONAL SERVICES	NAN MCKAY APT BLDG
		801.78	JC TEMP SOPHIE MOUA OFF SPECIA		124848	1309000	50678.6302		PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		2,723.56								
154769	**8/25/2025**		**6676 BDS LAUNDRY MANAGEMENT CO**							
		1,032.15	JC LAUNDRY RENTAL JLY		124934	LMV436467	50678.6381		OTHER RENTALS	JOHN CARROLL APT BLDG
		789.29	NM LAUNDRY RENTAL JLY		124935	LMV436471	50677.6381		OTHER RENTALS	NAN MCKAY APT BLDG
		1,821.44								
154770	**8/25/2025**		**1123 BOND TRUST SERVICES CORP**							
		475.00	2017A PAYING AGENT FEE		124925	98218	30322.6620		FISCAL AGENTS FEES	2017A TAXABLE GO AIRPORT
		475.00								
154771	**8/25/2025**		**1177 CENTRAL TURF & IRRIGATION SUPPLY, INC.**							
		110.80	SPRINKLER PARTS - OLD LIBRARY		124905	65006612-00	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		85.80	SPRINKLER PARTS - OLD LIBRARY		124906	65006623-00	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		196.60								
154772	**8/25/2025**		**2287 CENTURYLINK**							
		102.40	WIRELEASE		124895	333606706 8/1/25	10330.6390		POSTAGE AND TELEPHONE	BUILDINGS
		80.52	WIRELEASE		124896	333785049 8/1/25	10330.6390		POSTAGE AND TELEPHONE	BUILDINGS
		102.40	WIRELEASE		124897	333952345 8/1/25	10330.6390		POSTAGE AND TELEPHONE	BUILDINGS
		285.32								
154773	**8/25/2025**		**1184 CINTAS CORPORATION #754**							
		95.55	MECHANICS UNIFORMS AND TOWELS		124899	4239797143	60703.6245		CLOTHING ALLOWANCE	CENTRAL GARAGE FUND
		95.55								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
154773	**8/25/2025**		**1184 CINTAS CORPORATION #754**						**Continued...**	
154774	**8/25/2025**		**13523 CINTAS CORPORATION NO. 2**							
		83.84	JC BRUSHMATS 08.07.25		124883	20427318	50678.6371.150		MTNCE-CLEANING CONTRACTS	JOHN CARROLL APT BLDG
		129.72	NM BRUSHMAT 08.07.25		124884	20427319	50677.6371.150		MTNCE-CLEANING CONTRACTS	NAN MCKAY APT BLDG
		213.56								
154775	**8/25/2025**		**10675 CITY OF BLOOMINGTON**							
		280.00	WATER TESTING		124893	25289	50605.6302		PROFESSIONAL SERVICES	WATER UTILITY
		280.00								
154776	**8/25/2025**		**1193 CITY OF WEST ST. PAUL**							
		25.15	LEBANON HILLS FIELD TRIP		124882	2025-00000065	10529.6452		TRIPS AND TOURS	RECREATIONAL PROGRAMS
		25.15								
154777	**8/25/2025**		**2884 COMCAST**							
		109.85	FOR WATER COMPUTER		124919	877210595017166 6 8/2/25	50605.6390		POSTAGE AND TELEPHONE	WATER UTILITY
		109.85								
154778	**8/25/2025**		**10850 CONTROLOGIX SERVICES, LLC**							
		4,122.01	CONTROLLERS NETWORK WORK		124888	25-155	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		687.50	REPAIR FD FAULTY ACTUATOR		124889	25-178	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		1,565.00	SUMMER TSA VISIT		124890	25-190	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		6,374.51								
154779	**8/25/2025**		**1226 CULLIGAN WATER**							
		186.75	SOFTENER SALT		124876	157-98478332-2 7/31/25	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		186.75								
154780	**8/25/2025**		**1247 DAKOTA COUNTY FINANCIAL SERVICES**							
		1,679.76	JUL25 SUBSCRIBER FEES		124624	5504049	10210.6375		OTHER CONTRACTED SERVICES	POLICE PROTECTION
		1,679.76								
154781	**8/25/2025**		**6755 DAVEY TREE EXPERT COMPANY**							
		1,000.00	TREE DEBRIS/BRUSH DISPOSAL-AUG		124921	919845765	10320.6221		SEAL COATING & TREE MAIN	PUBLIC WORKS
		1,000.00								
154782	**8/25/2025**		**1344 ELECTRIC FIRE & SECURITY**							
		200.00	LIBRARY-FIRE ALARM INSP		124903	58558	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
154782	**8/25/2025**		**1344 ELECTRIC FIRE & SECURITY**						**Continued...**	
		200.00								
154783	**8/25/2025**		**1369 ESS BROTHERS & SONS INC.**							
		2,039.00	ADJ RINGS SPACER RINGS		124929	FF5517	50606.6220		REPAIR & MAINTENANCE SUPPLIES	SEWER UTILITY
		2,038.00	ADJ RINGS SPACER RINGS		124930	FF5517	50610.6220		REPAIR & MAINTENANCE SUPPLIES	STORM WATER UTILITY
		2,038.00	ADJ RINGS SPACER RINGS		124931	FF5517	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		6,115.00								
154784	**8/25/2025**		**1380 FACTORY MOTOR PARTS**							
		255.11	BATTERY		124625	1-Z37676	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		255.11								
154785	**8/25/2025**		**4725 FIRST SUPPLY LLC - TWIN CITIES**							
		204.00	AIR FILTERS		124898	3780179-00	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		204.00								
154786	**8/25/2025**		**1485 GLOBE PRINTING & OFFICE SUPPLIES INC**							
		139.30	ENVELOPES		124916	83225D	20245.6201		OFFICE SUPPLIES	AIRPORT
		139.30								
154787	**8/25/2025**		**7558 GO TOTALLY NUTS**							
		83.80	Nuts for Woog Arena		124842	109887	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		83.80								
154788	**8/25/2025**		**12788 GREENE, TREVOR**							
		237.36	SAFETY SHOE REIMBURSEMENT		124928	BB10993277	10340.6245		CLOTHING ALLOWANCE	PARKS FACILITIES AND MTNCE
		237.36								
154789	**8/25/2025**		**6678 HD SUPPLY FACILITIES MAINTENANCE , LTD**							
		448.20	JC WHT VERTICAL VANE		124922	9239608303	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		26.00	JC MAINT SUP CLOST ROD		124923	9239766277	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		818.00	JC (2) AC UNITS REPLMENTS		124924	9239864176	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		1,292.20								
154790	**8/25/2025**		**12847 HIRSHFIELDS**							
		411.00	ATHLETIC FIELD STRIPPING PAINT		124834	0030147-IN	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		411.00								
154791	**8/25/2025**		**1667 INVER GROVE FORD**							
		553.04	WSHRS/CALPR/ETC #2159		124626	5359571	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
154791	**8/25/2025**		**1667 INVER GROVE FORD**						**Continued...**	
		16.70	BOLTS #2159		124627	5359572	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		100.00-	REDT CORES		124628	5359600	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		42.94	FILTERS #325		124629	5359676	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		175.20	OIL FLTR ASY'S		124630	5359546	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		419.98	TUBE ASY'S #2159		124902	5359781	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		1,107.86								
154792	**8/25/2025**		**1701 JOHN DEERE GOVERNMENT & NATIONAL SALE**							
		49,680.09	JD 3046R TRACTOR		124843	117796961	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		49,680.09								
154793	**8/25/2025**		**11580 KALISZEWSKI, JOE**							
		227.11	BROWNSFIELD CONF		124631	AUGUST 2025	10110.6331		CONFERENCES, TRAINING, TRAVEL	MAYOR AND COUNCIL
		227.11								
154794	**8/25/2025**		**11377 KATH FUEL OIL SERVICE CO.**							
		752.28	FUEL FOR SHOP		124917	833137	60703.6210		OPERATING SUPPLIES	CENTRAL GARAGE FUND
		886.98	DYED DIESEL		124918	833138	60703.6210		OPERATING SUPPLIES	CENTRAL GARAGE FUND
		1,639.26								
154795	**8/25/2025**		**1740 KIMLEY-HORN AND ASSOCIATES, INC.**							
		12,465.57	VERDEROSA AVE EXTENSION DESIGN		124894	32772454	40440.6302	202402	PROFESSIONAL SERVICES	2024 LOCAL IMPROVEMENTS
		12,465.57								
154796	**8/25/2025**		**12273 KIRCHNER, JENNIFER**							
		45.00	CANCELLED PREK CAMP FOR SOFIA		124885	210768	10520.4461		SUMMER PROGRAMS	PARKS ADMINISTRATION
		45.00								
154797	**8/25/2025**		**1803 LANGUAGE LINE SERVICES**							
		1,319.12	OTP TRANSLATION		124632	11672613	10210.6302		PROFESSIONAL SERVICES	POLICE PROTECTION
		1,319.12								
154798	**8/25/2025**		**1813 LEAGUE OF MN CITIES INSURANCE TRUST**							
		14,039.05	BLUE OX MEDIA SUIT		124932	GL 409524	10130.6365		INS CLAIMS WITHIN DEDUCTIBLE	CITY ATTORNEY
		6,906.60	404 ORCHARD LEGAL FEES		124933	GL313089	10130.6365		INS CLAIMS WITHIN DEDUCTIBLE	CITY ATTORNEY
		20,945.65								
154799	**8/25/2025**		**6281 LIGHTNING DISPOSAL, INC.**							
		629.34	TRASH SVC-PUBLIC WORKS		124633	0000801984	10320.6379		CONT SERV/REFUSE & SANITATION	PUBLIC WORKS
		1,398.38	TRASH SVS-PUBLIC WORKS		124832	000815255	10320.6379		CONT SERV/REFUSE & SANITATION	PUBLIC WORKS

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
154799	**8/25/2025**		**6281 LIGHTNING DISPOSAL, INC.**						**Continued...**	
		2,027.72								
154800	**8/25/2025**		**14328 LINN INVESTMENT PROPERTIES, LLC**							
		7,500.00	Release of Landscape Escrow		124845	1301 SOUTHVIEW LANDSCAPE	10410.4494	100252	PLANNING & ZONING FEES	DEVELOPMENT SERVICES
		7,500.00								
154801	**8/25/2025**		**1864 MACQUEEN EQUIPMENT, LLC**							
		132.59	RPL STRANR/GASKT-VACTOR		124636	W17085	60703.6371		REPAIRS & MAINT CONTRACTUAL	CENTRAL GARAGE FUND
		132.59								
154802	**8/25/2025**		**6681 MANN'S SOFTENER SALT DELIVERY**							
		211.00	NM SOLAR SALT (20)		124634	INV479	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		164.50	JC SOLAR SALT (15)		124635	INV478	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		375.50								
154803	**8/25/2025**		**3578 MCNAMARA CONTRACTING, INC.**							
		118,094.57	7TH AVE S & I494 PROJ PV 5		124936	PMT 5	40439.6530	202312	IMPR OTHER THAN BUILDING	2023 LOCAL IMPROVEMENTS
		118,094.57								
154804	**8/25/2025**		**1911 MENARDS, INC-WEST ST PAUL**							
		29.97	LAWNMOWER PARTS		124637	14615	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		75.27	Microwave		124844	12151	10527.6210		OPERATING SUPPLIES	SPLASH POOL
		67.99	WATER GATORADE		124849	14496	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		173.23								
154805	**8/25/2025**		**1926 METROPOLITAN COUNCIL ENVIRONMENT SVCS**							
		304,761.97	SEPT 2025 SEWER SERVICE		124833	1191191	50606.6376		METRO WASTE CONTROL COMMISSION	SEWER UTILITY
		304,761.97								
154806	**8/25/2025**		**1444 MIDWEST MACHINERY CO**							
		83.91	FUEL FLTR/FILTER ELE		124638	10560361	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		34.10	DECK LEVELING GAUGE #ZR1		124839	10570722	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		91.00	MANUAL #1580		124840	10571304	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		209.01								
154807	**8/25/2025**		**9298 NAPA NEWPORT**							
		49.27	HYDRAULIC FILTER #MT1		124877	164507	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		69.17	AIR FILTERS		124878	164994	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		10.90	FLUID FILTER		124879	165095	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND

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154807	**8/25/2025**		**9298 NAPA NEWPORT**						**Continued...**	
		10.90	OIL FILTERS		124880	165380	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		140.24								
154808	**8/25/2025**		**14547 NELSON, SYDNEE**							
		84.28	MILEAGE 7/28-8/13/25		124639	7/28-8/13	10529.6331		CONFERENCES, TRAINING, TRAVEL	RECREATIONAL PROGRAMS
		84.28								
154809	**8/25/2025**		**5682 NITTI SANITATION**							
		325.18	TRASH SVS-WOOG		124831	000803850	20243.6379		CONT SERV/REFUSE & SANITATION	DOUG WOOG ARENA
		50.00	TRASH SVS-PUBLIC WORKS		124907	802412	10320.6379		CONT SERV/REFUSE & SANITATION	PUBLIC WORKS
		280.67	TRASH SVS-CITY HALL		124908	803848	10330.6379		CONT SERV/REFUSE & SANITATION	BUILDINGS
		87.04	TRASH SVS-AIRPORT		124909	803849	20245.6379		CONT SERV/REFUSE & SANITATION	AIRPORT
		250.94	TRASH SVS-KAPOSIA PARK		124910	803851	10340.6379		CONT SERV/REFUSE & SANITATION	PARKS FACILITIES AND MTNCE
		232.32	TRASH SVS-LORRAINE		124911	803852	10340.6379		CONT SERV/REFUSE & SANITATION	PARKS FACILITIES AND MTNCE
		232.32	TRASH SVS-NORTHVIEW		124912	803853	10340.6379		CONT SERV/REFUSE & SANITATION	PARKS FACILITIES AND MTNCE
		232.32	TRASH SVS-MCMORROW		124913	803854	10340.6379		CONT SERV/REFUSE & SANITATION	PARKS FACILITIES AND MTNCE
		34.11	TRASH SVS-GARDENS		124914	803855	10340.6379		CONT SERV/REFUSE & SANITATION	PARKS FACILITIES AND MTNCE
		232.32	TRASH SVS-KAPOSIA LANDING		124915	803856	10340.6379		CONT SERV/REFUSE & SANITATION	PARKS FACILITIES AND MTNCE
		1,957.22								
154810	**8/25/2025**		**10824 OCCUPATIONAL HEALTH CENTERS OF MN, P.C.**							
		862.00	KITCHEN PHYSICAL		124622	104232523	10210.6302		PROFESSIONAL SERVICES	POLICE PROTECTION
		862.00								
154811	**8/25/2025**		**2149 OFFICE OF MNIT SERVICES**							
		285.99	ANTIVIRUS SOFTWARE		124891	25060597	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		157.54	State Phone Airport		124938	W25060652	20245.6390		POSTAGE AND TELEPHONE	AIRPORT
		349.07	STATE PHONE CONNECTIONS		124939	W25060652	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		792.60								
154812	**8/25/2025**		**6633 OPG - 3 INC**							
		27,037.50	LASERFICHE LICENSES		124920	9033	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		27,037.50								
154813	**8/25/2025**		**2176 OXYGEN SERVICES COMPANY**							
		343.11	RECYC CYLINDERS		124640	0003625276	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		343.11								
154814	**8/25/2025**		**9242 POLLARD WATER**							
		356.08	3/4" METER SPACERS		124837	292782	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY

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154814	**8/25/2025**		**9242 POLLARD WATER**						**Continued...**	
		356.08								
154815	**8/25/2025**		**6683 POPP COMMUNICATIONS**							
		188.01	NM FIRE ALARM PH SYSTEM		124926	992888809	50677.6390.1		TELEPHONE-SECURITY	NAN MCKAY APT BLDG
		188.00	JC FIRE ALARM PH SYSTEM		124927	992888809	50678.6390.1		TELEPHONE-SECURITY	JOHN CARROLL APT BLDG
		376.01								
154816	**8/25/2025**		**2286 QUILL LLC**							
		90.25	OFFICE SUPPLY		124641	45085219	10420.6201		OFFICE SUPPLIES	CODE ENFORCEMENT
		90.25								
154817	**8/25/2025**		**11845 SATIN TOUCH, INC.**							
		210.00	NM 813 PNT TURNOVER NEW TENANT		124841	1059679	50677.6371.060		MTNCE-UNIT TURNAROUND	NAN MCKAY APT BLDG
		210.00								
154818	**8/25/2025**		**2464 SHORT ELLIOTT HENDRICKSON INC**							
		15,145.79	WELL NO 3 WTP		124900	489212	50605.6302	202311	PROFESSIONAL SERVICES	WATER UTILITY
		15,145.79								
154819	**8/25/2025**		**5195 STEPP MFG**							
		475.00	FUEL OIL PUMP OIL W/VALVE		124838	066889	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		475.00								
154820	**8/25/2025**		**2665 TRANS UNION LLC**							
		120.33	BASIC SVC & REPORTS		124642	07528531	10210.6302		PROFESSIONAL SERVICES	POLICE PROTECTION
		120.33								
154821	**8/25/2025**		**2693 TWIN CITY JANITOR SUPPLY, INC.**							
		1,074.21	URINAL SCREEN TOWELS FRESHNERS		124881	185103	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		1,074.21								
154822	**8/25/2025**		**2702 ULINE**							
		483.43	4X4 PROPERTY LABEL PAPER		124643	195930852	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		483.43								
154823	**8/25/2025**		**2744 VAN PAPER COMPANY**							
		309.30-	REP ORDERED IN ERROR		124644	114857	10330.6210		OPERATING SUPPLIES	BUILDINGS
		303.08	TP/PPR TWLS		124645	114980	10330.6210		OPERATING SUPPLIES	BUILDINGS
		244.93	FOAMING SOAP		124941	115701	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		237.51	PAPER TOWELS		124942	116581	10330.6210		OPERATING SUPPLIES	BUILDINGS

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154823	**8/25/2025**		**2744 VAN PAPER COMPANY**						**Continued...**	
		476.22								
154824	**8/25/2025**		**5864 VERIZON WIRELESS**							
		339.00	CONN TO PH#3/IPADS/SCADA		124904	6119896319	50605.6390		POSTAGE AND TELEPHONE	WATER UTILITY
		339.00								
154825	**8/25/2025**		**2788 WATSON COMPANY**							
		2,181.43	CONCESSIONS-ARENA		124646	151932	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		38.66	Concessions		124850	151855	10528.6250		MERCHANDISE FOR RESALE	NORTHVIEW POOL
		2,220.09								
154826	**8/25/2025**		**14369 WELLNESS THAT FITS LLC**							
		1,203.13	WELLNESS CHECK-IN'S		124647	SSPPD-08122025	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		1,203.13								
154827	**8/25/2025**		**2785 WM CORPORATE SERVICES, INC.**							
		1,359.26	JC MONTHLY BILLING JULY		124835	0217595-4166-3	50678.6371.010		MTNCE-GARBAGE/TRASH/RECYCLING	JOHN CARROLL APT BLDG
		1,639.18	NM MONTHLY BILLING JULY		124836	0217633-4166-2	50677.6371.010		MTNCE-GARBAGE/TRASH/RECYCLING	NAN MCKAY APT BLDG
		2,998.44								
154828	**8/25/2025**		**2849 XCEL ENERGY**							
		1,661.05	SEWER UTILITY FUND		124901	51-5538274-4 8/11/25	50606.6385		UTILITY SERVICE	SEWER UTILITY
		1,661.05								
154829	**9/2/2025**		**4156 ABM EQUIPMENT & SUPPLY**							
		1,153.19	REPAIR TRUCK LIFT #324-24		124975	0184065-IN	60703.6371		REPAIRS & MAINT CONTRACTUAL	CENTRAL GARAGE FUND
		1,153.19								
154830	**9/2/2025**		**14998 ACME TOOLS**							
		298.00	FANS		124998	14791799	50606.6220		REPAIR & MAINTENANCE SUPPLIES	SEWER UTILITY
		298.00	M18 BRUSHLESS FAN		125059	14791799	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		596.00								
154831	**9/2/2025**		**9253 ADVANCED ENG & ENVIRO SERVICES, LLC**							
		1,968.51	WELLHEAD PLAN UPDATE		124993	104637	50605.6302		PROFESSIONAL SERVICES	WATER UTILITY
		1,968.51								
154832	**9/2/2025**		**5257 AL SERVICES LLC**							
		750.00	REPAIR BOOSTER PUMP		124977	0628-521	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY

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154832	**9/2/2025**		**5257 AL SERVICES LLC**						**Continued...**	
		2,000.00	REMOVE DAMAGE ELEC POLE @BROML		124978	0628-524	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		2,750.00								
154833	**9/2/2025**		**4059 ASCENT AVIATION GROUP, INC.**							
		31,877.45	7500 GAL 100LL		124995	1135389	20245.6250		MERCHANDISE FOR RESALE	AIRPORT
		31,877.45								
154834	**9/2/2025**		**5978 BAUER SERVICES**							
		455.00	BAUER STRAW BALES		124979	07192025-7189	20215.6210	227674	OPERATING SUPPLIES	GRANTS/DONATIONS PARK AND REC
		455.00								
154835	**9/2/2025**		**4427 BOYER FORD TRUCKS, INC.**							
		11,200.26	TAX/TITLE/LIC #336-25		125017	336 TAX/TITLE/LICENSE	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		11,200.26								
154836	**9/2/2025**		**1177 CENTRAL TURF & IRRIGATION SUPPLY, INC.**							
		141.61	SPRINKLER PARTS		125037	65006949-00	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		41.52	SPRINKLER PARTS		125038	65006988-00	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		183.13								
154837	**9/2/2025**		**1184 CINTAS CORPORATION #754**							
		75.30	SAFETY MATS		125019	4239971652	10210.6220		REPAIR & MAINTENANCE SUPPLIES	POLICE PROTECTION
		90.55	MECHANICS UNIFORM/SHOP TOWELS		125021	4240528324	60703.6245		CLOTHING ALLOWANCE	CENTRAL GARAGE FUND
		377.79	SAFETY MATS		125022	4240528324	10320.6210		OPERATING SUPPLIES	PUBLIC WORKS
		24.81	SAFETY MATS-LOBBY, FD		125060	4239971652	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		568.45								
154838	**9/2/2025**		**14936 CONWAY, COLLIN**							
		3,410.22	Conway Tuition reimbursement		124980	8/22/2025	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		3,410.22								
154839	**9/2/2025**		**2009 CORE & MAIN, LP**							
		1,532.21	BREAKABLE KIT FLG		125055	X516557	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		5,275.26	HYDRANT REPL PARTS		125056	X519425	50605.6580	WS2201	OTHER EQUIPMENT	WATER UTILITY
		6,807.47								
154840	**9/2/2025**		**10710 CURBSIDE LANDSCAPE & IRRIGATION**							
		496.00	SUMMER FERT-CONCORD EXCH		125014	312847	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE

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154840	**9/2/2025**		**10710 CURBSIDE LANDSCAPE & IRRIGATION**						**Continued...**	
		496.00	SUMM FERT-CONCORD EXCH		125015	312847	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		1,540.00	WEED PULLING-CH & LIBRARY		125016	314193	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		2,532.00								
154841	**9/2/2025**		**1252 DAKOTA COUNTY TECHNICAL COLLEGE**							
		1,400.00	48/49 Basic PIT		124996	1308515	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		700.00	24 basic PIT		125058	1310822	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		2,100.00								
154842	**9/2/2025**		**1303 DOODY CLEANING SERVICES**							
		462.50	JULY CLEANING		125044	988	20245.6371		REPAIRS & MAINT CONTRACTUAL	AIRPORT
		462.50								
154843	**9/2/2025**		**1341 EHLERS**							
		616.67	CONTINUIN DISCLOSURE 2012A		124951	102655	30318.6620		FISCAL AGENTS FEES	2012 GO LOCAL IMP BONDS
		616.67	CONTINUING DISCLOSURE 2014B		124952	102655	30320.6620		FISCAL AGENTS FEES	2014B GO PARK BONDS
		616.67	CONTINUING DISCLOSURE 2015B		124953	102655	30321.6620		FISCAL AGENTS FEES	2015B GO PARK BONDS
		324.18	CONTINUING DISCLOSURE 2014A		124954	102655	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		292.47	CONTINUING DISCLOSURE 2014A		124955	102655	50610.6620		FISCAL AGENTS FEES	STORM WATER UTILITY
		616.67	CONTINUING DISCLOSURE 2017B		124956	102655	30323.6620		FISCAL AGENTS FEES	2017B GO BONDS
		616.67	CONTINUING DISCLOSURE 2019A		124957	102655	30324.6620		FISCAL AGENTS FEES	2019A GO BONDS
		68.33	CONTINUING DISCLOSURE 2012A		124985	102726	30318.6620		FISCAL AGENTS FEES	2012 GO LOCAL IMP BONDS
		68.33	CONTINUING DISCLOSURE 2014B		124986	102726	30320.6620		FISCAL AGENTS FEES	2014B GO PARK BONDS
		68.33	CONTINUING DISCLOSURE 2015B		124987	102726	30321.6620		FISCAL AGENTS FEES	2015B GO PARK BONDS
		35.93	CONTINUING DISCLOSURE 2014A		124988	102726	50605.6620		FISCAL AGENTS FEES	WATER UTILITY
		32.42	CONTINUING DISCLOSURE 2014A		124989	102726	50610.6620		FISCAL AGENTS FEES	STORM WATER UTILITY
		68.33	CONTINUING DISCLOSURE 2017B		124990	102726	30323.6620		FISCAL AGENTS FEES	2017B GO BONDS
		68.33	CONTINUING DISCLOSURE 2019A		124991	102726	30324.6620		FISCAL AGENTS FEES	2019A GO BONDS
		4,110.00								
154844	**9/2/2025**		**1350 EMERGENCY AUTOMOTIVE TECHNOLOGIES INC**							
		66.07	LIGHT BRACKET #320		125049	JP081125-40	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		66.07								
154845	**9/2/2025**		**1380 FACTORY MOTOR PARTS**							
		159.06	BATTERY		125040	74-362108	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		159.06								
154846	**9/2/2025**		**1400 FERGUSON WATERWORKS #2518**							
		1,930.00	3/4" METERS		124976	0552657	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY

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154846	**9/2/2025**		**1400 FERGUSON WATERWORKS #2518**						**Continued...**	
		1,930.00								
154847	**9/2/2025**		**4725 FIRST SUPPLY LLC - TWIN CITIES**							
		95.16	AIR FILTERS		125018	3782183-00	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		95.16								
154848	**9/2/2025**		**5592 FRATTALONE'S DAWNWAY LLLP**							
		102.00	CLEAN BLACKTOP DISPOSAL		125011	2507096	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		432.00	CLEAN BLACKTOP DISPOSAL		125012	2507096	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		534.00								
154849	**9/2/2025**		**1473 GERTEN GREENHOUSES INC. - 446133**							
		72.00	POLLINATOR MIX		125009	246311/12	40440.6530	202405	IMPR OTHER THAN BUILDING	2024 LOCAL IMPROVEMENTS
		72.00								
154850	**9/2/2025**		**1485 GLOBE PRINTING & OFFICE SUPPLIES INC**							
		149.00	10 WINDOW ENVELOPE		125041	83258J	10150.6201		OFFICE SUPPLIES	FINANCE
		149.00								
154851	**9/2/2025**		**1505 GRAINGER**							
		222.37	ELECTRIC STRIKE		125043	9604614082	10330.6240		MINOR EQUIPMENT AND FURNITURE	BUILDINGS
		222.37								
154852	**9/2/2025**		**1546 HANCO CORPORATION**							
		179.16	TIRES #ZR1		125013	255532-00	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		179.16								
154853	**9/2/2025**		**13401 HERO HOME SERVICES, INC.**							
		2,060.00	PERMIT REFUND SEWER		125052	SS045856	10420.4270		PLUMBING	CODE ENFORCEMENT
		1.00	STATE SURCHARGE		125053	SS045856	10101.2083		SURCHARGES	GENERAL FUND
		2,061.00								
154854	**9/2/2025**		**1667 INVER GROVE FORD**							
		1,197.00	LIBRAR-REPAIR FIRE PANEL ISSUE		125036	61884	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
			Supplier 1344 ELECTRIC FIRE & SECURITY							
		1,197.00								
154855	**9/2/2025**		**1719 KAPOSIA TREE SERVICE**							
		1,800.00	REMOVE 2 TREES		124981	08152025	40440.6530	202405	IMPR OTHER THAN BUILDING	2024 LOCAL IMPROVEMENTS
		1,800.00								

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154855	**9/2/2025**		**1719 KAPOSIA TREE SERVICE**						**Continued...**	
154856	**9/2/2025**		**11377 KATH FUEL OIL SERVICE CO.**							
		527.70	GREASE FOR SHOP		125042	833758	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		527.70								
154857	**9/2/2025**		**15118 KENNEDY, LINDSAY**							
		300.00	Lifeguard Training		125007	210770	10529.4461		SUMMER PROGRAMS	RECREATIONAL PROGRAMS
		300.00								
154858	**9/2/2025**		**7262 KODIAK POWER SYSTEMS, INC.**							
		694.75	GENERATOR SVS-GATE LIFT		125050	KPS1826	50610.6371		REPAIRS & MAINT CONTRACTUAL	STORM WATER UTILITY
		694.75								
154859	**9/2/2025**		**15119 LATUFF, MARIAH**							
		179.99	49-boots and gloves		125061	8/20/2025	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		179.99								
154860	**9/2/2025**		**1878 MARK'S AERIAL SERVICE**							
		1,800.00	TREE REMOVA/DEBRIS		124974	005445	10320.6221		SEAL COATING & TREE MAIN	PUBLIC WORKS
		1,800.00								
154861	**9/2/2025**		**13985 MARTIN MARIETTA MATERIALS**							
		10,176.02	ASPHALT FOR STREETS		125023	46644216	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		26,577.29	ASPAHLT FOR STREETS		125024	46662363	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		775.72	ASPHALT FOR WATER		125025	46708304	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		19,469.17	ASPHALT FOR STREETS		125026	46723407	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		778.05	ASPHALT FOR WATER		125027	46772351	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		11,962.00	ASPHALT FOR STREETS		125028	46787864	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		69,738.25								
154862	**9/2/2025**		**13330 MEDICA**							
		127,213.25	HEALTH PREMIUM: SEPT 2025		125034	5630205434480	10101.2176		HOSPITALIZATION/MED INSURANCE	GENERAL FUND
		368.00	MHR INVEST FEE: SEPT 2025		125035	563205434480	10125.6375		OTHER CONTRACTED SERVICES	HUMAN RESOURCES
		127,581.25								
154863	**9/2/2025**		**1911 MENARDS, INC-WEST ST PAUL**							
		19.99	EVENT SPIKE FOR SLIDE		124948	14577	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		3.76	INSERT PLUGS		124949	14563	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		49.50	STAKES FOR TARP		124964	14527	10520.6240		MINOR EQUIPMENT AND FURNITURE	PARKS ADMINISTRATION
		38.16	SCREWDRIVER SET /HEX		125000	14807	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS

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154863	**9/2/2025**		**1911 MENARDS, INC-WEST ST PAUL**						**Continued...**	
		16.97	WIRE BRUSH/UTILITY KNIFE		125001	14936	10528.6220		REPAIR & MAINTENANCE SUPPLIES	NORTHVIEW POOL
		128.38								
154864	**9/2/2025**		**9252 MERIT CHEVROLET**							
		368.00	TRUCK MATS #320-25		125039	728785	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		368.00								
154865	**9/2/2025**		**1444 MIDWEST MACHINERY CO**							
		2,774.26	TIRES		124950	11241642	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		2,774.26								
154866	**9/2/2025**		**1953 MIKE McPHILLIPS INC**							
		238.40	FUEL FILTERS #305		125033	5338	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		238.40								
154867	**9/2/2025**		**14116 MIKKELSON, SHANE**							
		300.00	Completed Summer as Lifeguard		125008	210772	10520.4461		SUMMER PROGRAMS	PARKS ADMINISTRATION
		300.00								
154868	**9/2/2025**		**6332 MINNESOTA DEPARTMENT OF TRANSPORTATION**							
		122.95	CONCRETE PLANT INSPECTIONS		125051	P00020343	40432.6302	202401	PROFESSIONAL SERVICES	2016 LOCAL IMPROVEMENTS
		122.95								
154869	**9/2/2025**		**13423 NORTH COUNTRY CHEVROLET**							
		51,499.61	2025 GMC SIERRA 2500 #320		125054	SSTPAUL25-104	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		51,499.61								
154870	**9/2/2025**		**10824 OCCUPATIONAL HEALTH CENTERS OF MN, P.C.**							
		1,058.00	Schadt and Neirby medical		124992	104240899	10210.6302		PROFESSIONAL SERVICES	POLICE PROTECTION
		1,058.00								
154871	**9/2/2025**		**15092 PHELPS, BETH**							
		45.00	CANCELLED PREK CAMP FOR SELENA		125006	210767	10520.4461		SUMMER PROGRAMS	PARKS ADMINISTRATION
		45.00								
154872	**9/2/2025**		**2231 PIONEER PRESS**							
		28.60	ORDINANCE 1434		124958	0725572442	10140.6341		ADVERTISING	CITY CLERK
		57.20	NOTICE ARMOUR GATES SALE		124959	0725572442	40490.6341		ADVERTISING	CONCORD TIF
		58.30	NOTICE PUBLIC HEARING		124960	0725572442	10410.6341		ADVERTISING	DEVELOPMENT SERVICES
		103.95	PUBLISH SSP TIF		124961	0725572442	40490.6341		ADVERTISING	CONCORD TIF

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154872	**9/2/2025**		**2231 PIONEER PRESS**						**Continued...**	
		28.05	ORDINANCE 1435		124962	0725572442	10140.6341		ADVERTISING	CITY CLERK
		276.10								
154873	**9/2/2025**		**2240 PLUNKETT'S PEST CONTROL, INC.**							
		32.41	PEST CONTROL-MCMOROW		124963	10071172	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		52.00	PEST CONTROL-KAPOSIA LANDG		124965	10077848	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		31.29	PEST CONTROL-WELL #4		124966	10072116	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		108.16	PEST CONTROL-NORTHVIEW		124983	10070878	10528.6371		REPAIRS & MAINT CONTRACTUAL	NORTHVIEW POOL
		93.48	PEST CONTROL-SPLASH POOL		124984	10070987	10527.6371		REPAIRS & MAINT CONTRACTUAL	SPLASH POOL
		317.34								
154874	**9/2/2025**		**5537 SAFE-FAST INC**							
		208.60	EAR PLUGS/LENS CLEANER/GLOVES		125046	INV312945	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		208.60	EAR PLUGS/LENS CLEANER/GLOVES		125047	INV312945	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		417.20								
154875	**9/2/2025**		**11845 SATIN TOUCH, INC.**							
		493.75	NM 813PAINT TURNS MOVE IN		124994	1059750	50677.6371.060		MTNCE-UNIT TURNAROUND	NAN MCKAY APT BLDG
		493.75								
154876	**9/2/2025**		**2464 SHORT ELLIOTT HENDRICKSON INC**							
		5,749.40	LSL REPLACEMENT DESIGN		125029	492872	50605.6302	202504	PROFESSIONAL SERVICES	WATER UTILITY
		5,749.40								
154877	**9/2/2025**		**2505 SOUTH EAST TOWING INC**							
		125.00	CN # 25-1311 14' Nissan Forfei		125010	25-5512944	10210.6371		REPAIRS & MAINT CONTRACTUAL	POLICE PROTECTION
		125.00								
154878	**9/2/2025**		**13253 THOM, JOHN**							
		2,893.47	PORT COLORIMETER/MNGANESE/CHLO		124982	100	50607.6220		REPAIR & MAINTENANCE SUPPLIES	WATER TREATMENT PLANT
		2,893.47								
154879	**9/2/2025**		**11670 TRENCHERS PLUS, INC**							
		1,378.73	PARTS FOR STUMP GRINDER		125048	IT12632	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		1,378.73								
154880	**9/2/2025**		**15104 URBAN ECOSYSTEMS LLC**							
		7,500.00	Plannin Services Concept Desig		125005	1538	40494.6302		PROFESSIONAL SERVICES	HARDMAN TRIANGLE TIF
		7,500.00								

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154881	**9/2/2025**		**2849 XCEL ENERGY**						**Continued...**	
		68.99	336 CONCORD EXCH S		125030	51-0014881334-6 8/21/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		33.70	252 CONCORD EXCH S		125031	51-0015062554-7 8/21/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		277.16	240 COCNORD ST N		125032	51-0015183333-6 8/21/25	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		379.85								
154882	**9/2/2025**		**2867 ZIEGLER, INC.**							
		403.00	PINS/BEARINGS #302		125045	IN002029828	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		403.00								
801247	**8/22/2025**		**1969 MINNESOTA AFSCME, COUNCIL NO. 5**							
		29.00			124656	0819251412053	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		29.00								
801248	**8/25/2025**		**3615 CAMPBELL KNUTSON, P.A.**							
		19,559.96	JUL25 PROSECUTION FEES		124621	3168-0990G 7/31/2025	10130.6304		PROFESSIONAL SVCS-CRIMINAL	CITY ATTORNEY
		19,559.96								
801249	**8/25/2025**		**1240 DAKOTA COMMUNICATIONS CENTER**							
		53,659.00	AUG25 911 FEE		124623	AR-0000000925	10210.6305		DISPATCH SERVICES	POLICE PROTECTION
		53,659.00								
801250	**8/25/2025**		**1843 LOCAL GOVERNMENT INFORMATION SYSTEMS**							
		13,484.10	FIBER SUPPLIES		124851	152273	40402.6530		IMPR OTHER THAN BUILDING	CAPITAL PROGRAMS FUND
		465.00	NETWORK SUPPORT		124852	152308	10160.6302		PROFESSIONAL SERVICES	INFORMATION TECHNOLOGY
		7,340.76	FIBER INSTALLATION		124853	152341	40402.6530		IMPR OTHER THAN BUILDING	CAPITAL PROGRAMS FUND
		18,661.00	APPL SUP-UTILITY BILLING		124854	152384	50600.6302		PROFESSIONAL SERVICES	UTILITY ADMINISTRATION
		189.00	APPL SUP-UB (RETIREES)		124855	152384	10150.6375		OTHER CONTRACTED SERVICES	FINANCE
		9,678.00	APPL SUP-FINANCIAL		124856	152384	10150.6375		OTHER CONTRACTED SERVICES	FINANCE
		2,913.00	APPL SUP-HUBBLE/INSIGHT		124857	152384	10150.6375		OTHER CONTRACTED SERVICES	FINANCE
		8,463.00	APPL SUP-PAYROLL/HR		124858	152384	10150.6375		OTHER CONTRACTED SERVICES	FINANCE
		7,360.00	APPL SUP-POLICE MCD		124859	152384	10210.6375		OTHER CONTRACTED SERVICES	POLICE PROTECTION
		1,238.00	APPL SUP-PS RECORDS		124860	152384	10210.6375		OTHER CONTRACTED SERVICES	POLICE PROTECTION
		6,641.00	APPL SUP-PARK & REC		124861	152384	10520.6371		REPAIRS & MAINT CONTRACTUAL	PARKS ADMINISTRATION
		12,250.00	APPL SUP-GIS BASE		124862	152384	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		6,814.00	SECAAS - Security		124863	152384	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		10,085.00	APPL SUP-PIMS		124864	152384	10410.6375		OTHER CONTRACTED SERVICES	DEVELOPMENT SERVICES

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801250	**8/25/2025**		**1843 LOCAL GOVERNMENT INFORMATION SYSTEMS**						**Continued...**	
		738.00	APPL SUP-PIMS BUSINESS LICENSE		124865	152384	10140.6375		OTHER CONTRACTED SERVICES	CITY CLERK
		738.00	APPL SUP-PIMS CODE ENFORCEMENT		124866	152384	10420.6375		OTHER CONTRACTED SERVICES	CODE ENFORCEMENT
		738.00	APPL SUP-PIMS ePERMITS		124867	152384	10410.6375		OTHER CONTRACTED SERVICES	DEVELOPMENT SERVICES
		3,960.00	APPL SUP-INTERNET-IRONPORT		124868	152384	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		9,548.00	APPL SUP-IP TELEPHONY		124869	152384	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		10,608.00	HOSTED BACKUPS		124870	152384	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		1,330.00	HOSTED SEIM		124871	152384	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		1,140.00	HOSTED WIRELESS NETWORK MGNT		124872	152384	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		3,218.00	FIBER MAINT		124873	152384	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		10,638.00	HOSTED ESXi		124874	152384	40407.6571		COMPUTER HARDWARE	EQUIPMENT ACQUISITION F
		395.00	HOSTED SERVER - SSP-FORMS01		124875	152384	40407.6571		COMPUTER HARDWARE	EQUIPMENT ACQUISITION F
		148,632.86								
801251	**8/25/2025**		**1825 LEVANDER, GILLEN & MILLER PA**							
		1,750.00	JULY 25 LEGAL		124947	07-31-25-41000E	10130.6306		PROFESSIONAL SVCS - RETAINER	CITY ATTORNEY
		5,130.00	JULY 25 LEGAL		124947	07-31-25-41000E	10130.6302		PROFESSIONAL SERVICES	CITY ATTORNEY
		1,444.00	JULY 25 LEGAL		124947	07-31-25-41000E	10130.6375		OTHER CONTRACTED SERVICES	CITY ATTORNEY
		742.50	JULY 25 LEGAL		124947	07-31-25-41000E	20280.6302		PROFESSIONAL SERVICES	ECON DEV GENERAL
		1,040.00	JULY 25 LEGAL		124947	07-31-25-41000E	40490.6302		PROFESSIONAL SERVICES	CONCORD TIF
		10,106.50								
801252	**9/2/2025**		**1843 LOCAL GOVERNMENT INFORMATION SYSTEMS**							
		74,391.33	FIBER INSTALLATION		125002	152428	40402.6530		IMPR OTHER THAN BUILDING	CAPITAL PROGRAMS FUND
		1,059.17	NETWORK SUPPORT		125003	152467	10160.6302		PROFESSIONAL SERVICES	INFORMATION TECHNOLOGY
		2,145.00	NETWORK FILTER		125004	152504	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		77,595.50								
2025263	**8/18/2025**		**6037 HEALTHPARTNERS-DENTAL**							
		2,640.08	DENTAL CLAIMS PAID		124943	08/07/25-08/13/25	60709.6132		DENTAL CLAIMS PAID	SELF-INSURED DENTAL
		2,640.08								
2025264	**8/20/2025**		**2011 MINNESOTA PUBLIC FACILITIES AUTHORITY**							
		146,000.00	MPFA-1 PRINCIPAL 08-20-25		124944	07/28/2025	50605.6601		BOND PRINCIPAL	WATER UTILITY
		6,451.48	MPFA-1 INTEREST 08-20-25		124944	07/28/2025	50605.6611		BOND INTEREST	WATER UTILITY
		416,000.00	MPFA-2 PRINCIPAL 08-20-25		124944	07/28/2025	50607.6601		BOND PRINCIPAL	WATER TREATMENT PLANT
		89,584.72	MPFA-2 INTEREST 08-20-25		124944	07/28/2025	50607.6611		BOND INTEREST	WATER TREATMENT PLANT
		658,036.20								
2025265	**8/20/2025**		**2013 MINNESOTA REVENUE (C)**							

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2025265	**8/20/2025**		**2013 MINNESOTA REVENUE (C)**						**Continued...**	
		3,241.38	SALES TAX FOR JULY 2025		124945	JULY2025	10101.2081		DUE TO OTHER GOVT-SALES	GENERAL FUND
		1.67	SALES TAX FOR JULY 2025		124945	JULY2025	10101.4673		CASH OVER/SHORT	GENERAL FUND
		3,571.81	SALES TAX FOR JULY 2025		124945	JULY2025	20243.2081		DUE TO OTHER GOVT-SALES	DOUG WOOG ARENA
		22.79	SALES TAX FOR JULY 2025		124945	JULY2025	20245.2081		DUE TO OTHER GOVT-SALES	AIRPORT
		8,423.35	SALES TAX FOR JULY 2025		124945	JULY2025	50605.2081		DUE TO OTHER GOVT-SALES	WATER UTILITY
		15,261.00								
2025266	**8/20/2025**		**14645 MEDSURETY, LLC**							
		16.16	FSA REIMB-HEALTH 2025		124946	08/19/2025	10101.2179		FLEXIBLE BENEFIT PLAN	GENERAL FUND
		10.00	HRA REIMBURSEMENT 2025		124946	08/19/2025	70805.6131		EMPLOYEE HRA REIMBURSEMENT	EMPLOYEE HEALTH REIMBUR
		26.16								
2025267	**8/22/2025**		**1978 MINNESOTA CHILD SUPPORT PAYMENT CENTER**							
		481.77			124657	0819251412054	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		49.37			124658	0819251412055	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		216.88			124659	0819251412056	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		107.98			124660	0819251412057	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		23.07			124661	0819251412058	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		879.07								
2025268	**8/22/2025**		**2018 MINNESOTA STATE RETIREMENT SYSTEM (EFT)**							
		3,600.00			124650	08192514120511	10101.2175		OTHER RETIREMENT	GENERAL FUND
		3,600.00								
2025269	**8/22/2025**		**2096 NATIONWIDE RETIREMENT SOLUTIONS**							
		14,214.43			124651	08192514120512	10101.2175		OTHER RETIREMENT	GENERAL FUND
		14,214.43								
2025270	**8/22/2025**		**2200 PERA**							
		76,841.37			124652	08192514120513	10101.2174		PERA	GENERAL FUND
		76,841.37								
2025271	**8/22/2025**		**2748 MISSION SQUARE TRANSFER (EFT)**							
		2,110.00			124653	08192514120514	10101.2175		OTHER RETIREMENT	GENERAL FUND
		2,110.00								
2025272	**8/22/2025**		**14645 MEDSURETY, LLC**							
		3,622.09			124654	08192514120515	10101.2176		HOSPITALIZATION/MED INSURANCE	GENERAL FUND
		3,622.09								

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2025273	**8/22/2025**		**1338 EFTPS**						**Continued...**	
		42,226.72			124648	0819251412051	10101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		48,156.72			124655	0819251412052	10101.2173		FICA TAX WITHHOLDING	GENERAL FUND
		90,383.44								
2025274	**8/22/2025**		**2013 MINNESOTA REVENUE (C)**							
		20,120.64			124649	08192514120510	10101.2172		STATE WITHHOLDING	GENERAL FUND
		20,120.64								
2025275	**8/8/2025**		**6860 WELLS FARGO PURCHASING CARDS**							
		171.00	HEALTH PARTNERS_RANDOM DRUG SC		124663	030044856857.1	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		11.51	AMAZON-FITNESS RM SIGN		124664	108674687186.1	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		242.18	AMAZON-CHAIRS 4 TREATMENT PLNT		124665	100059312156.1	50605.6520		BUILDINGS AND STRUCTURE	WATER UTILITY
		258.65	FORESTRY DIST-TREE BAGS		124666	500814134089.1	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		258.64	FORESTRY DIST-TREE BAGS		124667	500814134089.2	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		68.00	CANVA-CLEAN UP DAY BANNER		124668	100097375832.1	10170.6220		REPAIR & MAINTENANCE SUPPLIES	RECYCLING PROGRAM
		239.99	AMAZON-PRES WASH SURFACE CLEAN		124669	100049517461.1	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		22.98	QUICK-SERV-DUP TITLE 2015 EXPL		124670	300645954548.1	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		72.91	AMAZON-TREE STRAPS,PRUNERS		124671	100108520015.1	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		30.73	AMAZON-FLAME TAMERS FOR GRILL		124672	100087869141.1	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		97.04	8X8 PHONE SYSTEM		124673	103098083110.1	50677.6390		POSTAGE AND TELEPHONE	NAN MCKAY APT BLDG
		97.04	8X8 PHONE SYSTEM		124674	103098083110.2	50678.6390		POSTAGE AND TELEPHONE	JOHN CARROLL APT BLDG
		63.68	PREMIUM WATERS JC NM PAYMENTS		124675	039706021405.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		63.68	PREMIUM WATERS JC NM PAYMENTS		124676	039706021405.2	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		450.67	COMCAST NM PHONE & INTERNET SY		124677	100212493431.1	50677.6390		POSTAGE AND TELEPHONE	NAN MCKAY APT BLDG
		6.48	AMAZON PURCHASE ON SSP PURCHAS		124678	100565971280.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		6.48	AMAZON PURCHASE ON SSP PURCHAS		124679	100565971280.2	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		302.70	COMCAST JC INTERNET & PHONE		124680	107783691699.1	50678.6390		POSTAGE AND TELEPHONE	JOHN CARROLL APT BLDG
		29.28	CUB FOODS-RAB MEETING JC NM ON		124681	730263921910.1	50677.6331		CONFERENCES, TRAINING, TRAVEL	NAN MCKAY APT BLDG
		29.27	CUB FOODS-RAB MEETING JC NM ON		124682	730263921910.2	50678.6331		CONFERENCES, TRAINING, TRAVEL	JOHN CARROLL APT BLDG
		696.86	WM NM 30 YD DUMPSTER PREP FOR		124683	106518762099.1	50677.6371.010		MTNCE-GARBAGE/TRASH/RECYCLING	NAN MCKAY APT BLDG
		697.72	WM JC 30 YD DUMPSTER PREP FOR		124684	106514438967.1	50678.6371.010		MTNCE-GARBAGE/TRASH/RECYCLING	JOHN CARROLL APT BLDG
		412.50	NAN MCKAY & ASSOCIATES TRAININ		124685	878067070319.1	50677.6331		CONFERENCES, TRAINING, TRAVEL	NAN MCKAY APT BLDG
		412.50	NAN MCKAY & ASSOCIATES TRAININ		124686	878067070319.2	50678.6331		CONFERENCES, TRAINING, TRAVEL	JOHN CARROLL APT BLDG
		52.94	ACE HARDWARE MAINTENANCE SUPPL		124687	740281285147.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		239.89	HOME DEPOT MAINTENANCE SUPPPLI		124688	103458289327.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		66.00	NMS LAB-BLOOD TEST		124689	900015155819.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		7.00	DOJ-BACKGROUND RECORD CHCK FEE		124690	152032219489.1	10210.6302		PROFESSIONAL SERVICES	POLICE PROTECTION
		420.48	Bubbles		124691	101509672183.1	10529.6210	227674	OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		156.50	Banner		124692	100119057895.1	10529.6210	227674	OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		28.41	Bank Bags		124693	100052394377.1	10527.6210		OPERATING SUPPLIES	SPLASH POOL

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2025275	**8/8/2025**		**6860 WELLS FARGO PURCHASING CARDS**						**Continued...**	
		28.41	Bank Bags		124694	100052394377.2	10528.6210		OPERATING SUPPLIES	NORTHVIEW POOL
		100.00	location fee $100		124695	300640822970.1	10520.6210	227674	OPERATING SUPPLIES	PARKS ADMINISTRATION
		39.00	e bike maintenance part		124696	407372765719.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		53.09	backboard head hold		124697	103319152147.1	10527.6210		OPERATING SUPPLIES	SPLASH POOL
		53.08	backboard head hold		124698	103319152147.2	10528.6210		OPERATING SUPPLIES	NORTHVIEW POOL
		19.50	Software Til for Northview and		124699	000103182043.1	10527.6210		OPERATING SUPPLIES	SPLASH POOL
		19.50	Software Til for Northview and		124700	000103182043.2	10528.6210		OPERATING SUPPLIES	NORTHVIEW POOL
		61.78	Concessions		124701	100118590027.1	10527.6250		MERCHANDISE FOR RESALE	SPLASH POOL
		61.78	Concessions		124702	100118590027.2	10528.6250		MERCHANDISE FOR RESALE	NORTHVIEW POOL
		20.45	Gatorade		124703	100120349569.1	10527.6250		MERCHANDISE FOR RESALE	SPLASH POOL
		20.45	Gatorade		124704	100120349569.2	10528.6250		MERCHANDISE FOR RESALE	NORTHVIEW POOL
		1,392.36	BOunce House		124705	300637719320.1	10520.6210	227674	OPERATING SUPPLIES	PARKS ADMINISTRATION
		62.43	Bike Brake repair		124706	900015200049.1	10529.6220		REPAIR & MAINTENANCE SUPPLIES	RECREATIONAL PROGRAMS
		359.97	Camp Fan		124707	100366947912.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		51.98	Walmart Camp Supplies		124708	400258472585.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		181.88	mini footballs		124709	100121622101.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		31.32	Communication software		124710	100021289677.1	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		31.32	Communication software		124711	100021289677.2	10527.6210		OPERATING SUPPLIES	SPLASH POOL
		31.32	Communication software		124712	100021289677.3	10528.6210		OPERATING SUPPLIES	NORTHVIEW POOL
		74.94	Tape supplies		124713	100115512572.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		82.23	Water		124714	012454496443.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		64.55	Camp		124715	256710155426.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		159.07	ONLINE LABELS NTU DOORHANGERS		124716	712300674539.1	10530.6201		OFFICE SUPPLIES	COMMUNITY AFFAIRS
		37.93	KNOWLANS FARMERS MAR KIDS DAY		124717	720204086836.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		94.00	GLOBE RIBBON CUT & PRAYER BREA		124718	393615393529.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		98.00	GLOBE RIBBON CUT & PRAYER BREA		124719	393615393529.2	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		25.80	POST OFFICE STAMPS & POSTCARD		124720	001677373942.1	10530.6390		POSTAGE AND TELEPHONE	COMMUNITY AFFAIRS
		50.00	DQ - EVENT & BINGO PRIZES		124721	399517661658.1	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		50.00	DQ - EVENT & BINGO PRIZES		124722	399517661658.2	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		40.11	KNOWLANS STUDENT RESIDENT EVE		124723	720203685203.1	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		40.10	KNOWLANS STUDENT RESIDENT EVE		124724	720203685203.2	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		161.10	WALGREENS THANK 4 EVENTS		124725	001025649453.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		21.42	KNOWLANS BUILDING ACTIVITY		124726	720203693529.1	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		21.42	KNOWLANS BUILDING ACTIVITY		124727	720203693529.2	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		8.67	KNOWLANS FARMERS MARKET WATER		124728	720203671530.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		185.70	COOP - TOUCH A TRUCK GIVEAWAYS		124729	001695744315.1	10110.6210		OPERATING SUPPLIES	MAYOR AND COUNCIL
		45.68	OFFICE DEPOT OFFICE SUPPLIES		124730	501012091668.1	10530.6201		OFFICE SUPPLIES	COMMUNITY AFFAIRS
		22.49	AMAZON BUILDING BALL DROP		124731	100120702585.1	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		22.49	AMAZON BUILDING BALL DROP		124732	100120702585.2	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG

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2025275	**8/8/2025**		**6860 WELLS FARGO PURCHASING CARDS**						**Continued...**	
		285.08	AMAZON BACKPACKS		124733	100002495505.1	20216.6210	227559	OPERATING SUPPLIES	GRANTS/DONATIONS COMM AFFAIRS
		40.57	AMAZON RING THE BELL PROGRAM		124734	100109405308.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		47.55	OFFICE DEPOT OFFICE SUPPLIES		124735	500985902308.1	10530.6201		OFFICE SUPPLIES	COMMUNITY AFFAIRS
		94.47	TARGER ACTIVITY WITH FOOTBALL		124736	091007807546.1	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		94.46	TARGER ACTIVITY WITH FOOTBALL		124737	091007807546.2	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		56.70	WALGREENS THANK YOUS		124738	001034793250.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		9.59	KNOWLANS ACTIVITY FOOTBALL TEA		124739	720203722782.1	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		9.59	KNOWLANS ACTIVITY FOOTBALL TEA		124740	720203722782.2	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		59.98	AMAZON NTU BAGS		124741	100035210392.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		42.98	AMAZON CAPTAIN THANK YOU"S		124742	100047919211.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		350.00	POSTOFFICE ANNUAL PERMIT		124743	001628177380.1	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		93.50	VERIFIED CRDNTLS BACKGROUNDS		124744	900014808761.1	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		120.19	INNOVATIVE MISC OFFICE SUPPLIE		124745	450000020457.1	10120.6201		OFFICE SUPPLIES	CITY ADMINISTRATION
		281.52	CDWG-LABELPRINTER		124746	391300001463.1	10160.6240		MINOR EQUIPMENT AND FURNITURE	INFORMATION TECHNOLOGY
		138.07	COMCAST-VETS INTERNET		124747	103952088204.1	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		338.40	CDWG-NETWORK CABLES		124748	400280002276.1	10160.6240		MINOR EQUIPMENT AND FURNITURE	INFORMATION TECHNOLOGY
		4,736.96	CDWG-SECURITY CAMERAS		124749	409041081065.1	40407.6571		COMPUTER HARDWARE	EQUIPMENT ACQUISITION F
		2,433.19	CDWG-CAMERAS		124750	410223068234.1	40407.6571		COMPUTER HARDWARE	EQUIPMENT ACQUISITION F
		2,767.88	CDWG-CAMERAS		124751	410633000298.1	40407.6571		COMPUTER HARDWARE	EQUIPMENT ACQUISITION F
		24.97	AMAZON-WIRE STRIPPER		124752	100104372470.1	10160.6220		REPAIR & MAINTENANCE SUPPLIES	INFORMATION TECHNOLOGY
		83.69	AMAZON-FIBER CABLES		124753	100065727877.1	10160.6240		MINOR EQUIPMENT AND FURNITURE	INFORMATION TECHNOLOGY
		1,694.32	CDWG-CAMERAS		124754	415998249581.1	40407.6571		COMPUTER HARDWARE	EQUIPMENT ACQUISITION F
		472.54	CDWG-DOCKING STATIONS		124755	418724002983.1	40407.6571		COMPUTER HARDWARE	EQUIPMENT ACQUISITION F
		173.05	AMAZON-VIDEO CABLES		124756	100121268558.1	10160.6240		MINOR EQUIPMENT AND FURNITURE	INFORMATION TECHNOLOGY
		30.71	GOLDCOM-PATCH PANEL		124757	418766130033.1	10160.6240		MINOR EQUIPMENT AND FURNITURE	INFORMATION TECHNOLOGY
		49.75	Flowage Easement Recording		124758	001483384917.1	20284.6302		PROFESSIONAL SERVICES	DEVELOPMENT
		530.00	GFOA FIN RPT SUBMISSION		124759	742186710487.1	10150.6430		MISCELLANEOUS	FINANCE
		225.00	GFOA ANNUAL DUES HILGER		124760	939137848133.1	10150.6471		DUES & SUBSCRIPTIONS	FINANCE
		909.15	KULLY-SOAP DISP SENSORS		124761	400197543752.1	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		39.38	KULLY-SOAP DISP PARTS		124762	401325530114.1	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		637.35-	KULLY-RETD PUMP BOX ASSY		124763	419862558006.1	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		140.83	HOME DEPOT MAINTENANCE SUPPLIE		124764	010194338252.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		401.05	HOME DEPOT MAINT SUPPLIES		124765	104261647516.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		309.00	HOME DEPOT MAINT SUPPLIES		124766	104261647516.2	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		285.53	WALMART FLOOR CLEANING		124767	400230276976.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		72.44	MENARDS MAINTIENACE SUPPLIES J		124768	100485179642.1	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		26.65	MNRDS SPPLIES FOR PIT FIX		124769	100333328093.1	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		299.00	HD REPLACING BROKEN MACHINE		124770	105307314108.1	20243.6240		MINOR EQUIPMENT AND FURNITURE	DOUG WOOG ARENA
		335.59	CEMSTONE-RAPID PATCH,REBAR		124771	900019800048.1	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS

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2025275	**8/8/2025**		**6860 WELLS FARGO PURCHASING CARDS**						**Continued...**	
		230.98	AMZN-LBL MKR & FILTER		124772	109854142027.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		159.99	AMZN-FRIDGE		124773	102514239454.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		36.17	AMZN-FIREARM PRESSURE SWITCH		124774	105122224659.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		24.99-	AMZN-PHONE CASE RETURN		124775	107133483672.1	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		99.96-	AMZN-PHONE CASE RETURN		124776	107980281523.1	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		12.97	WLMRT-COMPRESSION		124777	011789753165.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		224.91-	AMZN-PHN CASE RETURN		124778	109487836345.1	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		200.00	5.11 - CLERICAL UNIFORMS		124779	000034895082.1	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		150.00	5.11-CLERICAL UNIFORMS		124780	000034947081.1	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		250.00	5.11 - CLERICAL UNIFORMS		124781	000034921086.1	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		199.75	LLBEAN-CLERICAL UNIFORMS		124782	081900309175.1	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		33.83	WLMRT-BASKETS		124783	400255053025.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		31.98	AMZN-CELL PHNE CASE		124784	100983336600.1	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		323.20	AMZN-FLASH DRIVES		124785	102776975147.1	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		31.12	AMZN-COMP CABLES		124786	102699363140.1	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		47.95	LLBEAN-CLERICAL UNIFORMS		124787	129100475260.1	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		62.46	AMZN-LABEL TAPE		124788	107024956743.1	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		26.43	AMZN-DRY ERASE MRKRS		124789	107027156440.1	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		105.00	LEA-TRAINING SOFTWARE		124790	300735993804.1	10210.6375		OTHER CONTRACTED SERVICES	POLICE PROTECTION
		36.32	ECOLLR- K9 COLLAR		124791	408220040141.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		17.88	WLMRT-OUTREACH SUPPLIES		124792	400262776466.1	10210.6430		MISCELLANEOUS	POLICE PROTECTION
		37.80	DMV-TITLE SQ 2151		124793	300742473933.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		150.00	MN RURAL H20 ASSOC-TRAING-HOWI		124794	300653488386.1	50605.6331		CONFERENCES, TRAINING, TRAVEL	WATER UTILITY
		148.58	AMERIVU INN-HOTEL HOWIE TRAING		124795	102935017393.1	50605.6331		CONFERENCES, TRAINING, TRAVEL	WATER UTILITY
		375.00	BCA-DMT TRNG - 32		124796	181843920798.1	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		375.00	BCA-DMT TRNG-43		124797	181843920780.1	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		194.80	INTXMTR-PBT REPAIR		124798	179833006350.1	10210.6220		REPAIR & MAINTENANCE SUPPLIES	POLICE PROTECTION
		60.55	CUB CAMP COOKOUT SUPPLIES		124799	740281618186.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		4.57	WALMART CAMP COOKOUT SUPPLIES		124800	141006959182.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		169.79	WALMART CAMP SUPPLIES		124801	011676910691.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		10.80	WALGREENS SANDVOLLEYBL SPRAY		124802	001025614796.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		66.85	WALMART SODA FOR CAMP		124803	400224080626.1	10527.6250		MERCHANDISE FOR RESALE	SPLASH POOL
		66.85	WALMART SODA FOR CAMP		124804	400224080626.2	10528.6250		MERCHANDISE FOR RESALE	NORTHVIEW POOL
		26.91	WALMART CAMP SUPPLIES		124805	141005185536.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		34.24	MICHAELS CAMP SUPPLIES		124806	109152968980.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		33.87	WALMART CAMP SUPPLIES		124807	141006393168.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		18.49	WALMART CAMP SUPPLIES		124808	141003250391.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		1,869.25	TAHO TBALL JERSEYS		124809	900011331243.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		6.49	KWIK CAMP SUPPLIES		124810	246492487741.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS

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2025275	8/8/2025		**6860 WELLS FARGO PURCHASING CARDS**						**Continued...**	
		55.77	TARGET CAMP SUPPLIES		124811	091016012862.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		73.81	TARGET CAMP SUPPLIES		124812	091016279985.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		61.72	CINTAS FIRST AID CAB SRVCE		124813	271819435054.1	20245.6371		REPAIRS & MAINT CONTRACTUAL	AIRPORT
		8.69	AMZN RAIN SENSR DISCS		124814	100643823687.1	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		236.00	MN FLYER AD JUNE-JULY		124815	900019338515.1	20245.6341		ADVERTISING	AIRPORT
		17.65	AMAZON OPENERS		124816	109642280095.1	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		136.22	VP SOAP		124817	900012005449.1	20245.6210		OPERATING SUPPLIES	AIRPORT
		144.85	COMCAST JULY INTERNET		124818	104008312462.1	20245.6390		POSTAGE AND TELEPHONE	AIRPORT
		8.60	MPCA PROCESSING FEE		124819	151991928698.1	20245.6453		REMITTANCE OF REV/OTHER	AIRPORT
		359.43	PLUNKETTS MAY-JULY PEST CNTRL		124820	003390402126.1	20245.6371		REPAIRS & MAINT CONTRACTUAL	AIRPORT
		400.00	MPCA STRMWTR FEES		124821	151991928565.1	20245.6453		REMITTANCE OF REV/OTHER	AIRPORT
		84.40	VAN PPR TRASH BAGS		124822	900012105458.1	20245.6210		OPERATING SUPPLIES	AIRPORT
		1,696.00	EDMO RADIOS		124823	900017066687.1	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		923.62	COVERKING-FLOOR MATS 205 & 300		124824	100017947769.1	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		144.95	MATCO TOOLS-BLUE CREEPER		124825	100402596727.1	10340.6240		MINOR EQUIPMENT AND FURNITURE	PARKS FACILITIES AND MTNCE
		39.75	SPOKEO FOR BACKGND CHECKS		124826	233954569377.1	10140.6471		DUES & SUBSCRIPTIONS	CITY CLERK
		2,563.24	AT&T-JUNE CELL & DATA		124827	412152785763.1	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		963.11	HOME DEPOT-DRUM FANS		124828	010186365958.1	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		113.91	COMCAST-MO CABLE		124829	104013494743.1	20243.6375		OTHER CONTRACTED SERVICES	DOUG WOOG ARENA
		592.85	RJ SAYER-REPAIR AM-50		124830	063932965928.1	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		40,985.59								
2025276	8/25/2025		**6037 HEALTHPARTNERS-DENTAL**							
		1,320.47	DENTAL CLAIMS PAID		124972	08/14/25-08/20/25	60709.6132		DENTAL CLAIMS PAID	SELF-INSURED DENTAL
		1,320.47								
2025277	8/27/2025		**14645 MEDSURETY, LLC**							
		596.81	HRA REIMBURSEMENT 2025		124973	08/26/2025	70805.6131		EMPLOYEE HRA REIMBURSEMENT	EMPLOYEE HEALTH REIMBUR
		596.81								
2025278	9/2/2025		**2018 MINNESOTA STATE RETIREMENT SYSTEM (EFT)**							
		1,071.95			124970	0826251404584	10101.2175		OTHER RETIREMENT	GENERAL FUND
		1,071.95								
2025279	9/2/2025		**2200 PERA**							
		566.51			124971	0826251404585	10101.2174		PERA	GENERAL FUND
		566.51								
2025280	9/2/2025		**1338 EFTPS**							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2025280	**9/2/2025**		**1338 EFTPS**						**Continued...**	
		207.03			124967	0826251404581	10101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		822.34			124968	0826251404582	10101.2173		FICA TAX WITHHOLDING	GENERAL FUND
		1,029.37								
2025281	**9/2/2025**		**2013 MINNESOTA REVENUE (C)**							
		155.37			124969	0826251404583	10101.2172		STATE WITHHOLDING	GENERAL FUND
		155.37								
		2,203,071.30	Grand Total							

Payment Instrument Totals

Checks	960,027.93
EFT Payments	933,460.55
A/P ACH Payment	309,582.82
Total Payments	2,203,071.30

CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	City Clerk
PREPARED BY:	Deanna Werner
AGENDA ITEM NUMBER:	8.C.

MEETING TYPE
Regular Meeting

AGENDA ITEM
Business Licenses

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Approve as presented by consent.

OVERVIEW
Municipal Code requires that all licenses are approved by the City Council and subject to submittal of insurance certificates, forms and background investigation, when required, prior to issuance. The attached listing contains new and/or renewal applications which have been applied for since the last City Council Meeting. These licenses will expire as indicated on the attached report.

SOURCE OF FUNDS
N/A

ATTACHMENTS
1. City Council Report (Licenses)

City of South St Paul
City Council Report

ID	Company	License #	License Type	Status	Issued	Expires	Address	Complex	Council
14573	Church of Holy Trinity	00016290	Charitable Gambling Exempt Permit	A	08/27/2025	12/25/2025	749 6th Ave S	Christmas Raffle - Dec. 24th, 2025	09/02/2025
15734	Don Carlo's Restaurant LLC	00016293	Entertainment	A	08/27/2025	05/31/2026	514 Concord Exchange S		09/02/2025
15149	Edith Ann White	00015370	Rental Housing	A	03/24/2025	05/31/2026	337 3rd Ave S		09/02/2025
14742	Invitation Homes	00015809	Rental Housing	A	03/24/2025	05/31/2026	428 7th Ave S		09/02/2025
14397	Waterstone Investments, Inc.	00015808	Rental Housing	A	08/27/2025	05/31/2026	708-710 8th Ave S	Clifton Properties	09/02/2025
15689	Jam Ventures	00016237	Rental Housing Multi Family Dwelling (4+)	A	05/16/2025	05/31/2026	255 Wentworth Ave		09/02/2025
14660	South St. Paul Lions Club	00016295	Temp Intoxicating Liquor License	A	09/02/2025	10/05/2025	930 Southview Blvd	Beer Tent - On the Road Again	09/02/2025

CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	City Clerk
PREPARED BY:	Deanna Werner
AGENDA ITEM NUMBER:	8.D.

MEETING TYPE
Regular Meeting

AGENDA ITEM
Acceptance of Gift Donations

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Approve as presented by consent.

OVERVIEW
Donations will be approved by Resolution as they are received. The amount of the donation and the donors are listed separately on the Resolution.

SOURCE OF FUNDS
N/A

ATTACHMENTS
1. Donation Resolution

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2025-096

Acceptance of Gift Donations

WHEREAS, The City of South St. Paul is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, in accordance with the terms prescribed by the donor.

WHEREAS, The City of South St. Paul receives donations from various sources and businesses within the City of South St. Paul and the surrounding areas.

WHEREAS, the City of South St. Paul finds it is appropriate to accept the donation(s) offered with appreciation.

THEREFORE, BE IT RESOLVED: by the City Council of the City of South St. Paul, Minnesota, to accept the following donation(s):

Name of Donor	**Value of Donation**	**Designation**
Ken and Marcia Peterson	$30.00	Community Affairs/Fill the Backpack
Carol Vasatka	$50.00	Community Affairs/Fill the Backpack
SW Lioness Club	$250.00	Community Affairs/Fill the Backpack
Sheryl Benning	$35.00	Community Affairs/Fill the Backpack
Ron and Janet Schroeder	$25.00	Community Affairs/Fill the Backpack
Laura Callies	$40.00	Community Affairs/Fill the Backpack

The City Clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted this 2nd day of September 2025.

____
City Clerk

CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	Police
PREPARED BY:	Brian Wicke
AGENDA ITEM NUMBER:	8.E.

MEETING TYPE
Regular Meeting

AGENDA ITEM
Conditional Employment Offer - Community Service Officer

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Motion to make a conditional employment offer to Nathan Abrahamson for a part time Community Service Officer position, effective on or after September 3rd, 2025, at the starting salary as outlined in the current AFSCME contract, contingent on the successful completion of a background investigation.

OVERVIEW
The Community Service Officer (CSO) position is a uniformed, non-sworn position in the Police Department. Primary CSO responsibilities include park patrol, animal control, and support services for the Police Department. In addition to these primary responsibilities, the CSO position is assigned with resolving code enforcement violations tasked to the police department.

The 2025 Police Protection Budget includes funding for the Community Service Officer positions and with the recent transition of one Community Service Officer to a sworn officer and an already existing vacancy, staff have been working to identify qualified applicants. The CSO position is an AFSCME Union position requiring an internal job posting which was previously waived by the union as no internal candidates were identified. External applications were taken beginning in July, interviews have been conducted with eligible applicants and a candidate has been identified.

Nathan Abrahamson is a South St. Paul Police Department Explorer, attended Hennepin Technical College as a Post Secondary Enrollment Option while attending Simley High School, and is currently enrolled at Inver Hills Community College pursuing a degree in law enforcement.

Police Department staff feel that Nathan Abrahamson will be an excellent addition to the Police Department and recommend his appointment to the position of part-time Community Service Officer.

SOURCE OF FUNDS
2025 Police Protection Budget

ATTACHMENTS

1. Nathan Abrahamson - Redacted

[redacted] | Nathan.abrahamson@outlook.com | [redacted]

Objective

To obtain a Community Service Officer position with the City of South St. Paul allowing me to utilize the skills I have established through not only education but my life experiences as well including, but not limited to effective communicator, career negotiator, sound decision-making skills, and dedication to ensuring public safety.

Education

Simley High School
Graduated Summa Cum Laude

Inver Hills Community College – PSEO Student
2-year law enforcement degree in progress

Awards & acknowledgments

Throughout my high school career, I have been on the A Honor Roll, lettered in academics, and made the Dean's List at Inver Hills. As a member of the SSPPD Explorers, I have been awarded with Rookie of the Year, Team B MVP, Explorer of the year, and I have held the title of Sergeant and currently Lieutenant.

Experience

Underage Purchaser (Tobacco Compliance)
Contractor
June 2025 – Present

- Participate in undercover purchase attempts of tobacco and nicotine products alongside compliance officers at local retailers,

Butcher Shop Employee
Hometown Meats | Inver Grove Heights, MN
May 2024 - Present

Provide exemplary service to customers purchasing products
Package meat and wild game and prepare it to be sold.
Manage and maintain the store, clean interior, close down daily operations, and prepare for the next business day.
Worked together with my co workers to ensure daily tasks were completed.

Police Explorer
South St Paul Police Department | South St Paul, MN
September 2021 - Present

- Learned how to appropriately and safety deal with the different scenarios that police officers face.
- Honed my communication skills with partners and citizens.
- Obtained leadership skills to contribute to career advancement.

EMPLOYMENT APPLICATION

CITY OF SOUTH ST. PAUL
125 3rd Ave N
South St. Paul, Minnesota 55075
651-554-3203
http://www.southstpaul.org

Abrahamson, Nathan Joseph
25-00040 COMMUNITY SERVICE OFFICER (CSO)

Received: 7/8/25 1:42 PM
For Official Use Only:
QUAL:________
DNQ:________
☐Experience
☐Training
☐Other:______

PERSONAL INFORMATION

POSITION TITLE: COMMUNITY SERVICE OFFICER (CSO)	**EXAM ID#:** 25-00040
NAME: (Last, First, Middle) Abrahamson, Nathan Joseph	**SOCIAL SECURITY NUMBER:** N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [redacted]	**EMAIL ADDRESS:** nathan.abrahamson@outlook.com
HOME PHONE: [redacted]	**NOTIFICATION PREFERENCE:** Email

LEGAL RIGHT TO WORK IN THE UNITED STATES?
■ Yes ☐ No

What is your highest level of education?
Some College

PREFERENCES

WHAT TYPE OF JOB ARE YOU LOOKING FOR?
Regular

TYPES OF WORK YOU WILL ACCEPT:
Full Time,Part Time

EDUCATION

DATES:	**SCHOOL NAME:** Simley High School	
LOCATION:(City, State/Province) Inver Grove Heights , Minnesota	**DID YOU GRADUATE?** ■Yes ☐No	**DEGREE RECEIVED:** High School Diploma

WORK EXPERIENCE

DATES: From: 5/2024 To: Present	**EMPLOYER:** Hometown Meats	**POSITION TITLE:** Meat Counter Employee
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 3025 80th St E, Inver Grove Heights, Minnesota, 55076		
PHONE NUMBER: 651-455-1397	**SUPERVISOR:** Rob Reitberger - Owner	**MAY WE CONTACT THIS EMPLOYER?** ■Yes ☐No

DUTIES:
* Provide exemplary service to customers purchasing products
* Package meat and wild game and prepare it to be sold.
* Manage and maintain the store, clean interior, close down daily operations, and prepare for the next business day.
* Worked together with my co workers to ensure daily tasks were completed.

REASON FOR LEAVING:
Still employed

DATES: From: 6/2025 To: Present	**EMPLOYER:** Minnesota Management and Budget, State of Minnesota	**POSITION TITLE:** Underage Purchaser
ADDRESS: (Street, City, State/Province, Zip/Postal Code) St Paul, Minnesota		
PHONE NUMBER: 651-338-6043	**SUPERVISOR:** Steve Ploeckelman - Compliance Checks Officer	**MAY WE CONTACT THIS EMPLOYER?** ■Yes ☐No

DUTIES:
Participate in undercover purchase attempts of tobacco and nicotine products alongside compliance officers at local retailers,

REASON FOR LEAVING:
Still active

CERTIFICATES AND LICENSES

Nothing Entered For This Section

Skills

Nothing Entered For This Section

ADDITIONAL INFORMATION
Nothing Entered For This Section

REFERENCES

REFERENCE TYPE: Professional	**NAME:** Rob Reitberger	**POSITION:** Store Owner
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 3025 80th St E, Inver Grove Heights, Minnesota 55076		
EMAIL ADDRESS:		**PHONE NUMBER:** [redacted]
REFERENCE TYPE: Professional	**NAME:** Jon Weight	**POSITION:** Police Officer
ADDRESS: (Street, City, State/Province, Zip/Postal Code)		
EMAIL ADDRESS:		**PHONE NUMBER:** [redacted]
REFERENCE TYPE: Personal	**NAME:** Dan Lindstrom	**POSITION:** Uncle
ADDRESS: (Street, City, State/Province, Zip/Postal Code)		
EMAIL ADDRESS:		**PHONE NUMBER:** [redacted]
REFERENCE TYPE: Personal	**NAME:** Tyler Sheets	**POSITION:** Uncle
ADDRESS: (Street, City, State/Province, Zip/Postal Code)		
EMAIL ADDRESS:		**PHONE NUMBER:** [redacted]

CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	Human Resources
PREPARED BY:	Shelly Anderson
AGENDA ITEM NUMBER:	8.F.

MEETING TYPE
Regular Meeting

AGENDA ITEM
Accept Notice of Resignation - General Facility Maintenance

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Accept Notice of Resignation

OVERVIEW
Steven Sauro, General Facility Maintenance Worker at the Doug Woog Ice Arena, has submitted notice of his resignation from his part-time position, effective August 31, 2025. Members of the Department thank Steven for his dedicated service and wish him the very best in his future endeavors.

The General Facility Maintenance Worker position is part of the Teamsters bargaining unit. In accordance with the contract, the position has been posted internally. If no internal candidates apply, it will then be posted externally. This position is part-time, 20 hours per week.

SOURCE OF FUNDS
Arena Budget 20243

ATTACHMENTS
None

CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	Airport
PREPARED BY:	Andrew Wall
AGENDA ITEM NUMBER:	8.G.

MEETING TYPE
Regular Meeting

AGENDA ITEM
Approve Right of First Refusal with Hans Meyer at the Fleming Field Airport

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Adopt Resolution No. 2025-95, Approve Right of First Refusal at Fleming Field with Hans Meyer

OVERVIEW
Hans Meyer is considering leasing a hangar lot in the West Hangar Area at the airport. Mr. Meyer is working on the construction plans and finalizing the details and costs to build the hangar as soon as possible.

SOURCE OF FUNDS
N/A

ATTACHMENTS
1. 1831 Lysdale Right of First Refusal 9-2-25 Meyer
2. ROFR Resolution 9-2-25

RIGHT OF FIRST REFUSAL AGREEMENT
TO LEASE WEST SIDE HANGAR LOT

THIS RIGHT OF FIRST REFUSAL AGREEMENT (Agreement) is made, entered into and effective this 2nd day of September, 2025, by and between City of South St. Paul, a Minnesota municipal corporation, (City) and Hans Meyer. (Prospective Tenant). For and in mutual consideration and subject to the terms and conditions of this Agreement, and in reliance upon the representations, recitals, warranties and covenants of the parties herein contained, the parties hereby agree as follows:

ARTICLE 1
RECITALS

Recital No. 1. Prospective Tenant desires to lease certain real property from City for the purposes of constructing and utilizing an aircraft hangar.

Recital No. 2. Prospective Tenant intends to incur certain expenses, including, but not limited to, design and architectural services related to its proposed utilization of the Hangar Property.

Recital No. 3. Prospective Tenant desires to purchase a leasehold Right of First Refusal to lease the Hangar Property so as to prevent Prospective Tenant from incurring unnecessary expenses, in the event the City leases the Hangar Property to someone else prior to the City entering into a lease with Prospective Tenant.

ARTICLE 2
DEFINITIONS

2.1 Terms. The following terms, unless elsewhere defined specifically in this Agreement, shall have the following meanings as set forth below.

2.2 City. "City" means the City of South St. Paul, Minnesota, a Minnesota municipal corporation.

2.3 Prospective Tenant. Prospective Tenant means Hans Meyer.

2.4 Hangar Property. "Hangar Property" means, individually and collectively, that certain real property located in the County of Dakota, State of Minnesota, described and identified on the attached Exhibit A. Hangar Property shall also include all of the right, title and interest of the City in and to any easements, access, permits, rights-of-way, privileges, appurtenances and right to the same belonging to or inuring to the Hangar Property.

ARTICLE 3
RIGHT TO LEASE

3.1 **Right To Lease For Hangar Construction.** From the date of this Agreement until 2nd day of September, 2025, City shall not lease the Hangar Property without first providing Prospective Tenant a right to lease the Hangar Property. If City desires to lease the Hangar Property to another identified third party tenant, then City shall provide Prospective Tenant with a written offer that comprises the following:

a) written notice to Prospective Tenant of intent to lease;

b) an outline of all the other terms and conditions of the proposed lease;

c) the total proposed lease amount.

Prospective Tenant shall have ten (10) days from such offer to elect in writing to lease the Hangar Property for the price and in the manner described in the offer. If Prospective Tenant within the ten (10) day period elects to lease, then Prospective Tenant shall provide written notice to the City and the lease shall be executed within twenty (20) days after Prospective Tenant has given such written notice.

If as a result of the process set forth above, Prospective Tenant has not elected to lease, then the City shall have the right to lease the Hangar Property to the third party tenant.

3.2 **Payment/Lease Credit.** As consideration for the Right of First Refusal granted to Prospective Tenant in Section 3.1 above, Prospective Tenant has paid City $100.00 the receipt of which City acknowledges. In the event that the parties enter into a lease for the Hangar Property, the $100.00 payment shall be credited, by City, to rent payable thereunder.

3.3 **Termination.** The rights granted to Prospective Tenant hereunder, including, specifically the Right of First Refusal created by Section 3.1, shall terminate on the earlier of the following:

a.) March 2, 2025.

b.) Such time as the Prospective Tenant and City enter into a lease for the Hangar Property.

ARTICLE 4
MISCELLANEOUS

4.1 **Headings.** The headings in this Agreement are for convenience only and are not part of this Agreement and do not in any way limit or amplify the terms and provisions hereof. It is understood and agreed that this Agreement has been made following negotiation by the parties and it is, therefore, not to be construed against any party because of draftsmanship.

4.2 **Modifications.** All modification to this Agreement must be in writing and signed by the parties hereto.

4.3 **Entire Understanding.** This Agreement constitutes the entire understanding between the parties hereto with respect to the subject matter of this Agreement and supersedes all prior arrangements and understandings between the parties hereto.

4.4 **Counterparts.** This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

4.5 **Governing Law.** This Agreement shall be governed by the laws of the State of Minnesota.

4.6 **Binding Upon the Hangar Property.** This Agreement runs with the Hangar Property and shall be binding upon the Hangar Property.

4.7 **Binding Upon Parties and Assigns.** This Agreement shall be binding upon the parties hereto and their heirs, successors and assigns.

4.8 **Amendment and Waiver.** The parties hereto may by mutual written agreement amend this Agreement in any respect. Any party hereto may extend the time for the performance of any of the obligations of another, waive any inaccuracies in representations by another contained in this Agreement or in any document delivered pursuant hereto which inaccuracies would otherwise constitute a breach of this Agreement, waive compliance by another with any of the covenants contained in this Agreement, waive performance of any obligations by the other or waive the fulfillment of any condition that is precedent to the performance by the party so waiving of any of its obligations under this Agreement. Any agreement on the party of any party for any such amendment, extension or waiver must be in writing. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provisions, whether or not similar, nor shall any waiver constitute a continuing waiver.

ARTICLE 5
NOTICE TO PUBLIC

5.1 **Notice to Public.** Upon recording, this Agreement shall serve as notice to the public of Hans Meyer's right of first refusal to lease the Hangar Property.

ARTICLE 6
NOTICES

Any notices hereunder shall be deemed sufficiently given by one party to the other if in writing and if and when delivered or tendered either in person or by depositing it in the United States mail in a sealed envelope, by certified mail, return receipt requested, with postage and postal charges prepaid, addressed as follows:

If to City:	Terminal Building 1725 Henry Avenue South St. Paul, MN 55075 Attn: Airport Manager
If to Prospective Tenant:	Hans Meyer 787 Summerbrooke Ct Eagan, MN 55123 hdmeyer@gmail.com 612-232-3329

or to such other address as the party addressed shall have previously designated by notice given in accordance with this Section. Notices shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the day of mailing if mailed as provided above, provided, that a notice not given as above shall, if it is in writing, be deemed given if and when actually received by a party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year hereinabove first set forth.

City of South St. Paul

By: ____________________________________
Jimmy P. Francis
Its: Mayor

By: ____________________________________
Deanna Werner
Its: City Clerk

By: ____________________________________
Hans Meyer

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me, a notary public, on the _____ day of ____________________, 2025, by Jimmy P. Francis and Deanna Werner, the Mayor and City Clerk respectively of the City of South St. Paul, a Minnesota municipal corporation on behalf of the municipal corporation.

____
Notary Public

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me, a notary public, on the _____ day of ______, 2025, by Hans Meyer.

____
Notary Public

EXHIBIT A

LEGAL DESCRIPTION OF HANGAR PROPERTY

Lot 8, Block 1, Airport Rearrangement 4th Addition.

According to the plat thereof on file and of record in the office of the Dakota County Recorder.

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2025-29

**RESOLUTION RELATING TO AIRPORT:
APPROVE RIGHT OF FIRST REFUSAL
AT FLEMING FIELD WITH HANS MEYER**

WHEREAS, The City Council has reviewed and considered a Right of First Refusal for Lot 8, Block 1, Airport Rearrangement 4th Addition (the "Lease");

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South St. Paul, Minnesota, as follows:

1. That the forms, terms and provisions of the Leases and the transactions contemplated thereby are in all respects, hereby approved and adopted.

2. That the Mayor and the City Clerk are hereby authorized and directed to sign the Leases in the name and on behalf of the City in the form hereby approved.

Adopted this 2nd day of September, 2025.

____
City Clerk

CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	Airport
PREPARED BY:	Andrew Wall
AGENDA ITEM NUMBER:	8.H.

MEETING TYPE
Regular Meeting

AGENDA ITEM
Approve Gas Pipeline Easement with Xcel Energy.

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Approve as presented by consent.

OVERVIEW
During the Taxiway Reconstruction project at the South St. Paul Airport in 2024, construction crews hit an unmarked 8-inch gas main. Once the line was repaired, Xcel crews worked with the airport along with MNDOT and the FAA to relocate the existing gas line. The reallocation was necessary because the FAA does not want to have main utilities running underneath newly constructed airport infrastructure. The new line was relocated along the relocated airport perimeter fence. By doing this, Xcel will need a new easement allowing them access to the line for repairs and testing if necessary. The existing easement will be abandoned.

SOURCE OF FUNDS
N/A

ATTACHMENTS
1. 2024.0418, City of South St Paul
2. City of South St. Paul Exhibit

GAS PIPELINE EASEMENT

KNOW ALL BY THESE PRESENTS, That the undersigned hereinafter called “Grantor”, in consideration of the sum of One Dollar ($1.00) and other good and valuable consideration to Grantor in hand paid by **NORTHERN STATES POWER COMPANY**, a Minnesota Corporation, hereinafter called “NSP”, the receipt and sufficiency whereof is hereby acknowledged, do hereby grant unto NSP, its successors and assigns, the perpetual right, privilege and easement to excavate for, construct, operate, maintain, use, inspect, rebuild or remove gas pipelines with necessary and proper valves and other appurtenances and devices used or useful in the operation, maintenance and use of said gas pipelines over, under and through the following described lands situated in the County of **Dakota** and State of Minnesota, (hereinafter called “Property”) to wit:

Outlot C, Airport Rearrangement, Dakota County, Minnesota.

ALSO: All that part of Lot 3, Block 1, Regal Heights Second Addition, according to the plat thereof, on file and of record in the office of the County Recorder, Dakota County, Minnesota, described as follows:

Beginning at the northwest corner of said Lot 3; thence North 73 degrees 51 minutes 33 seconds East, assumed bearing, along the northerly line of said Lot 3, a distance of 34.43 feet; thence South 19 degrees 03 minutes 59 seconds East 100.81 feet; thence southerly and southwesterly 158.59 feet, along a tangential curve, concave westerly, having a radius of 132.00 feet and a central angle of 68 degrees 50 minutes 10 seconds to the west line of said Lot 3; thence North 17 degrees 45 minutes 16 seconds West, along said west line, 79.09 feet to an angle point in the west line of said Lot 3; thence North 00 degrees 53 minutes 09 seconds West, along said west line, 154.30 feet to the point of beginning.

ALSO: All that part of Lot 2, Block 1, Regal Heights Second Addition, according to the plat thereof, on file and of record in the office of the County Recorder, Dakota County, Minnesota, described as follows:

Beginning at the southwest corner of said Lot 2; thence North 73 degrees 51 minutes 33 seconds East, assumed bearing, along the southerly line of said Lot 2, a distance of 34.43 feet; thence North 19 degrees 03 minutes 59 seconds West 106.47 feet to the west line of said Lot 2; thence South 00 degrees 53 minutes 09 seconds East, along said west line, 110.21 feet to the point of beginning.

Except for the right of access, tree trimming and temporary working area, said easement shall be limited to that part of the Property (hereinafter called “Easement Area”) described as follows:

See attached Exhibit A

The rights granted herein may be exercised at any time subsequent to the execution of this document.

The Grant of Easement herein contained shall include the right to enter upon the Property to survey for and locate said gas pipelines and shall include the right to remove from said Easement Area any structures, trees or objects, except fences, streets, curbs, parking and gutters, and landscaping (hereinafter called “Improvements”), which in the opinion of NSP will interfere with construction and maintenance of said gas pipelines.

The Grant of Easement herein contained shall include the right of NSP to have reasonable access to Easement Area across the Property adjacent thereto and shall also include the right of reasonable temporary use by NSP of the Property adjacent to the Easement Area during construction, repair, replacement and maintenance of the gas pipelines, for additional construction area.

The Grant herein contained shall also include the right of NSP to erect, at any time prior to or after the construction of the said gas pipelines, reasonable signs for the purpose of monumenting the location of the pipelines. The Grant herein contained shall also include the right of NSP from time to time to reconstruct or relocate said gas pipelines, valves and appurtenances, with changed dimensions, within the Easement Area.

Grantor agrees not to perform any act that will interfere with or endanger said gas pipelines. Grantor reserves the right to cultivate, use and occupy the Easement Area except that Grantor shall not erect any structures or other objects, permanent or temporary, or plant trees thereon. Grantor also reserves the right to dedicate and have or permit to be improved, maintained, and used for the purpose of Improvements, the portion of the Easement Area not occupied by said gas pipelines, on the condition that said Improvement do not alter the existing ground elevations, nor do they impair the structural integrity of said gas pipelines. Before installation of the above-mentioned Improvements, Grantor shall contact NSP for the purpose of locating said gas pipelines and obtaining prior written approval to install the Improvements within the Easement Area.

NSP shall pay for all the damages to landscaping, roads and driveways, fences, livestock, crops and fields caused by the construction or maintenance of said gas pipelines. Claims on account of such damages may be referred to NSP’s nearest office.

The rights herein granted are subject to existing rights of way heretofore granted and recorded across any part of the lands affected by this easement.

Grantor covenants with NSP, its successors and assigns, that Grantor is the owner of the above described Property and has the right to sell and convey an easement in the manner and form aforesaid.

The provisions hereof shall inure to the benefit of and bind the successor and assigns of the respective parties hereto and all covenants shall apply and run with the land.

Grantor agrees to execute and deliver to NSP without additional compensation the additional documents needed to correct the legal description of the Easement Area to conform to the right of way actually occupied by the pipelines.

It is mutually understood and agreed that this instrument covers all the agreements and stipulations between the parties and that any modifications, additions or changes to the terms hereof shall be in writing and that no verbal representations or statements, modifying, adding to or changing the terms hereof have been made.

This instrument is exempt from the Documentary Tax of the State of Minnesota.

IN WITNESS WHEREOF, the undersigned have caused this instrument to be duly executed as of the ________ day of ______________________, 2025.

City of South St. Paul

____
Name: _______________________________________
Title: ____

STATE OF ________________)
) ss.
COUNTY OF __________)

The foregoing instrument was acknowledged before me this _____ day of _________________, 2025, by ____________________________________ its _____________________________________ of City of South St. Paul a Minnesota municipal corporation.

____
Notary Public

This instrument was drafted by: BJA
Northern States Power Company
414 Nicollet Mall, 6A
Minneapolis, MN 55401
Abstract
2024.0418

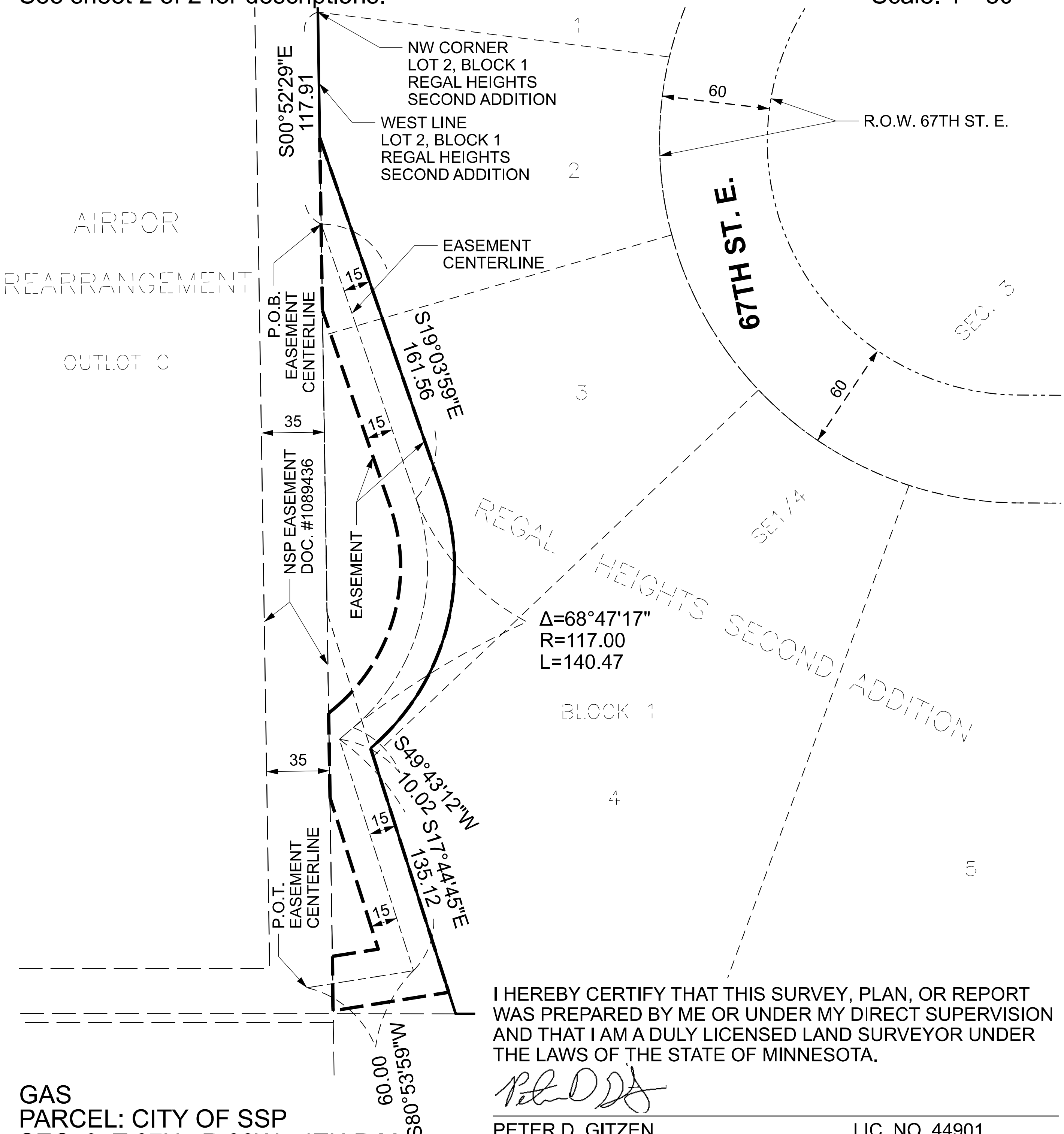
NORTHERN STATES POWER
MINNESOTA

EXHIBIT A SHEET 1 OF 2 SHEETS

N

Certificate of Survey
Location: City of South St. Paul, Dakota County, Minnesota
Grantor: City of South St. Paul
See sheet 2 of 2 for descriptions.

Scale: 1"=80'



I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Peter D. Gitzen

PETER D. GITZEN LIC. NO. 44901

DATE 7/15/2024

GAS
PARCEL: CITY OF SSP
SEC. 3, T.27N., R.22W., 4TH P.M.
CO.: DAKOTA

K:\SURVEY\MN\GAS\Newport\24221

NORTHERN STATES POWER
MINNESOTA

EXHIBIT A SHEET 2 OF 2 SHEETS

Certificate of Survey
Location: City of South St. Paul, Dakota County, Minnesota
Grantor: City of South St. Paul

"Property":

Outlot C, Airport Rearrangement, Dakota County, Minnesota.

ALSO: All that part of Lot 3, Block 1, REGAL HEIGHTS SECOND ADDITION, according to the plat thereof, on file and of record in the office of the County Recorder, Dakota County, Minnesota, described as follows:

Beginning at the northwest corner of said Lot 3; thence North 73 degrees 51 minutes 33 seconds East, assumed bearing, along the northerly line of said Lot 3, a distance of 34.43 feet; thence South 19 degrees 03 minutes 59 seconds East 100.81 feet; thence southerly and southwesterly 158.59 feet, along a tangential curve, concave westerly, having a radius of 132.00 feet and a central angle of 68 degrees 50 minutes 10 seconds to the west line of said Lot 3; thence North 17 degrees 45 minutes 16 seconds West, along said west line, 79.09 feet to an angle point in the west line of said Lot 3; thence North 00 degrees 53 minutes 09 seconds West, along said west line, 154.30 feet to the point of beginning.

ALSO: All that part of Lot 2, Block 1, REGAL HEIGHTS SECOND ADDITION, according to the plat thereof, on file and of record in the office of the County Recorder, Dakota County, Minnesota, described as follows:

Beginning at the southwest corner of said Lot 2; thence North 73 degrees 51 minutes 33 seconds East, assumed bearing, along the southerly line of said Lot 2, a distance of 34.43 feet; thence North 19 degrees 03 minutes 59 seconds West 106.47 feet to the west line of said Lot 2; thence South 00 degrees 53 minutes 09 seconds East, along said west line, 110.21 feet to the point of beginning.

"Easement Area":

A 30.00 foot wide easement over, under and across that part of the herein before described "Property" lying easterly of the easement described in Document Number 1089436, Dakota County, Minnesota which lies within 15.00 feet on each side of the following described centerline:

> Commencing at the northwest corner of Lot 2, Block 1, REGAL HEIGHTS SECOND ADDITION; thence South 00 degrees 52 minutes 29 seconds East 117.91 feet along the west line of said Lot 2 to the point of beginning of the centerline to be described; thence South 19 degrees 03 minutes 59 seconds East 161.56 feet; thence southerly along a 117.00 foot radius tangential curve, concave to the west, having a central angle of 68 degrees 47 minutes 17 seconds and a length of 140.47 feet; thence South 49 degrees 43 minutes 12 seconds West 10.02 feet; thence South 17 degrees 44 minutes 45 seconds East 135.12 feet; thence South 80 degrees 53 minutes 59 seconds West 60.00 feet and said centerline there terminating.

The side lines of said easement are to be prolonged or shortened to terminate on said west line of Lot 2.

GAS
PARCEL: CITY OF SSP
SEC. 3, T.27N., R.22W., 4TH P.M.
CO.: DAKOTA

Containing 0.33 acres, more or less.

CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	Public Works
PREPARED BY:	Monika Miller
AGENDA ITEM NUMBER:	8.I.

MEETING TYPE
Regular Meeting

AGENDA ITEM
Approve Agreement With Metropolitan Council for Community Tree Planting Grant

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Approve an Agreement with the Metropolitan Council for a Community Tree Planting Grant in the amount of $688,000.

OVERVIEW
During the 2024 legislative session, State Representative Rick Hansen secured $688,000 for South St. Paul for a community tree planting grant. The funding secured is the largest funding allocation to date to help the city restore its tree canopy. South St. Paul has previously received 3 Department of Natural Resources tree grants totaling $270,000 to assist the City in its efforts to address the impacts of Emerald Ash Borer which wiped out one-third of the City's public trees.

The City has a little less than 2 years to spend the allocated funds. The funding was approved for distribution in 2025 and was originally set to expire on June 30, 2026. A statutory provision will allow the City one additional year, until June 30, 2027, to spend the funding so long as the City is making progress in using the funds. By comparison, the other tree planting grants the City received offered a period of 3–4 years to spend the funding.

The Metropolitan Council is the agency that has been designated to distribute all tree-related funding that was allocated in 2024. Over the summer, Staff have been in conversation with the Metropolitan Council about allowable uses of the funding. Based on these conversations, Staff anticipate the generous funding will be used in the following manner:

- **Tree Planting**. $480,000 will be used to plant approximately 800 trees. A variety of tree species will be planted to ensure the city's tree canopy is more resilient to pests and disease moving forward.

- **Preparation of Tree Planting Plan By Arborist**. $50,000 will be used to hire a consultant to prepare a tree planting plan and to assist with outreach to residents about tree planting in their boulevards. Given the very short amount of time available to spend the funds, outside assistance with preparing a planting plan is crucial.

- **Purchase of Watering Bags and Tree Guards**. $24,000 will be used to purchase tree bags and tree guards to ensure the newly planted trees are properly maintained. Watering bags are one of the most user-friendly tools available for ensuring newly planted trees are adequately watered. Tree guards protect young trees from animals, equipment damage, and weather during the critical first few years of growth.

- **Watering for Newly Planted Trees to Ensure Successful Establishment.** $100,000 of the funding will be used to hire a contractor to water the newly planted trees for the first two years. The first several years after planting are crucial for a tree's development. Consistent and proper watering during this period helps the tree establish a healthy, deep root system, which significantly improves its chances of long-term survival.

- **Removal of Hazardous Trees Along Public Trails.** $34,000 would be spent on removing hazardous trees that remain in difficult to access public spaces, such as in City Parks and along public trails.

To start using these funds, the City must enter into a grant agreement with the Metropolitan Council. The agreement is attached for Council consideration.

SOURCE OF FUNDS
2024 Legistlative Allocation/Grant

ATTACHMENTS
1. SG-25CT-10 South St Paul Community Tree Planting Grant Agreement

COMMUNITY TREE PLANTING GRANT PROGRAM

GRANTEE: City of South St. Paul		**GRANT NO. SG-25CT-10**
GRANT PROJECT: Community Tree Planting Project See Grant Project Summary attached hereto as **Attachment A and Attachment B**		
TOTAL GRANT AMOUNT: $688,000 **STATE FISCAL YEAR 2025:** $688,000	**STATE FISCAL YEAR:** 2025	
APPROPRIATION: Minnesota Laws 2024, Regular Session, Chapter 116, Article 1, Section 5		
EFFECTIVE DATE: September X, 2025		
GRANT PROJECT ACTIVITY PERIOD: May 1, 2025 to June 30, 2027		
COUNCIL AUTHORIZED REPRESENTATIVE: Erin Brueggemann, Grants Administrator (erin.brueggemann@metc.state.mn.us)		
COUNCIL ACTION: September 11, 2024	**BUSINESS ITEM:** 2024-188-JT-SW	
EXPIRATION DATE: June 30, 2027		

GRANT AGREEMENT

THIS GRANT AGREEMENT ("Agreement") is made and entered into on the Effective Date by and between the Metropolitan Council ("Council") and the city, township, county, or Regional Park Implementing Agency identified above as the "Grantee."

RECITALS

1. The Minnesota Legislature, by Minnesota Laws 2024, Regular Session, Chapter 116, Article 1, Section 5 appropriated funds for State Fiscal Year 2025 from the State General Fund ("Appropriation") to the Council for community tree planting grants.

2. Minn. Stat. § 473.355 authorizes the Council to make grants to eligible cities, counties, townships, and implementing agencies wholly or partly within the metropolitan area for the purpose of removing and planting shade trees on public land to provide environmental benefits; replacing trees lost to forest pests, disease, or storms; and establishing a more diverse community forest better able to withstand disease and forest pests..

3. The Grantee sought funding from the Council for its Grant Project from the appropriation. The Grant Project Summary is attached hereto as **Attachment A and Attachment B**.

4. The Council authorized the granting of a portion of the Appropriation to the Grantee for the completion of the Grant Project pursuant to the Business Item referenced on Page 1.

5. The Grantee represents that it is duly qualified and agrees to perform all services described in this Agreement to the satisfaction of the Council during the Grant Project Activity Period.

NOW THEREFORE, in reliance on the above statements and in consideration of the mutual promises and covenants contained in this Agreement, the Grantee and the Council agree as follows:

1. Definition of Terms.

The terms defined in this section have the meanings given them in this section unless otherwise provided or indicated by the context.

Council Action. "Council Action" means the action or decision of the governing body of the Metropolitan Council, on the meeting date identified at Page 1 of this Agreement, by which the Grantee was awarded State General Funds.

Effective Date: "Effective Date" means the date this Agreement is fully executed by both parties. Pursuant to Minn. Stat. §16B98, Subd. 7, no payments can be made to the Grantee until this Agreement is fully executed.

Eligible Costs: "Eligible Costs" means and is limited to the Use of Funds described in Attachment A.

Grant Project Activity Period. ***"***Grant Project Activity Period" is identified on Page 1 of this Agreement.

Grant Project Summary. ***"***Grant Project Summary" and "Grant Project Activities" refer to the summary of Council-approved activities, deliverables, locations, and budget as identified and described in **Attachment A and Attachment B**.

Reimbursement. "Reimbursement" means the Grantee will expend its own funds and provide to the Council acceptable documentation that the expenditure has been made before seeking payment under this agreement for the expenditure.

Site Monitoring. ***"***Site Monitoring" means the Council's review of the Grant Project and records pursuant to Minn. Stat. § 16B.98.

Small Disadvantaged Businesses. "Small Disadvantaged Businesses" means small Minnesota-based businesses that are certified as Disadvantaged Business Enterprises (DBEs), Targeted Group Businesses (TGBs), and/or Veteran-Owned Businesses.

2. Survival of Terms.

The following clauses survive the expiration or cancellation of this grant contract agreement: 11. Liability; 12. Audits; 13. Government Data Practices; 15. Governing Law, Jurisdiction, and Venue; 18.2 Publicity; and 18.3 Endorsement.

3. Grantee's Duties or Grant Project.

The Grantee will perform the Grant Project listed on Page 1 during the Grant Project Activity Period identified on Page 1.

4. Time.

The Grantee must comply with all the time requirements described in this Agreement. In the performance of this Agreement, time is of the essence.

5. Eligible Costs.

5.1 Eligible Costs. Eligible costs are those costs directly incurred by the Grantee for Grant Project activities and budget outlined in **Attachment A** taking place during the Grant Project Activity Period that are *solely related* to and necessary for the completion of the Grant Project. This Agreement must be implemented according to Minn. Stat. § 16B.98 and must account for all expenditures.

5.2 Ineligible Costs. The Grantee shall not be reimbursed for in-eligible costs. Any cost not defined as an eligible cost or not included in the Grant Project or approved in writing by the Council is a non-eligible cost. Grant funds may not be used for costs of Project activities that occurred prior to the start of the grant project activity period.

6. Grant Amount, Payment, and Use.

6.1 Grant Amount. The Council will reimburse the Grantee for eligible costs during the Grant Project Activity Period up to the Grant Amount identified on Page 1. This amount is granted for the purpose of performing the Grant Project. In no event will the Council's obligation under this agreement exceed the total grant amount. The Council shall bear no responsibility for any cost overruns that may be incurred by the Grantee in the performance of the Grant Project. Notwithstanding anything to the contrary in this agreement, the payment of State General Fund grant proceeds shall be made by the Council within the time frames specified in this agreement only if the Council has adequate State General Funds on hand at the time that payment is due.

6.2 Reimbursement Requests and Documentation. The Council will disburse grant funds in response to payment requests submitted by the Grantee through the Council's online grant management system and reviewed and approved by the Council's Authorized Representative. Payment requests shall be made using payment request forms, the form and content of which will be determined by the Council. Payment requests and other reporting forms will be provided to the Grantee by the Council. The Council will disburse grant funds on a reimbursement or a "cost incurred" basis. Payment requests must include the specific Grant Project activities conducted or completed during the authorized time-period. Payment requests must include documentation supporting expenses including consultant/contractor invoices showing the time-period covered by the invoice; proof or verification of payment of the invoice, and other supporting documents as the Council deems appropriate. The Council will make the final determination whether the expenditures are eligible for reimbursement under this Agreement, and verify the total amount requested from the Council. The Council shall disburse grant funds for all grant-eligible expenditures within thirty-five (35) days of the receipt of satisfactory documentation from the Grantee.

6.3 Conditions of Payment. All services provided by the Grantee under this Agreement must be performed to the Council's satisfaction, as determined at the sole discretion of the Council's Authorized Representative and in accordance with all applicable federal, Council, and local laws, ordinances, rules, and regulations. The Council will reimburse up to 90 percent of the awarded grant funds. The remaining 10 percent may be withheld before a final payment is issued until the Grantee: (a) completes the project or grant deliverables; and (b) submits a final request for payment and the Final Report as required under Section 8.2. If the required deliverables are not submitted within the term and closeout period specified in Section 8.2, the Council shall have no obligation to disburse the withheld 10 percent. In such cases, the withheld funds shall revert to the Council's Community Tree Planting Account for redistribution through future funding cycles or as otherwise permitted by law.

6.4 Repayment of Unauthorized Use of Grant Funds. Upon a finding by the Council or the state that Grantee has made an unauthorized or undocumented use of grant funds, and upon a demand for repayment issued by the Council, the Grantee agrees to promptly repay such amounts to the Council. Additionally, if the Grantee is in breach of the requirements of this Agreement, including Minn. Stat. § 16B.98 and MMB's Guidance, the Council may, in its sole discretion, withhold future grants to the Grantee until the breach is cured.

6.5 Contracting and Bidding Requirements. Grantee is expected to follow the contracting and bidding requirements of Minn. Stat. §471.345 and §§177.41 through 177.44 (prevailing wage), if applicable. Grantee may not contract with vendors that are either suspended or debarred in Minnesota: https://mn.gov/admin/osp/government/suspended-debarred/index2.jsp

6.8 Maximum Use of Other Funds. If the Grantee at any time receives funding or reimbursement from another source for amounts charged by the Grantee against this grant, such funds charged against this grant shall be immediately refunded to the Council upon discovery of the duplicate funding or reimbursement.

7. Accounting, Record-keeping, and Site Monitoring.

7.1 Accounting and Record-Keeping. The Grantee agrees to establish and maintain a separate account for the Grant Project and to maintain accurate and complete books, records, documents, and other evidence pertaining to the costs and expenses of implementing this Agreement to the extent and in such detail that will accurately reflect the total cost of the Grant Project. The Grantee shall use generally accepted accounting principles. Pursuant to Minn. Stat. § 16B.98, all records shall be retained for at least six (6) years after the issuance of the final certificate of acceptance by the Council, or such shorter period as may be specified in writing by the Council at the expiration of the Grant Project Activity Period.

7.2 Site Monitoring. Pursuant to Minn. Stat. § 16B.98, subd. 6, the Council shall monitor Grant Project activities and records.

8. Reporting and Grant Closeout.

8.1 Semi-Annual Reporting. Grantee must submit cash flow and semi-annual progress reports to the Council by July 31 and January 31 of each year while the grant agreement is active. In the cash flow report, the Grantee shall describe the current project spending and projected spending for the periods defined in the report template. The progress report shall include the location and description of any tree removal, site prep, tree planting and/or tree care/maintenance activities taken during the reporting period. The Grantee shall provide sufficient documentation for information the Council reasonably requests.

8.2 Final Report and Closeout. Prior to the final reimbursement, the Grantee shall submit to the Council a final project report that provides the completed project results as detailed in the deliverables in ATTACHMENT A. The Grantee must submit the closeout requirements in a format determined by the Council providing the total Grant Project receipts and expenditures, summarizing all Grant Project activities, and containing a certification by the Grantee's authorized financial representative (e.g.: CFO, Financial Director) that all grant funds were expended in accordance with this Agreement. The Grantee has 120 calendar days after the Expiration Date to provide documentation and information necessary to closeout this Agreement and receive disbursements for eligible grant-funded Project activities as prescribed in Section 5. If the Grantee fails to provide necessary documentation and information during this 120-day closeout period, the Grantee may not be eligible to receive any unpaid grant funds and the Council may not disburse any unpaid grant funds to the Grantee. This 120-day closeout period does not extend any Grantee reporting deadlines established in this Agreement or authorize the Grantee to expend or commit any grant funds after the Expiration Date. **ALL GRANT FUNDS NOT EXPENDED BY THE GRANTEE AND REQUESTED FOR REIMBURSEMENT PRIOR TO THE END OF THE TERM SHALL REVERT TO THE COUNCIL**.

9. Changes in Grant Project and Amendments.

9.1 Changes in Grant Project Activities and Location(s). Project Activities funded by the Appropriation must be substantially consistent in scope, location, and budget with the approved project as described in Attachments A and B. Significant changes to the Grant Project in either scope or location shall require an amendment. Failure to inform the Council of any significant changes to the Grant Project or significant changes to grant-funded components of the Grant Project and any use of grant funds for ineligible or unauthorized purposes, will jeopardize the Grantee's eligibility for future funding.

9.2 Budget Variance. The Grantee may reallocate up to twenty percent (20%) of the Grant Amount among the grant-funded activities, provided: (a) the grant funds may be used only for Project activities for which the Council awarded the grant funds; (b) the reallocation does not significantly change the Project deliverables; and (c) the Grantee receives written permission from Council staff prior to reallocating any grant funds. Council staff may administratively approve budget reallocation requests that exceed twenty percent (20%) of the Grant Amount only if the reallocation does not significantly change the Project deliverables. Notwithstanding the aggregate or net effect of any variances, the Council's obligation to provide grant funds under this Agreement shall not exceed the Grant Amount identified at Page 1 of this Agreement.

9.3 Amendments. The terms of this Agreement may be changed by mutual agreement of the parties if the changes are consistent in both scope and budget with the approved Project Activities as described in Attachments A and Attachment B. Any changes to Project deliverables, scope, budget or locations that Council staff determine are significant changes from what is identified and described in Attachments A and B of this agreement will require an amendment approval by the Council's Community Development Committee. Changes shall be effective only upon execution of written amendment(s) signed by authorized representatives of the Council and the Grantee. Grant funds for the changed Project will not be disbursed prior to execution of an amendment.

9.4 Loss of Grant Funds. Any grant funds that are not expended prior to the Expiration Date identified at Page 1 of this Agreement shall revert to the Council for distribution through future application and funding cycles or as otherwise permitted by law. For the purposes of this Agreement, grant funds are "expended" prior to the Expiration Date if the Grantee pays or is obligated to pay for expenses of eligible grant-funded Project activities that occurred prior to the Expiration Date and the eligible expenses were incurred prior to the Expiration Date.

10. Assignment, Waiver, and Agreement Complete.

10.1 Assignment. The Grantee may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the Council and a fully executed Assignment Agreement.

10.2 Waiver. If the Council fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.

10.3 Agreement Complete. This Agreement contains all negotiations and agreements between the Council and the Grantee. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

11. Liability.

The Grantee must indemnify, save, and hold the Council, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the Council, arising from the performance of this Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the Council's failure to fulfill its obligations under this Agreement.

12. Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Grantee's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the Council and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Agreement.

13. Government Data Practices.
The Grantee and Council must comply with the Minnesota Government Data Practices Act, Minn. Stat. chapter 13, as it applies to all data provided by the Council under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the Council. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the Council.

14. Workers Compensation.
The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered Council employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the Council's obligation or responsibility.

15. Governing Law, Jurisdiction, and Venue.
Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

16. Termination.
The Council may cancel this Agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

17. Use of Small Disadvantaged Businesses.
The Council maintains a list of Small Disadvantaged Businesses that the Grantee and its contractors are encouraged to use. This list and technical assistance are available through the Council's Office of Equal Opportunity at http://mcub.metc.state.mn.us. The Grantee and its contractors are also encouraged to use Small Disadvantaged Businesses that are certified through other government programs. The Council expects the Grantee and Grantee's contractors to make reasonable efforts to solicit and include Small Disadvantaged Businesses in economic activities that arise from the Grantee's use of grant funds.

18. Miscellaneous.

18.1 Minnesota Conservation Corps. The Grantee shall give consideration to contracting with the Minnesota Conservation Corps for contract restoration, maintenance, and other activities.

18.2 Publicity. Any publicity regarding the Grant must identify the Council as the sponsoring agency and must not be released without prior written approval from the Council's Authorized Representative. For the purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

18.3 Endorsement. The Grantee must not claim that the Council endorses its products or services.

[The remainder of this page has been left intentionally blank]

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized representatives on or as of the Effective Date.

CITY OF SOUTH ST PAUL

By: ____________________________________

Jimmy Francis, Mayor

Date: ____________________________________

By: ____________________________________

Deanna Werner, City Clerk

Date: ____________________________________

METROPOLITAN COUNCIL

By: ____________________________________

LisaBeth Barajas, Executive Director
Community Development Division

Date: ____________________________________

COMMUNITY TREE PLANTING GRANT PROGRAM

ATTACHMENT A

Community Tree Planting Grant Project Summary

Grant #	**SG-25CT-10**
Funding Type:	State General Fund
Grantee:	**City of South St. Paul**
Project Name:	Community Tree Planting Project
Project Location(s)	*See Project Map in ATTACHMENT B*
City:	South St. Paul
County:	Dakota
Council District:	12 – Susan Vento

Project Description
South St. Paul's tree planting project will help the City complete its reforesting efforts after losing 1/3 of the trees to EAB. The project will restore the City's canopy with a variety of tree species that will ensure the canopy is resilient in the face of climate change and better able to withstand disease and forest pests. Trees will be planted throughout the entire city, with an emphasis on planting in eligible areas that have elevated land surface temperatures, vulnerable communities or both. The City's goal is to plant 800 trees total. To ensure the project is completed in an efficient and timely manner, Staff anticipate hiring an arborist to assist with the creation of a tree planting plan and outreach to residents about plantings in their boulevards.

Deliverables	
Trees Removed	
0	Number of Ash trees or stumps removed
TBD	Number of other (non-Ash) hazardous trees or stumps removed
Trees Planted in Census Block Groups…	
TBD	…***only*** experiencing extreme heat
TBD	…***only*** experiencing high community vulnerability levels (SDI>70th percentile)
TBD	… facing ***both*** issues above
TBD	… experiencing ***neither*** of these issues
800	**TOTAL TREES PLANTED** (sum of categories above)

Use of Funds	
$480,000	Materials: Trees
$24,000	Materials: Planting Supplies
	Equipment
	Internal Labor
$184,000	External Labor, including contractor to create planting plan
$688,000	**TOTAL AWARD AMOUNT**

Grant will reimburse the above costs associated with the removal of ash and hazard trees and planting of climate-adapted tree species on public land. Any labor expenses must be directly for site preparation, planting, removing, and maintaining trees that are funded by this grant.

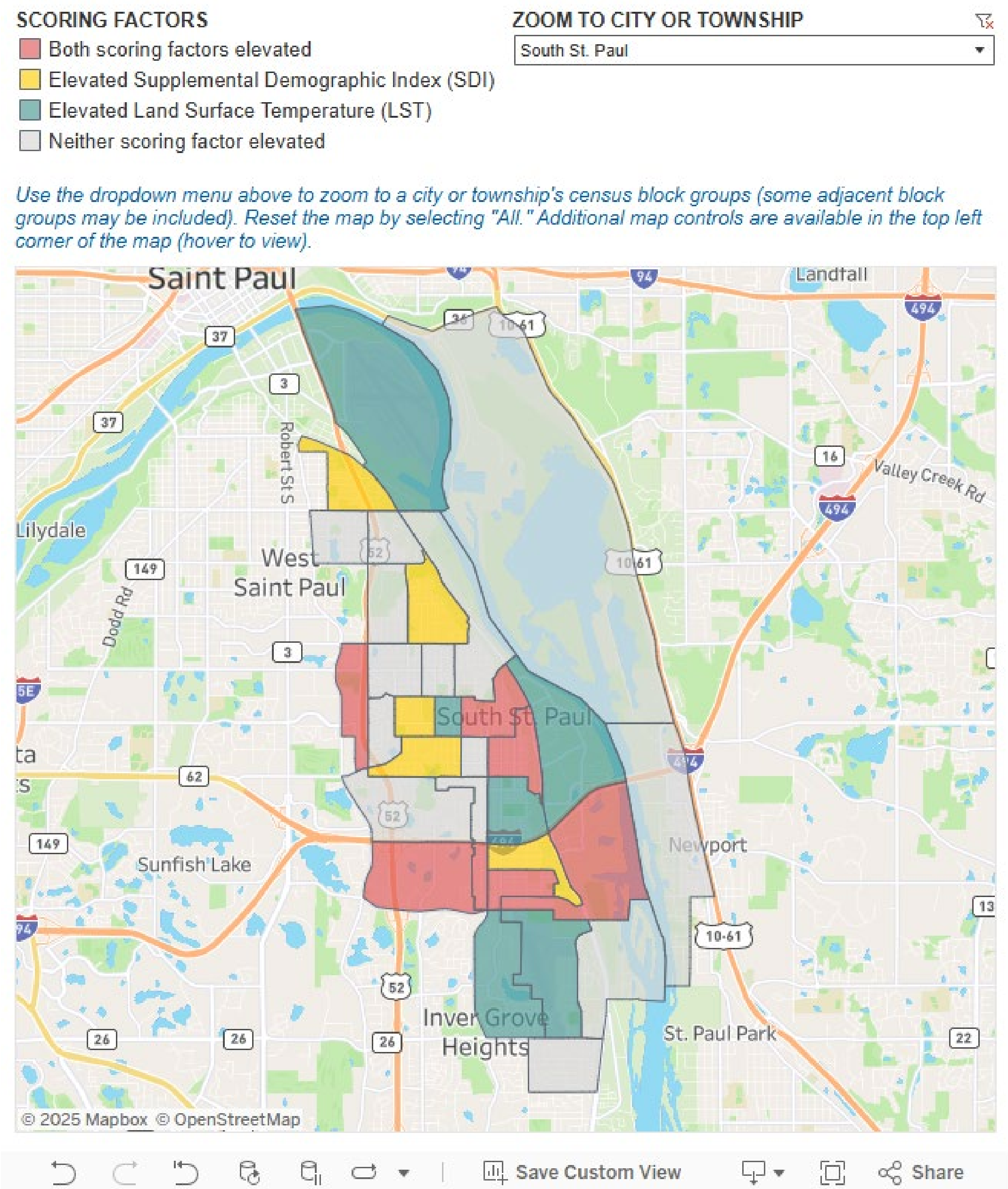
Tree Species eligibility: Grant funds will not fund the purchase of trees that are over-represented in your community. Any genera that comprise 10% or more of the community forest make-up will not be funded. Numbers derived from the Minnesota Department of Natural Resources 2010 Rapid Assessment will be used unless/until an updated inventory is provided. For your community this means grant funds cannot be spent on purchasing: Acer (Maple, 27%), Picea (Spruce, 17.2%), Fraxinus (Ash, 14.2%)

PARKS AND TRAILS FUND GRANT PROGRAM

ATTACHMENT B

Community Tree Planting Summary of Project Location(s)

Tree removal and planting will occur across public land within the City of South St Paul.



COMMUNITY TREE PLANTING GRANT PROGRAM

ATTACHMENT C

2025 COMMUNITY TREE PLANTING GRANTS

3-YEAR MAINTENANCE PLAN FOR NEWLY PLANTED TREES

This grant funds maintenance throughout the eligible grant activity period, through June 30, 2027. Newly planted trees require additional care and maintenance for 3-5 years after planting to ensure they are well-established and grow into healthy mature trees. Use this form to describe your commitment to tree maintenance.

Applicant: City of South St. Paul

Year and Season of Planting: Fall 2025, Spring + Fall 2026

# of Trees to be Planted: 800

Size (caliper for deciduous, height for conifers): Containerized Size #10-15

Type of Stock to be Planted (Bare root, etc.): Containerized

Describe how the activities below will be completed.

1. **Tree Maintenance Personnel and Support**

   a. *Describe who is responsible for maintenance and how you plan to fund maintenance work after the grant period.*

   Tree maintenance is handled by the City's Public Works Department. The City has a specific " Street Department" of Public Works which handles tree maintenance. This is a seven-person team led by a Street Department Lead. Tree maintenance will be funded by the tax levy. The City is looking at creating additional staff to support tree maintenance.

   b. *Volunteers, homeowners, or inexperienced staff that will provide maintenance should receive basic training and literature on proper maintenance techniques. Is training needed and how will you do it?*

   While tree care will generally be taken care of by the City, training may be available to homeowners that are interested in taking care of their new tree. Information will be offered to homeowners at time of tree planting.

   c. *How will you inspect tree maintenance work periodically to make sure it is being done correctly?*

   Almost all of the tree maintenance work is taken care of by the Street Department Lead. The Street Department Lead is at the project site anytime tree-related maintenance is happening to ensure that maintenance is done correctly. If for some reason the Lead is not able to be on-site while maintenance is being performed, the Lead inspects the work as soon as possible to ensure that the work was done correctly. Because South St. Paul is a small community and the Public Works staff are out in the community on a regular basis, trees often receive additional maintenance inspections while staff is in the field

2. **Tree Watering Process**
Describe in detail how trees will be watered, the time period and frequency of watering. Trees should be watered weekly for the first 3 to 5 years when the ground is thawed, unless it has rained 1 inch in a week.

Trees will be watered weekly by the contract and/or the adjacent homeowners. Trees will be watered early in the day to prevent water loss and to help trees deal with the heat of the sun. Any week where there is less than 1 inch of rainfall, trees will be given 15-25 gallons of water.

3. **Mulching Trees**
Will you mulch your trees and if so, how will you maintain mulch?

South St. Paul will use mulch on any trees based on the best practices found in " A Pocket Guide to Planting Trees." Three inches of mulch will be added to the backfilled area when the tree is planted. Mulch will not be piled into a "mulch volcano." Fresh mulch will be added to replace faded mulch. Old rotting mulch will be replaced.

4. **Staking and Tying Trees**
Explain if staking is necessary due to mowing, vandalism, or wind conditions, and describe plans for inspection and removal.

Staking will be common as containerized trees often need to be staked. Additional staking will be done at site's with windy conditions. Trees will only be staked if necessary. Stakes would be removed within one year of planting to prevent damage to the tree. Inspection of the newly planted trees and their staking would be done as part of the City's tree maintenance program.

5. **Checking Tree Health**
The grantee will check trees every 6 – 12 months to identify and address problems. Describe inspection process and follow-up.

Staff will look to see if the tree has bloomed, the percent of dead branches on the tree, and check for suckers at the base of the tree. Staff will also inspect the tree for insect or animal damage. Healthy trees will continue to be checked regularly. Unhealthy trees will receive any care needed immediately.

6. **Tree Protection**
   Young trees in busy urban areas may be easily damaged by human activity, animals, and equipment. Describe how planted trees will be protected.

   Trees will be protected from animals, humans, and equipment damage with tree guards. Tree guards will be removed before it runs the risk of damaging the trees.

7. **Pruning**
   Newly planted trees should need little pruning, if they were properly cared for in the nursery. In the first year after planting, remove only dead or broken branches. In later years, weakly attached limbs can be removed, and corrective pruning can be done if needed. Describe your pruning maintenance cycle.

   The City's policy is to wait 2 or 3 years after a tree is planted to start pruning a healthy tree. When limbs are cut, they are cut no further than the branch collar. When low-hanging or large limbs are cut, they are only cut to the secondary branch or bud.

8. **Tree Warranty**
   Tree planting should include a warranty from the nursery for replacement (due to poor condition or mortality). The grantee should be prepared to fully replace all trees that are in poor condition or die prior to the end of the project grant agreement, unless loss was due to natural disaster. Describe your tree warranty or how trees will be replaced.

   When Staff creates the advertisement for bids for the project, one of the criteria will be that the nursery/contractor must provide a one-year warranty for all trees purchased/planted. Staff will ensure that any trees purchased outside of those bids will include a one-year replacement warranty. If Public Works identifies trees that need to be replaced or are otherwise in poor condition, Staff will reach out to the nursery and coordinate tree replacement.

CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	City Administrator
PREPARED BY:	Ryan Garcia
AGENDA ITEM NUMBER:	8.J.

MEETING TYPE
Regular Meeting

AGENDA ITEM
Approve Professional Services Proposal for Surveying Services

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Through Consent, motion to approve proposal for professional surveying services from Egan, Field & Nowak, Inc. and authorize City Administrator to execute Agreement.

OVERVIEW
For the past several years, the City has been taking steps to facilitate the public and private redevelopment of the former South St. Paul Municipal Wastewater Treatment Plant site. The City was awarded a $3,000,000 grant from the United States Department of Housing and Urban Development in 2024 to assist with the costs of extending public road and utility infrastructure and site preparation at the site, located south of I-494 and east of Hardman Avenue. Kimley Horn was retained in late 2024 to design the Verderosa Avenue extension, and recently completed 60% design plans for the public project. The City recently also awarded a design services contract for the replacement public works facility, proposed to be located on the west side of extended Verderosa Avenue, southwest of the Wakota Trailhead. In light of this continued progress and in anticipation of beginning the roadway extension project in 2026, the City will need to establish a dedicated, platted public right-of-way for the new infrastructure, and establish a clear and logical layout of lots and blocks to delineate the various properties.

The City and Metropolitan Council have both worked with Egan, Field & Nowak (EFN) on numerous surveying tasks in this area in recent years; in fact, EFN prepared the Wakota North plat for the Met Council in 2019. Staff solicited a proposal for re-platting the area from EFN and EFN proposes to provide all services necessary to complete the plat for a fee of $12,000. Staff is seeking Council approval of the proposal.

SOURCE OF FUNDS
Development Fund.

ATTACHMENTS
1. EFN Surveying Services Proposal

August 27, 2025

Ryan Garcia, City Administrator
City of South St. Paul
125 3rd Avenue North
South St. Paul, MN 55075

Delivered via email:
rgarcia@southstpaul.org

Subject: **Proposal for Professional Surveying Services**

Property: **Dakota County PID's 368320000010, 368321000010, 360260060012, 368321001020, 368321001010 & 360260060013**
Lots 1-2 and OUTLOT A, WAKOTA NORTH; OUTLOT A, WAKOTA ADDITION; & unplatted portions of Gov't Lots 5-6, Section 26, T28, R22, Dakota County, Minnesota
675 & 680 Verderosa Ave and unassigned addresses, South St. Paul, MN

Dear Mr. Garcia:

Thank you for requesting professional land surveying services from Egan, Field & Nowak, Inc. (EFN). We propose to provide platting services over the properties referenced above. EFN will prepare a preliminary plat for city submittal and a final plat for recording purposes in conformance with Chapter 505 of the Minnesota Statutes. Project milestones for plat submittals will be determined by the client at a later date. Adverse weather may cause slight delays in project delivery. This proposal is valid for 30 calendar days.

SCOPE OF SERVICES

- EFN will produce a preliminary plat for city submittal in accordance with the requirements set forth by the City of South St. Paul and a final plat for recording purposes in conformance with Chapter 505 of the Minnesota Statutes. For estimating purposes, we are assuming this will be a 7-lot plat with standard drainage and utility easements along the lot lines. Any deviations from this assumption may require additional fees. Also included in the platting estimate is one round of reasonable revisions. Additional revisions due to design or concept changes may also require additional fees.

- EFN will provide up to 3 paper copies and 1 electronic copy (PDF File) of the Preliminary Plat and Final Plat for review purposes.

- EFN's understanding of the property to be surveyed is depicted on the attached Survey Area Exhibit. EFN will utilize data from previous projects in the vicinity of this area in order to create the Preliminary Plat. EFN will need to survey additional areas not yet surveyed to locate roads, buildings, water lines, trails, and other features to show on said preliminary plat.

- Unless otherwise specified, the survey will be completed on Dakota County coordinates (2011 Adjustment) and NAVD88 elevations. Permanent Control points and benchmarks will be established for future use.

ASSUMPTIONS & CONDITIONS

- One round of reasonable comments is included in this proposal. If revisions are needed due to updated title documents or additional requirements, additional fees will apply. Lender specific certifications will be subject to EFN approval.

- EFN is to be provided with a Commitment for Title Insurance to base the survey on and all documents listed in Schedule B, for the subject property.

- EFN is to be provided with the names of parties to be included in the certification and a distribution list (including the number of copies), if required. Any delivery method other than US Mail will be charged as a reimbursable expense.

- Ownership and use of documents: All drawings, plans and exhibits produced by EFN are instruments of service and remain the property of EFN and can only be used on the specific project for which they were produced. Hard (paper) copies of the survey provided by EFN shall constitute the only "official" survey. Upon client request, EFN will gladly provide a CADD drawing of the survey. This CADD drawing is for client use only. Any use or reuse of original or altered CADD data/information by the client or agents of the client without the prior review and approval of EFN shall be at the sole risk of the client.

- With regard to utility locations, source information from plans and utility markings pursuant to a Gopher State One Call locate request will be combined with observed evidence of utilities to develop a view of those underground utilities. However, lacking excavation, the exact location of underground features cannot be accurately, completely and reliably depicted. Where additional or more detailed information is required, the client is advised that excavation may be necessary. Private utility locates are not included in this proposal.

- The surveying services outlined above presumes that brush and any crops on the area to be surveyed will be no higher than two (2) feet and the project schedule will allow the field portion of this survey to be conducted at a time where any snow or ice cover on the project site area would not unduly obscure the ground surface, site improvements and/or utilities. If the area to be surveyed is adversely impacted by either of the conditions stated above the client shall be notified immediately and a decision will be made as to whether the survey work will be initiated at a potentially higher cost and delayed schedule, or the start of field work delayed until site conditions are remedied. If the survey or field conditions require additional field work, EFN will provide these services hourly as an Additional Service.

FEES

Estimated Fees:	**$12,000***
Preliminary Plat	$6,500*
Final Plat	$5,500*

**Does not include application/plat review fees from the City of South St. Paul / Dakota County or mylar plotting fees.*

<u>Other Additional Services:</u> In the event the scope of services changes from the above description and EFN is caused to expand the scope of services, compensation for the expanded scope of services shall be on an hourly basis per the standard rate sheet attached to this Agreement. No work shall begin until official authorization to proceed is received by EFN. Official authorization to proceed will be the receipt of a signed copy of this proposal under the attached Agreement Acceptance form.

We thank you for choosing Egan, Field & Nowak, Inc. If you have any questions or concerns regarding this proposal, please feel free to contact us at (612) 466-3300. We look forward to working with you on this project.

Sincerely,
EGAN, FIELD & NOWAK, INC. by

Christopher A. Terwedo, LS

AGREEMENT ACCEPTANCE

Please sign and return one copy of this AGREEMENT, along with the preceding pages, as acceptance and authorization to proceed with the project as described herein.

By signing this AGREEMENT, the signatory: (1) warrants that he or she has the authority to enter into this Agreement as the Client or the Client's Authorized Agent or as an officer of the Client's Business, and (2) accepts and agrees to be bound by the provisions proposed in this AGREEMENT, including any and all attachments included by reference. The signatory is ultimately responsible for payment of this contract.

Client Company Name	*Phone*
Authorized Agent Name	*Title*
Signature	*Date*

CREDIT POLICY & LIEN RIGHTS: Unpaid amounts on invoices past due (more than 30 days after invoice is sent) will be assessed a finance charge of 1.5% per month until Egan, Field & Nowak, Inc. receives payment. Payment to Egan, Field & Nowak is not contingent upon Client's ability to obtain financing, or the Client receiving payment, or the success of the Client's project.

EGAN FIELD & NOWAK HEREBY GIVES THE CLIENT NOTICE THAT, PURSUANT TO MINNESOTA STATUTES CHAPTER 514, EGAN, FIELD & NOWAK RETAINS THE RIGHT TO FILE A LIEN AGAINST REAL PROPERTY, WHICH IS THE SUBJECT OF THIS AGREEMENT.

2025 STANDARD HOURLY RATES

Professional Land Surveying Services

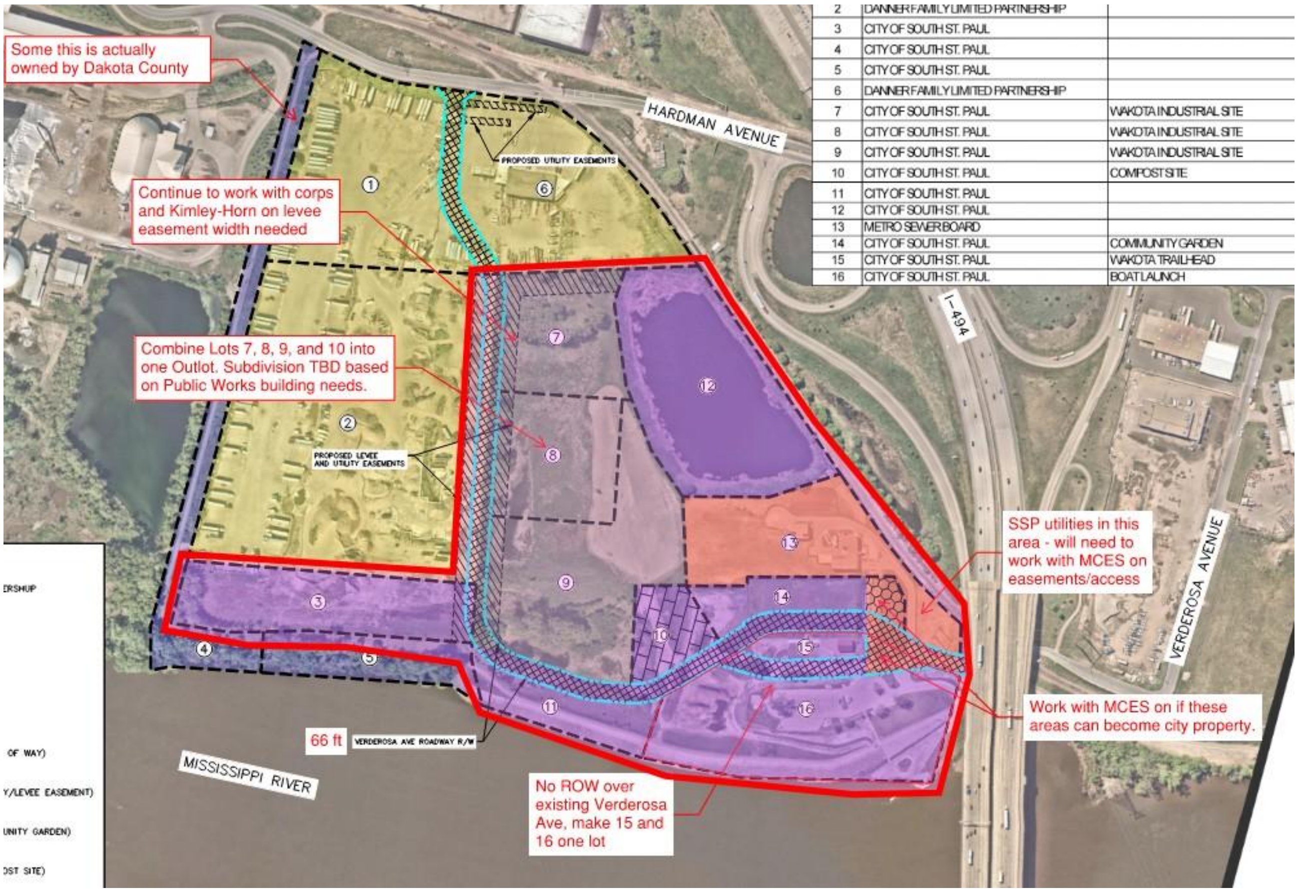
Licensed Land Surveyor..$ 160
Project Surveyor..$ 130
Expert Witness ....$ 250
1-Person Survey Field Crew ....$ 150
Field Technician ....$ 75
Survey Technician ....$ 115

Project Support Services

Administrative..$ 75

Direct Project Expenses: *Charges for direct project costs such as printing and reproduction, photocopies, special fees, permits, messenger services, subcontracts and other expenses will be calculated and billed at a rate of cost-plus 15 percent. Mileage and per diem, when applicable, will be billed at the current rate allowed by the Internal Revenue Service.*

SURVEY LIMITS EXHIBIT



CITY COUNCIL AGENDA REPORT

DATE:	September 2, 2025
DEPARTMENT:	City Clerk
PREPARED BY:	Deanna Werner
AGENDA ITEM NUMBER:	10.A.

MEETING TYPE
Regular Meeting

AGENDA ITEM
Public Hearing to consider an application for an On Sale/Sunday Intoxicating Liquor License and an Optional 2 AM Liquor License, at 514 Concord Exchange South, South St. Paul.

ACTION TO BE CONSIDERED OR DESIRED OUTCOME
Approval of Resolution 2025-097, Approving Liquor Licenses at 514 Concrd Exchange South, DBA as Don Carlo's Taqueria

OVERVIEW
The City has received an application for an On Sale/Sunday Liquor License from Don Carlo's Restaurant, LLC with the business name of Don Carlo's Taquria, located at 514 Concord Exchange South, in South St. Paul. The applicant is opening a new business in a recently constructed building. The business is not the only tenant; the building is also occupied by the Asian Mart, which recently opened. The business is still under construction and the owner is hoping to have the liquor license issued by the time the business opens in early October, but understands that if the license has not been finalized by the time the restaurant is ready to open, they will not be able to sell alcohol until such time as the license is issued by the State of Minnesota. The license they are seeking is an On Sale/Sunday Liquor License that would allow them to serve strong beer, wine as well as hard liquor 7 days a week.

In addition, the owner is seeking an optional 2 AM Liquor License. In conversations with the owner, the application for the Optional 2 AM Liquor License is intended so they can remain open later hours and continue to serve food to patrons until a final close time of 2:00 AM. The owner's intention is to discontinue serving alcohol by 1:00 AM but have the option to remain open until 2:00 AM.

For clarification, an optional 2:00 AM Liquor License, if approved, would allow the owner to sell alcohol until 2:00 AM, but does not require the license holder to sell liquor until 2:00 AM. Currently, there are two businesses in the City of South St. Paul with 2 AM Licenses allowing alcohol to be sold and served until 2:00 AM. The applicants have provided all the required documents. A background investigation has been conducted and is satisfactory and the SSP Police Department has no opposition to the issuance of the 2 AM License.

A Public Notice of tonight's hearing was published in the St. Paul Pioneer Press on Wednesday, August 20th, with the option to attend tonight's meeting or submit written comments to the City Clerk, none were received.

Staff recommends approval of Resolution 2025-097, Approval of an On-Sale/Sunday Intoxicating license as well as the Optional 2:00 AM License.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. Resolution 2025-097 Liquor License

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2025-097

RESOLUTION APPROVING LIQUOR LICENSE

WHEREAS, the City of South St. Paul has received an application and accompanying documents for a new application for an On-Sale/Sunday Intoxicating Liquor Licenses for Don Carlos' Restaurant LLC DBA: Don Carlo's Taqueria, to be located at 514 Concord Exchange South; and

WHEREAS, the City of South St. Paul has received an application and accompanying documents for an Optional 2:00 AM Liquor License to extend the time for selling and consuming alcohol on the premises at Don Carlo's Taqueria, located at 514 Concord Exchange South; and

WHEREAS, Submission of all required forms, documents, and all taxes, assessments, or other financial claims and background checks of the applicant have been reviewed and fees have been paid in full and provided to the City Clerk:

NOW, THEREFORE, BE IT RESOLVED, that the On-Sale/Sunday Intoxicating Liquor License and Optional 2:00 AM Liquor License be approved by the City of South St. Paul.

Adopted this 2nd day of September 2025.

____
City Clerk