



CITY OF SOUTH ST. PAUL MEETING AGENDA

CITY COUNCIL

Council Chambers
125 3rd Avenue North
South St. Paul, MN 55075

Monday, January 5, 2026
7:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PRESENTATIONS

A. 2026 South St. Paul Martin Luther King Jr Commemoration

6. CITIZEN'S COMMENTS

Comments are limited to 3 minutes in length.

7. APPROVAL OF AGENDA

8. CONSENT AGENDA

All items listed on the Consent Agenda are items, which are considered routine and will be approved by one motion. There will be no separate discussion of these items unless requested by a member of the governing body or citizen, in which case the item will be removed from the consent agenda and considered at the end of the Consent Agenda.

A. City Council Meeting Minutes of Monday, December 15, 2025.

B. Accounts Payable

C. Business Licenses

D. Designation of the Official City Newspaper

E. Designating Depositories and Electronic Funds Transfer Authority for 2026

F. Setting Meal and Mileage Reimbursement Rates for 2026

G. City of South St. Paul Emergency Operations Plan - 2026

H. Approve Stormwater Maintenance Agreement for 677 Concord Street South

I. Award Tree Planting Plan Proposal to WSB

9. ITEMS REMOVED FROM CONSENT AGENDA

10. PUBLIC HEARINGS

A. 2026 Liquor License Renewal

B. Public Improvement Hearing — Marie Avenue Reconstruction Project Phase 2

11. GENERAL BUSINESS

12. MAYOR AND COUNCIL COMMUNICATIONS

13. ADJOURNMENT



CITY COUNCIL AGENDA REPORT

DATE: January 5, 2026
DEPARTMENT: Community Affairs
PREPARED BY: Deb Griffith
AGENDA ITEM NUMBER: 5.A.

MEETING TYPE

Regular Meeting

AGENDA ITEM

2026 South St. Paul Martin Luther King Jr Commemoration

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

OVERVIEW

SSP Pastors in Action and Dakota County Kaposia Library will join the City Council and invite the community and Councillmembers to the 2026 MLK Commemoration.

SOURCE OF FUNDS

N/A

ATTACHMENTS

None



CITY COUNCIL AGENDA REPORT

DATE: January 5, 2026
DEPARTMENT: City Clerk
PREPARED BY: Deanna Werner
AGENDA ITEM NUMBER: 8.A.

MEETING TYPE

Regular Meeting

AGENDA ITEM

City Council Meeting Minutes of Monday, December 15, 2025.

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Approve as presented by consent.

OVERVIEW

Approval of meeting minutes for the Regular City Council Meeting held on Monday, December 15, 2025.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. 12-15-2025 Council Minutes (3)



SOUTH ST. PAUL CITY COUNCIL MINUTES OF DECEMBER 15, 2025

1. CALL TO ORDER

Mayor Jimmy Francis called the regular meeting of the City Council to order at 7:00 PM on Monday, December 15th, 2025..

2. ROLL CALL

Present: Todd Podgorski, Matt Thompson, Joe Kaliszewski, Jimmy Francis, Pam Bakken, Lori Hansen

Absent: Tom Seaberg

Staff Present:

Ryan Garcia, City Administrator

Kori Land, City Attorney

Deanna Werner, City Clerk

Brian Wicke, Chief of Police

Monika Miller, Associate City Planner

Kelsey Gelhar, City Engineer

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PRESENTATIONS

A. Town Square Television - South St. Paul Highlight Reel and 2025-2026 Updates

B. Lead Service Line Replacement Project Update

6. CITIZEN'S COMMENTS

Comments are limited to 3 minutes in length.

7. APPROVAL OF AGENDA

8. CONSENT AGENDA

All items listed on the Consent Agenda are items, which are considered routine and will be approved by one motion. There will be no separate discussion of these items unless requested by a member of the governing body or citizen, in which case the item will be removed from the consent agenda and considered at the end of the Consent Agenda.

A. City Council Meeting Minutes of December 1st, 2025 and Work Session Minutes of December 8th, 2025

B. Accounts Payable

- C. Business Licenses
 - D. Grant Agreement with the Minnesota Department of Public Safety
 - E. ~~Disposition of Central Square Community Center Special Revenue Fund~~ — Removed
 - F. Approve 2026 Community Waste Abatement Grant Agreement
 - G. 2026 Seasonal Hourly Pay Range
 - H. ~~Approve Bargaining Agreement between the City of South St. Paul and AFSCME Council 5, Local 2535~~ - Removed
 - I. Approve Bargaining Agreement between the City of South St. Paul and LELS, Local 95
 - J. Approve Bargaining Agreement between the City of South St. Paul and the Supervisory Association
 - K. Approve Bargaining Agreement between the City of South St. Paul and Teamsters Local 120
 - L. Approve Wage Adjustments for Non-Union Staff for 2026 and 2027
 - M. Approve Stormwater Maintenance Agreement for 205 Hardman Avenue South
 - N. Marie Avenue Reconstruction Project Phase 2 – Approve a proposal with Bolton & Menk, Inc. for final design assistance
 - O. Approve Proposal for Professional Services from Urban Ecosystems for Design of Public Improvements in the Hardman Triangle Redevelopment Area
- Moved by: Joe Kaliszewski / Pam Bakken
 Moved: To consent agenda as presented.
 Vote: 6 ayes / 0 nays, motion Passed

9. ITEMS REMOVED FROM CONSENT AGENDA

- A. (Consent Item E.) Disposition of Central Square Community Center Special Revenue Fund

Moved by: Pam Bakken / Lori Hansen
 Moved: To Approve (Consent Item E.) Disposition of Central Square Community Center Special Revenue Fund
 Vote: 4 ayes / 2 nays, motion Passed
- B. (Consent Item H). Approve Bargaining Agreement between the City of South St. Paul and AFSCME Council 5, Local 2535

Moved by: Lori Hansen / Pam Bakken
 Moved: To approve (Consent Item H). Approve Bargaining Agreement between the City of South St. Paul and AFSCME Council 5, Local 2535
 Vote: 5 ayes / 0 nays, Council Member Thompson abstained, motion Passed

10. PUBLIC HEARINGS

A. 2026 Liquor License Renewal

Moved by: Pam Bakken / Todd Podgorski

Moved: To Approve Resolution 2025-153, 2026 Liquor License Renewal

Vote: 6 ayes / 0 nays, motion Passed

11. GENERAL BUSINESS

A. Second Reading: Ordinance Repealing the Shoreland District and Adding Impervious Surface Standards to MRCCA

Moved by: Lori Hansen / Matt Thompson

Moved: To Approve Ordinance 1437, Repealing the Shoreland District and Adding Impervious Surface Standards to MRCCA

Vote: 6 ayes / 0 nays, motion Passed

B. Appointment of Councilmembers to Boards and Commissions

Moved by: Lori Hansen / Joe Kaliszewski

Moved: To approve the appointment of Mayor Francis to the South Metro Fire Board for 2026.

Vote: 6 ayes / 0 nays, motion Passed

Moved by: Matt Thompson / Pam Bakken

Moved: To approve the appointment of Council Member Kaliszewski to the NDC4 Cable Commission for 2026.

Vote: 6 ayes / 0 nays, motion Passed

C. Consider Performance Payments pursuant to the Supervisory Association Contract

Moved by: Pam Bakken / Matt Thompson

Moved: To approve Performance Payments for the identified individuals, pursuant to the Supervisory Association Contract.

Vote: 6 ayes / 0 nays, motion Passed

12. MAYOR AND COUNCIL COMMUNICATIONS

13. CLOSED SESSION

A. Closed Session Pursuant to Minnesota Statutes § 13D.05, Subd. 3(c) to review confidential or protected nonpublic appraisal data under Minnesota Statutes §13.44, subdivision 3 (a) and to consider offers to purchase real property at 130 and 134 Hardman Avenue North (No Attachment)

Moved by: Matt Thompson / Todd Podgorski

Moved: To Close Closed Session Pursuant to Minnesota Statutes § 13D.05, Subd. 3(c) to review confidential or protected nonpublic appraisal data under Minnesota Statutes §13.44, subdivision 3 (a) and to consider offers to purchase real property at 130 and 134 Hardman Avenue North (No Attachment)

Vote: 6 ayes / 0 nays, motion Passed

The meeting was closed at 8:38 PM and will only be reopened for the purpose of adjournment.

Moved by: Joe Kaliszewski / Lori Hansen
Moved: To reopen the meeting
Vote: 6 ayes / 0 nays, motion Passed

The meeting reopened at 9:18 PM.

14. ADJOURNMENT

Moved by: Joe Kaliszewski / Lori Hansen
Moved: To Adjourn
Vote: 6 ayes / 0 nays, motion Passed

The meeting adjourned at 9:18 PM.

A handwritten signature in black ink that reads "Deanna Werner". The signature is written in a cursive style and is positioned above a horizontal line.

/s/: Deanna Werner
City Clerk



CITY COUNCIL AGENDA REPORT

DATE: January 5, 2026
DEPARTMENT: Finance
PREPARED BY: Jeff Hines
AGENDA ITEM NUMBER: 8.B.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Accounts Payable

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Motion to Adopt Resolution 2026-007 approving accounts payable.

OVERVIEW

The City Council approves all payments of claims. Approval of audited claims is required before issuance of payment.

Detailed check registers are available upon request from the Finance office.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. 01-05-26 Accounts Payable Summary
2. 01-05-26 Accounts Payable Summary Check Register
3. 01-05-26 Accounts Payable Detail Check Register

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2026-007

RESOLUTION APPROVING ACCOUNTS PAYABLE

WHEREAS, the City Council is required to approve payment of claims;

NOW, THEREFORE, BE IT RESOLVED that the audited claims listed in the check register attachment are hereby approved for payment:

Check and wires:

155843-155984	\$ 1,779,446.44
2025401-2025415	245,876.73
801303-801309	<u>72,100.07</u>

Total	\$ 2,097,423.24
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Adopted this 5th day of January, 2026.

Deanna Werner, City Clerk

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

Council Check Summary

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<u>Company</u>	<u>Amount</u>
00101 GENERAL FUND	437,389.45
00215 GRANTS/DONATIONS PARK AND REC	1,691.00
00216 GRANTS/DONATIONS COMM AFFAIRS	215.31
00243 DOUG WOOG ARENA	34,895.39
00245 AIRPORT FUND	52,291.10
00250 CENTRAL SQUARE	23,778.47
00260 HOUSING GENERAL	121.05
00280 ECON DEV GENERAL	50.63
00298 HOUSING REINVESTMENT	65,935.99
00402 CAPITAL PROGRAMS FUND	214,882.31
00403 INFRASTRUCTURE FUND	495,000.00
00407 EQUIPMENT ACQUISITION F	56,476.61
00440 2024 LOCAL IMPROVEMENTS	17,657.04
00490 CONCORD TIF	22,122.28
00494 HARDMAN TRIANGLE TIF	7,275.00
00600 UTILITY ADMINISTRATION	2,526.17
00605 WATER UTILITY	257,753.37
00606 SEWER UTILITY	320,752.31
00615 STREET LIGHT UTILITY	631.37
00677 NAN MCKAY APT BLDG	8,046.27
00678 JOHN CARROLL APT BLDG	16,615.68
00703 CENTRAL GARAGE FUND	57,387.27
00709 SELF-INSURED DENTAL	3,619.00
00805 EMPLOYEE HEALTH REIMBUR	310.17
Report Totals	2,097,423.24



CITY COUNCIL AGENDA REPORT

DATE: January 5, 2026
DEPARTMENT: City Clerk
PREPARED BY: Deanna Werner
AGENDA ITEM NUMBER: 8.C.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Business Licenses

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Approve as presented by consent.

OVERVIEW

Municipal Code requires that all licenses are approved by the City Council and subject to submittal of insurance certificates, forms and background investigation, when required, prior to issuance. The attached listing contains new and/or renewal applications which have been applied for since the last City Council Meeting. These licenses will expire as indicated on the attached report.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. City Council Report (Licenses)

City of South St Paul
City Council Report

<u>ID</u>	<u>Company</u>	<u>License #</u>	<u>License Type</u>	<u>Status</u>	<u>Issued</u>	<u>Expires</u>	<u>Address</u>	<u>Complex</u>	<u>Council</u>
15777	Fernando Villafan Roldan	00016395	Rental Housing	A	12/23/2025	05/31/2026	1905 3rd St N		01/05/2026
15691	Omolayo Ogunnowo	00016240	Rental Housing Multi Family Dwelling (4+)	A	05/21/2025	05/31/2026	1020 3rd St S		01/05/2026



CITY COUNCIL AGENDA REPORT

DATE: January 5, 2026
DEPARTMENT: City Clerk
PREPARED BY: Deanna Werner
AGENDA ITEM NUMBER: 8.D.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Designation of the Official City Newspaper

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Approve as presented.

OVERVIEW

Chapter 9 of the City Charter requires the City Council annually designate a legal newspaper of general circulation in the City as its official publication to publish ordinances and other matters required by law.

The City of South St. Paul received one proposal to provide legal notice service from the St. Paul Pioneer Press. The proposal is attached with the full circulation numbers and deadlines. The cost is \$9.12 per column inch per publication. This is an increase over last year. However, the column width has gone from 10 column width to 8 column width, so publications will be easier to read.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. City of SSP_LegalBidLtr2026
2. Current_10Column_ClassLegals
3. New_8Column_ClassLegals

Deanna Werner
City of South St. Paul

Dear Deanna,

Thank you for the opportunity to bid on the public notice publications for City of South St. Paul.

The Saint Paul Pioneer Press is a Daily Newspaper located in Saint Paul, MN, primarily serving Ramsey, Dakota, and Washington Counties and Western Wisconsin.

Our Legal Publication rates for all notices for 2026 are as follows:

\$9.12 per column inch per publication

Our circulation number below is for Sunday Full Run, however you can publish a notice any day of the week.

Full Run – 137,958 (Sunday), 84,512 (daily Avg), all notices will be published full run.

DEADLINE TO SUBMIT LEGAL NOTICES:

Deadlines for Liner (text only) ads.	
Publication Day	Deadline to submit materials
Monday	Friday, 4pm
Tuesday	Monday, 12pm
Wednesday	Tuesday, 12pm
Thursday	Wednesday, 12pm
Friday	Thursday, 12pm
Saturday	Friday, 11am
Sunday	Thursday, 4pm

Deadlines for Display ads.	
Notice includes chart, graphics, map, or any special formatting.	
Publication Day	Deadline to submit materials
Monday	Friday, 2pm
Tuesday	Monday, 11am
Wednesday	Tuesday, 11am
Thursday	Wednesday, 11am
Friday	Thursday, 11am
Saturday	Friday, 9am
Sunday	Thursday, 3pm

All legal notices should be email to legals@pioneerpress.com after doing so, an automated email confirming receipt of your information and you will be contact shortly. You will be email a proof (which includes the cost). An affidavit will be email after the notice publishes.

Let me know if you would be considering the Saint Paul Pioneer Press as the official legal newspaper for City of South St. Paul. Please let me know if you have any questions, we look forward to collaborating with you.

Thank you,

True Lee – Advertising
tlee@pioneerpress.com



1 Column .97”	2 Column 2.03”	3 Column 3.08”	4 Column 4.14”	5 Column 5.19”	6 Column 6.25”	7 Column 7.31”	8 Column 8.36”	9 Column 9.42”	10 Column 10.45”
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Price details below illustrate the variance between cost per legal listing in current 10-column format and the new 8-column format.		
Legal Liner	Current Price - 10 Column	New Price - 8 Column
A	\$79.20	\$76.09
B	\$84.70	\$84.54
C	\$61.60	\$62.71
D	\$110.00	\$111.90
E	\$69.30	\$67.93
F	\$26.95	\$27.36
G	\$17.60	\$16.72
H	\$31.35	\$30.02
I	\$45.10	\$43.99
TOTAL	\$525.80	\$521.26

270 Legal Notices

270 Legal Notices

B

City of Any Town
City Hall and Court House
15 West Kellogg Boulevard
Phone: 651 222 5555

Copy
Resolution: RES 25-1016

File Number: RES 25-1016

Approving the City's cost of providing Rubbish and Garbage Clean Up services during May 12 to 28, 2025, and setting date of Legislative Hearing for August 5, 2025 and City Council public hearing for September 17, 2025 to consider and levy the assessments against individual properties. (File No. J2525R, Assessment No. 258565)

WHEREAS, pursuant to Any Town Administrative Code Chapter 60: Property Service Cost Assessments, the Office of Financial Services Assessment Section has prepared the attached Report of Completion of Assessment for Rubbish and Garbage Clean Up on Private Properties during the time period of May 12 to May 28, 2025 under Assessment No. 258565 (File No. J2525R); and,

WHEREAS, the Office of Financial Services Assessment Section has prepared for City Council consideration the attached Assessment Roll listing the benefited property, the property owner, the service provided and the charges for the service as reported by the department providing the service; and hereby submits said Assessment Roll for City Council consideration to adopt and levy said charges as an assessment against the benefited property; and

WHEREAS, a legislative hearing on said assessment is scheduled on the 5th day of August 2025 at the hour of 9:00 a.m. in Room 330, Third Floor, City Hall Court House, in the City of Any Town; now, therefore be it

RESOLVED, that the Council of the City of Any Town hereby accepts and approves said Report of Completion of Assessment and Assessment Roll; and be it further

RESOLVED, that a public hearing be had on said assessment on the 17th day of September 2025 at the hour of 3:30 p.m. in the Council Chambers of the Court House and City Hall Building, in the City of Saint Paul; and that the Office of Financial Services Assessment Section provide mailed and published notice of the same as required by law.

At a meeting of the City Council on 7/9/2025, this Resolution was Passed.

Yea:	6	Councilmember Nelson, Councilmember Nelson, Councilmember Nelson, Councilmember Nelson, and Councilmember Nelson
Nay:	0	
Absent:	1	Councilmember Johnson

C

CITY OF ANY TOWN
DAKOTA COUNTY, MINNESOTA
ORDINANCE 25-003

AN ORDINANCE AMENDING SECTION 153.032 OF THE ZONING CODE REGARDING PAINTING AND EXTERIOR BUILDING MATERIALS

The City Council of the City of Any Town does ordain:

SECTION 1. AMENDMENT. City of Any Town Code Section 153.032(B)(2) is hereby amended.

SECTION 2. AMENDMENT. City of Any Town Code Section 153.032(G) is hereby amended.

SECTION 3. SUMMARY PUBLICATION. Pursuant to Minnesota Statute Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

This ordinance amends site plan review language in section 153.032 to allow painting exterior materials of commercial and industrial buildings constructed prior to the adoption of Ordinance 00-14, as they pre-date the current requirements that building materials be maintenance free and colors be integral to the material and not applied to the surface. This ordinance also amends section 153.032 to include, "other similar maintenance-free materials" as allowable building materials.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed by the City Council of the Any Town, Minnesota, this 14th day of July 2025.

Attest:
Billy Johnson, Mayor
Nicole Anderson, City Clerk

Date Published: August 3, 2025

D

SECTION 00 11 13
ADVERTISEMENT FOR BIDS

NOTICE IS HEREBY GIVEN that Bids for the construction of Fleet Services Building Battery Energy Storage System (BESS) will be received online through QuestCDN vBid™ until **Monday, September 8, 2025, at 10:00 am** local time. Immediately following expiration of the time for receiving bids, representatives of the City of Any Town will publicly view Bids at 8301 Valley Creek Road, Woodbury, MN 55125. There will also be an online Bid opening meeting. Those interested in viewing the online Bid opening are welcome to join the meeting by logging on to <https://zoom.us/join> or calling 929-205-6099 and entering **Meeting ID 981-7332-2821 and Passcode 212230**. The as-read online Bid results will be available at www.questcdn.com following the Bid opening.

In general, work consists of the following:
The City of Any Town (the City) is soliciting bids from qualified contractors to provide a turnkey solution for a 480KWH/240KW Battery Energy Storage System (BESS) that seamlessly integrates with the current rooftop solar photovoltaic (PV) system and the existing generator on its Fleet Services Building (the building)

The provisions of MINN. STAT. 16C.285 Responsible Contractor are imposed as a requirement of this contract. All bidders and persons or companies providing a response/submission to the Advertisement for Bids of the City of Any Town shall comply with the provisions of the statute.

Information and Bidding Documents for the Project can be found at www.questcdn.com. Bidding Documents may be downloaded from the website for a nonrefundable fee of \$55 by inputting Quest project #**9819113** on the website's Project Search page.

The website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the website www.questcdn.com. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from other sources.

An optional pre-bid site visit for the Project will be held on **August 25, 2025 at 10:00 am** at the Fleet Services Building, 2300 Tower Drive, Woodbury, MN 55125. No questions will be answered during the site visit. All questions must be submitted in writing after the visit, no later than August 27, 2025.

The City of Any Town has adopted a standard document entitled "Standard Project Manual for Utility and Street Construction", dated January 1, 2024, which includes the Procurement and Contracting Requirements and Specifications which are hereby incorporated into the Bidding Documents. Bidders are required to obtain a copy of this standard document once per year. An electronic copy may be obtained for no charge from the City of Woodbury website at the following link:

<https://www.woodburymn.gov/DocumentCenter/View/2945/2024-Woodbury-Standard-Project-Manual?bidId=>

Direct inquiries to Engineer's Project Manager **Joe Johnson** at bbelad@wsbeng.com or 612.468.8423.

Bid Security in the amount of 5 percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

The Owner reserves the right to retain the deposits of the 3 best value Bidders for a period not to exceed 60 days after the date and time set for the Opening of Bids. No Bids may be withdrawn for a period of 60 days after the date and time set for the Opening of Bids.

The Owner reserves the right to reject any and all Bids, to waive irregularities and informalities therein, and further reserves the right to award the Contract to the best interests of the Owner.

Brian Adams, City Administrator
City of Any Town, Minnesota

270 Legal Notices

E

INDEPENDENT SCHOOL DISTRICT 999
ANY TOWN SCHOOLS
9 EDUCATION CENTER

WORK STUDY SESSION
SCHOOL BOARD
AUGUST 12, 2025

Chair Yang called the work study session to order at 6:04 PM with the following present: Chair Yang, Clerk Livingston, Treasurer Martens, Director Swor, and Superintendent Tucci Osorio. Arriving at 6:17 PM, Vice Chair C. Anderson, Absent: Directors Yener and Niltardy.

Others present: Andy Beaton, Assistant Superintendent; Tricia St. Michaels, Assistant Superintendent; Josh Anderson, Director of Technology and Finance; Amy Luckner, Director of Research, Evaluation, and Assessment; and May Her, Executive Assistant.

Tucci Osorio received the following fourteen propose policies revisions:
414(Mandated Reporting of Child Neglect or Physical or Sexual Abuse); 416(Drug, Alcohol, and Cannabis Testing); 418(Drug Free Workplace /Drug Free School); 425(Staff Development); 501(School Weapons Policy); 503(Student Attendance); 515 (Protection & Privacy of Pupil Records); 516 (Student Medication and Telehealth); 606.5(Library Materials); 613 (Graduation Requirements); 620(Credit for Learning); 621(Literacy and The READ Act); 624 (Online Learning Options); and 806(Crisis Management). A first formal reading of the policy will take place at the August 19, 2025 business meeting with proposed action at the September 23, 2025 business meeting.

(C. Anderson arrived)

Beaton reviewed the referendum timeline and materials.

Tucci Osorio reported on back to school readiness. She also reviewed 2025-2026 strategic plan goals.

During Board check-in, the following items were shared:

- Livingston enjoyed the Freedom School finale. She also shared she will be selling donuts at the state fair with Leon Lillie.
- Swor raved about seeing Headsetown and is looking forward to The Little Mermaid. She is also looking forward to the start of the school year.
- C. Anderson shared that his daughter will be trying out for the Tartan volleyball team this fall.
- Yang also attended the Freedom School finale and enjoyed it as well.

The meeting adjourned at 8:23 PM.

Clerk
Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 999 website, www.isd999.org

F

PUBLIC HEARING NOTICE
OF ANY TOWN

IT IS HEREBY GIVEN THAT IT MAY CONCERN:

Notice is hereby given that the Any Town City Council will meet at the City Council Chambers in City Hall, 125 3rd Avenue North, Any Town, at 7:00 a.m. on Tuesday, September 2, 2025, to consider:

Application by Don Carlo's Restaurant LLC, for an On Sale Intoxicating Liquor License, Sunday Liquor License, and 2 AM Permit at 514 Concord Exchange St S, South St. Paul, MN.

Persons desiring to be heard are encouraged to attend the public hearing. Persons unable to attend may submit written comments prior to the date of the hearing to: Debbie Wilson, City Clerk, 125 3rd Avenue North, South St. Paul, MN 55075. You may also send comments to: dwilson@southstpaul.org

/s/ Debbie Wilson
City Clerk

Published in Pioneer Press:
August 20, 2025

270 Legal Notices

G

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on the 6th day of August 2025 at 10:00 am at the Capitol Regional Watershed District, 595 Aldine St., Any Town, Minnesota. The purpose of the Public Hearing is to consider the proposed expansion of the Energy Park Commercial Development District to include Saint Bark at 1611 Wynne Ave. and other parcels, pursuant to Section 17.07.1 of the Any Town City Charter and Chapter 409 of the Any Town Legislative Code.

Dated July 14, 2025

Jody Johnson
City Clerk

H

Any Town Planning Commission
Public Hearing

APPLICANT: 61 Marine & Sports
REQUEST: A Site Plan Review for a 50-foot x 80-foot building addition and a Conditional Use Permit (CUP) for the display, hire, service, rental, leasing, and/or sale of boats and recreational vehicles conducted outside a building with servicing inside a building at 11730 Point Douglas Dr.
WHEN: Monday, July 28, 2025, starting at 7:00 p.m.
WHERE: Council Chambers at Any Town City Hall, 12800 Ravine Pkwy., Any Town, MN

The Planning Commission will hold a public hearing on this application in the Council Chambers at Any Town City Hall. The purpose of the hearing is to provide citizens the opportunity to comment on the proposed application. Persons interested in speaking will be heard at this public hearing. If you are unable to attend the hearing but would like to provide input, you are encouraged to submit written comments. Information on this application can be obtained from the Community Development Department at 651-458-2827.

Dated 7/16/2025.

I

Any Town
Washington County,
Minnesota

Notice of Public Hearing to Consider Issuance of an On Sale Wine and Strong Beer Liquor License including Sunday and Patio Sales for My Burger Operations, LLC dba My Burger

NOTICE IS HEREBY GIVEN that the City Council of the City of Any Town, Washington County, Minnesota will meet in the Any Town City Hall at 8301 Valley Creek Road in said city on Wednesday, August 27, 2025 at 7:30 p.m. to consider issuing an On Sale Wine and Strong Beer Liquor License including Sunday and Patio Sales to My Burger Operations, LLC dba My Burger located at 1960 Donegal Dr., Any Town MN 55125.

Written or oral comments will be considered.

Dated this 13th day of August 2025

BY ORDER OF THE CITY COUNCIL
CITY OF Any Town

Brian Adams
Administrative Technician II/Deputy Clerk

The City of Any Town is subject to Title II of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability by public entities. The City is committed to full implementation of the Act to our services, programs, and activities. Information regarding the provisions of the Americans with Disabilities Act is available from the City Administrator's office at 651-714-3500. Auxiliary aids for disabled persons are available upon request at least 72 hours in advance of an event. Please call the ADA Coordinator, at 651-714-3568 to make arrangements.

270 Legal Notices

270 Legal Notices

270 Legal Notices

A

CITY OF ANY TOWN
DAKOTA COUNTY, MINNESOTA
ORDINANCE 25-004

AN ORDINANCE AMENDING MULTIPLE SECTIONS OF THE ZONING CODE REGARDING INTERIM USE PERMITS AND PERMITTED ACCESSORY USES IN COMMERCIAL ZONING DISTRICTS

The City Council of the City of Any Town does ordain:

SECTION 1. AMENDMENT. Any Town City Code Section 153.142 is hereby amended.
SECTION 2. AMENDMENT. Any Town City Code Section 153.143 is hereby amended.
SECTION 3. AMENDMENT. Any Town City Code Section 153.157 is hereby amended.
SECTION 4. AMENDMENT. Any Town City Code Section 153.172 is hereby amended.
SECTION 5. AMENDMENT. Any Town City Code Section 153.173 is hereby amended.
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SECTION 7. AMENDMENT. Any Town City Code Section 153.190 is hereby amended.
SECTION 8. AMENDMENT. Any Town City Code Section 153.208 is hereby amended.

SECTION 9. SUMMARY PUBLICATION. Pursuant to Minnesota Statute Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

This ordinance removes certain uses including farmers markets, outdoor sales areas, sale of fireworks, food stands, and display of seasonal merchandise from interim uses to permitted accessory uses in the B-1, B-2, B-3, B-4, B-5, and B-6 zoning districts.

SECTION 10. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed by the City Council of the City of Any Town, Minnesota, this 28th day of July 2025.

Attest:
Billy Johnson, Mayor
Nicole Anderson, City Clerk

Date Published: August 3, 2025

1 Column 1.139”	2 Column 2.389”	3 Column 3.639”	4 Column 4.889”	5 Column 6.139”	6 Column 7.389”	7 Column 8.639”	8 Column 9.889”
Price details below illustrate the variance between cost per legal listing in current 10-column format and the new 8-column format.							
Legal Liner		Current Price - 10 Column		New Price - 8 Column			
A		\$79.20		\$76.09			
B		\$84.70		\$84.54			
C		\$61.60		\$62.71			
D		\$110.00		\$111.90			
E		\$69.30		\$67.93			
F		\$26.95		\$27.36			
G		\$17.60		\$16.72			
H		\$31.35		\$30.02			
I		\$45.10		\$43.99			
TOTAL		\$525.80		\$521.26			

B

City of Any Town

City Hall and Court House

15 West Kellogg Boulevard

Phone: 651 222 5555

Copy

Resolution: RES 25-1016

File Number: RES 25-1016

Approving the City's cost of providing Rubbish and Garbage Clean Up Services during May 12 to 28, 2025, and setting date of Legislative Hearing for August 5, 2025 and City Council public hearing for September 17, 2025 to consider and levy the assessments against individual properties. (File No. J2525R, Assessment No. 258565)

WHEREAS, pursuant to Any Town Administrative Code Chapter 60: Property Service Cost Assessments, the Office of Financial Services Assessment Section has prepared the attached Report of Completion of Assessment for Rubbish and Garbage Clean Up on Private Properties during the time period of May 12 to May 28, 2025 under Assessment No. 258565 (File No. J2525R); and,

WHEREAS, the Office of Financial Services Assessment Section has prepared for City Council consideration the attached Assessment Roll listing the benefited property, the property owner, the service provided and the charges for the service as reported by the department providing the service; and hereby submits said Assessment Roll for City Council consideration to adopt and levy said charges as an assessment against the benefited property; and

WHEREAS, a legislative hearing on said assessment is scheduled on the 5th day of August 2025 at the hour of 9:00 a.m. in Room 330, Third Floor, City Hall Court House, in the City of Any Town; now, therefore be it

RESOLVED, that the Council of the City of Any Town hereby accepts and approves said Report of Completion of Assessment and Assessment Roll; and be it further

RESOLVED, that a public hearing be had on said assessment on the 17th day of September 2025 at the hour of 3:30 p.m. in the Council Chambers of the Court House and City Hall Building, in the City of Saint Paul; and that the Office of Financial Services Assessment Section provide mailed and published notice of the same as required by law.

At a meeting of the City Council on 7/9/2025, this Resolution was Passed:

Yea: 6 Councilmember Nelson, Councilmember Nelson, Councilmember Nelson, Councilmember Nelson, Councilmember Nelson, and Councilmember Nelson

Nay: 0

Absent: 1 Councilmember Johnson

C

CITY OF ANY TOWN

DAKOTA COUNTY, MINNESOTA

ORDINANCE 25-003

AN ORDINANCE AMENDING SECTION 153.032 OF THE ZONING CODE REGARDING PAINTING AND EXTERIOR BUILDING MATERIALS

The City Council of the City of Any Town does ordain:

SECTION 1. AMENDMENT. Any Town City Code Section 153.032(B)(2) is hereby amended.

SECTION 2. AMENDMENT. Any Town City Code Section 153.032(G) is hereby amended.

SECTION 3. SUMMARY PUBLICATION. Pursuant to Minnesota Statute Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

This ordinance amends site plan review language in section 153.032 to allow painting exterior materials of commercial and industrial buildings constructed prior to the adoption of Ordinance 00-14, as they pre-date the current requirements that building materials be maintenance free and colors be integral to the material and not applied to the surface. This ordinance also amends section 153.032 to include, "other similar maintenance-free materials" as allowable building materials.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed by the City Council of the Any Town, Minnesota, this 14th day of July 2025.

Attest:
Billy Johnson, Mayor
Nicole Anderson, City Clerk

Date Published: August 3, 2025

D

SECTION 00 11 13

ADVERTISEMENT FOR BIDS

HEREBY GIVEN that Bids for the construction of Fleet Services Building Battery Energy Storage System (BESS) will be received online through QuestCDN vBid™ until **Monday, September 8, 2025, at 10:00 am** local time. Immediately following expiration of the time for receiving bids, representatives of the City of Any Town will publicly view Bids at 8301 Valley Creek Road, Woodbury, MN 55125. There will also be an online Bid opening meeting. Those interested in viewing the online Bid opening are welcome to join the meeting by logging on to <https://zoom.us/join> or calling 929-205-6099 and entering **Meeting ID 981 7332 2821** and **Passcode 212230**. The as-read online Bid results will be available at www.questcdn.com following the Bid opening.

In general, work consists of the following:
The City of Any Town (the City) is soliciting bids from qualified contractors to provide a turnkey solution for a 480KWH/240KW Battery Energy Storage System (BESS) that seamlessly integrates with the current rooftop solar photovoltaic (PV) system and the existing generator on its Fleet Services Building (the building)

The provisions of MINN. STAT. 16C.285 Responsible Contractor are imposed as a requirement of this contract. All bidders and persons or companies providing a response/submission to the Advertisement for Bids of the City of Any Town shall comply with the provisions of the statute.

Information and Bidding Documents for the Project can be found at www.questcdn.com. Bidders are encouraged to download from the website for a nonrefundable fee of \$55 by inputting Quest project #**9819113** on the website's Project Search page.

The website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the website www.questcdn.com. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from other sources.

An optional pre-bid site visit for the Project will be held on **August 25, 2025 at 10:00 am** at the Fleet Services Building, 2300 Tower Drive, Woodbury, MN 55125. No questions will be answered during the site visit. All questions must be submitted in writing after the visit, no later than August 27, 2025.

The City of Any Town has adopted a standard document entitled "Standard Project Manual for Utility and Street Construction", dated January 1, 2024, which includes the Procurement and Contracting Requirements and Specifications which are hereby incorporated into the Bidding Documents. Bidders are required to obtain a copy of this standard document once per year. An electronic copy may be obtained for no charge from the City of Any Town website at the following link:
<https://www.woodburymn.gov/DocumentCenter/View/2945/024-Woodbury-Standard-Project-Manual?bidId=>

Direct inquiries to Engineer's Project Manager Joe Johnson at beladi@wsbeng.com or 612.468.8423.

Bid Security in the amount of 5 percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

The Owner reserves the right to retain the deposits of the 3 best value Bidders for a period not to exceed 60 days after the date and time set for the Opening of Bids. No Bids may be withdrawn for a period of 60 days after the date and time set for the Opening of Bids.

The Owner reserves the right to reject any and all Bids, to waive irregularities and informalities therein, and further reserves the right to award the Contract to the best interests of the Owner.

Brian Adams, City Administrator
City of Any Town, Minnesota

A

LEGAL NOTICES

CITY OF ANY TOWN

DAKOTA COUNTY, MINNESOTA

ORDINANCE 25-004

AN ORDINANCE AMENDING MULTIPLE SECTIONS OF THE ZONING CODE REGARDING INTERIM USE PERMITS AND PERMITTED ACCESSORY USES IN COMMERCIAL ZONING DISTRICTS

The City Council of the City of Any Town does ordain:

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SECTION 9. SUMMARY PUBLICATION. Pursuant to Minnesota Statute Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

This ordinance removes certain uses including farmers markets, outdoor sales areas, sale of fireworks, food stands, and display of seasonal merchandise from interim uses to permitted accessory uses in the B-1, B-2, B-3, B-4, B-5, and B-6 zoning districts.

SECTION 10. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed by the City Council of the City of Any Town, Minnesota, this 28th day of July 2025.

Attest:
Billy Johnson, Mayor
Nicole Anderson, City Clerk

Date Published: August 3, 2025

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City of Any Town

City Hall and Court House

15 West Kellogg Boulevard

Phone: 651 222 5555

Copy

Resolution: RES 25-1016

File Number: RES 25-1016

Approving the City's cost of providing Rubbish and Garbage Clean Up Services during May 12 to 28, 2025, and setting date of Legislative Hearing for August 5, 2025 and City Council public hearing for September 17, 2025 to consider and levy the assessments against individual properties. (File No. J2525R, Assessment No. 258565)

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RESOLVED, that the Council of the City of Any Town hereby accepts and approves said Report of Completion of Assessment and Assessment Roll; and be it further

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Yea: 6 Councilmember Nelson, Councilmember Nelson, Councilmember Nelson, Councilmember Nelson, Councilmember Nelson, and Councilmember Nelson

Nay: 0

Absent: 1 Councilmember Johnson

C

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DAKOTA COUNTY, MINNESOTA

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Nicole Anderson, City Clerk

Date Published: August 3, 2025

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SECTION 00 11 13

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The Owner reserves the right to reject any and all Bids, to waive irregularities and informalities therein, and further reserves the right to award the Contract to the best interests of the Owner.

Brian Adams, City Administrator
City of Any Town, Minnesota

A

LEGAL NOTICES

CITY OF ANY TOWN

DAKOTA COUNTY, MINNESOTA

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Attest:
Billy Johnson, Mayor
Nicole Anderson, City Clerk

Date Published: August 3, 2025

E

DEPENDENT SCHOOL DISTRICT 999

ANY TOWN SCHOOLS EDUCATION CENTER

WORK STUDY SESSION

SCHOOL BOARD

AUGUST 12, 2025

Chair Yang called the work study session to order at 6:04 PM with the following present: Chair Yang, Clerk Livingston, Treasurer Martens, Director Swor, and Superintendent Tucci Osorio. Arriving at 6:17 PM Vice Chair C. Anderson. Absent: Directors Yener and Nitardy.

Others present: Andy Beaton, Assistant Superintendent; Tricia St. Michaels, Assistant Superintendent; Josh Anderson, Director of Technology and Finance; Amy Luckner, Director of Research, Evaluation, and Assessment; and May Her, Executive Assistant.

Tucci Osorio received the following fourteen propose policies revisions:
414(Mandated Reporting of Child Neglect or Physical or Sexual Abuse); 416(Drug, Alcohol, and Cannabis Testing); 418(Drug Free Workplace, Drug Free School); 425(Staff Development); 501(School Weapons Policy); 503(Student Attendance); 515 (Protection & Privacy of Pupil Records); 516 (Student Medication and Telehealth); 606.5(Library Materials); 613 (Graduation Requirements); 620(Credit for Learning); 621(Literacy and The READ Act); 624 (Online Learning Options); and 806(Crisis Management). A first formal reading of the policy will take place at the August 19, 2025 business meeting with proposed action at the September 23, 2025 business meeting.

(C. Anderson arrived)

Beaton reviewed the referendum timeline and materials.

Tucci Osorio reported on back to school readiness. She also reviewed 2025-2026 strategic plan goals.

During Board check-in, the following items were shared:

- Livingston enjoyed the Freedom School finale. She also shared she will be selling donuts at the state fair with Leon Lillie.
- Swor raved about seeing Hadestown and is looking forward to The Little Mermaid. She is also looking forward to the start of the school year.
- C. Anderson shared that his daughter will be trying out for the Tartan volleyball team this fall.
- Yang also attended the Freedom School finale and enjoyed it as well.

The meeting adjourned at 8:23 PM.

Clerk

Notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 999 website, www.isd999.org

F

PUBLIC HEARING NOTICE

OF ANY TOWN

AT MAY

CITY COUNCIL

Notice is hereby given that the Any Town City Council will meet at the City Council Chambers in City Hall, 125 3rd Avenue North, Any Town, at 7:00 p.m. on Tuesday, September 2, 2025, to consider:

Application by Don Carlo's Restaurant LLC, for an On Sale Intoxicating Liquor License, Sunday Liquor License, and 2 AM Permit at 514 Concord Exchange St S, South St. Paul, MN.

Persons desiring to be heard are encouraged to attend the public hearing. Persons unable to attend may submit written comments prior to the date of the hearing to: Debbie Wilson, City Clerk, 125 3rd Avenue North, Any Town, MN 55075. You may also send comments to dwilson@southstpaul.org

/s/ Debbie Wilson
City Clerk

Published in Pioneer Press: August 20, 2025

G

Legal Notices

NOTICE OF PUBLIC HEARING

hereby given that a public hearing will be held on the 11th day of August 2025 at 10:00 am at the Capitol Regional Watershed District, 595 Aldine St., Any Town, Minnesota. The purpose of the Public Hearing is to consider the proposed expansion of the Energy Park Commercial Development District to include Saint Bark at 1611 Wynne Ave. and other parcels, pursuant to Section 17.07.1 of the Any Town City Charter and Chapter 409 of the Any Town Legislative Code.

Dated July 14, 2025

Jody Johnson
City Clerk

H

City of Any Town

Planning Commission

of Public Hearing

AGENDA:
61 Marine & Sports
REQUEST: A Site Plan Review for a 50-foot x 80-foot building addition and a Conditional Use Permit (CUP) for the display, hire, service, rental, leasing, and/or sale of boats and recreational vehicles conducted outside a building with servicing inside a building at 11730 Point Douglas Dr.
WHEN: Monday, July 28, 2025, starting at 7:00 p.m.
WHERE: Council Chambers at Any Town City Hall, 12800 Ravine Pkwy., Any Town, MN

The Planning Commission will hold a public hearing on this application in the Council Chambers at Any Town City Hall. The purpose of the hearing is to provide citizens the opportunity to comment on the proposed application. Persons interested in speaking will be heard at this public hearing. If you are unable to attend the hearing but would like to provide input, you are encouraged to submit written comments. Information on this application can be obtained from the Community Development Department at 651-458-2827.

Dated 7/16/2025.

I

City of Any Town

Washington County, Minnesota

Notice of Public Hearing to Consider Issuance of an On Sale Wine and Strong Beer Liquor License including Sunday and Patio Sales for My Burger Operations, LLC dba My Burger

NOTICE IS HEREBY GIVEN that the City Council of the City of Any Town, Washington County, Minnesota will meet in the Any Town City Hall at 8301 Valley Creek Road in said City on Wednesday, August 27, 2025 at 7:30 p.m. to consider issuing an On Sale Wine and Strong Beer Liquor License including Sunday and Patio Sales to My Burger Operations, LLC dba My Burger located at 1960 Donegal Dr, Any Town MN 55125.

Written or oral comments will be considered.

Dated this 13th day of August 2025

BY ORDER OF THE CITY COUNCIL
CITY OF Any Town

Brian Adams
Administrative Technician
11/Deputy Clerk

The City of Any Town is subject to Title II of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability by public entities. The City is committed to full implementation of the Act to our services, programs, and activities. Information regarding the provisions of the Americans with Disabilities Act is available from the City Administrator's office at 651-714-3500. Auxiliary aids for disabled persons are available upon request at least 72 hours in advance of an event. Please call the ADA Coordinator, at 651-714-3500 (TDD 651-714-3568) to make arrangements.

Page 17 of 101



CITY COUNCIL AGENDA REPORT

DATE: January 5, 2026
DEPARTMENT: Finance
PREPARED BY: Clara Hilger
AGENDA ITEM NUMBER: 8.E.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Designating Depositories and Electronic Funds Transfer Authority for 2026

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Adopt Resolution 2026-003 Designating City Depositories and Delegating Electronic Funds Transfer Authority for 2026

OVERVIEW

Minnesota State Statutes 118A.02 requires that the governing body designate official depositories. The City Code section 2-52 C (1) also specifies that the Council designate depositories of City funds at its biennial organizational meeting.

Banking – For many years, the City has done banking business with three banks [Old National Bank (formerly Bremer Bank); MidWestOne Bank and Wells Fargo Bank, N.A.] The City uses Old National Bank extensively for deposits from City Hall and the Doug Woog Arena, payroll disbursements, and HRA Federal funds activity. MidWestOne Bank has primarily been used to handle swimming pool concessions deposits in the summer, arena concessions deposits, and for segregating bond proceeds. Wells Fargo Bank has been utilized for processing wires, electronic deposits, and accounts payable checks.

Investments – The City utilizes various firms for investment of City funds under the guidance of the City's Investment Policy. For 2026, the City will utilize Wells Fargo Securities and Oppenheimer & Co for investment of City funds. The City also occasionally has money market balances with these firms that would be considered deposits. Therefore, these firms are included in the designated depository authorization.

Delegating Authority to make Electronic Funds Transfers – Minnesota Statutes 471.38 Subd. 3a states that the governing body of a local government shall annually delegate authority to make electronic funds transfers to a designated business administrator or chief financial officer. The attached resolution delegates authority to the Finance Director to make electronic funds transfers for City claims for fiscal year 2026.

SOURCE OF FUNDS

NA

ATTACHMENTS

1. Resolution 2026-003 Designating Depositories and EFT Authority for 2026

City of South St. Paul
Dakota County, Minnesota

**Resolution No. 2025-003 Designating City Depositories and Delegating Electronic Funds
Transfer Authority for 2026**

WHEREAS, the City of South St. Paul is required by Minnesota statutes to designate qualified institutions as depositories for City funds; and

WHEREAS, the following qualified institutions are willing and able to pledge collateral in an amount and form sufficient to satisfy legal requirements; and

WHEREAS, Minnesota Statutes 471.38 subdivision 3a requires the governing body of a local government to annually delegate authority to make electronic funds transfers to a designated business administrator or chief financial officer;

NOW, THEREFORE, BE IT RESOLVED by the City Council of South St. Paul, Minnesota, that Old National Bank; Wells Fargo Bank Minnesota, N.A.; MidWestOne Bank, and Oppenheimer & Co are hereby designated as depositories for the funds of the City of South St. Paul. The collateral pledged by these banks shall be placed in other banks approved by the Finance Director.

BE IT FURTHER RESOLVED that the City Council of South St. Paul, Minnesota does hereby delegate authority to make electronic funds transfers to the Finance Director for fiscal year 2026.

Adopted this 5th day of January 2026.

City Clerk



CITY COUNCIL AGENDA REPORT

DATE: January 5, 2026
DEPARTMENT: Finance
PREPARED BY: Clara Hilger
AGENDA ITEM NUMBER: 8.F.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Setting Meal and Mileage Reimbursement Rates for 2026

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Adopt Resolution 2026-004 Authorizing adjustment to the City's Mileage and Meal reimbursement rates

OVERVIEW

The Internal Revenue Service will periodically adjust the mileage reimbursement rates. This mileage rate will be used to reimburse employees for eligible business miles under the Internal Revenue Service (IRS) Regulations.

Historically, the City mileage rate has been consistent with the IRS mileage rates. For 2025, the IRS set the optional standard mileage rate at 70.0 cents for business miles driven. The 2026 IRS rate is now set at 72.5 cents per mile for business miles driven. The practice of adjusting the mileage reimbursement rate to the IRS recommended rate is optional, however, standard throughout other public and private organizations.

The City's Employee Travel Policy sets meal reimbursement rates at the US General Services Administration (GSA) midrange meals and incidental rates that existed in 2016. The GSA midrange rates for 2026 remained the same as the 2025 rates as follows: Breakfast \$20, Lunch \$22, Dinner \$33, Incidentals \$5.

SOURCE OF FUNDS

NA

ATTACHMENTS

1. Resolution 2026-004 Setting Meal and Mileage reimbursement rates for 2026

City of South St. Paul
Dakota County, Minnesota

Resolution No. 2026-004 Authorizing adjustment to the City's Meal and Mileage reimbursement rates

WHEREAS, the Internal Revenue Service periodically adjusts the business mileage reimbursement rate; and

WHEREAS, the City of South St. Paul present mileage reimbursement rate is in conformance with the Internal Revenue Service's business mileage reimbursement rate; and

WHEREAS, the City of South St. Paul present meal reimbursement rate is in conformance with the General Services Administration's (GSA) midrange rates; and

NOW, THEREFORE, BE IT RESOLVED: by the City Council of South St. Paul, Minnesota that the City reimburses mileage in accordance with the Internal Revenue Service Standard Mileage Reimbursement rate for 2026 of 72.5 cents per mile for business miles driven in 2026 and the GSA midrange meal rates not to exceed a total of \$80 per day.

Adopted this 5th day of January 2026.

City Clerk



CITY COUNCIL AGENDA REPORT

DATE: January 5, 2026
DEPARTMENT: Police
PREPARED BY: Brian Wicke
AGENDA ITEM NUMBER: 8.G.

MEETING TYPE

Regular Meeting

AGENDA ITEM

City of South St. Paul Emergency Operations Plan - 2026

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Adopt Resolution 2026-001 Approving the City of South St. Paul Emergency Operations Plan - 2026.

OVERVIEW

South St. Paul is subject to major emergencies and disasters that can pose a significant threat to public safety and/or health. These events include natural disasters, technological hazards, civil emergencies, and national security events. An Emergency Operations Plan is needed to enable the city to operate and carry out emergency functions and to protect the public, as well as the environment, from the effects of the above-mentioned hazards.

The City of South St. Paul first adopted its all-hazard Emergency Response Plan in 1986. That plan was revised in 1991 and underwent a complete revision in 2001. The 2001 version was adopted by the City Council on December 3, 2001. Since then, there have been several additions, revisions and updates incorporated into the Plan. In 2010, the Plan was completely rewritten again and named the Emergency Operations Plan. In 2013, the city entered a partnership with Dakota County Emergency Management to assist with updating and maintaining our Emergency Operations Plan. Together we worked with the cities of West St. Paul, Inver Grove Heights, and Mendota Heights to work cooperatively with our Emergency Operations Plans so we could easily work together in the event of a major emergency or disaster.

The South St. Paul City Code, Section 22-21(b), requires the City's Emergency Management Director to prepare a comprehensive general plan for emergency management of the City and to present the plan to the City Council for approval by Resolution.

SOURCE OF FUNDS

2026 Police Protection Budget

ATTACHMENTS

1. 2026 0105 Resolution Emergency Operations Plan - 2026
2. South St. Paul EOP-2026_Redacted

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2026-001

APPROVAL OF THE SOUTH ST. PAUL EMERGENCY OPERATIONS PLAN-2026

WHEREAS, The City of South St. Paul recognizes that tornados, floods, blizzards and other natural disasters can affect the City of South St. Paul; and

WHEREAS, The City also recognizes that major disasters such as train wrecks, aircraft crashes, explosions, pipeline failures, hazardous material releases, national security events, disease outbreaks and other emergencies pose potential threats to public health and safety in South St. Paul and its surrounding area; and

WHEREAS, The City Code of the City of South St. Paul, Section 22-21(b), requires the City's Emergency Management Director prepare a comprehensive general plan for emergency management of the City and present the plan to the City Council for approval;

NOW, THEREFORE, BE IT RESOLVED: by the City Council of the City of South St. Paul, Minnesota, the South St. Paul Emergency Operations Plan-2026 is approved.

Adopted this 5th day of January, 2026.

City Clerk



CITY COUNCIL AGENDA REPORT

DATE: January 5, 2026
DEPARTMENT: Planning & Zoning
PREPARED BY: Monika Miller
AGENDA ITEM NUMBER: 8.H.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Approve Stormwater Maintenance Agreement for 677 Concord Street South

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Approve a stormwater maintenance agreement for 677 Concord Street South and authorize the Mayor and Clerk to sign the agreement on behalf of the City.

OVERVIEW

At their August 18, 2025 meeting, the City Council approved a site plan review, a conditional use permit, and a master sign plan for a new Holiday Station Store at 677 Concord Street South. One of the conditions of approval for the development is the Applicant must enter into a stormwater maintenance agreement for the development's stormwater infrastructure.

The City Attorney and City Engineer have prepared a stormwater maintenance agreement and the agreement has been reviewed by the property owner's legal team. The agreement will be recorded against the property once it is fully executed. The City Council is asked to approve the agreement and authorize the Mayor and City Clerk to sign the agreement on behalf of the City.

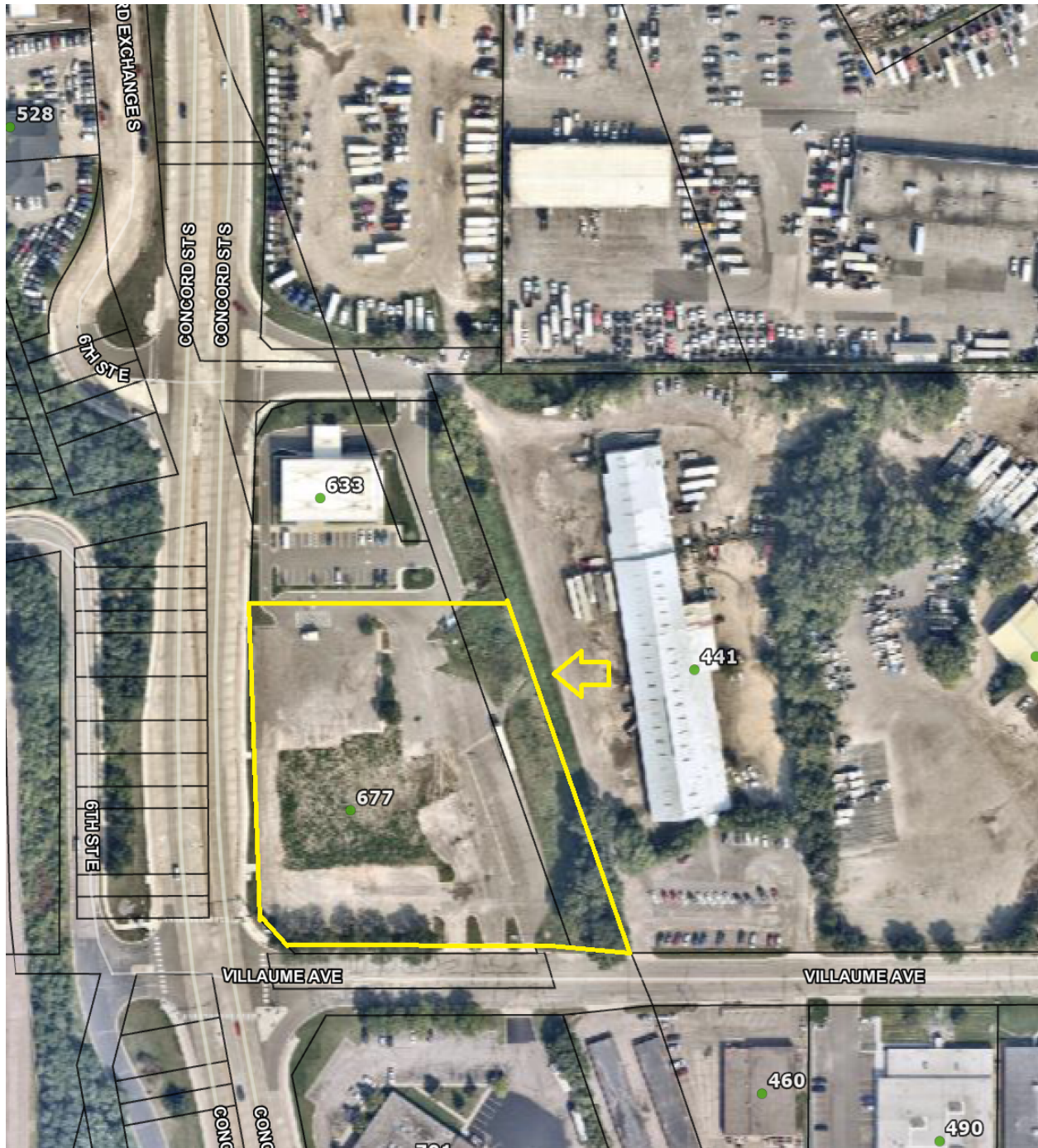
SOURCE OF FUNDS

N/A

ATTACHMENTS

1. Site Location Map
2. Stormwater Management Facilities Agreement- 677 Concord Street South

ATTACHMENT 1
SITE LOCATION MAP



(Reserved for Recording Data)

STORMWATER MAINTENANCE AGREEMENT

This Stormwater Maintenance Agreement (“Agreement”) is made, entered into and effective this ____ day of _____, 2026, by and between the City of South St. Paul, a Minnesota municipal corporation (“City”) and Holiday Stationstores, LLC, a Minnesota limited liability company (“Developer”).

WHEREAS, the Developer is the fee owner of certain real property situated in the City of South St. Paul, County of Dakota, State of Minnesota legally described on the attached Exhibit A, (the “Property”); and

WHEREAS, the Developer has obtained the approval of the City for the development of the Property for Stormwater Management Facilities; and

WHEREAS, as used herein, the term “Stormwater Management Facilities” may refer to water quality and/or water quantity facilities (i.e. detention basins, retention basins, filtration basins, swales, pipes, oil/water separators, sand filtering devices, infiltration facilities, sump structures, etc.) which are located outside the public road right-of-way; and

WHEREAS, the City has required that the Developer make provision for the construction, maintenance and repair of the Stormwater Management Facilities located within the boundaries of the Property as shown on Exhibit B attached hereto, as the same is described and depicted in those certain construction plans drawn by Colliers Engineering & Design dated August 29, 2025 (“Plans”); and

WHEREAS, the City and Developer desire to set forth their understanding with respect to the construction, repair and maintenance of the Stormwater Management Facilities and the responsibility relating to the costs of the repair and maintenance of the Stormwater Management Facilities.

NOW THEREFORE, in consideration of the foregoing facts and circumstances, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

1. Construction of Stormwater Management Facilities. The Developer agrees to construct the Stormwater Management Facilities according to the Plans at its sole cost and expense.

1.1. The Developer shall provide temporary sediment control in and around the Stormwater Management Facilities during construction until all disturbed soils have been restored. The Stormwater Management Facilities will then be inspected by City staff prior to final project close out. If any of the Stormwater Management Facilities are operating below the design level, corrections shall be made to restore the functionality prior to final project acceptance.

2. Maintenance of Stormwater Management Facilities. The Developer agrees to repair and maintain the Stormwater Management Facilities at its sole cost and expense.

2.1. Maintenance of the Stormwater Management Facilities shall mean:

2.1.1. Annual inspections of the Stormwater Management Facilities including, but not limited to: storm sewer and drainage structures, sediment removal structures, outlet control devices, structural systems, land use, and grades on the property that influence the performance of the Stormwater Management Facilities as shown on Exhibit B. Within 30 days of the inspection date, all accumulated sediment and debris must be removed and all other necessary corrections completed such that each stormwater facility operates as designed and permitted. Contributing drainage areas must be kept clear of litter and vegetative debris, outlet pipes and overflow spillways kept clear, inlet areas kept clean, and undesirable vegetation removed. Erosion impairing the function or integrity of the facilities, if any will be corrected, and any structural damage impairing or threatening to impair the function of any of the Stormwater Management Facilities must be repaired.

2.1.2. Inlets and sediment removal structures will be cleared of any flow impediments and accumulated sediment quarterly. The volume of material removed quarterly will be included in the annual report to the City.

2.1.3. Subject to Section 4 below, Developer shall, within 45 days of the annual inspection, provide a report of the quarterly structure cleanings and annual inspection to the City Engineer. If the required annual inspection report is not submitted to the City by December 1st of each year, the Developer shall provide the City with the right to enter onto the property to conduct the annual inspection.

3. Developer's Default. In the event of default by the Developer as to any of the work to be performed by it hereunder, following at least thirty (30) days prior written notice and Developer's failure to cure such default within such time-frame, except in an emergency as determined by the City, the City may, at its option, perform the work and the Developer shall

promptly, following receipt of an invoice and reasonable substantiation of such costs, reimburse the City for any reasonable out-of-pocket expense incurred by the City. This Agreement is a license for the City to act when so authorized under this Agreement, and it shall not be necessary for the City to seek a Court order for permission to enter the Property. When the City does any such work, the City may, in addition to its other remedies, assess the reasonable out-of-pocket cost in whole or in part.

4. Changes to Site Configuration or Stormwater Management Facilities. If site configurations or Stormwater Management Facilities change, causing decreased effectiveness of the Stormwater Management Facilities, new or improved Stormwater Management Facilities must be implemented to ensure the conditions for post-construction stormwater management continue to be met.

5. Terms and Conditions. This Agreement shall run with the land and shall be binding upon Developer's successors and assigns with respect to the Property. The terms and conditions of this Agreement shall be binding upon and shall insure to the benefit of the parties hereto and their respective successors and assigns.

6. Developer Warranty. Developer warrants and represents the following to the City and acknowledges that this Agreement has been duly executed and delivered and constitutes the legal valid and binding obligation of Developer enforceable in accordance with its terms. The party signing on behalf of the Developer has been duly authorized by the entity to sign the Agreement and bind the entity. Developer has been duly formed under the laws of the State of Minnesota and is in good standing under the laws of the jurisdiction in which the Property is located, is duly qualified to transact business in the jurisdiction in which the Property is located and has the requisite power and authority to enter into and perform this Agreement and the documents and instruments required to be executed and delivered by Developer pursuant hereto. This Agreement and the documents and instruments required to be executed and delivered by Developer pursuant hereto have each been duly authorized by all necessary action on the part of Developer and such execution, delivery and performance does and will not conflict with or result in a violation of Developer's organizational agreement or any judgment or order. The execution, delivery and performance by Developer of this Agreement will not (a) violate any provision of any law, statute, rule or regulation or any order, writ, judgment, injunction, decree, determination or award of any court, governmental agency or arbitrator presently in effect having applicability to Developer, or (b) result in a breach of or constitute a default under any indenture, loan or credit agreement or any other agreement, lease or instrument to which Developer is a party or by which it or any of its properties may be bound.

7. Amendment and Waiver. The parties hereto may by mutual written agreement amend this Agreement in any respect. Any party hereto may extend the time for the performance of any of the obligations of another, waive any inaccuracies in representations by another contained in this Agreement or in any document delivered pursuant hereto which inaccuracies would otherwise constitute a breach of this Agreement, waive compliance by another with any of the covenants contained in this Agreement, waive performance of any obligations by the other or waive the fulfillment of any condition that is precedent to the performance by the party so waiving of any of its obligations under this Agreement. Any agreement on the part of any party for any such amendment, extension or waiver must be in writing. No waiver of any of the provisions of

IN WITNESS WHEREOF, the parties hereto have caused this document to be executed as of the day and year first above written.

CITY:
CITY OF SOUTH ST. PAUL

By: _____
James P. Francis
Mayor

By: _____
Deanna Werner
City Clerk

STATE OF MINNESOTA)
)
COUNTY OF DAKOTA) ss.

On this ____ day of _____, 2026, before me a Notary Public within and for said County, personally appeared James P. Francis and Deanna Werner, to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and City Clerk of the City of South St. Paul, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed on behalf of said municipality by authority of its City Council and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

DEVELOPER:
Holiday Stationstores, LLC
a Minnesota limited liability company

By: _____
Name: Joannie Almjeld
Its: Vice President of Regional Operations

STATE OF _____)
)
COUNTY OF _____) ss.

The foregoing instrument was acknowledged before me this _____ day of _____, 2026, by Joannie Almjeld, Vice President of Regional Operations of Holiday Stationstores, LLC, a Minnesota limited liability company, on behalf of said company.

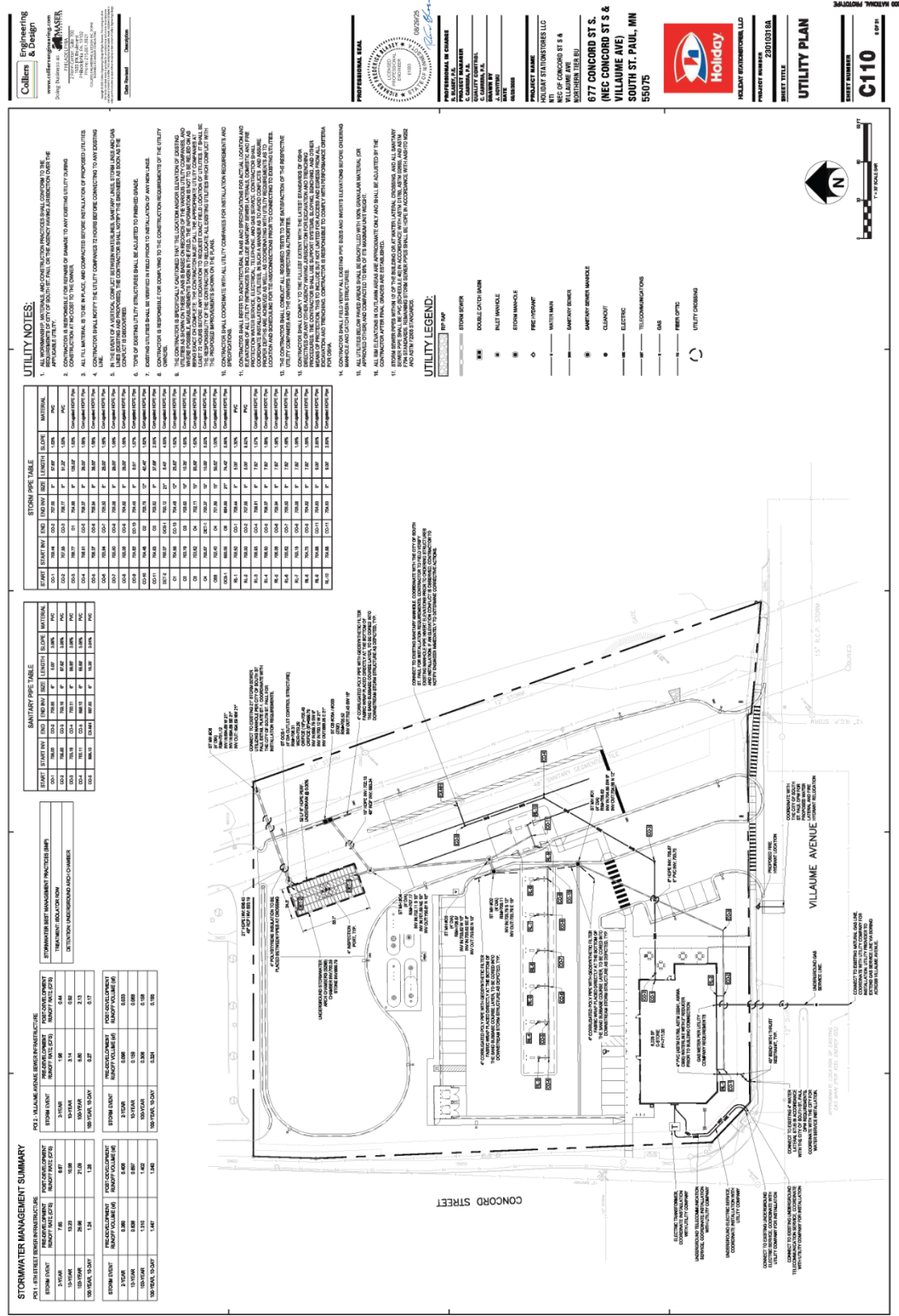
Notary Public

This instrument drafted by
And after recording, please return to:
LeVander, Gillen & Miller, P.A.
1305 Corporate Center Drive, Suite 300
Eagan, MN 55121
651-451-1831

EXHIBIT A
Legal Description

LOT 2, BLOCK 1, HARLOW ADDITION, DAKOTA COUNTY, MINNESOTA

Stormwater Maintenance Facilities Plans





CITY COUNCIL AGENDA REPORT

DATE:

January 5, 2026

DEPARTMENT:

Planning & Zoning

PREPARED BY:

Monika Miller

AGENDA ITEM NUMBER:

8.I.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Award Tree Planting Plan Proposal to WSB

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Authorize Staff to accept the proposal for a tree planting plan from WSB and to enter into an agreement for services.

OVERVIEW

South St. Paul was substantially impacted by emerald ash borer due to the high percentage of ash trees that made up the City's public tree canopy. About 1/3 of the City's park and boulevard trees (1,605 trees) were ash trees. All diseased ash trees were removed in 2023 and the City has made slow but consistent progress on its replanting efforts. The planting process has emphasized creating a diverse, resilient tree canopy with species that are right sized for the planting location. The replanting process has occurred at a slower pace, in part because of the piecemeal funding that has been utilized for replanting. To date, all replanting efforts have been funded through grants from the Minnesota Department of Natural Resources.

During the 2024 legislative session, State Representative Rick Hansen secured a special allocation of \$688,000 for South St. Paul to complete the tree replanting process. This funding is being distributed to the City via a Metropolitan Council Tree Planting Grant. The funding will primarily be used to plant and maintain 800 new trees. The City has until June 30, 2027 to spend the funding that was allocated for the project.

To successfully utilize the funding in a timely manner, the City intends to hire a contractor to prepare a tree planting plan. \$50,000 of the grant funding has been allocated for the creation of a tree planting plan. In December, the City requested quotes from eligible contractors for the creation of a tree planting plan and related work.

Tree Planting Plan Proposals and Recommendation

The City received responses from Bolton & Menk, Davey Resource Group, and WSB. The quotes received were as follows:

Contractor	Planting Plan + Outreach	Bid Document Creation	Contractor Kick Off Meeting	Planting Contractor Oversight	Other Services	Total
Bolton & Menk	\$38,900	\$12,500	\$1,900	\$9,400	\$12,300	\$75,000
Davey Resource Group	\$49,400	\$3,600	\$700	\$13,216	\$11,260	\$78,176
WSB	\$33,717	\$6,567	*\$8,260		\$6,398	\$54,942

*items were combined as one line item in WSB's proposal

After reviewing the received proposals, Staff recommends the City Council accept the proposal from WSB for the creation of a tree planting plan and related services, not to exceed \$50,000. WSB presented the most economical option for the tree planting plan and related services. Additionally, WSB is familiar with South St. Paul's existing urban canopy and the recently adopted boulevard tree ordinance which staff feel will help streamline the planting plan creation process.

Planting Plan Timelines and Public Outreach

The tree planting plan will be a three-phase plan where each phase will coincide with a planting season (i.e. Spring 2026, Fall 2026, and Spring 2027). Work on the first phase of the planting plan is expected to begin in January 2026 in preparation for the Spring 2026 planting season. The City plans to use its website, newsletter, and media (such as short-form videos) for engagement and outreach related to the plantings.

Public outreach will be conducted at each phase and is intended to shape the planting plan. Outreach will largely involve providing homeowners the ability to opt in/opt out of having a tree in their boulevard and capturing the species and location preferences from homeowners that opt in. The City has allowed homeowners to opt-in/ opt-out during previous boulevard tree plantings even though trees are planted in the public right-of-way. Homeowners are more invested in the tree that is planted when given the opportunity to provide input on both the placement and species of a boulevard tree. Homeowners that opt-in to having a boulevard tree planted will be given a list of eligible tree species. This list was created when the City updated its boulevard tree ordinance and helps ensure that trees are planted in boulevards that are the appropriate size. This size matching helps to reduce the chances of utility conflicts and raised sidewalk panels caused by boulevard trees.

SOURCE OF FUNDS

Metropolitan Council Tree Planting Grant

ATTACHMENTS

1. WSB Proposal

**ATTACHMENT 1
WSB PROPOSAL**

Task No.	Description	Project Manager: Emily Ball	Urban Forester	Dustin Simonson	PMO/Admin	Total Labor Cost
	Rate Per Hour - 2026 est rates	\$225	\$150	\$139	\$150	
1	Tree Planting Plan - 800 Tree Locations (208 Hours)					\$32,367.00
1.1	Field Assessment and Tree Selection- 800 planting spaces (50 trees per day x eight hour days, one overlapping day with 2 staff)	\$14,400	\$14,400	\$0	0	\$28,800.00
1.3	Internal Project Meetings/coordination and PMO	\$1,800	\$900	\$417	\$450	\$3,567.00
2	Educaton and Outreach Efforts (Letters, Door hangers, Misc Notifications) (22 Hours)					\$1,350.00
2.1	Create door hangers, letters, design *printing would be done off site at additional cost	\$1,350	\$0	\$0	0	\$1,350.00
3	Bid/RFP for Planting Project					\$6,567.00
3.1	Writing Specs, Inserting tree species and addresses (36 hours est total over 3 staff)	\$5,850	\$300	\$417	\$0	\$6,567.00
TOTAL		\$23,400	\$15,600	\$834	\$450	\$40,284.00
	Hours (total for all phases below)	104	104	6	3	Total Cost for Services
	217					

\$40,284.00

Task No.	Description	Project Manager: Emily Ball	Urban Forester	Dustin Simonson	PMO/Admin	Total Labor Cost
	Rate Per Hour - 2026 est rates	\$225	\$150	\$139	\$150	
4	Tree Planting Project					\$14,658.00
4.1	Planting Contractor KO meetings and oversight (checking all trees adding to GPS)	\$1,800	\$900	\$5,560	0	\$8,260.00
4.2	Warranty Checks	\$450	\$1,500	\$4,448	0	\$6,398.00
TOTAL		\$2,250	\$2,400	\$10,008	\$0	\$14,658.00
	Hours (total for entire phase below)	10	16	72	0	Total Cost for Services



CITY COUNCIL AGENDA REPORT

DATE: January 5, 2026
DEPARTMENT: City Clerk
PREPARED BY: Deanna Werner
AGENDA ITEM NUMBER: 10.A.

MEETING TYPE

Regular Meeting

AGENDA ITEM

2026 Liquor License Renewal

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Approval of Resolution 2026-006, Renewing Liquor License for 2026.

OVERVIEW

All liquor licenses expire as of December 31st and need to be approved for the calendar year of 2026. All but two current license holders were approved in December to meet the timeline needed for renewal. Since that time, the two remaining businesses have submitted their renewal applications for approval. These businesses have rectified any delinquent taxes owed to the State of Minnesota Department of Revenue and all their materials have been submitted and are ready for approval by the City Council.

The liquor licenses for both businesses expired at midnight on January 1st, 2026. These businesses were notified by certified letter as well as by personal service made by the SSPPD, that they cannot sell liquor until such time as the City Council of South St. Paul approves their renewal and the State of Minnesota issues them a renewed license which will take at least a week from the time the paperwork leaves our offices. They are prohibited from selling alcohol until this occurs. City staff will notify the businesses by phone and by letter, once the liquor license has been approved by the State of Minnesota. They are not able to resume selling liquor until this occurs.

Staff is recommending approval of the renewal application presented and identified by name on Resolution 2026-006.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. Resolution 2026-006 Liquor License

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2026-006

RESOLUTION APPROVING 2026 LIQUOR LICENSES

WHEREAS, the City of South St. Paul has received renewal applications and forms for 2026 Liquor Licenses; and

WHEREAS, Submission of all required forms, documents, and all taxes, assessments, or other financial claims of the applicant have been reviewed and fees have been paid in full and provided to the City Clerk:

NOW, THEREFORE, BE IT RESOLVED, that the following Licenses be approved.

ON SALE INTOXICATING AND SUNDAY ON SALE INTOXICATING

Honduras Kitchen, LLC, 1519 5th Ave S
Michlandia Bar & Centro Botanero, 600 Concord St N

Adopted this 5th day of January 2026.

City Clerk



CITY COUNCIL AGENDA REPORT

DATE: January 5, 2026
DEPARTMENT: Engineering
PREPARED BY: Kelsey Gelhar
AGENDA ITEM NUMBER: 10.B.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Public Improvement Hearing — Marie Avenue Reconstruction Project Phase 2

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Adopt Resolution 2026-005 ORDERING IMPROVEMENT AND PREPARATION OF FINAL PLANS AND SPECIFICATIONS FOR MARIE AVENUE RECONSTRUCTION PROJECT PHASE 2 PROJECT NO. 2025-07

OVERVIEW

The current Capital Improvement Plan identifies the reconstruction of Marie Avenue between 9th Avenue and 15th Avenue for improvements in 2026. The project includes the reconstruction of the roadway, utility improvements, and sidewalk replacement and extension on Marie Avenue. On December 1, 2025, the City Council received the feasibility report and scheduled a public improvement hearing for January 5, 2026.

If the Council orders the project, plans and specifications will be prepared, and the project will be bid in early 2026 for construction during the 2026 construction season.

Staff recommends the Council adopt Resolution 2026-005, ordering the improvement.

SOURCE OF FUNDS

Minnesota State Aid, Infrastructure Fund, Water Utility, Storm Sewer Utility, Sanitary Sewer Utility, and Special Assessments.

ATTACHMENTS

1. Res 2026-005 Marie Ave Recon Ph 2 Order Proj Auth Plans
2. Feasibility Report - 2025-01 Marie Ave Phase 2

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2026-005

**RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF FINAL
PLANS AND SPECIFICATIONS FOR
MARIE AVENUE RECONSTRUCTION PROJECT PHASE 2 PROJECT NO. 2025-01**

WHEREAS, a resolution by the City Council adopted the 1st day of December, 2025, fixed a date for a Council hearing on the proposed improvement of 2025-01 Marie Avenue Reconstruction Project Phase 2 for the reconstruction of Marie Avenue from 9th Avenue to 15th Avenue with bituminous base and wear course paving, concrete curb and gutter replacement, sidewalk installation, utility replacements, restoration and appurtenant work; and

WHEREAS, both published and mailed notice was given pursuant to Minnesota Statute 429.031, and the hearing was held thereon the 5th day of January 2026, at which time all persons desiring to be heard were given an opportunity to be heard thereon; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South St. Paul, Minnesota, as follows:

1. Such improvement is hereby ordered as proposed in the Council resolution adopted December 1st, 2025.
2. The City Engineering Department is hereby designated as the Engineer for this improvement, and they shall prepare the final plans and specifications for the making of such improvement.
3. The contract for these improvements shall be let no later than two years after the adoption of this resolution.

Adopted this 5th day of January 2026.

James Francis, Mayor

Attest:

Deanna Werner, City Clerk



Marie Avenue Reconstruction Project – Phase 2

Feasibility Report

South St. Paul, Minnesota

City Project No. 2025-01

December 1, 2025

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Appendix A – Figures

Appendix B – Geotechnical Report

Appendix C – Opinion of Probable Cost

Appendix D – Preliminary Assessment Roll

Certification Sheet

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.


Kelsey J. Gelhar

Date: December 1, 2025

Lic. No. 60639

I. Executive Summary

This Feasibility Report was prepared for the Marie Avenue Reconstruction Project – Phase 2, City Project No. 2025-01. The proposed project includes the full reconstruction of six blocks of Marie Avenue between 9th Avenue and 15th Avenue, as shown in Figure 1 of Appendix A.

Street and pedestrian improvements include roadway reconstruction with 11-ft through lanes and 8-ft parking lanes, accessible sidewalks and crosswalks, and lighting improvements for pedestrian and traffic safety.

Public utility improvements along the project corridor include upgrades to the watermain system and lining of the sanitary sewer manholes. Storm sewer will be replaced and upgraded as necessary to address drainage concerns and meet watershed and MS4 design requirements.

The total estimated cost for the Marie Avenue Reconstruction Project – Phase 2 is approximately \$2,790,218.00. The estimated costs are detailed below and include a 10% contingency and 10% indirect costs.

Marie Avenue Reconstruction Phase 2 – Opinion of Probable Cost	
Proposed Improvement	Total Estimated Cost
Surface & Pedestrian Improvements	\$1,455,580.00
Watermain Improvements	\$691,890.00
Sanitary Sewer Improvements	\$75,686.00
Storm Sewer Improvements	\$297,740.00
Streetlight Improvements	\$269,322.00
Total	\$2,790,218.00

Funding for this project is proposed to come from Municipal State Aid (MSA), the City's Infrastructure, Water Utility, Sanitary Sewer Utility, and Storm Sewer Utility funds, and Special Assessments to benefiting properties.

Marie Avenue Reconstruction Phase 2 – Funding Summary	
Proposed Funding	Total
Minnesota State Aid	\$500,000.00
Infrastructure Fund	\$1,142,043.14
Water Utility Fund	\$691,890.00
Sanitary Sewer Utility Fund	\$75,686.00
Storm Water Utility Fund	\$297,740.00
Special Assessments	\$82,858.86
Total	\$2,790,218.00

The Marie Avenue Reconstruction Project – Phase 2 can be substantially completed, including the final lift of bituminous pavement and all restoration items, in 2026.

Below is the preliminary project schedule:

Neighborhood Open House / Public Informational Meeting	November 18, 2025
Receive Feasibility Report, Schedule Improvement Hearing	December 1, 2025
Improvement Hearing, Order Project, Authorize Preparation of Plans & Specifications	January 5, 2026
Approve Plans and Specifications, Authorize Bidding/ Ad for Bid	January 2026
Bid Opening	February 2026
Council Receives Bids, Awards Project & Contract for Construction	March 2026
Begin Construction	Spring 2026
Substantial Completion of Construction	Fall 2026
Assessment Hearing	Fall 2026

II. Introduction

The Marie Avenue corridor is a vital area of South St. Paul, which connects the community to the South St. Paul Secondary School, Kaposia Library, Jefferson Park, City Hall, and several businesses. Goals for the improvements to Marie Avenue have been identified in multiple studies and plans over the years, including the Southview Hill Plan (2014), the Bicycle and Pedestrian Master Plan (2014), the 2040 Comprehensive Plan, and the City's 5-year Capital Improvement Plan (CIP).

Marie Avenue between 3rd Avenue and 9th Avenue was reconstructed in the summer of 2025 and was partly funded by a \$1,000,000 Safe Routes to School (SRTS) Grant from the federal government. The City received an additional \$1,000,000 SRTS Grant from the federal government to continue the improvements from 9th Avenue to 21st Avenue in 2026. Improvements identified in the SRTS application included increased multi-modal uses, such as ADA-compliant sidewalks and crosswalks, and the addition of bicycle lanes. Improvements to the streetlighting, signage, and roadway surface were also identified. In May of 2025, engineering staff reviewed the corridor with the City Council as building a new roadway to the SRTS standards would be costly and have significant impacts on residents. The City Council directed staff to return the grant funds and review other design options.

This project is proposed in the CIP to be funded through Municipal State Aid funds and the City's Infrastructure and Utility Funds. Special Assessments are also being utilized to help fund the reconstruction of Marie Avenue in accordance with Minnesota Statute Chapter 429.

This report will review the existing conditions in the project area and discuss the proposed improvements in detail. It will also provide preliminary cost estimates for the proposed improvements and funding sources.

III. Existing Conditions

A. Roadway and Pedestrian Facilities

A.1 Roadway

Marie Avenue from 9th Avenue to 15th Avenue is a local roadway and part of the City's Municipal State Aid system. Typical Annual Average Daily Traffic (AADT) counts for Marie Avenue in this area were taken in April 2025 and range from 1,764 to 2,475 vehicles a day. There are three 4-way stop-controlled intersections on the project corridor; at 9th Avenue (installed in 2025), at 12th Avenue, and at 15th Avenue.

The existing roadway right-of-way is 60 feet wide throughout the project corridor. The existing roadway measures approximately 44 feet wide from curb face to curb face. This allows for 12-foot travel lanes and 10-foot shoulders in the existing condition. The wide shoulders provide on-street parking for front-facing home and business access. Street parking is currently available along the project corridor on both the north and south sides of Marie Avenue.

Existing streetlight features are located at intersections and are attached to Xcel owned power poles.

The pavement along Marie Avenue is experiencing varying severity of distresses, including alligator, block, transverse, and longitudinal cracking. The asphalt is also delaminating, primarily in the parking lanes. City staff received multiple inquiries about pothole patching and when this portion of Marie Avenue would be reconstructed over the past years.

Braun Intertec took six soil borings along Marie Avenue between 9th Avenue and 15th Avenue. Borings show that the existing asphalt thicknesses range from 7-inches to 11-inches and the existing aggregate base thicknesses range from 4-inches to 11-inches. The fill soils are primarily silty sands and poorly graded sands with various amounts of gravel. Groundwater was not encountered in any of the borings at the time they were drilled. The Geotechnical Report prepared by Braun Intertec is included in Appendix B of this report.

A.2 Pedestrian Facilities

Marie Avenue is identified for arterial sidewalk, pedestrian mobility, and bicycle facility improvements in the City's adopted Bicycle and Pedestrian Plan (2014). Existing 5-ft wide concrete sidewalk is located on both the north and south side of the street between 9th Avenue and 12th Avenue. In some areas the existing sidewalk has a grass boulevard and abuts residential retaining walls. In other areas, the existing sidewalk extends from the back of the curb to buildings and parking lots. There is a striped and signed crosswalk at 10th Avenue and striped crosswalks at the 12th Avenue intersection. The intersection of 12th Avenue and Marie Avenue is a stop-controlled intersection.

The existing pedestrian facilities contain numerous obstructions that affect the safe travel of pedestrians. The sidewalk is in fair condition, but the pedestrian ramps fail to meet the current design requirements of the Americans with Disabilities Act (ADA). Many of the existing curb ramps have narrow openings and lack ADA-required landing areas and truncated domes.

B. Municipal Utilities

B.1 Watermain

The watermain infrastructure in this area is mainly comprised of 6-inch diameter and 8-inch diameter cast iron pipes. The water system was constructed in 1962 between 14th Avenue and 15th Avenue and in 1978 between 9th Avenue and 14th Avenue. The water main has reached or nearly reached the original design life of 50 to 100 years of service.

B.2 Sanitary Sewer

The existing sanitary sewer infrastructure in the project corridor runs along Marie Avenue and along the cross streets. Between 9th Avenue and 14th Avenue, 21-inch and 24-inch diameter reinforced concrete pipe (RCP) sewers were installed in 1978. Properties not served by sanitary sewer along Marie Avenue are connected to the sewer on the cross streets. The sanitary sewer was televised in September of 2025. Televising records indicate that the sanitary sewer is in good condition.

B.3 Storm Sewer & Drainage

The existing storm sewer infrastructure along Marie Avenue generally consists of intersection-based collection with a larger conveyance line running along Marie Avenue. The existing storm

sewer system consists of 12-inch to 60-inch diameter reinforced concrete pipe. Runoff from Marie Avenue between 15th Avenue and 9th Avenue is collected and conveyed to an existing trunk storm sewer along 9th Avenue N. All runoff from Marie Avenue ultimately discharges to the Mississippi River. The storm sewer was televised in September of 2025. Televising records indicate that the storm sewer is in good condition.

IV. Proposed Improvements

A. Roadway, Pedestrian Facilities, and Lighting

The roadway has aged and deteriorated to the point where full reconstruction is warranted. Reconstruction is intended to improve the pavement's design strength, provide opportunities for utility upgrades, and provide opportunities to install and replace pedestrian facilities to meet ADA requirements.

Marie Avenue is part of the Municipal State Aid system, and the roadway will be constructed according to MnDOT design standards. Staff is proposing a typical section of 11-foot driving lanes, 8-foot parking lanes on both sides of the street between 9th Avenue and 15th Avenue. See Figure 2 for the typical sections.

Street grades are proposed to closely match existing grades to minimize construction impacts on adjacent properties. The proposed roadway section includes 4 1/2 inches of asphalt pavement and 8 inches of aggregate base over an acceptable and compacted subgrade.

A 5-ft wide sidewalk that meets ADA standards for width and slope is proposed on the north side of the roadway. Where sidewalk and boulevard widths allow, boulevard tree planting will be considered. Pedestrian curb ramps and their associated crosswalks will be installed per ADA standards.

Proposed lighting improvements include new streetlights at the intersections and new pedestrian level-streetlights along the corridor where sidewalk is proposed. The proposed streetlight styles will be consistent with those recently installed on Concord Street, Concord Exchange, 7th Avenue S, and the 2025 Marie Ave Reconstruction Project.

B. Municipal Utilities

B.1 Watermain

Replacement of the watermain is proposed as part of this project due to the age of the watermain system. All crossings are proposed to be replaced with 8-inch diameter DIP so that Marie Avenue does not have to be impacted for future watermain work. All fittings, valves, and hydrants are proposed to be replaced with materials consistent with current City standards.

B.2 Sanitary Sewer

The sanitary sewer is in good condition in this area. Manhole lining and casting replacements are proposed to address inflow and infiltration.

B.3 Storm Sewer & Drainage

The proposed improvements will generally maintain the existing drainage patterns and discharge points. The proposed storm sewer improvements include removing and replacing the existing storm sewer system at intersections to meet current drainage design standards. The trunk line is in good condition and is proposed to remain in place.

The Marie Avenue Reconstruction Project – Phase 2 will disturb over one acre of land and require stormwater treatment to meet MS4 and watershed requirements. This area is fully developed, and due to existing utilities, site topography, and the project's proximity to regional stormwater facilities, treatment options are limited to water quality structures.

C. Permits

In order to complete the proposed improvements, the following permits will be required from the following agencies:

- Minnesota Department of Health permit for watermain replacement and extension
- Minnesota Pollution Control Agency NPDES permit for land disturbance greater than 1 acre.
- Dakota County Right-of-Way for work at 15th Ave (County Road 8)

It is assumed that all proposed survey and utility improvements will be limited to the existing City right-of-way and easements. Right-of-entry agreements may be required for minor work outside the right-of-way to blend new improvements to existing yards or connect to existing utilities and services.

D. Public Involvement

A neighborhood meeting was held on November 18th, 2025, to introduce this project to the public. Nine different residents and property owners attended the meeting and asked questions about the project design and construction process. Topics discussed are listed below:

Design Topics

- Sidewalk replacement and extension
 - o Some residents expressed concerns about extending the sidewalk along the north side of Marie Avenue, some expressed support
 - o Residents asked if the sidewalk on the west side of 13th Avenue S would be extended to Marie Avenue
- Street design
- Boulevard trees
- Coordination with private utilities and private improvements (like outwalks and landscaping)

Construction Topics

- General construction timelines
- Access to the alleys
- Access for drop off and pick up at the Maple Tree Day School (1001 Marie Avenue)
- Coordination with garbage haulers, postal service, and private utilities

V. Financing

A. Opinion of Probable Cost

Appendix C of this report includes a detailed opinion of probable cost. The opinion of probable cost is based on the projected construction costs for 2026 and includes a 10% contingency and 10% indirect costs for legal and administrative items. The project costs are summarized in the following table:

Marie Avenue Reconstruction Phase 2 – Opinion of Probable Cost	
Proposed Improvement	Total Estimated Cost
Surface & Pedestrian Improvements	\$1,455,580.00
Watermain Improvements	\$691,890.00
Sanitary Sewer Improvements	\$75,686.00
Storm Sewer Improvements	\$297,740.00
Streetlight Improvements	\$269,322.00
Total	\$2,790,218.00

B. Funding

Funding for this project is proposed to come from Municipal State Aid, Infrastructure Fund, Water Utility, Sanitary Sewer Utility, Storm Sewer Utility, and Special Assessments. The table below provides a summary of the funding sources.

Marie Avenue Reconstruction Phase 2 – Funding Summary	
Proposed Funding	Total
Minnesota State Aid	\$500,000.00
Infrastructure Fund	\$1,142,043.14
Water Utility Fund	\$691,890.00
Sanitary Sewer Utility Fund	\$75,686.00
Storm Water Utility Fund	\$297,740.00
Special Assessments	\$82,858.86
Total	\$2,790,218.00

C. Preliminary Assessment Roll

The City's Special Assessment Policy for road construction projects outlines that a portion of street costs shall be assessed to the benefiting properties. For 2026 street reconstruction projects, all abutting properties shall contribute at a rate of \$94.84 per linear foot of frontage, with the following exceptions:

- 75-foot maximum assessable front footage for residential properties
- Residential corner lots with the narrow side fronting the project are to be assessed
- Commercial, Industrial, Institutional, and High Density Residential (greater than a duplex) properties are assessed along all sides of the parcel with no maximum footage
- Assessments are capped at 5% of the estimated market value

A preliminary assessment roll is included in Appendix D of this report.

VI. Project Schedule

Below is the preliminary project schedule:

Neighborhood Open House / Public Informational Meeting	November 18, 2025
Receive Feasibility Report, Schedule Improvement Hearing	December 1, 2025
Improvement Hearing, Order Project, Authorize Preparation of Plans & Specifications	January 5, 2026
Approve Plans and Specifications, Authorize Bidding/ Ad for Bid	January 2026
Bid Opening	February 2026
Council Receives Bids, Awards Project & Contract for Construction	March 2026
Begin Construction	Spring 2026
Substantial Completion of Construction	Fall 2026
Assessment Hearing	Fall 2026

VII. Conclusion

Project costs are anticipated to be approximately \$2,790,218.00. Due to the poor condition of the roadway, the improvements herein are recommended for construction in 2026.

From an engineering perspective, the project as proposed can be considered necessary, cost-effective, and feasible. The city council will determine its economic feasibility.

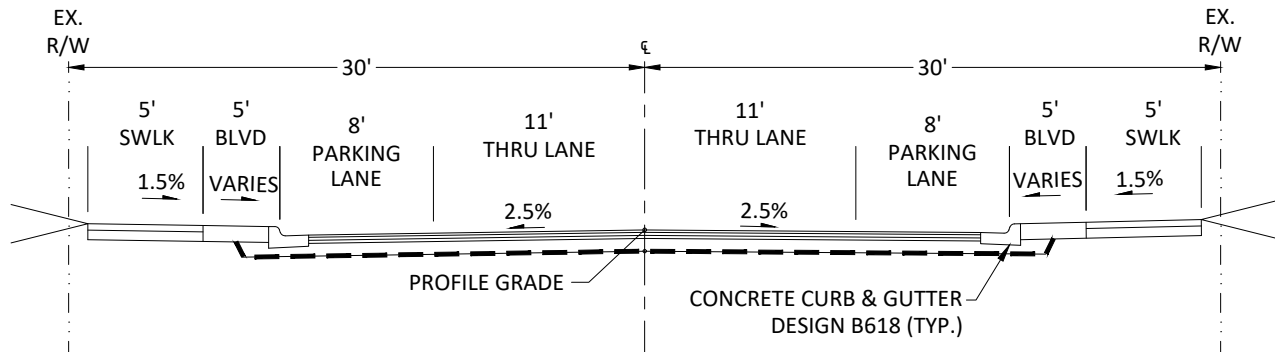
APPENDIX A

FIGURES

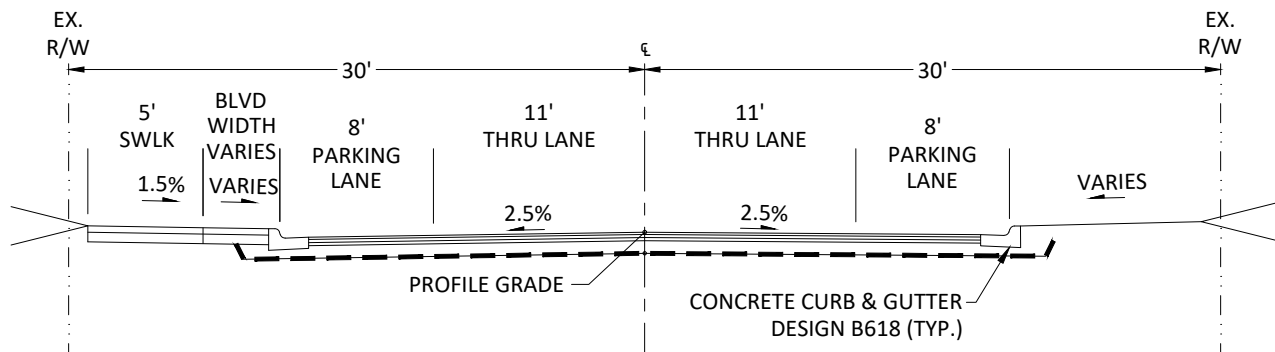


Figure 1- Project Location





MARIE AVENUE - 9TH AVENUE TO 12TH AVENUE
NOT TO SCALE



MARIE AVENUE - 12TH AVENUE TO 15TH AVENUE
NOT TO SCALE



FIGURE 2 - TYPICAL SECTIONS
MARIE AVENUE RECONSTRUCTION PROJECT - PHASE 2
FEASIBILITY REPORT

APPENDIX B
GEOTECHNICAL REPORT

Geotechnical Evaluation Report

Marie Avenue, Phase 2 and Phase 3

Phase 2: From 9th Avenue to 15th Avenue

Phase 3: From 15th Avenue to 21st Avenue

South St. Paul, Minnesota

Prepared for

Bolton & Menk, Inc.

Professional Certification:

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

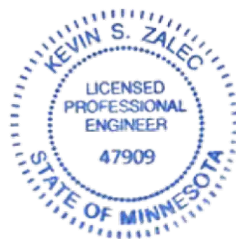
Kevin S. Zalec

Kevin S. Zalec, PE

Senior Manager, Senior Engineer

License Number: 47909

November 24, 2025



Braun Intertec Corporation

Project B2508789

November 24, 2025

Project B2508789

Kevin Kielb, PE

Bolton & Menk, Inc.

7533 Sunwood Drive Northwest, Suite 206

Ramsey, MN 55303

Re: Geotechnical Evaluation
Marie Avenue, Phase 2 and Phase 3
Phase 2: From 9th Avenue to 15th Avenue
Phase 3: From 15th Avenue to 21st Avenue
South St. Paul, Minnesota

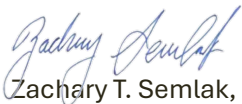
Dear Mr. Kielb:

We are pleased to present this geotechnical evaluation report for the Marie Avenue Reconstruction, Phases 2 and 3 in South St. Paul, Minnesota.

Thank you for making Braun Intertec Corporation (Braun Intertec) your geotechnical consultant for this project. If you have questions about this report, or if there are other services that we can provide in support of our work to date, please contact Zach Semlak at 651.788.5071 (zsemlak@braunintertec.com) or Kevin Zalec at 952.995.2223 (kzalec@braunintertec.com).

Sincerely,

Braun Intertec Corporation



Zachary T. Semlak, EIT
Staff Engineer



Kevin S. Zalec, PE
Senior Manager, Senior Engineer

c: Zach Lingl, PE, Bolton & Menk, Inc.
Kelsey Gelhar, PE, City of South St. Paul



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Appendix

Soil Boring Location Sketch
Log of Boring Sheets ST-1 through ST-12 (13 pages)
Descriptive Terminology of Soil
State Aid 10-Ton ESAL Traffic Forecast Calculator (3 pages)
MnPAVE-Flexible Results

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1.0 Introduction

1.1 Project Description

This geotechnical evaluation report addresses the proposed design and reconstruction of Marie Avenue between 9th Avenue and 21st Avenue in South St. Paul, Minnesota. We understand this project is proposed as a reconstruction that will be broken out in two phases, Phase 2 in 2026 for 9th Avenue to 15th Avenue and Phase 3 in 2027 for 15th Avenue to 21st Avenue. The project will include construction of new bituminous pavements, new concrete curb & gutter, full or spot utility replacements and associated site work.

Table 1-1 provides additional project details regarding the Marie Avenue reconstruction project.

Table 1-1. Project Description

Project Component	Description	Source
Pavement type	Bituminous	Bolton & Menk, Inc. (BMI)
Pavement rehabilitation method	Reconstruction (split in two phases)	City of South St. Paul (City) / BMI
Pavement loads	Marie Avenue: - From 21st Ave to 15th Ave: 64,000 Bituminous ESALs* (BESALs) - From 15th Ave to 12th Ave: 148,000 BESALs - From 12th Ave to 9th Ave: 236,000 BESALs	MnDOT Traffic Count Database System (TCDS) and State Aid ESAL Traffic Forecast Calculator. Assumed the most recent 2025 count for design with a general growth rate of 0.50 percent based on recent declining historical AADTs.
Utilities	Spot utility repairs, up to 10 feet below grade	Assumed
Grade changes	Street grades will be within 1 foot of existing.	Assumed

*Equivalent 18,000-lb single axle loads based on 20-year design.

We have described our understanding of the proposed construction and site to the extent others reported it to us. Depending on the extent of available information, we may have made assumptions based on our experience with similar projects. If we have not correctly recorded or interpreted the project details, the project team should notify us. New or changed information could require additional evaluation, analyses, and/or recommendations.



1.2 Site Conditions

Currently, Marie Avenue exists a two-lane undivided bituminous paved roadway with associated parking lanes running east and west and surrounded by residential and commercial properties. Current grades range from 829.1 feet at Boring ST-12 to 932.3 feet at Boring ST-3, with general site grades sloping downward from the high point at Boring ST-3 to both the east and west along Marie Avenue.

1.3 Purpose

The purpose of our geotechnical evaluation was to characterize subsurface geologic conditions at selected exploration locations, evaluate their impact on the project, and provide geotechnical recommendations for the design and reconstruction of Marie Avenue.

1.4 Background Information and Reference Documents

We reviewed the following information:

- Geologic map titled C-57, *Surficial Geology of Dakota County, Plate 3*, prepared by the Minnesota Geological Survey, dated 2023.
- Aerial images viewed for Marie Avenue through the publicly available Dakota County GIS software, <https://gis.co.dakota.mn.us/dcgis/>.
- Email correspondence with the Bolton & Menk team regarding project scope.

1.5 Scope of Services

We performed our scope of services for the project in accordance with our Proposal for a Geotechnical Evaluation (Braun Intertec Proposal No. QTB214440), dated September 24, 2025. The following list describes the geotechnical tasks completed in accordance with our authorized scope of services.

- Reviewing the background information and reference documents previously cited.
- Staking and coordinating the clearing for the exploration locations of underground utilities. We selected and staked the new exploration locations. We acquired surface elevations and locations with GPS technology using the State of Minnesota's permanent GPS base station network. The Soil Boring Location Sketch included in the Appendix shows the approximate locations of the borings.
- Performing 12 standard penetration test (SPT) borings, denoted as ST-1 to ST-12, to depths of about 14 1/2 feet below existing grade. Boring ST-11 was unable to recover samples below a depth of about 4 1/2 feet. An additional boring (ST-11A) was offset and redrilled to obtain samples for classification.
- Performing laboratory testing on select samples to aid in soil classification and engineering analysis.



- Preparing this report containing a boring location sketch, logs of soil borings, a summary of the soils encountered, results of laboratory tests, and recommendations for pavement and utility subgrade preparation and the design of pavements including an assumed R-value.

Our scope of services did not include environmental services or testing and our geotechnical personnel performing this evaluation are not trained to provide environmental services or testing. We can provide environmental services or testing at your request.

2.0 Results

2.1 Geologic Overview

Figure 2-1 depicts the surficial geology for the Marie Avenue reconstruction area (phases 2 and 3). The area is generally underlain by glacial till clays associated with the Cromwell Formation (map unit 'Csm'), and alluvial silts and sands, glacial outwash sands (map unit 'Te').

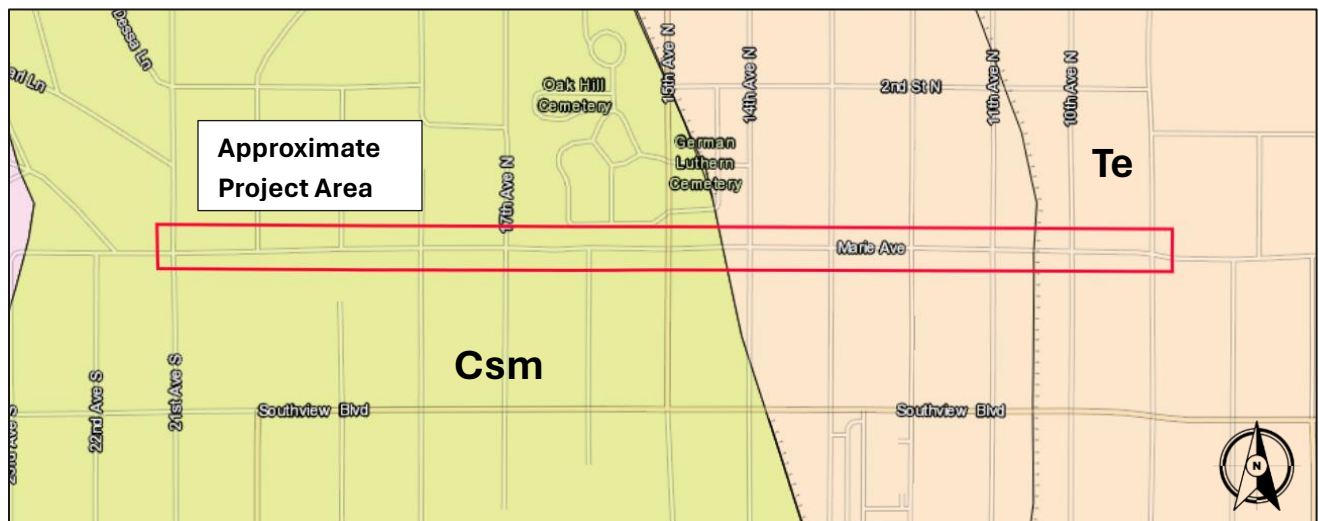


Figure 2-1. Surficial Geology of the Project Area

Figure extracted from Map C-57 from the Minnesota Geological Survey, Dakota County Plate 3.

We based the geologic origins used in this report on the soil types, laboratory testing, and available common knowledge of the geological history of the site. Because of the complex depositional history, geologic origins can be difficult to ascertain.



2.2 Boring Results

Table 2-1 provides a summary of the soil boring results, in the general order we encountered the strata. Please refer to the Log of Boring sheets in the [Appendix](#) for additional details. The Descriptive Terminology sheets in the [Appendix](#) include definitions of abbreviations used in the table below.

Table 2-1. Subsurface Profile Summary

Strata	Soil Type -ASTM Classification	Range of N-values	Commentary and Details
Pavement Section	---	---	- Overall thickness ranged from about 12 to 22 inches. - Bituminous thickness ranged from about 6 to 11 inches. - Apparent aggregate base thickness ranged from about 4 to 11 inches.
Fill	SP, SP-SM, SM, SC, CL, CL-ML	4 to 14	- Extended to depths below grade ranging from about 4 1/2 feet at Boring ST-8 to boring termination depth of Borings ST-2, ST-11/11A and ST-12. - Highly variable, soils intermixed. Areas contain lenses of cohesive or fine-grained soils. - Variable amounts of gravel; contains cobbles and has the potential to contain boulders. - Slightly organic layers encountered within the fill layers in Borings ST-11 and ST-11A. Refer to respective boring logs attached in the Appendix. - Boring ST-11 encountered gravel that caused little to no SPT recovery. Area may have high concentrations of gravelly material. - Moisture condition generally moist.
Alluvial	CL, ML	5 to 6	- Encountered in only Boring ST-1. - Iron oxide staining encountered in the lean clay layer. - Moisture condition generally moist.
Glacial deposits	SP, SP-SM	14 to 16	- Not encountered in Borings ST-2, ST-11A or ST-12. - Intermixed layers of glacial outwash and till. - Variable amounts of gravel; may contain cobbles and boulders. - N-values generally increased with depth. - Moisture condition generally moist.
	SM, SC, CL	11 to 50 for 4 inches	

We did not perform gradation analysis on the apparent aggregate base material encountered as part of the pavement section, in accordance with our scope of work. Therefore, we cannot conclusively determine if the encountered material satisfies a particular specification, and it should not be assumed it is suitable for reuse.

For simplicity in this report, we define fill to mean existing, uncontrolled or undocumented.

2.3 Groundwater

We did not observe groundwater while advancing our borings. Therefore, it appears that groundwater is below the depths explored. Project planning should anticipate seasonal and annual fluctuations of groundwater.



2.4 Laboratory Test Results

We performed various laboratory tests on select soil samples to aid us in our evaluation. The Log of Boring sheets attached in the [Appendix](#) presents the results. [Table 2-2](#) provides the range of results for the moisture contents, percent passing the #200 sieve, organic contents and Atterberg limits.

[Table 2-2](#) present the results of our laboratory tests.

Table 2-2. Laboratory Classification Test Results

Laboratory Test	Range of Results	Comments
Moisture content (MC) tests, % (per ASTM D2216)	Cohesionless soils: 1 to 13 Cohesive soils: 10 to 29	Coarse-grained soils were typically dry to near the soil's probable optimum moisture content. Fine-grained soils were generally moist but anticipated to be at- to slightly-above the probable optimum moisture content.
Organic content (OC) tests, % (per ASTM D2974)	2	Considered slightly organic as classified by MnDOT definitions.
Percent of particles passing the #200 Sieve, % (per ASTM D1140)	1 to 18	USCS Classifications: SP, SP-SM, SM
Atterberg Limits, % (per ASTM D4318)	LL: 17 PL: 12 PI: 5	USCS Classification: CL-ML

3.0 Recommendations

3.1 Design and Construction Discussion

The recommendations provided herein are based on the information provided to us at the time of this report. As the project progresses through final design or elements of the project are adjusted, we should revisit our recommendations.

References to the MnDOT Specification in this report are to Minnesota Department of Transportation (MnDOT) Standard Specification for Construction, 2025 edition.

3.1.1 Reuse of Pavement Materials

From a materials perspective, milling or reclamation of the bituminous pavement materials for reuse as recycled aggregate base or as a component to new pavements is acceptable assuming the produced products meet the applicable project specifications, and these practices are acceptable to the City. Prior to reuse, the project should implement thorough quality control practices, including frequent sieve analyses, asphalt contents and other tests, to achieve desirable characteristics for any reclaimed material processed on site.



3.1.2 Reuse of On-Site Soils

Based on the completed laboratory testing program, the existing non-organic soils (both the naturally deposited soils and fill soils) on-site are generally considered suitable for reuse as engineered fill soil following moisture conditioning and compaction as outlined in this report.

Soils with organic contents of greater than 5 percent by weight should not be reused as pavement subgrade fill anywhere on the project. However, some of the slightly organic soils (organic contents ranging from 2 to 5 percent) may need to be subcut if encountered within the upper 3 feet of pavement subgrades. Organic soils can be stockpiled for use as a component in topsoil dressing, side slopes or in other areas where loads are not supported. Additionally, areas that encountered silt soils should not be reused on the project as the material is susceptible to strength loss.

Any materials to be used as engineered fill should be tested and approved by the engineer prior to placement.

3.1.3 Groundwater

Groundwater was not encountered in any of the borings performed for this project. Water that collects within excavations from rainfall events and/or surface runoff should be removed prior to utility or pavement structure placement and backfilling process occur. Project planning should include temporary sumps and pumps for excavations in low-permeability soils, such as clays. Where granular soils are encountered at utility or subgrade invert elevations, the design team may want to consider additional means and methods for removing groundwater, as sumps and pumps have the potential to loosen the granular soils at excavated bottoms.

3.1.4 Construction Disturbance

The existing soils clay- and fine-grained soils (such as silty sands and silt layers) encountered on-site are highly susceptible to loss of strength when subjected to repeated construction traffic, additional moisture or disturbance. Disturbance of these soils may cause areas that were previously prepared, or that were suitable for pavement or utility support, to become unstable and require moisture conditioning and compaction. The contractor should use means and methods to limit the disturbance of these soils to the extent practical within the utility trench excavations. If disturbed, there is the potential that an additional subcut of these soils to depths of 2 feet may be necessary to re-establish a stable base for placement of engineered fill. In addition, a layer of stabilizing aggregate may be necessary to provide a stable working surface for construction.

3.1.5 Pavement

We understand that Marie Avenue is proposed to be constructed in two phases for the project. We have provided recommendations in [Section 3.3](#) providing a uniform pavement design across the corridor.

3.2 Site Grading and Subgrade Preparation

3.2.1 Utility Subgrade Stabilization

We anticipate the soils at typical invert elevations will be suitable for utility support. However, if construction encounters unfavorable conditions such as soft clay, organic soils or perched water at invert grades, the



unsuitable soils may require some additional subcutting and replacement with sand or crushed rock to prepare a proper subgrade for pipe support. Project design and construction should not place utilities within the 1H:1V oversizing of foundations.

3.2.2 Utility Corrosion Potential

This site is mixed between sandy and clay-based soils. Based on our experience, the soils encountered in the borings are moderately corrosive to metallic conduits, but only marginally corrosive to concrete. We recommend specifying non-corrosive materials or providing corrosion protection, unless project planning chooses to perform additional tests to demonstrate the soils are not corrosive.

3.2.3 Excavation Oversizing

When removing unsuitable materials below structures or pavements, we recommend the excavation extend outward and downward at a slope of 1H:1V (horizontal:vertical) or flatter.

3.2.4 Excavated Slopes

Based on the borings, we anticipate on-site soils in excavations will consist of both granular and cohesive fill soils. These soils are typically considered Type C Soil under OSHA (Occupational Safety and Health Administration) guidelines. OSHA guidelines indicate unsupported excavations in Type C soils should have a gradient no steeper than 1 1/2H:1V. Slopes constructed in this manner may still exhibit surface sloughing. OSHA requires an engineer to evaluate slopes or excavations over 20 feet in depth.

An OSHA-approved qualified person should review the soil classification in the field. Excavations must comply with the requirements of OSHA 29 CFR, Part 1926, Subpart P, "Excavations and Trenches." This document states that excavation safety is the responsibility of the contractor. The project specifications should reference these OSHA requirements.

3.2.5 Engineered Fill Materials and Compaction

We recommend that subgrade fill materials and compaction are in accordance with the MnDOT specifications presented in [Table 3-1](#).

Table 3-1. Engineered Fill Materials and Compaction Specifications*

Material	Material Specification	Compaction Specification
Embankment fill, Utility trench backfill	Common Embankment MnDOT 2106.2.B.1	MnDOT 2106.3.G.1
Pavement subbase	Select Granular Material MnDOT 3149.2.B	MnDOT 2106.3.G.3
Below landscaped surfaces, where subsidence is not a concern	Non-Structural Grading Material MnDOT 2106.1.A.8	MnDOT 2106.3.G.2

* More select soils comprised of coarse sands with < 5% passing #200 sieve may be needed to accommodate work occurring in periods of wet or freezing weather.



We recommend spreading engineered fill in loose lifts of approximately 8 to 12 inches thick for granular soils and for cohesive soils (where encountered), we recommend spreading in loose lifts of approximately 6 to 8 inches thick.

We recommend performing moisture and density tests in engineered fill to evaluate if the contractors are effectively compacting the soil and meeting project requirements. The project documents should not allow the contractor to use frozen material as engineered fill or to place engineered fill on frozen material. Frost should not penetrate under foundations during construction.

3.2.6 Subgrade Transitions

To reduce the potential for frost heave where granular and clayey soils are adjacent to each other, we recommend providing a transition between the soil types consisting of a 20:1 (H:V) transition to reduce the effects of abrupt soils changes. We recommend constructing the transition such that the granular backfill material overlays the adjacent non-granular soil backfill. Transitions in the transverse direction, such as at intersections, should be at least 4H:1V. Provide a similar taper for changing subcut depths or materials (i.e. differing in color, soil classification, moisture content, and density).

3.3 Pavement Reconstruction

3.3.1 Pavement Subgrade Preparation

We recommend the following steps for pavement subgrade preparation, understanding the site will have minimal grade changes (less than 1-foot).

1. Remove the existing bituminous pavement on Marie Avenue to expose the underlying subgrades.
2. Excavate the underlying subgrades down to proposed subgrade elevations, removing any organic soils (≥ 5 percent organics by weight), if encountered or present within 5 feet of the top of pavements to reduce the risk of settlement, instability and subsequent effects to roadway performance and maintenance.
3. After utility repairs have occurred and subgrades have been prepared, have a geotechnical representative observe the excavated subgrade to evaluate if additional subgrade improvements are necessary. A contingency plan should include excavating below proposed subgrade elevations for wet or weak soils.
4. Slope subgrade soils to areas of sand, drain tile, or low points to promote drainage and allow for the removal of accumulating water.
5. Scarify, moisture condition and surface compact the subgrade with at least five passes of a large roller with a minimum drum diameter of 3 1/2 feet.
6. Place pavement engineered fill to grade and compact in accordance with [Section 3.2.5](#) to bottom of pavement section.
7. Test roll the pavement subgrade as described in [Section 3.3.2](#).



3.3.2 Pavement Subgrade Test Roll

After preparing the subgrade as described above and prior to the placement of the aggregate base, we recommend test rolling the subgrade soils in general accordance with MnDOT Specification 2111. We also recommend having a geotechnical representative observe the test roll. Areas that fail the test roll likely indicate soft or weak areas that will require additional soil correction work to support pavements.

The contractor should correct areas that display excessive yielding or rutting during the test roll, as determined by the geotechnical representative. Possible options for subgrade correction include moisture conditioning and recompaction, subcutting and replacement with soil or crushed aggregate, chemical stabilization, and/or geotextiles. We recommend performing a second proofroll after the aggregate base material is in place, and prior to placing bituminous or concrete pavement.

3.3.3 Subgrade R-Value

Our scope of services for this project did not include laboratory tests on subgrade soils to determine an R-value for pavement design. Given the subgrades encountered, which generally include a mixture of granular soils, fine-grained granular soils, or clayey soils in the upper 5 feet, we recommend using a design R-value of 18 for pavement design on the project. This value represents the more conservative soil type encountered. Note the contractor may need to perform limited removal of unsuitable or less suitable soils to achieve this value.

3.3.4 Design Sections

Table 3-2 provides proposed pavement sections, based on the soils support and traffic loads. This pavement section is designed based on the highest traffic loads reviewed from MnDOT's Traffic Counts Database System (TCDS) for Marie Avenue.

The pavement sections listed below are adequate according to MnPAVE-Flexible design methodology and its available Monte Carlo simulation.

Table 3-2. Proposed Bituminous Pavement Section

Material	Thickness (inches)	Material	Material Specification
Bituminous wear course	1 1/2	SPWEA240B	MnDOT 2360
Bituminous wear course	2 1/2	SPNWB230B	MnDOT 2360
Aggregate base	8	Class 5 or 6	MnDOT 2211
Sand Subbase	12	Select Granular Material	MnDOT 3149
Approved subgrade	---	---	---

3.3.5 Subgrade Drainage

We recommend installing perforated drainpipes throughout pavement areas at low points, around catch basins, and behind curb in landscaped areas. We also recommend installing drainpipes along pavement



edges where grades promote drainage toward those edge areas. The contractor should place drainpipes in small trenches, extended at least 8 inches below the granular subbase layer, or below the aggregate base material where no subbase is present.

3.3.6 Bituminous Pavement Materials and Compaction

We recommend that the bituminous wear and non-wear courses meet the requirements of Specifications 2360.

We recommend compacting the aggregate base to meet the requirements of MnDOT Specification 2211.3.D.2.c (Penetration Index Method for the dynamic cone penetrometer [DCP]). We recommend compacting bituminous pavements to the specified densities listed in MnDOT Specification at least 92 percent of their maximum theoretical (Rice) density.

3.3.7 Performance and Maintenance

We based the above pavement designs on a 20-year performance life for bituminous. This is the amount of time before we anticipate the pavement will require major rehabilitation. This performance assumes routine maintenance, such as seal coating and crack sealing. The actual pavement life will vary depending on variations in weather, traffic conditions and maintenance.

Many conditions affect the overall performance of the exterior slabs and pavements. Some of these conditions include the environment, loading conditions and the level of ongoing maintenance. With regard to bituminous pavements in particular, it is common to have thermal cracking develop within the first few years of placement and continue throughout the life of the pavement. We recommend developing a regular maintenance plan for filling cracks in exterior slabs and pavements to lessen the potential impacts for cold weather distress due to frost heave or warm weather distress due to wetting and softening of the subgrade.

3.3.8 Miscellaneous Bituminous Recommendations

When placing new pavement next to in-place pavement, we recommend providing a full-depth sawcut to ensure a uniform joint.

We recommend tack coat between all bituminous layers and prior to placing any bituminous mixtures on existing pavement in accordance with MnDOT Specification 2357.

4.0 Procedures

4.1 Penetration Test Borings

We drilled the penetration test borings with a truck-mounted core and auger drill equipped with hollow-stem auger. We performed the borings in general accordance with ASTM D6151 taking penetration test samples at 2 1/2- or 5-foot intervals in general accordance with ASTM D1586. The boring logs show the actual sample intervals and corresponding depths.



4.2 Exploration Logs

4.2.1 Log of Boring Sheets

The [Appendix](#) includes Log of Boring sheets for our penetration test borings. The logs identify and describe the penetrated geologic materials and present the results of penetration resistance tests performed. The logs also present the results of laboratory tests performed on penetration test samples, and groundwater measurements.

We inferred strata boundaries from changes in the penetration test samples and the auger cuttings. Because we did not perform continuous sampling, the strata boundary depths are only approximate. The boundary depths likely vary away from the boring locations, and the boundaries themselves may occur as gradual rather than abrupt transitions.

4.2.2 Geologic Origins

We assigned geologic origins to the materials shown on the logs and referenced within this report, based on: (1) a review of the background information and reference documents cited above, (2) visual classification of the various geologic material samples retrieved during the course of our subsurface exploration, (3) penetration resistance performed for the project, (4) laboratory test results, and (5) available common knowledge of the geologic processes and environments that have impacted the site and surrounding area in the past .

4.3 Material Classification and Testing

4.3.1 Visual and Manual Classification

We visually and manually classified the geologic materials encountered based on ASTM D2488. When we performed laboratory classification tests, we used the results to classify the geologic materials in accordance with ASTM D2487. The [Appendix](#) includes a chart explaining the classification system we used.

4.3.2 Laboratory Testing

The exploration logs in the [Appendix](#) note most of the results of the laboratory tests performed on geologic material samples. We performed the tests in general accordance with ASTM procedures.

4.4 Groundwater Measurements

The drillers checked for groundwater while advancing the penetration test borings, and again after auger withdrawal. We then filled the boreholes or allowed them to remain open for an extended period of observation, as noted on the boring logs.



5.0 Qualifications

5.1 Variations in Subsurface Conditions

5.1.1 Material Strata

We developed our evaluation, analyses, and recommendations from a limited amount of site and subsurface information. It is not standard engineering practice to retrieve material samples from exploration locations continuously with depth. Therefore, we must infer strata boundaries and thicknesses to some extent. Strata boundaries may also be gradual transitions, and project planning should expect the strata to vary in depth, elevation, and thickness, away from the exploration locations.

Variations in subsurface conditions present between exploration locations may not be revealed until performing additional exploration work or starting construction. If future activity for this project reveals any such variations, you should notify us so that we may re-evaluate our recommendations. Such variations could increase construction costs, and we recommend including a contingency to accommodate them.

5.1.2 Groundwater Levels

We made groundwater measurements under the conditions reported herein and shown on the exploration logs and interpreted in the text of this report. Note that the observation periods were relatively short, and project planning can expect groundwater levels to fluctuate in response to rainfall, flooding, irrigation, seasonal freezing and thawing, surface drainage modifications and other seasonal and annual factors.

5.2 Continuity of Professional Responsibility

5.2.1 Plan Review

We based this report on a limited amount of information, and we made a number of assumptions to help us develop our recommendations. We should be retained to review the geotechnical aspects of the designs and specifications. This review will allow us to evaluate whether we anticipated the design correctly, if any design changes affect the validity of our recommendations, and if the design and specifications correctly interpret and implement our recommendations.

5.2.2 Construction Observations and Testing

We recommend retaining us to perform the required observations and testing during construction as part of the ongoing geotechnical evaluation. This will allow us to correlate the subsurface conditions exposed during construction with those encountered by the borings and provide professional continuity from the design phase to the construction phase. If we do not perform observations and testing during construction, it becomes the responsibility of others to validate the assumption made during the preparation of this report and to accept the construction-related geotechnical engineer-of-record responsibilities.



5.3 Use of Report

This report is for the exclusive use of the addressed parties. Without written approval, we assume no responsibility to other parties regarding this report. Our evaluation, analyses and recommendations may not be appropriate for other parties or projects.

5.4 Standard of Care

In performing its services, Braun Intertec used that degree of care and skill ordinarily exercised under similar circumstances by reputable members of its profession currently practicing in the same locality. No warranty, express or implied, is made.

Appendix

Soil Boring Location Sketch

Log of Boring Sheets ST-1 through ST-12 (13 pages)

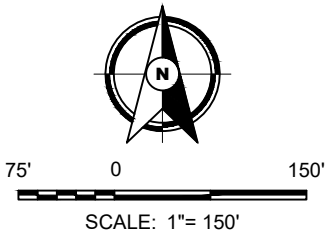
Descriptive Terminology of Soil

State Aid 10-Ton ESAL Traffic Forecast Calculator (3 pages)

MnPAVE-Flexible Results



 **DENOTES APPROXIMATE LOCATION OF
STANDARD PENETRATION TEST BORING**



Drawing Information

Project No:
B2508789

Drawing No:
B2508789

Drawn By: JAG
Date Drawn: 11/3/25
Checked By: KZ
Last Modified: 11/20/25

Project Information

Marie Avenue -
Phases 2 and 3

Marie Avenue from
9th Avenue to
21st Avenue

South St. Paul,
Minnesota

**Soil Boring
Location Sketch**

Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-1				
					LOCATION: Captured with RTK GPS.				
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)				
					NORTHING: 252785.9	EASTING: 566626.2			
DRILLER: J. Tatro		LOGGED BY: Z. Semlak		START DATE: 11/13/25		END DATE: 11/13/25			
SURFACE ELEVATION: 917.6 ft		RIG: 7519		METHOD: 3 1/4" HSA		SURFACING: Bituminous		WEATHER: Clear	
Elev./ Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks		
915.8		PAVEMENT, 11 inches of bituminous over 10 inches of apparent aggregate base							
1.8		FILL: SILTY SAND (SM), fine to medium-grained, trace Gravel, dark brown, moist		6-7-7 (14) 10"		8	P200=17%		
913.1		FILL: SILTY SAND (SM), fine to medium-grained, with SILT layers, dark brown, moist	5	3-2-2 (4) 14"					
910.6		SANDY LEAN CLAY (CL), brown, moist, medium, iron oxide staining (ALLUVIUM)		2-2-3 (5) 18"		29			
908.1		SANDY SILT (ML), brown, moist, loose (ALLUVIUM)	10	2-3-3 (6) 18"					
905.1		SILTY SAND (SM), fine to medium-grained, trace Gravel, brown, moist, medium dense (GLACIAL TILL)		6-6-5-5 (11) 8"					
903.1		END OF BORING	15				Water not observed while drilling.		
14.5		Boring then backfilled with auger cuttings							
			20						
			25						
			30						

Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-2		
					LOCATION: Captured with RTK GPS.		
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)		
					NORTHING: 252800.0	EASTING: 566981.5	
DRILLER: J. Tatro		LOGGED BY: Z. Semlak		START DATE: 11/13/25		END DATE: 11/13/25	
SURFACE ELEVATION: 929.2 ft		RIG: 7519		METHOD: 3 1/4" HSA		SURFACING: Bituminous WEATHER: Clear	
Elev./ Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
927.8		PAVEMENT, 7 inches of bituminous over 8 inches of apparent aggregate base					
1.4		FILL: SILTY SAND (SM), fine to medium-grained, brown, moist		2-2-10 (12) 10"		5	
927.2		FILL: SANDY LEAN CLAY (CL), trace to with Gravel, dark brown, moist		10-17-16 (33) 2"		6	Auger chatter from 5 to 10 feet
2.0		With Gravel begins at 5 feet	5	22-25-21 (46) 2"			
			10	22-20-21 (41) 2"			
				13-15-15-17 (30) 16"			
914.7		END OF BORING	15				Water not observed while drilling.
14.5		Boring then backfilled with auger cuttings					
			20				
			25				
			30				

Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-3		
					LOCATION: Captured with RTK GPS.		
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)		
					NORTHING: 252798.1	EASTING: 567315.3	
DRILLER: J. Tatro		LOGGED BY: Z. Semlak		START DATE: 11/13/25		END DATE: 11/13/25	
SURFACE ELEVATION: 931.3 ft		RIG: 7519	METHOD: 3 1/4" HSA		SURFACING: Bituminous		WEATHER: Clear

Elev./Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
930.0		PAVEMENT, 9 inches of bituminous over 6 inches of apparent aggregate base					
1.3		FILL: SILTY SAND (SM), fine to medium-grained, trace Gravel, dark brown, moist		7-8-7 (15) 10"			
			5	7-7-8 (15) 12"			Cobbles at 5 feet
				7-7-8 (15) 12"			
921.8		SILTY SAND (SM), fine to medium-grained, brown, moist, medium dense (GLACIAL TILL)	10	7-7-7 (14) 18"		5	P200=15%
9.5				7-7-9-8 (16) 20"			
916.8		END OF BORING	15				Water not observed while drilling.
14.5		Boring then backfilled with auger cuttings					
			20				
			25				
			30				

Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-4				
					LOCATION: Captured with RTK GPS.				
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)				
					NORTHING: 252802.0	EASTING: 567567.6			
DRILLER: J. Tatro		LOGGED BY: Z. Semlak		START DATE: 11/13/25		END DATE: 11/13/25			
SURFACE ELEVATION: 918.9 ft		RIG: 7519		METHOD: 3 1/4" HSA		SURFACING: Bituminous		WEATHER: Clear	

Elev./Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
917.6		PAVEMENT, 9 inches of bituminous over 6 inches of apparent aggregate base					
1.3		FILL: SILTY SAND (SM), fine to medium-grained, trace Gravel, dark brown, moist		6-5-5 (10) 0"		5	No recovery, sample grabbed from auger cuttings
914.4		FILL: CLAYEY SAND (SC), fine to medium-grained, with Gravel, brown, moist	5	28-30-34 (64) 0"			Possible cobbles from 4 to 10 feet
911.9		FILL: POORLY GRADED SAND with SILT (SP-SM), fine to medium-grained, with Gravel, brown, moist		32-40-28 (68) 3"			No recovery, sample grabbed from auger cuttings
7.0			10	12-13-15 (28) 3"			
906.4		CLAYEY SAND (SC), fine to medium-grained, trace Gravel, brown, moist (GLACIAL TILL)		1-12-11-13 (23) 20"			
12.5							
904.4							
14.5		END OF BORING	15				Water not observed while drilling.
		Boring then backfilled with auger cuttings					
			20				
			25				
			30				

See Descriptive Terminology sheet for explanation of abbreviations

Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-5		
					LOCATION: Captured with RTK GPS.		
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)		
					NORTHING: 252812.1	EASTING: 567990.7	
DRILLER: J. Tatro		LOGGED BY: Z. Semlak		START DATE: 11/13/25		END DATE: 11/13/25	
SURFACE ELEVATION: 905.7 ft		RIG: 7519		METHOD: 3 1/4" HSA		SURFACING: Bituminous WEATHER: Clear	

Elev./Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
904.5		PAVEMENT, 6 inches of bituminous over 8 inches of apparent aggregate base					
1.2		FILL: SILTY SAND (SM), fine to medium-grained, trace Gravel, brown, moist <i>With Clay lenses at 2 1/2 feet</i>		6-6-7 (13) 4"		6	
901.2		FILL: SILTY CLAY (CL-ML), trace Gravel, brown, moist	5	6-6-7 (13) 15"		11	LL=17, PL=12, PI=5
898.7		CLAYEY SAND (SC), fine to medium-grained, trace Gravel, gray, moist, very stiff to hard (GLACIAL TILL)		10-15-15 (30) 18"			
			10	16-20-50/4" (REF) 16"			
893.2		SANDY LEAN CLAY (CL), trace Gravel, gray, moist, very stiff (GLACIAL TILL)		10-13-13-20 (26) 24"			
12.5							
891.2							
14.5		END OF BORING	15				Water not observed while drilling.
		Boring then backfilled with auger cuttings					
			20				
			25				
			30				

See Descriptive Terminology sheet for explanation of abbreviations

Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-6		
					LOCATION: Captured with RTK GPS.		
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)		
					NORTHING: 252810.6	EASTING: 568293.3	
DRILLER: J. Tatro		LOGGED BY: Z. Semlak		START DATE: 11/13/25	END DATE: 11/13/25		
SURFACE ELEVATION: 881.9 ft		RIG: 7519	METHOD: 3 1/4" HSA	SURFACING: Bituminous	WEATHER: Clear		
Elev./ Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
880.5		PAVEMENT, 6 inches of bituminous over 10 inches of apparent aggregate base					
1.4		FILL: SILTY SAND (SM), fine to medium-grained, with Gravel, brown, moist		7-10-12 (22) 15"			Cobbles from 2 to 7 feet
			5	12-20-19 (39) 1"			
874.9		POORLY GRADED SAND (SP), fine to medium-grained, trace Gravel, brown, moist, loose (GLACIAL OUTWASH)		4-5-4 (9) 18"		2	P200=1%
7.0			10	4-5-4 (9) 18"			
				3-4-3-3 (7) 20"			
867.4		END OF BORING	15				Water not observed while drilling.
14.5		Boring then backfilled with auger cuttings					
			20				
			25				
			30				

Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-7		
					LOCATION: Captured with RTK GPS.		
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)		
					NORTHING: 252808.4	EASTING: 568655.7	
DRILLER: J. Tatro		LOGGED BY: Z. Semlak		START DATE: 11/13/25		END DATE: 11/13/25	
SURFACE ELEVATION: 856.0 ft		RIG: 7519		METHOD: 3 1/4" HSA		SURFACING: Bituminous WEATHER: Clear	

Elev./Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
854.7		PAVEMENT, 7 inches of bituminous over 7 inches of apparent aggregate base					
1.3		FILL: SILTY SAND (SM), fine to medium-grained, trace Gravel, dark brown, moist		12-13-12 (25)			
854.0		FILL: POORLY GRADED SAND (SP), fine to medium-grained, trace Gravel, brown, moist		10-13-24 (37)			
2.0			5	14"			
				13-17-30 (47)			
				1"			
			10	17-19-21 (40)			
				1"			
843.5				14-16-16-22 (32)			
12.5		SILTY SAND (SM), fine to medium-grained, trace Gravel, brown, moist, dense (GLACIAL TILL)		16"			
841.5							
14.5		END OF BORING	15				
		Boring then backfilled with auger cuttings					
			20				
			25				
			30				

See Descriptive Terminology sheet for explanation of abbreviations

Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-8				
					LOCATION: Captured with RTK GPS.				
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)				
					NORTHING: 252806.0	EASTING: 568974.1			
DRILLER: J. Tatro		LOGGED BY: Z. Semlak		START DATE: 11/13/25		END DATE: 11/13/25			
SURFACE ELEVATION: 847.0 ft		RIG: 7519		METHOD: 3 1/4" HSA		SURFACING: Bituminous		WEATHER: Clear	
Elev./ Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)			Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
846.0 1.0		PAVEMENT, 8 inches of bituminous over 4 inches of apparent aggregate base							
842.5 4.5		FILL: SILTY SAND (SM), fine to medium-grained, trace Gravel, dark brown, moist				12-10-10 (20) 1"		4	Cobbles from 2 to 14 1/2 feet
		POORLY GRADED SAND with SILT (SP-SM), fine to medium-grained, brown, moist, medium dense (GLACIAL OUTWASH)			5	10-11-13 (24) 14"			
						16-14-12 (26) 14"		3	P200=6%
					10	12-10-10 (20) 2"			
						12-14-11-9 (25) 2"			
832.5 14.5		END OF BORING			15				Water not observed while drilling.
		Boring then backfilled with auger cuttings							
					20				
					25				
					30				

Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-9		
					LOCATION: Captured with RTK GPS.		
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)		
					NORTHING: 252804.7	EASTING: 569307.4	
DRILLER: J. Tatro		LOGGED BY: Z. Semlak		START DATE: 11/14/25		END DATE: 11/14/25	
SURFACE ELEVATION: 840.6 ft		RIG: 7519		METHOD: 3 1/4" HSA		SURFACING: Bituminous WEATHER: Clear	

Elev./Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
839.1		PAVEMENT, 8 inches of bituminous over 10 inches of apparent aggregate base					
1.5		FILL: SILTY SAND (SM), fine to medium-grained, trace Gravel, dark brown, moist		6-5-6 (11) 4"			
836.1		FILL: POORLY GRADED SAND (SP), fine to medium-grained, trace Gravel, brown, moist	5	4-3-4 (7) 10"			
4.5		<i>Silt seams from 7 to 12 1/2 feet</i>		4-3-1 (4) 14"		7	P200=18%
			10	4-3-5 (8) 12"			
828.1		POORLY GRADED SAND (SP), fine to medium-grained, trace Gravel, brown, moist, loose (GLACIAL OUTWASH)		5-4-6-4 (10) 4"			
12.5							
826.1		END OF BORING	15				Water not observed while drilling.
14.5		Boring then backfilled with auger cuttings					
			20				
			25				
			30				

See Descriptive Terminology sheet for explanation of abbreviations

Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-10				
					LOCATION: Captured with RTK GPS.				
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)				
					NORTHING: 252801.6	EASTING: 569636.8			
DRILLER: S. Kerrigan		LOGGED BY: Z. Semlak		START DATE: 11/14/25		END DATE: 11/14/25			
SURFACE ELEVATION: 834.0 ft		RIG: 7519		METHOD: 3 1/4" HSA		SURFACING: Bituminous		WEATHER: Clear	
Elev./ Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)			Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
832.6		PAVEMENT, 11 inches of bituminous over 11 inches of apparent aggregate base							
1.4		FILL: SILTY SAND (SM), fine to medium-grained, trace Gravel, dark brown, moist			2-5-8 (13) 4"				
					5 6-5-7 (12) 8"		5		
					5-8-5 (13) 0"				No recovery
824.5		POORLY GRADED SAND (SP), fine to coarse-grained, brown, moist, medium dense to loose (GLACIAL OUTWASH)			10 2-5-7 (12) 14"				
9.5					7-5-5-7 (10) 14"				
819.5		END OF BORING			15				Water not observed while drilling.
14.5		Boring then backfilled with auger cuttings							
					20				
					25				
					30				

Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-11		
					LOCATION: Captured with RTK GPS.		
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)		
					NORTHING: 252799.6	EASTING: 569886.1	
DRILLER: S. Kerrigan		LOGGED BY: Z. Semlak		START DATE: 11/14/25		END DATE: 11/14/25	
SURFACE ELEVATION: 830.7 ft		RIG: 7519		METHOD: 3 1/4" HSA		SURFACING: Bituminous	
						WEATHER: Clear	

Elev./ Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
829.0		PAVEMENT, 9 1/2 inches of bituminous over 10 inches of apparent aggregate base					Auger chatter from 1 1/2 to 12 feet OC=2%
1.7		FILL: SILTY SAND (SM), fine to medium-grained, slightly organic, dark brown, moist		4-5-4 (9) 14"		12	
826.2		Boring was offset and redrilled as ST-11A	5	4-5-6 (11) 0"			No recovery from 4 1/2 feet to 14 1/2 feet
4.5				6-4-6 (10) 0"			
			10	5-7-6 (13) 0"			
				5-5-4-2 (9) 0"			
816.2		END OF BORING	15				Water not observed while drilling.
14.5		Boring then backfilled with auger cuttings					
			20				
			25				
			30				

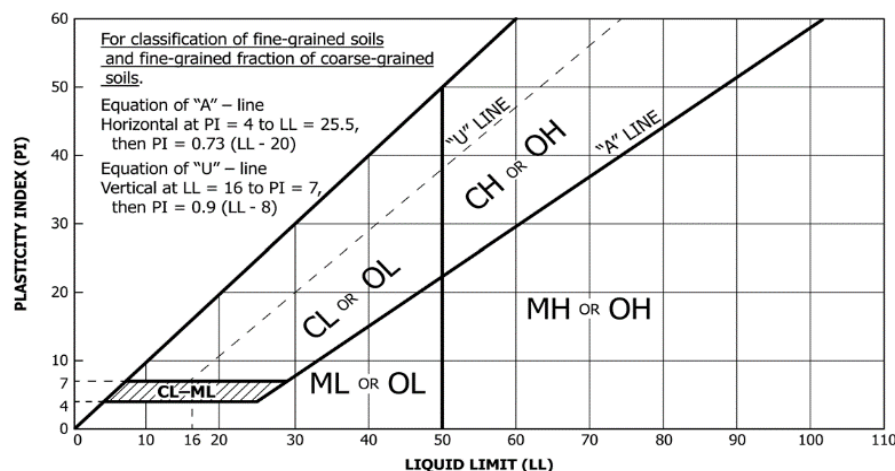
Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-11A				
					LOCATION: Captured with RTK GPS.				
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)				
					NORTHING: 252820.7	EASTING: 569886.8			
DRILLER: S. Kerrigan		LOGGED BY: Z. Semlak		START DATE: 11/14/25		END DATE: 11/14/25			
SURFACE ELEVATION: 830.2 ft		RIG: 7519		METHOD: 3 1/4" HSA		SURFACING: Bituminous		WEATHER: Clear	

Elev./ Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
829.2		PAVEMENT, 7 inches of bituminous over 7 inches of apparent aggregate base					
1.0		FILL: SILTY SAND (SM), fine to medium-grained, trace Gravel, dark brown, moist		10-9-11 (20) 14"			
			5	6-7-7 (14) 0"			No recovery, sample grabbed from auger cuttings
		<i>Slightly organic at 7 1/2 feet</i>		7-6-5 (11) 14"		13	OC=2%
			10	5-5-6 (11) 0"			No recovery, sample grabbed from auger cuttings
				3-5-5-6 (10) 2"			
815.7		END OF BORING	15				Water not observed while drilling.
14.5		Boring then backfilled with auger cuttings					
			20				
			25				
			30				

Project Number B2508789 Geotechnical Evaluation Marie Avenue, Phases 2 & 3 Marie Avenue from 9th Avenue to 21st Avenue South St. Paul, Minnesota					BORING: ST-12		
					LOCATION: Captured with RTK GPS.		
					DATUM: NAD 1983 HARN Adj MN Dakota (US Feet)		
					NORTHING: 252793.7	EASTING: 570273.2	
DRILLER: S. Kerrigan		LOGGED BY: Z. Semlak		START DATE: 11/14/25		END DATE: 11/14/25	
SURFACE ELEVATION: 829.1 ft		RIG: 7519		METHOD: 3 1/4" HSA		SURFACING: Bituminous WEATHER: Clear	
Elev./Depth ft	Water Level	Description of Materials (Soil-ASTM D2488 or 2487; Rock-USACE EM 1110-1-2908)	Sample	Blows (N-Value) Recovery	q _p tsf	MC %	Tests or Remarks
827.6		PAVEMENT, 8 1/2 inches of bituminous over 9 inches of apparent aggregate base					
1.5		FILL: SILTY SAND (SM), fine to medium-grained, dark brown, moist		6-5-6 (11)			
827.1		FILL: POORLY GRADED SAND (SP), fine-grained, trace Gravel, brown, moist		14"			
2.0							
824.6		FILL: SILTY SAND (SM), fine to medium-grained, trace Gravel, dark brown, moist	5	5-4-3 (7)		4	
4.5				14"			
				4-3-4 (7)			No recovery, sample grabbed from auger cuttings
				0"			
			10	5-4-3 (7)		8	
				10"			
		Silt seams at 13 feet		4-5-5-4 (10)			
814.6				14"			
14.5		END OF BORING	15				Water not observed while drilling.
		Boring then backfilled with auger cuttings					
			20				
			25				
			30				

Criteria for Assigning Group Symbols and Group Names Using Laboratory Tests ^A				Soil Classification	
				Group Symbol	Group Name ^B
Coarse-grained Soils (more than 50% retained on No. 200 sieve)	Gravels (More than 50% of coarse fraction retained on No. 4 sieve)	Clean Gravels (Less than 5% fines ^C)	$C_u \geq 4$ and $1 \leq C_c \leq 3^D$	GW	Well-graded gravel ^E
			$C_u < 4$ and/or ($C_c < 1$ or $C_c > 3$) ^D	GP	Poorly graded gravel ^E
		Gravels with Fines (More than 12% fines ^C)	Fines classify as ML or MH	GM	Silty gravel ^{EFG}
			Fines Classify as CL or CH	GC	Clayey gravel ^{EFG}
	Sands (50% or more coarse fraction passes No. 4 sieve)	Clean Sands (Less than 5% fines ^H)	$C_u \geq 6$ and $1 \leq C_c \leq 3^D$	SW	Well-graded sand ^I
			$C_u < 6$ and/or ($C_c < 1$ or $C_c > 3$) ^D	SP	Poorly graded sand ^I
		Sands with Fines (More than 12% fines ^H)	Fines classify as ML or MH	SM	Silty sand ^{FGI}
			Fines classify as CL or CH	SC	Clayey sand ^{FGI}
Fine-grained Soils (50% or more passes the No. 200 sieve)	Silts and Clays (Liquid limit less than 50)	Inorganic	PI > 7 and plots on or above "A" line ^J	CL	Lean clay ^{KLM}
			PI < 4 or plots below "A" line ^J	ML	Silt ^{KLM}
		Organic	Liquid Limit – oven dried <0.75	OL	Organic clay ^{KLMN}
			Liquid Limit – not dried <0.75		Organic silt ^{KLMO}
	Silts and Clays (Liquid limit 50 or more)	Inorganic	PI plots on or above "A" line	CH	Fat clay ^{KLM}
			PI plots below "A" line	MH	Elastic silt ^{KLM}
		Organic	Liquid Limit – oven dried <0.75	OH	Organic clay ^{KLMP}
			Liquid Limit – not dried <0.75		Organic silt ^{KLMQ}
Highly Organic Soils		Primarily organic matter, dark in color, and organic odor		PT	Peat

- A. Based on the material passing the 3-inch (75-mm) sieve.
- B. If field sample contained cobbles or boulders, or both, add "with cobbles or boulders," or both" to group name.
- C. Gravels with 5 to 12% fines require dual symbols:
GW-GM well-graded gravel with silt
GW-GC well-graded gravel with clay
GP-GM poorly graded gravel with silt
GP-GC poorly graded gravel with clay
- D. $C_u = D_{60} / D_{10}$ $C_c = (D_{30})^2 / (D_{10} \times D_{60})$
- E. If soil contains $\geq 15\%$ sand, add "with sand" to group name.
- F. If fines classify as CL-ML, use dual symbol GC-GM or SC-SM.
- G. If fines are organic, add "with organic fines" to group name.
- H. Sands with 5 to 12% fines require dual symbols:
SW-SM well-graded sand with silt
SW-SC well-graded sand with clay
SP-SM poorly graded sand with silt
SP-SC poorly graded sand with clay
- I. If soil contains $\geq 15\%$ gravel, add "with gravel" to group name.
- J. If Atterberg limits plot in hatched area, soil is CL-ML, silty clay.
- K. If soil contains 15 to < 30% plus No. 200, add "with sand" or "with gravel", whichever is predominant.
- L. If soil contains $\geq 30\%$ plus No. 200, predominantly sand, add "sandy" to group name.
- M. If soil contains $\geq 30\%$ plus No. 200 predominantly gravel, add "gravelly" to group name.
- N. PI ≥ 4 and plots on or above "A" line.
- O. PI < 4 or plots below "A" line.
- P. PI plots on or above "A" line.
- Q. PI plots below "A" line.



Laboratory Tests			
DD	Dry density, pcf	q _p	Pocket penetrometer strength, tsf
WD	Wet density, pcf	q _u	Unconfined compression test, tsf
P200	% Passing #200 sieve	LL	Liquid limit
MC	Moisture content, %	PL	Plastic limit
OC	Organic content, %	PI	Plasticity index

Particle Size Identification

Boulders..... over 12"
Cobbles..... 3" to 12"
Gravel
Coarse..... 3/4" to 3" (19.00 mm to 75.00 mm)
Fine..... No. 4 to 3/4" (4.75 mm to 19.00 mm)
Sand
Coarse..... No. 10 to No. 4 (2.00 mm to 4.75 mm)
Medium..... No. 40 to No. 10 (0.425 mm to 2.00 mm)
Fine..... No. 200 to No. 40 (0.075 mm to 0.425 mm)
Silt..... No. 200 (0.075 mm) to .005 mm
Clay..... < .005 mm

Relative Proportions^{L,M}

trace..... 0 to 5%
little..... 6 to 14%
with..... $\geq 15\%$

Inclusion Thicknesses

lens..... 0 to 1/8"
seam..... 1/8" to 1"
layer..... over 1"

Apparent Relative Density of Cohesionless Soils

Very loose 0 to 4 BPF
Loose 5 to 10 BPF
Medium dense..... 11 to 30 BPF
Dense..... 31 to 50 BPF
Very dense..... over 50 BPF

Consistency of Cohesive Soils

Blows Per Foot Approximate Unconfined Compressive Strength

Very soft..... 0 to 1 BPF..... < 0.25 tsf
Soft..... 2 to 4 BPF..... 0.25 to 0.5 tsf
Medium..... 5 to 8 BPF..... 0.5 to 1 tsf
Stiff..... 9 to 15 BPF..... 1 to 2 tsf
Very Stiff..... 16 to 30 BPF..... 2 to 4 tsf
Hard..... over 30 BPF..... > 4 tsf

Moisture Content:

Dry: Absence of moisture, dusty, dry to the touch.
Moist: Damp but no visible water.
Wet: Visible free water, usually soil is below water table.

Drilling Notes:

Blows/N-value: Blows indicate the driving resistance recorded for each 6-inch interval. The reported N-value is the blows per foot recorded by summing the second and third interval in accordance with the Standard Penetration Test, ASTM D1586.

Partial Penetration: If the sampler could not be driven through a full 6-inch interval, the number of blows for that partial penetration is shown as #/x" (i.e. 50/2"). The N-value is reported as "REF" indicating refusal.

Recovery: Indicates the inches of sample recovered from the sampled interval. For a standard penetration test, full recovery is 18", and is 24" for a thinwall/shelby tube sample.

WOH: Indicates the sampler penetrated soil under weight of hammer and rods alone; driving not required.

WOR: Indicates the sampler penetrated soil under weight of rods alone; hammer weight and driving not required.

Water Level: Indicates the water level measured by the drillers either while drilling (), at the end of drilling (), or at some time after drilling ().

Sample Symbols

	Standard Penetration Test		Rock Core
	Modified California (MC)		Thinwall (TW)/Shelby Tube (SH)
	Auger		Texas Cone Penetrometer
	Grab Sample		Dynamic Cone Penetrometer

State Aid 10 Ton ESAL Traffic Forecast Calculator

This ESAL calculator is for use with **default Heavy Commerical Traffic values**; click "User Defined Traffic Values" sheet below if you wish to enter your own Heavy Commercial Traffic values.

Instructions: All yellow boxes require an input value.

Dropdown choices are provided for Base Year (C18), Number of Lanes (C19), and Urban or Rural (C21).

You must click on cells C18, C19, and C21 to access the dropdown choices.

General Information

Date
Forecast Performed by
Name of County or City
Project Number
Project Description
Route Number
Base Year (i.e. opening to traffic)
Number of Lanes (total both directions)
Current AADT
Urban or Rural
Historical AADT (enter a minimum of two years)
Enter oldest traffic data here
Enter second oldest traffic data here
Enter third oldest traffic data here
Enter fourth oldest traffic data here
Base Year AADT
20-Year AADT
35-Year AADT
Growth Rate

11/14/2025	
Braun Intertec Corporation	
South St. Paul	
B2508789	
Reconstruction	
MSAS 104 (Marie Avenue)	
2027	
2 = typical 2 lane	
829	
Urban	
Year	AADT
2016	1,400
2018	1,433
2022	724
2025	829
2027	550
2047	605
2062	646
0.50%	

Vehicle Type	Vehicle Class %	ESAL Factors	
		Flexible	Rigid
2AX-6TIRE SU	1.38%	0.25	0.24
3AX+SU	0.06%	0.58	0.85
3AX TST	0.10%	0.39	0.37
4AX TST	0.19%	0.51	0.53
5AX+TST	1.48%	1.13	1.89
TR TR, BUSES	0.67%	0.57	0.74
TWIN TRAILERS	0.00%	2.40	2.33
Total	3.86%	NA	NA

20-Year Flexible Forecast (10 Ton) = 64,000
 20-Year Rigid Forecast (10 Ton) = 94,000
 35-Year Flexible Forecast (10 Ton) = 113,000
 35-Year Rigid Forecast (10 Ton) = 167,000

Note: This ESAL Calculator provides reasonable estimation of ESAL's based on accurate AADT values. It is limited to an AADT value of 20,000. For roadways exceeding an AADT of 20,000, it is recommended to use the MnDOT ESAL Forecasting Tool found on MnDOT's Pavement Design web page at:
<http://www.dot.state.mn.us/materials/pvmtdesign/software.html>

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General Information

Date
Forecast Performed by
Name of County or City
Project Number
Project Description
Route Number
Base Year (i.e. opening to traffic)
Number of Lanes (total both directions)
Current AADT
Urban or Rural
Historical AADT (enter a minimum of two years)
Enter oldest traffic data here
Enter second oldest traffic data here
Enter third oldest traffic data here
Enter fourth oldest traffic data here
Base Year AADT
20-Year AADT
35-Year AADT
Growth Rate

11/14/2025	
Braun Intertec Corporation	
South St. Paul	
B2508789	
Reconstruction - Phase 3	
MSAS 104 (Marie Avenue)	
2028	
2 = typical 2 lane	
1,764	
Urban	
Year	AADT
2016	2,800
2018	2,867
2022	1,873
2025	1,764
2028	1,260
2048	1,386
2063	1,481
0.50%	

Vehicle Type	Vehicle Class %	ESAL Factors	
		Flexible	Rigid
2AX-6TIRE SU	1.39%	0.25	0.24
3AX+SU	0.06%	0.58	0.85
3AX TST	0.10%	0.39	0.37
4AX TST	0.19%	0.51	0.53
5AX+TST	1.51%	1.13	1.89
TR TR, BUSES	0.66%	0.57	0.74
TWIN TRAILERS	0.00%	2.40	2.33
Total	3.91%	NA	NA

20-Year Flexible Forecast (10 Ton) = 148,000
 20-Year Rigid Forecast (10 Ton) = 220,000
 35-Year Flexible Forecast (10 Ton) = 262,000
 35-Year Rigid Forecast (10 Ton) = 390,000

Note: This ESAL Calculator provides reasonable estimation of ESAL's based on accurate AADT values. It is limited to an AADT value of 20,000. For roadways exceeding an AADT of 20,000, it is recommended to use the MnDOT ESAL Forecasting Tool found on MnDOT's Pavement Design web page at:
<http://www.dot.state.mn.us/materials/pvmtdesign/software.html>

State Aid 10 Ton ESAL Traffic Forecast Calculator

This ESAL calculator is for use with **default Heavy Commerical Traffic values**; click "User Defined Traffic Values" sheet below if you wish to enter your own Heavy Commercial Traffic values.

Instructions: All yellow boxes require an input value.

Dropdown choices are provided for Base Year (C18), Number of Lanes (C19), and Urban or Rural (C21).

You must click on cells C18, C19, and C21 to access the dropdown choices.

General Information

Date
Forecast Performed by
Name of County or City
Project Number
Project Description
Route Number
Base Year (i.e. opening to traffic)
Number of Lanes (total both directions)
Current AADT
Urban or Rural
Historical AADT (enter a minimum of two years)
Enter oldest traffic data here
Enter second oldest traffic data here
Enter third oldest traffic data here
Enter fourth oldest traffic data here
Base Year AADT
20-Year AADT
35-Year AADT
Growth Rate

November 17, 2025	
Braun Intertec Corporation	
South St. Paul	
B2508789	
Reconstruction	
MSAS 104 (Marie Avenue)	
2028	
2 = typical 2 lane	
2,475	
Urban	
Year	AADT
2016	3,700
2018	3,789
2022	2,816
2025	2,475
2028	1,990
2048	2,189
2063	2,338
	0.50%

Vehicle Type	Vehicle Class %	ESAL Factors	
		Flexible	Rigid
2AX-6TIRE SU	1.39%	0.25	0.24
3AX+SU	0.07%	0.58	0.85
3AX TST	0.10%	0.39	0.37
4AX TST	0.20%	0.51	0.53
5AX+TST	1.53%	1.13	1.89
TR TR, BUSES	0.66%	0.57	0.74
TWIN TRAILERS	0.00%	2.40	2.33
Total	3.94%	NA	NA

20-Year Flexible Forecast (10 Ton) = 236,000
 20-Year Rigid Forecast (10 Ton) = 351,000
 35-Year Flexible Forecast (10 Ton) = 419,000
 35-Year Rigid Forecast (10 Ton) = 623,000

Note: This ESAL Calculator provides reasonable estimation of ESAL's based on accurate AADT values. It is limited to an AADT value of 20,000. For roadways exceeding an AADT of 20,000, it is recommended to use the MnDOT ESAL Forecasting Tool found on MnDOT's Pavement Design web page at:
<http://www.dot.state.mn.us/materials/pvmtdesign/software.html>

MnPAVE 7.106 Design Summary**Hot-Mix Asphalt****MnPAVE File:** MnPAVE B2508789 - Marie Avenue.mp7**20-yr Reliability:** ^{fatigue} **100%** ^{rutting} **100%** (85% recommended) 5,000 cycles**Project Information****District:** Metro**County:** Dakota**City:** South St. Paul**Project No.:** B2508789**Route:** Marie Avenue**Ref. Post:** 21st Ave to 9th Ave**Letting Date:** 11/17/2025**Designer:** Bolton & Menk, Inc.**Soils Engineer:** Braun Intertec Corporation**Climate Information****Seasons:** 5**Location:** 44° 42.92' Latitude, 93° 3.87' Longitude**Structural Information**

Layer	Type	Subtype	Thickness, in.
1a	Hot-Mix Asphalt	B - PG58S-28, 5% Pb, Size A	1.50
1b		B - PG58S-28, 5% Pb, Size B	2.50
2	Aggregate Base	Class 5	8.00
3	Aggregate Subbase	Select Granular	12.00
4	Engineered Soil	SaL(sp) R5	6.00
5	Undisturbed Soil	Sandy Loam, sp	

Traffic Information**Forecast #:****Speed:** 35 mph**Growth Rate:** 1%**Design Flexible ESALs:** 236,000**Notes**

APPENDIX C
OPINION OF PROBABLE COST

OPINION OF PROBABLE COST

MARIE AVENUE RECONSTRUCTION PROJECT PHASE 2 (9TH AVENUE TO 15TH AVENUE)

ITEM NO.	MNDOT SPEC. NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	ESTIMATED QUANTITY	TOTAL ESTIMATED PROJECT COST
1	2021.501	MOBILIZATION	LUMP SUM	\$50,000.00	1	\$50,000.00
2	2101.502	CLEARING	EACH	\$500.00	3	\$1,500.00
3	2101.502	GRUBBING	EACH	\$600.00	3	\$1,800.00
4	2104.502	REMOVE SIGN	EACH	\$100.00	22	\$2,200.00
5	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$7.50	375	\$2,812.50
6	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	\$5.50	400	\$2,200.00
7	2104.503	REMOVE CURB AND GUTTER	LIN FT	\$5.00	3840	\$19,200.00
8	2104.503	REMOVE RETAINING WALL	LIN FT	\$75.00	200	\$15,000.00
9	2104.503	SALVAGE FENCE	LIN FT	\$75.00	125	\$9,375.00
10	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$15.00	500	\$7,500.00
11	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	\$8.00	50	\$400.00
12	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$4.00	9000	\$36,000.00
13	2104.518	REMOVE CONCRETE WALK	SQ FT	\$4.00	8500	\$34,000.00
14	2106.507	EXCAVATION - COMMON	CU YD	\$24.00	2488.89	\$59,733.33
15	2106.507	EXCAVATION - SUBGRADE	CU YD	\$24.00	2488.89	\$59,733.33
16	2106.507	SELECT GRANULAR EMBANKMENT (CV)	CU YD	\$24.00	2488.89	\$59,733.33
17	2106.507	COMMON EMBANKMENT (CV)	CU YD	\$28.00	125	\$3,500.00
18	2106.601	DEWATERING	LUMP SUM	\$5,000.00	1	\$5,000.00
19	2111.519	TEST ROLLING	ROAD ST	\$50.00	19.2	\$960.00
20	2112.519	SUBGRADE PREPARATION	ROAD ST	\$500.00	19.2	\$9,600.00
21	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$200.00	40	\$8,000.00
22	2123.61	1.5 CU YD BACKHOE	HOURL	\$350.00	5	\$1,750.00
23	2130.523	WATER	MGAL	\$75.00	25	\$1,875.00
24	2211.507	AGGREGATE BASE (CV) CLASS 5 (STREET)	CU YD	\$45.00	1742.2	\$78,400.00
25	2211.507	AGGREGATE BASE (CV) CLASS 5 (SIDEWALK)	CU YD	\$45.00	278.1	\$12,512.50
26	2331.603	JOINT ADHESIVE	LIN FT	\$2.00	3840	\$7,680.00
27	2360.504	TYPE SP 9.5 WEAR CRS MIX(3,C)3.0" THICK	SQ YD	\$45.00	57.5	\$2,587.50
28	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	\$88.00	696.08	\$61,255.04
29	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3;C)	TON	\$84.00	1392.16	\$116,941.44
30	2521.518	4" CONCRETE WALK	SQ FT	\$8.00	12200	\$97,600.00
31	2521.518	6" CONCRETE WALK	SQ FT	\$17.00	2100	\$35,700.00
32	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	\$22.00	3840	\$84,480.00
33	2531.503	CONCRETE CURB DESIGN V6	LIN FT	\$48.00	1500	\$72,000.00
34	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$90.00	700	\$63,000.00
35	2531.618	TRUNCATED DOMES	SQ FT	\$65.00	210	\$13,650.00
36	2557.603	INSTALL FENCE	LIN FT	\$150.00	125	\$18,750.00
37	2563.601	TRAFFIC CONTROL	LUMP SUM	\$25,000.00	1	\$25,000.00
38	2564.502	INSTALL SIGN TYPE C	EACH	\$150.00	15	\$2,250.00
39	2571.502	DECIDUOUS TREE 2" CAL B&B	EACH	\$750.00	30	\$22,500.00
40	2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	\$1,500.00	1	\$1,500.00
41	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	\$3,500.00	1	\$3,500.00
42	2573.501	STORM DRAIN INLET PROTECTION	EACH	\$150.00	30	\$4,500.00
43	2573.503	SILT FENCE, TYPE MS	LIN FT	\$3.00	1920	\$5,760.00
44	2574.507	COMMON TOPSOIL BORROW	CU YD	\$45.00	426.67	\$19,200.00
45	2575.504	SODDING TYPE LAWN	SQ YD	\$10.00	2560	\$25,600.00
46	2582.503	4" SOLID LINE MULTI COMP	LIN FT	\$2.00	3840	\$7,680.00
47	2582.503	4" DBLE SOLID LINE MULTI COMP	LIN FT	\$2.00	1920	\$3,840.00
48	2582.518	CROSSWALK MULTI COMP	SQ FT	\$12.00	2100	\$25,200.00
49	2104.502	REMOVE CASTING	EACH	\$150.00	9	\$1,350.00
50	2503.603	LINING SANITARY SEWER MANHOLE - 4' DIA.	LIN FT	\$530.00	90	\$47,700.00
51	2506.502	CASTING ASSEMBLY (SANITARY)	EACH	\$1,500.00	9	\$13,500.00
52	2104.502	REMOVE GATE VALVE & BOX	EACH	\$500.00	14	\$7,000.00
53	2104.502	REMOVE CURB STOP & BOX	EACH	\$150.00	14	\$2,100.00

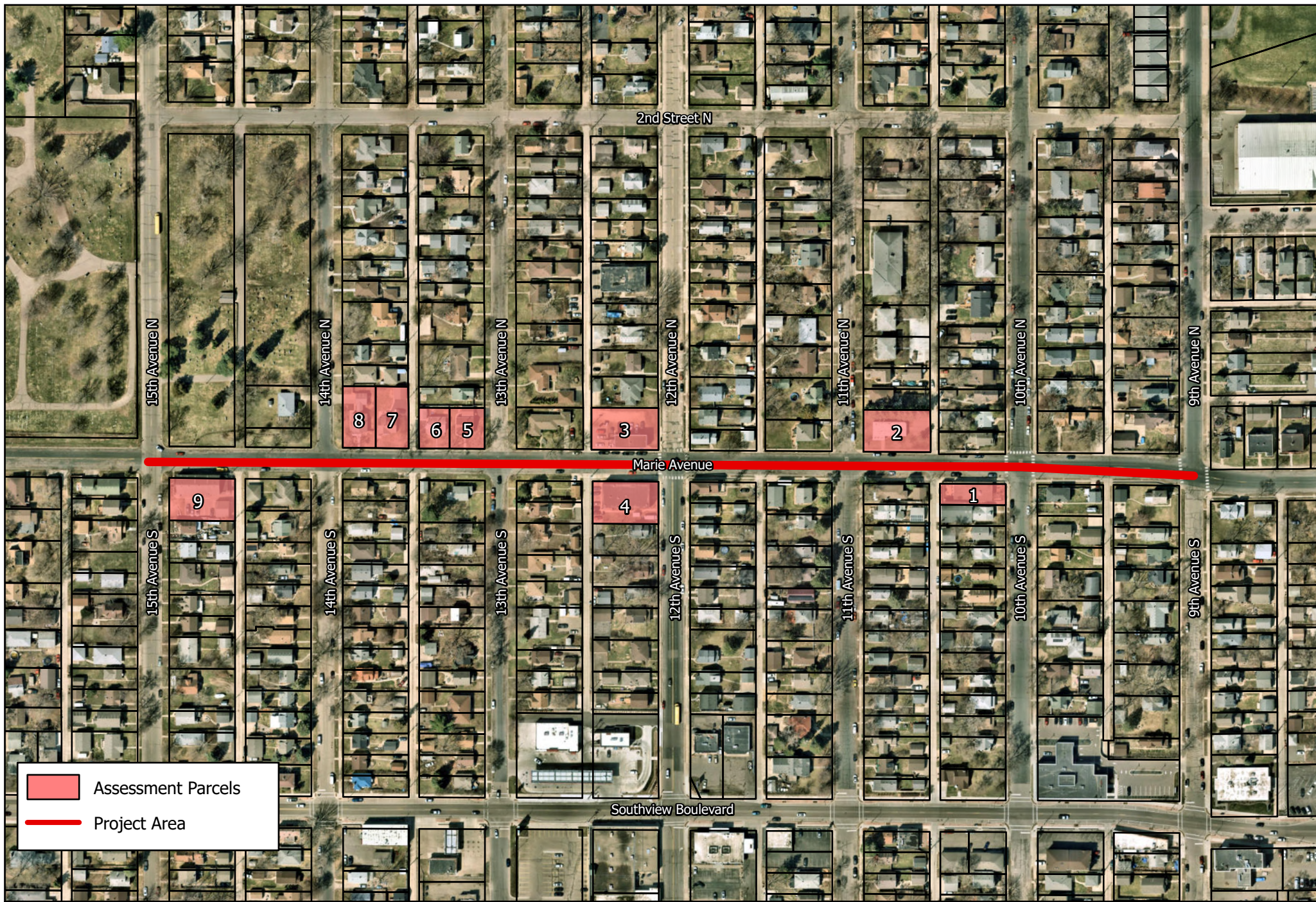
54	2104.502	REMOVE HYDRANT	EACH	\$800.00	6	\$4,800.00
55	2104.503	REMOVE WATER MAIN	LIN FT	\$15.00	2000	\$30,000.00
56	2104.503	REMOVE WATER SERVICE PIPE	LIN FT	\$10.00	420	\$4,200.00
57	2502.604	4" INSULATION	SQ YD	\$50.00	50	\$2,500.00
58	2504.601	TEMPORARY WATER SERVICE	LUMP SUM	\$27,000.00	1	\$27,000.00
59	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$2,250.00	13	\$29,250.00
60	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$800.00	14	\$11,200.00
61	2504.602	HYDRANT	EACH	\$7,000.00	7	\$49,000.00
62	2504.602	1" CORPORATION STOP	EACH	\$750.00	14	\$10,500.00
63	2504.602	6" GATE VALVE & BOX	EACH	\$3,600.00	7	\$25,200.00
64	2504.602	8" GATE VALVE & BOX	EACH	\$4,500.00	14	\$63,000.00
65	2504.602	1" CURB STOP & BOX	EACH	\$800.00	14	\$11,200.00
66	2504.603	1" TYPE K COPPER PIPE	EACH	\$65.00	420	\$27,300.00
67	2504.603	6" WATERMAIN DUCTILE IRON CL 52	LIN FT	\$90.00	84	\$7,560.00
68	2504.603	8" WATERMAIN DUCTILE IRON CL 52	LIN FT	\$110.00	2000	\$220,000.00
69	2504.608	DUCTILE IRON FITTINGS	POUND	\$20.00	2000	\$40,000.00
70	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$450.00	30	\$13,500.00
71	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	\$16.00	1051	\$16,816.00
72	2503.503	12" RC PIPE SEWER DES 3006 CL V	LIN FT	\$72.00	700	\$50,400.00
73	2503.503	15" RC PIPE SEWER DES 3006 CL V	LIN FT	\$78.00	500	\$39,000.00
74	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,500.00	3	\$4,500.00
75	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$1,500.00	15	\$22,500.00
76	2506.502	CASTING ASSEMBLY	EACH	\$1,500.00	8	\$12,000.00
77	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	LIN FT	\$675.00	30	\$20,250.00
78	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	LIN FT	\$950.00	10	\$9,500.00
79	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	\$3,200.00	18	\$57,600.00
80	2545.502	LIGHTING UNIT TYPE SPECIAL 1	EACH	\$5,100.00	20	\$102,000.00
81	2545.502	LIGHTING UNIT TYPE SPECIAL 2	EACH	\$6,750.00	6	\$40,500.00
82	2545.502	LIGHT FOUNDATION DESIGN E MODIFIED	EACH	\$1,500.00	26	\$39,000.00
83	2545.502	SERVICE CABINET	EACH	\$9,000.00	1	\$9,000.00
84	2545.502	EQUIPMENT PAD B (MOD)	EACH	\$2,000.00	1	\$2,000.00
85	2545.502	HANDHOLE	EACH	\$2,000.00	4	\$8,000.00
86	2565.603	2" NON-METALLIC CONDUIT	LIN FT	\$8.00	2208	\$17,664.00
87	2545.503	UNDERGROUND WIRE 1/C 6 AWG	LIN FT	\$2.00	2208	\$4,416.00
CONSTRUCTION TOTAL:						\$2,305,965.00
CONTINGENCY (10%):						\$230,597.00
SUBTOTAL:						\$2,536,562.00
INDIRECT (10%):						\$253,656.00
TOTAL:						\$2,790,218.00

APPENDIX D
PRELIMINARY ASSESSMENT ROLL

Preliminary Assessment Roll
Marie Avenue Reconstruction Project - Phase 2

2026 Reconstruction Assessment Rate (\$/LF): \$94.84 /LF

No.	Parcel ID	Address	Assessable Front Footage	Assessment Amount
1	364880002010	1001 MARIE AVE	124.22	\$11,781.02
2	362610002171	1020 MARIE AVE	126	\$11,949.84
3	361780000150	101 12TH AVE N	126.31	\$11,979.24
4	364880004020	1201 MARIE AVE	124.22	\$11,781.02
5	364740008150	1304 MARIE AVE	66.32	\$6,289.79
6	364740008151	1308 MARIE AVE	58	\$5,500.72
7	364740008181	1312 MARIE AVE	62.15	\$5,894.31
8	364740008180	1316 MARIE AVE	62.15	\$5,894.31
9	368390002300	101 15TH AVE S	124.30	\$11,788.61
TOTAL:				\$82,858.86



Preliminary Assessment Map

Marie Avenue Phase 2 Reconstruction Project
South St. Paul, MN

