



CITY OF SOUTH ST. PAUL MEETING AGENDA

CIVIL SERVICE COMMISSION

Council Chambers
125 3rd Avenue North
South St. Paul, MN 55075

Tuesday, May 5, 2026
10:00 AM

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MEETING MINUTES**
 - A. Civil Service Meeting Minutes of April 7th, 2026.
 - B. Civil Service "Special" Meeting Minutes of April 14th, 2026.
- 4. STAFF UPDATES**
- 5. ADJOURNMENT**



CIVIL SERVICE COMMISSION AGENDA REPORT

DATE: May 5, 2026
DEPARTMENT: Police
PREPARED BY: Brian Wicke
AGENDA ITEM NUMBER: 3.A.

MEETING TYPE

Civil Service Commission

AGENDA ITEM

Civil Service Meeting Minutes of April 7th, 2026.

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Approve as submitted.

OVERVIEW

Approval of Meeting Minutes for the regular meeting held on April 7th, 2026.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. 2026 0407 Regular Meeting Minutes

South St. Paul Civil Service Meeting

DATE/ PLACE/ TIME:

Tuesday, April 7th, 2026
City Hall Council Chambers
9:00 AM

RECORDER:

Brianna Rosburg

PERSONS ATTENDING:

Commissioner John Lagoo
Commissioner James Woodburn
Commissioner Kay Francis
Chief Brian Wicke
Commander Mike Running
Commander Dan Salmey

Commissioner Francis called the meeting to order at 9:00AM.

Motion to approve the agenda for the regular meeting of Tuesday, April 7th, 2026, was made by Commissioner Woodburn and seconded by Commissioner Lagoo. Motion passed (3-0)

Motion to approve the civil service regular meeting minutes for March 3rd, 2026, was made by Commissioner Lagoo and seconded by Commissioner Woodburn. Motion passed (3-0).

The Chief provided a department update. Two new Community Service Officers, John Shields and Jacob Margarit, along with Police Support Specialist Briarland Brunette, have recently joined the department, and we are pleased to welcome them to the team. Additionally, former Commander Phil Oeffling will be returning in a limited capacity (approximately 12 hours per week) to assist with the extensive process of name merging within ProPhoenix.

The department is also in the process of acquiring an unmarked Ford F-150 to support distracted driving enforcement efforts. The rollout of this vehicle will be conducted transparently to align with community expectations for openness. Commander Dan Salmey has completed a full department-wide radio reprogramming to ensure continued functionality and encryption.

There was no other business before the Commission.

A motion to adjourn the meeting was made by Commissioner Woodburn and seconded by Commissioner Lagoo. Motion passed (3-0). The meeting was adjourned at 9:37 AM

NEXT MEETING DATE:

Tuesday, May 5th, 2026
City Hall Council Chambers
9:00 AM



CIVIL SERVICE COMMISSION AGENDA REPORT

DATE: May 5, 2026
DEPARTMENT: Police
PREPARED BY: Brian Wicke
AGENDA ITEM NUMBER: 3.B.

MEETING TYPE

Civil Service Commission

AGENDA ITEM

Civil Service "Special" Meeting Minutes of April 14th, 2026.

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Approve as submitted.

OVERVIEW

Approval of Meeting Minutes for the special meeting held on March 14th, 2026.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. Civil Service special meeting minutes 04 14 2026

South St. Paul Special Civil Service Meeting

DATE/ PLACE/ TIME:

April 14, 2026
Council Chambers, City Hall
07:30 AM

RECORDER:

Daniel Salmey

PERSONS ATTENDING:

Commissioner James Woodburn
Commissioner Kay Francis
Commissioner John Lagoo
Commander Daniel Salmey

Commissioner Francis called the meeting to order at 07:30 AM.

Motion to approve the agenda was made by Commissioner Woodburn and seconded by Commissioner Lagoo. Motion Passed (3-0).

Commander Salmey provided an overview of the eligible roster and the testing processes of where the top three candidates participated in. Commander Salmey requested the commission certify the top three candidates on the eligible roster.

Motion to certify the top three candidates, Hunter Fox, Alex Howard, and Christopher Smith was made by Commissioner Lagoo, Seconded by Commissioner Woodburn, Motion passed (3-0).

There was no other business before the Commission. A motion to adjourn the meeting was made by Commissioner Lagoo and seconded by Commissioner Woodburn. The motion passed unanimously. The meeting was adjourned at 07:32 AM

Salmey / 2103