



CITY OF SOUTH ST. PAUL MEETING AGENDA

CHARTER COMMISSION

Training Room
125 3rd Avenue North
South St. Paul, MN 55075

Monday, May 11, 2026

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. NEW BUSINESS

A. Review Applications and Make Recommendation to City Council

4. ADJOURNMENT



CHARTER COMMISSION AGENDA REPORT

DATE:

May 11, 2026

DEPARTMENT:

City Administrator

PREPARED BY:

Ryan Garcia

AGENDA ITEM NUMBER:

3.A.

MEETING TYPE

Charter Commission

AGENDA ITEM

Review Applications and Make Recommendation to City Council

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

The Charter Commission is asked to provide a recommendation to the City Council for appointment of two members to the Charter Commission.

OVERVIEW

At the April 13 City Council Worksession, City Staff provided an overview presentation to acclimate City Council members and Charter Commissioners with the City's Charter Commission and State Statute guiding City Charters and Charter Commissions. During the April 13 discussion, it was suggested by the City Council that the two vacant seats on the Charter Commission should be filled in mid-2026. Council members further suggested that the current commissioners should have a voice in the commissioner appointments, and directed Staff to prepare for a discussion and recommendation to be held by the existing members of the Charter Commission. For the May 11 meeting, Staff has provided application information as an attachment. The Commission is asked to review and prepare to make a consensus recommendation on a slate of two applicants to be forwarded to the City Council for the formal appointment process.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. Redacted Applications - May 2026 Charter Commission

2026 BOARDS & COMMISSION APPLICANTS

NAME	INCUMBENT	AIRPORT	CHARTER	LMRWMO	NDC4	PARK & REC	PLANNING	CIVIL SERVICE
Anderson, Daniel	Y			X				
Dippel, Rich	Y					X		
Ludwigson, Joel	Y	X						
Schoen, Mike	Y	X						
Patet, Sadie	Y					X		
Woodburn, Jim	Y							X
Haima, Tess			X Top Choice					
Berkeland, Nicole						X		
Bhatia, Shireen			X			X	Top Choice	
Bogie, Terrence						x		
Bredy, Shane				X				
Ehly, Theodore				X				
Estee, Christine						X		
Fuller, Matthew					X			
Kobes, Haley			X			X		Top choice
McCarthy- Kreis, David		X	X			X	Top Choice	X
Mitchell, Aspen							x	
Nagel, Andy						X		
Nelson, Zachary					X	X	Top choice	X
Priebe, David							X	

2026 BOARDS & COMMISSION APPLICANTS

NAME	INCUMBENT	AIRPORT	CHARTER	LMRWMO	NDC4	PARK & REC	PLANNING	CIVIL SERVICE
Priebe, Priscilla							X	
Sneed, Erik		X						
Wegehaupt, Alex			X			X	Top Choice	X
Zellmer, Daniel		Top choice	X	X	X	X	Top choice	X

From: noreply@civicplus.com
To: [Sandy Haima](#)
Subject: Online Form Submittal: City Advisory Board or Commission Application
Date: Thursday, January 29, 2026 8:49:13 PM

City Advisory Board or Commission Application

Application for Appointment to City Advisory Board or Commission

One of the highest ideals of citizenship is personal involvement in the democratic process. City Advisory Boards and Commissions provide participation in issues concerning the community and its residents. We welcome your application to serve on a City Advisory Board or Commission. Please furnish complete information to assist us in giving your application full consideration. Additional information, which further qualifies you, may be attached to this application.

Select the Advisory Board or Commission applying for	Charter Commission, Parks & Recreation Advisory Commission, Planning Commission
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*If applying for the Airport Advisory Commission, please indicate your association with Fleming Field Airport	Field not completed.
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Top Choice	Planning Commission
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Personal Information

First Name	Shireen
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Last Name	Bhatia
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Address1	
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Address2	Field not completed.
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City	South Saint Paul
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State	MN
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Zip	55075
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Phone Number	
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Email Address	
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Employer	
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Occupation

Intellectual Property Counsel

Qualifications

Please answer the following questions.

Do you have any special qualifications that you feel would help you be effective on a board or commission (i.e. work experience, education, volunteer experience, etc.)?

I am an attorney who specializes in intellectual property, and I believe that my education in law school would help me immensely to help make South Saint Paul an even better place. I have experience volunteering in housing court with volunteer lawyers network. I am passionate about how the law can shape our everyday lives, and how we can use it to better our community through planning our city, improving our parks, and ensuring that our city continues to run its local government even better. I am also a second-generation immigrant, and speak three languages (English, Spanish and Hindi). I believe in a government for all and believe I can listen to the needs of all residents here in South Saint Paul.

List two or three goals that you would like to see accomplished during your service.

1) Connecting with South Saint Paulers to bring issues to the commission: Listening to residents about what issues we are facing in real time and staying accountable by being transparent about problem resolutions that we create in these commissions.
2) Ensuring that taxpayer dollars are efficiently spent. If there is a way to improve our city sensibly, I want to advocate for this while also bearing in mind how we can use resources we already have.
3) Helping South Saint Paul be a little better than where the last commission left off. Effective government takes a village.

What is your primary interest in serving on a City of SSP Advisory Board or Commission?

I was inspired by my experience speaking at city council and listening closely to the budget for city improvements at how many issues our community is facing. I believe that being on a board or commission would give me the opportunity to give back, help be a problem solver, and connect with more of our diverse community to better understand its needs.

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?

No

If yes, which

N/A

Have you served on a Board, Commission, or Committee before?

No

If yes, which

N/A

(Section Break)

Consent to Release Private Data

If appointed to an Advisory Board or Commission, I authorize the City of South St. Paul to release the following private data upon request made to the City. You must list at least one phone number or email address to be made public.

Phone Number

[REDACTED]

Business Phone
Number

Field not completed.

Personal Email
Address

[REDACTED]

Business Email
Address

[REDACTED]

I also authorize the City of South St. Paul to release such authorized private data referenced above to members of the general public, City staff, Mayor and City Council members. This authorization shall be modified or cancelled only upon written notice to the City of South St. Paul, 125 3rd Ave. N., South St. Paul, MN 55075. I agree to relinquish and waive all claims that may arise against the City, its agents or employees for releasing any and all authorized data referenced above relating to this agreement.

By submitting your application electronically, you have agreed to all terms listed above.

Additional Information

[January 2026 Resume Shireen Kaur Bhatia.pdf](#)

Email not displaying correctly? [View it in your browser.](#)

Caution: External Email - This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: noreply@civicplus.com
To: [Sandy Haima](#)
Subject: Online Form Submittal: City Advisory Board or Commission Application
Date: Saturday, February 7, 2026 9:32:06 AM

City Advisory Board or Commission Application

Application for Appointment to City Advisory Board or Commission

One of the highest ideals of citizenship is personal involvement in the democratic process. City Advisory Boards and Commissions provide participation in issues concerning the community and its residents. We welcome your application to serve on a City Advisory Board or Commission. Please furnish complete information to assist us in giving your application full consideration. Additional information, which further qualifies you, may be attached to this application.

Select the Advisory Board or Commission applying for

Charter Commission, Civil Service Commission, Parks & Recreation Advisory Commission

*If applying for the Airport Advisory Commission, please indicate your association with Fleming Field Airport

Field not completed.

Top Choice

Civil Service

Personal Information

First Name

Haley

Last Name

Kobes

Address1

[REDACTED]

Address2

Field not completed.

City

South St Paul

State

MN

Zip

55075

Phone Number

[REDACTED]

Email Address

[REDACTED]

Employer

[REDACTED]

Qualifications

Please answer the following questions.

Do you have any special qualifications that you feel would help you be effective on a board or commission (i.e. work experience, education, volunteer experience, etc.)?

I have worked in both advocacy and healthcare with my current position being part of a state entity that works within the criminal justice system. As a nurse working within the department of corrections, and as the healthcare authority for my facility, I often act as a liaison between the nursing department and the security department. I have experience creating a collaborative environment where both teams are able to come together and work as a team even in situations where our goals may seem at odds. I pride myself on my ability to find solutions that meet the needs of all parties—nursing is able to provide needed care in a safe way which serves not only nursing and security, but the patient as well. This unique career also gives me a close up look at the re-entry of incarcerated persons into our communities and I have a unique awareness of the dynamics that occur when a person is re-entering the community as well as a unique perspective on recidivism and rehabilitation.

I also hold a degree in International Relations (political science focus) and have experience in community advocacy which both have helped me understand how many different levels of government operate and how advocacy operates within the different levels of government.

List two or three goals that you would like to see accomplished during your service.

I feel the last 5 years have changed the perception of law enforcement within our communities and there is a harsh divide between many community members and our law enforcement teams. I personally have had a some interactions with our community's law enforcement, some haven't been so great. However, I have had interactions with some members that made me feel seen, heard, and respected. I would like help find ways to bridge this divide between community members, including those from marginalized communities, and start to build trust between those serving to keep our communities safe, and those living in the community.

I also have a special interest in the opioid epidemic and the effects on our community. I am passionate about harm reduction and given the inextricable link between addiction and law enforcement, I would like to help guide the implementation of a harm reduction framework within the civil service entities that serve our community.

What is your primary interest in serving on a City of SSP Advisory Board or Commission?

I live in and am raising a child in this community. I was not raised here, but my child will be and I want to be an active participant in helping to build a community that is safe, diverse, and has opportunities within the community for all community members to

grow, flourish, and come together. I was raised in a very small rural community where “everyone knew everyone.” My father was a small business owner and served on the ambulance squad for many years in that community for and worked very hard to support and care for his community. Both this community and the world in general are very different from the community I grew up in, but while I have chosen to live and raise my son in a community very different than where I was raised, I have maintained the values instilled in me in my childhood: when we help and support each other as a community, everyone does better. My son is not an infant or toddler anymore, and my career is very stable and I find myself with the opportunity now to become more involved than I have been in recent years and would like to take advantage of that opportunity.

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?

No

If yes, which

Field not completed.

Have you served on a Board, Commission, or Committee before?

No

If yes, which

Field not completed.

(Section Break)

Consent to Release Private Data

If appointed to an Advisory Board or Commission, I authorize the City of South St. Paul to release the following private data upon request made to the City. You must list at least one phone number or email address to be made public.

Phone Number

██████████

Business Phone Number

Field not completed.

Personal Email Address

████████████████████

Business Email Address

Field not completed.

I also authorize the City of South St. Paul to release such authorized private data referenced above to members of the general public, City staff, Mayor and City

Council members. This authorization shall be modified or cancelled only upon written notice to the City of South St. Paul, 125 3rd Ave. N., South St. Paul, MN 55075. I agree to relinquish and waive all claims that may arise against the City, its agents or employees for releasing any and all authorized data referenced above relating to this agreement.

By submitting your application electronically, you have agreed to all terms listed above.

Additional Information [HSK Resume.pdf](#)

Email not displaying correctly? [View it in your browser.](#)

Caution: External Email - This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: noreply@civicplus.com
To: [Sandy Haima](#)
Subject: Online Form Submittal: City Advisory Board or Commission Application
Date: Thursday, February 12, 2026 10:06:09 PM

City Advisory Board or Commission Application

Application for Appointment to City Advisory Board or Commission

One of the highest ideals of citizenship is personal involvement in the democratic process. City Advisory Boards and Commissions provide participation in issues concerning the community and its residents. We welcome your application to serve on a City Advisory Board or Commission. Please furnish complete information to assist us in giving your application full consideration. Additional information, which further qualifies you, may be attached to this application.

Select the Advisory Board or Commission applying for	Airport Advisory Commission*, Charter Commission, Civil Service Commission, Parks & Recreation Advisory Commission, Planning Commission
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*If applying for the Airport Advisory Commission, please indicate your association with Fleming Field Airport	Airport Neighbor - SSP Resident
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Top Choice	Planning Commission
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Personal Information

First Name	David
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Last Name	McCarthy-Kreis
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Address1	
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Address2	Field not completed.
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City	South Saint Paul
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State	Minnesota
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Zip	55075
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Phone Number	
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Email Address	
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Employer	Self
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Occupation Software Developer

Qualifications

Please answer the following questions.

Do you have any special qualifications that you feel would help you be effective on a board or commission (i.e. work experience, education, volunteer experience, etc.)?

I have experience in college being a member of the committee that oversaw all budgeting and planning for campus publications and the radio station. It was four total years of experience, two as treasurer and two as the Chair of the committee. We managed annual amounts in excess of \$250,000, allocating and auditing dozens of funding requests from both long standing publications as well as one-off projects.

List two or three goals that you would like to see accomplished during your service.

1) See the people of this city served in a manner that raises the quality of life across the board.

2) Fill the vacancies with businesses and venues to revitalize South Saint Paul and reduce the need to find amenities outside of the city.

3) Increase the visibility of the work being done to the average resident to strengthen the ties and trust between the city government and the people it serves.

What is your primary interest in serving on a City of SSP Advisory Board or Commission?

I have always had a very strong desire to use my skills to the benefit of others. I am a happy resident of South Saint Paul but still see ways that the city can grow and improve. Civic engagement is so important to continuing the health of local government and I want to be a part of what makes this city thrive for its residents.

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?

No

If yes, which

Field not completed.

Have you served on a Board, Commission, or Committee before?

No

If yes, which

Field not completed.

(Section Break)

Consent to Release Private Data

If appointed to an Advisory Board or Commission, I authorize the City of South St. Paul to release the following private data upon request made to the City. You must list at least one phone number or email address to be made public.

Phone Number

[REDACTED]

Business Phone
Number

Field not completed.

Personal Email
Address

[REDACTED]

Business Email
Address

Field not completed.

I also authorize the City of South St. Paul to release such authorized private data referenced above to members of the general public, City staff, Mayor and City Council members. This authorization shall be modified or cancelled only upon written notice to the City of South St. Paul, 125 3rd Ave. N., South St. Paul, MN 55075. I agree to relinquish and waive all claims that may arise against the City, its agents or employees for releasing any and all authorized data referenced above relating to this agreement.

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Additional Information

Field not completed.

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From: noreply@civicplus.com
To: [Sandy Haima](#)
Subject: Online Form Submittal: City Advisory Board or Commission Application
Date: Thursday, February 5, 2026 11:03:35 AM

City Advisory Board or Commission Application

Application for Appointment to City Advisory Board or Commission

One of the highest ideals of citizenship is personal involvement in the democratic process. City Advisory Boards and Commissions provide participation in issues concerning the community and its residents. We welcome your application to serve on a City Advisory Board or Commission. Please furnish complete information to assist us in giving your application full consideration. Additional information, which further qualifies you, may be attached to this application.

Select the Advisory Board or Commission applying for

Charter Commission, Civil Service Commission, Parks & Recreation Advisory Commission, Planning Commission

*If applying for the Airport Advisory Commission, please indicate your association with Fleming Field Airport

Field not completed.

Top Choice

Planning Commission

Personal Information

First Name

Alex

Last Name

Wegehaupt

Address1

[REDACTED]

Address2

Field not completed.

City

South Saint Paul

State

MN

Zip

55075

Phone Number

[REDACTED]

Email Address

[REDACTED]

Employer

[REDACTED]

Occupation

Technical Sales Management

Qualifications

Please answer the following questions.

Do you have any special qualifications that you feel would help you be effective on a board or commission (i.e. work experience, education, volunteer experience, etc.)?

My work experience of working at a start up and helping build a business. Managing financials, procurement, sales and a production schedule keeps me agile and always thinking 3 steps ahead as well as when a problem does come up, finding an implementable solution that will help stop it from happening again. I have worked at a massive fortune 50 company as well as a 10 person start up, giving me a wide range of business experience.

I work well with a team, listen to ideas and collaborate on solutions to create the best possible option with the knowledge at that time. I was able to accomplish a BA and BS in 4 years as a student at South Dakota State University, proving I can handle a busy schedule and meet goals.

List two or three goals that you would like to see accomplished during your service.

1. I'd love to see what Concord can become. Keeping the SSP charm, while also making it a pleasurable and prosperous for everyone that drives on it. 2. Helping steer zoning to allow business to flourish while still keeping our residential neighborhoods intact.

What is your primary interest in serving on a City of SSP Advisory Board or Commission?

I want to be more involved in the South St Paul community and helping us become a more inclusive and fun place to live and be a resident. As a millennial generation professional,

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?

No

If yes, which

Field not completed.

Have you served on a Board, Commission, or Committee before?

Yes

If yes, which

I was on the Board of Directors for the National College Paintball Association while I was in college, and for a few years after.

(Section Break)

Consent to Release Private Data

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must list at least one phone number or email address to be made public.

Phone Number

[REDACTED]

Business Phone
Number

[REDACTED]

Personal Email
Address

[REDACTED]

Business Email
Address

[REDACTED]

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Additional Information

[Alex Wegehaupt Resume.26 \(1\).pdf](#)

Email not displaying correctly? [View it in your browser.](#)

Caution: External Email - This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: noreply@civicplus.com
To: [Sandy Haima](#)
Subject: Online Form Submittal: City Advisory Board or Commission Application
Date: Friday, February 6, 2026 9:38:55 AM

City Advisory Board or Commission Application

Application for Appointment to City Advisory Board or Commission

One of the highest ideals of citizenship is personal involvement in the democratic process. City Advisory Boards and Commissions provide participation in issues concerning the community and its residents. We welcome your application to serve on a City Advisory Board or Commission. Please furnish complete information to assist us in giving your application full consideration. Additional information, which further qualifies you, may be attached to this application.

Select the Advisory Board or Commission applying for

Airport Advisory Commission*, Charter Commission, Civil Service Commission, NCD4, Parks & Recreation Advisory Commission, Planning Commission, LMRWMO

*If applying for the Airport Advisory Commission, please indicate your association with Fleming Field Airport

Airport Neighbor - SSP Resident

Top Choice

Airport/planning

Personal Information

First Name

Daniel

Last Name

Zellmer

Address1

[REDACTED]

Address2

Field not completed.

City

Sout Saint Paul

State

MN

Zip

55065

Phone Number

[REDACTED]

Email Address

[REDACTED]

Employer

[REDACTED]

Occupation

Veteran Services Representative/Enlisted Aviator

Qualifications

Please answer the following questions.

Do you have any special qualifications that you feel would help you be effective on a board or commission (i.e. work experience, education, volunteer experience, etc.)?

I had spent significant time volunteering with different organizations during my time in service. I have spend my entire adult life in service to my State/Country.

List two or three goals that you would like to see accomplished during your service.

Improved communication. Community involvement. Help our great city evolve and thrive.

What is your primary interest in serving on a City of SSP Advisory Board or Commission?

I am a public servant at heart. I am a lifelong resident and I want to get more involved with my community.

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?

No

If yes, which

Field not completed.

Have you served on a Board, Commission, or Committee before?

No

If yes, which

Field not completed.

(Section Break)

Consent to Release Private Data

If appointed to an Advisory Board or Commission, I authorize the City of South St. Paul to release the following private data upon request made to the City. You must list at least one phone number or email address to be made public.

Phone Number

██████████

Business Phone

Field not completed.

Number

Personal Email
Address

Field not completed.

Business Email
Address

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By submitting your application electronically, you have agreed to all terms listed above.

Additional Information *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

Caution: External Email - This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: noreply@civicplus.com
To: [Sandy Haima](#)
Subject: Online Form Submittal: City Advisory Board or Commission Application
Date: Friday, May 8, 2026 7:33:32 AM

City Advisory Board or Commission Application

Application for Appointment to City Advisory Board or Commission

One of the highest ideals of citizenship is personal involvement in the democratic process. City Advisory Boards and Commissions provide participation in issues concerning the community and its residents. We welcome your application to serve on a City Advisory Board or Commission. Please furnish complete information to assist us in giving your application full consideration. Additional information, which further qualifies you, may be attached to this application.

Select the Advisory Board or Commission applying for	Charter Commission
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*If applying for the Airport Advisory Commission, please indicate your association with Fleming Field Airport	Field not completed.
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Top Choice	Charter Commission
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Personal Information

First Name	Tess
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Last Name	Haima
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Address1	
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Address2	Field not completed.
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City	South St Paul
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State	MN
-------	----

Zip	55075
-----	-------

Phone Number	
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Email Address	
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Employer	
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Occupation

Sr. Sales & Marketing Coordinator

Qualifications

Please answer the following questions.

Do you have any special qualifications that you feel would help you be effective on a board or commission (i.e. work experience, education, volunteer experience, etc.)?

Qualifications include receiving the Dakota County Youth Services award for teaching youth through 4-H programs, serving as Co-Chair of the Women in Lottery Leadership Minnesota chapter, and leadership experience through High School Key Club Board and Student Council involvement.

List two or three goals that you would like to see accomplished during your service.

Supporting the community, helping to ensure community goals are achieved, and upholding the values that will positively guide future generations in SSP.

What is your primary interest in serving on a City of SSP Advisory Board or Commission?

This would be my introduction into public service, and I would like to contribute to the positive growth of the city I proudly call home.

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?

No

If yes, which

Field not completed.

Have you served on a Board, Commission, or Committee before?

No

If yes, which

Field not completed.

(Section Break)

Consent to Release Private Data

If appointed to an Advisory Board or Commission, I authorize the City of South St. Paul to release the following private data upon request made to the City. You must list at least one phone number or email address to be made public.

Phone Number

██████████

Business Phone

Field not completed.

Number

Personal Email
Address

[REDACTED]

Business Email
Address

Field not completed.

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By submitting your application electronically, you have agreed to all terms listed above.

Additional Information

Field not completed.

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