



CITY OF SOUTH ST. PAUL MEETING AGENDA

WORK SESSION

Training Room
125 3rd Avenue North
South St. Paul, MN 55075

Monday, August 24, 2026
7:00 PM

- 1. CALL TO ORDER**
- 2. DISCUSSION ITEMS**
 - A. Restoration of Historic Markers
 - B. 2027 Preliminary Budget, Tax Levy, Fee Schedule, Capital Improvement Plan Discussion
- 3. COUNCIL COMMENTS & QUESTIONS**
- 4. ADJOURNMENT**



WORK SESSION AGENDA REPORT

DATE: August 24, 2026
DEPARTMENT: City Administrator
PREPARED BY: Ryan Garcia
AGENDA ITEM NUMBER: 2.A.

MEETING TYPE

Regular Meeting

AGENDA ITEM

Restoration of Historic Markers

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

- Provide an opportunity for additional discussion about proposed volunteer-led marker cleaning and preservation at Lawshe Park.
- Provide staff with Council direction for next steps.

OVERVIEW

At the July 27, 2026 worksession, South St. Paul resident (and educator) Mark Westpfahl gave a presentation that outlined his interest in contributing to an effort to restore, clean, and celebrate historic markers located in particular within Lawshe Park. At the August 17 Council Meeting, a basic agreement for services was presented for consideration, however Council requested additional discussion at the August 24 worksession on this topic. The draft agreement, including the proposed scope of work, is attached and should be reviewed. Staff's understanding is that there is some disagreement with the appropriateness of the proposal to potentially refinish (with paint, sanding and lacquer, as needed) the "plaque" within the memorial, assumed to be made of bronze. It is also staff's understanding that a discussion about Council's appetite for a more intensive and comprehensive "Marker Preservation Program" is warranted, potentially to a scale and scope beyond the practical limitations of volunteers.

For what it's worth, what is being proposed appears to generally align with [a national movement](#) and "best practices" from a variety of state historic and preservation entities, and Mr. Westpfahl has consulted the State Historic Preservation Office, State History Services Manager at the Minnesota Historical Society, the Executive Director / Alliance Coordinator of the Minnesota Alliance of Local History Museums, object & sculpture conservators, and others to gain an understanding of best practices and to see what, if any, concerns they may have with his approach. In the absence of specific state statutes or standards governing this type of activity, Mr. Westpfahl's contacts agreed that the proposed methodologies (employed by the Texas Historical Commission, among others) amount to a "best practice". I believe that Mr. Westpfahl will be prepared to discuss in greater detail this "due diligence" at the Worksession.

SOURCE OF FUNDS

TBD - depending upon the direction received at worksession, any future action item(s) will be presented at a regular meeting to identify funding sources.

ATTACHMENTS

1. Agreement for Restoration of Historic Markers

AGREEMENT FOR RESTORATION OF HISTORIC MARKERS

THIS AGREEMENT ("Agreement") is made and executed this ____ day of _____, 2026, ("Effective Date") by and between the City of South St. Paul ("City") and Mark Westpfahl ("Contractor").

WHEREAS, the City desires to rehabilitate and restore historic markers throughout the City ("Historic Markers"); and

WHEREAS, Contractor has the necessary skills and experience to perform the rehabilitation and restoration of the Historic Markers; and

WHEREAS, the City has accepted the proposal of the Contractor, as listed on Exhibit A; and

WHEREAS, Contractor desires to perform the services for the City under the terms and conditions set forth in this Agreement; and

WHEREAS, due to the specialty nature of the Services being performed, the willingness of the Contractor to perform the Services as a volunteer, the City agrees to provide the necessary tools, supplies and other equipment it deems necessary for Contractor to perform the Services.

1. SERVICES.

- a. City agrees to engage Contractor as an independent contractor for the purpose of performing certain Services ("Services"), as defined in the Services proposal identified on Exhibit A, incorporated herein ("Services"). (Hereinafter "Exhibit").
- b. Contractor covenants and agrees to provide the Services to the satisfaction of the City, as set forth in the Exhibit. The dates shall be adjusted to reflect the date of approval of the Agreement and other milestones thereafter.

2. PAYMENT. As consideration for providing the Services on Exhibit A, City shall pay for or provide the necessary tools, supplies, and other equipment ("Supplies") the Contractor deems necessary to perform the Services. All Supplies shall be approved by the City's designated representative.

3. TERM. The term of this Agreement begins as of the Effective Date and may be terminated pursuant to Section 6.

4. INDEMNIFICATION. Contractor shall indemnify, defend and hold the City, its council, agents, consultants, attorneys, employees and representatives harmless against and

in respect of any and all claims, demands, actions, suits, proceedings, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies including interest, penalties and attorneys' fees, that the City incurs or suffers, which arise out of, result from or relate to this Agreement as a direct result of the Services performed by Contractor.

5. LIABILITY. Contractor understands and agrees that the Services performed are an open and obvious danger and Contractor will assume all risks and liability of performing the Services, including damage to any of City Property or property owned by a third-party, physical injury suffered by Contractor or any of Contractor's employees, agents, representatives, assigns or any member of the public, including death or permanent disability, and any other monetary or physical damages suffered as a result of performing the Services. City shall have no liability whatsoever resulting from Contractor's Services and damages or injury that directly arise out of, result from or relate to the Services, unless such damage or injury is due to the City's gross negligence.

6. TERMINATION AND REMEDIES.

- a. Termination by Either Party. This Agreement may be terminated by either party upon thirty (30) days' written notice delivered to the other party at the addresses listed in Section 7 of this Agreement. Upon termination under this provision, if there is no default by the Contractor, Contractor shall be paid for Services rendered and reimbursable expenses incurred through the effective date of termination.
- b. Termination Due to Default. This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The non-performing party shall have fifteen (15) calendar days from the date of the termination notice to cure or to submit a plan for cure that is acceptable to the other party.
- c. Remedies. Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City as a result of any breach of this Agreement by the Contractor. In the event of a breach of the Agreement, City retains all rights at law and equity to recover damages.

7. NOTICES. Notices shall be communicated to the following addresses:

If to City: City of South St. Paul
 125 3rd Ave. N.
 South St. Paul, MN 55075
 Attention: City Administrator

Or emailed: rgarcia@southstpaul.org

If to Contractor: Mark Westpfahl

South St. Paul, MN 55075

Or emailed: markjwestpfahl@gmail.com

8. GENERAL PROVISIONS.

- a. Publication. City reserves the right to advertise and publish photos on social media platforms, including the City's website and Facebook pages, as a result of the Services provided herein. Contractor will coordinate with the City's Communications Department regarding the publication of any photos or messages prior to Contractor instituting such publication.
- b. Assignment. This Agreement is not assignable without the mutual written agreement of the parties.
- c. Waiver. A waiver by either City or Contractor of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.
- d. Nondiscrimination. Contractor agrees that in the hiring of employees to perform Services under this Agreement, Contractor shall not discriminate against any person by reason of any characteristic protected by state or federal law.
- e. Governing Law. This Agreement shall be construed in accordance with the laws of the State of Minnesota and any action must be venued in Dakota County District Court.
- f. Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both parties.
- g. Severability. If any term of this Agreement is found be void or invalid, such invalidity shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.
- h. Data Practices Compliance. All data collected by the City pursuant to this Agreement shall be subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.

- i. Entire Agreement. This Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.

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CITY OF SOUTH ST. PAUL

James P. Francis, Mayor

Deanna Werner, City Clerk

MARK J. WESTPFAHL

Signature

Date

EXHIBIT A

SERVICES

Historical Markers Preservation Project - South St. Paul

Project Overview

The City of South St. Paul has a long and proud history that is reflected not only in its people and traditions, but also in the monuments and historical markers that commemorate those who shaped our community. These markers serve as permanent reminders of our collective past, educating residents, honoring those who came before us, and fostering a sense of civic pride.

This project proposes a community-based preservation effort focused on cleaning, restoring, and protecting several historic markers located throughout Fred Lawshe Park. The work will begin with a careful assessment of each marker, followed by restoration using nationally recognized preservation practices and materials commonly recommended for cast metal historical markers.

The project is intended to begin as a partnership between the City of South St. Paul and a single volunteer project lead. As the project progresses, additional assistance may be provided by a small team of trusted local artists, volunteers, and members of the South St. Paul Arts Council, ensuring that all restoration work is completed thoughtfully, consistently, and in accordance with accepted preservation standards.

The initial focus will be on cleaning environmental buildup from the markers, restoring deteriorated painted finishes where appropriate, and protecting each monument with a clear protective coating to help ensure its longevity. The restoration of the "In Memory Of" memorial in Fred Lawshe Park will serve as the pilot project and establish a framework for preserving additional historical markers throughout the city in the future.

EXHIBIT A

(CONT.)

Rationale and Community Impact

1. Preserves South St. Paul's History

Historic markers are more than decorative features—they are educational resources and permanent records of our community's story. Over time, exposure to weather, pollution, dirt, bird droppings, oxidation, and ultraviolet light naturally diminishes their appearance and readability. Routine preservation helps ensure these monuments continue telling their stories for future generations.

2. Protects a Community Investment

The City has invested significant resources over many years in the creation and installation of these monuments. Preventative maintenance is considerably less expensive than complete replacement or extensive restoration after years of deterioration. Addressing issues now helps extend the life of these public assets while reducing future costs.

3. Demonstrates Civic Pride

Clean, well-maintained monuments reflect a community that values its history, veterans, parks, and public spaces. Restored markers become focal points within Fred Lawshe Park and reinforce South St. Paul's commitment to honoring those who helped shape the city.

4. Creates Educational Opportunities

The restoration process itself offers opportunities to educate residents about local history, historic preservation techniques, and the importance of protecting community landmarks. Before-and-after photographs, public updates, and volunteer participation can all help engage residents with South St. Paul's rich history.

5. Encourages Community Partnerships

This project creates opportunities for collaboration among numerous community organizations, including:

- City of South St. Paul
- South St. Paul Arts Commission
- Dakota County Historical Society
- South St. Paul Historical Society
- Local artists and preservation volunteers
- Schools and community organizations

These partnerships can serve as the foundation for future preservation initiatives throughout the city.

EXHIBIT A
(CONT.)

6. Establishes a Sustainable Preservation Program

Rather than viewing this as a one-time restoration effort, the project establishes a repeatable process for periodically inspecting, cleaning, and maintaining South St. Paul's historical markers. Regular preventative maintenance will reduce long-term costs while preserving the city's historical resources.

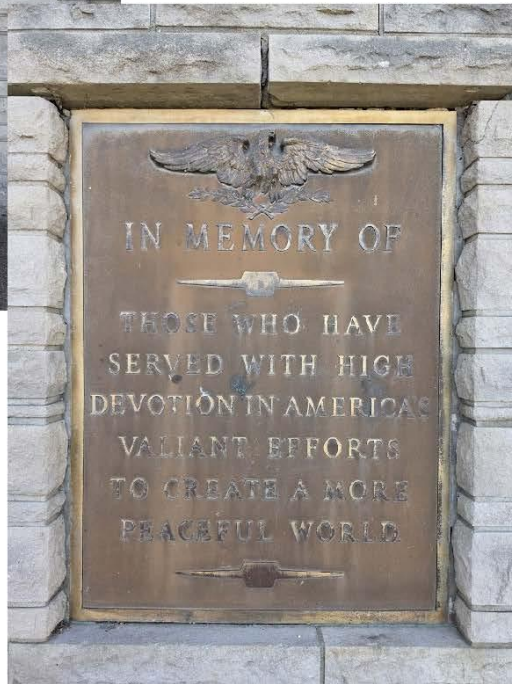


EXHIBIT A

(CONT.)

The Fred Lawshe Park Historical Marker Preservation Phase seeks to:

- Preserve South St. Paul's historic monuments for future generations.
- Improve the readability and overall appearance of historic markers.
- Follow nationally recognized historic preservation and restoration practices.
- Protect the historical integrity and original design of each monument.
- Establish a model for future preservation efforts throughout South St. Paul.
- Encourage community stewardship of local history and public spaces.
- Develop partnerships between the City, local artists, historical organizations, and community volunteers.
- Create a long-term maintenance strategy to ensure historic markers remain in excellent condition for decades to come.

Proposed Restoration Materials

The restoration methods are based upon preservation recommendations used by historical preservation organizations and will utilize materials commonly recommended for cast metal historical markers.

Cleaning Supplies include, but are not limited to: Painter's mask, Soft bristle scrub brush, Spray bottle or bucket of water, Mild soap, Towels, Cotton rags

Surface Preparation includes: Stainless steel wire brush, 80-grit sandpaper, 120-grit sandpaper, Power sander or hand sanding block, Two-inch painter's masking tape

Restoration Materials include, Black lacquer spray paint, Clear lacquer spray paint, Lacquer thinner

All restoration work will follow accepted preservation practices, beginning with the least invasive cleaning methods and progressing to surface restoration only where appropriate. Care will be taken to preserve the original character, details, and historical integrity of each monument.

Long-Term Vision

The restoration of the "In Memory Of" memorial is envisioned as the first phase of a broader historic preservation initiative. Once procedures have been established and evaluated, similar restoration efforts could be undertaken for additional monuments, plaques, memorials, and historical markers throughout South St. Paul.

By documenting the process, developing partnerships, and establishing maintenance standards, the City can create a sustainable preservation program that protects these historical resources for future generations while fostering community pride and engagement.

EXHIBIT A (CONT.)

Conclusion

The Fred Lawshe Park Historical Marker Preservation & Restoration Project Phase represents an opportunity to invest in South St. Paul's history through thoughtful stewardship rather than replacement. By combining best practices in historic preservation with volunteer service and community partnerships, this initiative will help ensure that these monuments remain beautiful, legible, and meaningful for generations to come.

Beyond simply restoring bronze and stone, this project demonstrates that South St. Paul values the stories embedded within its public spaces. It provides a practical, cost-effective approach to preserving community heritage while encouraging civic engagement, education, and pride. If successful, this effort can serve as a model for future preservation projects throughout the city, ensuring that the landmarks telling South St. Paul's story continue to inspire residents and visitors alike.



EXHIBIT A

(CONT.)

Phase	Target Date	Action Items
1. Initial Request	April 27, 2026	Sent initial inquiry with rationale to city council and the city administrator. Follow up emails clarified more of the scope and sequence of the proposed work
2. Initial Project Meeting	June 30, 2026	Meet with City Staff to discuss project goals, legal considerations, liability, preservation standards, volunteer roles, timeline, and city approvals.
3. City Council Work Session Presentation	July 27, 2026	Present to the City Council during a public work session
4. Receive approval from City Council	August 3, 2026	Staff reviews the restoration plan, confirms legal requirements, approves restoration techniques, and authorizes purchase of supplies.
5. Site Assessment & Project Scope	August 1–7, 2026	Conduct a complete assessment of each historical marker. Determine the level of cleaning/restoration required for each monument and identify any repairs beyond cosmetic restoration.
6. Develop Restoration Plan	August 7, 2026	Finalize restoration methods, confirm recommended materials and supplies, determine who will complete the work, and establish documentation procedures (before/after photographs).
7. City Purchases Supplies	By August 14, 2026 <i>(Third Week of August or sooner)</i>	City purchases all restoration materials, including cleaning supplies, paint, masking materials, brushes, sandpaper, lacquer, and other approved restoration tools.

EXHIBIT A
(CONT.)

8. Volunteer Preparation	Late August through September	Gather supplies, review restoration procedures, conduct a final walkthrough at each marker, and coordinate volunteer schedules. Initially, work will be completed by the project lead with the possibility of assistance from trusted local artists such as members of the South St. Paul Arts Commission.
9. Historical Marker Restoration	September 24 2026	Clean, repair, repaint, and protect the historical markers using approved preservation techniques. Document progress with photographs throughout the project.
10. Final Inspection	September 25, 2026	Inspect completed work with City Staff, ensure restoration meets expectations, complete any necessary touch-ups, and document the finished project.
11. Public Recognition & Ongoing Stewardship	Early October 2026	Share the completed restoration with the community, recognize volunteers and partners, and discuss a long-term maintenance plan to periodically clean and preserve South St. Paul's historical markers.



WORK SESSION AGENDA REPORT

DATE: August 24, 2026
DEPARTMENT: Finance
PREPARED BY: Ryan Garcia, Clara Hilger
AGENDA ITEM NUMBER: 2.B.

MEETING TYPE

Regular Meeting

AGENDA ITEM

2027 Preliminary Budget, Tax Levy, Fee Schedule, Capital Improvement Plan Discussion

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

- Review and discuss preliminary 2027 budget, Capital Improvement Plan, and property tax levy.
- Review HRA and EDA preliminary property tax levies and budgets.
- Provide direction to Staff regarding the preliminary 2027 Budget including any additional information required to aid in the decision-making process.

OVERVIEW

Throughout the summer of 2026, our team of senior leaders has worked to develop the Preliminary 2027 Annual Budget and Preliminary Proposed Property Tax Levy for Council's consideration. As we have done for the past several years, departments began developing their budgets in mid-June and Finance and Administration conducted individual departmental budget review meetings in early July prior to preparing the Preliminary Budget Document, which is attached to this memo.

As indicated in the attached documentation, Staff has arrived at a preliminary proposed Property Tax Levy for 2027 of \$19,759,237. This represents an aggregate increase of **\$1,229,101 – 6.63%** - over the 2026 Levy. A deeper dive reveals that levy increases proposed in this preliminary levy to support General Fund Operations (a \$1,565,422 – 10.7% increase over the 2026 Levy to support General Fund Operations) and a \$125,000 increase to the Infrastructure Levy are offset, rather significantly, by a \$461,321 reduction in Debt Levy. To supplement this high-level synopsis of the 2026 preliminary levy and to provide a summary of the 2026 preliminary budget, Staff offer the following additional detail to prime the Worksession discussion:

- As a reminder, the Property Tax Levy is a function of the City's Tax Rate and its Net Local Tax Capacity. A levy increase doesn't perfectly or always correlate to an increase on individual property tax payers. For example, for the 2025 Levy and Budget, our Levy increased by \$1,256,439 however the City portion of the property tax bill for the average value homestead in South St. Paul decreased by an estimated \$98 for the year due at least partly to the fact that our Tax Capacity Rate for that year dropped to a 10-year low of

57.724 and continued growth in the City's Net Local Tax Capacity. For 2027, preliminary estimates indicate an increase in total taxable market value in the City of South St. Paul of \$49,709,405 (less than half the increase that was registered between 2025 and 2026), an increase in the Total Tax Capacity Value of \$752,472 (a little more than half the increase that was registered between 2025 and 2026), and an increase in the Net Local Tax Capacity of \$562,714 (about 60% of the 2025 to 2026 increase). While indicative of continued – albeit slightly more modest - economic growth occurring year over year within the City, altogether in this context the proposed levy increase of 6.63% is estimated to impact the median priced SSP homestead property with an additional \$112 in annual City property tax obligation.

- Local Government Aid (LGA) is certified to increase by \$32,415 for 2027 to a total of \$3,816,999. This represents an increase in LGA of 0.86%. All other non-levy revenues in 2027 in the General Fund are budgeted to increase a mere \$59,551 or 0.85% year over year against 2026. As these relatively moderate figures would indicate, most non-levy revenues are anticipated to change very little in 2027, leaving the Property Tax Levy as the primary vehicle to support the proposed \$1,773,588 increase in General Fund Expenditures.
- The City has consistently utilized a set amount of LGA as the primary source for the Capital Programs Fund. This amount has been set at \$1,268,129 since the 2023 Budget, at which time it was increased slightly by about 3.5% over 2022. The 2027 Budget does not propose any change to this approach.
- In keeping with the Council's commitment to continue to "stay ahead" of the City's many infrastructure needs, the 2027 proposal shows \$1,975,000 in levy support for the Infrastructure Fund. This is an increase of \$125,000 over the figure for this dedicated Levy (for Street, Sidewalk, and Alley reconstruction projects primarily) in 2026. As Council will recall, the establishment of this Fund was first identified as a priority in the 2019 Goal Setting Sessions. The fundamental premise of utilizing levy support for the infrastructure fund is to minimize if not altogether avoid the need to take on debt for routine road and utility reconstruction and rehabilitation projects. In earlier budget years, 2027 was tentatively targeted as a potential year to increase the Infrastructure Levy more significantly, given the decrease in debt levy. However, in anticipation of new borrowing for the pool and public works projects in particular, Staff is responding to the May Worksession discussion with a modified approach. The Infrastructure Fund, even with this reduced contribution for 2027, is projected to have sufficient funds on hand to support those CIP projects that identify the Fund as a source over at least the next five years (assuming continued levy investment in the fund).
- General Fund Expenditures are proposed to increase by a total of \$1,773,588 (7.64%) over 2026 General Fund Expenditures. If adopted, this would be about two percentage points higher than the average annual increase in General Fund Expenditures in the past decade. At this preliminary stage, Staff would note that direct labor costs and contractual

services account for approximately 93% of all expenditures in the General Fund. Furthermore, 47% of the increase for General Fund Expenditures is in Labor (\$829,128 increase over 2026), 46% of this increase is in Contractual Services (\$821,528 increase over 2026) which includes key drivers such as South Metro Fire Department and Dakota 911 among others, and 3% is in Contingency (\$60,507 increase over 2026).

- The Preliminary 2027 Budget integrates a small number of staffing modifications that we would point out for Council awareness:
 - The Police Department is proposing to “trade” a Sergeant for one of the open Patrol positions, which helps address supervisory coverage gaps on certain shifts/days. To be clear, this is not an additional position, rather a redeployment of an already budgeted/approved position in the PD. The budget impact of this proposed change is \$18,356.
 - The Administration is proposing to promote the existing Communications Coordinator to the position of Communications Director. The level of program oversight, cross-departmental collaboration, responsibility, schedule demand, and supervision already falling under this role is aligned with a Director-level position. The budget impact of this proposed change is \$17,689.
 - The Administration is proposing to add 5 hours per week to the Part-Time Communications Specialist position. Again, this is an existing position and will remain classified as part-time. The budget impact of this proposed change is \$9,429.
 - Finally, the Administration is recommending adding a Deputy Executive Director to the HRA. This position does not rely on the general fund or general levy, rather the impact is supported by a \$40,158 increase in fund 20260, paid from the HRA levy, and \$120,469 in 20261, paid for by the JC and NM buildings (rents and federal operating subsidy).
- About 57% (\$1,007,089 in new spending) of the total increase in budgeted expenditures for 2027 is attributable to increased investment in Public Safety, with a \$398,013 increase in expenditures to support South Metro Fire Department and a \$489,365 increase in expenditures in Police Department personnel-related costs.
- Almost 20% of the total increase in budgeted expenditures is attributable to Public Works operations, with \$125,000 in vehicle / equipment replacement and maintenance charges (increased cost of plow trucks), \$85,000 for new equipment (plowing attachments to increase efficiency and reduce infrastructure damage potential), \$50,000 in asphalt costs, and \$20,000 in seal coating and tree maintenance being significant drivers of the total \$368,128 proposed increase in Public Works.
- With currently unresolved premiums for health/dental, work comp, and general property and casualty as well as the pending outcomes of the compensation study, we are carrying a significant Contingency (\$380,000) at this preliminary stage. This contingency represents almost 13% of the total budgeted increase to the general fund.

2027 Capital Improvement Plan

- Consistent with our approach last year, Staff has updated the 5-year Capital Improvement Plan (CIP) for integration into the Budget discussion. The Preliminary 2027 – 2031 CIP is included for discussion and feedback. The 2027 CIP proposes almost \$50 million in Capital Projects for 2027. Council should note Pages 18-19 of the CIP Document (Sources and Uses of Funds – Capital Programs Fund) and Page 21 (Sources and Uses of Funds – Infrastructure Fund), which highlight those projects for which LGA and Infrastructure Levy (both highlighted in the Annual Budget) serve as the primary sources of funding. Some notable projects that are found in the 2027 CIP include:
 - Engineering (see pages 8 – 9 for summary) projects for 2027 are headlined by a few multi-year projects that by now the Council and community are familiar with. These include the Lead Service Line Replacement project (\$6,350,000) fully funded with a grant from the Minnesota Department of Health, the third (and final) phase of the Marie Ave Reconstruction project (\$2,317,000), and the design effort for the PFAS Treatment Plant (\$500,000) which is also fully funded through a grant from the State. Local funding for 2027 engineering projects will amount to just over 30% of all costs, and assessments to property owners will amount to less than 1% of all 2027 Engineering CIP costs.
 - In Buildings (see page 7 for summary), we plan \$14,660,000 for 2027 which is primarily focused on the construction phase for the replacement of the Central Maintenance Facility (“Public Works”). The Council will note that the Central Maintenance Facility replacement project (see Page 31 of the CIP for detail) is estimated as a \$28,600,000 project in total spread over four years (2025 - 2028) which includes \$1,800,000 in design costs (about a third of which are already incurred), \$26,400,000 in estimated Construction Costs (including about \$2.7M in all other non-design related soft costs), and \$400,000 in estimated FFE costs. Funding sources are proposed to include sales proceeds from 316 Malden Street and 400 Richmond Street (about \$6.5M total), the already approved \$2,250,000 special appropriation from the 2026 Cash Bonding Bill, and the issuance of EDA Lease Revenue Bonds (in late 2026/early 2027) for the balance of project costs.
 - At the Doug Woog Arena (see page 8), only one project is proposed for 2027 - the replacement of the floor and boards in Rink One (\$1,800,000). This expenditure is proposed to be supported entirely by the Arena Levy.
 - Parks and Recreation (see page 9 for summary) also have a busy year planned highlighted by the Northview Pool Replacement Project (\$8,000,000). Also included are playground replacements at Spruce and Jefferson (\$763,231 total, with Spruce already awarded a \$188,231 grant), as well as necessary restorations at the Kaposia Landing Shelter due to differential building and foundation settlement (\$50,000).
 - The EDA is planning for the first phases in the development of public improvements within the Hardman Triangle Redevelopment Area (\$3,500,000 in 2027). These improvements would include utility infrastructure, new public streets, sidewalks, and lighting, as well as a central public open space feature to serve as both a district-wide stormwater management area and recreational space.

Design of these public improvements is underway at a preliminary stage, and it is anticipated that funding will include a mix of tax increment and various grant sources.

HRA and EDA Levies

- For 2027, we are proposing remaining “flat” with both the HRA and EDA levies. This would be a departure from past practice, which would have us levying the maximum amount allowable by statute for both of these levies. To summarize these levies:
 - HRA Levy for 2027 of \$451,600 - monthly cost to median value homestead in SSP of \$3.40
 - Proposing a transfer of \$150,000 to the Housing Reinvestment Fund, which is a fund that provides rehabilitation loans for qualifying residential property owners. As of August 2026, our initial allocation to the Senior Deferred Program within this fund has been depleted and overall the program has demonstrated high demand for funding.
 - We're also currently proposing continued partnership with Dakota County CDA for the City's Local Affordable Housing Aid (LAHA), estimated at about \$300,000. Assuming we continue to fund this JPA partnership, the funds would be dedicated to rehabilitation loans for income-qualified homeowners and radon mitigation grants. Staff understands that Council may wish to engage in additional discussion that may alter this approach.
 - Proposing the creation of a Deputy Executive Director role, predominately funded through the federal Operating Subsidy in the Public Housing Program Fund.
 - EDA Levy for 2025 of \$442,568 - - monthly cost to median value homestead in SSP of \$3.33
 - Proposing a transfer of \$100,000 to the EDA’s Business Loan Fund (20283).
 - Continued support of property/key corridor maintenance (\$40,000)
 - Showing \$143,510 in undesignated fund balance

2027 Fee Schedule

Also included for discussion is the proposed 2027 Fee and Charges Schedule. Those fees that have changed from 2026 to 2027 are highlighted throughout the document. Staff would point out that utility rates are proposed to increase in 2027 as follows: 2.00% increase for Water Rates, 6.00% for Sewer Rates, and 5.00% for Stormwater Rates. The Street Light Utility is proposed to remain the same as 2026.

SOURCE OF FUNDS

This is a discussion on the 2027 Budget, Property Tax Levy, Capital Improvement Plan, and Fee Schedule, which includes a wide array of funding sources.

ATTACHMENTS

1. Preliminary 2027 Budget
2. Preliminary 2027 Fee Schedule
3. _Preliminary 2027-2031 CIP

BUDGET SUMMARY INFORMATION

SPENDING AND TAXES					
ALL TAX LEVY SUPPORTED FUNDS					
	Revised Budget 2025	Revised Budget 2026	Proposed Budget 2027	2025 TO 2026 CHANGE	
				\$	%
<u>TAXES</u>					
General Fund	\$13,576,420	\$14,692,435	\$16,257,857	\$1,565,422	
Doug Woog Arena	323,000	500,000	500,000	0	
Capital/Infrastructure Program	1,725,000	1,850,000	1,975,000	125,000	
Debt Service	1,475,528	1,487,701	1,026,380	(461,321)	
TOTAL	\$17,099,948	\$18,530,136	\$19,759,237	\$1,229,101	6.63%
<u>SPENDING</u>					
General Fund	\$21,863,221	\$23,205,932	\$24,979,520	\$1,773,588	7.64%
Doug Woog Arena	1,436,100	1,673,287	3,291,037	1,617,750	96.68%
Capital/Infrastructure Program	1,268,129	1,268,129	1,268,129	0	0.00%
Debt Service	1,475,528	1,487,701	1,026,380	(461,321)	-31.01%
TOTAL	\$26,042,978	\$27,635,049	\$30,565,066	\$2,930,017	10.60%
Increased Taxes for:					
Operations					8.45%
Infrastructure Replacement					0.67%
Debt Service					-2.49%
					<u>6.63%</u>

2027 BUDGET SUMMARY BY FUNCTION
ALL LEVY SUPPORTED FUNDS

	2027					<i>Revised</i>	2026 Revised to 2027 Proposed Change	
	General	Doug Woog Arena	Capital Programs / Infrastructure	Debt	Total Budget	2026 Budget		
REVENUES								
Property Tax Levy:	16,257,857	500,000	1,975,000	1,026,380	19,759,237	18,530,136	1,229,101	6.63%
Local Government Aid (LGA)	2,548,870	-	1,268,129	-	3,816,999	3,784,584	32,415	0.86%
Fees and Fines	2,210,305	-	-	-	2,210,305	2,225,900	(15,595)	-0.70%
Intergovernmental	1,223,894	-	-	-	1,223,894	1,132,036	91,858	8.11%
Charges for Services	2,393,994	874,140	-	-	3,268,134	3,279,746	(11,612)	-0.35%
Miscellaneous	154,600	30,000	-	-	184,600	189,700	(5,100)	-2.69%
Transfers In	190,000	-	-	-	190,000	190,000	-	0.00%
TOTAL REVENUES	24,979,520	1,404,140	3,243,129	1,026,380	30,653,169	29,332,102	1,321,067	4.50%
APPROPRIATIONS								
General Government	3,731,346	-	-	-	3,731,346	3,553,143	178,203	5.02%
Public Safety	13,123,290	-	-	-	13,123,290	12,116,101	1,007,189	8.31%
Public Works	5,821,150	-	-	-	5,821,150	5,478,298	342,852	6.26%
Community Development	1,025,275	-	-	-	1,025,275	887,641	137,634	15.51%
Culture and Recreation	898,459	1,491,037	-	-	2,389,496	2,268,197	121,299	5.35%
Contingency	380,000	-	-	-	380,000	319,493	60,507	18.94%
Debt Service (external)	-	-	-	1,026,380	1,026,380	1,487,701	(461,321)	-31.01%
Capital Improvements	-	1,800,000	1,268,129	-	3,068,129	1,548,129	1,520,000	98.18%
TOTAL APPROPRIATIONS	24,979,520	3,291,037	1,268,129	1,026,380	30,565,066	27,658,703	2,906,363	10.51%

2027 BUDGET SUMMARY BY CATEGORY
ALL LEVY SUPPORTED FUNDS

	2027					<i>Revised</i>	2026 Revised to 2027 Proposed Change	
	General	Doug Woog Arena	Capital Programs / Infrastructure	Debt	Total Budget	2026 Budget		
REVENUES								
Property Tax Levy:	16,257,857	500,000	1,975,000	1,026,380	19,759,237	18,530,136	1,229,101	6.63%
Local Government Aid (LGA)	2,548,870	-	1,268,129	-	3,816,999	3,784,584	32,415	0.86%
Fees and Fines	2,210,305	-	-	-	2,210,305	2,225,900	(15,595)	-0.70%
Intergovernmental	1,223,894	-	-	-	1,223,894	1,132,036	91,858	8.11%
Charges for Services	2,393,994	874,140	-	-	3,268,134	3,279,746	(11,612)	-0.35%
Miscellaneous	154,600	30,000	-	-	184,600	189,700	(5,100)	-2.69%
Transfers In	190,000	-	-	-	190,000	190,000	-	0.00%
TOTAL REVENUES	24,979,520	1,404,140	3,243,129	1,026,380	30,653,169	29,332,102	1,321,067	4.50%
APPROPRIATIONS								
Personal Services	14,213,314	756,465	-	-	14,969,779	14,119,370	850,409	6.02%
Materials and Supplies	1,042,700	113,000	-	-	1,155,700	1,082,375	73,325	6.77%
Contractual Services	9,111,321	577,972	-	-	9,689,293	8,843,950	845,343	9.56%
Miscellaneous	93,185	8,600	-	-	101,785	93,185	8,600	9.23%
Capital Outlay	139,000	1,800,000	1,268,129	-	3,207,129	1,677,629	1,529,500	91.17%
Contingency	380,000	-	-	-	380,000	319,493	60,507	18.94%
Debt Service	-	35,000	-	1,026,380	1,061,380	1,522,701	(461,321)	-30.30%
TOTAL APPROPRIATIONS	24,979,520	3,291,037	1,268,129	1,026,380	30,565,066	27,658,703	2,906,363	10.51%

LEVY SUPPORTED FUND

GENERAL FUND

OPERATING BUDGET

GENERAL FUND SUMMARY OF REVENUE

[illegible]

GENERAL FUND SUMMARY OF REVENUE								
Description	2024 Actual	2025 Actual	2026		2027		Revised 2026 vs Requested 2027	
			Original	Revised	Requested	Final	\$	%
CHARGES FOR SERVICES								
Administration Charge	887,589	1,082,255	1,083,550	1,083,550	1,182,848	-	99,298	9.16%
Internal Service Charge	10,000	10,000	10,000	10,000	10,000	-	-	0.00%
PILOT (Payment in Lieu of tax)	56,276	58,495	55,000	55,000	60,000	-	5,000	9.09%
Engineering Project Fees	245,368	222,489	400,000	400,000	400,000	-	-	0.00%
Parks and Recreation	172,982	210,709	185,300	185,300	165,500	-	(19,800)	-10.69%
Rents	50,000	50,000	50,000	50,000	50,000	-	-	0.00%
Planning & Code Enforcement	55,896	51,089	69,500	69,500	73,000	-	3,500	5.04%
Public Safety	2,082	1,653	2,000	2,000	1,550	-	(450)	-22.50%
Public Works - Streets	150	1,416	3,000	3,000	2,000	-	(1,000)	-33.33%
Antenna and Other Charges	273,734	215,929	200,000	200,000	220,000	-	20,000	10.00%
Barge Terminal & Mooring Fees	181,668	185,300	189,006	189,006	192,786	-	3,780	2.00%
Other	66,217	82,029	42,050	42,050	36,310	-	(5,740)	-13.65%
TOTAL CHARGES FOR SERVICE	2,001,962	2,171,364	2,289,406	2,289,406	2,393,994	-	104,588	4.57%
MISCELLANEOUS								
Interest on Investments	225,427	214,715	150,000	150,000	150,000	-	-	0.00%
Year-end adjust to Fair Value	61,918	72,409	-	-	-	-	-	0.00%
Other Revenue	47,948	66,707	9,700	9,700	4,600	-	(5,100)	-52.58%
TOTAL MISCELLANEOUS	335,293	353,831	159,700	159,700	154,600	-	(5,100)	-3.19%

GENERAL FUND SUMMARY OF REVENUE								
Description	2024 Actual	2025 Actual	2026		2027		Revised 2026 vs Requested 2027	
			Original	Revised	Requested	Final	\$	%
TRANSFERS IN								
Transfers in Storm Water Fee	40,000	40,000	40,000	40,000	40,000	-	-	0.00%
Transfers in Water/Sewer	100,000	100,000	100,000	100,000	100,000	-	-	0.00%
Transfers In Street Light Utility	20,000	20,000	20,000	20,000	20,000	-	-	0.00%
Transfer from HRA/EDA/Library	30,000	30,000	30,000	30,000	30,000	-	-	0.00%
TOTAL TRANSFERS IN	190,000	190,000	190,000	190,000	190,000	-	-	0.00%
TOTAL REVENUES	21,571,336	22,424,963	23,205,932	23,205,932	24,979,520	-	1,773,588	7.64%
Surplus/(Deficit)	702,396	1,169,080	-	-	-	-		
<u>DETAIL OF TAX LEVY</u>								
Current and Delinquent	10,446,860	10,459,462	11,639,855	11,639,855	13,036,730	-	1,396,875	10.65%
Fiscal Disparities	2,942,560	3,147,801	3,052,580	3,052,580	3,221,127	-	168,547	
General Fund Levy	13,389,420	13,607,263	14,692,435	14,692,435	16,257,857	-	1,565,422	

GENERAL FUND SUMMARY OF EXPENDITURES								
Description	2024 Actual	2025 Actual	2026		2027		Revised 2026 vs Requested 2027	
			Original	Revised	Requested	Final	\$	%
GENERAL GOVERNMENT								
Mayor and Council	165,918	186,228	195,816	196,185	208,772		12,587	6.42%
City Administration	621,047	600,402	670,209	687,323	707,490		20,167	2.93%
Human Resources	290,543	339,938	375,024	388,602	406,168		17,566	4.52%
City Attorney	807,687	333,510	344,000	344,000	340,200		(3,800)	-1.10%
City Clerk	288,977	223,601	295,818	304,617	283,909		(20,708)	-6.80%
Finance	514,732	544,919	541,790	547,487	577,250		29,763	5.44%
Information Technology	780,019	842,349	902,418	921,522	1,040,913		119,391	12.96%
Recycling	22,439	24,578	25,464	17,100	15,600		(1,500)	-8.77%
Community Affairs	138,569	138,466	142,161	146,307	151,044		4,737	3.24%
TOTAL GENERAL GOVERNMENT	3,629,931	3,233,991	3,492,700	3,553,143	3,731,346	-	178,203	5.02%
PUBLIC SAFETY								
Police Protection	7,923,097	8,448,404	9,141,539	9,346,075	9,955,251		609,176	6.52%
Fire Department	2,772,182	2,795,797	2,770,026	2,770,026	3,168,039		398,013	14.37%
TOTAL PUBLIC SAFETY	10,695,279	11,244,201	11,911,565	12,116,101	13,123,290	-	1,007,189	8.31%
PUBLIC WORKS								
Engineering	738,233	624,592	643,068	661,005	666,979		5,974	0.90%
Public Works (Streets)	2,353,223	2,527,783	2,859,004	2,864,003	3,063,874		199,871	6.98%
Buildings	431,756	437,944	439,721	445,746	461,765		16,019	3.59%
Parks Facilities and Maintenance	1,348,675	1,481,737	1,481,573	1,507,544	1,628,532		120,988	8.03%
TOTAL PUBLIC WORKS	4,871,887	5,072,056	5,423,366	5,478,298	5,821,150	-	342,852	6.26%

GENERAL FUND SUMMARY OF EXPENDITURES								
Description	2024 Actual	2025 Actual	2026		2027		Revised 2026 vs Requested 2027	
			Original	Revised	Requested	Final	\$	%
COMMUNITY DEVELOPMENT								
Development Services	629,422	640,933	635,997	659,678	770,906		111,228	16.86%
Code Enforcement	176,941	192,760	218,087	227,963	254,369		26,406	11.58%
TOTAL COMMUNITY DEVELOPMENT	806,363	833,693	854,084	887,641	1,025,275	-	137,634	15.51%
PARKS AND RECREATION								
Parks Administration	311,396	330,309	361,676	353,341	376,822		23,481	6.65%
Splash Pool	116,553	99,157	107,876	106,663	115,653		8,990	8.43%
Northview Pool	139,290	118,812	-	-	-		-	--
Recreation Programs	298,241	323,664	379,665	391,252	405,984		14,732	3.77%
TOTAL PARKS AND RECREATION	865,480	871,942	849,217	851,256	898,459	-	47,203	5.55%
CONTINGENCY	-	-	675,000	319,493	380,000		60,507	18.94%
TRANSFERS OUT								
Transfer to Capital Project Funds	-	-	-	-	-	-	-	0.00%
Transfer to Central Garage	-	-	-	-	-	-	-	0.00%
Transfer excess fund balance	434,879	156,686	-	-	-	-	-	0.00%
TOTAL TRANSFERS OUT	434,879	156,686	-	-	-	-	-	0.00%
TOTAL EXPENDITURES	21,303,819	21,412,569	23,205,932	23,205,932	24,979,520	-	1,773,588	7.64%

FUNCTION: General Government	DEPT. & DIV: Mayor and Council	BUSINESS UNIT: 10110
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Activities and Responsibilities:

- The Mayor and Council program is accountable for:**
- the legislative and policy-making activities of the City's government, including regular City Council meetings on the 1st and 3rd Mondays and Council Worksession meetings on the 2nd and 4th Mondays of each month.
 - the exercise of the Mayor and Council's duties and responsibilities as required by law, the City Charter and City Ordinances.
 - the appointment of members to advisory boards and commissions.
 - Policy and Governance of the Economic Development Authority & Housing and Redevelopment Authority.

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

- Mayor and Council salaries increased in accordance with City Ordinance 1438.

FUNCTION: General Government	DEPT. & DIV: Mayor and Council	BUSINESS UNIT: 10110
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Mayor	1.000	1.000	1.000	1.000
Council Members	6.000	6.000	6.000	6.000
Total Staffing	<u><u>7.000</u></u>	<u><u>7.000</u></u>	<u><u>7.000</u></u>	<u><u>7.000</u></u>

MAYOR AND COUNCIL SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10110 - MAYOR AND COUNCIL EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	64,500	64,500	64,500	32,250	64,500	77,400	
6120 - EMPLOYER CONTR FOR RETIREMENT	8,377	8,406	8,387	4,363	8,736	10,479	
6150 - WORKERS COMPENSATION	87	52	80	32	100	100	
PERSONNEL SERVICES	72,963	72,957	72,967	36,645	73,336	87,979	
SUPPLIES							
6210 - OPERATING SUPPLIES	0	286	0	0	0	0	
6245 - CLOTHING ALLOWANCE	0	448	700	135	700	700	
SUPPLIES	0	733	700	135	700	700	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	9,105	8,571	11,500	3,845	11,500	15,000	
6361 - INSURANCE	50,160	58,047	62,544	42,926	62,544	56,908	
6388 - TECHNOLOGY EQUIP CHARGE	14,892	15,725	15,725	7,866	15,725	15,725	
OTHER SERVICES AND CHARGES	74,157	82,343	89,769	54,637	89,769	87,633	
MISCELLANEOUS							
6430 - MISCELLANEOUS	4,466	1,946	3,000	15,077	3,000	2,000	
6471 - DUES & SUBSCRIPTIONS	14,333	28,248	29,380	29,796	29,380	30,460	
MISCELLANEOUS	18,799	30,194	32,380	44,873	32,380	32,460	
TOTAL EXPENDITURES	165,918	186,228	195,816	136,289	196,185	208,772	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							12,587 6.42%

MAYOR AND COUNCIL DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6245	CLOTHING ALLOWANCE	Council Shirts	700	700	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	National Conference (3 attendees) & Local Conferences	11,500	15,000	
6361	INSURANCE	Property & Liability	62,544	56,908	
6388	TECHNOLOGY EQUIP CHARGE	amortization of technology, includes charges for upgrades in Council Chambers in 2022	15,725	15,725	
MISCELLANEOUS					
6430	MISCELLANEOUS	Community Events	3,000	2,000	
6471	DUES & SUBSCRIPTIONS	LMC (\$22,000); Metro Cities (\$8100); MN Mayors Assoc Dues (\$60); River Heights Chamber Mayor Membership (\$300);	29,380	30,460	

FUNCTION: General Government	DEPT. & DIV: City Administration	BUSINESS UNIT: 10120
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Activities and Responsibilities:

- The City Administration program is accountable for:
- providing general management for all City operations and intergovernmental relations
 - advising the City Council on matters pertaining to or affecting the operation of City government
 - supporting the City Administrator as the chief management and administrative officer of the City
 - coordinating and monitoring response to citizen concerns
 - ensuring that the laws, ordinances, resolutions, policies and programs of the City Council are enforced and implemented
 - preparing the weekly Council agenda and informational packets and other communications to and from the City
 - publishing the City's quarterly newsletter

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

- Salary: Move Communications Coordinator to Communications Director (Approx. \$15,000 annual increase)
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FUNCTION: General Government	DEPT. & DIV: City Administration	BUSINESS UNIT: 10120
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	2024	2025	2026	2027
City Administrator	0.944	0.944	0.944	0.944
Asst City Administrator/HR Director	0.450	0.350	0.350	0.350
Communications Director	-	-	-	1.000
Communications Coordinator	1.000	1.000	1.000	-
HR Specialist/Admin Coord	0.750	0.500	0.300	0.300
Communications Specialist	-	-	0.500	0.500
Total Staffing	3.144	2.794	3.094	3.094

CITY ADMINISTRATION SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10120 - CITY ADMINISTRATION EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	394,125	382,743	381,288	191,410	395,900	446,498	
6108 - ACCUMULATED VACATION/COMP LEAV	4,192	8,822	12,506	0	12,526	12,856	
6112 - SERVICE RECOGNITION	3,938	9,250	9,653	0	9,653	3,070	
6120 - EMPLOYER CONTR FOR RETIREMENT	57,521	55,118	57,851	29,531	62,256	69,905	
6130 - EMPLOYER PAID INSURANCE	56,396	47,064	46,390	20,610	45,471	45,510	
6135 - RETIREE PAID INSURANCE	12,217	11,902	11,904	5,012	12,029	10,030	
6150 - WORKERS COMPENSATION	2,561	1,545	2,562	481	1,105	1,251	
6170 - EMPLOYER CONTR TO HCSP	3,955	5,053	4,317	828	4,645	4,946	
PERSONNEL SERVICES	534,906	521,499	526,471	247,871	543,585	594,066	
SUPPLIES							
6201 - OFFICE SUPPLIES	1,803	1,197	2,250	354	2,250	2,250	
6230 - BOOKS, MATERIALS & PERIODICALS	0	500	0	0	0	0	
6240 - MINOR EQUIPMENT AND FURNITURE	0	0	3,500	0	3,500	2,500	
6245 - CLOTHING ALLOWANCE	0	149	450	0	450	450	
SUPPLIES	1,803	1,846	6,200	354	6,200	5,200	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	28,291	27,102	81,500	3,804	81,500	44,000	
6331 - CONFERENCES, TRAINING, TRAVEL	1,694	3,864	7,000	1,710	7,000	11,000	
6341 - ADVERTISING	0	86	0	0	0	0	
6344 - NEWSLETTER/BROCHURE	35,148	33,443	42,000	21,333	42,000	42,000	
6388 - TECHNOLOGY EQUIP CHARGE	1,525	1,896	1,728	948	1,728	4,224	
6390 - POSTAGE AND TELEPHONE	6,583	4,254	3,410	1,975	3,410	5,000	
OTHER SERVICES AND CHARGES	73,241	70,645	135,638	29,769	135,638	106,224	
MISCELLANEOUS							
6430 - MISCELLANEOUS	855	70	300	165	300	300	
6471 - DUES & SUBSCRIPTIONS	1,605	1,306	1,600	84	1,600	1,700	
MISCELLANEOUS	2,460	1,376	1,900	249	1,900	2,000	
CAPITAL OUTLAY							
6572 - COMPUTER SOFTWARE	8,636	5,036	0	0	0	0	
CAPITAL OUTLAY	8,636	5,036	0	0	0	0	
TOTAL EXPENDITURES	621,047	600,402	670,209	278,243	687,323	707,490	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							20,167 2.93%

CITY ADMINISTRATION DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	General Office Supplies	2,250	2,250	
6240	MINOR EQUIPMENT AND FURNITURE	Camera Lens & Equipment	3,500	2,500	
6245	CLOTHING ALLOWANCE	Clothing Allowance: 3 EE's	450	450	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Professional Services (\$10,000); Website Annual & Dept Header (4)Fees (\$18,000); Webstreaming NDC4 & Granicus (\$11,000); Social Medial Archiving (\$5,000)	81,500	44,000	
6331	CONFERENCES, TRAINING, TRAVEL	Professional Development (\$4000); General Travel (\$1000); City Administrator/Communications Conferences/Development (\$6000)	7,000	11,000	
6344	NEWSLETTER/BROCHURE	City Newsletter Printing and Postage (All newsletters merged into one)	42,000	42,000	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology	1,728	4,224	
6390	POSTAGE AND TELEPHONE	Cell Phone Reimbursements; Postage	3,410	5,000	
MISCELLANEOUS					
6430	MISCELLANEOUS	Notary Stamp Renewal ; Miscellaneous (\$300)	300	300	
6471	DUES & SUBSCRIPTIONS	MAMA (\$60); MCMA Dues (\$250); Munici-Pals (\$60); ICMA City Administrator Membership (\$1300)	1,600	1,700	

FUNCTION: General Government	DEPT. & DIV: Human Resources	BUSINESS UNIT: 10125
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Activities and Responsibilities:

- The Human Resources program is accountable for:**
- Negotiation and administration of labor contracts
 - Recruitment and retention of employees
 - Classification and pay strategies
 - Performance management
 - Employee relations
 - Coordinate selection and administration of employee benefits including insurances and wellness program
 - Coordinate employee safety program and workplace environmental risk management
 - Coordinate employee EAP and wellness programs
 - Coordinate training and network opportunities for employees
 - Legal compliance with State and Federal labor laws and reporting requirements
 - Policy development

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

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FUNCTION: General Government	DEPT. & DIV: Human Resources	BUSINESS UNIT: 10125
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Asst City Administrator/HR Director	0.500	0.600	0.600	0.600
Payroll Specialist	1.000	1.000	1.000	1.000
HR Specilist/Admin Coord	0.250	0.500	0.700	0.700
Total Staffing	<u><u>1.750</u></u>	<u><u>2.100</u></u>	<u><u>2.300</u></u>	<u><u>2.300</u></u>

HUMAN RESOURCES SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10125 - HUMAN RESOURCES EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	178,786	217,958	233,488	106,708	245,094	253,298	
6108 - ACCUMULATED VACATION/COMP LEAV	757	4,537	1,055	1,590	1,105	1,141	
6112 - SERVICE RECOGNITION	0	0	0	0	0	5,262	
6120 - EMPLOYER CONTR FOR RETIREMENT	26,884	33,223	35,459	16,811	38,546	40,268	
6130 - EMPLOYER PAID INSURANCE	27,531	31,689	37,771	13,468	37,239	37,272	
6150 - WORKERS COMPENSATION	1,162	701	1,526	268	666	703	
6170 - EMPLOYER CONTR TO HCSP	2,887	4,779	3,837	940	4,064	4,125	
PERSONNEL SERVICES	238,008	292,886	313,136	139,785	326,714	342,069	
SUPPLIES							
6201 - OFFICE SUPPLIES	350	466	0	130	0	0	
6245 - CLOTHING ALLOWANCE	0	0	300	0	300	450	
SUPPLIES	350	466	300	130	300	450	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	12,869	16,161	11,500	5,059	11,500	11,500	
6331 - CONFERENCES, TRAINING, TRAVEL	8,346	4,833	22,000	5,054	22,000	22,000	
6341 - ADVERTISING	405	0	2,000	0	2,000	2,000	
6375 - OTHER CONTRACTED SERVICES	27,790	22,478	22,170	3,287	22,170	22,585	
6388 - TECHNOLOGY EQUIP CHARGE	858	960	1,248	624	1,248	1,344	
6390 - POSTAGE AND TELEPHONE	731	999	1,170	429	1,170	1,170	
OTHER SERVICES AND CHARGES	50,999	45,431	60,088	14,453	60,088	60,599	
MISCELLANEOUS							
6430 - MISCELLANEOUS	436	40	1,000	109	1,000	2,450	
6471 - DUES & SUBSCRIPTIONS	750	1,115	500	220	500	600	
MISCELLANEOUS	1,186	1,155	1,500	329	1,500	3,050	
TOTAL EXPENDITURES	290,543	339,938	375,024	154,697	388,602	406,168	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							17,566 4.52%

HUMAN RESOURCES					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6245	CLOTHING ALLOWANCE	Clothing Allowance (3 Employees)	300	450	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Random Drug Testing & Employment Physicals (\$4000); Medtox Testing Fee (\$200); EAP (\$3000); Background Checks (\$4250); FMCSA-CDL (\$50)	11,500	11,500	
6331	CONFERENCES, TRAINING, TRAVEL	Staff Development/Training (\$10,000); HR Conferences (Local & National MPELRA - \$5000); Safe Assure (\$7000)	22,000	22,000	
6341	ADVERTISING	Misc Job Postings	2,000	2,000	
6375	OTHER CONTRACTED SERVICES	NEOGOV HR Solutions-maintenance (\$14,125); Flex Spending Admin Fee (\$3960); MHR Invest Fee (\$4500)	22,170	22,585	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of Technology	1,248	1,344	
6390	POSTAGE AND TELEPHONE	Cell Phone	1,170	1,170	
MISCELLANEOUS					
6430	MISCELLANEOUS	EE Appreciation Rewards	1,000	2,450	
6471	DUES & SUBSCRIPTIONS	HR Memberships	500	600	

FUNCTION: General Government	DEPT. & DIV: City Attorney	BUSINESS UNIT: 10130
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Activities and Responsibilities:

The City Attorney program provides for:

- Engagement of a chief legal advisor to the Mayor and City Council, and all offices, departments and agencies and of all city officers and employees in matters relating to their official powers and duties
- Representation for the City in all legal proceedings
- Special counsel for representation of the City in matters requiring special expertise (e.g. labor relations)
- Prosecution Services

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

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FUNCTION: General Government	DEPT. & DIV: City Attorney	BUSINESS UNIT: 10130
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

Contracted City Attorney

CITY ATTORNEY SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10130 - CITY ATTORNEY EXPENDITURES							
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	89,167	66,273	110,000	21,287	110,000	100,000	
6304 - PROFESSIONAL SVCS-CRIMINAL	169,027	201,572	210,000	105,837	210,000	215,000	
6306 - PROFESSIONAL SVCS - RETAINER	18,000	20,000	24,000	10,000	24,000	25,200	
6365 - INS CLAIMS WITHIN DEDUCTIBLE	408,484	20,946	0	0	0	0	
6375 - OTHER CONTRACTED SERVICES	123,009	24,720	0	0	0	0	
OTHER SERVICES AND CHARGES	807,687	333,510	344,000	137,124	344,000	340,200	
TOTAL EXPENDITURES	807,687	333,510	344,000	137,124	344,000	340,200	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							(3,800) (1.10)%

CITY ATTORNEY DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES		110,000	100,000	
6304	PROFESSIONAL SVCS-CRIMINAL	Calendar Year 2027: Legal fees, not to exceed \$208,000. Other fees not included in cap: ERPO's, forfeitures, mileage, Lexis research, recording fees, etc. - \$7,000 estimate	210,000	215,000	
6306	PROFESSIONAL SVCS - RETAINER		24,000	25,200	

FUNCTION: General Government	DEPT. & DIV: City Clerk	BUSINESS UNIT: 10140
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Activities and Responsibilities:

The City Clerk program is accountable for:

- Administering municipal elections and serve as filing officer
- Processing all data practices requests
- Support and service to administrator and other departments
- Acting as the recording secretary to the City Council
- Serving as staff liaison for Charter Commission
- Administer all business, liquor, animal and rental licenses
- Process Rental Inspections
- Administer Charitable Gambling Licensing
- Research, recommend and draft amendments to City licensing ordinances

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

- None

Notable Expenditure Changes for 2027

- None

FUNCTION: General Government	DEPT. & DIV: City Clerk	BUSINESS UNIT: 10140
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

- None

Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
City Clerk	1.000	1.000	1.000	1.000
Department Support Specialist	0.500	0.500	0.500	0.500
Total Staffing	<u><u>1.500</u></u>	<u><u>1.500</u></u>	<u><u>1.500</u></u>	<u><u>1.500</u></u>

CITY CLERK SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10140 - CITY CLERK EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	130,015	140,344	145,976	70,082	151,684	163,276	
6102 - FULL-TIME EMPLOYEES-OVERTIME	0	0	3,000	38	3,000	3,000	
6104 - TEMPORARY EMPLOYEES-REG	0	0	5,000	0	5,000	0	
6108 - ACCUMULATED VACATION/COMP LEAV	966	0	0	0	0	0	
6112 - SERVICE RECOGNITION	1,000	0	0	0	0	3,798	
6120 - EMPLOYER CONTR FOR RETIREMENT	19,328	20,811	22,119	10,561	23,803	25,933	
6130 - EMPLOYER PAID INSURANCE	32,614	31,291	32,033	14,554	33,885	33,920	
6135 - RETIREE PAID INSURANCE	12,217	12,217	12,228	5,199	12,179	12,180	
6150 - WORKERS COMPENSATION	1,208	578	950	218	411	452	
6170 - EMPLOYER CONTR TO HCSP	3,028	2,289	2,661	672	2,804	2,905	
PERSONNEL SERVICES	200,376	207,531	223,967	101,323	232,766	245,464	
SUPPLIES							
6201 - OFFICE SUPPLIES	1,378	358	500	346	500	500	
6210 - OPERATING SUPPLIES	2,710	387	3,000	74	3,000	0	
6240 - MINOR EQUIPMENT AND FURNITURE	359	0	0	857	0	0	
SUPPLIES	4,447	745	3,500	1,277	3,500	500	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	5,972	6,213	11,036	12,538	11,036	7,000	
6331 - CONFERENCES, TRAINING, TRAVEL	568	455	1,200	183	1,200	1,200	
6341 - ADVERTISING	1,001	463	1,500	258	1,500	3,000	
6342 - PRINTING AND BINDING	0	0	500	0	500	500	
6371 - REPAIRS & MAINT CONTRACTUAL	24,657	0	2,000	3,397	2,000	5,500	
6375 - OTHER CONTRACTED SERVICES	43,692	4,065	46,000	5,278	46,000	17,150	
6381 - OTHER RENTALS	3,300	0	2,500	0	2,500	0	
6388 - TECHNOLOGY EQUIP CHARGE	974	800	840	420	840	820	
6390 - POSTAGE AND TELEPHONE	2,166	2,275	1,500	1,420	1,500	1,500	
OTHER SERVICES AND CHARGES	82,330	14,270	67,076	23,493	67,076	36,670	

CITY CLERK SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	835	688	675	549	675	675	
6430 - MISCELLANEOUS	938	31	0	344	0	0	
6471 - DUES & SUBSCRIPTIONS	50	337	600	0	600	600	
MISCELLANEOUS	1,823	1,055	1,275	893	1,275	1,275	
TOTAL EXPENDITURES	288,977	223,601	295,818	126,986	304,617	283,909	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							(20,708) (6.80)%

CITY CLERK					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	Miscellaneous overtime for Deputy Clerk if necessary.	3,000	3,000	
6104	TEMPORARY EMPLOYEES-REG	No Temp Employee for Election 2027	5,000	0	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	General Office Supplies	500	500	
6210	OPERATING SUPPLIES	No Election Supplies for 2027	3,000	0	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Muni Code - Subscription Service and Hosting, Recording Subscription	11,036	7,000	
6331	CONFERENCES, TRAINING, TRAVEL	Mileage and Training for City Clerk and staff, Professional Development/Conferences	1,200	1,200	
6341	ADVERTISING	Legal Publishing of Notices and charges for filing of documents at Dakota County (vacations, easements, etc).	1,500	3,000	
6342	PRINTING AND BINDING		500	500	
6371	REPAIRS & MAINT CONTRACTUAL	Pollbook Maintenance - Annually	2,000	5,500	
6375	OTHER CONTRACTED SERVICES	LOGIS BL Support; JPA with Dakota Cty Election Equipment Purchase Cost Share	46,000	17,150	
6381	OTHER RENTALS	No Election Rentals	2,500	0	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	840	820	
6390	POSTAGE AND TELEPHONE	Cell Phone Charges (\$75 per month = \$900) miscellaneous mailings related to city clerk office.	1,500	1,500	
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE		675	675	
6471	DUES & SUBSCRIPTIONS	Municipal Clerk Association Dues Clerk, Star/Trib Subscription	600	600	

FUNCTION: General Government	DEPT. & DIV: Finance	BUSINESS UNIT: 10150
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Activities and Responsibilities:

- The Finance program is accountable for:**
- Facilitating the development and administration of the City's annual budget.
 - Developing and communicating the City's long-term financial plans, including the City's Capital Improvement Plan
 - Preparing interim and annual financial reports
 - Managing and safeguarding of the City's financial resources and assets
 - Providing fiscal analysis and counsel in support of the Mayor, City Council, Administrator and Management Team
 - Providing ongoing financial support services (investments, payroll, receivables, and disbursements)

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

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FUNCTION: General Government	DEPT. & DIV: Finance	BUSINESS UNIT: 10150
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Finance Director	0.800	0.800	0.800	0.800
Assistant Finance Director	0.800	0.800	0.800	0.800
Accounting Specialist - AP	0.800	0.800	0.800	0.800
Accounting Specialist - AR	0.313	0.313	0.250	0.250
Total Staffing	<u><u>2.713</u></u>	<u><u>2.713</u></u>	<u><u>2.650</u></u>	<u><u>2.650</u></u>

Currently 3 full-time staff positions, remainder of full-time staff time is charged directly to the Utility Administration Fund.
Remainder of part-time position is also charged directly to Utility Administration Fund.

FINANCE							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10150 - FINANCE							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	291,762	293,625	302,449	142,610	308,079	320,294	
6108 - ACCUMULATED VACATION/COMP LEAV	8,490	10,852	8,667	0	9,016	9,289	
6112 - SERVICE RECOGNITION	500	1,500	0	0	0	3,165	
6120 - EMPLOYER CONTR FOR RETIREMENT	43,544	45,440	46,490	22,374	49,039	51,232	
6130 - EMPLOYER PAID INSURANCE	33,773	31,811	34,706	13,685	32,717	32,753	
6140 - UNEMPLOYMENT COMP INS.	0	730	0	0	0	0	
6150 - WORKERS COMPENSATION	1,788	1,178	2,024	383	858	900	
6170 - EMPLOYER CONTR TO HCSP	5,997	5,701	6,632	1,076	6,956	7,100	
PERSONNEL SERVICES	385,854	390,836	400,968	180,127	406,665	424,733	
SUPPLIES							
6201 - OFFICE SUPPLIES	2,256	4,266	4,600	731	4,600	4,600	
SUPPLIES	2,256	4,266	4,600	731	4,600	4,600	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	12,379	18,769	13,000	9,992	13,000	18,000	
6331 - CONFERENCES, TRAINING, TRAVEL	5,841	3,834	6,300	906	6,300	6,500	
6341 - ADVERTISING	44	122	200	0	200	200	
6371 - REPAIRS & MAINT CONTRACTUAL	2,254	2,092	2,400	1,127	2,400	2,400	
6375 - OTHER CONTRACTED SERVICES	97,601	114,007	103,350	57,605	103,350	108,865	
6388 - TECHNOLOGY EQUIP CHARGE	1,804	2,392	2,032	1,020	2,032	2,512	
6390 - POSTAGE AND TELEPHONE	3,677	5,413	4,440	2,486	4,440	5,940	
OTHER SERVICES AND CHARGES	123,601	146,629	131,722	73,137	131,722	144,417	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	47	210	0	0	0	0	
6430 - MISCELLANEOUS	2,143	2,130	3,500	1,825	3,500	2,600	
6471 - DUES & SUBSCRIPTIONS	832	847	1,000	550	1,000	900	
MISCELLANEOUS	3,021	3,187	4,500	2,375	4,500	3,500	
TOTAL EXPENDITURES	514,732	544,919	541,790	256,369	547,487	577,250	
CHANGE 2026 REVISED TO 2027 REQUESTED							29,763
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							5.44%

FINANCE					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Checks & Deposit Tickets (1100), Envelopes (1000), Postage Meter Supplies (600), Copy Paper (400), Replace 1 CC machine (750), Misc supplies (750)	4,600	4,600	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Audit \$11,000; OPEB Actuary Valuation update \$7,000	13,000	18,000	
6331	CONFERENCES, TRAINING, TRAVEL	Local training (Logis, MNGFOA, Ehlers, OSA), State MNGFOA conf - FD & AFD, Natl GFOA- FD, MNCPA-AFD	6,300	6,500	
6341	ADVERTISING	Publish Financial and Budget information, public hearings for special assessments	200	200	
6371	REPAIRS & MAINT CONTRACTUAL	Postage rental payments	2,400	2,400	
6375	OTHER CONTRACTED SERVICES	Shredding (\$2,000), LOGIS Finance System charges-JDE Finance, HR/Payroll, Hubble Licenses and System Development (\$106,865)	103,350	108,865	
6388	TECHNOLOGY EQUIP CHARGE	charges for computer and printer replacements	2,032	2,512	
6390	POSTAGE AND TELEPHONE	Postage (\$4,500) and phone (FD and AFD \$1,440)	4,440	5,940	
MISCELLANEOUS					
6430	MISCELLANEOUS	Dakota Cty Assmt fees misc code violation charges (\$300); TNT costs (\$1,700); GFOA Certificate of excellence (\$600)	3,500	2,600	
6471	DUES & SUBSCRIPTIONS	MNGFOA dues \$150, GFOA dues \$250, MNCPA/MNBOA \$500	1,000	900	

FUNCTION: General Government	DEPT. & DIV: Information Technology	BUSINESS UNIT: 10160
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Activities and Responsibilities:

The Information Technology program is accountable for:

- providing technical desktop and other technology support to City staff for computer hardware and software
- maintaining local server network systems for the City operations
- researching and recommending new or improved technologies for the City
- assisting in implementation of new technology for all city operations
- serving as primary representative for City membership in LOGIS
- serving as chief resource for input and advice to Mayor/City Council, City Administrator and Management Team for technology considerations

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

- The servers are now hosted by LOGIS so the cost is shifted from the Equipment Replacement Fund to the operational budget
- The FBI/BCA are requiring an automated log monitor. This is incorporated in the Security Services category now.
- LOGIS has changed their Network support from time and materials to a fixed service price. This has shifted costs from professional services to other contracted services

FUNCTION: General Government	DEPT. & DIV: Information Technology	BUSINESS UNIT: 10160
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

- Fiber projects for the Northview pool moved to 2027 from 2028
- Costs for IT products have gone up considerably due to supply chain issues and the datacenter boom

Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Asst City Administrator/HR Director	0.050	0.050	0.050	0.050
IT Director	1.000	1.000	1.000	1.000
IT Specialist	1.000	1.000	1.000	1.000
Total Staffing	<u><u>2.050</u></u>	<u><u>2.050</u></u>	<u><u>2.050</u></u>	<u><u>2.050</u></u>

INFORMATION TECHNOLOGY SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10160 - INFORMATION TECHNOLOGY EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	229,595	236,028	235,352	117,778	250,993	259,486	
6108 - ACCUMULATED VACATION/COMP LEAV	76	328	63	0	66	68	
6112 - SERVICE RECOGNITION	0	0	0	0	0	8,115	
6120 - EMPLOYER CONTR FOR RETIREMENT	34,327	35,364	35,665	18,276	39,390	41,389	
6130 - EMPLOYER PAID INSURANCE	36,412	33,858	35,801	14,775	36,027	36,057	
6150 - WORKERS COMPENSATION	1,509	896	1,532	290	680	725	
6170 - EMPLOYER CONTR TO HCSP	4,852	5,860	5,300	919	5,661	5,780	
PERSONNEL SERVICES	306,771	312,333	313,713	152,039	332,817	351,620	
SUPPLIES							
6201 - OFFICE SUPPLIES	350	0	200	130	200	200	
6210 - OPERATING SUPPLIES	2,889	3,485	4,000	774	4,000	4,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	1,773	201	5,000	62	5,000	5,000	
6240 - MINOR EQUIPMENT AND FURNITURE	5,473	6,504	6,000	2,305	6,000	10,000	
SUPPLIES	10,485	10,190	15,200	3,271	15,200	19,200	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	21,043	16,023	40,000	9,113	40,000	25,000	
6331 - CONFERENCES, TRAINING, TRAVEL	440	1,038	2,500	425	2,500	2,500	
6375 - OTHER CONTRACTED SERVICES	338,051	390,963	406,710	225,531	406,710	560,765	
6378 - COPIER MAINTENANCE AGREEMENT	6,503	5,000	7,500	1,335	7,500	7,500	
6388 - TECHNOLOGY EQUIP CHARGE	94,770	104,946	114,945	57,474	114,945	72,478	
6390 - POSTAGE AND TELEPHONE	1,955	1,856	1,850	801	1,850	1,850	
OTHER SERVICES AND CHARGES	462,763	519,826	573,505	294,679	573,505	670,093	
TOTAL EXPENDITURES	780,019	842,349	902,418	449,990	921,522	1,040,913	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							119,391 12.96%

INFORMATION TECHNOLOGY DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES		200	200	
6210	OPERATING SUPPLIES	Printer cartridges	4,000	4,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Replacement hard drives, cables, monitors or other hardware not covered under warranty. Replacement UPS batteries.	5,000	5,000	
6240	MINOR EQUIPMENT AND FURNITURE	New Misc hardware, power strip, tools, cables, adapters	6,000	10,000	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	LOGIS Support, Electrician, other contractors	40,000	25,000	
6331	CONFERENCES, TRAINING, TRAVEL	Misc training sessions	2,500	2,500	
6375	OTHER CONTRACTED SERVICES	MNIT(internet/phone) \$12,000; Internet: \$17,135 Msft Ent agreements \$83,000; webfilter: \$5000, Laserfiche \$30,000(LOGIS/OPG3); Phone Services \$48,125; GIS Services \$60,900; Backups: \$50,480; remote site internet: \$5000; DVR licenses:\$7000; Switch/Firewall licenses: \$5000; VMware:\$10000; Adobe:\$10000; IDprinter licenses: \$2000; Log monitoring: \$5755; Security services: \$51,000; LOGIS Purchasing \$3045; Fiber Management \$18,955; Network Services \$41,120; Vulnerability MGMT \$9,250; Hosted Servers \$86,000	406,710	560,765	
6378	COPIER MAINTENANCE AGREEMENT	includes all copiers in CH other than police	7,500	7,500	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	114,945	72,478	
6390	POSTAGE AND TELEPHONE	Smart phone reimbursement (Hardie,5%Anderson, Max)	1,850	1,850	

FUNCTION: General Government	DEPT. & DIV: Recycling	BUSINESS UNIT: 10170
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Activities and Responsibilities:

The Recycling program is accountable for:

- Facilitating, developing and marketing the City-wide recycling program
- Community Events and Festival Recycling
- Complete Work Plan under Local Solid Waste Plan Grant Funding
- Conduct City Wide Clean Up Day
- Continue Joint Partnership with the City of West St. Paul, Mendota Heights and Sunfish Lake for Joint Recycling Coordinator
- Residential Outreach and Education of recycling

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

- Compost Site closed in 2026

FUNCTION: General Government	DEPT. & DIV: Recycling	BUSINESS UNIT: 10170
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

Contracted shared position with the City of West St. Paul/Sunfish Lake/Mendota Heights/Lillydale

RECYCLING PROGRAM SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10170 - RECYCLING PROGRAM							
EXPENDITURES							
PERSONNEL SERVICES							
6104 - TEMPORARY EMPLOYEES-REG	7,882	7,680	7,648	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	1,014	973	586	0	0	0	
6130 - EMPLOYER PAID INSURANCE	0	0	68	0	0	0	
6150 - WORKERS COMPENSATION	68	32	62	0	0	0	
PERSONNEL SERVICES	8,964	8,685	8,364	0	0	0	
SUPPLIES							
6201 - OFFICE SUPPLIES	0	138	100	0	100	100	
6220 - REPAIR & MAINTENANCE SUPPLIES	0	68	0	0	0	0	
SUPPLIES	0	206	100	0	100	100	
OTHER SERVICES AND CHARGES							
6375 - OTHER CONTRACTED SERVICES	1,384	0	1,400	0	1,400	0	
6379 - CONT SERV/REFUSE & SANITATION	446	441	600	0	600	0	
6391 - CLEAN UP DAY	11,646	15,246	15,000	0	15,000	15,500	
OTHER SERVICES AND CHARGES	13,475	15,687	17,000	0	17,000	15,500	
TOTAL EXPENDITURES	22,439	24,578	25,464	0	17,100	15,600	
CHANGE 2026 REVISED TO 2027 REQUESTED							(1,500)
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							(8.77)%

RECYCLING PROGRAM DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Receipt Books, Pens, Envelopes	100	100	
SERVICES AND OTHER CHARGES					
6375	OTHER CONTRACTED SERVICES	Compost License	1,400	0	
6379	CONT SERV/REFUSE & SANITATION	Portable Toilet (Not funded by County Grant)	600	0	
6391	CLEAN UP DAY	Disposal of MSW, Applicances, Scrap Metal, Tires (Partially Funded from County Grant - \$4,000)	15,000	15,500	

FUNCTION: General Government	DEPT. & DIV: Community Affairs	BUSINESS UNIT: 10530
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Activities and Responsibilities:

The Community Affairs program is accountable for:

- Coordination of Volunteer Programs to engage residents, organizations, schools and businesses
- Staff person to assist the Mayor with Mayor's Youth Task Force and Pastors in Action, NIGH/SSP Prayer Breakfast Task Force, Border Battle Committee and SSP Memorial Day Committee.
- Coordination of Community Events (SSP Night to Unite, Great Halloween Get Together, SSP Farmers Market, All City Garage Sale, Tree Lighting River Clean-up).
- Continue linking with Community Organizations, Businesses and Schools to develop Community Ownership in South St. Paul
- Building relationships with community groups, organizations and the City of South St. Paul
- Solicitation of Grants/Donations for Community Activities
- Assist with city website and social media content.
- Facilitate and coordinate public housing activities and initiatives for residents

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

- none

Notable Expenditure Changes for 2027

- None

FUNCTION: General Government	DEPT. & DIV: Community Affairs	BUSINESS UNIT: 10530
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

- none

Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Community Affairs Liaison	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Total Staffing	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>

COMMUNITY AFFAIRS SUMMARY EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10530 - COMMUNITY AFFAIRS EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	92,629	95,136	94,909	45,202	98,245	102,203	
6108 - ACCUMULATED VACATION/COMP LEAV	2,469	2,556	2,556	0	2,646	2,752	
6120 - EMPLOYER CONTR FOR RETIREMENT	14,172	14,575	14,576	7,085	15,619	16,248	
6130 - EMPLOYER PAID INSURANCE	15,020	13,656	14,470	5,533	14,371	14,388	
6150 - WORKERS COMPENSATION	615	371	634	120	273	284	
6170 - EMPLOYER CONTR TO HCSP	3,044	3,095	3,091	448	3,228	3,319	
PERSONNEL SERVICES	127,948	129,389	130,236	58,387	134,382	139,194	
SUPPLIES							
6201 - OFFICE SUPPLIES	1,109	549	1,800	269	1,800	1,800	
6210 - OPERATING SUPPLIES	6,206	5,679	6,500	2,067	6,500	6,500	
6245 - CLOTHING ALLOWANCE	0	0	125	0	125	0	
SUPPLIES	7,315	6,228	8,425	2,335	8,425	8,300	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	0	0	300	0	300	375	
6388 - TECHNOLOGY EQUIP CHARGE	454	600	600	300	600	600	
6390 - POSTAGE AND TELEPHONE	1,416	1,192	1,400	623	1,400	1,575	
OTHER SERVICES AND CHARGES	1,870	1,792	2,300	923	2,300	2,550	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	3	0	0	0	0	0	
6471 - DUES & SUBSCRIPTIONS	1,434	1,057	1,200	994	1,200	1,000	
MISCELLANEOUS	1,436	1,057	1,200	994	1,200	1,000	
TOTAL EXPENDITURES	138,569	138,466	142,161	62,638	146,307	151,044	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							4,737 3.24%

COMMUNITY AFFAIRS DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES		1,800	1,800	
6210	OPERATING SUPPLIES	Supplies for the Community Affairs Liaison programs- City Programming and Volunteer Recognition: Marketing & advertising program, Great Halloween Get Together - non candy safety items only, Girl & Boy Scout Community Projects/ Farmers Market - Marketing information/Celebrate History of South St. Paul Series of Events/River Beautification Project - supplies, Volunteers/Blooming Parks Program, (20 locations) - (plants & supplies) - marketing and awards/MN Night to Unite 50-60 block parties) - supplies for block parties/Adopt a Street Program (20 groups) - signage and Thank you's/Mayor and Council Projects (various every year)/Sprucing up the Parks Program - supplies and refreshments/Holidaze in SSP (200 residents) - activities &supplies /Read Across South St. Paul (100 volunteers) - marketing/ Streets in Bloom Program - 10 containers - plants, marketing, GreenStep Cities programming, Juneteenth, Martin Luther King events, Pastors in Action Conversation and Action plan. All these programs are non Task Force/Donation functions.	6,500	6,500	
6245	CLOTHING ALLOWANCE		125	0	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Conferences, Travel and parking to and from meetings, events, seminars and day to day operations for the Community Affairs Office. Budgeting for 500 mileage @.62	300	375	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	600	600	
6390	POSTAGE AND TELEPHONE	Postage (500 pieces of mail) @.58 = \$300 Thank you's and mailings & (100 flat items)@ \$1.51= \$151 (451); Cell phone allowance (\$900)	1,400	1,575	
MISCELLANEOUS					
6471	DUES & SUBSCRIPTIONS	Membership to: MAVA - Minnesota Association of Volunteer Admin. 100 Minnesota Crime Prevention Association (Night to Unite) - \$100; ASCAP & BMI License Fees (\$850)	1,200	1,000	

FUNCTION: Public Safety	DEPT. & DIV: Police Protection	BUSINESS UNIT: 10210
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Activities and Responsibilities:

The Police Protection program is accountable for:

- Preventing and controlling criminal behavior and creating security in the community
- Aiding, assisting and protecting citizens and their property
- Resolving conflict, protecting constitutional guarantees
- Promoting and expanding community oriented-problem solving policing
- Treating all individuals with dignity and respect, while holding ourselves to the values of integrity, professionalism and courtesy.
- Updating Department Policy and training to comply with the latest State and Federal mandates, court decisions and best practices for Law Enforcement.
- Continue learning and applying specialized police training that will enhance police response to criminal incident cases.
- Investigating and preparing criminal cases for prosecution holding individuals accountable for their actions
- Enforcing State criminal and traffic laws as well as City and County ordinances
- Conducting crime prevention presentations/participating in Neighborhood Watch Groups
- Continuing on-going planning for responding to Emergency Management incidents
- Community education and awareness
- Animal patrol and related service calls
- Contracting care, boarding and when necessary euthanizing of animals
- Conducting investigations involving animal bites and potentially dangerous dogs

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

-

Notable Expenditure Changes for 2027

- Additional Sergeant position (not an increase in overall staffing)
- Cost sharing with Dakota County for Social Worker(s)

FUNCTION: Public Safety	DEPT. & DIV: Police Protection	BUSINESS UNIT: 10210
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	2024	2025	2026	2027
Police Chief	1.000	1.000	1.000	1.000
Commanders & Sergeants	8.000	8.000	8.000	9.000
Officers/Special Assignments	28.000	28.000	28.000	27.000
Community Service Officers	6.000	6.000	6.000	6.000
Office Manager	1.000	1.000	1.000	1.000
Department Support Specialist	3.000	3.000	3.000	3.000
Total Staffing	47.000	47.000	47.000	47.000

POLICE PROTECTION							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10210 - POLICE PROTECTION							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	3,880,933	4,196,855	4,632,495	2,158,234	4,893,353	5,234,645	
6102 - FULL-TIME EMPLOYEES-OVERTIME	219,697	222,841	165,000	60,482	165,000	190,000	
6104 - TEMPORARY EMPLOYEES-REG	0	0	0	1,250	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	233,733	221,059	199,388	4,174	211,418	220,675	
6112 - SERVICE RECOGNITION	10,725	9,500	5,041	0	5,244	14,915	
6120 - EMPLOYER CONTR FOR RETIREMENT	749,261	871,814	870,779	416,567	949,501	1,013,200	
6130 - EMPLOYER PAID INSURANCE	541,267	571,184	682,728	246,279	660,865	681,785	
6135 - RETIREE PAID INSURANCE	196,040	190,244	184,476	80,885	189,898	189,972	
6150 - WORKERS COMPENSATION	349,283	232,522	375,029	105,946	238,145	252,568	
6151 - WORKERS COMP DEDUCTIBLE	11,096	5,818	0	0	0	0	
6170 - EMPLOYER CONTR TO HCSP	76,313	82,888	101,148	15,286	107,196	112,225	
PERSONNEL SERVICES	6,268,349	6,604,725	7,216,084	3,089,103	7,420,620	7,909,985	
SUPPLIES							
6201 - OFFICE SUPPLIES	5,898	4,898	6,500	3,094	6,500	6,500	
6210 - OPERATING SUPPLIES	34,643	31,807	46,000	10,923	46,000	46,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	4,669	5,241	6,000	1,951	6,000	6,000	
6240 - MINOR EQUIPMENT AND FURNITURE	1,585	1,544	3,000	2,164	3,000	3,000	
6245 - CLOTHING ALLOWANCE	46,381	47,072	50,000	13,726	50,000	50,000	
SUPPLIES	93,176	90,562	111,500	31,858	111,500	111,500	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	44,779	28,266	43,200	6,206	43,200	39,200	
6305 - DISPATCH SERVICES	541,252	573,078	613,045	308,997	613,045	634,910	
6331 - CONFERENCES, TRAINING, TRAVEL	82,919	121,179	105,000	73,836	105,000	111,800	
6361 - INSURANCE	84,366	108,725	114,201	78,074	114,201	103,506	
6365 - INS CLAIMS WITHIN DEDUCTIBLE	500	2,500	3,500	500	3,500	3,500	
6371 - REPAIRS & MAINT CONTRACTUAL	31,152	10,517	21,320	2,614	21,320	18,420	
6375 - OTHER CONTRACTED SERVICES	193,188	234,184	262,858	212,629	262,858	348,873	
6378 - COPIER MAINTENANCE AGREEMENT	750	714	1,500	175	1,500	1,000	
6380 - CENTRAL GARAGE MAINT. CHARGE	263,151	272,361	291,904	145,956	291,904	303,580	
6382 - CENTRAL GARAGE EQUIP. CHARGE	217,240	236,364	239,232	119,616	239,232	243,432	
6385 - UTILITY SERVICE	822	617	500	117	500	650	
6388 - TECHNOLOGY EQUIP CHARGE	22,179	23,855	24,335	12,168	24,335	25,295	
6390 - POSTAGE AND TELEPHONE	34,030	31,179	36,600	14,059	36,600	36,600	
OTHER SERVICES AND CHARGES	1,516,329	1,643,539	1,757,195	974,948	1,757,195	1,870,766	

POLICE PROTECTION SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	3	0	0	0	0	0	
6430 - MISCELLANEOUS	11,775	20,615	18,000	1,894	18,000	22,000	
6471 - DUES & SUBSCRIPTIONS	4,385	5,095	5,760	2,912	5,760	6,000	
MISCELLANEOUS	16,163	25,710	23,760	4,805	23,760	28,000	
CAPITAL OUTLAY							
6580 - OTHER EQUIPMENT	29,080	83,869	33,000	2,660	33,000	35,000	
CAPITAL OUTLAY	29,080	83,869	33,000	2,660	33,000	35,000	
TOTAL EXPENDITURES	7,923,097	8,448,404	9,141,539	4,103,374	9,346,075	9,955,251	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							609,176 6.52%

POLICE PROTECTION DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	Excessive call load, late calls, staffing shortage, court, special events, critical incidents	165,000	190,000	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Misc. supplies, stationary, forms & printing, business cards(\$2,000) Paper, thermal paper, cartridges, computer disks/jump drives, fax cartridges, toner, drums, file folders, etc.(\$4,000) Shredding Service (\$500)	6,500	6,500	
6210	OPERATING SUPPLIES	First aid, bio-hazard, personal protection equipment/supplies (\$2,500) Fire extinguishers (\$1000) Less Lethal Supplies (Chemicals & Taser) (\$4,500) Car wash, detail, de-con (\$3,000) Batteries (\$1,000) Investigative supplies, expenses, hard drives (\$4,000) Emergency equipment (\$3,000) Ammunition (duty, training, MAAG, simunition) (\$20,000); Misc. - Meals, beverages, specialized supplies, for major lengthy Incidents (\$1,000) Replace minor equipment & supplies as needed (\$1,000) K-9 (food, vet, supplies) (\$3,000) Portable Radio Batteries (\$2000)	46,000	46,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Repair, maintain, calibrate electronic equipment (law enforcement - office equipment, PBT's, Radars / Lidar, Quantifit, Dataworks) (\$4500) Rug Rental (\$1500)	6,000	6,000	
6240	MINOR EQUIPMENT AND FURNITURE	Tools and Supplies for squads - door opening, traffic control, rescue, misc items. (\$2000) Repair and replace police department equipment (\$1,000)	3,000	3,000	
6245	CLOTHING ALLOWANCE	(37+ Officers @ \$975 yearly allowance and new hire start ups), CSO (6) Uniforms, Support Staff Uniforms	50,000	50,000	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Language Line (\$13,000) Psychological/Medical for new officers(\$6,000) Transcription Services (\$2,000) Impound & disposal services for animals (\$15,000) Trans Union (\$1500), MedCompass Hearing (\$1,700)	43,200	39,200	
6305	DISPATCH SERVICES	DCC Charges - police share only (89% of total fees) - BRIAN'S COMMENT: TOTAL FEE \$713,381	613,045	634,910	

POLICE PROTECTION DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
SERVICES AND OTHER CHARGES (CONTINUED)					
6331	CONFERENCES, TRAINING, TRAVEL	Developmental Training for all staff. Northwestern Staff & Command (5000), BCA (4000), ETI (4000), NASRO (500), SWAT/SOTA (3000), Patrol Online (4000), Contractual Tuition Reimbursement (15000), MNLEAP (1000), Support Staff Development (1000), Pursuit/PIT (5000), DTF (2000), Investigations (2000), Range / Facility Rental (4000), Honor Guard (1500), COPS (4000), K9 (1500), MN CIT (5000), MCPA Leadership (2000), IACP (5000), UOF (1500), Wellness Initiatives (25000), Daily Training Bulletins (7300), FTO (2000), BCA Death Investigations (1500), Instructor Training (5000)	105,000	111,800	
6361	INSURANCE	Property & Liability	114,201	103,506	
6365	INS CLAIMS WITHIN DEDUCTIBLE	\$500 deductible per claim	3,500	3,500	
6371	REPAIRS & MAINT CONTRACTUAL	MDC maintenance, repair (\$2,000) Mobile, portable, base radio repair (\$3,000) Squad repair (\$3,000) FrontLine Siren (maintenance and repair) (\$5,000) Towing (\$3,000) Rapid ID Maintenance Agreement (\$420) MobilePro Camera Trailer Repair (\$2000)	21,320	18,420	
6375	OTHER CONTRACTED SERVICES	CJN RMS / FBR (\$83700) LOGIS Police Mobiles (\$34,570) Night Hawk / Cell Hawk / Leads Online (13400) LEXIPOL (\$6250) Dakota County Electronic Crimes Unit (\$27,000) SAFE (Evidence and Asset Tracking) (\$6,600) ALPR/BWC Audits (\$3,000) K9 Tracking Software (\$500) Guardian Tracking (\$3,800) LOGIS Field OPs (\$450) Dakota County Emergency Management (\$6,800) South Metro SWAT (\$20000) Domestic Preparedness (\$18203) 800 MHz Subscription Fee (\$21,600) Flock (\$27,000) FrontLine FTO (\$1,750) MOCIC (\$250) Dakota County Social Services (\$74,000)	262,858	348,873	
6378	COPIER MAINTENANCE AGREEMENT	Copier Lease Agreement and Maintenance	1,500	1,000	
6380	CENTRAL GARAGE MAINT. CHARGE		291,904	303,580	
6385	UTILITY SERVICE	Energy costs for Police Storage Building	500	650	
6388	TECHNOLOGY EQUIP CHARGE		24,335	25,295	
6390	POSTAGE AND TELEPHONE	CJDN Mobile Connect Charge / CJDN Office Connect Charge (\$2,600) Cellular/Data Service including equipment repair/replacement (\$33,000) Postage (\$1,000)	36,600	36,600	

POLICE PROTECTION DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS					
6430	MISCELLANEOUS	Badges, ID cards, retirement plaques, awards, service pins (\$5,000), Police Reserve, Community events- Halloween, Nite to Unite, Kaposia Days, On the Road Again (\$3000) Community Policing (Citizen Academy, Freezee Friday, etc) and Recruitment Initiatives (\$4,500) Police Explorer Program (\$4,200) Buy Fund (\$300) Community Outreach Team (\$5,000)	18,000	22,000	
6471	DUES & SUBSCRIPTIONS	POST officers licenses (\$1,900) Dakota County Chiefs Association (\$900) International Association of Chief of Police (\$700) Minnesota Chief of Police (\$900) Minnesota Peace & Police Officers Association & Legal Defense Fund (\$700) Tri-County Investigators (\$100) Minnesota Animal Control Officers (\$50) Police K-9 Association (\$350) Professional Law Enforcement Administrative Assistants (\$250) Law Enforcement Memorial Association (\$100) MAPET (\$50)	5,760	6,000	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		239,232	243,432	
6580	OTHER EQUIPMENT	Replace squad computers (3 year replacement schedule) (\$17,000), Replace, repair specialized equipment (MAAG K-9, Crime scene) (\$7,000) Less Lethal (\$5,000) MFF Protective Gear (\$6,000)	33,000	35,000	

FUNCTION: Public Safety	DEPT. & DIV: Fire Department	BUSINESS UNIT: 10220
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Activities and Responsibilities:

The Fire Department program is accountable for:

- Providing fire protection services including fire suppression, emergency medical services, hazardous materials response, and specialized rescue.
- Providing fire prevention services including Fire Code inspection and enforcement, preconstruction building plan review, fire investigation to determine cause and origin, and public safety education.
- The Cities of South St. Paul and West St. Paul entered into a joint powers agreement to consolidate the City's respective fire departments, thereby creating a new entity known as the South Metro Fire Department (SMFD) as of January 1, 2008, the operational date. The SMFD is governed by a five-member board of directors that include two council members from each joint city, and one public member which is not an employee not a resident of either city. The activities of the SMFD will continue to be funded by each respective city, reflected in the professional service cost.
- The SMFD receives various revenues and has a separate EMS Taxing district levy. These revenues are not reflected in the City's budget directly, they are netted against expenditures to arrive at the Professional Service Charge.

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

- The professional service cost is programmed to increase by 14.37% for 2027. SSP segregates the portion of cost related to debt issued into the debt service fund.
- The Central Garage Maintenance Charge reflects the cost to provide maintenance services for the Fire department equipment - this is an in-kind cost.

FUNCTION: Public Safety	DEPT. & DIV: Fire Department	BUSINESS UNIT: 10220
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

No City Staff are allocated to this department, South Metro Fire Department provides these services.

FIRE PROTECTION SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10220 - FIRE PROTECTION EXPENDITURES							
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	2,739,420	2,761,888	2,734,926	2,049,185	2,734,926	3,129,429	
6380 - CENTRAL GARAGE MAINT. CHARGE	32,762	33,909	35,100	17,550	35,100	38,610	
OTHER SERVICES AND CHARGES	2,772,182	2,795,797	2,770,026	2,066,735	2,770,026	3,168,039	
TOTAL EXPENDITURES	2,772,182	2,795,797	2,770,026	2,066,735	2,770,026	3,168,039	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							398,013 14.37%

FIRE PROTECTION DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	operations \$3,000.011; capital fund contribution \$129,418; debt service on two fire engines included with 2019A bonds (from July fire board meeting)	2,734,926	3,129,429	
6380	CENTRAL GARAGE MAINT. CHARGE	Maintenance charges from Garage	35,100	38,610	

FUNCTION: Public Works	DEPT. & DIV: Engineering	BUSINESS UNIT: 10315
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Activities and Responsibilities:

- The Engineering program is accountable for:**
- managing, design, inspection and administration of all infrastructure projects and specific maintenance activities
 - overseeing project budgets, cost estimates, and quantities of labor and materials
 - developing and overseeing environmental projects for stormwater management and wetlands
 - monitoring fill permits, NPDES permits, and permits for all activities within the right of way
 - supporting economic development activities and projects
 - processing all phases of assessment procedures
 - managing all mapping and project as built information in GIS and AutoCAD
 - plan review of private developments

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

- Additional funding for professional services to hire part time assistant city engineer services through a consulting firm

FUNCTION: Public Works	DEPT. & DIV: Engineering	BUSINESS UNIT: 10315
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

- The City's 2027-2031 CIP includes major infrastructure improvement projects for 2027 including the following:
 - Lead Service Line Replacements
 - PFAS Water Treatment Facility at Well No 4
 - Marie Avenue Reconstruction Project - 15th Avenue to 21st Avenue
 - 12th Avenue Reconstruction Project
 - Stickney, Bircher, Willis Reconstruction Projects

Staffing:

	2024	2025	2026	2027
City Engineer	1.000	1.000	1.000	1.000
Assistant City Engineer	1.000	1.000	1.000	-
Engineering Project Coordinator	1.000	1.000	1.000	1.000
Engineering Technician	1.000	1.000	1.000	1.000
Department Support Specialist	0.500	0.250	-	-
Total Staffing	4.500	4.250	4.000	3.000

ENGINEERING							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10315 - ENGINEERING EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	460,172	396,033	327,271	160,042	343,205	361,243	
6102 - FULL-TIME EMPLOYEES-OVERTIME	9,246	8,256	25,000	392	25,000	12,000	
6108 - ACCUMULATED VACATION/COMP LEAV	1,189	192	568	0	597	631	
6112 - SERVICE RECOGNITION	1,000	2,500	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	71,080	61,228	49,629	25,050	53,901	56,733	
6130 - EMPLOYER PAID INSURANCE	65,600	49,671	44,624	16,704	43,290	43,364	
6135 - RETIREE PAID INSURANCE	12,688	12,620	12,624	5,199	12,179	9,135	
6150 - WORKERS COMPENSATION	4,014	1,009	2,657	781	1,686	1,775	
6151 - WORKERS COMP DEDUCTIBLE	0	(1,001)	0	0	0	0	
6170 - EMPLOYER CONTR TO HCSP	10,932	9,583	8,136	1,345	8,588	8,886	
PERSONNEL SERVICES	635,921	540,091	470,509	209,514	488,446	493,767	
SUPPLIES							
6201 - OFFICE SUPPLIES	1,389	641	2,000	130	2,000	1,750	
6210 - OPERATING SUPPLIES	483	0	1,000	761	1,000	1,000	
6240 - MINOR EQUIPMENT AND FURNITURE	0	0	1,000	0	1,000	900	
6245 - CLOTHING ALLOWANCE	1,068	110	750	0	750	850	
SUPPLIES	2,939	751	4,750	891	4,750	4,500	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	56,204	20,470	115,000	8,987	115,000	115,000	
6331 - CONFERENCES, TRAINING, TRAVEL	7,550	5,004	8,000	1,633	8,000	8,000	
6341 - ADVERTISING	52	620	500	283	500	750	
6365 - INS CLAIMS WITHIN DEDUCTIBLE	0	0	0	437	0	0	
6371 - REPAIRS & MAINT CONTRACTUAL	5,123	1,320	4,500	1,104	4,500	4,500	
6378 - COPIER MAINTENANCE AGREEMENT	0	0	1,500	0	1,500	1,500	
6380 - CENTRAL GARAGE MAINT. CHARGE	12,794	13,242	13,716	6,858	13,716	14,265	
6382 - CENTRAL GARAGE EQUIP. CHARGE	5,460	12,204	11,388	5,694	11,388	10,452	
6388 - TECHNOLOGY EQUIP CHARGE	3,641	4,705	4,705	2,358	4,705	3,745	
6390 - POSTAGE AND TELEPHONE	6,706	5,723	5,000	1,915	5,000	7,000	
OTHER SERVICES AND CHARGES	97,530	63,288	164,309	29,269	164,309	165,212	

ENGINEERING SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	0	75	500	201	500	500	
6471 - DUES & SUBSCRIPTIONS	843	100	1,500	0	1,500	1,500	
MISCELLANEOUS	843	175	2,000	201	2,000	2,000	
CAPITAL OUTLAY							
6572 - COMPUTER SOFTWARE	1,000	20,288	1,500	330	1,500	1,500	
CAPITAL OUTLAY	1,000	20,288	1,500	330	1,500	1,500	
TOTAL EXPENDITURES	738,233	624,592	643,068	240,205	661,005	666,979	
CHANGE 2026 REVISED TO 2027 REQUESTED							5,974
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							0.90%

ENGINEERING					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	All overtime charges will be related to project construction which is charged to the projects - revenue has been increased to offset.	25,000	12,000	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	This would be typical office supplies (i.e. pens, paper, plotter ink, etc.)	2,000	1,750	
6210	OPERATING SUPPLIES	Data plan for staff field data collection (+\$300), paint, lath, field books, etc.	1,000	1,000	
6240	MINOR EQUIPMENT AND FURNITURE	Survey supplies, safety vests, hard hats, safety glasses, etc.	1,000	900	
6245	CLOTHING ALLOWANCE	Boot Allowance - City Engineer, Asst. City Engineer, Engineering Projects Coordinator, Engineering Tech. Jacket and shirts.	750	850	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Miscellaneous non-project-related studies, specialized site reviews, and grant applications; contractual engineering assistance	115,000	115,000	
6331	CONFERENCES, TRAINING, TRAVEL	Required training for engineering staff certifications and/or licensure requirements. Includes state and local conferences, erosion control certifications, and MnDOT training certifications	8,000	8,000	
6341	ADVERTISING	Includes cost to advertise projects in Qwest CDN and pionner press	500	750	
6371	REPAIRS & MAINT CONTRACTUAL	Includes maintenance and repair of the print machines (est. \$900), support for computer-aided drafting and design (CADD) programs (3 yr. license \$19,000 paid in 2025), GPS updates, GIS annual maintenance (\$3,600) , etc.	4,500	4,500	
6378	COPIER MAINTENANCE AGREEMENT	Maintenance agreement for continued service of the plotter	1,500	1,500	
6380	CENTRAL GARAGE MAINT. CHARGE		13,716	14,265	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	4,705	3,745	
6390	POSTAGE AND TELEPHONE	Costs are cell phone charges & postage for mailings.	5,000	7,000	
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE	credit card machine rent & cc fee transactions	500	500	
6471	DUES & SUBSCRIPTIONS	Membership to City Engineers Association, American Society of Civil Engineers, Mn Surveyors and Engineers Society, APWA, and other professional organizations.	1,500	1,500	

ENGINEERING					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		11,388	10,452	
6572	COMPUTER SOFTWARE	Bluebeam PDF software for engineering staff and FormSite	1,500	1,500	

FUNCTION: Public Works	DEPT. & DIV: Public Works	BUSINESS UNIT: 10320
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Activities and Responsibilities:

The Public Works program is accountable for:

- Perform maintenance on all streets and alleys
- Maintenance of 112 miles of highways, streets & alleys including overlays, patching, sweeping, cracksealing, painting, sign repair
- Boulevard tree care, snow & ice plowing & removal
- Maintenance of certain street lights and all holiday decorations
- Maintenance and upkeep of Municipal Service Center and surrounding property
- Coordinate striping, pavement marking, sign maintenance and seal coating
- Coordinate with South St Paul Public Schools on a variety of functions

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

-

Notable Expenditure Changes for 2027

- Tack Machine
- Containment Broom
- Increase in salt budget
- Conserv corp forestry member

FUNCTION: Public Works	DEPT. & DIV: Public Works	BUSINESS UNIT: 10320
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Public Works Director	0.300	0.300	0.300	0.300
Streets Lead Worker	1.000	1.000	1.000	1.000
Maintenancer/Equipment Operator	6.000	6.000	6.000	6.000
Asst to the Public Works Director	0.300	0.300	0.300	0.300
Total Staffing	<u><u>7.600</u></u>	<u><u>7.600</u></u>	<u><u>7.600</u></u>	<u><u>7.600</u></u>

PUBLIC WORKS							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES							
PERSONNEL SERVICES							
6101 FULL-TIME EMPLOYEES-REG	600,686	615,202	628,281	300,150	654,866	692,853	
6102 FULL-TIME EMPLOYEES-OVERTIME	29,620	32,587	40,000	22,392	40,000	40,000	
6104 TEMPORARY EMPLOYEES-REG	0	0	11,560	2,223	11,560	11,560	
6108 ACCUMULATED VACATION/COMP LEAV	2,331	1,425	1,098	6,703	1,143	1,228	
6112 SERVICE RECOGNITION	1,000	0	859	9,520	894	1,415	
6120 EMPLOYER CONTR FOR RETIREMENT	94,566	98,075	95,346	50,810	102,933	108,936	
6130 EMPLOYER PAID INSURANCE	138,668	129,166	134,917	53,212	133,742	135,725	
6150 WORKERS COMPENSATION	48,894	28,706	46,425	8,168	17,372	18,357	
6151 WORKERS COMP DEDUCTIBLE	394	283	0	296	0	0	
6170 EMPLOYER CONTR TO HCSP	9,127	9,740	10,460	3,330	11,435	11,306	
TOTAL PERSONNEL SERVICES	925,287	915,185	968,946	456,804	973,945	1,021,380	
SUPPLIES							
6201 OFFICE SUPPLIES	579	818	500	173	500	500	
6210 OPERATING SUPPLIES	4,086	4,094	5,500	951	5,500	3,000	
6220 REPAIR & MAINTENANCE SUPPLIES	195,896	267,739	300,000	19,631	300,000	300,000	
6221 SEAL COATING & TREE MAIN	208,904	191,315	160,000	49,447	160,000	160,000	
6225 ROAD SALT	101,447	152,802	130,800	123,725	130,800	196,000	
6225 1 ROAD SALT-INV ADJ	25,849	30,560	0	0	0	0	
6240 MINOR EQUIPMENT AND FURNITURE	3,615	1,367	4,000	1,023	4,000	4,000	
6245 CLOTHING ALLOWANCE	6,929	7,414	6,400	1,395	6,400	6,600	
TOTAL SUPPLIES	547,307	656,110	607,200	196,346	607,200	670,100	
OTHER SERVICES AND CHARGES							
6302 PROFESSIONAL SERVICES	5,345	7,365	0	692	0	0	
6331 CONFERENCES, TRAINING, TRAVEL	5,024	979	2,500	970	2,500	2,500	
6361 INSURANCE	24,720	25,288	27,035	19,807	27,035	26,256	
6365 INS CLAIMS WITHIN DEDUCTIBLE	500	0	0	0	0	0	
6371 REPAIRS & MAINT CONTRACTUAL	63,804	71,859	97,850	59,654	97,850	135,000	
6378 COPIER MAINTENANCE AGREEMENT	596	644	500	78	500	500	
6379 CONT SERV/REFUSE & SANITATION	16,276	24,301	21,200	9,604	21,200	22,000	
6380 CENTRAL GARAGE MAINT. CHARGE	373,825	386,909	400,452	200,226	400,452	416,470	
6382 CENTRAL GARAGE EQUIP. CHARGE	357,676	397,548	598,176	299,088	598,176	641,988	
6385 UTILITY SERVICE	23,777	31,916	42,000	19,957	42,000	43,000	
6388 TECHNOLOGY EQUIP CHARGE	1,476	1,720	1,480	744	1,480	1,480	
6390 POSTAGE AND TELEPHONE	5,451	6,771	5,665	2,304	5,665	7,000	
TOTAL OTHER SERVICES AND CHARGES	878,469	955,299	1,196,858	613,123	1,196,858	1,296,194	

PUBLIC WORKS SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS							
6471 DUES & SUBSCRIPTIONS	2,160	1,189	1,000	0	1,000	1,200	
TOTAL MISCELLANEOUS	2,160	1,189	1,000	0	1,000	1,200	
CAPITAL OUTLAY							
6580 OTHER EQUIPMENT	0	0	85,000	8,708	85,000	75,000	
TOTAL CAPITAL OUTLAY	0	0	85,000	8,708	85,000	75,000	
TOTAL EXPENDITURES	2,353,223	2,527,783	2,859,004	1,274,980	2,864,003	3,063,874	
CHANGE 2026 REVISED TO 2027 REQUESTED							199,871
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							6.98%

PUBLIC WORKS DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME		40,000	40,000	
6104	TEMPORARY EMPLOYEES-REG	1 seasonal employee at \$17.00/hour for 680 hours.	11,560	11,560	
SUPPLIES					
6201	OFFICE SUPPLIES	PW Office Supplies	500	500	
6210	OPERATING SUPPLIES	Safety Mats	5,500	3,000	
6220	REPAIR & MAINTENANCE SUPPLIES	For asphalt street overlays and pothole patch, gravel, dirt, sign materials & misc street maintenance materials.	300,000	300,000	
6221	SEAL COATING & TREE MAIN	Including: Crackseal budget to allow schedule to stay on track for 8-year cycle. Offset crack sealing by City doing pre street sweeping. - (Cracksealing - \$100,000) (Tree Trimming/removal/planting) Tree Disposal \$6000 Seal Coat/Paint	160,000	160,000	
6225	ROAD SALT	Salt / Anti Icing liquids used over winter months	130,800	196,000	
6240	MINOR EQUIPMENT AND FURNITURE	Miscellaneous hand and power tools - Sonetics Headsets	4,000	4,000	
6245	CLOTHING ALLOWANCE	Clothing allowance \$400 & boot allowance \$275. Shirts provided by City. Streets Division.	6,400	6,600	
OTHER SERVICES AND CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Confences for PW Director and other training for lead workers. Mileage and Safety Training	2,500	2,500	
6361	INSURANCE	Property & Liability	27,035	26,256	
6371	REPAIRS & MAINT CONTRACTUAL	Various Contracted repairs: Garage doors, HVAC, Gates, Cleaning Services, Guard Rails, Pest Control, Street Striping, Fence/Concrete and Asphalt repairs for City Bldgs, etc. Conserv Corps member & WSB member for forestry needs. \$35,000.	97,850	135,000	
6378	COPIER MAINTENANCE AGREEMENT		500	500	
6379	CONT SERV/REFUSE & SANITATION	Trash Hauler	21,200	22,000	
6380	CENTRAL GARAGE MAINT. CHARGE		400,452	416,470	
6385	UTILITY SERVICE	Energy costs for gas and electric	42,000	43,000	
6388	TECHNOLOGY EQUIP CHARGE	technology amortization	1,480	1,480	
6390	POSTAGE AND TELEPHONE	Items include cell phones and Ipads for PW Superintendent & Lead Worker, postage.	5,665	7,000	

PUBLIC WORKS					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS					
6471	DUES & SUBSCRIPTIONS	APWA - Annual Dues & other memberships	1,000	1,200	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		598,176	641,988	
6580	OTHER EQUIPMENT	Tack Machine \$65,000 and containment broom \$10,000	85,000	75,000	

FUNCTION: Public Works	DEPT. & DIV: Buildings	BUSINESS UNIT: 10330
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Activities and Responsibilities:

- The Buildings program is accountable for:
- Providing secure and a clean environment for City Hall, Police, and Fire Dept
 - Heating and cooling the City Hall, Police, and Fire Dept
 - Providing general repairs and maintenance to City Hall, Police, Fire Dept
 - Maintaining the City Hall, Museum and Dakota Cty Library grounds, including snow removal and lawn care

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

-

Notable Expenditure Changes for 2027

- Replace Sally Port PD Heavy Duty Door
-

FUNCTION: Public Works	DEPT. & DIV: Buildings	BUSINESS UNIT: 10330
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Asst to the Public Works Director	0.200	0.200	0.200	0.200
Facilities Maintenance Lead Worker	0.300	0.300	0.300	0.300
General Facilities Maintenance	1.000	1.000	1.000	1.000
Total Staffing	<u><u>1.500</u></u>	<u><u>1.500</u></u>	<u><u>1.500</u></u>	<u><u>1.500</u></u>

BUILDINGS							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10330 - BUILDINGS							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	109,678	113,937	114,248	56,652	120,812	136,632	
6102 - FULL-TIME EMPLOYEES-OVERTIME	456	651	1,500	2,305	1,500	1,500	
6108 - ACCUMULATED VACATION/COMP LEAV	124	151	154	0	163	186	
6112 - SERVICE RECOGNITION	0	0	573	0	596	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	16,700	17,322	17,368	9,204	19,023	21,458	
6130 - EMPLOYER PAID INSURANCE	24,299	22,164	23,220	9,451	23,240	23,293	
6135 - RETIREE PAID INSURANCE	12,688	12,620	12,624	5,813	13,351	10,017	
6150 - WORKERS COMPENSATION	5,358	3,260	5,493	1,053	2,378	2,712	
6170 - EMPLOYER CONTR TO HCSP	1,659	3,051	2,271	673	2,413	2,524	
PERSONNEL SERVICES	170,961	173,155	177,451	85,150	183,476	198,322	
SUPPLIES							
6210 - OPERATING SUPPLIES	8,070	8,314	8,800	6,232	8,800	9,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	17,424	11,161	17,000	6,390	17,000	17,500	
6240 - MINOR EQUIPMENT AND FURNITURE	1,601	947	8,000	2,122	8,000	5,000	
6245 - CLOTHING ALLOWANCE	974	861	800	216	800	850	
SUPPLIES	28,068	21,284	34,600	14,959	34,600	32,350	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	190	409	200	0	200	200	
6361 - INSURANCE	19,626	22,291	23,582	17,973	23,582	23,826	
6371 - REPAIRS & MAINT CONTRACTUAL	151,105	160,487	125,000	84,548	125,000	150,000	
6379 - CONT SERV/REFUSE & SANITATION	5,435	3,374	3,800	1,765	3,800	3,900	
6380 - CENTRAL GARAGE MAINT. CHARGE	5,000	5,175	5,364	2,682	5,364	5,579	
6381 - OTHER RENTALS	2,100	2,100	2,100	2,520	2,100	2,500	
6382 - CENTRAL GARAGE EQUIP. CHARGE	5,460	12,228	11,844	5,922	11,844	9,108	
6385 - UTILITY SERVICE	38,427	31,995	50,000	25,478	50,000	30,000	
6388 - TECHNOLOGY EQUIP CHARGE	521	680	680	342	680	680	
6390 - POSTAGE AND TELEPHONE	4,863	4,766	4,600	2,217	4,600	4,800	
OTHER SERVICES AND CHARGES	232,726	243,505	227,170	143,447	227,170	230,593	

BUILDINGS							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS							
6430 - MISCELLANEOUS	0	0	500	0	500	500	
MISCELLANEOUS	0	0	500	0	500	500	
TOTAL EXPENDITURES	431,756	437,944	439,721	243,556	445,746	461,765	
CHANGE 2026 REVISED TO 2027 REQUESTED							16,019
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							3.59%

BUILDINGS					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	Special call out pay if applicable	1,500	1,500	
MATERIALS & SUPPLIES					
6210	OPERATING SUPPLIES	Paper and Liner - supplies for restrooms and sink areas, fuel for generator, safety mats	8,800	9,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Includes paint, paint supplies, plumbing supplies, HVAC supplies, electrical supplies, cleaning supplies (not in cleaning contract), hardware supplies, etc. Annual ADA Upgrade - \$5,000	17,000	17,500	
6240	MINOR EQUIPMENT AND FURNITURE	Replace other equipment as needed. VAV replacement \$415/ea (buying 5 a year)	8,000	5,000	
6245	CLOTHING ALLOWANCE	Clothing - \$300 & Boot Allowance \$250 for Branick. Plus shirts provided by City	800	850	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Training and mileage	200	200	
6361	INSURANCE	Property & Liability	23,582	23,826	
6371	REPAIRS & MAINT CONTRACTUAL	Includes: Contractual Maint; Cleaning Contract \$61,320; Windows \$3,000; Pest Control \$1,400; Fire Alarm Monitoring & CO testing \$2,500; Elevator Maintenance \$2,500; Sprinkler System \$500; Generator \$1,000; Backflow preventor inspec \$800; Technical support for Delta Controls Building Automation System \$3,200; Garage Door maintenance \$1,100; Other (door, elevator extinguishers etc.) \$2,500; Landscape and mulch. Upgrade CH Elevator Button Board \$8,000.	125,000	150,000	
6379	CONT SERV/REFUSE & SANITATION	City Hall	3,800	3,900	
6380	CENTRAL GARAGE MAINT. CHARGE		5,364	5,579	
6381	OTHER RENTALS	Parking lot lease City Hall 7 spaces - ENG has info	2,100	2,500	
6385	UTILITY SERVICE	City Hall	50,000	30,000	
6388	TECHNOLOGY EQUIP CHARGE	technology equipment amortization	680	680	
6390	POSTAGE AND TELEPHONE	State trunk fees \$290/month; CenturyLink \$3,700; Cell phone reimbursements.	4,600	4,800	
MISCELLANEOUS					
6430	MISCELLANEOUS	Fitness Room Repairs	500	500	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		11,844	9,108	

FUNCTION: Public Works	DEPT. & DIV: Parks Facilities and Maintenance	BUSINESS UNIT: 10340
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Activities and Responsibilities:

- The Parks Facilities and Maintenance program is accountable for:**
- General maintenance of all city parks, recreational facilities, boat landing, Wakota Wall, Regional trail and Pools
 - Holiday lighting (in cooperation with street dept.)
 - Maintenance of outdoor skating/hockey rinks
 - Tree and shrub trimming on boulevards, and City property
 - Trash removal at parks and trail locations

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

-

Notable Expenditure Changes for 2027

- Conterra snowblower
- Conterra sweeper attachment
- Conserv Corps forestry member

FUNCTION: Public Works	DEPT. & DIV: Parks Facilities and Maintenance	BUSINESS UNIT: 10340
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Parks Lead Worker	1.000	1.000	1.000	1.000
Maintenance/Equipment Operator	5.625	5.625	5.625	5.625
Total Staffing	<u><u>6.625</u></u>	<u><u>6.625</u></u>	<u><u>6.625</u></u>	<u><u>6.625</u></u>

PARKS FACILITIES AND MTNCE SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10340 - PARKS FACILITIES AND MTNCE EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	499,748	522,704	524,698	262,662	556,658	579,082	
6102 - FULL-TIME EMPLOYEES-OVERTIME	8,790	11,882	24,000	3,423	24,000	24,000	
6104 - TEMPORARY EMPLOYEES-REG	52,756	54,682	62,560	9,487	62,560	62,560	
6105 - TEMPORARY EMPLOYEES-OVERTIME	338	0	0	0	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	3,082	1,702	2,470	0	2,620	2,726	
6120 - EMPLOYER CONTR FOR RETIREMENT	81,485	85,784	79,690	42,510	87,557	91,079	
6130 - EMPLOYER PAID INSURANCE	92,096	91,649	96,682	40,158	97,434	97,513	
6150 - WORKERS COMPENSATION	39,900	24,407	35,430	10,144	20,025	20,832	
6151 - WORKERS COMP DEDUCTIBLE	0	(211)	0	0	0	0	
6170 - EMPLOYER CONTR TO HCSP	9,255	9,187	10,136	2,693	10,783	10,986	
PERSONNEL SERVICES	787,448	801,785	835,666	371,076	861,637	888,778	
SUPPLIES							
6220 - REPAIR & MAINTENANCE SUPPLIES	63,908	57,759	97,850	24,755	97,850	80,000	
6221 - SEAL COATING & TREE MAIN	17,646	11,937	10,000	0	10,000	10,000	
6240 - MINOR EQUIPMENT AND FURNITURE	12,865	5,365	15,000	6,349	15,000	15,000	
6245 - CLOTHING ALLOWANCE	6,829	6,205	7,000	2,098	7,000	7,000	
SUPPLIES	101,248	81,266	129,850	33,202	129,850	112,000	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	2,273	1,655	1,800	0	1,800	1,800	
6361 - INSURANCE	21,055	25,006	26,169	19,436	26,169	25,767	
6371 - REPAIRS & MAINT CONTRACTUAL	108,488	134,612	133,600	57,451	133,600	186,000	
6379 - CONT SERV/REFUSE & SANITATION	10,014	9,672	16,350	5,781	16,350	16,350	
6380 - CENTRAL GARAGE MAINT. CHARGE	164,415	170,170	176,136	88,068	176,136	183,181	
6382 - CENTRAL GARAGE EQUIP. CHARGE	99,404	206,688	120,732	60,366	120,732	155,136	
6385 - UTILITY SERVICE	20,020	22,552	25,750	13,647	25,750	26,500	
6388 - TECHNOLOGY EQUIP CHARGE	1,054	1,120	1,120	564	1,120	1,120	
6390 - POSTAGE AND TELEPHONE	4,385	3,953	4,400	1,653	4,400	4,400	
OTHER SERVICES AND CHARGES	431,109	575,427	506,057	246,966	506,057	600,254	

PARKS FACILITIES AND MTNCE SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS							
6430 - MISCELLANEOUS	740	0	0	0	0	0	
MISCELLANEOUS	740	0	0	0	0	0	
CAPITAL OUTLAY							
6580 - OTHER EQUIPMENT	28,129	23,260	10,000	0	10,000	27,500	
CAPITAL OUTLAY	28,129	23,260	10,000	0	10,000	27,500	
TOTAL EXPENDITURES	1,348,675	1,481,737	1,481,573	651,244	1,507,544	1,628,532	
CHANGE 2026 REVISED TO 2027 REQUESTED							120,988
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							8.03%

PARKS FACILITIES AND MTNCE					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME		24,000	24,000	
6104	TEMPORARY EMPLOYEES-REG	Summer Maintenance Employees - 6 workers for 85 days @ \$17.00/hr(avg).	62,560	62,560	
MATERIALS & SUPPLIES					
6220	REPAIR & MAINTENANCE SUPPLIES	Includes: Sprinkler maintenance supplies - \$3,000; 200 tons of Ag-Lime \$2,200; 2 tons of marking material \$900; 400 gallons of field marking paint \$3,300; Infield material (Clay, Diamond Dry) \$1,600; paint, lumber hardware, restroom supplies, black dirt, mulch, fencing, seed, sod, etc. Increase \$10,000 based on 3 year average also increase \$10,000 to replace asphalt walking trails. Play ground repair supplies \$10,000.	97,850	80,000	
6221	SEAL COATING & TREE MAIN		10,000	10,000	
6240	MINOR EQUIPMENT AND FURNITURE	Includes: 8ft Picnic tables \$4,600; tables \$1,000; tools for parks and rinks \$1,000; athletic facility nets \$200; field chalkers \$400; Increase for Misc. equipment at McMorro and Kaposia Landings - \$2,500, Misc equipment as needed \$4,500	15,000	15,000	
6245	CLOTHING ALLOWANCE	Rental of uniforms shirts/pants \$400; boot allowance \$275 per person per union contract. City provided shirts.Parks Div. 1 permanent part-time.	7,000	7,000	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Park Maintenance Conference for Lead Worker, Playground inspections, Herbicide certification	1,800	1,800	
6361	INSURANCE	Property & Liability	26,169	25,767	
6371	REPAIRS & MAINT CONTRACTUAL	Field Restoration Program (includes seeding, top dressing, broadleaf control, work at all City Parks, irrigation repairs. Treating of Trees \$1,200. Tree trim/removals - \$20,000. Mulching for parks \$5,000. Disc golf course improvements \$10,000. Conserv Corps member & WSB member for forestry needs. \$35,000.	133,600	186,000	
6379	CONT SERV/REFUSE & SANITATION	Trash and Recycling.	16,350	16,350	
6380	CENTRAL GARAGE MAINT. CHARGE		176,136	183,181	

PARKS FACILITIES AND MTNCE DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
SERVICES AND OTHER CHARGES (CONTINUED)					
6385	UTILITY SERVICE	Lighting of Park and Field lights, plus electricity for warming shacks and safety lighting in all parks.	25,750	26,500	
6388	TECHNOLOGY EQUIP CHARGE	tecnology equipment amortization	1,120	1,120	
6390	POSTAGE AND TELEPHONE	Telephone at park buildings, cell phone & Ipad service.	4,400	4,400	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE	for 2024 \$25,000 will be contributed from the 2022 excess fund balance in the General Fund	120,732	155,136	
6580	OTHER EQUIPMENT	Conterra snowblower \$15,000 and Conterra sweeper attachment \$12,500	10,000	27,500	

FUNCTION: Community Development	DEPT. & DIV: Development Services	BUSINESS UNIT: 10410
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Activities and Responsibilities:

The Development Services Program is Accountable for:

- Comprehensive land-use planning and zoning for the City
- Providing staff services to the Planning Commission
- Administering all aspects of the comprehensive plan and zoning ordinances
- Enforcing land use ordinances
- Reviewing, processing, and coordinating building permit applications and issue building permits
- Performing field inspections of building construction related to permit applications
- Researching and interpreting building codes
- Coordinating development review with Engineering and other City Departments for proposed development projects
- Providing counter service to residents and businesses who have questions about their property

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

- None

Notable Expenditure Changes for 2027

- The City needs to start its once per decade update of the comprehensive plan. It is estimated that this project will take two years (2027-Fall 2028) and it will cost \$80,000 to \$100,000 to secure appropriate consultant support. The Metropolitan Council is contributing \$40,000 towards the project via a grant program. Staff is requesting \$40,000 in budgeted support to augment the Met Council funds in 2027.
- We are requesting a \$330 Bluebeam license for Senior Planner Miller. This is construction software that the Engineering Department already utilizes. Ms. Miller has been overseeing the City's boulevard tree planting program and other projects that would benefit from access to this software.
- It is expected that a new version of the State Building Code will come out in 2027 and the Building Official and Building Inspector will both need a copy of the new code books. We are bumping the books/materials/periodicals budget up from \$1,000 to \$2,000 to prepare for this expense.

FUNCTION: Community Development	DEPT. & DIV: Development Services	BUSINESS UNIT: 10410
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

- None

Staffing:

	2024	2025	2026	2027
Planning Manager	1.000	1.000	1.000	1.000
Building Official	1.000	1.000	1.000	1.000
Senior Planner	0.500	0.500	0.500	0.500
Building Inspector	-	-	0.600	0.600
Department Support Specialist	0.600	0.600	0.600	0.600
Department Support Specialist	0.500	0.250	-	-
Total Staffing	3.600	3.350	3.700	3.700

DEVELOPMENT SERVICES SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10410 - DEVELOPMENT SERVICES EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	320,998	339,340	365,468	170,299	386,388	422,454	
6108 - ACCUMULATED VACATION/COMP LEAV	2,573	3,695	829	0	862	888	
6112 - SERVICE RECOGNITION	2,000	3,821	0	0	0	3,957	
6120 - EMPLOYER CONTR FOR RETIREMENT	48,050	51,301	55,437	26,436	60,703	66,685	
6130 - EMPLOYER PAID INSURANCE	62,425	60,002	72,396	28,660	70,656	71,010	
6150 - WORKERS COMPENSATION	2,452	1,500	2,629	631	1,409	1,580	
6170 - EMPLOYER CONTR TO HCSP	7,824	5,558	7,792	1,434	8,214	8,406	
PERSONNEL SERVICES	446,321	465,216	504,551	227,460	528,232	574,980	
SUPPLIES							
6201 - OFFICE SUPPLIES	350	849	1,500	344	1,500	1,500	
6210 - OPERATING SUPPLIES	0	233	1,000	336	1,000	1,000	
6230 - BOOKS, MATERIALS & PERIODICALS	143	0	1,000	0	1,000	2,000	
6245 - CLOTHING ALLOWANCE	239	210	400	0	400	400	
SUPPLIES	732	1,292	3,900	680	3,900	4,900	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	113,098	104,287	40,000	15,906	40,000	100,000	
6331 - CONFERENCES, TRAINING, TRAVEL	2,647	1,744	4,300	1,490	4,300	4,600	
6341 - ADVERTISING	640	401	1,250	227	1,250	1,000	
6375 - OTHER CONTRACTED SERVICES	42,829	44,405	46,030	23,579	46,030	47,785	
6380 - CENTRAL GARAGE MAINT. CHARGE	5,000	5,175	10,364	5,184	10,364	10,779	
6382 - CENTRAL GARAGE EQUIP. CHARGE	6,036	5,376	11,724	5,862	11,724	12,216	
6388 - TECHNOLOGY EQUIP CHARGE	2,063	1,408	1,528	768	1,528	2,296	
6390 - POSTAGE AND TELEPHONE	2,382	2,389	4,000	1,081	4,000	4,000	
OTHER SERVICES AND CHARGES	174,694	165,184	119,196	54,098	119,196	182,676	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	6,155	7,850	6,500	4,511	6,500	6,500	
6471 - DUES & SUBSCRIPTIONS	1,520	1,391	1,850	435	1,850	1,850	
MISCELLANEOUS	7,675	9,241	8,350	4,946	8,350	8,350	
TOTAL EXPENDITURES	629,422	640,933	635,997	287,185	659,678	770,906	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							111,228 16.86%

DEVELOPMENT SERVICES DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	General office supplies	1,500	1,500	
6210	OPERATING SUPPLIES	Building Official essential tools & supplies	1,000	1,000	
6230	BOOKS, MATERIALS & PERIODICALS	New State Building Code books (one-time expense)	1,000	2,000	
6245	CLOTHING ALLOWANCE	NEW POSITION Building Inspector: \$150 safety shoe allowance and \$250 to purchase shirts and jacket that identify them as a City employee	400	400	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Electrical Inspections (\$40,000); Comprehensive Plan Update Consultant (\$60,000)	40,000	100,000	
6331	CONFERENCES, TRAINING, TRAVEL	Planning Manager (\$1,000): MnAPA/APA Conference; Building Official (\$1,150): ICC, 10,000 Lakes; Associate Planner: (\$1,000) - MnAPA Conf; Building/Inspections Support Specialist: (\$300)- MBTA Association Annual Conference; Building Inspector (\$1,150): ICC, 10,000 Lakes	4,300	4,600	
6341	ADVERTISING	Public Hearing Communications - Pioneer Press	1,250	1,000	
6375	OTHER CONTRACTED SERVICES	Software Maintenance and Development (LOGIS & PIMs)	46,030	47,785	
6380	CENTRAL GARAGE MAINT. CHARGE		10,364	10,779	
6388	TECHNOLOGY EQUIP CHARGE	technology equipment amortization	1,528	2,296	
6390	POSTAGE AND TELEPHONE	Mailings (Planning Commisison items 1/month); Cell Phone (P&Z, Building Official); HotSpot for Building Official; Cell Phone and Hotspot for Building Inspector	4,000	4,000	
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE	ePermits - credit card payments	6,500	6,500	
6471	DUES & SUBSCRIPTIONS	City Planner: Annual APA (\$550); Building Official (\$400); Associate Planner: Annual APA (\$400); Building/Inspections Support Specialist: Annual MBTA (\$100); Building Inspector (\$400)	1,850	1,850	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		11,724	12,216	

FUNCTION: Community Development	DEPT. & DIV: Code Enforcement	BUSINESS UNIT: 10420
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Activities and Responsibilities:

- The Code Enforcement program is accountable for:**
- Investigate complaints related to city and zoning code
 - Notification to owners and business of violations and issuance of citations
 - Address questions and concerns from residents regarding city ordinances
 - Process on-line complaints
 - Promotes public awareness on common code violations and property complaints

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

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FUNCTION: Community Development	DEPT. & DIV: Code Enforcement	BUSINESS UNIT: 10420
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Code Enforcement Officer	1.000	1.000	1.000	1.000
Building Inspector	-	-	0.400	0.400
Department Support Specialist	0.400	0.400	0.400	0.400
Total Staffing	<u><u>1.400</u></u>	<u><u>1.400</u></u>	<u><u>1.800</u></u>	<u><u>1.800</u></u>

CODE ENFORCEMENT SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10420 - CODE ENFORCEMENT EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	100,291	105,996	129,677	57,429	138,111	160,823	
6120 - EMPLOYER CONTR FOR RETIREMENT	15,111	15,992	19,650	8,962	21,676	25,239	
6130 - EMPLOYER PAID INSURANCE	22,963	21,533	28,958	9,757	28,644	28,141	
6150 - WORKERS COMPENSATION	787	514	1,004	276	610	719	
6170 - EMPLOYER CONTR TO HCSP	2,491	2,524	2,650	664	2,774	2,866	
PERSONNEL SERVICES	141,644	146,559	181,939	77,087	191,815	217,788	
SUPPLIES							
6201 - OFFICE SUPPLIES	634	281	1,000	504	1,000	1,250	
6245 - CLOTHING ALLOWANCE	132	0	150	36	150	150	
SUPPLIES	766	281	1,150	540	1,150	1,400	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	5,520	486	4,000	0	4,000	4,000	
6331 - CONFERENCES, TRAINING, TRAVEL	151	121	500	17	500	500	
6371 - REPAIRS & MAINT CONTRACTUAL	8,625	28,970	15,000	3,700	15,000	15,000	
6375 - OTHER CONTRACTED SERVICES	3,274	3,302	3,300	1,476	3,300	3,400	
6380 - CENTRAL GARAGE MAINT. CHARGE	5,571	5,766	5,976	2,988	5,976	6,215	
6382 - CENTRAL GARAGE EQUIP. CHARGE	9,480	5,112	780	390	780	912	
6388 - TECHNOLOGY EQUIP CHARGE	588	1,152	792	396	792	1,104	
6390 - POSTAGE AND TELEPHONE	829	965	4,000	413	4,000	3,500	
OTHER SERVICES AND CHARGES	34,038	45,874	34,348	9,380	34,348	34,631	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	493	46	500	94	500	400	
6471 - DUES & SUBSCRIPTIONS	0	0	150	0	150	150	
MISCELLANEOUS	493	46	650	94	650	550	
TOTAL EXPENDITURES	176,941	192,760	218,087	87,102	227,963	254,369	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							26,406 11.58%

CODE ENFORCEMENT DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	General Office Supplies, toner, envelopes, code enforcement forms.	1,000	1,250	
6245	CLOTHING ALLOWANCE	Safety shoe allowance for Code Enforcement (\$150)	150	150	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Administrative Citation Program (\$2000), Odor Consultant Services (\$2,000)	4,000	4,000	
6331	CONFERENCES, TRAINING, TRAVEL	Educational Training & mileage for staff	500	500	
6371	REPAIRS & MAINT CONTRACTUAL	Services provided for graffiti abatement, payment to contractor for general abatement of properties, mowing lawns and snow shoveling of foreclosures and problem properties.	15,000	15,000	
6375	OTHER CONTRACTED SERVICES	Software maintenance and development Code Enforcement and Licensing - LOGIS (PIMS), Nasal Ranger Calibration	3,300	3,400	
6380	CENTRAL GARAGE MAINT. CHARGE		5,976	6,215	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	792	1,104	
6390	POSTAGE AND TELEPHONE	Mailings for department, cell phone usage generated by Code Enforcement Officer.	4,000	3,500	
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE	charges for credit card payments on invoices issued	500	400	
6471	DUES & SUBSCRIPTIONS	Membership Dues for Code Enforcement Officer	150	150	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		780	912	

FUNCTION: Culture and Recreation	DEPT. & DIV: Park and Recreation Administration	BUSINESS UNIT: 10520
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Activities and Responsibilities:

- The Park and Recreation Administration program is accountable for:**
- Administer and direct the operation and programming of all city park land.
 - Coordinate park and trail capital improvement projects.
 - Plan, administer and evaluate all city-sponsored recreation programs, events and activities.
 - Coordinate and schedule athletic fields, programs, activities, and other community events.
 - Administer and direct the operation of the Splash Pool at Lorraine Park and Northview Pool facilities.
 - Administer the admission of city park facilities including disc golf course, and off-leash dog area.
 - Coordinate rental of city park facilities including park shelters, Kaposia Park Pavilion, & Community Garden plots.
 - Promotes health, wellness, and community engagement through accessible recreational opportunities for all ages.

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

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FUNCTION: Culture and Recreation	DEPT. & DIV: Park and Recreation Administration	BUSINESS UNIT: 10520
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	2024	2025	2026	2027
Park & Recreation Director	0.900	0.900	0.900	0.900
Recreation Supervisor	0.200	0.200	0.200	0.200
Recreation Programmer	-	-	0.200	0.200
Recreation Specialist	0.200	0.200	-	-
Department Support Specialist	0.500	0.500	0.500	0.500
Total Staffing	1.800	1.800	1.800	1.800

PARKS ADMINISTRATION SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10520 - PARKS ADMINISTRATION EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	186,550	194,299	201,656	97,632	210,810	227,437	
6102 - FULL-TIME EMPLOYEES-OVERTIME	1,271	0	20,000	39	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	6,402	8,031	7,059	0	7,343	7,877	
6112 - SERVICE RECOGNITION	1,000	0	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	27,705	29,695	31,097	15,156	33,647	36,295	
6130 - EMPLOYER PAID INSURANCE	31,492	29,176	31,166	12,431	31,440	31,479	
6140 - UNEMPLOYMENT COMP INS.	0	102	0	0	0	0	
6150 - WORKERS COMPENSATION	1,261	805	1,358	326	592	637	
6151 - WORKERS COMP DEDUCTIBLE	0	257	0	0	0	0	
6170 - EMPLOYER CONTR TO HCSP	2,216	2,581	2,956	805	3,125	3,220	
PERSONNEL SERVICES	257,897	264,947	295,292	126,390	286,957	306,945	
SUPPLIES							
6201 - OFFICE SUPPLIES	372	147	1,800	130	1,800	1,800	
6210 - OPERATING SUPPLIES	3,098	4,007	2,500	0	2,500	2,500	
6220 - REPAIR & MAINTENANCE SUPPLIES	151	0	0	0	0	0	
6240 - MINOR EQUIPMENT AND FURNITURE	5,330	4,416	5,000	0	5,000	5,000	
SUPPLIES	8,951	8,569	9,300	130	9,300	9,300	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	123	659	5,550	259	5,550	6,150	
6371 - REPAIRS & MAINT CONTRACTUAL	27,375	28,689	30,070	16,123	30,070	31,515	
6375 - OTHER CONTRACTED SERVICES	633	665	0	698	0	0	
6381 - OTHER RENTALS	12,501	15,590	13,000	3,470	13,000	14,000	
6388 - TECHNOLOGY EQUIP CHARGE	3,096	3,348	1,664	834	1,664	1,212	
6390 - POSTAGE AND TELEPHONE	1,381	1,464	1,400	565	1,400	1,400	
OTHER SERVICES AND CHARGES	45,108	50,415	51,684	21,949	51,684	54,277	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	4,081	5,093	4,000	5,426	4,000	5,000	
6471 - DUES & SUBSCRIPTIONS	360	1,285	1,400	554	1,400	1,300	
MISCELLANEOUS	4,441	6,378	5,400	5,980	5,400	6,300	
TOTAL EXPENDITURES	316,396	330,310	361,676	154,449	353,341	376,822	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							23,481 6.65%

PARKS ADMINISTRATION DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Paper, envelopes, folders, disks, work station accessories, letterhead	1,800	1,800	
6210	OPERATING SUPPLIES	Special Event Supplies in support of Kaposia Days and Parks & Recreation Advisory Commission initiatives	2,500	2,500	
6240	MINOR EQUIPMENT AND FURNITURE	Supplies for Parks, Misc items	5,000	5,000	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Local Workshops, Training, & Mileage \$1,400; MRPA State Conference (3 participants) \$2250; NRPA National Congress (1 participant) \$1,900	5,550	6,150	
6371	REPAIRS & MAINT CONTRACTUAL	RecTrac and WebTrac Software Maintenance LOGIS	30,070	31,515	
6381	OTHER RENTALS	Portable Toilet Rental (Moved from Park Maintenance)	13,000	14,000	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	1,664	1,212	
6390	POSTAGE AND TELEPHONE	Mobile Phones \$1170 annually Correspondence Postage = \$600	1,400	1,400	
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE	Credit Card Processing: in-person and on-line registration.	4,000	5,000	
6471	DUES & SUBSCRIPTIONS	MN Recreation & Park Association Professional Memberships = \$900 National Recreation and Park Association Agency Membership = \$475, MASS Membership	1,400	1,300	

FUNCTION: Culture and Recreation	DEPT. & DIV: Splash Pool	BUSINESS UNIT: 10527
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Activities and Responsibilities:

The Splash Pool program is accountable for:

- Providing a safe and accessible outdoor water play structure featuring a zero-depth entry.
- Providing certified and trained lifeguard and water safety staff to montior the pool areas during operation.
- Concession sales and operation.
- Daily hours of operation (weather permitting): 12:30 -6:00 p.m. (plus 11:00-12:30 toddler swim).
- Available for private pool party rental.
- Providing clean and accessible locker rooms for changing, showering, and secure storage of belongings.

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

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FUNCTION: Culture and Recreation	DEPT. & DIV: Splash Pool	BUSINESS UNIT: 10527
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Recreation Supervisor	0.100	0.100	0.100	0.100
Total Staffing	<u>0.100</u>	<u>0.100</u>	<u>0.100</u>	<u>0.100</u>

SPLASH POOL SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10527 - SPLASH POOL EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	9,393	10,026	10,376	5,006	10,794	11,445	
6104 - TEMPORARY EMPLOYEES-REG	49,711	52,306	42,000	16,114	42,000	52,000	
6105 - TEMPORARY EMPLOYEES-OVERTIME	14	8	0	190	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	93	79	21	0	22	23	
6120 - EMPLOYER CONTR FOR RETIREMENT	5,170	5,436	7,938	2,080	8,287	6,059	
6130 - EMPLOYER PAID INSURANCE	2,454	2,445	2,786	1,151	2,563	2,564	
6150 - WORKERS COMPENSATION	2,381	1,427	2,761	448	992	1,222	
6170 - EMPLOYER CONTR TO HCSP	275	328	224	45	235	240	
PERSONNEL SERVICES	69,492	72,056	66,106	25,033	64,893	73,553	
SUPPLIES							
6210 - OPERATING SUPPLIES	3,143	3,036	3,000	253	3,000	3,500	
6220 - REPAIR & MAINTENANCE SUPPLIES	24,965	5,365	10,000	2,275	10,000	10,000	
6240 - MINOR EQUIPMENT AND FURNITURE	308	0	5,500	0	5,500	2,500	
6250 - MERCHANDISE FOR RESALE	5,536	6,068	5,500	148	5,500	6,000	
SUPPLIES	33,952	14,469	24,000	2,676	24,000	22,000	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	816	363	1,000	444	1,000	1,000	
6371 - REPAIRS & MAINT CONTRACTUAL	3,074	554	6,000	1,823	6,000	6,000	
6385 - UTILITY SERVICE	9,125	11,624	10,000	2,799	10,000	12,000	
6390 - POSTAGE AND TELEPHONE	95	92	100	39	100	100	
OTHER SERVICES AND CHARGES	13,110	12,632	17,100	5,106	17,100	19,100	
MISCELLANEOUS							
6471 - DUES & SUBSCRIPTIONS	0	0	670	995	670	1,000	
MISCELLANEOUS	0	0	670	995	670	1,000	
TOTAL EXPENDITURES	116,553	99,157	107,876	33,810	106,663	115,653	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							8,990 8.43%

SPLASH POOL					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6104	TEMPORARY EMPLOYEES-REG	Lifeguards, Concession Operators, Manager, Lead Lifeguards.	42,000	52,000	
MATERIALS & SUPPLIES					
6210	OPERATING SUPPLIES	Cleaning supplies. Staff equipment and apparel. Timesheet system.	3,000	3,500	
6220	REPAIR & MAINTENANCE SUPPLIES	Chemicals for the pool: testing equipment, soda ash, other supplies. Unanticipated repairs.	10,000	10,000	
6240	MINOR EQUIPMENT AND FURNITURE	Rescue tubes and safety equipment. Incremental replacement of deck furnishings.	5,500	2,500	
6250	MERCHANDISE FOR RESALE	Products sold at concession stand.	5,500	6,000	
SERVICES AND OTHER CHARGES					
6331	CONFERENCES, TRAINING, TRAVEL	Lifeguard Certification \$400, Pool Manager Milage \$200 (Transferred from Parks & Rec Admin budget)	1,000	1,000	
6371	REPAIRS & MAINT CONTRACTUAL		6,000	6,000	
6385	UTILITY SERVICE	Based on historic actuals.	10,000	12,000	
6390	POSTAGE AND TELEPHONE	Cell phone.	100	100	
MISCELLANEOUS					
6471	DUES & SUBSCRIPTIONS	MDH Pool License	670	1,000	

FUNCTION: Culture and Recreation	DEPT. & DIV: Northview Pool	BUSINESS UNIT: 10528
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Activities and Responsibilities:

The Northview Pool program is accountable for:

- Providing an eleven week swim season: June - August (Daily hours of operation 1:00 - 7:00 p.m.).
- Providing a safe and accessible swimming environment in 1950s era box-type pool.
- Providing certified and trained lifeguard and water safety staff to monitor the pool areas during operation.
- Concession sales and operation.
- Hosting of special community events.
- Available for private pool party rental.
- Providing clean and accessible locker rooms for changing, showering, and secure storage of belongings.

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

- Northview Pool will be closed in 2027.

FUNCTION: Culture and Recreation	DEPT. & DIV: Northview Pool	BUSINESS UNIT: 10528
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

- Construction of a new aquatics facility will begin in the fall of 2026 with anticipated opening in the summer of 2028. Funding is expected to come from a state grant and City funds, as needed.

Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Recreation Supervisor	0.100	0.100	-	-
Total Staffing	<u><u>0.100</u></u>	<u><u>0.100</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

NORTHVIEW POOL							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10528 - NORTHVIEW POOL							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	9,393	10,026	0	0	0	0	
6104 - TEMPORARY EMPLOYEES-REG	59,005	64,747	0	0	0	0	
6105 - TEMPORARY EMPLOYEES-OVERTIME	235	111	0	0	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	93	79	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	5,898	6,395	0	0	0	0	
6130 - EMPLOYER PAID INSURANCE	2,454	2,445	0	0	0	0	
6150 - WORKERS COMPENSATION	2,398	1,378	0	(32)	0	0	
6170 - EMPLOYER CONTR TO HCSP	275	328	0	0	0	0	
PERSONNEL SERVICES	79,752	85,510	0	(32)	0	0	
SUPPLIES							
6210 - OPERATING SUPPLIES	3,355	3,724	0	161	0	0	
6220 - REPAIR & MAINTENANCE SUPPLIES	8,369	8,378	0	0	0	0	
6240 - MINOR EQUIPMENT AND FURNITURE	455	44	0	0	0	0	
6250 - MERCHANDISE FOR RESALE	7,629	7,888	0	0	0	0	
SUPPLIES	19,809	20,034	0	161	0	0	
OTHER SERVICES AND CHARGES							
6331 - CONFERENCES, TRAINING, TRAVEL	626	718	0	0	0	0	
6371 - REPAIRS & MAINT CONTRACTUAL	31,618	1,305	0	221	0	0	
6379 - CONT SERV/REFUSE & SANITATION	0	109	0	0	0	0	
6385 - UTILITY SERVICE	7,391	11,046	0	574	0	0	
6390 - POSTAGE AND TELEPHONE	95	92	0	0	0	0	
OTHER SERVICES AND CHARGES	39,729	13,268	0	795	0	0	
TOTAL EXPENDITURES	139,290	118,812	0	924	0	0	
CHANGE 2026 REVISED TO 2027 REQUESTED							0
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							

FUNCTION: Culture and Recreation	DEPT. & DIV: Recreational Programs	BUSINESS UNIT: 10529
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Activities and Responsibilities:

The Recreational Programs program is accountable for:

- Providing recreational activities, fall, winter, spring and summer for youth, teens, and adults.
- Providing youth programs, special events, and field trips programming.
- Coordinate and promote the Summer Playhouse program.
- Administer the youth sport leagues of football and T-ball.
- Coordinate winter season outdoor rink and warming house operation at four locations.
- Coordinate the rental and use of athletic fields, picnic shelters, Kaposia Pavilion building, and Community Garden plots.
- Coordinating adult softball leagues.

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

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FUNCTION: Culture and Recreation	DEPT. & DIV: Recreational Programs	BUSINESS UNIT: 10529
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

-

Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Park & Recreation Director	0.100	0.100	0.100	0.100
Recreation Supervisor	0.600	0.600	0.700	0.700
Recreation Programmer	-	-	0.800	0.800
Recreation Specialist	0.800	0.800	-	-
Total Staffing	<u><u>1.500</u></u>	<u><u>1.500</u></u>	<u><u>1.600</u></u>	<u><u>1.600</u></u>

RECREATIONAL PROGRAMS SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
10529 - RECREATIONAL PROGRAMS EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	122,592	130,953	146,285	71,975	156,998	171,644	
6104 - TEMPORARY EMPLOYEES-REG	65,417	75,755	100,000	28,128	100,000	100,000	
6105 - TEMPORARY EMPLOYEES-OVERTIME	0	0	0	116	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	1,251	1,441	925	0	963	1,027	
6120 - EMPLOYER CONTR FOR RETIREMENT	23,165	25,249	37,390	13,546	40,406	35,209	
6130 - EMPLOYER PAID INSURANCE	28,139	27,006	30,669	13,003	30,862	30,846	
6140 - UNEMPLOYMENT COMP INS.	351	0	0	0	0	0	
6150 - WORKERS COMPENSATION	1,238	866	4,290	591	1,730	958	
6170 - EMPLOYER CONTR TO HCSP	2,840	3,715	2,754	717	2,941	3,007	
PERSONNEL SERVICES	244,994	264,984	322,313	128,076	333,900	342,691	
SUPPLIES							
6201 - OFFICE SUPPLIES	147	13	0	0	0	0	
6210 - OPERATING SUPPLIES	22,859	24,105	30,000	4,964	30,000	35,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	0	62	0	0	0	0	
6240 - MINOR EQUIPMENT AND FURNITURE	0	0	0	27	0	0	
6245 - CLOTHING ALLOWANCE	0	414	600	0	600	600	
6250 - MERCHANDISE FOR RESALE	0	(21)	0	271	0	0	
SUPPLIES	23,006	24,574	30,600	5,262	30,600	35,600	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	0	1,800	0	0	0	0	
6331 - CONFERENCES, TRAINING, TRAVEL	952	662	0	452	0	0	
6380 - CENTRAL GARAGE MAINT. CHARGE	10,849	11,229	11,628	5,844	11,628	12,093	
6381 - OTHER RENTALS	1,512	3,334	2,800	1,081	2,800	3,000	
6382 - CENTRAL GARAGE EQUIP. CHARGE	12,372	13,524	7,908	3,954	7,908	7,944	
6388 - TECHNOLOGY EQUIP CHARGE	949	916	916	462	916	1,156	
6390 - POSTAGE AND TELEPHONE	1,423	1,367	1,500	624	1,500	1,500	
OTHER SERVICES AND CHARGES	28,057	32,832	24,752	12,417	24,752	25,693	

RECREATIONAL PROGRAMS SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS							
6452 - TRIPS AND TOURS	2,182	1,274	2,000	(338)	2,000	2,000	
6471 - DUES & SUBSCRIPTIONS	0	0	0	1,110	0	0	
MISCELLANEOUS	2,182	1,274	2,000	772	2,000	2,000	
TOTAL EXPENDITURES	298,241	323,664	379,665	146,527	391,252	405,984	
CHANGE 2026 REVISED TO 2027 REQUESTED							14,732
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							3.77%

RECREATIONAL PROGRAMS DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6104	TEMPORARY EMPLOYEES-REG	Playground Leaders, Playground Aids, Day Camp Leaders, Teen Supervisors, Tot Leaders, Safety Camp Leaders, Football Referees, Special Event and Field Trip Leaders, Summer Playhouse, Outdoor Rink Attendants, Kaposia Landing Field Attendant	100,000	100,000	
MATERIALS & SUPPLIES					
6210	OPERATING SUPPLIES	Supplies for all fall, winter, spring and summer recreation programs. Balls, uniforms, trophies, arts and crafts, first aid, t-ball, football supplies, and dog park passes. Increase for Summer Playhouse replacement supplies.	30,000	35,000	
6245	CLOTHING ALLOWANCE	Staff Director, Recreation Supervisor, Rec Specialist	600	600	
SERVICES AND OTHER CHARGES					
6380	CENTRAL GARAGE MAINT. CHARGE	maintenance of 15-person Van	11,628	12,093	
6381	OTHER RENTALS	3 month rental, set up, and removal of temporary Harmon Park and Bromley outdoor rink warming house shelter.	2,800	3,000	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	916	1,156	
6390	POSTAGE AND TELEPHONE	Cell phones.	1,500	1,500	
MISCELLANEOUS					
6452	TRIPS AND TOURS	Cost for trip bus rental, fees, and admissions, shared with partner organizations. Revenue collected to off-set this expense.	2,000	2,000	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE	amortization of van	7,908	7,944	

LEVY SUPPORTED FUND

DOUG WOOG ARENA

OPERATING BUDGET

DOUG WOOG ARENA							
SUMMARY OF REVENUES AND EXPENDITURES							
	2024 Actual	2025 Actual	2026		2027		Requested 2026 vs 2027
			Original	Revised	Requested	Final	
Revenues							
Operational	1,353,784	1,435,632	1,520,340	1,520,340	1,404,140		(116,200)
Total	1,353,784	1,435,632	1,520,340	1,520,340	1,404,140	-	(116,200)
Expenditures							
Operational	1,284,672	1,391,447	1,393,287	1,416,941	1,491,037		74,096
Capital Outlay/Debt Service/Transfers	44,124	272,476	280,000	280,000	1,800,000		1,520,000
Total	1,328,796	1,663,923	1,673,287	1,696,941	3,291,037	-	1,594,096
Change in Fund Balance	24,988	(228,291)	(152,947)	(176,601)	(1,886,897)	-	
Cash and Investment Balance *	(581,886)	(834,865)	(987,812)	(1,011,466)	(2,898,363)	(1,011,466)	
* - estimated for 2026 and 2027							

FUNCTION: Culture and Recreation	DEPT. & DIV: Doug Woog Arena	BUSINESS UNIT: 20243
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Activities and Responsibilities:

- The Doug Woog Arena program is accountable for:**
- Providing operation and ice-time rentals for 2 sheets of ice, seven days a week.
 - Providing concession sales to patrons of the facility.
 - Host facility for Youth, High School and Independent hockey leagues and tournaments.
 - Host for figure skating, learn to skate lessons, and open general skating.
 - Facilitate community special events.
 - Accounting for operational and capital expenditures.

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

- Replacement of Rink 1 Floor and Boards

FUNCTION: Culture and Recreation	DEPT. & DIV: Doug Woog Arena	BUSINESS UNIT: 20243
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Facility & Operations Supervisor	1.000	1.000	1.000	1.000
Facility Maintenance Lead Worker	0.700	0.700	0.700	0.700
General Facility Maintenance	4.200	4.200	4.200	4.200
Total Staffing	<u><u>5.900</u></u>	<u><u>5.900</u></u>	<u><u>5.900</u></u>	<u><u>5.900</u></u>

DOUG WOOG ARENA SUMMARY OF REVENUE							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
20243 - DOUG WOOG ARENA							
REVENUE							
TAXES							
4110 - CURRENT AD VALOREM TAX	323,000	323,000	500,000	250,000	500,000	500,000	
TAXES	323,000	323,000	500,000	250,000	500,000	500,000	
CHARGES FOR SERVICES							
DOUG WOOG ARENA							
4501 - ICE RENTALS-FALL & WINTER	523,973	581,301	550,000	265,812	550,000	570,000	
4502 - ICE RENTALS-SUMMER	309,970	312,997	275,000	162,567	275,000	137,500	
4503 - ICE RENTALS-OTHER (IDENTIFY)	4,296	0	0	0	0	0	
4505 - PUBLIC SKATING	8,284	3,431	2,000	1,633	2,000	2,000	
4506 - FIGURE SKATING	16,812	11,063	14,000	6,793	14,000	11,000	
4508 - SKATE SHARPENING	1,244	943	1,000	860	1,000	1,000	
4509 - ICE TRAINING SESSIONS	9,871	30,593	25,000	9,887	25,000	25,000	
4510 - CONCESSION SALES	86,077	92,758	85,000	54,535	85,000	85,000	
4511 - RENTAL-LEASE	30,000	37,560	32,340	15,000	32,340	28,740	
4513 - SIGN RENTAL	2,000	4,842	0	400	0	2,400	
4515 - VENDING - WOOG ARENA	5,172	3,933	4,000	3,474	4,000	4,000	
4402 - RENT	2,442	9,123	2,000	5,510	2,000	7,500	
DOUG WOOG ARENA	1,000,139	1,088,545	990,340	526,472	990,340	874,140	
CHARGES FOR SERVICES	1,000,139	1,088,545	990,340	526,472	990,340	874,140	
INTEREST							
4681 - UNREALIZED GAIN/LOSS ON INV	(5,270)	(7,368)	0	0	0	0	
INTEREST	(5,270)	(7,368)	0	0	0	0	
MISCELLANEOUS							
4672 - OTHER	4,232	1,360	0	641	0	0	
4673 - CASH OVER/SHORT	220	95	0	255	0	0	
4675 - INSURANCE DIVIDEND	811	0	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	652	0	0	0	0	0	
4685 - CONTRIB-ARENA CAPITAL	30,000	30,000	30,000	0	30,000	30,000	
MISCELLANEOUS	35,915	31,455	30,000	896	30,000	30,000	
REVENUE	1,353,784	1,435,632	1,520,340	777,368	1,520,340	1,404,140	

DOUG WOOG ARENA							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
20243 - DOUG WOOG ARENA							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	375,241	407,875	453,278	222,647	475,755	495,168	
6102 - FULL-TIME EMPLOYEES-OVERTIME	9,087	27,461	8,000	13,345	8,000	8,000	
6104 - TEMPORARY EMPLOYEES-REG	71,553	72,044	65,000	37,465	65,000	65,000	
6108 - ACCUMULATED VACATION/COMP LEAV	10,818	7,329	3,893	0	4,060	4,187	
6112 - SERVICE RECOGNITION	0	0	3,268	0	3,400	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	64,512	74,297	69,230	41,014	75,249	78,026	
6130 - EMPLOYER PAID INSURANCE	74,520	75,603	83,448	35,811	83,697	83,764	
6150 - WORKERS COMPENSATION	18,111	11,414	17,010	5,739	11,135	13,283	
6170 - EMPLOYER CONTR TO HCSP	7,848	8,359	8,403	2,109	8,888	9,037	
PERSONNEL SERVICES	631,690	684,382	711,530	358,130	735,184	756,465	
SUPPLIES							
6201 - OFFICE SUPPLIES	747	147	500	297	500	500	
6210 - OPERATING SUPPLIES	18,903	22,397	14,000	17,986	14,000	20,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	48,259	63,878	30,000	7,277	30,000	45,000	
6240 - MINOR EQUIPMENT AND FURNITURE	7,243	3,671	3,500	1,993	3,500	3,500	
6245 - CLOTHING ALLOWANCE	4,164	4,191	3,500	0	3,500	4,000	
6250 - MERCHANDISE FOR RESALE	38,657	45,401	35,000	20,763	35,000	40,000	
SUPPLIES	117,973	139,686	86,500	48,315	86,500	113,000	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	3,040	2,949	5,000	2,000	5,000	5,000	
6331 - CONFERENCES, TRAINING, TRAVEL	1,241	1,887	2,500	2,931	2,500	3,000	
6341 - ADVERTISING	1,600	5,877	1,500	0	1,500	1,500	
6361 - INSURANCE	28,206	29,963	31,883	23,294	31,883	30,878	
6371 - REPAIRS & MAINT CONTRACTUAL	59,709	52,074	60,000	26,606	60,000	60,000	
6373 - INTERNAL LABOR CHARGE	10,000	10,000	10,000	5,004	10,000	10,000	
6374 - ADMINISTRATION SUPPORT FEE	84,976	110,388	115,936	57,972	115,936	126,600	
6375 - OTHER CONTRACTED SERVICES	39,254	40,096	30,000	29,162	30,000	40,000	
6378 - COPIER MAINTENANCE AGREEMENT	745	500	600	172	600	600	
6379 - CONT SERV/REFUSE & SANITATION	5,511	3,910	5,000	2,069	5,000	5,000	
6380 - CENTRAL GARAGE MAINT. CHARGE	279	289	300	150	300	312	
6382 - CENTRAL GARAGE EQUIP. CHARGE	23,512	24,228	34,656	17,328	34,656	38,148	
6385 - UTILITY SERVICE	264,925	248,982	250,000	120,719	250,000	250,000	
6388 - TECHNOLOGY EQUIP CHARGE	3,196	3,982	3,982	1,992	3,982	3,934	
6390 - POSTAGE AND TELEPHONE	2,869	2,997	2,800	1,408	2,800	3,000	
OTHER SERVICES AND CHARGES	529,064	538,123	554,157	290,806	554,157	577,972	

DOUG WOOG ARENA SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	5,491	6,496	5,000	2,963	5,000	7,500	
6471 - DUES & SUBSCRIPTIONS	455	1,010	1,100	517	1,100	1,100	
MISCELLANEOUS	5,946	7,506	6,100	3,480	6,100	8,600	
CAPITAL OUTLAY							
6520 - BUILDINGS AND STRUCTURE	171	272,476	280,000	127,475	280,000	1,800,000	
CAPITAL OUTLAY	171	272,476	280,000	127,475	280,000	1,800,000	
DEBT SERVICE							
6612 - INTEREST EXPENSE	19,115	21,750	35,000	12,515	35,000	35,000	
DEBT SERVICE	19,115	21,750	35,000	12,515	35,000	35,000	
TRANSFERS							
6719 - TRANSFER TO CAPITAL PROJECT FU	24,837	0	0	0	0	0	
TRANSFERS	24,837	0	0	0	0	0	
TOTAL EXPENDITURES	1,328,796	1,663,923	1,673,287	840,722	1,696,941	3,291,037	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							1,594,096 93.94%

DOUG WOOG ARENA					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	OT amounts had not been entered in for past budgets (prior to 2023) although OT has been paid out	8,000	8,000	
6104	TEMPORARY EMPLOYEES-REG	More seasonals due to increase ice hours and concessions	65,000	65,000	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Copy paper, letter head, envelopes and misc supplies	500	500	
6210	OPERATING SUPPLIES	Restroom and cleaning products, auto gas, and misc. consumables.	14,000	20,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Paint, Glycol, HVAC and refrigeration parts, fastners, and Ice maintenance equipment, rink glass, misc. batteries, door parts, Zamboni blades and sharpening	30,000	45,000	
6240	MINOR EQUIPMENT AND FURNITURE	Misc. tools \$2,500	3,500	3,500	
6245	CLOTHING ALLOWANCE	Employee Uniforms not labor contract related	3,500	4,000	
6250	MERCHANDISE FOR RESALE	Concession Stand Consumables	35,000	40,000	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Audit (\$2200) & Legal Fees (\$2800)	5,000	5,000	
6331	CONFERENCES, TRAINING, TRAVEL	MIAMA/NARCE spring and fall workshops, misc staff training	2,500	3,000	
6341	ADVERTISING	Rink advertising - Doug Woog ice logo replacements	1,500	1,500	
6361	INSURANCE	Property & Liability	31,883	30,878	
6371	REPAIRS & MAINT CONTRACTUAL	Contractual repairs and maintenance contracts for building including electrical & plumbing, ARC Flash Analysis and Elec. Inspection	60,000	60,000	
6373	INTERNAL LABOR CHARGE	Snow Plowing, Mowing and other Labor from Service Center	10,000	10,000	
6374	ADMINISTRATION SUPPORT FEE		115,936	126,600	
6375	OTHER CONTRACTED SERVICES	Condensor water treatment, fire monitoring, pest control, Refrigeration PM, annual ice scheduling software fee, cable, Elevator	30,000	40,000	
6378	COPIER MAINTENANCE AGREEMENT	Service Agreement	600	600	
6379	CONT SERV/REFUSE & SANITATION	Two 6 cubic yard container plus recycling	5,000	5,000	
6380	CENTRAL GARAGE MAINT. CHARGE	Maintenance charge for ice resurfacers	300	312	
6385	UTILITY SERVICE	Electric and Natural Gas	250,000	250,000	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	3,982	3,934	
6390	POSTAGE AND TELEPHONE	Cell phone reimbursement	2,800	3,000	

DOUG WOOG ARENA DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE	Credit card fees	5,000	7,500	
6471	DUES & SUBSCRIPTIONS	Minnesota Ice Arena Manager Association \$350, Ice Skating Insitute \$450, ISI endorsements for competitions \$300	1,100	1,100	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE	Ice resurfacers replacement schedule contribution	34,656	38,148	
6520	BUILDINGS AND STRUCTURE	26 CIP - (Replace Rink Floor and Boards (21-2)	280,000	1,800,000	
DEBT SERVICE					
6612	INTEREST EXPENSE	Internal loan	35,000	35,000	

LEVY SUPPORTED FUND

DEBT SERVICE BUDGETS

SCHEDULED DEBT SERVICE

FUNCTION: Debt	FUND/PROGRAM: Debt Service Funds/Debt Service	BUSINESS UNIT: 303XX
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SUMMARY OF REVENUES AND EXPENDITURES

Business Unit	DESCRIPTION	Final Levy Year	2024 Budget	2025 Budget	2026 Budget	2027 Proposed	2027 Final
	<u>REVENUES</u>						
	Property Taxes		1,475,444	1,475,528	1,487,701	1,026,380	-
	TOTAL REVENUES		1,475,444	1,475,528	1,487,701	1,026,380	-
	<u>EXPENDITURES</u>						
30318	GO Improvement & Refunding Bonds - 2012A	2026	278,952	278,322	277,713	-	-
30320	GO Park Referendum Bonds - 2014B	2034	492,608	492,555	492,188	491,505	-
30321	GO Park Referendum Bonds - 2015B	2035	217,626	219,070	220,382	220,749	-
30323	GO Bonds Series 2017B-equipment	2026	187,005	185,535	183,855	-	-
30323	GO Bonds Series 2017B-streets	2037	61,711	66,481	78,831	78,542	-
30324	GO Bonds 2019A - streets	2039	139,682	136,335	138,237	139,929	-
30324	GO Bonds 2019A - Fire equip	2028	97,860	97,230	96,495	95,655	-
	TOTAL EXPENDITURES		1,475,444	1,475,528	1,487,701	1,026,380	-

HRA LEVY SUPPORTED FUND

HOUSING FUND

OPERATING BUDGET

HOUSING GENERAL							
SUMMARY OF REVENUES AND EXPENDITURES							
	2024 Actual	2025 Actual	2026		2027		Requested 2026 vs 2027
			Original	Revised	Requested	Final	
Revenues							
Operational	596,357	818,339	751,600	751,600	771,600		20,000
Transfer from NM & JC	765,420	790,771	850,056	850,056	1,071,685		221,629
Total	1,361,777	1,609,110	1,601,656	1,601,656	1,843,285	-	241,629
Expenditures							
Operational	106,877	244,865	444,037	444,037	488,182		44,145
NM/JC Administration	395,662	413,604	430,366	430,366	618,386		188,020
NM Operations	159,618	153,386	194,325	194,325	211,898		17,573
JC Operations	211,515	228,270	225,365	225,365	241,401		16,036
Capital Outlay/Debt Service/Transfers	325,175	320,452	307,563	307,563	150,000		(157,563)
Total	1,198,847	1,360,577	1,601,656	1,601,656	1,709,867	-	108,211
Change in Fund Balance	162,930	248,533	-	-	133,418	-	
Cash and Investment Balance	519,288	466,950	466,950	466,950	600,368	466,950	

FUNCTION: Community Development	DEPT. & DIV: Community Development - Housing Division	BUSINESS UNIT: 20260
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Activities and Responsibilities:

The Housing program is accountable for:

- Administration of the City's HUD Public Housing for Seniors program at the John Carroll and Nan McKay Public Highrises.
- Providing professional and technical support to contracted support service providers at the John Carroll and Nan McKay Public Highrise properties.
- Providing professional and technical support to homeowners that have utilized legacy CDBG-funded programs that remain within the purview of the City, and technical support to Dakota County CDA for programs that have been recently turned over to the CDA. Loan monitoring and administration.
- Administration and oversight of HUD and other grant programs that benefit and serve residential housing within the City.
- Identifying, researching, applying for, and administering grant programs that support a range of Community Development programs and initiatives.
- Administration of various housing improvement loan programs.
- Administering the Local Affordable Housing Aid (LAHA) program.

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

-

Notable Expenditure Changes for 2027

- Staff is recommending the addition of a Deputy Executive Director Position.

Revenues

- Maximum HRA levy for 2027 is \$470,064
- Administrative charge to the public housing program is \$1,071,825; this revenue source comes from HUD and funds the program staff.

FUNCTION: Community Development	DEPT. & DIV: Community Development - Housing Division	BUSINESS UNIT: 20260
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

-

Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Deputy Executive Director	-	-	-	1.000
Housing Manager	1.000	1.000	1.000	1.000
HRA Property Manager	2.000	2.000	2.000	2.000
HRA Maintenance	2.000	2.000	2.000	2.000
HRA Caretaker	2.000	2.000	2.000	2.000
Department Support Specialist	0.900	0.900	0.900	1.000
Total Staffing	<u><u>7.900</u></u>	<u><u>7.900</u></u>	<u><u>7.900</u></u>	<u><u>9.000</u></u>

HOUSING GENERAL SUMMARY OF REVENUE							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
20260 - HOUSING GENERAL							
REVENUE							
TAXES							
4110 - CURRENT AD VALOREM TAX	346,920	350,219	451,600	136,716	451,600	451,600	
4120 - DELINQUENT AD VALOREM TAX	6,037	7,696	0	0	0	0	
4125 - PENALTIES & INT ON AD VAL TAX	(1)	(12)	0	0	0	0	
4130 - MOBILE HOME TAX	49	53	0	0	0	0	
4140 - FISCAL DISPARITIES	68,321	86,014	0	0	0	0	
TAXES	421,326	443,970	451,600	136,716	451,600	451,600	
INTERGOVERNMENTAL							
4325 - STATE GRANTS AND AIDS	120,170	313,527	300,000	0	300,000	300,000	
INTERGOVERNMENTAL	120,170	313,527	300,000	0	300,000	300,000	
INTEREST							
4671 - INTEREST EARNINGS	40,019	43,897	0	24,652	0	20,000	
4681 - UNREALIZED GAIN/LOSS ON INV	14,642	16,945	0	0	0	0	
INTEREST	54,661	60,842	0	24,652	0	20,000	
MISCELLANEOUS							
4672 - OTHER	5	0	0	0	0	0	
4675 - INSURANCE DIVIDEND	57	0	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	138	0	0	0	0	0	
MISCELLANEOUS	200	0	0	0	0	0	
REVENUE	596,357	818,339	751,600	161,368	751,600	771,600	

HOUSING GENERAL SUMMARY OF REVENUE							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
20261 - HOUSING-ADMIN SAL&BENEFITS REVENUE							
CHARGES FOR SERVICES							
COMMUNITY DEVELOPMENT							
4493 - OTHER CHARGE FOR SERVICE - COM	394,382	409,380	430,366	186,311	430,366	618,386	
COMMUNITY DEVELOPMENT	394,382	409,380	430,366	186,311	430,366	618,386	
CHARGES FOR SERVICES	394,382	409,380	430,366	186,311	430,366	618,386	
REVENUE	394,382	409,380	430,366	186,311	430,366	618,386	
20267 - HOUSING-NM SAL&BENEFITS REVENUE							
CHARGES FOR SERVICES							
COMMUNITY DEVELOPMENT							
4493 - OTHER CHARGE FOR SERVICE - COM	159,618	153,121	194,325	68,779	194,325	211,898	
COMMUNITY DEVELOPMENT	159,618	153,121	194,325	68,779	194,325	211,898	
CHARGES FOR SERVICES	159,618	153,121	194,325	68,779	194,325	211,898	
REVENUE	159,618	153,121	194,325	68,779	194,325	211,898	
20268 - HOUSING-JC SAL&BENEFITS REVENUE							
CHARGES FOR SERVICES							
COMMUNITY DEVELOPMENT							
4493 - OTHER CHARGE FOR SERVICE - COM	211,420	228,270	225,365	114,579	225,365	241,401	
COMMUNITY DEVELOPMENT	211,420	228,270	225,365	114,579	225,365	241,401	
CHARGES FOR SERVICES	211,420	228,270	225,365	114,579	225,365	241,401	
REVENUE	211,420	228,270	225,365	114,579	225,365	241,401	

HOUSING GENERAL							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
20260 - HOUSING GENERAL							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	39,341	41,746	42,770	22,304	42,770	60,800	
6102 - FULL-TIME EMPLOYEES-OVERTIME	5,007	802	0	133	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	363	394	283	0	283	303	
6112 - SERVICE RECOGNITION	1,000	3,388	0	2,500	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	6,616	6,550	6,503	3,647	6,503	9,567	
6130 - EMPLOYER PAID INSURANCE	8,049	7,442	8,051	3,985	8,051	10,970	
6150 - WORKERS COMPENSATION	267	162	281	54	281	230	
6170 - EMPLOYER CONTR TO HCSP	465	408	514	234	514	480	
PERSONNEL SERVICES	61,107	60,891	58,402	32,856	58,402	82,350	
SUPPLIES							
6201 - OFFICE SUPPLIES	1,845	1,621	2,000	755	2,000	2,000	
6210 - OPERATING SUPPLIES	335	387	500	74	500	500	
6240 - MINOR EQUIPMENT AND FURNITURE	0	0	0	0	0	500	
SUPPLIES	2,180	2,008	2,500	830	2,500	3,000	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	13,629	9,644	7,500	1,821	7,500	7,500	
6331 - CONFERENCES, TRAINING, TRAVEL	0	0	7,500	0	7,500	5,000	
6361 - INSURANCE	1,972	2,640	2,730	2,024	2,730	2,680	
6374 - ADMINISTRATION SUPPORT FEE	25,920	46,886	62,765	31,386	62,765	85,407	
6375 - OTHER CONTRACTED SERVICES	0	120,170	300,000	0	300,000	300,000	
6388 - TECHNOLOGY EQUIP CHARGE	1,508	1,640	1,640	822	1,640	1,020	
6390 - POSTAGE AND TELEPHONE	561	986	1,000	106	1,000	1,225	
OTHER SERVICES AND CHARGES	43,590	181,967	383,135	36,159	383,135	402,832	
TRANSFERS							
6720 - OPERATING TRANSFERS	325,175	320,452	307,563	0	307,563	150,000	
TRANSFERS	325,175	320,452	307,563	0	307,563	150,000	
TOTAL EXPENDITURES	432,052	565,317	751,600	69,845	751,600	638,182	
CHANGE 2026 REVISED TO 2027 REQUESTED							(113,418)
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							(15.09)%

HOUSING GENERAL							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
20261 - HOUSING-ADMIN SAL&BENEFITS							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	284,547	305,061	315,489	141,258	315,489	450,095	
6108 - ACCUMULATED VACATION/COMP LEAV	1,280	1,706	849	0	849	909	
6112 - SERVICE RECOGNITION	0	0	0	0	0	6,222	
6120 - EMPLOYER CONTR FOR RETIREMENT	42,364	45,629	47,865	21,744	47,865	71,209	
6130 - EMPLOYER PAID INSURANCE	55,532	50,986	54,455	20,092	54,455	74,650	
6150 - WORKERS COMPENSATION	1,836	1,118	2,347	334	2,347	1,888	
6170 - EMPLOYER CONTR TO HCSP	6,507	5,512	5,761	1,378	5,761	7,058	
PERSONNEL SERVICES	392,065	410,012	426,766	184,805	426,766	612,031	
SUPPLIES							
6240 - MINOR EQUIPMENT AND FURNITURE	0	0	0	0	0	1,500	
SUPPLIES	0	0	0	0	0	1,500	
OTHER SERVICES AND CHARGES							
6388 - TECHNOLOGY EQUIP CHARGE	668	800	800	402	800	1,380	
6390 - POSTAGE AND TELEPHONE	2,929	2,792	2,800	1,104	2,800	3,475	
OTHER SERVICES AND CHARGES	3,597	3,592	3,600	1,506	3,600	4,855	
TOTAL EXPENDITURES	395,662	413,604	430,366	186,311	430,366	618,386	
CHANGE 2026 REVISED TO 2027 REQUESTED							188,020
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							43.69%

HOUSING GENERAL							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
20267 - HOUSING-NM SAL&BENEFITS							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	102,304	104,320	132,270	45,794	132,270	139,313	
6102 - FULL-TIME EMPLOYEES-OVERTIME	9,363	5,697	8,500	3,923	8,500	8,500	
6108 - ACCUMULATED VACATION/COMP LEAV	938	0	0	667	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	16,957	16,674	20,042	7,851	20,042	21,862	
6130 - EMPLOYER PAID INSURANCE	24,739	22,419	26,826	8,741	26,826	36,305	
6150 - WORKERS COMPENSATION	959	632	1,073	286	1,073	726	
6170 - EMPLOYER CONTR TO HCSP	2,679	1,738	2,974	657	2,974	2,694	
PERSONNEL SERVICES	157,938	151,479	191,685	67,920	191,685	209,400	
SUPPLIES							
6245 - CLOTHING ALLOWANCE	0	0	600	0	600	500	
SUPPLIES	0	0	600	0	600	500	
OTHER SERVICES AND CHARGES							
6388 - TECHNOLOGY EQUIP CHARGE	1,002	1,200	1,200	600	1,200	1,200	
6390 - POSTAGE AND TELEPHONE	678	707	840	260	840	840	
OTHER SERVICES AND CHARGES	1,680	1,907	2,040	860	2,040	2,040	
TOTAL EXPENDITURES	159,618	153,386	194,325	68,779	194,325	211,940	
CHANGE 2026 REVISED TO 2027 REQUESTED							17,615
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							9.06%

HOUSING GENERAL							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
20268 - HOUSING-JC SAL&BENEFITS							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	125,214	136,738	134,791	66,883	134,791	147,381	
6102 - FULL-TIME EMPLOYEES-OVERTIME	16,984	20,549	18,500	12,949	18,500	20,000	
6108 - ACCUMULATED VACATION/COMP LEAV	95	0	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	20,289	22,428	20,425	11,830	20,425	23,128	
6130 - EMPLOYER PAID INSURANCE	43,094	44,050	45,265	20,788	45,265	44,793	
6150 - WORKERS COMPENSATION	985	646	1,093	270	1,093	821	
6170 - EMPLOYER CONTR TO HCSP	2,965	1,812	2,651	896	2,651	2,836	
PERSONNEL SERVICES	209,625	226,223	222,725	113,615	222,725	238,959	
SUPPLIES							
6245 - CLOTHING ALLOWANCE	0	0	600	0	600	500	
SUPPLIES	0	0	600	0	600	500	
OTHER SERVICES AND CHARGES							
6388 - TECHNOLOGY EQUIP CHARGE	1,002	1,200	1,200	600	1,200	1,200	
6390 - POSTAGE AND TELEPHONE	888	847	840	364	840	840	
OTHER SERVICES AND CHARGES	1,890	2,047	2,040	964	2,040	2,040	
TOTAL EXPENDITURES	211,515	228,270	225,365	114,579	225,365	241,499	
CHANGE 2026 REVISED TO 2027 REQUESTED							16,134
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							7.16%

HOUSING GENERAL					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES		2,000	2,000	
6210	OPERATING SUPPLIES	Shredding	500	500	
6240	MINOR EQUIPMENT AND FURNITURE	computer for HRA Deputy Executive Director	0	500	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Audit, Legal	7,500	7,500	
6331	CONFERENCES, TRAINING, TRAVEL	Leadership Development	7,500	5,000	
6361	INSURANCE	Property & Liability	2,730	2,680	
6374	ADMINISTRATION SUPPORT FEE		62,765	85,407	
6375	OTHER CONTRACTED SERVICES	Local Affordable Housing Aid JPA with Dakota County CDA	300,000	300,000	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment, includes computers at NM & JC; will be included in administrative charge for staff and equipment	1,640	1,020	
6390	POSTAGE AND TELEPHONE	Deputy Exec Dir, Housing Program Admin Cell Phone; Postage	1,000	1,225	
TRANSFERS					
6720	OPERATING TRANSFERS	Housing Reinvestment Fund (\$150,000)	307,563	150,000	

CITY OF SOUTH ST PAUL, MN

ANNUAL BUDGET

HOUSING-ADMIN SAL&BENEFITS DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6240	MINOR EQUIPMENT AND FURNITURE	computer for HRA Deputy Executive Director	0	1,500	
SERVICES AND OTHER CHARGES					
6388	TECHNOLOGY EQUIP CHARGE	computer replacement charges	800	1,380	
6390	POSTAGE AND TELEPHONE	Phone allowance for Property Managers, Housing Manager, Deputy Executive Director	2,800	3,475	

CITY OF SOUTH ST PAUL, MN

ANNUAL BUDGET

HOUSING-NM SAL&BENEFITS DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME		8,500	8,500	
MATERIALS & SUPPLIES					
6245	CLOTHING ALLOWANCE	for maintenance & caretaker at building	600	500	
SERVICES AND OTHER CHARGES					
6388	TECHNOLOGY EQUIP CHARGE	computer replacement charges	1,200	1,200	
6390	POSTAGE AND TELEPHONE	Cell phone benefit for mtnce & caretaker at building	840	840	

CITY OF SOUTH ST PAUL, MN

ANNUAL BUDGET

HOUSING-JC SAL&BENEFITS DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME		18,500	20,000	
MATERIALS & SUPPLIES					
6245	CLOTHING ALLOWANCE	for maintenance & caretaker at building	600	500	
SERVICES AND OTHER CHARGES					
6388	TECHNOLOGY EQUIP CHARGE	computer replacement charges	1,200	1,200	
6390	POSTAGE AND TELEPHONE	Cell phone benefit for mtnce & caretaker at building	840	840	

EDA LEVY SUPPORTED FUND

ECONOMIC DEVELOPMENT FUND

OPERATING BUDGET

ECONOMIC DEVELOPMENT GENERAL							
SUMMARY OF REVENUES AND EXPENDITURES							
	2024 Actual	2025 Actual	2026		2027		Requested 2026 vs 2027
			Original	Revised	Requested	Final	
Revenues							
Operational	505,381	505,381	442,568	442,568	472,568		30,000
Total	505,381	505,381	442,568	442,568	472,568	-	30,000
Expenditures							
Operational	196,290	196,290	197,598	197,598	199,058		1,460
Capital Outlay/Debt Service/Transfers	191,262	191,262	244,970	244,970	130,000		(114,970)
Total	387,552	387,552	442,568	442,568	329,058	-	(113,510)
Change in Fund Balance	117,829	117,829	-	-	143,510	-	
Cash and Investment Balance	488,399	662,440	662,440	662,440	805,950	662,440	

FUNCTION: Community Development	DEPT. & DIV: Community Development - Economic Development	BUSINESS UNIT: 20280
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Activities and Responsibilities:

The Economic Development program is accountable for:

- Developing and implementing plans and strategies for advancing economic and community development.
- Assisting existing and prospective businesses and developers.
- Assisting existing businesses with expansion and reconstruction projects. Providing guidance to bring new development projects to fruition.
- Providing expertise regarding available public and private business financing resources, including state assistance, possible local initiatives and other funding sources.
- Administration of Tax Increment Financing (TIF) plans and Business and Development Loan Programs.
- Providing staff services to the EDA and City Council.
- Administration of portfolio of vacant properties located throughout the City and held for future resale and redevelopment, including managing property maintenance issues.

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

-

Notable Expenditure Changes for 2027

-

Revenues

- Maximum EDA levy for 2027 is \$460,662

FUNCTION: Community Development	DEPT. & DIV: Community Development - Economic Development	BUSINESS UNIT: 20280
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

-

Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
City Administrator/Executive Director	0.057	0.057	0.057	0.057
Senior Planner	0.500	0.500	0.500	0.500
Department Support Specialist	0.100	0.100	0.100	-
Total Staffing	<u><u>0.657</u></u>	<u><u>0.657</u></u>	<u><u>0.657</u></u>	<u><u>0.557</u></u>

ECONOMIC DEVELOPMENT SUMMARY OF REVENUE							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
20280 - ECON DEV GENERAL							
REVENUE							
TAXES							
4110 - CURRENT AD VALOREM TAX	339,982	343,214	442,568	133,982	442,568	442,568	
4120 - DELINQUENT AD VALOREM TAX	5,849	7,512	0	0	0	0	
4125 - PENALTIES & INT ON AD VAL TAX	(1)	(12)	0	0	0	0	
4130 - MOBILE HOME TAX	38	52	0	0	0	0	
4140 - FISCAL DISPARITIES	66,954	84,293	0	0	0	0	
TAXES	412,822	435,059	442,568	133,982	442,568	442,568	
INTEREST							
4671 - INTEREST EARNINGS	72,323	76,648	0	31,096	0	30,000	
4681 - UNREALIZED GAIN/LOSS ON INV	20,192	26,257	0	0	0	0	
INTEREST	92,515	102,905	0	31,096	0	30,000	
MISCELLANEOUS							
4675 - INSURANCE DIVIDEND	32	0	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	12	0	0	0	0	0	
MISCELLANEOUS	44	0	0	0	0	0	
REVENUE	505,381	537,964	442,568	165,078	442,568	472,568	

ECONOMIC DEVELOPMENT SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
20280 - ECON DEV GENERAL							
EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	56,621	59,422	59,030	27,621	59,030	62,097	
6108 - ACCUMULATED VACATION/COMP LEAV	186	521	723	0	723	791	
6112 - SERVICE RECOGNITION	0	0	578	0	578	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	8,428	8,801	8,950	4,291	8,950	9,718	
6130 - EMPLOYER PAID INSURANCE	9,759	8,864	9,791	3,433	9,791	8,402	
6150 - WORKERS COMPENSATION	371	225	389	74	389	171	
6170 - EMPLOYER CONTR TO HCSP	1,420	1,374	1,346	245	1,346	1,408	
PERSONNEL SERVICES	76,784	79,207	80,807	35,664	80,807	82,587	
SUPPLIES							
6201 - OFFICE SUPPLIES	0	0	300	0	300	300	
6230 - BOOKS, MATERIALS & PERIODICALS	0	0	200	0	200	200	
SUPPLIES	0	0	500	0	500	500	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	15,555	47,046	40,000	16,271	40,000	40,000	
6331 - CONFERENCES, TRAINING, TRAVEL	675	2,141	2,000	0	2,000	3,000	
6341 - ADVERTISING	429	51	0	118	0	300	
6361 - INSURANCE	1,109	1,411	1,476	1,037	1,476	1,372	
6374 - ADMINISTRATION SUPPORT FEE	24,757	24,278	20,445	10,224	20,445	19,610	
6375 - OTHER CONTRACTED SERVICES	75,679	42,160	50,000	12,069	50,000	50,000	
6388 - TECHNOLOGY EQUIP CHARGE	120	240	120	60	120	189	
6390 - POSTAGE AND TELEPHONE	790	616	1,500	132	1,500	1,000	
OTHER SERVICES AND CHARGES	119,114	117,942	115,541	39,910	115,541	115,471	
MISCELLANEOUS							
6430 - MISCELLANEOUS	0	219	0	0	0	0	
6471 - DUES & SUBSCRIPTIONS	392	180	750	0	750	500	
MISCELLANEOUS	392	399	750	0	750	500	
TRANSFERS							
6720 - OPERATING TRANSFERS	191,262	153,908	244,970	15,000	244,970	130,000	
TRANSFERS	191,262	153,908	244,970	15,000	244,970	130,000	
TOTAL EXPENDITURES	387,552	351,456	442,568	90,574	442,568	329,058	
CHANGE 2026 REVISED TO 2027 REQUESTED							(113,510)
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							(25.65)%

ECONOMIC DEVELOPMENT DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	General office (envelopes, business cards, toner, copy paper)	300	300	
6230	BOOKS, MATERIALS & PERIODICALS	Minneapolis/St. Paul Business Journal	200	200	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Legal Services, Audit	40,000	40,000	
6331	CONFERENCES, TRAINING, TRAVEL	Chamber & MREJ Events, Professional Development	2,000	3,000	
6341	ADVERTISING		0	300	
6361	INSURANCE	Property & Liability	1,476	1,372	
6374	ADMINISTRATION SUPPORT FEE		20,445	19,610	
6375	OTHER CONTRACTED SERVICES	JPA w/ Dakota Co. CDA for Small Bus Advisor; Property Maintenance Vacant Lots and Gateway Corridors	50,000	50,000	
6388	TECHNOLOGY EQUIP CHARGE	amortization of technology equipment	120	189	
6390	POSTAGE AND TELEPHONE	Mailings, Legal Notices	1,500	1,000	
MISCELLANEOUS					
6471	DUES & SUBSCRIPTIONS	River Heights Chamber (President and Exec. Director),	750	500	
TRANSFERS					
6720	OPERATING TRANSFERS	City Admin & Planning Costs \$30,000, Business Loan Fund (20283) \$100,000	244,970	130,000	

NON-LEVY SUPPORTED FUND

AIRPORT OPERATING FUND

AIRPORT CAPITAL FUND

AIRPORT COMBINED FUNDS SUMMARY OF REVENUES AND EXPENDITURES							
Description	2024 Actual	2025 Actual	2026		2027		Change 2026 vs 2027
			Original	Revised	Requested	Final	
OPERATING FUND							
Revenues	1,550,036	1,401,071	1,552,874	1,552,874	1,574,887		22,013
Expenditures	1,744,952	1,373,532	1,906,640	1,923,805	1,835,428		(88,377)
Operating Surplus/(Deficit)	(194,916)	27,539	(353,766)	(370,931)	(260,541)	-	
Cash and Investments (Internal Loan)	21,812	21,812	(331,954)	(349,119)	(609,660)	(349,119)	
Cash deficit at 06/30/2026 is \$19,450							
CAPITAL FUND							
Revenues	1,942,687	-	1,600,000	1,600,000	1,554,062		(45,938)
Expenditures	2,738,190	-	1,620,000	1,620,000	1,574,062		(45,938)
Capital Surplus/(Deficit)	(795,503)	-	(20,000)	(20,000)	(20,000)	-	
Cash and Investments (Internal Loan)	(846,603)	(846,603)	(866,603)	(866,603)	(886,603)	(866,603)	
Cash deficit at 06/30/2026 is \$1,228,204							
COMBINED AIRPORT OPERATING & CAPITAL							
Revenues	3,492,723	1,401,071	3,152,874	3,152,874	3,128,949	-	(23,925)
Expenditures	4,483,142	1,373,532	3,526,640	3,543,805	3,409,490	-	(134,315)
Combined Surplus/(Deficit)	(990,419)	27,539	(373,766)	(390,931)	(280,541)	-	
Cash and Investments (Internal Loan)	(824,791)	(824,791)	(1,198,557)	(1,215,722)	(1,496,263)	(1,215,722)	
Combined Cash deficit at 04/30/2026 is \$1,247,654							

FUNCTION: Transportation	DEPT. & DIV: Airport Operating Fund	BUSINESS UNIT: 20245
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Activities and Responsibilities:

- The Airport Operating Fund is accountable for:**
- Maintaining the buildings, grounds, and airfield in a safe, efficient manner
 - Providing high quality aviation fuels, 24 hrs. a day, to the flying public
 - Providing courteous and timely information to pilots, businesses and tenants using Fleming Field
 - Overseeing city owned facilities occupied by tenants and businesses

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

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FUNCTION: Transportation	DEPT. & DIV: Airport Operating Fund	BUSINESS UNIT: 20245
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Airport Manager	1.000	1.000	1.000	1.000
Airport Operations Specialist	1.000	1.000	1.000	1.000
Airport Maintenance Worker	1.000	1.000	1.000	1.000
Building/Office Attendant	0.650	0.650	0.650	0.650
Total Staffing	<u><u>3.650</u></u>	<u><u>3.650</u></u>	<u><u>3.650</u></u>	<u><u>3.650</u></u>

AIRPORT SUMMARY OF REVENUE							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
20245 - AIRPORT REVENUE							
INTERGOVERNMENTAL							
4321 - AIRPORT OPERATIONS & MAINT	36,680	36,680	36,680	36,847	36,680	36,680	
INTERGOVERNMENTAL CHARGES FOR SERVICES	36,680	36,680	36,680	36,847	36,680	36,680	
AIRPORT							
4411 - PILOT	63,461	65,962	63,440	33,988	63,440	133,173	
4402 - RENT	13,065	13,747	15,000	8,541	15,000	15,000	
4581 - RENT OF HANGARS	205,366	211,825	218,000	108,193	218,000	224,000	
4583 - AIRPORT FUEL RECEIPTS	822,552	680,245	825,000	319,487	825,000	750,000	
4585 - LAND LEASE	274,475	271,416	262,254	226,935	262,254	275,000	
4586 - TEE HANGAR RENTAL	111,622	105,641	117,800	55,989	117,800	121,334	
4587 - AIRCRAFT PARKING FEES	5,790	8,295	8,000	4,915	8,000	12,000	
4588 - AIRPORT RAMP FEES	120	220	200	35	200	200	
4590 - AIRPORT GATE CARD	3,267	3,802	4,000	1,420	4,000	4,000	
4591 - AIRPORT VENDING SALES	1,712	1,002	2,000	471	2,000	1,000	
AIRPORT	1,501,429	1,362,155	1,515,694	759,973	1,515,694	1,535,707	
CHARGES FOR SERVICES	1,501,429	1,362,155	1,515,694	759,973	1,515,694	1,535,707	
INTEREST							
4671 - INTEREST EARNINGS	3,821	0	0	0	0	0	
4681 - UNREALIZED GAIN/LOSS ON INV	1,024	(533)	0	0	0	0	
INTEREST	4,845	(533)	0	0	0	0	
MISCELLANEOUS							
4672 - OTHER	4,946	2,308	500	1,085	500	2,500	
4673 - CASH OVER/SHORT	501	461	0	758	0	0	
4675 - INSURANCE DIVIDEND	1,086	0	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	549	0	0	0	0	0	
MISCELLANEOUS	7,082	2,769	500	1,843	500	2,500	
REVENUE	1,550,036	1,401,071	1,552,874	798,663	1,552,874	1,574,887	

AIRPORT							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
20245 - AIRPORT EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	276,023	285,952	285,151	140,085	298,228	308,881	
6102 - FULL-TIME EMPLOYEES-OVERTIME	2,012	4,223	3,000	2,096	3,000	3,000	
6104 - TEMPORARY EMPLOYEES-REG	14,341	14,837	16,000	6,016	16,000	18,000	
6108 - ACCUMULATED VACATION/COMP LEAV	113	344	156	0	162	169	
6112 - SERVICE RECOGNITION	500	0	0	0	0	0	
6120 - EMPLOYER CONTR FOR RETIREMENT	43,727	45,171	45,641	22,859	49,321	51,307	
6130 - EMPLOYER PAID INSURANCE	51,038	46,380	48,609	24,687	57,488	57,524	
6150 - WORKERS COMPENSATION	17,465	10,456	16,606	3,733	7,909	8,749	
6170 - EMPLOYER CONTR TO HCSP	3,414	4,925	3,702	1,345	3,922	3,958	
PERSONNEL SERVICES	408,633	412,288	418,865	200,821	436,030	451,588	
SUPPLIES							
6201 - OFFICE SUPPLIES	617	267	1,500	172	1,500	1,500	
6210 - OPERATING SUPPLIES	1,415	1,639	1,500	868	1,500	2,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	26,649	29,635	45,000	9,338	45,000	45,000	
6245 - CLOTHING ALLOWANCE	495	1,092	0	0	0	500	
6250 - MERCHANDISE FOR RESALE	718,208	579,610	700,000	297,469	700,000	650,000	
SUPPLIES	747,384	612,243	748,000	307,847	748,000	699,000	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	17,697	9,326	18,000	12,801	18,000	18,000	
6331 - CONFERENCES, TRAINING, TRAVEL	1,733	1,044	5,000	1,728	5,000	4,500	
6341 - ADVERTISING	2,169	2,375	1,600	590	1,600	2,500	
6361 - INSURANCE	37,765	41,479	44,355	30,543	44,355	40,492	
6365 - INS CLAIMS WITHIN DEDUCTIBLE	0	200	0	0	0	0	
6371 - REPAIRS & MAINT CONTRACTUAL	54,649	60,638	60,000	16,517	60,000	65,000	
6374 - ADMINISTRATION SUPPORT FEE	116,283	141,505	139,984	69,996	139,984	139,556	
6375 - OTHER CONTRACTED SERVICES	633	665	0	698	0	0	
6378 - COPIER MAINTENANCE AGREEMENT	152	163	300	34	300	300	
6379 - CONT SERV/REFUSE & SANITATION	1,044	1,044	1,500	522	1,500	1,500	
6380 - CENTRAL GARAGE MAINT. CHARGE	40,307	41,718	43,188	21,594	43,188	44,916	
6382 - CENTRAL GARAGE EQUIP. CHARGE	19,296	15,528	14,628	7,314	14,628	14,856	
6385 - UTILITY SERVICE	17,364	20,217	20,000	9,694	20,000	22,000	
6388 - TECHNOLOGY EQUIP CHARGE	1,828	2,520	2,520	1,260	2,520	2,520	
6390 - POSTAGE AND TELEPHONE	5,775	6,080	7,000	2,486	7,000	7,000	
OTHER SERVICES AND CHARGES	316,696	344,503	358,075	175,776	358,075	363,140	

AIRPORT SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	131	111	200	323	200	200	
6430 - MISCELLANEOUS	0	1,392	0	0	0	0	
6453 - REMITTANCE OF REV/OTHER	0	409	1,000	0	1,000	1,000	
6471 - DUES & SUBSCRIPTIONS	356	992	500	611	500	500	
MISCELLANEOUS	487	2,904	1,700	934	1,700	1,700	
CAPITAL OUTLAY							
6520 - BUILDINGS AND STRUCTURE	0	0	40,000	0	40,000	10,000	
6570 - OFFICE EQUIP & FURNISHINGS	1,318	0	10,000	0	10,000	0	
CAPITAL OUTLAY	1,318	0	50,000	0	50,000	10,000	
DEBT SERVICE							
6612 - INTEREST EXPENSE	0	1,593	0	279	0	0	
DEBT SERVICE	0	1,593	0	279	0	0	
TRANSFERS							
6719 - TRANSFER TO CAPITAL PROJECT FU	270,435	0	330,000	0	330,000	310,000	
TRANSFERS	270,435	0	330,000	0	330,000	310,000	
TOTAL EXPENDITURES	1,744,952	1,373,532	1,906,640	685,657	1,923,805	1,835,428	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							(88,377) (4.59)%

AIRPORT					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	To cover unexpected snow events, planned or special airport events	3,000	3,000	
6104	TEMPORARY EMPLOYEES-REG	Summer Seasonal Employee, Weekend Building Attendant	16,000	18,000	
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Printing, paper, envelopes, pens, etc	1,500	1,500	
6210	OPERATING SUPPLIES	Cleaning supplies, restroom consumables, paper cups, etc	1,500	2,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Road salt and runway deicer, asphalt patch, building and grounds repair, maintenance vehicle fuel, plow blades, mower blades, vehicle repairs, etc	45,000	45,000	
6245	CLOTHING ALLOWANCE		0	500	
6250	MERCHANDISE FOR RESALE	Aviation Fuel (100LL \$360,000, Jet A \$105,000, 94UL \$51,000-new fuel price higher), Apparel \$300, gate cards \$600, fuel cards \$300, vending \$750, etc Increase due to new fuel and higher consumption.	700,000	650,000	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Single Audit \$6000, Legal \$7500, Stormwater Testing \$750, Fuel system calibration and testing \$2200, Carpet/Tile Cleaning \$1550,	18,000	18,000	
6331	CONFERENCES, TRAINING, TRAVEL	MCOA Conference for 2 people \$2000, AirTAP 2 people \$300, mileage \$300, Oshkosh \$450, AAAE General Aviation Conf. \$2000	5,000	4,500	
6341	ADVERTISING	MN Flyer Magazine \$1300, Website Maint \$100, ForeFlight \$500, AirNav \$400, Special Events \$1000, etc	1,600	2,500	
6361	INSURANCE	Property & Liability	44,355	40,492	
6371	REPAIRS & MAINT CONTRACTUAL	Terminal repairs, cleaning service, hangar repairs, fuel system repairs, phone system, buildings, Gate repair, HVAC service , RWY Lighting, landscape,	60,000	65,000	
6374	ADMINISTRATION SUPPORT FEE		139,984	139,556	
6378	COPIER MAINTENANCE AGREEMENT		300	300	
6379	CONT SERV/REFUSE & SANITATION	Trash and recycling	1,500	1,500	
6380	CENTRAL GARAGE MAINT. CHARGE		43,188	44,916	
6385	UTILITY SERVICE		20,000	22,000	
6388	TECHNOLOGY EQUIP CHARGE	amortization of technology equipment	2,520	2,520	
6390	POSTAGE AND TELEPHONE	Office and Fuel System phones \$2000, internet service \$1750, Postage \$1200, website \$400, Fuel system wifi	7,000	7,000	

AIRPORT					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE		200	200	
6453	REMITTANCE OF REV/OTHER	Stormwater Permit \$500, HAZMAT License for fuel system \$200, fuel meter inspection \$100	1,000	1,000	
6471	DUES & SUBSCRIPTIONS	MCOA \$300, Great Lakes Airport 2 people \$75, etc	500	500	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		14,628	14,856	
6520	BUILDINGS AND STRUCTURE	Window replacement in Terminal Building	40,000	10,000	
6570	OFFICE EQUIP & FURNISHINGS		10,000	0	
TRANSFERS					
6719	TRANSFER TO CAPITAL PROJECT FU	Local share of Fuel System Replacement	330,000	310,000	

FUNCTION: Transportation	DEPT. & DIV: Airport Capital Fund	BUSINESS UNIT: 40404
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Activities and Responsibilities:

- The Airport Capital Fund is accountable for:**
- Significant and/or multi-year capital improvements for the Airport.

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

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FUNCTION: Transportation	DEPT. & DIV: Airport Capital Fund	BUSINESS UNIT: 40404
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

No staff time charged to this fund - only capital expenditures and grant funding.

AIRPORT CAPITAL FUND SUMMARY OF REVENUE							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
40404 - AIRPORT CAPITAL FUND							
REVENUE							
INTERGOVERNMENTAL							
4302 - FEDERAL GRANTS - OTHER	1,663,857	1,096,369	780,000	(248,332)	780,000	799,086	
4325 - STATE GRANTS AND AIDS	15,275	45,841	490,000	0	490,000	448,780	
INTERGOVERNMENTAL	1,679,131	1,142,210	1,270,000	(248,332)	1,270,000	1,247,866	
CHARGES FOR SERVICES							
AIRPORT							
4572 - USER IMPROVEMENT FEES	2,637	25,875	0	29,572	0	0	
4592 - OTHER TRANSPORTATION	0	4,771	0	0	0	0	
AIRPORT	2,637	30,646	0	29,572	0	0	
CHARGES FOR SERVICES	2,637	30,646	0	29,572	0	0	
SPECIAL ASSESSMENTS							
4657 - OTHER ASSESSMENTS	3,529	0	0	0	0	0	
SPECIAL ASSESSMENTS	3,529	0	0	0	0	0	
INTEREST							
4681 - UNREALIZED GAIN/LOSS ON INV	(13,045)	(12,304)	0	0	0	0	
INTEREST	(13,045)	(12,304)	0	0	0	0	
OTHER FINANCING SOURCES							
4920 - INTERFUND OPERATING TRANSFER	270,435	76,095	330,000	0	330,000	306,196	
OTHER FINANCING SOURCES	270,435	76,095	330,000	0	330,000	306,196	
REVENUE	1,942,687	1,236,646	1,600,000	(218,760)	1,600,000	1,554,062	

AIRPORT CAPITAL FUND SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
40404 - AIRPORT CAPITAL FUND EXPENDITURES							
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	189,470	76,487	0	46,249	0	0	
6341 - ADVERTISING	0	0	0	701	0	0	
6371 - REPAIRS & MAINT CONTRACTUAL	2,269,210	178,578	1,600,000	0	1,600,000	1,554,060	
OTHER SERVICES AND CHARGES	2,458,680	255,065	1,600,000	46,950	1,600,000	1,554,060	
MISCELLANEOUS							
6430 - MISCELLANEOUS	0	7,922	0	0	0	0	
MISCELLANEOUS	0	7,922	0	0	0	0	
CAPITAL OUTLAY							
6520 - BUILDINGS AND STRUCTURE	227,011	40	0	0	0	0	
6530 - IMPR OTHER THAN BUILDING	6,098	6,517	0	0	0	0	
CAPITAL OUTLAY	233,108	6,557	0	0	0	0	
DEBT SERVICE							
6612 - INTEREST EXPENSE	46,401	42,277	20,000	15,852	20,000	20,000	
DEBT SERVICE	46,401	42,277	20,000	15,852	20,000	20,000	
TOTAL EXPENDITURES	2,738,190	311,821	1,620,000	62,802	1,620,000	1,574,060	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							(45,940) (2.84)%

AIRPORT CAPITAL FUND					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
SERVICES AND OTHER CHARGES					
6371	REPAIRS & MAINT CONTRACTUAL	Fuel System Replacement Scheduled for 2027	1,600,000	1,554,060	
DEBT SERVICE					
6612	INTEREST EXPENSE		20,000	20,000	

NON-LEVY SUPPORTED FUND

WATER AND SEWER UTILITY

OPERATING BUDGET

WATER AND SEWER FUND SUMMARY OF REVENUES AND EXPENDITURES							
	2024 Actual	2025 Actual	2026		2027		Requested 2026 vs 2027
			Original	Revised	Requested	Final	
UTILITY ADMINISTRATION							
Revenue (includes Interest & Misc Revenue)	834,808	1,059,946	778,496	778,496	728,206	-	(50,290)
Expense - Utility Administration	582,000	638,925	778,496	778,496	728,206	-	(50,290)
ADMINISTRATION INCOME (LOSS)	252,808	421,021	-	-	-	-	-
WATER UTILITY							
Revenue	3,722,758	4,571,158	4,735,394	4,735,394	4,869,057	-	133,663
Expense - Water Utility Operations	1,262,168	1,462,536	1,528,278	1,542,508	1,604,457	-	61,949
Expense - Water Treatment Plant	29,713	144,264	876,306	876,306	876,535	-	229
Expense - Depreciation/Capital Outlay	489,269	479,926	2,365,000	2,365,000	1,272,000	-	(1,093,000)
Transfers Out	360,407	432,673	447,423	447,423	411,403	-	(36,020)
Capital Contributions	-	-	-	-	-	-	-
WATER INCOME (LOSS)	1,581,201	2,051,759	(481,613)	(495,843)	704,662	-	1,200,505
SANITARY SEWER UTILITY							
Revenue	5,053,440	5,510,234	6,042,200	6,042,200	6,404,500	-	362,300
Expense - Sewer Utility Operations	4,370,245	4,286,266	4,527,139	4,540,904	4,488,085	-	(52,819)
Expense - Depreciation/Capital Outlay	120,547	125,286	1,900,000	1,900,000	142,000	-	(1,758,000)
Transfers Out	423,007	498,773	516,823	516,823	474,103	-	(42,720)
Capital Contributions	-	-	-	-	-	-	-
SANITARY SEWER INCOME (LOSS)	139,641	599,909	(901,762)	(915,527)	1,300,312	-	2,215,839
TOTAL INCOME (LOSS)	1,973,650	3,072,689	(1,383,375)	(1,411,370)	2,004,974	-	3,416,344
Year End Cash Balance	10,036,787	12,538,621	11,155,246	11,127,251	13,132,225	11,127,251	

FUNCTION: Utility	DEPT. & DIV: Water and Sewer - Utility Administration	BUSINESS UNIT: 50600
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Activities and Responsibilities:

- The Utility Administration program is accountable for:**
- billing all utility accounts on a quarterly and monthly basis
 - receipting, reconciling and processing utility bill payments
 - providing customer service to all Residential, Commercial and Industrial Customers
 - maintaining customer accounts on the City's Billing system
 - Certification of delinquent accounts to the County
 - providing financial administration and analysis of the Utility Funds

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

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FUNCTION: Utility	DEPT. & DIV: Water and Sewer - Utility Administration	BUSINESS UNIT: 50600
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

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Staffing:

	2024	2025	2026	2027
Finance Director	0.200	0.200	0.200	0.200
Assistant Finance Director	0.200	0.200	0.200	0.200
Accounting Specialist - AP	0.200	0.200	0.200	0.200
Accounting Specialist - UB	1.000	1.000	1.000	1.000
Accounting Specialist - AR	0.313	0.313	0.250	0.250
Total Staffing	1.913	1.913	1.850	1.850

UTILITY ADMINISTRATION SUMMARY OF REVENUE							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
50600 - UTILITY ADMINISTRATION							
REVENUE							
CHARGES FOR SERVICES							
UTILITIES							
4775 - CERTIFICATION CHARGE	20,525	21,000	21,250	0	21,250	25,000	
UTILITIES	20,525	21,000	21,250	0	21,250	25,000	
CHARGES FOR SERVICES	20,525	21,000	21,250	0	21,250	25,000	
INTEREST							
4671 - INTEREST EARNINGS	243,096	290,253	75,000	170,726	75,000	100,000	
4681 - UNREALIZED GAIN/LOSS ON INV	68,544	98,747	0	0	0	0	
INTEREST	311,640	389,000	75,000	170,726	75,000	100,000	
MISCELLANEOUS							
4676 - WORKERS COMP INS DIVIDEND	30	0	0	0	0	0	
MISCELLANEOUS	30	0	0	0	0	0	
OTHER FINANCING SOURCES							
4920 - INTERFUND OPERATING TRANSFER	502,614	649,946	682,246	0	682,246	603,206	
OTHER FINANCING SOURCES	502,614	649,946	682,246	0	682,246	603,206	
REVENUE	834,809	1,059,946	778,496	170,726	778,496	728,206	

UTILITY ADMINISTRATION SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
50600 - UTILITY ADMINISTRATION EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	139,313	144,496	156,894	70,917	156,894	166,819	
6108 - ACCUMULATED VACATION/COMP LEAV	2,123	2,959	2,167	0	2,167	2,323	
6112 - SERVICE RECOGNITION	0	0	0	0	0	792	
6120 - EMPLOYER CONTR FOR RETIREMENT	20,939	22,130	23,942	11,124	23,942	26,427	
6130 - EMPLOYER PAID INSURANCE	16,400	22,053	22,948	9,291	22,948	22,506	
6150 - WORKERS COMPENSATION	874	592	1,037	172	1,037	461	
6170 - EMPLOYER CONTR TO HCSP	3,209	3,268	3,454	717	3,454	3,747	
PERSONNEL SERVICES	182,857	195,497	210,442	92,221	210,442	223,075	
SUPPLIES							
6201 - OFFICE SUPPLIES	933	826	1,000	339	1,000	1,250	
SUPPLIES	933	826	1,000	339	1,000	1,250	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	91,912	92,314	208,480	54,884	208,480	104,520	
6331 - CONFERENCES, TRAINING, TRAVEL	0	0	100	0	100	100	
6374 - ADMINISTRATION SUPPORT FEE	231,973	268,532	273,606	136,806	273,606	300,643	
6375 - OTHER CONTRACTED SERVICES	27,848	28,769	32,000	12,172	32,000	35,000	
6388 - TECHNOLOGY EQUIP CHARGE	935	1,248	1,008	504	1,008	1,008	
6390 - POSTAGE AND TELEPHONE	2,305	2,462	2,860	874	2,860	3,110	
OTHER SERVICES AND CHARGES	354,972	393,325	518,054	205,239	518,054	444,381	
MISCELLANEOUS							
6412 - CREDIT CARD/ACH/BANK FEE	39,601	45,352	45,000	25,578	45,000	55,000	
6430 - MISCELLANEOUS	3,637	3,925	4,000	4,093	4,000	4,500	
MISCELLANEOUS	43,237	49,277	49,000	29,671	49,000	59,500	
TOTAL EXPENDITURES	582,000	638,925	778,496	327,470	778,496	728,206	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							(50,290) (6.46)%

UTILITY ADMINISTRATION DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6201	OFFICE SUPPLIES	Certification, Envelopes for Final Bills, Manual Bills other mailings, Paper for billings, Misc.	1,000	1,250	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Audit \$9,000; Utility Billing system \$88,945 + \$6,575 system development	208,480	104,520	
6331	CONFERENCES, TRAINING, TRAVEL	Local Training and LOGIS user group meetings; Mileage	100	100	
6374	ADMINISTRATION SUPPORT FEE	Internal Service Fee allocation based on an estimated cost of General Fund services provided to this program	273,606	300,643	
6375	OTHER CONTRACTED SERVICES	Printing and Mailing of Utility Bills	32,000	35,000	
6388	TECHNOLOGY EQUIP CHARGE	amortization of computer equipment	1,008	1,008	
6390	POSTAGE AND TELEPHONE	Postage on Final bills, Letters, and Certification Letters (\$2,750). Telephone - (\$360)	2,860	3,110	
MISCELLANEOUS					
6412	CREDIT CARD/ACH/BANK FEE	counter credit card and invoice cloud charges	45,000	55,000	
6430	MISCELLANEOUS	Dakota County assessment charges	4,000	4,500	

FUNCTION: Utility	DEPT. & DIV: Water and Sewer - Water	BUSINESS UNIT: 50605
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Activities and Responsibilities:

The Water Utility program is accountable for:

- pumping, distribution of potable water to residential, commercial and Industrial customers
- the maintance of the water supply system which includes: meters, watermains, pumps and wells
- improvements to the water supply system infrastructure
- the reading, installation, and maintenance of water meters

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

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FUNCTION: Utility	DEPT. & DIV: Water and Sewer - Water	BUSINESS UNIT: 50605
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

- Marie Ave Reconstruction Phase 2 - \$692,000
- PFAS Treatment Facility at Well No. 4 - \$500,000
- Warner Ave Improvements - \$80,000

Revenue Increases

- The 2027 utility rates have an increase factored in which is based on the Utility Rate Study updated in 2023 by Ehlers and Associates.

Staffing:

	2024	2025	2026	2027
Public Works Director	0.300	0.300	0.300	0.300
Utilities Lead	1.000	1.000	1.000	1.000
Utility Worker	1.000	1.000	1.000	1.000
Asst to the Public Works Director	0.200	0.200	0.200	0.200
Total Staffing	2.500	2.500	2.500	2.500

WATER UTILITY SUMMARY OF REVENUE							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
50605 - WATER UTILITY							
REVENUE							
INTERGOVERNMENTAL							
4325 - STATE GRANTS AND AIDS	0	106,282	0	12,343	0	0	
INTERGOVERNMENTAL	0	106,282	0	12,343	0	0	
CHARGES FOR SERVICES							
UTILITIES							
4710 - SINGLE FAMILY RESIDENTIAL	1,741,954	2,014,618	2,172,400	579,239	2,172,400	2,215,900	
4715 - MULTI-FAMILY	376,803	442,386	489,400	141,207	489,400	499,200	
4720 - COMMERCIAL/INDUSTRIAL	693,760	847,716	918,000	162,530	918,000	936,400	
4725 - HEAVY INDUSTRY	420,966	646,596	699,720	273,528	699,720	713,700	
4750 - METER SERVICE CHARGE	300,248	289,821	296,649	92,949	296,649	300,957	
4755 - MN WATER TEST FEE	66,750	73,409	68,000	33,307	68,000	106,500	
4760 - PENALTY CHARGE	78,004	89,444	65,000	34,175	65,000	70,000	
4765 - MISC CHARGES- UTILITIES	14,168	25,145	15,000	12,144	15,000	20,000	
4770 - WATER METER & CONN PERMITS	5,250	1,252	10,000	1,385	10,000	5,000	
4771 - HYDRANT RENT	1,546	10,840	0	1,546	0	0	
UTILITIES	3,699,449	4,441,226	4,734,169	1,332,010	4,734,169	4,867,657	
CHARGES FOR SERVICES	3,699,449	4,441,226	4,734,169	1,332,010	4,734,169	4,867,657	
SPECIAL ASSESSMENTS							
4656 - PENALTIES AND INTEREST	6,575	3,977	0	0	0	0	
SPECIAL ASSESSMENTS	6,575	3,977	0	0	0	0	
MISCELLANEOUS							
4672 - OTHER	13,998	16,409	0	4,577	0	0	
4673 - CASH OVER/SHORT	(0)	9	0	0	0	0	
4674 - BAD CHECK CHARGE	1,855	3,255	1,225	1,120	1,225	1,400	
4675 - INSURANCE DIVIDEND	563	0	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	319	0	0	0	0	0	
MISCELLANEOUS	16,734	19,673	1,225	5,697	1,225	1,400	
REVENUE	3,722,759	4,571,158	4,735,394	1,350,050	4,735,394	4,869,057	

WATER UTILITY							
SUMMARY EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
50605 - WATER UTILITY EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	219,910	229,005	231,092	113,712	243,938	255,955	
6102 - FULL-TIME EMPLOYEES-OVERTIME	33,487	38,544	35,000	19,203	35,000	35,000	
6104 - TEMPORARY EMPLOYEES-REG	5,113	0	10,000	0	10,000	10,000	
6108 - ACCUMULATED VACATION/COMP LEAV	2,270	2,687	1,599	0	1,676	1,781	
6112 - SERVICE RECOGNITION	0	0	573	0	596	1,415	
6120 - EMPLOYER CONTR FOR RETIREMENT	38,759	40,584	35,182	20,749	38,460	40,420	
6130 - EMPLOYER PAID INSURANCE	44,282	41,151	43,445	17,803	44,248	44,290	
6135 - RETIREE PAID INSURANCE	0	0	0	0	0	0	
6150 - WORKERS COMPENSATION	7,482	4,472	6,395	1,651	3,314	4,216	
6170 - EMPLOYER CONTR TO HCSP	4,522	5,359	4,746	1,121	5,030	5,169	
PERSONNEL SERVICES	355,824	361,802	368,032	174,238	382,262	398,246	
SUPPLIES							
6220 - REPAIR & MAINTENANCE SUPPLIES	150,166	78,152	128,750	50,555	128,750	128,750	
6240 - MINOR EQUIPMENT AND FURNITURE	3,804	3,071	5,800	3,296	5,800	5,800	
6245 - CLOTHING ALLOWANCE	1,861	1,414	1,800	280	1,800	1,900	
SUPPLIES	155,831	82,637	136,350	54,131	136,350	136,450	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	83,188	257,066	60,000	275,387	60,000	60,000	
6331 - CONFERENCES, TRAINING, TRAVEL	1,322	1,355	2,000	2,017	2,000	2,000	
6341 - ADVERTISING	0	323	0	0	0	0	
6361 - INSURANCE	19,569	20,398	21,804	16,106	21,804	21,260	
6371 - REPAIRS & MAINT CONTRACTUAL	212,693	173,654	160,000	187,328	160,000	175,000	
6380 - CENTRAL GARAGE MAINT. CHARGE	32,698	33,842	35,028	17,514	35,028	36,429	
6381 - OTHER RENTALS	25,000	25,000	25,000	12,504	25,000	25,000	
6382 - CENTRAL GARAGE EQUIP. CHARGE	29,232	27,768	40,416	20,208	40,416	26,352	
6385 - UTILITY SERVICE	189,888	221,968	300,000	131,990	300,000	300,000	
6388 - TECHNOLOGY EQUIP CHARGE	925	980	1,040	522	1,040	1,240	
6390 - POSTAGE AND TELEPHONE	9,400	9,673	9,000	5,212	9,000	10,000	
6395 - PAYMENT TO STATE WATER	67,323	66,492	68,000	52,060	68,000	106,500	
OTHER SERVICES AND CHARGES	671,238	838,519	722,288	720,848	722,288	763,781	
MISCELLANEOUS							
6407 - OTHER CITY WATER/SEWER	8,759	9,801	10,000	5,396	10,000	12,000	
6420 - DEPRECIATION	489,269	479,926	0	0	0	0	
6453 - REMITTANCE OF REV/OTHER	9,381	7,633	9,500	8,849	9,500	9,500	
6471 - DUES & SUBSCRIPTIONS	2,437	2,668	2,575	2,523	2,575	2,700	
MISCELLANEOUS	509,845	500,027	22,075	16,768	22,075	24,200	

WATER UTILITY SUMMARY EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
CAPITAL OUTLAY							
6520 - BUILDINGS AND STRUCTURE	0	7,692	0	90,167	0	0	
6530 - IMPR OTHER THAN BUILDING	0	0	2,365,000	235,154	2,365,000	1,272,000	
6580 - OTHER EQUIPMENT	0	58,065	0	0	0	0	
CAPITAL OUTLAY	0	65,757	2,365,000	325,320	2,365,000	1,272,000	
DEBT SERVICE							
6601 - BOND PRINCIPAL	0	0	253,000	105,000	253,000	261,000	
6611 - BOND INTEREST	57,435	93,432	25,783	(63,699)	25,783	20,030	
6620 - FISCAL AGENTS FEES	1,263	288	750	0	750	750	
DEBT SERVICE	58,698	93,720	279,533	41,301	279,533	281,780	
TRANSFERS							
6720 - OPERATING TRANSFERS	360,407	432,673	447,423	71,002	447,423	411,403	
TRANSFERS	360,407	432,673	447,423	71,002	447,423	411,403	
TOTAL EXPENDITURES	2,111,844	2,375,134	4,340,701	1,403,608	4,354,931	3,287,860	
CHANGE 2026 REVISED TO 2027 REQUESTED							(1,067,071)
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							(24.50)%

WATER UTILITY DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	Attend to emergencies as they occur	35,000	35,000	
6104	TEMPORARY EMPLOYEES-REG	Temp employee to assist full time employee in sewer cleaning program	10,000	10,000	
MATERIALS & SUPPLIES					
6220	REPAIR & MAINTENANCE SUPPLIES	Purchase of hydrants, meters, valves, asphalt for watermain breaks and supplies.	128,750	128,750	
6240	MINOR EQUIPMENT AND FURNITURE	Tools for water department, - \$3,500 Purchase 2 hydrant meters if needed - \$2,200	5,800	5,800	
6245	CLOTHING ALLOWANCE	Clothing X2-\$800.& Boot Allowance X2-\$550. City Provided shirts	1,800	1,900	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Include water tests, utility notification agency, and repairs to watermain control system (SCADA). Printing of water quality report in City new letter - \$1,250; GIS Utility Ties upgrade - \$10,000; meter reading software \$9,200 ENG adds to this	60,000	60,000	
6331	CONFERENCES, TRAINING, TRAVEL	MNAWWA - water school to keep State certification for operators' licenses (includes testing and license fees), APWA Spring Conference in Minnesota	2,000	2,000	
6361	INSURANCE	Property & Liability	21,804	21,260	
6371	REPAIRS & MAINT CONTRACTUAL	Includes contractual repairs of watermain breaks. Fire Hydrant sandblasting and painting, pest control. Routine preventative maint for generators - \$13,000. ARC Flash Study \$5,000.	160,000	175,000	
6380	CENTRAL GARAGE MAINT. CHARGE		35,028	36,429	
6381	OTHER RENTALS	Building rent for Service Center	25,000	25,000	
6385	UTILITY SERVICE	estimate for 2027	300,000	300,000	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	1,040	1,240	
6390	POSTAGE AND TELEPHONE	Include cell phone for lead worker, IPADS and postage - \$4,000	9,000	10,000	
6395	PAYMENT TO STATE WATER	State testing fee - Connections x Quarterly fee x Quarters = 6985 x 3.81 x 4	68,000	106,500	

WATER UTILITY DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
MISCELLANEOUS					
6407	OTHER CITY WATER/SEWER	payments to St Paul Regional Water	10,000	12,000	
6453	REMITTANCE OF REV/OTHER	Annual Water Use Report	9,500	9,500	
6471	DUES & SUBSCRIPTIONS	Amercian Water Works Assoc. membership and MN Rural Water Association	2,575	2,700	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		40,416	26,352	
6530	IMPR OTHER THAN BUILDING	2026 - Hydrant Replacement (125,000), Marie Ave Reconstruction (1,200,000), Verderosa Ext (750,000), South St Reconstruction (180,000), ERP Replacement (110,000); 2027 - Marie Ave Reconstruction Ph2 (692,000); PFAS Treatment Facility at Well No 4 (500,000); Warner Ave Improvements (80,000)	2,365,000	1,272,000	
DEBT SERVICE					
6601	BOND PRINCIPAL	2014 A water meter portion (110,000), 2010 PFA note (151,000)	253,000	261,000	
6611	BOND INTEREST	2014 A water meter portion (12,150), 2010 PFA note (7,880)	25,783	20,030	
6620	FISCAL AGENTS FEES		750	750	
TRANSFERS					
6720	OPERATING TRANSFERS	costs associated with city hall \$50,000; transfer for 2019A bonds - \$59,800, transfer to utility admin \$301,603	447,423	411,403	

FUNCTION: Utility	DEPT. & DIV: Water and Sewer - Water Treatment Plant	BUSINESS UNIT: 50607
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Activities and Responsibilities:

The Water Treatment Plant program is accountable for:

- the operation and maintenance of the water treatment plant at Well 3

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

-

Notable Expenditure Changes for 2027

-

FUNCTION: Utility	DEPT. & DIV: Water and Sewer - Water Treatment Plant	BUSINESS UNIT: 50607
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

-

Staffing:

No staff time charged to this program.

WATER TREATMENT PLANT SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
50607 - WATER TREATMENT PLANT EXPENDITURES							
SUPPLIES							
6210 - OPERATING SUPPLIES	0	0	10,000	0	10,000	10,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	0	17,552	70,000	1,431	70,000	70,000	
SUPPLIES	0	17,552	80,000	1,431	80,000	80,000	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	0	19	0	0	0	0	
6361 - INSURANCE	0	237	19,271	630	19,271	19,300	
6371 - REPAIRS & MAINT CONTRACTUAL	0	2,680	90,000	0	90,000	90,000	
6376 - METRO WASTE CONTROL COMMISSION	0	0	15,000	0	15,000	15,000	
6385 - UTILITY SERVICE	0	0	30,000	0	30,000	30,000	
6388 - TECHNOLOGY EQUIP CHARGE	0	0	0	0		500	
OTHER SERVICES AND CHARGES	0	2,936	154,271	630	154,271	154,800	
DEBT SERVICE							
6601 - BOND PRINCIPAL	0	0	426,000	0	426,000	436,000	
6611 - BOND INTEREST	29,713	123,776	215,535	98,967	215,535	205,735	
6620 - FISCAL AGENTS FEES	0	0	500	0	500	0	
DEBT SERVICE	29,713	123,776	642,035	98,967	642,035	641,735	
TOTAL EXPENDITURES	29,713	144,264	876,306	101,028	876,306	876,535	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							229 0.03%

WATER TREATMENT PLANT DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6210	OPERATING SUPPLIES	Fuel	10,000	10,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Chemicals	70,000	70,000	
SERVICES AND OTHER CHARGES					
6361	INSURANCE	estimated for building and contents	19,271	19,300	
6371	REPAIRS & MAINT CONTRACTUAL	Equipment Repair/Repl	90,000	90,000	
6376	METRO WASTE CONTROL COMMISSION	backwash water discharge	15,000	15,000	
6385	UTILITY SERVICE	Xcel Electricity	30,000	30,000	
6388	TECHNOLOGY EQUIP CHARGE		0	500	
DEBT SERVICE					
6601	BOND PRINCIPAL	2023 PFA note (426,000)	426,000	436,000	
6611	BOND INTEREST	2023 PFA note (215,535)	215,535	205,735	
6620	FISCAL AGENTS FEES		500	0	

FUNCTION: Utility	DEPT. & DIV: Water and Sewer - Sanitary Sewer	BUSINESS UNIT: 50606
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Activities and Responsibilities:

- The Sanitary Sewer Utility program is accountable for:**
- the operation and maintenance of sanitary sewer main lines and laterals
 - the periodic cleaning and televising of sanitary sewer lines
 - monitoring and maintenance of two sanitary sewer lift stations
 - improvements to the sanitary sewer system infrastructure

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

-

Notable Expenditure Changes for 2027

-

FUNCTION: Utility	DEPT. & DIV: Water and Sewer - Sanitary Sewer	BUSINESS UNIT: 50606
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

- Marie Ave Improvements Phase 2 - \$52,000
- Warner Ave Improvements - \$90,000

Revenue Increases

- The 2027 utility rates have an increase factored in which is based on the Utility Rate Study updated in 2023 by Ehlers and Associates.

Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Public Works Director	0.300	0.300	0.300	0.300
Utility Worker	2.000	2.000	2.000	2.000
Asst to the Public Works Director	0.200	0.200	0.200	0.200
Total Staffing	<u><u>2.500</u></u>	<u><u>2.500</u></u>	<u><u>2.500</u></u>	<u><u>2.500</u></u>

SEWER UTILITY SUMMARY OF REVENUE							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
50606 - SEWER UTILITY							
REVENUE							
INTERGOVERNMENTAL							
4325 - STATE GRANTS AND AIDS	0	1,800	0	0	0	0	
INTERGOVERNMENTAL	0	1,800	0	0	0	0	
CHARGES FOR SERVICES							
UTILITIES							
4710 - SINGLE FAMILY RESIDENTIAL	2,566,538	2,700,013	2,904,400	927,962	2,904,400	3,078,600	
4715 - MULTI-FAMILY	607,779	669,296	742,000	220,483	742,000	786,500	
4720 - COMMERCIAL/INDUSTRIAL	782,235	830,113	1,038,800	214,801	1,038,800	1,101,100	
4725 - HEAVY INDUSTRY	985,658	1,195,747	1,272,000	560,972	1,272,000	1,348,300	
4760 - PENALTY CHARGE	92,941	100,543	85,000	38,255	85,000	90,000	
4785 - SAC CHARGES	17,395	12,722	0	0	0	0	
UTILITIES	5,052,546	5,508,434	6,042,200	1,962,473	6,042,200	6,404,500	
CHARGES FOR SERVICES	5,052,546	5,508,434	6,042,200	1,962,473	6,042,200	6,404,500	
MISCELLANEOUS							
4675 - INSURANCE DIVIDEND	585	0	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	309	0	0	0	0	0	
MISCELLANEOUS	894	0	0	0	0	0	
REVENUE	5,053,440	5,510,234	6,042,200	1,962,473	6,042,200	6,404,500	

SEWER UTILITY							
SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
50606 - SEWER UTILITY EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	207,852	216,918	219,136	107,689	231,252	242,759	
6102 - FULL-TIME EMPLOYEES-OVERTIME	2,301	1,524	15,000	0	15,000	15,000	
6104 - TEMPORARY EMPLOYEES-REG	0	0	0	0	0	0	
6108 - ACCUMULATED VACATION/COMP LEAV	2,643	1,787	1,454	0	1,521	1,620	
6112 - SERVICE RECOGNITION	0	0	573	0	596	1,415	
6120 - EMPLOYER CONTR FOR RETIREMENT	31,681	33,054	33,359	16,795	36,458	38,338	
6130 - EMPLOYER PAID INSURANCE	44,495	42,077	43,784	18,858	43,670	43,710	
6135 - RETIREE PAID INSURANCE	12,688	12,620	2,104	4,088	2,226	0	
6150 - WORKERS COMPENSATION	7,586	4,444	7,080	1,300	5,235	5,903	
6170 - EMPLOYER CONTR TO HCSP	4,025	4,491	4,977	1,122	5,274	5,423	
PERSONNEL SERVICES	313,272	316,915	327,467	149,852	341,232	354,168	
SUPPLIES							
6220 - REPAIR & MAINTENANCE SUPPLIES	14,789	22,250	25,000	1,725	25,000	25,000	
6240 - MINOR EQUIPMENT AND FURNITURE	2,184	602	2,500	1,146	2,500	2,500	
6245 - CLOTHING ALLOWANCE	1,567	2,212	1,600	371	1,600	1,800	
SUPPLIES	18,540	25,064	29,100	3,241	29,100	29,300	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	6,287	13,512	10,000	2,178	10,000	10,300	
6331 - CONFERENCES, TRAINING, TRAVEL	248	3,361	1,500	819	1,500	2,000	
6361 - INSURANCE	20,325	20,470	22,182	15,090	22,182	20,003	
6365 - INS CLAIMS WITHIN DEDUCTIBLE	0	275	0	0	0	0	
6371 - REPAIRS & MAINT CONTRACTUAL	184,716	108,578	224,000	67,624	224,000	224,000	
6376 - METRO WASTE CONTROL COMMISSION	3,674,634	3,657,144	3,752,777	2,189,120	3,752,777	3,704,659	
6379 - CONT SERV/REFUSE & SANITATION	0	0	0	31	0	50	
6380 - CENTRAL GARAGE MAINT. CHARGE	51,772	53,584	55,464	27,732	55,464	38,455	
6381 - OTHER RENTALS	25,000	25,000	25,000	12,504	25,000	25,000	
6382 - CENTRAL GARAGE EQUIP. CHARGE	27,660	34,740	41,484	20,742	41,484	40,860	
6385 - UTILITY SERVICE	39,560	18,975	19,570	10,802	19,570	20,150	
6388 - TECHNOLOGY EQUIP CHARGE	525	580	640	324	640	640	
6390 - POSTAGE AND TELEPHONE	1,846	1,889	1,955	760	1,955	2,000	
OTHER SERVICES AND CHARGES	4,032,573	3,938,109	4,154,572	2,347,726	4,154,572	4,088,117	
MISCELLANEOUS							
6407 - OTHER CITY WATER/SEWER	5,860	5,928	6,000	0	6,000	6,500	
6420 - DEPRECIATION	120,547	125,286	0	0	0	0	
6471 - DUES & SUBSCRIPTIONS	0	250	0	0	0	0	
MISCELLANEOUS	126,407	131,465	6,000	0	6,000	6,500	

SEWER UTILITY SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
CAPITAL OUTLAY							
6530 - IMPR OTHER THAN BUILDING	0	0	1,900,000	0	1,900,000	142,000	
6580 - OTHER EQUIPMENT	0	0	10,000	0	10,000	10,000	
CAPITAL OUTLAY	0	0	1,910,000	0	1,910,000	152,000	
TRANSFERS							
6720 - OPERATING TRANSFERS	423,007	498,773	516,823	128,652	516,823	474,103	
TRANSFERS	423,007	498,773	516,823	128,652	516,823	474,103	
TOTAL EXPENDITURES	4,913,799	4,910,325	6,943,962	2,629,472	6,957,727	5,104,188	
CHANGE 2026 REVISED TO 2027 REQUESTED							(1,853,539)
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							(26.64)%

SEWER UTILITY					
DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME	Attend to emergencies as they occur	15,000	15,000	
MATERIALS & SUPPLIES					
6220	REPAIR & MAINTENANCE SUPPLIES	Supplies as needed for repair and maintenance	25,000	25,000	
6240	MINOR EQUIPMENT AND FURNITURE	Tools and safety equipment for sewer department - \$2,500.	2,500	2,500	
6245	CLOTHING ALLOWANCE	Clothing - X2 \$800, Boots - X2 \$550. City provided shirts	1,600	1,800	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Miscellaneous studies to investigate problems with lift stations and sewer system - \$10,000	10,000	10,300	
6331	CONFERENCES, TRAINING, TRAVEL	Maintain certification for Sanitary Sewer workers (includes test & license fees), APWA Spring Conference in Minnesota - \$1000	1,500	2,000	
6361	INSURANCE	Property & Liability	22,182	20,003	
6371	REPAIRS & MAINT CONTRACTUAL	Contracted sewer main repairs - \$15,000; Sewer line and M.H. inspection program - \$22,000; Internal M.H. sealing program - \$15,000, Sewer cleaning- \$150,000. Upgrade North lift station-\$22,000.	224,000	224,000	
6376	METRO WASTE CONTROL COMMISSION	Met Council rates increased 3.5%, City share down 1.28%	3,752,777	3,704,659	
6379	CONT SERV/REFUSE & SANITATION	Service at Waterous Lift Station	0	50	
6380	CENTRAL GARAGE MAINT. CHARGE		55,464	38,455	
6381	OTHER RENTALS		25,000	25,000	
6385	UTILITY SERVICE	Xcel	19,570	20,150	
6388	TECHNOLOGY EQUIP CHARGE	Amortization of technology equipment	640	640	
6390	POSTAGE AND TELEPHONE	Cell Phone for Lead Worker and IPADS	1,955	2,000	
MISCELLANEOUS					
6407	OTHER CITY WATER/SEWER	Payments to WSP for sewer charges	6,000	6,500	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		41,484	40,860	
6530	IMPR OTHER THAN BUILDING	2026 - Relining Sanitary Sewers (735,000), Verderosa Ext (565,000), Marie Ave Reconstruction (500,000), South St Reconstruction (100,000); 2027 - Warner Ave Improvements (90,000), Marie Ave Reconstruction Ph2 (52,000)	1,900,000	142,000	
6580	OTHER EQUIPMENT	Scada system upgrades or modifications as needed \$10,000	10,000	10,000	
TRANSFERS					
6720	OPERATING TRANSFERS	costs associated with city hall - \$50,000; transfer for 2019A bonds - \$122,500, transfer to utility admin \$301,603	516,823	474,103	

NON-LEVY SUPPORTED FUND

STORM UTILITY

OPERATING BUDGET

STORM WATER FUND SUMMARY OF REVENUES AND EXPENDITURES							
	2024 Actual	2025 Actual	2026		2027		Requested 2026 vs 2027
			Original	Revised	Requested	Final	
Revenues	1,291,114	1,266,147	1,134,302	1,134,302	1,190,780	-	56,478
Expenditures							
Operational	673,495	711,149	314,163	314,163	337,287	-	23,124
Capital Outlay/debt/transfers	833,276	227,165	2,019,775	2,019,775	657,050	-	(1,362,725)
Total	1,506,771	938,314	2,333,938	2,333,938	994,337	-	(1,339,601)
Change in Fund Balance	(215,657)	327,833	(1,199,636)	(1,199,636)	196,443	-	1,396,079
Cash and Investment Balance	507,507	1,079,602	(120,034)	(120,034)	76,409	(120,034)	
<u>SUMMARY BY CATEGORY</u>							
OPERATIONAL ACTIVITY							
Revenues	673,495	1,038,982	314,163	314,163	533,730	-	219,567
Expenditures	673,495	711,149	314,163	314,163	337,287	-	23,124
Operating Surplus/Deficit	-	327,833	-	-	196,443	-	196,443
CAPITAL/DEBT ACTIVITY							
Revenues	617,619	227,165	820,139	820,139	657,050	-	(163,089)
Expenditures	833,276	227,165	2,019,775	2,019,775	657,050	-	(1,362,725)
Surplus/Deficit	(215,657)	-	(1,199,636)	(1,199,636)	-	-	1,199,636
Net Change in Fund Balance	(215,657)	327,833	(1,199,636)	(1,199,636)	196,443	-	1,396,079

FUNCTION: Utility	DEPT. & DIV: Storm Water	BUSINESS UNIT: 50610
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Activities and Responsibilities:

- The Storm Water program is accountable for:**
- the maintenance of City's storm water system including sewers, ponds, flood wall and levee systems
 - street sweeping, catch basin cleaning and all other NPDES activities as prescribed by the City's MPCA storm water permit
 - the review of development plans and storm sewer projects
 - Participation in the Watershed Management Organization (WMO) - including annual dues payment

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

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Notable Expenditure Changes for 2027

-

FUNCTION: Utility	DEPT. & DIV: Storm Water	BUSINESS UNIT: 50610
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

- Marie Ave Reconstruction Phase 2 - \$186,000
- Warner Ave Improvements - \$90,000
- Storm Water & BMP Maintenance - \$200,000

Revenue Increases

- The 2027 utility rates have an increase factored in which is based on the Utility Rate Study updated in 2023 by Ehlers and Associates.

Staffing:

No staff time is charged to this fund.

STORM WATER UTILITY SUMMARY OF REVENUE							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
50610 - STORM WATER UTILITY							
REVENUE							
INTERGOVERNMENTAL							
4318 - OTHER STATE GRANTS AND AIDS	245,310	0	0	0	0	0	
4325 - STATE GRANTS AND AIDS	0	34,872	0	0	0	0	
INTERGOVERNMENTAL	245,310	34,872	0	0	0	0	
CHARGES FOR SERVICES							
UTILITIES							
4710 - SINGLE FAMILY RESIDENTIAL	501,579	576,399	645,869	206,323	645,869	678,150	
4715 - MULTI-FAMILY	40,359	46,524	52,820	17,599	52,820	55,450	
4720 - COMMERCIAL/INDUSTRIAL	134,001	156,186	173,854	48,341	173,854	182,500	
4725 - HEAVY INDUSTRY	171,220	196,205	203,013	62,645	203,013	213,150	
4730 - AIRPORT	10,405	11,984	13,386	4,225	13,386	14,050	
4735 - CHURCH/PRIVATE SCHOOL	7,790	8,958	10,018	3,468	10,018	10,500	
4745 - VACANT DEV LAND	16,594	17,338	12,842	6,837	12,842	13,480	
4760 - PENALTY CHARGE	19,276	20,706	17,500	9,018	17,500	18,500	
UTILITIES	901,224	1,034,300	1,129,302	358,456	1,129,302	1,185,780	
CHARGES FOR SERVICES	901,224	1,034,300	1,129,302	358,456	1,129,302	1,185,780	
INTEREST							
4671 - INTEREST EARNINGS	12,329	19,503	5,000	15,859	5,000	5,000	
4681 - UNREALIZED GAIN/LOSS ON INV	3,440	6,467	0	0	0	0	
INTEREST	15,768	25,970	5,000	15,859	5,000	5,000	
MISCELLANEOUS							
4672 - OTHER	128,803	171,005	0	88,585	0	0	
4675 - INSURANCE DIVIDEND	9	0	0	0	0	0	
MISCELLANEOUS	128,812	171,005	0	88,585	0	0	
REVENUE	1,291,114	1,266,147	1,134,302	462,899	1,134,302	1,190,780	

STORM WATER UTILITY SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
50610 - STORM WATER UTILITY EXPENDITURES							
SUPPLIES							
6220 - REPAIR & MAINTENANCE SUPPLIES	7,983	10,184	8,240	0	8,240	8,480	
SUPPLIES	7,983	10,184	8,240	0	8,240	8,480	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	16,560	67,036	35,000	11,208	35,000	36,000	
6361 - INSURANCE	301	325	341	260	341	347	
6371 - REPAIRS & MAINT CONTRACTUAL	140,380	118,783	113,300	29,574	113,300	120,000	
6374 - ADMINISTRATION SUPPORT FEE	38,859	53,246	56,106	28,056	56,106	64,024	
6380 - CENTRAL GARAGE MAINT. CHARGE	20,169	20,875	21,612	10,806	21,612	22,476	
6382 - CENTRAL GARAGE EQUIP. CHARGE	30,372	36,576	35,784	17,892	35,784	38,460	
6385 - UTILITY SERVICE	31,662	22,254	26,780	4,063	26,780	27,500	
OTHER SERVICES AND CHARGES	278,303	319,095	288,923	101,860	288,923	308,807	
MISCELLANEOUS							
6420 - DEPRECIATION	369,900	361,965	0	0	0	0	
6471 - DUES & SUBSCRIPTIONS	17,308	19,905	17,000	22,774	17,000	20,000	
MISCELLANEOUS	387,209	381,870	17,000	22,774	17,000	20,000	
CAPITAL OUTLAY							
6530 - IMPR OTHER THAN BUILDING	747,386	146,436	1,840,000	0	1,840,000	476,000	
CAPITAL OUTLAY	747,386	146,436	1,840,000	0	1,840,000	476,000	
DEBT SERVICE							
6601 - BOND PRINCIPAL	0	0	95,000	95,000	95,000	100,000	
6611 - BOND INTEREST	16,882	14,081	13,875	1,275	13,875	10,950	
6620 - FISCAL AGENTS FEES	1,126	548	500	0	500	500	
DEBT SERVICE	18,008	14,629	109,375	96,275	109,375	111,450	
TRANSFERS							
6719 - TRANSFER TO CAPITAL PROJECT FU	1,182	0	0	0	0	0	
6720 - OPERATING TRANSFERS	66,700	66,100	70,400	45,404	70,400	69,600	
TRANSFERS	67,882	66,100	70,400	45,404	70,400	69,600	
TOTAL EXPENDITURES	1,506,771	938,314	2,333,938	266,312	2,333,938	994,337	
CHANGE 2026 REVISED TO 2027 REQUESTED PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							(1,339,601) (57.40)%

STORM WATER UTILITY DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6220	REPAIR & MAINTENANCE SUPPLIES	General Supplies as needed	8,240	8,480	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Contractual services from a consultant which may be needed to comply with NPDES & MS4 requirements mandated storm water initiatives (\$20,000). Consultants to perform reviews of development plans to insure compliance with City management plan (\$10,000). SCADA modifications and upgrades (\$5,000) ENG adds	35,000	36,000	
6361	INSURANCE		341	347	
6371	REPAIRS & MAINT CONTRACTUAL	Contractual Street sweeping 3 weeks in both Spring and Fall. Vegetation Control on Levee,; Contracted internal catch basin sealing; Repair of alley and catchbasins; Storm pipe lining or replacement, etc ARC Flash Study \$5,000	113,300	120,000	
6374	ADMINISTRATION SUPPORT FEE		56,106	64,024	
6380	CENTRAL GARAGE MAINT. CHARGE		21,612	22,476	
6385	UTILITY SERVICE	Xcel	26,780	27,500	
MISCELLANEOUS					
6471	DUES & SUBSCRIPTIONS	WMO annual dues as per JPA	17,000	20,000	
CAPITAL OUTLAY					
6382	CENTRAL GARAGE EQUIP. CHARGE		35,784	38,460	
6530	IMPR OTHER THAN BUILDING	2026 - Marie Ave Reconstruction (925,000), Verderosa Ext (740,000), South St Reconstruction (175,000); 2027 - Marie Ave Reconstruction Ph2 (186,000), Warner Ave Improvements (90,000), Storm Water & BMP Maintenance (200,000)	1,840,000	476,000	
DEBT SERVICE					
6601	BOND PRINCIPAL	2014A levee lift station portion	95,000	100,000	
6611	BOND INTEREST	2014A levee lift station portion	13,875	10,950	
6620	FISCAL AGENTS FEES		500	500	
TRANSFERS					
6720	OPERATING TRANSFERS	costs associated with city hall - \$40,000; transfer for 2019A bonds - \$29,600	70,400	69,600	

NON-LEVY SUPPORTED FUND

STREET LIGHT UTILITY

OPERATING BUDGET

STREET LIGHT FUND SUMMARY OF REVENUES AND EXPENDITURES							
	2024 Actual	2025 Actual	2026		2027		Requested 2026 vs 2027
			Original	Revised	Requested	Final	
Revenues							
Operational	390,844	360,384	346,060	345,060	350,560	-	5,500
Capital Outlay	-	-	-	-	-	-	-
Total	390,844	360,384	346,060	345,060	350,560	-	5,500
Expenditures							
Operational	266,709	266,716	332,849	318,922	348,997	-	30,075
Capital Outlay/Debt Service/Transfers	20,000	20,000	20,000	20,000	20,000	-	-
Total	286,709	286,716	352,849	338,922	368,997	-	30,075
Change in Fund Balance							
	104,135	73,668	(6,789)	6,138	(18,437)	-	
Cash and Investment Balance	593,985	681,566	674,777	687,704	669,267	687,704	

FUNCTION: Utility	DEPT. & DIV: Street Light	BUSINESS UNIT: 50615
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Activities and Responsibilities:

- The Street Light Utility program is accountable for:**
- City owned light pole repairs
 - Utility energy costs for all street lights
 - Capital Acquisition and improvements of City owned street light poles

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

-

Notable Expenditure Changes for 2027

-

FUNCTION: Utility	DEPT. & DIV: Street Light	BUSINESS UNIT: 50615
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

-

Revenue Increases

- The 2027 street lights service fees have no increase proposed.

Staffing:

No staff time is charged to this fund.

STREET LIGHT UTILITY SUMMARY OF REVENUE							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
50615 - STREET LIGHT UTILITY							
REVENUE							
CHARGES FOR SERVICES							
UTILITIES							
4710 - SINGLE FAMILY RESIDENTIAL	236,931	213,223	213,811	68,130	213,811	213,811	
4715 - MULTI-FAMILY	37,989	36,131	35,983	10,818	35,983	35,983	
4720 - COMMERCIAL/INDUSTRIAL	62,115	56,654	57,007	15,722	57,007	57,007	
4725 - HEAVY INDUSTRY	2,153	1,922	1,923	790	1,923	1,923	
4730 - AIRPORT	6,302	5,977	5,961	1,898	5,961	5,961	
4735 - CHURCH/PRIVATE SCHOOL	2,657	2,414	2,187	819	2,187	2,187	
4740 - DUPLEXES	15,334	14,216	13,688	4,463	13,688	13,688	
4760 - PENALTY CHARGE	8,520	7,958	7,500	2,661	7,500	8,000	
UTILITIES	372,002	338,495	338,060	105,301	338,060	338,560	
CHARGES FOR SERVICES	372,002	338,495	338,060	105,301	338,060	338,560	
INTEREST							
4671 - INTEREST EARNINGS	14,717	16,316	8,000	8,895	8,000	12,000	
4681 - UNREALIZED GAIN/LOSS ON INV	4,125	5,572	0	0	0	0	
INTEREST	18,842	21,888	8,000	8,895	8,000	12,000	
MISCELLANEOUS							
4672 - OTHER	0	0	0	8,906	0	0	
MISCELLANEOUS	0	0	0	8,906	0	0	
REVENUE	390,844	360,384	346,060	123,101	346,060	350,560	

STREET LIGHT UTILITY SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
50615 - STREET LIGHT UTILITY EXPENDITURES							
SUPPLIES							
6220 - REPAIR & MAINTENANCE SUPPLIES	7,517	4,715	0	8,591	0	0	
6240 - MINOR EQUIPMENT AND FURNITURE	39,900	0	50,000	0	50,000	55,000	
SUPPLIES	47,417	4,715	50,000	8,591	50,000	55,000	
OTHER SERVICES AND CHARGES							
6371 - REPAIRS & MAINT CONTRACTUAL	20,089	29,845	40,000	8,875	40,000	45,000	
6374 - ADMINISTRATION SUPPORT FEE	21,501	23,922	22,849	11,430	22,849	23,997	
6385 - UTILITY SERVICE	177,701	208,235	220,000	94,593	220,000	225,000	
OTHER SERVICES AND CHARGES	219,291	262,002	282,849	114,898	282,849	293,997	
TRANSFERS							
6720 - OPERATING TRANSFERS	20,000	20,000	20,000	10,002	20,000	20,000	
TRANSFERS	20,000	20,000	20,000	10,002	20,000	20,000	
TOTAL EXPENDITURES	286,709	286,716	352,849	133,491	352,849	368,997	
CHANGE 2026 REVISED TO 2027 REQUESTED							16,148
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							4.58%

STREET LIGHT UTILITY DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
MATERIALS & SUPPLIES					
6240	MINOR EQUIPMENT AND FURNITURE	Pole and Light fixtures,electrical cabinets and other equipment/parts	50,000	55,000	
SERVICES AND OTHER CHARGES					
6371	REPAIRS & MAINT CONTRACTUAL	Contractual Electric/pole repairs, aging light poles requiring more repairs	40,000	45,000	
6374	ADMINISTRATION SUPPORT FEE		22,849	23,997	
6385	UTILITY SERVICE	Energy Costs (Xcel Energy)	220,000	225,000	
TRANSFERS					
6720	OPERATING TRANSFERS		20,000	20,000	

NON-LEVY SUPPORTED FUND

CENTRAL GARAGE

OPERATING BUDGET

CENTRAL GARAGE FUND SUMMARY OF REVENUES AND EXPENDITURES							
	2024 Actual	2025 Actual	2026		2027		Requested 2026 vs 2027
			Original	Revised	Requested	Final	
Revenues							
Operational	1,078,462	1,152,301	1,106,320	1,106,320	1,133,360	-	27,040
Capital Outlay/Transfers	1,112,290	1,187,298	1,218,752	1,218,752	1,289,864	-	71,112
Total	2,190,752	2,339,599	2,325,072	2,325,072	2,423,224	-	98,152
Expenditures							
Operational	989,177	1,041,023	1,088,906	1,101,657	1,126,946	-	25,289
Depreciation/Capital Outlay/Transfers	513,285	655,910	221,500	221,500	383,000	-	161,500
Total	1,502,462	1,696,933	1,310,406	1,323,157	1,509,946	-	186,789
Change in Fund Balance	688,290	642,666	1,014,666	1,001,915	913,278	-	(88,637)
Cash and Investment Balance *	3,600,390	3,541,827	4,556,493	4,543,742	5,457,020	-	
* - estimated for 2026 and 2027							

FUNCTION: Internal Service	DEPT. & DIV: Central Garage	BUSINESS UNIT: 60703
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Activities and Responsibilities:

The Central Garage program is accountable for:

- Maintenance of all vehicles & equipment for Public Works, Engineering, Code Enforcement, Parks & Police
- Maintenance of all vehicles & equipment for South Metro Fire District (SMFD)
- Fuel Sales and maintenance expenditures
- Replacement of vehicles and equipment

Budget Highlights and Changes:

Significant Revisions - 2026 Original vs. 2026 Revisions

-

Notable Expenditure Changes for 2027

-

FUNCTION: Internal Service	DEPT. & DIV: Central Garage	BUSINESS UNIT: 60703
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Capital Outlay and Projects:

Notable Capital Project or Asset Acquisitions for 2027

- **Police - Replace**
#2156 - 2023 Ford Police Interceptor Utility
#2158 - 2022 Ford Police Interceptor Utility
- **Public Works/Utility - Replace**
Zero Turn Mower
#216-16 - 2016 Chev Equinox (P&R)
#207 - 2014 Chev Equinox (Code)
#201-17 - 2017 Chev Colorado (Joe)
#204 - 2015 Ford F150 (Eng)
#322 - 2015 Ford Transit Cargo Van (Utilities)

Staffing:

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Public Works Director	0.100	0.100	0.100	0.100
Mechanic Lead	1.000	1.000	1.000	1.000
Mechanic	1.000	1.000	1.000	1.000
Asst to the Public Works Director	0.100	0.100	0.100	0.100
Total Staffing	<u><u>2.200</u></u>	<u><u>2.200</u></u>	<u><u>2.200</u></u>	<u><u>2.200</u></u>

CENTRAL GARAGE FUND SUMMARY OF REVENUE							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
60703 - CENTRAL GARAGE FUND							
REVENUE							
INTEREST							
4671 - INTEREST EARNINGS	108,762	87,982	50,000	48,738	50,000	50,000	
4681 - UNREALIZED GAIN/LOSS ON INV	30,021	30,233	0	0	0	0	
INTEREST	138,783	118,215	50,000	48,738	50,000	50,000	
MISCELLANEOUS							
4672 - OTHER	432	365	0	252	0	0	
4675 - INSURANCE DIVIDEND	1,657	0	0	0	0	0	
4676 - WORKERS COMP INS DIVIDEND	244	0	0	0	0	0	
MISCELLANEOUS	2,333	365	0	252	0	0	
OTHER CHARGES							
4801 - INTERNAL SERVICE - MUNICIPAL	1,861,792	2,082,128	2,275,072	1,137,528	2,275,072	2,373,224	
OTHER CHARGES	1,861,792	2,082,128	2,275,072	1,137,528	2,275,072	2,373,224	
OTHER FINANCING SOURCES							
4902 - INS PROCEEDS-FIXED ASSETS	57,537	97,692	0	14,897	0	0	
4903 - SALE OF GENERAL FIXED ASSETS	143,979	57,817	0	34,974	0	0	
4919 - GAIN ON DISP-CAP ASSETS	(13,672)	(16,618)	0	0	0	0	
OTHER FINANCING SOURCES	187,844	138,891	0	49,871	0	0	
REVENUE	2,190,752	2,339,599	2,325,072	1,236,388	2,325,072	2,423,224	

CENTRAL GARAGE FUND SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
60703 - CENTRAL GARAGE FUND EXPENDITURES							
PERSONNEL SERVICES							
6101 - FULL-TIME EMPLOYEES-REG	187,420	194,208	195,255	96,234	206,673	215,840	
6102 - FULL-TIME EMPLOYEES-OVERTIME	64	995	4,500	185	4,500	4,500	
6108 - ACCUMULATED VACATION/COMP LEAV	1,629	917	719	0	757	800	
6112 - SERVICE RECOGNITION	0	0	286	0	298	472	
6120 - EMPLOYER CONTR FOR RETIREMENT	28,374	29,577	29,665	15,018	32,517	33,973	
6130 - EMPLOYER PAID INSURANCE	33,389	30,718	32,251	12,590	32,236	32,274	
6150 - WORKERS COMPENSATION	6,826	4,378	6,837	2,294	5,004	5,333	
6151 - WORKERS COMP DEDUCTIBLE	659	69	0	0	0	0	
6170 - EMPLOYER CONTR TO HCSP	4,436	2,469	4,517	988	4,796	4,916	
PERSONNEL SERVICES	262,796	263,330	274,030	127,308	286,781	298,108	
SUPPLIES							
6210 - OPERATING SUPPLIES	181,715	188,337	220,000	86,164	220,000	225,000	
6220 - REPAIR & MAINTENANCE SUPPLIES	205,521	224,958	280,000	164,542	280,000	280,000	
6240 - MINOR EQUIPMENT AND FURNITURE	4,236	2,700	4,600	1,269	4,600	4,600	
6245 - CLOTHING ALLOWANCE	6,873	6,852	7,000	1,310	7,000	7,000	
SUPPLIES	398,346	422,847	511,600	253,285	511,600	516,600	
OTHER SERVICES AND CHARGES							
6302 - PROFESSIONAL SERVICES	7,341	6,702	6,500	5,909	6,500	6,500	
6331 - CONFERENCES, TRAINING, TRAVEL	330	329	1,000	0	1,000	1,000	
6361 - INSURANCE	57,622	59,308	63,990	43,943	63,990	58,255	
6371 - REPAIRS & MAINT CONTRACTUAL	124,874	136,744	85,000	41,950	85,000	90,000	
6374 - ADMINISTRATION SUPPORT FEE	121,928	143,818	143,266	71,634	143,266	152,863	
6385 - UTILITY SERVICE	0	369	0	0	0	0	
6388 - TECHNOLOGY EQUIP CHARGE	1,310	1,520	1,520	762	1,520	1,520	
6390 - POSTAGE AND TELEPHONE	2,092	1,997	2,000	861	2,000	2,100	
OTHER SERVICES AND CHARGES	315,497	350,786	303,276	165,059	303,276	312,238	
MISCELLANEOUS							
6420 - DEPRECIATION	541,358	679,170	0	0	0	0	
MISCELLANEOUS	541,358	679,170	0	0	0	0	

CENTRAL GARAGE FUND SUMMARY OF EXPENDITURES							
Description	2024 Actual	2025 Actual	2026 Original Budget	June 2026 Actual	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
CAPITAL OUTLAY							
6550 - MOTOR VEHICLES	2,703	4,059	216,500	397,599	216,500	378,000	
6580 - OTHER EQUIPMENT	9,835	0	5,000	9,283	5,000	5,000	
CAPITAL OUTLAY	12,538	4,059	221,500	406,882	221,500	383,000	
TRANSFERS							
6710 - CAPITAL CONTRIBUTIONS	(28,072)	(23,260)	0	0	0	0	
TRANSFERS	(28,072)	(23,260)	0	0	0	0	
TOTAL EXPENDITURES	1,502,462	1,696,933	1,310,406	952,534	1,323,157	1,509,946	
CHANGE 2026 REVISED TO 2027 REQUESTED							186,789
PERCENT CHANGE 2026 REVISED TO 2027 REQUESTED							14.12%

CENTRAL GARAGE FUND DETAIL OF EXPENDITURES					
CODE NO.	ITEMS	ITEM DESCRIPTION AND EXPLANATION OF REQUEST	2026 Revised Budget	2027 Requested Budget	2027 Final Budget
EXPENDITURES					
PERSONNEL SERVICES					
6102	FULL-TIME EMPLOYEES-OVERTIME		4,500	4,500	
MATERIALS & SUPPLIES					
6210	OPERATING SUPPLIES	Fuel for all equipment	220,000	225,000	
6220	REPAIR & MAINTENANCE SUPPLIES	Parts & shop supplies for equipment repairs.	280,000	280,000	
6240	MINOR EQUIPMENT AND FURNITURE	Mechanics tool allowance per contract 2 @ \$1000, Chain Saws, Backpack Blowers, Weed Whips, Push Mowers	4,600	4,600	
6245	CLOTHING ALLOWANCE	Contractual obligation & Boot allowance \$275. City provided shirts, and Uniforms.	7,000	7,000	
SERVICES AND OTHER CHARGES					
6302	PROFESSIONAL SERVICES	Audit \$6,500	6,500	6,500	
6331	CONFERENCES, TRAINING, TRAVEL	DOT Certification	1,000	1,000	
6361	INSURANCE	Property & Liability	63,990	58,255	
6371	REPAIRS & MAINT CONTRACTUAL	Miscellaneous vehicle repairs, unable to be fixed in-house \$40,000; Sandblast & sanders to keep fleet service life of vehicle \$5,000. Maintenance software service and All Data services.	85,000	90,000	
6374	ADMINISTRATION SUPPORT FEE		143,266	152,863	
6388	TECHNOLOGY EQUIP CHARGE	amortization of technology equipment	1,520	1,520	
6390	POSTAGE AND TELEPHONE	phones for mechanics and supervisors	2,000	2,100	
CAPITAL OUTLAY					
6550	MOTOR VEHICLES	3 Police Vehicle replacements \$152,000. (Squad Proposal prepared by Police Dept. for details on squads and changeovers). Replace Zero Turn Mower \$23,000, Replace John Deere 3046R Compact Utility Tractor \$60,000, #207 \$35,000, #204 \$48,000, #322 \$60,000	216,500	378,000	
6580	OTHER EQUIPMENT	Equipment rental (contingent) \$5,000	5,000	5,000	



City of South St. Paul

Preliminary 2027 Fee Schedule

Fees are effective January 1, 2027
Worksession Discussion August 24, 2026

Table of Contents

	Page
City Clerk	
Alcohol Licenses and Permits	1
Animal Licenses	1
Business Licenses	2
Election Fees	2
Service Fees	2
Planning and Zoning – Permits, Fees, Escrows	3
City Wide Administrative Fees	3
Building Permits and Inspections	
Building Permits	4
Mechanical Permits	5
Zoning Permits	6
Plumbing & Water/Sewer Permits	6
Buildings Official Inspection Fees	6
Time of Sale Fees	6
Code Enforcement	6
Electrical Permits	7
Engineering Permits and Fees	
Right of Way permits	8
Erosion Control Inspections	8
Miscellaneous permits	8
Police Department Charges	8
Administrative Penalty per City Code	9
Parks and Recreation Charges	
Off-Leash Dog Area	10
Field and League Program Rental Fees	10
Outdoor Swimming Pool Fees	10
Facility Rentals	10
Community Gardens	11
Programs and Trips	11
Youth Athletic Association Park Fees	11
Disc Golf Fees	11
Memorial Program	11
Doug Woog Arena Fees and Charges	12
Utility Rates	
Water	13
Sanitary Sewer	13
Storm Water	14
Street Lights	15
Other Water/Sewer and Delinquent Charges	15
Airport – Fleming Field Fees and Charges	16

2027 changes to the fee schedule are noted as follows:

Changes are indicated by red text and light yellow highlight
Additions are indicated by red text and light green highlight
Removals are indicated by red text and light blue highlight

City Clerk Licenses, Permits and Fees

Alcohol Licenses and Permits

Beer		
Beer 3.2 On Sale	\$150.00	
Beer 3.2 Off Sale	\$50.00	
Beer 3.2 On Sale Temporary	\$50.00	
Liquor	<u>Standard Liquor</u>	<u>Sunday Liquor</u>
Liquor License Applicant Investigative Fee (Single)	\$100.00	N/A
Liquor License Applicant Investigative Fee (Partnership)	\$200.00	N/A
Liquor License Applicant Investigative Fee (Corporation)	\$300.00	N/A
Off Sale Intoxicating	\$380.00	N/A
On Sale Intoxicating	\$3,100.00	\$200.00
On Sale Wine	\$500.00	\$200.00
Club On Sale Intoxicating (Based on Membership)		
Under 200 Members	\$300.00	\$200.00
Between 201 and 500 Members	\$500.00	\$200.00
Between 501 and 1,000 Members	\$650.00	\$200.00
Between 1,001 and 2,000 Members	\$800.00	\$200.00
Between 2,001 and 4,000 Members	\$1,000.00	\$200.00
Between 4,001 and 6,000 Members	\$2,000.00	\$200.00
Over 6,000 Members	\$3,000.00	\$200.00
Temporary On Sale Liquor	\$50.00 per day	N/A
Woog Arena Liquor Permit	\$75.00 per day	N/A
Woog Arena 3.2 Malt Liquor Permit	\$75.00 per day	N/A
Consumption and Display Permit (Annual)	\$300.00	N/A
Consumption and Display Permit (One Day)	\$25.00	N/A
Other Alcohol Licenses		
On Sale Brewer Taproom	\$500.00	
On Sale Brew Pub	\$300.00	
Off Sale Brew Pub	\$200.00	
Cocktail Room	\$300.00	
<u>Cannabis – 2 Licenses City Wide</u>	<u>Initial Fee</u>	<u>Registration Fee – Annual</u>
Cannabis Retailer	\$500.00	\$1,000.00
Medical Cannabis Combination Business	\$500.00	\$1,000.00
Cannabis Mezzobusiness	\$500.00	\$1,000.00
Cannabis Microbusiness	\$0.00	\$1,000.00
Lower Potency Hemp Edible Retailer – No Limit	\$125.00	\$125.00
<u>Animal Licenses and Permits</u>		
Animal License – Lifetime	\$25.00	
Beekeeping Permit – Lifetime	\$75.00	
Chicken/Duck License – Lifetime	\$75.00	

City Clerk Licenses, Permits and Fees	
Business Licenses	
Benches (Limit 25)	\$30.00 per bench
Bowling Alley	\$50.00 First Lane \$10.00 Each Additional Lane
Car Wash	\$75.00
Cigarette & Tobacco Sales	\$175.00
Entertainment	\$100.00
Fireworks	\$25.00
Housing Evaluator	
Rental & TOS	\$200.00
TOS Only	\$100.00
Massage Therapy	\$100.00 per Applicant \$25.00 Investigative fee per Applicant
Pawnbrokers and Precious Metal Dealers	\$3,000.00 \$500.00 Investigative Fee (in MN) \$1,500.00 Investigative Fee (Out of State)
Peddlers	\$100.00 Company Registration \$25.00 investigative fee \$75.00 per Applicant
Petroleum Dealers	\$50.00 \$5.00 per Pump
Rental Housing	
New Applications	\$50.00 Application Fee \$25.00 Investigation Fee
Single Family Dwelling	\$100.00
Duplex	\$125.00
Tri-Plex	\$150.00
Multi-Family Dwelling (4 or more units)	\$50.00 Building Fee \$30.00 per unit
Residential Parking Permit	TBD
Sexually Oriented Business	\$3,000.00 \$150.00 Investigative Fee
Shooting Gallery	\$100.00
Skating Rinks	\$25.00
Solicitor	\$100.00 Company Registration \$75.00 Per Applicant
Special Event	\$50.00 per day
Theater	\$100.00
Trash Hauler - Commercial and Residential	\$400.00 \$15.00 Per Vehicle
Trash Hauler - Commercial or Residential	\$200.00 \$15.00 Per Vehicle
Wood Processing	\$50.00
Election Fees	
Filing Fee for Municipal Office	\$20.00
Filing Fee for School District Office	\$2.00
Service Fee	
Administrative Charge for Refund	\$5.00
Domestic Partnership	
Registration - Lifetime or until rescinded	\$25.00
Amendment (Name or Address Change)	\$25.00
Termination	\$25.00

Planning and Zoning – Permits/Fees	Fees	Escrow
Building Relocation Proposal	\$250.00	\$1,000.00
Comprehensive Plan Amendment	\$500.00	\$1,000.00
Conditional Use Permit (CUP)		
Residential	\$350.00	\$250.00
Commercial/Industrial	\$400.00	\$1,000.00
Amendment	\$200.00	\$500.00
Encroachment Agreement	\$275.00	\$500.00
Interim Use Permit (IUP)		
Residential	\$250.00	\$500.00
Commercial/Industrial	\$300.00	\$500.00
Planned Unit Development (PUD)		
Regular	\$550.00	\$2,000.00
Amendment	\$225.00	\$1,000.00
Preliminary Plat		
Small (1 or 2 lots)	\$250.00	\$1,000.00 \$2,000.00
Large (More than 2 lots)	\$250.00	\$2,000.00 \$4,000.00
Final Plat		
Small (1 or 2 lots)	\$200.00	\$1,000.00 \$2,000.00
Large (More than 2 lots)	\$200.00	\$2,000.00 \$3,000.00
Reasonable accommodation request that requires City Council review	\$250.00	\$500.00
Rezoning		
Residential	\$350.00	\$500.00
Commercial/Industrial	\$350.00	\$500.00
Site Plan Review	\$300.00	\$500.00*
Street Vacation (or other vacation)	\$275.00	\$500.00
Tax Parcel Split/Combination	\$200.00	N/A
Variance		
Residential	\$250.00	\$500.00
Commercial/Industrial	\$300.00	\$500.00
Zoning Ordinance Amendment		
Major	\$500.00	\$500.00
Minor	\$250.00	\$250.00
Zoning Letter	\$100.00	N/A

*Escrow is not required if a different escrow has been collected as part of the same development application

City Wide Administrative Fees – applies to all Departments	
Returned payment/ACH fee (covers City Bank fees and staff time to process)	\$35.00
Notary Service (Minn Stat §357.17 allows maximum of \$5.00)	\$2.00 per signature

Building Permits and Inspections	
Building Permits	
New Construction (e.g., Residential, Commercial, Deck, Remodel, Garage, Tenant Finish, Accessory Structure)	Based on Minimum Valuation of \$2,000.00 plus Plan Review Fee and State Surcharge
Escrow – Residential (Single Family, Duplex)	\$1,000.00 + \$500.00 for erosion control inspections
Escrow – Garage	\$1,000.00
Escrow – Commercial (including multi-family construction)	\$3,000.00 per acre or \$1,000.00 whichever is greater
Inground Swimming Pool	Based on Valuation
Retaining Wall (over 4 feet)	Based on Valuation
State Surcharge	Valuation x 0.0005 (minimum \$1.00)
Local Surcharge (License Verification)	\$5.00
Roofing (fixed fees)	
House only	\$100.00 + \$1.00 State Surcharge
Garage only	\$50.00 + \$1.00 State Surcharge
House and Garage	\$150.00 + \$1.00 State Surcharge
Roof Repair	\$100.00 + \$1.00 State Surcharge
Siding (fixed fees)	
House only	\$120.00 + \$1.00 State Surcharge
Garage only	\$75.00 + \$1.00 State Surcharge
House and Garage	\$160.00 + \$1.00 State Surcharge
Siding Repair	\$100.00 + \$1.00 State Surcharge
Roof & Siding	\$150.00 + \$1.00 State Surcharge
Roof & Windows	\$150.00 + \$1.00 State Surcharge
Siding & Windows	\$150.00 + \$1.00 State Surcharge
Roof, Siding & Windows	\$200.00 + \$1.00 State Surcharge
Siding & Doors	\$150.00 + \$1.00 State Surcharge
Roof & Doors	\$150.00 + \$1.00 State Surcharge
Door/Window (1 opening)	\$50.00 + \$1.00 State Surcharge
Doors/Windows (2 or more)	\$100.00 + \$1.00 State Surcharge
Overhead Garage Door	\$100.00 + \$1.00 State Surcharge
Draintile	\$200.00 + \$1.00 State Surcharge
Demolition – Residential	\$100.00 + \$1.00 State Surcharge
Demolition – Commercial	Based on Valuation
Plan Review Fee	65% of building permit fee
Sewer Availability Charge, per Unit set by MCES	\$2,485.00
Certificate of Occupancy	\$100.00
Residential Solar PV System	\$200.00 + \$1.00 State Surcharge
Commercial Solar PV System	\$300.00 + \$1.00 State Surcharge
Commercial Building Permit Fees based on Valuations supplied by Permittee	
Total valuation of \$1.00 to \$500.00	\$50.00
Total valuation of \$500.01 to \$2,000.00	\$50.00 for the first \$500.00 plus \$3.25 for each additional \$100.00 or fraction to \$2,000.00
Total valuation of \$2,000.01 to \$25,000.00	\$73.75 for the first \$2,000.00 plus \$14.75 for each additional \$1,000.00 or fraction to \$25,000.00
Total valuation of \$25,000.01 to \$50,000.00	\$413.00 for the first \$25,000.00 plus \$10.75 for each additional \$1,000.00 or fraction to \$50,000.00
Total valuation of \$50,000.01 to \$100,000.00	\$681.75 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00 to \$100,000.00
Total valuation of \$100,000.01 to \$500,000.00	\$1,056.75 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00 to \$500,000.00
Total valuation of \$500,000.01 to \$1,000,000.00	\$3,456.75 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00 to \$1,000,000.00
Total valuation of \$1,000,000.01 and above	\$5,956.75 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof

Building Permits and Inspections	
Valuations for Residential Building Construction	
Basement:	
Crawl Space	\$15.00 Per Square Foot
Unfinished w/original permit	\$30.00 Per Square Foot
Finished w/original permit	\$100.00 Per Square Foot
Finished (after original permit)	\$50.00 Per Square Foot
Dwelling:	
Residential 1-2 Family	\$100.00 Per Square Foot
Additions	\$100.00 Per Square Foot
Unfinished floors above grade	\$75.00 Per Square Foot
Bonus Room – finished	\$100.00 Per Square Foot
Bonus Room – unfinished	\$75.00 Per Square Foot
Garage	
w/Footings	\$50.00 Per Square Foot
w/Floating Slab	\$45.00 Per Square Foot
Carport	\$30.00 Per Square Foot
Porches:	
Screen Porch	\$75.00 Per Square Foot
3 Season	\$85.00 Per Square Foot
4 Season	\$95.00 Per Square Foot
Miscellaneous:	
Deck	\$25.00 Per Square Foot
Shed	\$20.00 Per Square Foot
NOTE: Valuations for commercial building construction, demolitions, pools, retaining walls, signs, commercial plumbing & mechanical work, asphalt work, concrete work and similar construction is based on valuation submitted by the permittee and reviewed by the City Building Official for accuracy and reasonableness.	
Mechanical – Residential	
Permit Fee (Base charge for all mechanical permits)	\$30.00
State Surcharge	\$1.00
Additional charges	
Air Conditioner	\$30.00
Air Handler	\$30.00
Refrigeration	\$30.00
Duct Work	\$30.00
Electric Air Filter	\$30.00
Furnace/Boiler	\$30.00
Fireplace	\$30.00
Gas Certification	\$30.00
Gas Piping	\$40.00
Humidifier	\$30.00
Ventilation	\$30.00
Mechanical and Plumbing – Commercial based on valuation provided by permittee	
Under \$3,500.00 valuation (1 inspection)	\$75.00
Under \$3,500.00 valuation (2 inspection)	\$125.00
Over \$3,500.00 valuation	2% of valuation or minimum \$225.00
State Surcharge	Valuation x \$0.0005 (minimum \$1.00)

Building Permits and Inspections	
Miscellaneous Zoning Permits (No State Surcharges)	
Asphalt	\$20.00 per \$1,000.00 of valuation or fraction thereof
Concrete	\$20.00 per \$1,000.00 of valuation or fraction thereof
Fence	\$50.00
Detached accessory structures up to 200 square feet	\$20.00
Permanent Sign (valuation provided by permittee)	Based on Valuation (use building permit fee schedule)
Temporary Sign	\$20.00
Permit is good for 30 days. Allowed 4 per year	
Plumbing & Water/Sewer Permit Residential	
Permit Fee (base charge for all plumbing permits)	\$30.00
State Surcharge (added to all plumbing permits)	\$1.00
Additional Charges	
Street Excavation (hole charge)	\$25.00 per sq. ft. (hole size) Minimum \$1,500.00 per hole
Curb Replacement	\$100.00 per foot
Hot Water Heater/Softener	\$30.00
Lawn Sprinkler System	\$50.00
Above Ground Pool (2,000 gallons and above)	\$50.00
Plumbing Fixture: (e.g., Sinks, bathtub, toilet/ urinal/floor drain, dishwasher, garbage disposal, drinking fountain, laundry tray, shower, etc.)	\$10.00 per fixture
Sewer hook-up fee (if assessments are not paid)	\$40.00 per lineal foot
Water hook-up fee (if assessments are not paid)	\$40.00 per lineal foot
Water/Sewer - Repair, Connect, Disconnect	\$35.00
Holding Tank	\$150.00
Building Official Inspection Fees	
Inspection outside normal business hours – minimum charge 2 hours	\$80.00 per hour
Reinspection fee or special request for inspection	\$80.00 per hour
Additional plan review required by changes, additions or revisions to plans	\$80.00 per hour
Time of Sale	
Time of Sale Evaluation Filing Fee (within 10 days of evaluation)	\$35.00
Amended Time of Sale Evaluation Filing Fee	\$35.00
Late Fee (after 10 days of evaluation) double fee	\$70.00
Service Fee	
Administrative Charge for Refund	\$5.00
Code Enforcement	
Reinspection Fee	\$50.00 first reinspection \$100.00 each additional reinspection
Abatement Administration Fee	\$25.00 \$50.00
Administrative Citation Appeal Filing Fee (All Properties)	\$200.00
Residential Property Violation Upheld Appeal Hearing Fee	\$1,000.00 towards the cost of the hearing
Residential Rental Property Violation Upheld Appeal Hearing Fee	All costs for the hearing office and up to \$2,000.00 towards the City's costs
Non-Residential Property Violation Upheld Appeal Hearing Fee	All costs for the hearing office and up to \$7,000.00 towards the City's costs

Building Permits and Inspections	
Electrical	
Service/Power Supply 0-400 Amp	\$70.00 each
Service/Power Supply 401-800 Amp	\$140.00 each
Service/Power Supply over 800 Amp	\$200.00 each
Circuit/Feeder 0-200 Amp	\$12.00 each
Circuit/Feeder over 200 Amp	\$30.00 each
Re-connect circuits/feeders (panel board replacements)	\$100.00 per panel
New or existing 1 or 2 Family Dwelling	\$225.00 per unit
Additional inspection(s)	\$70.00 each
Multi-Family Units up to 30 circuits/feeder per unit	\$100.00 each
Multi-Family Units over 30 circuits/feeders per unit	\$12.00 each
Technology circuits 0 – 50 Volts	\$1.00 each
Street/Outdoor traffic standards	\$6.00 each
Transformer	\$40.00 each
Carnivals/Transient Projects	\$175.00
OVER 250 VOLTS	
Service/Power supply 0-400 Amp	\$140.00 each
Service/Power supply 401-800 Amp	\$280.00 each
Service/Power supply over 800 Amp	\$400.00 each
Circuit/Feeder 0-200 Amp	\$24.00 each
Circuit/Feeder over 200 Amp	\$60.00 each
SOLAR PANELS - Per Location	
1 – 5,000 Watts	\$90.00
5,001 – 10,000 Watts	\$150.00
10,001 – 20,000 Watts	\$225.00
20,001 – 30,000 Watts	\$300.00
30,001 – 40,000 Watts	\$375.00
40,001 – 1,000,000 Watts	\$375.00 and \$25.00 for each additional 10,000 over 40,000 watts
1,000,001 to 5,000,000 Watts	\$3,975.00 and \$15.00 for each additional 10,000 over 1,000,000 watts
5,000,001 Watts and larger	\$12,975.00 and \$10.00 for each additional 10,000 over 5,000,000 watts
Solar Re-roofing connection	\$70.00
Residential Remodel – 1 Inspection	\$70.00
Residential Remodel – 2 Inspections	\$140.00
Residential Remodel – 3 Inspections	\$210.00
Commercial Remodel – 2 Inspections	\$140.00
Commercial Remodel – 3 Inspections	\$210.00
State Surcharge (added to all electrical permits)	\$1.00

Engineering Permits and Fees	
<u>Permits to be within the Right of Way</u>	
Detour or Event	no charge
Obstruction – Dumpsters, Storage Pods	\$50.00
Registration	no charge
Utility Permit	\$200.00
Boulevard Tree	no charge
Utility Permit - Footage Fee (undergrounding only)	\$0.20 per foot over 500 feet
Utility Delay Permit (unreasonable delays)	\$200.00
Conversion fee	based on actual cost to convert data into a useful format
<u>Erosion Control Inspections</u>	
Residential (Single Family, Duplex, Triplex)	\$25.00/inspection \$50.00/reinspection
Commercial (including multi-family)	\$100.00/inspection \$200.00/reinspection
<u>Miscellaneous Permit</u>	
Grading/Filling/Land Alteration (per calendar year)	\$200.00
Grading/Filling/Land alteration escrow	\$3,000.00 minimum; \$3,000.00 for each acre over 1 acre
Small Cell Wireless Technology Escrows	\$8,000.00 (1-5 sites) \$9,000.00 (6-10 sites) \$10,000.00 (11-15 sites)
Special Signage Request (i.e., Handicap signage)	\$300.00
Cell Tower Antenna Escrow	\$15,000.00
Police Fees and Charges	
Digital Delivery of Police Data (non BWC)	No Charge
Police Reports (pages 4-100)	\$0.25/page
Police Reports (pages 101 and over)	Actual cost of personnel time @ employee's normal hourly rate
Data for Commercial Requestors (crash, arrest, etc.)	\$40.00 per month
911 Transcription	\$35.00 per hour \$35.00 deposit required
USB of Photos, Audio, Statements, Squad Video	\$5.00
Background Check/Clearance Letter	\$5.00
Body Worn Camera	\$30.00 per video \$30.00 deposit required
Fingerprinting	\$20.00
Off Duty Officer (Includes officer and equipment)	\$110.00 per hour
Dangerous Dog Registration	\$500.00 for 1st year \$250.00 for each additional year
Voluntary or Court mandated Firearms Storage:	
Processing Fee (includes release)	\$100.00
Daily Storage	\$0.50 per day

Administrative Penalty Per City Code	
<u>Chapter 106 Building Code</u>	
All violations, except as otherwise stated	\$200.00
All violations that involved hazardous conditions	\$500.00
<u>Chapter 34 Public Health</u>	
All violations, except as otherwise stated	\$200.00
<u>Chapter 15 Animals</u>	
All animal violations (i.e., running at large, too many animals, improper shelter) except animal license and dangerous dog violations as stated herein	\$100.00
All animal license violations	\$55.00
All violations of the Dangerous Dog regulations	\$500.00
<u>Chapter 6, 10 & 18 Licensing</u>	
All violations involving business licenses, except as otherwise stated for rental licenses	\$500.00
<u>Chapter 58 Traffic</u>	
All parking violations	\$20.00
<u>Chapter Misdemeanors</u>	
All violations, except as stated herein	\$200.00
<u>General</u>	
Except as otherwise stated herein, all other violations of the City Code or Zoning Ordinance	\$200.00
<u>Repeat violations within 12 months</u>	
	Double the amount of the scheduled fine for a previous violation(s) – maximum of \$2,000.00

Parks & Recreation	
Off-Leash Dog Area	
Kaposia Landing – Off-leash dog area	\$20.00/year resident \$30.00/year non-resident
Fields & League Program Rental Fees	
Softball, Soccer, Football Field Rental Fee	\$70.00 resident per field, per game \$90.00 non-resident per field, per game
McGuire & Kaposia Landing Baseball Field	\$95.00 resident per field, per game \$115.00 non-resident per field, per game
Field Lights	\$45.00/field/day
Adult Non-Profit Rental Fee (includes lights)	\$60.00/field/day
Tournament Fee & Fall League Hosting - Exclusive use of fields for approved organization to run a tournament or host a round-robin league during the fall season. Includes existing portable toilets, limited trash removal, field prep prior to play each day (if applicable)	\$100.00/game – Adult Tournaments \$40.00/field per day – Youth Tournaments \$40.00/field per day – Fall League Hosting
Extra Fees for Youth & Adult Tournaments:	
Additional field preparation (drag & chalk)	\$40.00/field
Additional portable toilets and/or cleanings	Contract Rate
Tournament deposit – (covers minor damages & excessive trash cleanup/hauling)	\$100.00/field
Park Vendor/Concessionaire (Temporary/Mobile)	\$50.00 \$100.00 per day
Concession building at Kaposia Landing, Vets or McMorro – Tournaments Only (permits and licensing fees and requirements not included)	Adult Tournaments – \$400.00/weekend Youth Tournaments – \$400.00/weekend
Adult Team Conduct Fee Deposit	\$1,000.00/league
Outdoor Swimming Pool Program	
Outdoor Pool Season Pass:	
Single Season Pass	\$40.00 resident \$50.00 non-resident
Coupon Book (10 daily passes)	\$45.00
Daily Admission – Resident and Non-Resident	\$5.00
Infant (12 mo. and under)	Free
Senior (55+)	\$3.00
Pool Rentals: (plus tax)	
0-30 people	\$75.00 per hour
31-60 people	\$120.00 per hour
61-90 people	\$159.00 per hour
91-120 people	\$209.00 per hour
Facility Rentals (prices DO NOT include tax)	
Kaposia Park Pavilion (Fri-Sun: 3 hr. min.)	\$100.00 per hour resident \$120.00 per hour non-resident
Pavilion Damage Deposit	\$200.00 resident/non-resident
Shelter Damage Deposit	\$100.00 resident/non-resident
Kaposia Park Shelter	\$70.00 resident \$90.00 non-resident
Lorraine Park Shelters	\$70.00 resident \$90.00 non-resident
Kaposia Landing, McMorro, Veterans Field Shelter	First come/first serve
Outdoor Rink Rental	\$27.00 per hour
Community non-profit organizations based in South St. Paul are eligible for a waiver of fees for facilities that they have historically contributed toward the construction or renovation of. Fee Waiver requests must be submitted in writing to the Parks & Recreation department for approval.	

Parks & Recreation	
<u>Community Gardens</u>	\$20.00 resident \$30.00 non-resident
Community Gardens Seniors (55 & over)	\$15.00 resident \$30.00 non-resident
<u>Programs and Trips</u>	
Fees and charges for all programs and trips shall be based on direct program costs and may be partially subsidized therefore non-residents will be charged a fee in lieu of paying property tax.	
Non-resident Recreation Program Fee	\$5.00/program
Youth Football Late Registration Fee	\$20.00/player
<u>Youth Athletic Association Park Maintenance/Usage Fees</u>	
In order to offset direct costs related to maintaining and preparing city fields for youth association use, a Park Maintenance Fee will be charged to each association based on the total number of participants per season.	
Park Maintenance Fee	\$20.00 \$25.00 per player – resident \$27.00 \$32.00 per player – non-resident
Associations using city facilities will be required to submit a complete database of participants (including residence) and a schedule prior to the beginning of each season of play. The Association will be billed by the City for the agreed upon Park Maintenance Fee.	
<u>Program Cancellation/Refund Fee</u>	
If a participant elects to cancel a registration before a program begins and the refund does not affect any previously paid program expenses, a fee is charged to off-set the extra administrative duties to receive and process program registration refunds through the Parks & Recreation office and Finance Department. The fee will not be charged for cancellations initiated by the Parks & Recreation Department.	
Program Cancellation Fee	\$5.00/registration
<u>Kaposia Disc Golf Course</u>	
Daily Pass	\$6.00/day
Annual Pass	\$35.00 resident \$45.00 non-resident
Under 18 Resident or SSP Student ID	Free w/SSD #6 ID
Under 18 Non-Resident	\$5.00/day
Tournament (Includes closed course, pavilion, and shelter)	\$350.00/day
<u>Memorial Program</u>	
Memorial Bench (Includes plaque)	\$1,500.00/bench
Memorial Tree	\$300.00/tree

Doug Woog Arena	
Ice Time	
Prime Time (M-F 2:00PM-9:40PM, S-S 7:00AM-9:00PM)	
January 1 – March 31	\$240.00 \$250.00 /hour + tax
October 1 – December 31	\$250.00 \$255.00 /hour + tax
Non-Prime Time (After 9:40 PM)	\$185.00/hour + tax
Off-Peak (Mon-Fri, 6:30 AM-2:00 PM)	\$150.00/hour + tax
Summer Ice Rental - April 1 – September 30	\$170.00/hour + tax
Event Service Fee (additional staff needed based on scope of event)	\$25.00/hour + tax
Adult Mens / Womens League	\$185.00/hour + tax
Open Skating	
Open Skating Admission	\$5.00 per person
Punch pass – 5 Open Skate	\$20.00
Punch pass – 10 Open Skate	\$40.00
Open Freestyle Admission	\$15.00 per person
Punch pass – 10 Open Freestyle	\$135.00
Adult Open Scrimmage Admission	\$5.00 per person
Rink Rat Open: (Stick and Puck, no scrimmaging, under 18 full gear, over 18 helmet required)	\$5 per person
Other Fees	
Skate Rental	\$2.00/pair
Skate Sharpening, Regular walk-in	\$5.00 \$7.00 /pair
Punch pass – 5 Sharpenings	\$20.00 \$28.00
Punch pass – 10 Sharpenings	\$40.00 \$56.00
Advertisement Fee Structure – based on availability	
On-Ice Logo	\$900.00 for 1 year \$2,400.00 for 3 years
Zamboni Wrap	\$1,000.00/year (3 year minimum)
Arena Public Meeting Room (plus sales tax)	
Business & Individuals *	
Wakota Room	\$20.00 \$25.00 /hour – resident \$30.00 \$35.00 /hour – non-resident
Cow Palace	\$15.00/hour resident \$15.00/hour non-resident
* No charge for South St. Paul non-profits, fraternal organizations, civic groups, youth organizations and city uses.	

Utility Rates	
Water Rates	
Residential Water Rates	
Fixed Charge	\$19.86 \$20.28 per quarter
0 – 7000 gallons in a quarter	\$4.07 \$4.13 per 1,000 gallons
7,001 – 16,000 gallons in a quarter	\$4.91 \$4.99 per 1,000 gallons
Over 16,000 gallons in a quarter	\$6.99 \$7.12 per 1,000 gallons
Commercial Water Rates	
Fixed Charge	\$19.86 \$20.28 per quarter
0 – 60,000 gallons in a quarter	\$4.07 \$4.13 per 1,000 gallons
60,001 – 325,000 gallons in a quarter	\$4.91 \$4.99 per 1,000 gallons
Over 325,000 gallons in a quarter	\$6.99 \$7.12 per 1,000 gallons
Multi-Family	
Fixed Charge	\$19.86 \$20.28 per dwelling unit per quarter
0 – 7000 gallons per unit per quarter	\$4.07 \$4.13 per 1,000 gallons
7,001 – 16,000 gallons per unit per quarter	\$4.91 \$4.99 per 1,000 gallons
Over 16,000 gallons per unit per quarter	\$6.99 \$7.12 per 1,000 gallons
High Volume Water Rates	
Fixed Charge	\$6.62 \$6.76 per month
0 – 5,000,000 gallons in a month	\$4.07 \$4.13 per 1,000 gallons
5,000,001 – 10,000,000 gallons in a month	\$4.41 \$4.70 per 1,000 gallons
10,000,001 – 20,000,000 gallons in a month	\$4.80 \$5.12 per 1,000 gallons
Over 20,000,000 gallons in a month	\$5.16 \$5.51 per 1,000 gallons
Irrigation Water Rates	
All Usage	\$6.99 \$7.12 per 1,000 gallons
Water Rates for those properties on City of St. Paul Water*:	
Meter Fee/Fixed Charge	\$36.09 per quarter TBD
Residential Water Rates:	
Winter Water rate-March & June billings	\$7.94 per 1,000 gallons TBD
Summer Water rate-September & December billings	\$8.20 per 1,000 gallons TBD
* These rates will be based on the 2027 rates from the City of St. Paul.	
Sanitary Sewer Rates	
Residential Sanitary Sewer Rates **	
Fixed Charge	\$18.42 \$19.53 per quarter
Consumption Charge	\$8.73 \$9.25 per 1,000 gallons
Multi-Family Sanitary Sewer Rates	
Fixed Charge	\$18.42 \$19.53 per dwelling unit per quarter
Consumption Charge	\$8.73 \$9.25 per 1,000 gallons
Commercial Sanitary Sewer Rates	
Fixed Charge	\$18.42 \$19.53 per quarter
Consumption Charge	\$8.73 \$9.25 per 1,000 gallons
High Volume Sanitary Sewer Rates	
Fixed Charge	\$6.14 \$6.51 per month
Consumption Charge	\$7.93 \$8.88 per 1,000 gallons
Non-Water Properties Sanitary Sewer Rates	
Flat Rate	\$149.37 \$158.28 per quarter
** Sewer set on winter quarter for residential & churches. Minimum usage/quarter is 4,000 gallons, except during winter quarter period ending in February, March or April.	

Utility Rates		
Discounted Utility Rates		
The City offers a discount on water and sewer to the elderly, blind and disabled. To be eligible for this discount, customers must meet certain income qualifications and an application must be submitted to the City Finance Department annually.		
Discounted Water Rates		
Fixed Charge	\$19.86 \$20.28 per quarter	
0 - 6000 gallons	\$2.41 \$2.45 per 1,000 gallons	
6,001 - 15,000 gallons	\$2.83 \$2.87 per 1,000 gallons	
Over 15,000 gallons	\$3.87 \$3.93 per 1,000 gallons	
Discounted Sewer Rates **		
Fixed Charge	\$18.42 \$19.53 per quarter	
Consumption Charge	\$6.55 \$6.94 per 1,000 gallons	
** Sewer set on winter quarter for residential & churches. Minimum usage/quarter is 4,000 gallons, except during winter quarter period ending in February, March or April.		
Meter Charge	Quarterly Service Charge	Meter Purchase Cost
5/8" with integrated radio	\$8.98 \$9.16	\$325.00 \$390.91
3/4" with integrated radio	\$8.98 \$9.16	\$410.00 \$498.48
1" with integrated radio	\$14.99 \$15.29	\$515.00 \$634.85
1 1/2" with integrated radio	\$29.89 \$30.49	\$1,000.00 \$1,209.09
2" with integrated radio	\$47.84 \$48.80	\$1,190.00 \$1,428.79
3" Mach 10, 12" length	\$89.76 \$91.56	\$3,320.00 \$4,147.73
3" Mach 10, 17" length	\$89.76 \$91.56	\$3,400.00 \$4,393.94
4" Mach 10, 14" length	\$149.63 \$152.62	\$4,250.00 \$5,490.15
4" Mach 10, 20" length	\$149.63 \$152.62	\$4,365.00 \$5,662.12
6" Mach 10, 18" length	\$299.17 \$305.15	\$7,050.00 \$9,146.21
6" Mach 10, 24" length	\$299.17 \$305.15	\$7,150.00 \$9,281.82
5/8" exterior-mounted radio metering system	\$8.98 \$9.16	\$345.00 NA ****
3/4" exterior-mounted radio metering system	\$8.98 \$9.16	\$430.00 NA ****
5/8" exterior-mounted non-radio metering system ***	\$8.98 \$9.16	\$270.00 NA ****
3/4" exterior-mounted non-radio metering system ***	\$8.98 \$9.16	\$355.00 NA ****
*** Meter reading charge for non-radio meter systems	\$20.00 per quarter	
Installation of replacement cabling for exterior mounted radio or non-radio metering system	\$100.00	
Water Testing Fee: Required by the Federal Safe Drinking Water Act Flat Rate quarterly billing - goes to MN Dept of Health for testing public water	\$3.81 per quarter for quarterly billing \$1.27 per month for monthly billing	
**** These installations are no longer allowed.		
Storm Water Fees		
Single Family and Duplex Residential	\$25.28 \$26.55 flat rate	
Multi-Family Residential	\$139.89 \$146.89 per acre	
Commercial	\$177.18 \$186.04 per acre	
Industrial	\$186.53 \$195.86 per acre	
Churches, Private Schools	\$111.95 \$117.55 per acre	
Airport Hangars	\$186.53 \$195.86 per acre	
Vacant Land	\$37.34 \$39.17 per acre	
Storm water utility fee revenues help pay for the cost of complying with Federally mandated storm water management plans, construction of storm water facilities, and costs associated with storm water related maintenance.		

Utility Rates	
Street Light Fees	
Single Family Residential	\$8.70 flat rate
Duplex (Side by Side, Twin)	\$8.70 per unit
Duplex (up/down, front/back)	\$6.31 per unit
Multi-Family	\$3.93 per unit
Commercial/Industrial/Institution/Airport	\$25.27 per acre
Schools	\$25.27 per acre
Commercial/Industrial/Institutional/Airport minimum charge \$15.77 per quarter.	
Mixed use properties are charged for both uses, e.g., commercial below and residential above.	
Other Water/Sewer Related Fees	
Water turn on fee	\$60.00
Water turn off fee	\$60.00
Winter turn on fee Dec 1 Nov 1 – Mar 31 *	\$100.00
Winter turn off fee Dec 1 Nov 1 – Mar 31 *	\$100.00
* cost is higher due to time involved in getting to valves	
After Hours Service Charge	\$150.00
After Hours turn on fee	\$150.00
After Hours turn off fee	\$150.00
Meter Tampering Fee	\$150.00
Meter Testing Deposit	\$100.00
Data Logger (1st one at no charge)	\$25.00 second and subsequent (within 2 years)
Standby fire protection fee	\$100.00 annual/\$25.00 Quarterly
Contractor Hydrant Meter Deposit (\$1,246.00) and Water Use deposit (\$300.00)	\$1,546.00
Duplicate copies of utility bills – applies to residential rental properties	\$2.00 \$5.00 per copy per quarter
Interim Final Reads - applies to rental properties when a tenant turns over	\$20.00
Delinquent Accounts/Certification Charges	
Delinquent Account Penalty	8%
Certification Administrative Fee	\$25.00

South St. Paul Airport – Fleming Field	
Fuel	
Self-Serve 100 LL	Varies by Market per gallon
Self-Serve 91 UL	Varies by Market per gallon
Self-Serve Jet A	Varies by Market per gallon
Prepay Fuel Card Discount (Must have or purchase an airport Fuel Card)	\$0.05 per gallon
Discount (100LL)*	\$0.15 per gallon
Discount (Jet A)*	\$0.25 per gallon
*Must have valid lease(s)/sublease(s) and pay invoices by due date. New users as of 1/1/17 and any existing users as of 1/1/18 that have not purchased fuel through this program within the previous 12 months, will need to meet a minimum threshold of 150 gallons/month to be eligible for a discount. Discounts will be held for two months.	
City T-Hangars (lease agreement)	
North T-Hangars (10 units with 40-foot door) 2 units with extra storage at a higher rate	\$266.00 \$274.00 per month
North T-Hangars (1 unit with 40-foot door with extra storage)	\$312.00 \$321.00 per month
North T-Hangars (1 unit with 40-foot door with extra storage additional features)	\$363.00 \$374.00 per month
South T-Hangars (18 units with 42-foot door)	\$289.00 \$298.00 per month
South T-Hangars (2 units with 45-foot door)	\$319.00 \$329.00 per month
South T-Hangars (2 units Garage/Storage)	\$191.00 \$197.00 per month
Month-to-Month Fee	\$50.00
Monthly Billing	\$20.00 per month
Late Fee (any installment of Rent unpaid in excess of 5 days)	\$50.00 per month
ACH	No Charge
Parking Lot	No Charge
Events	
Event fee	\$1,000.00 includes tax
Event Fee for Airport Personnel (4 Hour minimum)	\$35.00 per hour
Cones (no charge if paying event fee)	\$1.00 per cone
Barricades (no charge for paying event fee)	\$2.50 per barricade
Penalty (includes not following approved procedures)	\$100.00 per occurrence
All events will be charged to close portions of the Airport	
Land Lease ***	
Non-Commercial	\$0.344 \$0.355 per square foot
Commercial (Inside the Fence)	\$0.448 \$0.461 per square foot
Commercial (On the Street)	\$0.586 \$0.603 per square foot
Lease changes, amendments, or revisions	\$1,000.00
Right of First Refusal	\$100.00 per 180 days REMOVED
Land leases increase by 3% each year of lease	
Apparel	
Sweatshirts	\$30.00
Denim Long Sleeve Shirts	\$35.00
1/4 zip	\$55.00
Polo Shirts	\$35.00
Baseball Caps	\$15.00
Additional charge for XXL+	\$2.00

South St. Paul Airport – Fleming Field**Tie Down Fees *****

Nightly	\$5.00 \$10.00
Weekly	\$20.00 \$45.00 per week
Monthly – Grass	\$35.00 \$55.00 per month
Monthly – Ramp	\$60.00 \$80.00 per month

Ramp Fees

Single Prop	No Charge
Dual Prop (fee waived with 30 gallon fuel purchase)	\$15.00 per occurrence
Turbine (fee waived with 60 gallon fuel purchase)	\$25.00 per occurrence
Jet (fee waived with 100 gallon fuel purchase)	\$35.00 per occurrence

Special Event Ramp Fees may be imposed to facilitate certain events.

*** Late fee penalty of 5% will be assessed if payments are not made on time

Meeting Room

Four Hour Block (minimum)	\$100.00 plus tax
Hourly	\$25.00 per hour plus tax
Cleaning (if the Meeting Room is left disorderly)	\$30.00 per hour plus tax
Cancellations (less than 72 hour notice) or No Show	\$25.00
Legacy Organizations – includes MMFS & TCAH. Other fees may still apply.	\$300.00 per year plus tax

Airport based aeronautical entities will be able to reserve the meeting room for free once per month for no more than 8 hours. Other fees may still apply.

Access

Gate Cards	\$20.00 plus tax
Fuel Cards	\$25.00 plus tax

Admin / Office / Misc

Wireless Internet	No Charge
Vending	Varies by Market and includes tax
Copies	\$0.25 plus tax
Fax	\$0.25 plus tax
Projector and Screen Rental	\$75.00 plus tax
Ice Melt (50# Bag FAA Authorized Ice Melt)	Varies by Market plus tax
Tie-Down Ropes (Set of 3)	\$14.00 plus tax
Commercial Film/Photography (Additional restrictions may apply)	\$50.00 per hour
Haz Mat Cleanup	At Cost
Aircraft Oil	Varies by Market plus tax

PRELIMINARY

2027 – 2031

Capital Improvement Plan



City of South St. Paul

	<u>Page</u>
Capital Improvement Plan Policy.....	1
Financing Methods.....	3
<u>Capital Improvement Summaries</u>	
Projects and Funding Sources by Department	6
Projects by Funding Sources.....	11
Sources and Uses of Funds – Capital Programs Fund.....	17
Sources and Uses of Funds – Infrastructure Fund.....	20
<u>Detail Project Descriptions</u>	
Airport.....	23
Buildings.....	31
Central Garage	34
Doug Woog Arena	55
Economic Development Authority.....	65
Engineering	66
Fire Protection.....	84
Information Technology	86
Park & Recreation.....	88
Police Protection	101
Public Works.....	109
Storm Water.....	110
Water and Sewer.....	111

 City of South St. Paul ADMINISTRATIVE POLICIES AND PROCEDURES	APP Department: Finance
	City Administrator Approval:
	City Council Approval: 11-21-11 Issue Date: 11-21-11 Revised 12-1-14 Date:
SUBJECT: CAPITAL IMPROVEMENT PLAN AND PROGRAM	

I. PURPOSE

The Capital Improvement Program (CIP) is a proposed multi-year plan that provides for the acquisition, construction, replacement and/or maintenance of the City's public infrastructure and major capital assets. The terms Capital Improvement Program and Capital Improvement Plan should be regarded as interchangeable.

Proposed CIP expenditures are grouped in the plan by type – **infrastructure** (streets/utilities) improvements, **facilities/grounds** projects, and **major equipment purchases** (vehicles/rolling stock, technology, and other specialized items). Proposed funding sources are also identified for each expenditure. Execution of the program requires a careful balancing of needs, wants and available resources.

The CIP is manifested as a list of proposed capital expenditures, with funding sources, scheduled for the next fiscal year and the four years thereafter. With maturation of the CIP process, the planning horizon for major capital expenditures may grow to a ten-year projection.

The CIP process is undertaken because it provides:

- An effective way to anticipate, plan, budget, and coordinate operational and capital needs across city departmental boundaries.
- A rational method for allocating scarce resources by prioritization.
- A tangible and coherent program that can be more strategically aligned with available State, federal and other outside funding opportunities.
- Defined capital commitments that may better mobilize public and private support.
- Evidence of effective financial management that may enhance bond ratings.
- A tool that can be used by Staff for long-range analysis and planning.

II. DEFINITIONS

Capital Improvement – an expenditure of Public funds for the acquisition, construction, replacement and/or maintenance of the City's infrastructure, facilities/grounds, and major equipment. A threshold of \$10,000 is used to define an expenditure as a capital expense appropriate for inclusion within the CIP.

III. POLICY

A 5-year CIP will be annually updated, reviewed and adopted by the City Council in conjunction with the City's annual budget process. Council and Staff consideration shall be given to the following factors when developing the plan:

- Availability of funding sources
- Retaining \$500,000 for emergency resources in the Capital Programs Fund
- Projected need and urgency for repair or replacement
- Likely demand for the improvement

- Estimated cost
- Impact to City debt levels
- Relative benefits and avoided costs if funds used for alternative purposes
- Subsequent operating costs that will flow from the proposed improvement
- Alternatives for addressing the improvement need through collaboration or cost sharing with others

IV. PROCEDURE

The CIP is prepared and developed by City Staff with direction provided by the City Council. The plan will be annually updated, reviewed, adopted and published. Department managers are responsible for annually updating information and for suggesting new items for the CIP. The Finance Director will centrally manage CIP information and documents and with the City Administrator, will facilitate annual discussion and decision making by the City Council.

Program expenditures proposed for the first year of a multi-year CIP would be included in the annual budget for that year, together with the chosen funding source(s). City Council review and revision of the CIP will occur at an early stage of the annual budget process so that potential tax levy impacts can be evaluated in conjunction with the discussion of proposed operational levies for the next calendar year.

Inclusion of CIP items in an annual budget does not constitute authorization for the expenditure. During the course of the budget year, each item will be presented to the City Council for specific consideration and spending authorization.

V. AUTHORITY FOR IMPLEMENTATION AND ENFORCEMENT

Management team members are responsible for annually reviewing and updating relevant information about CIP items within their operational jurisdiction and for appropriately sharing it with the Finance Director, City Administrator and the Mayor/City Council. The Finance Director is responsible for coordinating the ongoing implementation and enforcement of this Policy, under general supervision by the City Administrator and Mayor/City Council.

INTRODUCTION

Planning for capital improvements requires sound and economical financing. The City of South St. Paul is able to utilize several financing mechanisms ranging from cash reserves to special-purpose funds, as well as borrowing through bond sales. The exact financing method for each improvement is based on the general policies and jurisdiction and legal requirements. The final selection and scheduling of proposed capital improvements is then based on the ability of the City to draw upon various funds. The total cost for each project includes construction costs, administrative costs and interest.

The City's current capital improvement plan includes improvements, maintenance and construction of new capital assets or infrastructure with an estimated value of greater than \$10,000.

In analyzing the financial viability of the capital improvements in the current program, the following methods of financing were examined:

INTERNAL METHODS:

Special Assessments – Special assessments are based on the concept that when land is benefited from a particular improvement, all or part of the costs of the improvement should be levied against those properties to finance such improvements.

Since it often takes several years for the City to collect special assessments, the City may decide to issue bonds for cash flow purposes. For assessments using MN Stat. 429 for bonding, at least 20% of the project costs must be assessed. See Public Improvement Revolving Bonds for further description of this financing tool.

Enterprise Funds – The City's enterprise funds include the Water, Sanitary Sewer, Storm Water, and Street Light Utility Funds. Capital improvements or equipment purchased in the enterprise funds may be financed through enterprise fund revenues derived from user charges for the respective services, when available. Enterprise funds are designed for self-sustaining operations.

When an enterprise fund does not have enough cash to pay for a specific project, the City may decide to use money from another City source (usually the Capital Programs Fund) or the City may decide to issue Enterprise Revenue Bonds. See below for further description of these financing methods.

Tax Increment (TIF) Funds – These funds are derived from the TIF Districts in the City of South St. Paul. In tax increment districts, property owners pay ad valorem taxes at the full rate levied by the units of local government within the taxing jurisdiction. At the time the tax increment district is created, property values are “frozen.” The units of local government receive taxes based on the increase in property values since the district was created which is known as the “increment.” The increment revenue is then used to finance physical improvements within the district. The City may decide to issue Tax Increment Bonds for cash flow purposes, see below for further description of these bonds.

Capital Programs Fund – This fund is designed to provide financing for capital purchases and improvements. Revenues for this fund may be derived from such sources as Local Government Aid (LGA), tax revenue, closed bond fund balances, and transfers from other funds.

Infrastructure Fund – This fund is designed to provide financing for infrastructure improvements. Funding for this fund began in 2020 and will continue with an annual dedicated ad valorem tax levy.

Park Dedication Fund – This fund is designed to provide financing for park and recreation type infrastructure. Revenues for this fund are derived from Park Dedication fees pursuant to City ordinance.

Central Garage Fund – This fund provides for the replacement of the City’s fleet of vehicles. Revenues for this fund come from charges allocated to the departments for the vehicles assigned to them.

Internal Debt – General Programs Fund – The City maintains a cash flow fund for many purposes. One purpose of this fund is to finance capital improvements.

EXTERNAL METHODS:

Municipal State Aid (MSA) – The Minnesota Department of Transportation (MnDOT) provides funding assistance for improvements to those municipal streets which are designated as part of its MSA system (20% of the City’s total street system can be designated). Money for this fund is supplied with a dedicated portion of revenues collected from road use and gasoline taxes and allocated to the City on an annual basis. Funds are released for improvements on those streets on the system whose design and construction meet MSA standards. Funds may be expended for an approved project on any street on the City’s MSA system. MSA funds may be accumulated over several years, but a maximum of 3 times the annual allotment is recommended by MnDOT to avoid penalties. MSA also gives the City the ability to bond for certain MSA projects, using future MSA allotments to pay off bonds.

Minnesota Department of Transportation – MnDOT provides financing assistance for maintenance and improvements on those highways included in the MnDOT trunk highway system and federal interstate system. These improvements could include intersecting local or county streets. In the City of South St. Paul, these highways are TH 52 (Lafayette Freeway), TH156 Concord St (north of I-494) and I-494.

Other – Other external sources of financing include grants, donations, and other local governments.

TYPES OF DEBT:

Public Improvement Revolving (PIR) Bonds – PIR bonds are issued to provide immediate liquidity to complete public improvement projects and are repaid with special assessment receipts over a specified time period. These bonds are supported through special assessments; therefore, no levy is required.

Revenue Bonds – Most of the Revenue Bonds that the City issues are typically for Utility Fund projects costs, but the City may issue Revenue Bonds for other enterprise-type operations (Doug Woog Arena and Airport) and for anticipated revenue streams such as MSA. These bonds are repaid with revenue from the enterprise-type facilities or from future revenue. Revenue bonds typically carry higher interest rates than general obligation debt due to a slightly higher risk of nonpayment.

Tax Increment Bonds – The City's Economic Development Authority (EDA) may issue Tax Increment Bonds to pay projects costs when the district does not have sufficient cash. These bonds are repaid with the tax increment revenue that is generated by the district; therefore, no additional levy is required.

Lease Revenue Bonds – This debt is issued through the Economic Development Authority to procure capital equipment or facilities supported with a lease purchase relationship agreement with the City. These bonds are backed by the full faith and credit of the City.

Capital Improvement Bonds – Capital Improvement bonds may be issued only for certain projects, including city halls, public safety buildings, public works facilities and libraries. These bonds are backed by the full faith and credit of the City and supported through the property tax levy.

Other General Obligation (GO) – There are several other types of GO debt available for the City to use. These types of GO debt typically require an ad valorem tax levy.

PROJECTS & FUNDING SOURCES BY DEPARTMENT

2027 through 2031
CAPITAL IMPROVEMENT PLAN
 South St. Paul, MN
Projects & Funding Sources By Department

Department	Project #	2027	2028	2029	2030	2031	Total
Airport							
Fuel System Replacement	AIR - 19-2	1,554,058					1,554,058
Airfield Gate Replacement	AIR - 25-1		350,000				350,000
Zero Turn Mower	AIR - 27-1		40,000				40,000
Mower Tractor and Attachments	AIR - 28-3			150,000			150,000
Runway and Taxiway Crack Seal	AIR - 28-1			80,000			80,000
Reconstruct Terminal Parking Lot	AIR - 16-1				700,000		700,000
Airport Mainenance Truck Replacement	AIR - 31-2					90,000	90,000
Building Area Master Plan	AIR - 31-1					80,000	80,000
Airport Total		1,554,058	390,000	230,000	700,000	170,000	3,044,058

Federal - FAA		799,085	315,000	72,000	630,000	72,000	1,888,085
State		448,778	45,500	109,000	35,000	67,000	705,278
Airport Capital Fund		306,195	29,500	49,000	35,000	31,000	450,695
Source Grand Total		1,554,058	390,000	230,000	700,000	170,000	3,044,058

Buildings

New Public Works Building	BLD - 22-2	19,187,500					19,187,500
Refinish Floors in Garage and Sally Port	BLD - 27-1	50,000					50,000
Fitness Room Equipment Replacement	BLD - 26-2	10,000	10,000	10,000	10,000	10,000	50,000
Buildings Total		19,247,500	10,000	10,000	10,000	10,000	19,287,500

Other Funding Sources		19,187,500					19,187,500
Capital Program Funds		60,000	10,000	10,000	10,000	10,000	100,000
Source Grand Total		19,247,500	10,000	10,000	10,000	10,000	19,287,500

Central Garage

Police Vehicles	CG - 2100	152,000	219,348	228,122	237,247	246,737	1,083,454
Unit 3046R-17 John Deere 3046R Compact Utility Tractor	CG - 3046R	60,000					60,000
Unit 322 - Water Department	CG - 322	60,000					60,000
Unit 215 - Engineering Department	CG - 215	48,000					48,000
Unit 207 - Code Enforcement	CG - 207	35,000					35,000
John Deere Zero-Turn Mower	CG - 22-1	23,000					23,000
Containment Broom	CG - 27-2	10,000					10,000
Unit 331 - Streets Department	CG - 331		350,000				350,000
Unit 329 - Parks Department	CG - 329		71,800				71,800
Unit 314 - Streets Department	CG - 314		47,500				47,500
Loader Grapple Bucket Attachment	CG - 28-1		40,000				40,000
Unit 311 - Parks Department	CG - 311		35,000				35,000
Unit 335 - Streets Department	CG - 335			350,000			350,000
Unit 306 - Water Department	CG - 306			60,000			60,000
Unit 328 - Parks Department	CG - 328			55,000			55,000
Unit 201 - Engineering Department	CG - 201			40,000			40,000
Unit 301 - Building Inspections Department	CG - 301			40,000			40,000
Unit 337 - Streets Department	CG - 337				350,000		350,000

Department	Project #	2027	2028	2029	2030	2031	Total
Unit 319 - Streets Department	CG - 319				66,300		66,300
Unit 325 - Parks Department	CG - 325				60,800		60,800
Unit 313 - Buildings/Arena	CG - 313				45,000		45,000
Central Garage Total		388,000	763,648	773,122	759,347	246,737	2,930,854

Central Garage Fund		388,000	763,648	773,122	759,347	246,737	2,930,854
Source Grand Total		388,000	763,648	773,122	759,347	246,737	2,930,854

Doug Woog Arena

Replace Rink One Floor and Boards	DWA - 21-2	1,800,000					1,800,000
Rink 2 floor and dasher boards	DWA - 19-13		1,800,000				1,800,000
Rink 1 Dessiccant Dehumidifier	DWA - 23-6		750,000				750,000
Mezzanine-Warm Viewing Area Flooring	DWA - 19-8		30,000				30,000
Woog Arena Roof Replacement	DWA - 20-2			260,000			260,000
Low Emissivity Ceiling for Rink 2	DWA - 27-02			60,000			60,000
Concession Stand Remodel	DWA - 19-11			50,000			50,000
Replace Drop Ceiling Tiles & Grid	DWA - 19-5			35,000			35,000
Woog Arena Sprinkler Fire Suppression System	DWA - 20-1			25,000			25,000
Scissor Lift Replacement	DWA - 19-3				32,000		32,000
Doug Woog Arena Total		1,800,000	2,580,000	430,000	32,000	0	4,842,000

Tax Levy - Arena		1,800,000	2,580,000	430,000	32,000		4,842,000
Source Grand Total		1,800,000	2,580,000	430,000	32,000	0	4,842,000

EDA

Hardman Triangle Public Improvements	EDA - 26-1	3,500,000	5,500,000				9,000,000
EDA Total		3,500,000	5,500,000	0	0	0	9,000,000

Tax Increment		3,500,000	5,500,000				9,000,000
Source Grand Total		3,500,000	5,500,000	0	0	0	9,000,000

Engineering

Lead Service Line Replacement Project	ENG - 25-6	6,350,000	3,225,000	2,650,000	2,148,281		14,373,281
Marie Ave Reconstruction - 9th Ave to 21st Ave	ENG - 26-1	2,317,000					2,317,000
PFAS Treatment Facility at Wells No. 4	ENG - 28-5	500,000	10,765,000				11,265,000
Warner Avenue Improvements	ENG - 24-2	500,000					500,000
2027 Sidewalk Repair Program	ENG - 27-3	260,000					260,000
12th Avenue Reconstruction	ENG - 12-121	100,000	5,500,000				5,600,000
2028 Alley Improvements	ENG - 28-3	20,000	555,000				575,000
2028 Sidewalk Repair Program	ENG - 28-4	15,000	270,000				285,000
Bircher/Willis Area Street Improvements	ENG - 27-1		150,000	3,600,000			3,750,000
2029 Sidewalk Repair Program	ENG - 29-3		15,000	260,000			275,000
Stickney Improvement Project	ENG - 19-1			1,620,000			1,620,000
16th and 17th Avenue Improvements	ENG - 28-1			100,000	3,750,000		3,850,000
2030 Alley Improvements	ENG - 30-3			20,000	555,000		575,000
2030 Sidewalk Repair Program	ENG - 30-2			15,000	260,000		275,000
2030 Pavement Rehabilitation Project	ENG - 29-2				100,000	3,440,000	3,540,000
2031 Sidewalk Repair Program	ENG - 31-2				15,000	260,000	275,000
Dwane Street/Stewart Avenue Area Improvements	ENG - 31-01					500,000	500,000

Department	Project #	2027	2028	2029	2030	2031	Total
9th Avenue	ENG - 30-1					400,000	400,000
Engineering Total		10,062,000	20,480,000	8,265,000	6,828,281	4,600,000	50,235,281
State		6,350,000	3,225,000	2,650,000	2,148,281		14,373,281
Infrastructure Fund		1,395,000	2,530,000	2,505,000	2,265,000	2,750,000	11,445,000
Water Utility		1,272,000	1,200,000	1,115,000	750,000	750,000	5,087,000
MSA Funds		500,000	1,000,000	500,000	300,000		2,300,000
Storm Sewer Utility		276,000	400,000	500,000	225,000	500,000	1,901,000
Sanitary Sewer Utility		142,000	500,000	600,000	500,000	500,000	2,242,000
Assessments (Paid by Property Owners)		127,000	860,000	395,000	640,000	100,000	2,122,000
Bond Proceeds			10,765,000				10,765,000
Source Grand Total		10,062,000	20,480,000	8,265,000	6,828,281	4,600,000	50,235,281
Fire Protection							
SMFD Engine 2	FIRE- 22-02				750,000		750,000
SMFD Engine 1	FIRE- 22-01				750,000		750,000
Fire Protection Total		0	0	0	1,500,000	0	1,500,000
Debt - Tax Levy					1,500,000		1,500,000
Source Grand Total		0	0	0	1,500,000	0	1,500,000
Information Technology							
Fiber Optic Cable Infrastructure	IT - 19-1	250,000		250,000			500,000
Fiber Network Project	IT - 13-103	29,980	29,980	29,980	29,980	29,980	149,900
Information Technology Total		279,980	29,980	279,980	29,980	29,980	649,900
Capital Program Funds		279,980	29,980	279,980	29,980	29,980	649,900
Source Grand Total		279,980	29,980	279,980	29,980	29,980	649,900
Parks & Recreation							
Northview Pool Replacement	PR - 21-11	8,000,000					8,000,000
Spruce Park Playground Replacement	PR - 26-1	413,231					413,231
Jefferson Park Playground Replacement	PR - 26-2	350,000					350,000
Kaposia Landing Building Restoration	PR - 27-3	50,000					50,000
Ball field Rehabilitation	PR - 26-101	30,000					30,000
Snowblower and Sweeper Attachments	PR - 27-4	27,500					27,500
Kaposia Park Play Structure Replacement	PR - 18-8		300,000				300,000
Veterans Field Playground Replacement	PR - 27-2		300,000				300,000
Harmon Park Play Structure Replacement	PR - 18-10		150,000				150,000
Kaposia Park Building Restoration	PR - 22-05		100,000				100,000
Northview Playground Replacement	PR - 27-1			250,000			250,000
Lorraine Hockey Rink Upgrades	PR - 16-1			200,000			200,000
McGuire Field Bleacher Replacement	PR - 08-100			35,000			35,000
Parks & Recreation Total		8,870,731	850,000	485,000	0	0	10,205,731
State		4,140,000					4,140,000
Bond Proceeds		3,860,000					3,860,000
Capital Program Funds		655,000	850,000	485,000			1,990,000
Other Grants		188,231					188,231
Central Garage Fund		27,500					27,500
Source Grand Total		8,870,731	850,000	485,000	0	0	10,205,731

Department	Project #	2027	2028	2029	2030	2031	Total
Police Protection							
AXON Body Worn and Squad Cameras	POL -23-3	90,000					90,000
Duty Rifles Replacement	POL -22-5	70,000					70,000
Digital Speed Signs	POL -22-7	25,000	25,000				50,000
AXON - BWC / Squad Camera / Taser	POL -28-1		175,000	175,000	175,000	175,000	700,000
Less Lethal - 40MM Launchers & PepperBall	POL -22-6		30,000				30,000
800mhz Portable Radio Replacement	POL -30-1				100,000	100,000	200,000
Outdoor Weather Warning Sirens	POL -22-10				45,000		45,000
800mhz Mobile Radio Replacement	POL -30-2				40,000	40,000	80,000
Police Protection Total		185,000	230,000	175,000	360,000	315,000	1,265,000
Capital Program Funds							
		185,000	230,000	175,000	360,000	315,000	1,265,000
Source Grand Total		185,000	230,000	175,000	360,000	315,000	1,265,000
Public Works							
Asphalt Tack Machine - Streets Department	CG - 21-102	65,000					65,000
Public Works Total		65,000	0	0	0	0	65,000
Central Garage Fund							
		65,000					65,000
Source Grand Total		65,000	0	0	0	0	65,000
Storm Water							
Stormwater Pond & BMP Maintenance	SW - 27-1	200,000		200,000		200,000	600,000
Storm Water Total		200,000	0	200,000	0	200,000	600,000
Storm Sewer Utility							
		200,000		200,000		200,000	600,000
Source Grand Total		200,000	0	200,000	0	200,000	600,000
Water & Sewer							
Chlorination Equipment at 4 Wells	WS - 12-96	1,200,000	1,200,000				2,400,000
Hydrant replacement	WS - 22-01	125,000	125,000	125,000	125,000	125,000	625,000
Relining of Sanitary Sewers as Part of I/I	WS - 08-138		735,000				735,000
1 MG Water Tower	WS - 31-1				650,000	4,000,000	4,650,000
Water & Sewer Total		1,325,000	2,060,000	125,000	775,000	4,125,000	8,410,000
Water Utility							
		1,325,000	1,325,000	125,000	775,000	4,125,000	7,675,000
Sanitary Sewer Utility							
			735,000				735,000
Source Grand Total		1,325,000	2,060,000	125,000	775,000	4,125,000	8,410,000
GRAND TOTAL							
		47,477,269	32,893,628	10,973,102	10,994,608	9,696,717	112,035,324

PROJECTS BY FUNDING SOURCE

2027 through 2031
CAPITAL IMPROVEMENT PLAN
 South St. Paul, MN
Projects By Funding Source

Source	Project #	2027	2028	2029	2030	2031	Total
Airport Capital Fund							
Fuel System Replacement	AIR - 19-2	306,195					306,195
Airfield Gate Replacement	AIR - 25-1		17,500				17,500
Zero Turn Mower	AIR - 27-1		12,000				12,000
Mower Tractor and Attachments	AIR - 28-3			45,000			45,000
Runway and Taxiway Crack Seal	AIR - 28-1			4,000			4,000
Reconstruct Terminal Parking Lot	AIR - 16-1				35,000		35,000
Airport Maintenance Truck Replacement	AIR - 31-2					27,000	27,000
Building Area Master Plan	AIR - 31-1					4,000	4,000
Airport Capital Fund Total		306,195	29,500	49,000	35,000	31,000	450,695

Assessments (Paid by Property Owners)

Marie Ave Reconstruction - 9th Ave to 21st Ave	ENG - 26-1	67,000					67,000
Warner Avenue Improvements	ENG - 24-2	60,000					60,000
12th Avenue Reconstruction	ENG - 12-121		560,000				560,000
2028 Alley Improvements	ENG - 28-3		300,000				300,000
Bircher/Willis Area Street Improvements	ENG - 27-1			300,000			300,000
Stickney Improvement Project	ENG - 19-1			95,000			95,000
16th and 17th Avenue Improvements	ENG - 28-1				340,000		340,000
2030 Alley Improvements	ENG - 30-3				300,000		300,000
2030 Pavement Rehabilitation Project	ENG - 29-2					100,000	100,000
Assessments (Paid by Property Owners) Total		127,000	860,000	395,000	640,000	100,000	2,122,000

Bond Proceeds

Northview Pool Replacement	PR - 21-11	3,860,000					3,860,000
PFAS Treatment Facility at Wells No. 4	ENG - 28-5		10,765,000				10,765,000
Bond Proceeds Total		3,860,000	10,765,000	0	0	0	14,625,000

Capital Program Funds

Jefferson Park Playground Replacement	PR - 26-2	350,000					350,000
Fiber Optic Cable Infrastructure	IT - 19-1	250,000		250,000			500,000
Spruce Park Playground Replacement	PR - 26-1	225,000					225,000
AXON Body Worn and Squad Cameras	POL -23-3	90,000					90,000
Duty Rifles Replacement	POL -22-5	70,000					70,000
Kaposia Landing Building Restoration	PR - 27-3	50,000					50,000
Refinish Floors in Garage and Sally Port	BLD - 27-1	50,000					50,000
Ball field Rehabilitation	PR - 26-101	30,000					30,000
Fiber Network Project	IT - 13-103	29,980	29,980	29,980	29,980	29,980	149,900
Digital Speed Signs	POL -22-7	25,000	25,000				50,000
Fitness Room Equipment Replacement	BLD - 26-2	10,000	10,000	10,000	10,000	10,000	50,000
Kaposia Park Play Structure Replacement	PR - 18-8		300,000				300,000
Veterans Field Playground Replacement	PR - 27-2		300,000				300,000
AXON - BWC / Squad Camera / Taser	POL -28-1		175,000	175,000	175,000	175,000	700,000

Source	Project #	2027	2028	2029	2030	2031	Total
Harmon Park Play Structure Replacement	PR - 18-10		150,000				150,000
Kaposia Park Building Restoration	PR - 22-05		100,000				100,000
Less Lethal - 40MM Launchers & PepperBall	POL -22-6		30,000				30,000
Northview Playground Replacement	PR - 27-1			250,000			250,000
Lorraine Hockey Rink Upgrades	PR - 16-1			200,000			200,000
McGuire Field Bleacher Replacement	PR - 08-100			35,000			35,000
800mhz Portable Radio Replacement	POL -30-1				100,000	100,000	200,000
Outdoor Weather Warning Sirens	POL -22-10				45,000		45,000
800mhz Mobile Radio Replacement	POL -30-2				40,000	40,000	80,000
Capital Program Funds Total		1,179,980	1,119,980	949,980	399,980	354,980	4,004,900

Central Garage Fund

Police Vehicles	CG - 2100	152,000	219,348	228,122	237,247	246,737	1,083,454
Asphalt Tack Machine - Streets Department	CG - 21-102	65,000					65,000
Unit 3046R-17 John Deere 3046R Compact Utility Tractor	CG - 3046R	60,000					60,000
Unit 322 - Water Department	CG - 322	60,000					60,000
Unit 215 - Engineering Department	CG - 215	48,000					48,000
Unit 207 - Code Enforcement	CG - 207	35,000					35,000
Snowblower and Sweeper Attachments	PR - 27-4	27,500					27,500
John Deere Zero-Turn Mower	CG - 22-1	23,000					23,000
Containment Broom	CG - 27-2	10,000					10,000
Unit 331 - Streets Department	CG - 331		350,000				350,000
Unit 329 - Parks Department	CG - 329		71,800				71,800
Unit 314 - Streets Department	CG - 314		47,500				47,500
Loader Grapple Bucket Attachment	CG - 28-1		40,000				40,000
Unit 311 - Parks Department	CG - 311		35,000				35,000
Unit 335 - Streets Department	CG - 335			350,000			350,000
Unit 306 - Water Department	CG - 306			60,000			60,000
Unit 328 - Parks Department	CG - 328			55,000			55,000
Unit 201 - Engineering Department	CG - 201			40,000			40,000
Unit 301 - Building Inspections Department	CG - 301			40,000			40,000
Unit 337 - Streets Department	CG - 337				350,000		350,000
Unit 319 - Streets Department	CG - 319				66,300		66,300
Unit 325 - Parks Department	CG - 325				60,800		60,800
Unit 313 - Buildings/Arena	CG - 313				45,000		45,000
Central Garage Fund Total		480,500	763,648	773,122	759,347	246,737	3,023,354

Debt - Tax Levy

SMFD Engine 1	FIRE- 22-01				750,000		750,000
SMFD Engine 2	FIRE- 22-02				750,000		750,000
Debt - Tax Levy Total		0	0	0	1,500,000	0	1,500,000

Federal - FAA

Fuel System Replacement	AIR - 19-2	799,085					799,085
Airfield Gate Replacement	AIR - 25-1		315,000				315,000
Runway and Taxiway Crack Seal	AIR - 28-1			72,000			72,000
Reconstruct Terminal Parking Lot	AIR - 16-1				630,000		630,000

Source	Project #	2027	2028	2029	2030	2031	Total
Building Area Master Plan	AIR - 31-1					72,000	72,000
Federal - FAA Total		799,085	315,000	72,000	630,000	72,000	1,888,085

Infrastructure Fund

Marie Ave Reconstruction - 9th Ave to 21st Ave	ENG - 26-1	820,000					820,000
2027 Sidewalk Repair Program	ENG - 27-3	260,000					260,000
Warner Avenue Improvements	ENG - 24-2	180,000					180,000
12th Avenue Reconstruction	ENG - 12-121	100,000	1,840,000				1,940,000
2028 Alley Improvements	ENG - 28-3	20,000	255,000				275,000
2028 Sidewalk Repair Program	ENG - 28-4	15,000	270,000				285,000
Bircher/Willis Area Street Improvements	ENG - 27-1		150,000	1,700,000			1,850,000
2029 Sidewalk Repair Program	ENG - 29-3		15,000	260,000			275,000
Stickney Improvement Project	ENG - 19-1			410,000			410,000
16th and 17th Avenue Improvements	ENG - 28-1			100,000	1,635,000		1,735,000
2030 Alley Improvements	ENG - 30-3			20,000	255,000		275,000
2030 Sidewalk Repair Program	ENG - 30-2			15,000	260,000		275,000
2030 Pavement Rehabilitation Project	ENG - 29-2				100,000	1,590,000	1,690,000
2031 Sidewalk Repair Program	ENG - 31-2				15,000	260,000	275,000
Dwane Street/Stewart Avenue Area Improvements	ENG - 31-01					500,000	500,000
9th Avenue	ENG - 30-1					400,000	400,000
Infrastructure Fund Total		1,395,000	2,530,000	2,505,000	2,265,000	2,750,000	11,445,000

MSA Funds

Marie Ave Reconstruction - 9th Ave to 21st Ave	ENG - 26-1	500,000					500,000
12th Avenue Reconstruction	ENG - 12-121		1,000,000				1,000,000
Stickney Improvement Project	ENG - 19-1			500,000			500,000
16th and 17th Avenue Improvements	ENG - 28-1				300,000		300,000
MSA Funds Total		500,000	1,000,000	500,000	300,000	0	2,300,000

Other Funding Sources

New Public Works Building	BLD - 22-2	19,187,500					19,187,500
Other Funding Sources Total		19,187,500	0	0	0	0	19,187,500

Other Grants

Spruce Park Playground Replacement	PR - 26-1	188,231					188,231
Other Grants Total		188,231	0	0	0	0	188,231

Sanitary Sewer Utility

Warner Avenue Improvements	ENG - 24-2	90,000					90,000
Marie Ave Reconstruction - 9th Ave to 21st Ave	ENG - 26-1	52,000					52,000
Relining of Sanitary Sewers as Part of I/I	WS - 08-138		735,000				735,000
12th Avenue Reconstruction	ENG - 12-121		500,000				500,000
Bircher/Willis Area Street Improvements	ENG - 27-1			500,000			500,000
Stickney Improvement Project	ENG - 19-1			100,000			100,000
16th and 17th Avenue Improvements	ENG - 28-1				500,000		500,000

Source	Project #	2027	2028	2029	2030	2031	Total
2030 Pavement Rehabilitation Project	ENG - 29-2					500,000	500,000
Sanitary Sewer Utility Total		142,000	1,235,000	600,000	500,000	500,000	2,977,000

State

Lead Service Line Replacement Project	ENG - 25-6	6,350,000	3,225,000	2,650,000	2,148,281		14,373,281
Northview Pool Replacement	PR - 21-11	4,140,000					4,140,000
Fuel System Replacement	AIR - 19-2	448,778					448,778
Zero Turn Mower	AIR - 27-1		28,000				28,000
Airfield Gate Replacement	AIR - 25-1		17,500				17,500
Mower Tractor and Attachments	AIR - 28-3			105,000			105,000
Runway and Taxiway Crack Seal	AIR - 28-1			4,000			4,000
Reconstruct Terminal Parking Lot	AIR - 16-1				35,000		35,000
Airport Maintenance Truck Replacement	AIR - 31-2					63,000	63,000
Building Area Master Plan	AIR - 31-1					4,000	4,000
State Total		10,938,778	3,270,500	2,759,000	2,183,281	67,000	19,218,559

Storm Sewer Utility

Stormwater Pond & BMP Maintenance	SW - 27-1	200,000		200,000		200,000	600,000
Marie Ave Reconstruction - 9th Ave to 21st Ave	ENG - 26-1	186,000					186,000
Warner Avenue Improvements	ENG - 24-2	90,000					90,000
12th Avenue Reconstruction	ENG - 12-121		400,000				400,000
Bircher/Willis Area Street Improvements	ENG - 27-1			350,000			350,000
Stickney Improvement Project	ENG - 19-1			150,000			150,000
16th and 17th Avenue Improvments	ENG - 28-1				225,000		225,000
2030 Pavement Rehabilitation Project	ENG - 29-2					500,000	500,000
Storm Sewer Utility Total		476,000	400,000	700,000	225,000	700,000	2,501,000

Tax Increment

Hardman Triangle Public Improvements	EDA - 26-1	3,500,000	5,500,000				9,000,000
Tax Increment Total		3,500,000	5,500,000	0	0	0	9,000,000

Tax Levy - Arena

Replace Rink One Floor and Boards	DWA - 21-2	1,800,000					1,800,000
Rink 2 floor and dasher boards	DWA - 19-13		1,800,000				1,800,000
Rink 1 Dessiccant Dehumidifier	DWA - 23-6		750,000				750,000
Mezzanine-Warm Viewing Area Flooring	DWA - 19-8		30,000				30,000
Woog Arena Roof Replacement	DWA - 20-2			260,000			260,000
Low Emissivity Ceiling for Rink 2	DWA - 27-02			60,000			60,000
Concession Stand Remodel	DWA - 19-11			50,000			50,000
Replace Drop Ceiling Tiles & Grid	DWA - 19-5			35,000			35,000
Woog Arena Sprinkler Fire Suppression System	DWA - 20-1			25,000			25,000
Scissor Lift Replacement	DWA - 19-3				32,000		32,000
Tax Levy - Arena Total		1,800,000	2,580,000	430,000	32,000	0	4,842,000

Water Utility

Chlorination Equipment at 4 Wells	WS - 12-96	1,200,000	1,200,000				2,400,000
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Source	Project #	2027	2028	2029	2030	2031	Total
Marie Ave Reconstruction - 9th Ave to 21st Ave	ENG - 26-1	692,000					692,000
PFAS Treatment Facility at Wells No. 4	ENG - 28-5	500,000					500,000
Hydrant replacement	WS - 22-01	125,000	125,000	125,000	125,000	125,000	625,000
Warner Avenue Improvements	ENG - 24-2	80,000					80,000
12th Avenue Reconstruction	ENG - 12-121		1,200,000				1,200,000
Bircher/Willis Area Street Improvements	ENG - 27-1			750,000			750,000
Stickney Improvement Project	ENG - 19-1			365,000			365,000
16th and 17th Avenue Improvements	ENG - 28-1				750,000		750,000
1 MG Water Tower	WS - 31-1				650,000	4,000,000	4,650,000
2030 Pavement Rehabilitation Project	ENG - 29-2					750,000	750,000
Water Utility Total		2,597,000	2,525,000	1,240,000	1,525,000	4,875,000	12,762,000
GRAND TOTAL		47,477,269	32,893,628	10,973,102	10,994,608	9,696,717	112,035,324

SOURCES AND USES OF FUNDS

CAPITAL PROGRAMS FUND

2027 through 2031
CAPITAL IMPROVEMENT PLAN
 South St. Paul, MN
Sources and Uses of Funds Details

Source	Project #	2027	2028	2029	2030	2031
Capital Program Funds						
Beginning Balance		2,250,000	2,363,149	2,536,298	2,879,447	3,772,596
Revenues and Other Fund Sources						
<i>Revenue</i>						
LGA		1,268,129	1,268,129	1,268,129	1,268,129	1,268,129
Interest		25,000	25,000	25,000	25,000	25,000
Total		1,293,129	1,293,129	1,293,129	1,293,129	1,293,129
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		1,293,129	1,293,129	1,293,129	1,293,129	1,293,129
Total Funds available		3,543,129	3,656,278	3,829,427	4,172,576	5,065,725
Expenditures and Uses						
<i>Capital Projects & Equipment</i>						
<i>Buildings</i>						
Refinish Floors in Garage and Sally Port	BLD - 27-1	50,000	0	0	0	0
Fitness Room Equipment Replacement	BLD - 26-2	10,000	10,000	10,000	10,000	10,000
Total		60,000	10,000	10,000	10,000	10,000
<i>Information Technology</i>						
Fiber Optic Cable Infrastructure	IT - 19-1	250,000	0	250,000	0	0
Fiber Network Project	IT - 13-103	29,980	29,980	29,980	29,980	29,980
Total		279,980	29,980	279,980	29,980	29,980
<i>Park & Recreation</i>						
Jefferson Park Playground Replacement	PR - 26-2	350,000	0	0	0	0
Spruce Park Playground Replacement	PR - 26-1	225,000	0	0	0	0
Kaposia Landing Building Restoration	PR - 27-3	50,000	0	0	0	0
Ball field Rehabilitation	PR - 26-101	30,000	0	0	0	0
Veterans Field Playground Replacement	PR - 27-2	0	300,000	0	0	0
Kaposia Park Play Structure Replacement	PR - 18-8	0	300,000	0	0	0
Harmon Park Play Structure Replacement	PR - 18-10	0	150,000	0	0	0
Kaposia Park Building Restoration	PR - 22-05	0	100,000	0	0	0
Northview Playground Replacement	PR - 27-1	0	0	250,000	0	0
Lorraine Hockey Rink Upgrades	PR - 16-1	0	0	200,000	0	0
McGuire Field Bleacher Replacement	PR - 08-100	0	0	35,000	0	0
Total		655,000	850,000	485,000	0	0
<i>Police Protection</i>						
AXON Body Worn and Squad Cameras	POL -23-3	90,000	0	0	0	0
Duty Rifles Replacement	POL -22-5	70,000	0	0	0	0
Digital Speed Signs	POL -22-7	25,000	25,000	0	0	0
AXON - BWC / Squad Camera / Taser	POL -28-1	0	175,000	175,000	175,000	175,000

Source	Project #	2027	2028	2029	2030	2031
Less Lethal - 40MM Launchers & PepperBall	POL -22-6	0	30,000	0	0	0
800mhz Portable Radio Replacement	POL -30-1	0	0	0	100,000	100,000
Outdoor Weather Warning Sirens	POL -22-10	0	0	0	45,000	0
800mhz Mobile Radio Replacement	POL -30-2	0	0	0	40,000	40,000
	Total	185,000	230,000	175,000	360,000	315,000
<i>Other Uses</i>						
Total Expenditures and Uses		1,179,980	1,119,980	949,980	399,980	354,980
Change in Fund Balance		113,149	173,149	343,149	893,149	938,149
	Ending Balance	2,363,149	2,536,298	2,879,447	3,772,596	4,710,745

SOURCES AND USES OF FUNDS

INFRASTRUCTURE FUND

2027 through 2031
CAPITAL IMPROVEMENT PLAN
 South St. Paul, MN
Sources and Uses of Funds Details

Source	Project #	2027	2028	2029	2030	2031
Infrastructure Fund						
Beginning Balance		1,935,000	2,765,000	2,610,000	2,630,000	3,040,000
<u>Revenues and Other Fund Sources</u>						
<i>Revenue</i>						
Tax Levy - Concord TIF		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Tax Levy		975,000	1,125,000	1,275,000	1,425,000	1,575,000
Excess TIF		150,000	150,000	150,000	150,000	150,000
Interest		100,000	100,000	100,000	100,000	100,000
Total		2,225,000	2,375,000	2,525,000	2,675,000	2,825,000
<i>Other Fund Sources</i>						
Total Revenues and Other Fund Sources		2,225,000	2,375,000	2,525,000	2,675,000	2,825,000
Total Funds available		4,160,000	5,140,000	5,135,000	5,305,000	5,865,000
<u>Expenditures and Uses</u>						
<i>Capital Projects & Equipment</i>						
<u>Engineering</u>						
Marie Ave Reconstruction - 9th Ave to 21st Ave	ENG - 26-1	820,000	0	0	0	0
2027 Sidewalk Repair Program	ENG - 27-3	260,000	0	0	0	0
Warner Avenue Improvements	ENG - 24-2	180,000	0	0	0	0
12th Avenue Reconstruction	ENG - 12-121	100,000	1,840,000	0	0	0
2028 Alley Improvements	ENG - 28-3	20,000	255,000	0	0	0
2028 Sidewalk Repair Program	ENG - 28-4	15,000	270,000	0	0	0
Bircher/Willis Area Street Improvements	ENG - 27-1	0	150,000	1,700,000	0	0
2029 Sidewalk Repair Program	ENG - 29-3	0	15,000	260,000	0	0
Stickney Improvement Project	ENG - 19-1	0	0	410,000	0	0
16th and 17th Avenue Improvements	ENG - 28-1	0	0	100,000	1,635,000	0
2030 Alley Improvements	ENG - 30-3	0	0	20,000	255,000	0
2030 Sidewalk Repair Program	ENG - 30-2	0	0	15,000	260,000	0
2030 Pavement Rehabilitation Project	ENG - 29-2	0	0	0	100,000	1,590,000
2031 Sidewalk Repair Program	ENG - 31-2	0	0	0	15,000	260,000
Dwane Street/Stewart Avenue Area Improvements	ENG - 31-01	0	0	0	0	500,000
9th Avenue	ENG - 30-1	0	0	0	0	400,000
Total		1,395,000	2,530,000	2,505,000	2,265,000	2,750,000
<i>Other Uses</i>						
Total Expenditures and Uses		1,395,000	2,530,000	2,505,000	2,265,000	2,750,000
Change in Fund Balance		830,000	-155,000	20,000	410,000	75,000
Ending Balance		2,765,000	2,610,000	2,630,000	3,040,000	3,115,000

PROJECT DETAILS BY DEPARTMENT

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # AIR - 19-2
Project Name Fuel System Replacement

Total Project Cost	\$1,554,058	Contact	Andrew Wall
Department	Airport	Type	Equipment
Category	Outdoor Equipment	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Fuel System Replacement to include underground tanks and above ground fuel dispensing equipment,

Justification

The fuel tanks and dispensing equipment are nearing the end of their useful life. The credit card system is outdated, the fuel pumps parts are becoming obsolete, and the tanks are becoming a leak risk as they age. This project would update everything to modern equipment that is more user friendly and environmentally sound.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	1,554,058	0	0	0	0	1,554,058	0
	Total	1,554,058	0	0	0	0	1,554,058	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Federal - FAA	799,085	0	0	0	0	799,085	0
	State	448,778	0	0	0	0	448,778	
	Airport Capital Fund	306,195	0	0	0	0	306,195	
	Total	1,554,058	0	0	0	0	1,554,058	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # AIR - 25-1
Project Name Airfield Gate Replacement

Total Project Cost	\$350,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Grounds & Maintenance	Priority	2 Very Important
Status	Active	Useful Life	20 years

Description

Replace 4 Airfield Gates at the Airport

Justification

The west gate at the airport was installed in 2006. The other 3 gates at the airport were installed prior to that and are nearing the end of their useful lives. Continuous maintenance is needed to keep the gates operational. We will also be upgrading the access control system as parts and software updates are no longer available for the current system.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	350,000	0	0	0	350,000	0
	Total	0	350,000	0	0	0	350,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Federal - FAA	0	315,000	0	0	0	315,000	0
	State	0	17,500	0	0	0	17,500	
	Airport Capital Fund	0	17,500	0	0	0	17,500	
	Total	0	350,000	0	0	0	350,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # AIR - 27-1
Project Name Zero Turn Mower

Total Project Cost	\$40,000	Contact	Andrew Wall
Department	Airport	Type	Equipment
Category	Outdoor Equipment	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Purchase a new Zero Turn Mower, unit AP-08.

Justification

The current zero turn mower will have reached the end of its useful life at this point.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	40,000	0	0	0	40,000	0
	Total	0	40,000	0	0	0	40,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	State	0	28,000	0	0	0	28,000	0
	Airport Capital Fund	0	12,000	0	0	0	12,000	
	Total	0	40,000	0	0	0	40,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # AIR - 28-3
Project Name Mower Tractor and Attachments

Total Project Cost	\$150,000	Contact	Andrew Wall
Department	Airport	Type	Equipment
Category	Outdoor Equipment	Priority	2 Very Important
Status	Active	Useful Life	10 years

Description

Purchase a new tractor and associated attachments for mowing and snow removal.

Justification

The current John Deere 6115 tractor was purchased in 2017 and will be nearing the end of its useful life at the time of procurement. The tractor is used year round for grass cutting and snow removal.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	150,000	0	0	150,000	0
	Total	0	0	150,000	0	0	150,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	State	0	0	105,000	0	0	105,000	0
	Airport Capital Fund	0	0	45,000	0	0	45,000	
	Total	0	0	150,000	0	0	150,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # AIR - 28-1

Project Name Runway and Taxiway Crack Seal

Total Project Cost	\$80,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Grounds & Maintenance	Priority	3 Important
Status	Active	Useful Life	5 years

Description

Perform Crack Sealing pavement maintenance on the runway (2022) and taxiway (2024).

Justification

This preventive maintenance is necessary every 5-10 years to extend the useful life of the pavement.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	80,000	0	0	80,000	0
	Total	0	0	80,000	0	0	80,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Federal - FAA	0	0	72,000	0	0	72,000	0
	State	0	0	4,000	0	0	4,000	
	Airport Capital Fund	0	0	4,000	0	0	4,000	
	Total	0	0	80,000	0	0	80,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # AIR - 16-1
Project Name Reconstruct Terminal Parking Lot

Total Project Cost	\$700,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Land Improvements	Priority	3 Important
Status	Active	Useful Life	30 years

Description

Reconstruct the Parking Lot in front of the Airport Terminal

Justification

The parking lot was installed when the terminal was built in 1997. With use by Wipaire and terminal employees it is starting to deteriorate past the point of patching. During reconstruction more spaces would be added. Airport staff will look at possible shared funding from Wipaire as their employees utilize the majority of the parking spots in the lot.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	0	700,000	0	700,000	0
	Total	0	0	0	700,000	0	700,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Federal - FAA	0	0	0	630,000	0	630,000	0
	State	0	0	0	35,000	0	35,000	
	Airport Capital Fund	0	0	0	35,000	0	35,000	
	Total	0	0	0	700,000	0	700,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # AIR - 31-2
Project Name Airport Mainenance Truck Replacement

Total Project Cost	\$90,000	Contact	Andrew Wall
Department	Airport	Type	Equipment
Category	Licensed Vehicles	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Purchase new 1 ton pickup with snowplow and salt spreader for airfield maintenance

Justification

The vehicle will have reached the end of its useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	0	90,000	90,000	0
	Total	0	0	0	0	90,000	90,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	State	0	0	0	0	63,000	63,000	0
	Airport Capital Fund	0	0	0	0	27,000	27,000	
	Total	0	0	0	0	90,000	90,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # AIR - 31-1
Project Name Building Area Master Plan

Total Project Cost	\$80,000	Contact	Andrew Wall
Department	Airport	Type	Improvement
Category	Land	Priority	3 Important
Status	Active	Useful Life	20 years

Description

Conduct and update the building area master plan at the South St. Paul Airport

Justification

FAA Master Plan update

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Unassigned Expenditure	0	0	0	0	80,000	80,000	0
	Total	0	0	0	0	80,000	80,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Federal - FAA	0	0	0	0	72,000	72,000	0
	State	0	0	0	0	4,000	4,000	
	Airport Capital Fund	0	0	0	0	4,000	4,000	
	Total	0	0	0	0	80,000	80,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # BLD - 22-2
Project Name New Public Works Building

Total Project Cost	\$26,900,000	Contact	Ryan Garcia
Department	Buildings	Type	Improvement
Category	Construction/Buildings	Priority	2 Very Important
Status	Active	Useful Life	50 years

Description

Provide for the construction of a new 77,000 square foot Public Works Central Maintenance, Shop, Garage, and Administration facility. The Facility would replace the 33,000 square foot building that was found through the City's 2024 Facilities Study to be structurally and practically obsolete for continued use, investment, or expansion as a Public Works facility. The estimate includes site cost.

Justification

The current facility is over 55 years old and undersized by at least 100% to effectively and efficiently function to its intended purpose. A 2024 City Facilities Master Plan indentified the facility as "Critical" for replacement, and a 2025 Pre-Design study has been completed to establish a "Better-Best" program target to meet current and projected operational needs.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
7,712,500	Construction/Maintenance	18,787,500	0	0	0	0	18,787,500	0
	Equip/Vehicles/Furnishings	400,000	0	0	0	0	400,000	
	Total	19,187,500	0	0	0	0	19,187,500	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
7,712,500	Other Funding Sources	19,187,500	0	0	0	0	19,187,500	0
	Total	19,187,500	0	0	0	0	19,187,500	

Budget Impact

Expected sources include sales proceeds upon sale of 316 Malden St and 400 Richmond St E and issuance of GO debt.

Planning and Design will be funded through an internal loan until the issuance of GO debt.

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # BLD - 27-1
Project Name Refinish Floors in Garage and Sally Port

Total Project Cost	\$50,000	Contact	Howie Steenberg
Department	Buildings	Type	Maintenance
Category	Construction/Buildings	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Refinish Garage and Sally Port floors in the Police Department.

Justification

When the 2007 City Hall / Police Department remodel was undertaken, the cement floors in the squad garage and jail sally port were left unfinished due to budget constraints at the time. In the subsequent years, the floor finish and adjacent block walls began deteriorating due to the constant variances in temperature, moisture, and presence of road salt from vehicles. In 2015, PD staff contracted with a vendor to apply an epoxy finish on the flooring to all garages on the north end of the building to reduce the erosion and prolong the flooring. Given the heavy usage of these floors with both pedestrian and vehicular traffic, as well exposure to road salt and water, they are need of refinishing as both the flooring as well as the block walls are showing signs of erosion once again.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	50,000	0	0	0	0	50,000	0
	Total	50,000	0	0	0	0	50,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	50,000	0	0	0	0	50,000	0
	Total	50,000	0	0	0	0	50,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # BLD - 26-2
Project Name Fitness Room Equipment Replacement

Total Project Cost	\$100,000	Contact	Howie Steenberg
Department	Buildings	Type	Equipment
Category	Furniture & Accessories	Priority	3 Important
Status	Active	Useful Life	5 years

Description

Replace Fitness Room Equipment.

Justification

During the late 2000's, the Police and Fire Departments purchased and equipped a fitness room in the lower level of City Hall for PD and FD employees, updating equipment during the subsequent years. Recognizing the value of a healthy and physically fit workforce, during the 2022 remodel of City Hall, the fitness room was included in the remodel project and the existing equipment was moved to storage and reinstalled into the room. Much of this equipment is already at the end of its useful life, is failing (electronics), and is in need of replacement. A staggered approach to replacement of this equipment will allow for staff to prioritize equipment most in need, while limiting the impact to the CIP.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
10,000	Equip/Vehicles/Furnishings	10,000	10,000	10,000	10,000	10,000	50,000	40,000
	Total	10,000	10,000	10,000	10,000	10,000	50,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
10,000	Capital Program Funds	10,000	10,000	10,000	10,000	10,000	50,000	40,000
	Total	10,000	10,000	10,000	10,000	10,000	50,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 2100
Project Name Police Vehicles

Total Project Cost	\$2,886,429	Contact	Brian Wicke
Department	Central Garage	Type	Equipment
Category	Police & Fire Equipment	Priority	n/a
Status	Active	Useful Life	3 years

Description

The annual replacement of police vehicles which are on a rotating schedule.

Justification

The replacement of police vehicles is programmed every year in order to minimize repair and maintenance costs of the vehicles. The useful life of a police vehicle varies by assignment, with a marked patrol vehicle having a serviceable lifespan of four to five years and non-patrol assigned vehicles having an expected lifespan of eight to ten years. For 2025, the following vehicles are tentatively scheduled for replacement: Replace Squad Unit #2151 plus change over costs - 65,000.00 Replace Squad Unit #2152 plus change over costs - 65,000.00 Replace Squad Unit #2160 plus change over costs - 65,000.00

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
1,802,975	Equip/Vehicles/Furnishings	152,000	219,348	228,122	237,247	246,737	1,083,454	0
	Total	152,000	219,348	228,122	237,247	246,737	1,083,454	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
1,802,975	Central Garage Fund	152,000	219,348	228,122	237,247	246,737	1,083,454	0
	Total	152,000	219,348	228,122	237,247	246,737	1,083,454	

CAPITAL IMPROVEMENT PLAN
South St. Paul, MN

Project #

CG - 3046R

Project Name

Unit 3046R-17 John Deere 3046R Compact Utility Tractor

Total Project Cost

\$60,000

Contact

Howie Steenberg

Department

Central Garage

Type

Equipment

Category

Machinery & Tools

Priority

2 Very Important

Status

Active

Useful Life

10 years

Description

Replace John Deere 3046R Compact Utility Tractor with like equipment.

Justification

The John Deere 3046R NCompact Utility Tractor has reached the end of its useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	60,000	0	0	0	0	60,000	0
	Total	60,000	0	0	0	0	60,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	60,000	0	0	0	0	60,000	0
	Total	60,000	0	0	0	0	60,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 322
Project Name Unit 322 - Water Department

Total Project Cost	\$60,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	n/a
Status	Active	Useful Life	10 years

Description
Replace Water Department vehicle unit 322 - currently a Ford 250 Transit Cargo Van

Justification
Vehivle is at the end of its useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	60,000	0	0	0	0	60,000	0
	Total	60,000	0	0	0	0	60,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	60,000	0	0	0	0	60,000	0
	Total	60,000	0	0	0	0	60,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 215
Project Name Unit 215 - Engineering Department

Total Project Cost	\$48,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	2 Very Important
Status	Active	Useful Life	12 years

Description

Replace unit 215-15 currently a 2015 Ford F150. Replace with a smaller truck.

Justification

Vehicle is on a 12-year cycle to reduce maintenance costs and still have resale value.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	48,000	0	0	0	0	48,000	0
	Total	48,000	0	0	0	0	48,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	48,000	0	0	0	0	48,000	0
	Total	48,000	0	0	0	0	48,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 207
Project Name Unit 207 - Code Enforcement

Total Project Cost	\$35,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	3 Important
Status	Active	Useful Life	15 years

Description

Replace Code Enforcement Department vehicle 207 - currently a 2014 Chevrolet Equinox

Justification

Vehicle will be at the end of its useful life

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	35,000	0	0	0	0	35,000	0
	Total	35,000	0	0	0	0	35,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	35,000	0	0	0	0	35,000	0
	Total	35,000	0	0	0	0	35,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 22-1
Project Name John Deere Zero-Turn Mower

Total Project Cost	\$101,600	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Machinery & Tools	Priority	2 Very Important
Status	Active	Useful Life	8 years

Description
 Replace John Deere Zero Turn Mowes.

Justification
 End of useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
78,600	Equip/Vehicles/Furnishings	23,000	0	0	0	0	23,000	0
	Total	23,000	0	0	0	0	23,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
78,600	Central Garage Fund	23,000	0	0	0	0	23,000	0
	Total	23,000	0	0	0	0	23,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 27-2
Project Name Containment Broom

Total Project Cost	\$10,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Machinery & Tools	Priority	2 Very Important
Status	Active	Useful Life	8 years

Description

Replace containment broom with like equipment.

Justification

The containment broom has reached the end of its useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	10,000	0	0	0	0	10,000	0
	Total	10,000	0	0	0	0	10,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	10,000	0	0	0	0	10,000	0
	Total	10,000	0	0	0	0	10,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 331
Project Name Unit 331 - Streets Department

Total Project Cost	\$350,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace Streets Department vehicle unit 331, currently a 2017 Mack single-axle with plow purchased in 2016.

Justification

Vehicle is at the end of its useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	350,000	0	0	0	350,000	0
	Total	0	350,000	0	0	0	350,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	350,000	0	0	0	350,000	0
	Total	0	350,000	0	0	0	350,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 329
Project Name Unit 329 - Parks Department

Total Project Cost	\$71,800	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replce Parks Department vehicle unit 329 - currently a Ford F-350 4x4 with dump box and plow.

Justification

Vehicle is on a 10-yr cycle to reduce maintenance cost and still have resale value.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	71,800	0	0	0	71,800	0
	Total	0	71,800	0	0	0	71,800	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	71,800	0	0	0	71,800	0
	Total	0	71,800	0	0	0	71,800	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 314
Project Name Unit 314 - Streets Department

Total Project Cost	\$47,500	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Machinery & Tools	Priority	n/a
Status	Active	Useful Life	10 years

Description

Equipment in Streets Department unit 314 - currently a Caterpillar Asphalt Roller.

Justification

Equipment is on a 10-year replacement schedule.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	47,500	0	0	0	47,500	0
	Total	0	47,500	0	0	0	47,500	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	47,500	0	0	0	47,500	0
	Total	0	47,500	0	0	0	47,500	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 28-1
Project Name Loader Grapple Bucket Attachment

Total Project Cost	\$40,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Machinery & Tools	Priority	2 Very Important
Status	Active	Useful Life	10 years

Description

Replace Loader Grapple Bucket Attachment with like equipment.

Justification

The Loader Grapple Bucket Attachment has reached the end of its useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	40,000	0	0	0	40,000	0
	Total	0	40,000	0	0	0	40,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	40,000	0	0	0	40,000	0
	Total	0	40,000	0	0	0	40,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 311
Project Name Unit 311 - Parks Department

Total Project Cost	\$35,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Outdoor Equipment	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace Parks Department equipment unit 311 - currently a John Deere MY17 Prognator.

Justification

Equipment is on a 10-yr cycle to reduce maintenance cost.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	35,000	0	0	0	35,000	0
	Total	0	35,000	0	0	0	35,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	35,000	0	0	0	35,000	0
	Total	0	35,000	0	0	0	35,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 335
Project Name Unit 335 - Streets Department

Total Project Cost	\$350,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace Streets Department vehicle unit 335 - currently a Mack single-axel with plow.

Justification

Plow trucks are on a 10-year cycle to reduce downtime and maintenance costs.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	350,000	0	0	350,000	0
	Total	0	0	350,000	0	0	350,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	0	350,000	0	0	350,000	0
	Total	0	0	350,000	0	0	350,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 306
Project Name Unit 306 - Water Department

Total Project Cost	\$60,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace Water Department vehicle unit 306 - currently a Ford Transit 150 Cargo Van.

Justification

Vehicle is at the end of its useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	60,000	0	0	60,000	0
	Total	0	0	60,000	0	0	60,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	0	60,000	0	0	60,000	0
	Total	0	0	60,000	0	0	60,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 328
Project Name Unit 328 - Parks Department

Total Project Cost	\$55,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace Parks Department vehicle unit 328 - currently a Ford F-250 4x4 crew cab with lift gate.

Justification

Vehicle is at the end of its useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	55,000	0	0	55,000	0
	Total	0	0	55,000	0	0	55,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	0	55,000	0	0	55,000	0
	Total	0	0	55,000	0	0	55,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 201
Project Name Unit 201 - Engineering Department

Total Project Cost	\$40,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace Engineering Department vehicle unit 201 - currently a Dodge Dakota.

Justification

Vehicle is at the end of its useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	40,000	0	0	40,000	0
	Total	0	0	40,000	0	0	40,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	0	40,000	0	0	40,000	0
	Total	0	0	40,000	0	0	40,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 301

Project Name Unit 301 - Building Inspections Department

Total Project Cost	\$40,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace Buidling Inspections Department vehicle unit 301 - currently a Chevrolet Colorado.

Justification

Vehicle is on a 10 year replacement cycle to reduce maintenance costs and still have resale value.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	40,000	0	0	40,000	0
	Total	0	0	40,000	0	0	40,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	0	40,000	0	0	40,000	0
	Total	0	0	40,000	0	0	40,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 337
Project Name Unit 337 - Streets Department

Total Project Cost	\$350,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace Streets Department vehicle unit 337 - currently a Mack single-axel with plow.

Justification

Plow trucks are on a 10-yr cycle to reduce downtime and maintenance cost.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	350,000	0	350,000	0
	Total	0	0	0	350,000	0	350,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	0	0	350,000	0	350,000	0
	Total	0	0	0	350,000	0	350,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 319
Project Name Unit 319 - Streets Department

Total Project Cost	\$66,300	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace Streets Department vehicle unit 319 - currently a Ford F-250 4x4 regular cab.

Justification

Vehicle is on a 10-year replacement schedule.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	66,300	0	66,300	0
	Total	0	0	0	66,300	0	66,300	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	0	0	66,300	0	66,300	0
	Total	0	0	0	66,300	0	66,300	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 325

Project Name Unit 325 - Parks Department

Total Project Cost	\$60,800	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace Parks Department vehicle unit 325 - currently a Ford F-250 4x2 regular cab with utility box.

Justification

Vehicle is on a 10-yr cycle to reduce maintenance cost.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	60,800	0	60,800	0
	Total	0	0	0	60,800	0	60,800	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	0	0	60,800	0	60,800	0
	Total	0	0	0	60,800	0	60,800	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # CG - 313
Project Name Unit 313 - Buildings/Arena

Total Project Cost	\$45,000	Contact	Howie Steenberg
Department	Central Garage	Type	Equipment
Category	Licensed Vehicles	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace Buildings/Arena vehicle unit 313 - currently a Ford F-250 4x4 extended cab (with plow?). This was the previously unit 320-18.

Justification

Vehicle is at the end of its useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	45,000	0	45,000	0
	Total	0	0	0	45,000	0	45,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	0	0	0	45,000	0	45,000	0
	Total	0	0	0	45,000	0	45,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # DWA - 21-2
Project Name Replace Rink One Floor and Boards

Total Project Cost	\$1,800,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Maintenance
Category	Construction/Buildings	Priority	4 Less Important
Status	Active	Useful Life	20 years

Description

Replace the Rink Boards and Floor in rink one

Justification

The rink floor and dasher boards are aging as they were replaced in 2004 and nearing end of useful life. The effective useful life of refrigerated floor is 20-25 years. The new refrigerated floor will be more energy efficient and less likely to need costly repairs. The dasher boards have deteriorated over time and it would be most cost effective in replacing boards during floor replacement as it minimizes operational down time and makes placement of support anchors much easier.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	1,800,000	0	0	0	0	1,800,000	0
	Total	1,800,000	0	0	0	0	1,800,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Tax Levy - Arena	1,800,000	0	0	0	0	1,800,000	0
	Total	1,800,000	0	0	0	0	1,800,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # DWA - 19-13
Project Name Rink 2 floor and dasher boards

Total Project Cost	\$1,800,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Maintenance
Category	Construction/Buildings	Priority	4 Less Important
Status	Active	Useful Life	20 years

Description

Replace Rink 2 refrigerated flooring and dasher boards

Justification

The current refrigerated floor and dasher boards are 22 years old. The effective useful life of a refrigerated floor is 20-25 years. The refrigerated floor will be more energy efficient and less likely to need costly repairs. The dasher boards have deteriorated over time due to age and use and it would be most cost effective in replacing boards during floor replacement as it minimizes operational down time and makes the placement of support anchors much easier.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	1,800,000	0	0	0	1,800,000	0
	Total	0	1,800,000	0	0	0	1,800,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Tax Levy - Arena	0	1,800,000	0	0	0	1,800,000	0
	Total	0	1,800,000	0	0	0	1,800,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # DWA - 23-6
Project Name Rink 1 Dessiccant Dehumidifier

Total Project Cost \$750,000
Type Equipment
Priority 3 Important
Useful Life 20 years

Department Doug Woog Arena
Category Construction/Buildings
Status Active

Description

Replace the mechanical dehumidification system in Rink 1.

Justification

The current mechanical dehumidifiers (2) are undersized for Rink 1 and do not perform adequately. This is especially true during the summer seasons as ice has remained in during the summer months due to ice demand.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	750,000	0	0	0	750,000	0
	Total	0	750,000	0	0	0	750,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Tax Levy - Arena	0	750,000	0	0	0	750,000	0
	Total	0	750,000	0	0	0	750,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # DWA - 19-8
Project Name Mezzanine-Warm Viewing Area Flooring

Total Project Cost	\$30,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Improvement
Category	Construction/Buildings	Priority	2 Very Important
Status	Active	Useful Life	30 years

Description

Replace flooring in the Mezzanine,wWarm viewing area and lobby entrance.

Justification

Current flooring has a life expectancy of 5-7 years and current flooring material was applied to floors in 2012 and 2014. Areas of flooring has chipped up and exposed cement flooring underneath. Current type of material makes mopping and cleaning difficult and unable to run floor scrubber over it for cleaning as it does not pick up all waste/materials due to texture of the flooring.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	30,000	0	0	0	30,000	0
	Total	0	30,000	0	0	0	30,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Tax Levy - Arena	0	30,000	0	0	0	30,000	0
	Total	0	30,000	0	0	0	30,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # DWA - 20-2
Project Name Woog Arena Roof Replacement

Total Project Cost	\$260,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Maintenance
Category	Construction/Buildings	Priority	3 Important
Status	Active	Useful Life	25 years

Description

Replace the tar/gravel flat roof of arena building, which is approximately 44,000 sq ft, that covers Rink 2, first and second floor lobby and school area.

Justification

Roof will reach the end of it's useful life in 2023 (25 years) and and would need to be replaced

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	260,000	0	0	260,000	0
	Total	0	0	260,000	0	0	260,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Tax Levy - Arena	0	0	260,000	0	0	260,000	0
	Total	0	0	260,000	0	0	260,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # DWA - 27-02
Project Name Low Emissivity Ceiling for Rink 2

Total Project Cost	\$60,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Improvement
Category	Construction/Buildings	Priority	3 Important
Status	Active	Useful Life	20 years

Description
 Add low emissivity ceiling for Rink 2

Justification
 Low emissivity ceilings reduce energy costs by reflecting radiant heat out of the arena, and will also help reduce condensation in the arena.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	60,000	0	0	60,000	0
	Total	0	0	60,000	0	0	60,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Tax Levy - Arena	0	0	60,000	0	0	60,000	0
	Total	0	0	60,000	0	0	60,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # DWA - 19-11
Project Name Concession Stand Remodel

Total Project Cost	\$50,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Improvement
Category	Construction/Buildings	Priority	3 Important
Status	Active	Useful Life	30 years

Description

Remodel concession stand to meet Minnesota Department of Health and ADA regulations.

Justification

The concession stand currently does not meet MDH or ADA regulations. The walls must be a non-permeable material, the storage areas below the counter must be NSF approved and the counter height does not meet ADA requirement.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	50,000	0	0	50,000	0
	Total	0	0	50,000	0	0	50,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Tax Levy - Arena	0	0	50,000	0	0	50,000	0
	Total	0	0	50,000	0	0	50,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # DWA - 19-5
Project Name Replace Drop Ceiling Tiles & Grid

Total Project Cost	\$35,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Improvement
Category	Construction/Buildings	Priority	1 Critical
Status	Active	Useful Life	25 years

Description

Replace the drop ceiling tiles and grid in the Office, Front Lobby, Main Lobby, Lobby bathrooms and Mezzanine.

Justification

The current tiles and grids are in poor condition. Many areas have both broken track and tiles.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	35,000	0	0	35,000	0
	Total	0	0	35,000	0	0	35,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Tax Levy - Arena	0	0	35,000	0	0	35,000	0
	Total	0	0	35,000	0	0	35,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # DWA - 20-1
Project Name Woog Arena Sprinkler Fire Suppression System

Total Project Cost	\$25,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Maintenance
Category	Construction/Buildings	Priority	3 Important
Status	Active	Useful Life	25 years

Description

Replace and Install new sprinkler piping in Woog arena for the Building Fire Suppression system

Justification

Current Sprinkler Piping is starting to produce pin hole leaks. The piping is starting to require a large amount of maintenance and repairs.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	25,000	0	0	25,000	0
	Total	0	0	25,000	0	0	25,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Tax Levy - Arena	0	0	25,000	0	0	25,000	0
	Total	0	0	25,000	0	0	25,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # DWA - 19-3
Project Name Scissor Lift Replacement

Total Project Cost	\$32,000	Contact	Shannon Young
Department	Doug Woog Arena	Type	Equipment
Category	Machinery & Tools	Priority	2 Very Important
Status	Active	Useful Life	10 years

Description

Replace scissor lift - moved to 2023 due to new batteries and a tune up on existing lift

Justification

The scissor lift we currently own has no value it is a 2006 model year. The lift is at a point that it is becoming harder and harder to repair.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	32,000	0	32,000	0
	Total	0	0	0	32,000	0	32,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Tax Levy - Arena	0	0	0	32,000	0	32,000	0
	Total	0	0	0	32,000	0	32,000	

CAPITAL IMPROVEMENT PLAN
South St. Paul, MN

Project #	EDA - 26-1
Project Name	Hardman Triangle Public Improvements

Total Project Cost	\$9,500,000	Contact	Ryan Garcia
Department	EDA	Type	Improvement
Category	Land Improvements	Priority	2 Very Important
Status	Active	Useful Life	35 years

Description

Construction of public roads, sidewalks, utilities, lighting, stormwater features, and park space in the Hardman Triangle Redevelopment Area.

Justification

In 2025, the EDA and City Council Adopted the Hardman Triangle Conceptual Master Plan and District Stormwater Guide, and the South Triangle Tax Increment Financing District. The Masterplan identifies the need to create an internal system of roads, utilities, and district stormwater improvements within an approximately 20 acre area that was historically home to the Swift & Company Meat Packing Plant. These improvements are necessary to support the redevelopment of the site into a mixed-use, residential and commercial neighborhood.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
500,000	Construction/Maintenance	3,500,000	5,500,000	0	0	0	9,000,000	0
	Total	3,500,000	5,500,000	0	0	0	9,000,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
500,000	Tax Increment	3,500,000	5,500,000	0	0	0	9,000,000	0
	Total	3,500,000	5,500,000	0	0	0	9,000,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 25-6
Project Name Lead Service Line Replacement Project

Total Project Cost	\$20,273,281	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Collect & Distribute (Water/Sewer)	Priority	1 Critical
Status	Active	Useful Life	100 years

Description

Removal and replacement of approximately 950 private and lead water services lines throughout the City.

Justification

Lead water services have been linked to health related issues. Grant funding is available from the MDH to remove and replace these lines.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
5,900,000	Construction/Maintenance	6,000,000	3,000,000	2,500,000	2,000,000	0	13,500,000	0
	Planning/Design	350,000	225,000	150,000	148,281	0	873,281	
	Total	6,350,000	3,225,000	2,650,000	2,148,281	0	14,373,281	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
5,900,000	State	6,350,000	3,225,000	2,650,000	2,148,281	0	14,373,281	0
	Total	6,350,000	3,225,000	2,650,000	2,148,281	0	14,373,281	

Budget Impact

Project is proposed to be funded 100% by State Grant Funds.

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 26-1
Project Name Marie Ave Reconstruction - 9th Ave to 21st Ave

Total Project Cost	\$5,204,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Priority	2 Very Important
Status	Active	Useful Life	70 years

Description

Street and Utility Reconstruction including realignment of Marie Avenue.

Justification

The road has significant deterioration, underground utilities are beyond their useful life, and the current lighting system requires replacement.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
2,887,000	Construction/Maintenance	2,242,000	0	0	0	0	2,242,000	0
	Other	50,000	0	0	0	0	50,000	
	Planning/Design	25,000	0	0	0	0	25,000	
	Total	2,317,000	0	0	0	0	2,317,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
2,887,000	Infrastructure Fund	820,000	0	0	0	0	820,000	0
	Water Utility	692,000	0	0	0	0	692,000	
	MSA Funds	500,000	0	0	0	0	500,000	
	Storm Sewer Utility	186,000	0	0	0	0	186,000	
	Assessments (Paid by Property Owners)	67,000	0	0	0	0	67,000	
	Sanitary Sewer Utility	52,000	0	0	0	0	52,000	
	Total	2,317,000	0	0	0	0	2,317,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 28-5
Project Name PFAS Treatment Facility at Wells No. 4

Total Project Cost	\$11,265,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Collect & Distribute (Water/Sewer)	Priority	1 Critical
Status	Active	Useful Life	100 years

Description

Construction of water treatment plant to address PFAS at Well No. 4

Justification

Well No. 4 exceeds PFAS limits per the EPA and MDH. A GAC Water Treatment Facility is necessary to address high levels of PFAS contamination.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	10,000,000	0	0	0	10,000,000	0
	Other	0	750,000	0	0	0	750,000	
	Planning/Design	500,000	15,000	0	0	0	515,000	
	Total	500,000	10,765,000	0	0	0	11,265,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Bond Proceeds	0	10,765,000	0	0	0	10,765,000	0
	Water Utility	500,000	0	0	0	0	500,000	
	Total	500,000	10,765,000	0	0	0	11,265,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 24-2
Project Name Warner Avenue Improvements

Total Project Cost	\$540,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Priority	3 Important
Status	Active	Useful Life	70 years

Description

Reconstruction of Warner Avenue from including watermain replacement, new storm sewer, and sanitary sewer lining.

Justification

The pavement and utilities are beyond their useful life. A comprehensive program to rebuild streets is essential in maintaining a sound infrastructure system.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
40,000	Construction/Maintenance	450,000	0	0	0	0	450,000	0
	Other	50,000	0	0	0	0	50,000	
	Total	500,000	0	0	0	0	500,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
40,000	Infrastructure Fund	180,000	0	0	0	0	180,000	0
	Storm Sewer Utility	90,000	0	0	0	0	90,000	
	Sanitary Sewer Utility	90,000	0	0	0	0	90,000	
	Water Utility	80,000	0	0	0	0	80,000	
	Assessments (Paid by Property Owners)	60,000	0	0	0	0	60,000	
	Total	500,000	0	0	0	0	500,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 27-3
Project Name 2027 Sidewalk Repair Program

Total Project Cost	\$275,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Maintenance
Category	Sidewalks & Curbs	Priority	3 Important
Status	Active	Useful Life	10 years

Description
Repair of uplifted sidewalks throughout the City.

Justification
A comprehensive sidewalk repair program is vital to the long-term viability of the sidewalk infrastructure. Repairing sidewalks reduces trip/accident claims.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
15,000	Construction/Maintenance	250,000	0	0	0	0	250,000	0
	Other	10,000	0	0	0	0	10,000	
	Total	260,000	0	0	0	0	260,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
15,000	Infrastructure Fund	260,000	0	0	0	0	260,000	0
	Total	260,000	0	0	0	0	260,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 12-121
Project Name 12th Avenue Reconstruction

Total Project Cost	\$5,600,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Priority	2 Very Important
Status	Active	Useful Life	70 years

Description

Street reconstruction and utility replacement along 12th Ave from Marie Ave to Thompson Ave.

Justification

The existing roadway was built in 1968 and rehabilitated in 1990. The pavement and utilities are beyond their useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	5,000,000	0	0	0	5,000,000	0
	Other	0	500,000	0	0	0	500,000	
	Planning/Design	100,000	0	0	0	0	100,000	
	Total	100,000	5,500,000	0	0	0	5,600,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Infrastructure Fund	100,000	1,840,000	0	0	0	1,940,000	0
	Water Utility	0	1,200,000	0	0	0	1,200,000	
	MSA Funds	0	1,000,000	0	0	0	1,000,000	
	Assessments (Paid by Property Owners)	0	560,000	0	0	0	560,000	
	Sanitary Sewer Utility	0	500,000	0	0	0	500,000	
	Storm Sewer Utility	0	400,000	0	0	0	400,000	
	Total	100,000	5,500,000	0	0	0	5,600,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 28-3
Project Name 2028 Alley Improvements

Total Project Cost	\$575,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Priority	3 Important
Status	Active	Useful Life	70 years

Description

Reconstruction of various deteriorated public alleys throughout the City.

Justification

Many public alleys throughout the City are beyond their useful and require rehabilitation.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	500,000	0	0	0	500,000	0
	Other	0	40,000	0	0	0	40,000	
	Planning/Design	20,000	15,000	0	0	0	35,000	
	Total	20,000	555,000	0	0	0	575,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Assessments (Paid by Property Owners)	0	300,000	0	0	0	300,000	0
	Infrastructure Fund	20,000	255,000	0	0	0	275,000	
	Total	20,000	555,000	0	0	0	575,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 28-4
Project Name 2028 Sidewalk Repair Program

Total Project Cost	\$285,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Maintenance
Category	Sidewalks & Curbs	Priority	3 Important
Status	Active	Useful Life	10 years

Description
Repair of uplifted sidewalks throughout the City.

Justification
A comprehensive sidewalk repair program is vital to the long-term viability of the sidewalk infrastructure. Repairing sidewalks reduces trip/accident claims.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	250,000	0	0	0	250,000	0
	Planning/Design	15,000	10,000	0	0	0	25,000	
	Other	0	10,000	0	0	0	10,000	
	Total	15,000	270,000	0	0	0	285,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Infrastructure Fund	15,000	270,000	0	0	0	285,000	0
	Total	15,000	270,000	0	0	0	285,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 27-1
Project Name Bircher/Willis Area Street Improvements

Total Project Cost	\$3,750,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Priority	3 Important
Status	Active	Useful Life	70 years

Description

Reconstruction of Bircher and Willis Streets, including watermain replacement.

Justification

The pavement and utilities are beyond their useful life. A comprehensive program to rebuild streets is essential in maintaining a sound infrastructure system.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	3,300,000	0	0	3,300,000	0
	Other	0	0	250,000	0	0	250,000	
	Planning/Design	0	150,000	50,000	0	0	200,000	
	Total	0	150,000	3,600,000	0	0	3,750,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Infrastructure Fund	0	150,000	1,700,000	0	0	1,850,000	0
	Water Utility	0	0	750,000	0	0	750,000	
	Sanitary Sewer Utility	0	0	500,000	0	0	500,000	
	Storm Sewer Utility	0	0	350,000	0	0	350,000	
	Assessments (Paid by Property Owners)	0	0	300,000	0	0	300,000	
	Total	0	150,000	3,600,000	0	0	3,750,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 29-3
Project Name 2029 Sidewalk Repair Program

Total Project Cost	\$275,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Maintenance
Category	Sidewalks & Curbs	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Repair of uplifted sidewalks throughout the City by grinding.

Justification

A comprehensive sidewalk repair program is vital to the long-term viability of the sidewalk infrastructure. Repairing sidewalks reduces trip/accident claims.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	250,000	0	0	250,000	0
	Planning/Design	0	15,000	0	0	0	15,000	
	Other	0	0	10,000	0	0	10,000	
	Total	0	15,000	260,000	0	0	275,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Infrastructure Fund	0	15,000	260,000	0	0	275,000	0
	Total	0	15,000	260,000	0	0	275,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 19-1
Project Name Stickney Improvement Project

Total Project Cost	\$1,705,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Priority	3 Important
Status	Active	Useful Life	70 years

Description

Street reconstruction and utility replacement along Stickney Ave and Evans Avenue from Bircher Ave to Annapolis St.

Justification

The pavement and utilities are beyond their useful life. A comprehensive program to rebuild streets is essential in maintaining a sound infrastructure system.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
85,000	Construction/Maintenance	0	0	1,500,000	0	0	1,500,000	0
	Other	0	0	100,000	0	0	100,000	
	Planning/Design	0	0	20,000	0	0	20,000	
	Total	0	0	1,620,000	0	0	1,620,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
85,000	MSA Funds	0	0	500,000	0	0	500,000	0
	Infrastructure Fund	0	0	410,000	0	0	410,000	
	Water Utility	0	0	365,000	0	0	365,000	
	Storm Sewer Utility	0	0	150,000	0	0	150,000	
	Sanitary Sewer Utility	0	0	100,000	0	0	100,000	
	Assessments (Paid by Property Owners)	0	0	95,000	0	0	95,000	
	Total	0	0	1,620,000	0	0	1,620,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 28-1
Project Name 16th and 17th Avenue Improvements

Total Project Cost	\$3,850,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Priority	3 Important
Status	Active	Useful Life	70 years

Description

Reconstruction of 17th Avenue from Southview to 3rd Street N. Reconstruction of 16th Avenue south of Marie. Watermain replacement.

Justification

The pavement and utilities are beyond their useful life. A comprehensive program to rebuild streets is essential in maintaining a sound infrastructure system.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	0	3,300,000	0	3,300,000	0
	Other	0	0	0	300,000	0	300,000	
	Planning/Design	0	0	100,000	150,000	0	250,000	
	Total	0	0	100,000	3,750,000	0	3,850,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Infrastructure Fund	0	0	100,000	1,635,000	0	1,735,000	0
	Water Utility	0	0	0	750,000	0	750,000	
	Sanitary Sewer Utility	0	0	0	500,000	0	500,000	
	Assessments (Paid by Property Owners)	0	0	0	340,000	0	340,000	
	MSA Funds	0	0	0	300,000	0	300,000	
	Storm Sewer Utility	0	0	0	225,000	0	225,000	
	Total	0	0	100,000	3,750,000	0	3,850,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 30-3
Project Name 2030 Alley Improvements

Total Project Cost	\$575,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Priority	3 Important
Status	Active	Useful Life	70 years

Description

Reconstruction of various deteriorated public alleys throughout the City.

Justification

Many public alleys throughout the City are beyond their useful and require rehabilitation.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	0	500,000	0	500,000	0
	Other	0	0	0	40,000	0	40,000	
	Planning/Design	0	0	20,000	15,000	0	35,000	
	Total	0	0	20,000	555,000	0	575,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Assessments (Paid by Property Owners)	0	0	0	300,000	0	300,000	0
	Infrastructure Fund	0	0	20,000	255,000	0	275,000	
	Total	0	0	20,000	555,000	0	575,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 30-2
Project Name 2030 Sidewalk Repair Program

Total Project Cost	\$275,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Maintenance
Category	Sidewalks & Curbs	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Removal and replacement of uplifted sidewalks throughout the City.

Justification

A comprehensive sidewalk repair program is vital to the long-term viability of the sidewalk infrastructure. Repairing sidewalks reduces trip/accident claims.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	0	250,000	0	250,000	0
	Planning/Design	0	0	15,000	0	0	15,000	
	Other	0	0	0	10,000	0	10,000	
	Total	0	0	15,000	260,000	0	275,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Infrastructure Fund	0	0	15,000	260,000	0	275,000	0
	Total	0	0	15,000	260,000	0	275,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 29-2
Project Name 2030 Pavement Rehabilitation Project

Total Project Cost	\$3,540,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Priority	3 Important
Status	Active	Useful Life	70 years

Description

Street Reconstruction and Utility Improvements of various streets.

Justification

Rehabilitation of the City's road network is essential for safe travel of residents.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	0	0	3,000,000	3,000,000	0
	Other	0	0	0	0	300,000	300,000	
	Planning/Design	0	0	0	100,000	140,000	240,000	
	Total	0	0	0	100,000	3,440,000	3,540,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Infrastructure Fund	0	0	0	100,000	1,590,000	1,690,000	0
	Water Utility	0	0	0	0	750,000	750,000	
	Sanitary Sewer Utility	0	0	0	0	500,000	500,000	
	Storm Sewer Utility	0	0	0	0	500,000	500,000	
	Assessments (Paid by Property Owners)	0	0	0	0	100,000	100,000	
	Total	0	0	0	100,000	3,440,000	3,540,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 31-2

Project Name 2031 Sidewalk Repair Program

Total Project Cost	\$275,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Maintenance
Category	Sidewalks & Curbs	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Repair of uplifted sidewalks throughout the city by grinding.

Justification

A comprehensive sidewalk repair program is vital to the long-term viability of the sidewalk infrastructure. Repairing sidewalks reduces trip hazards and accident claims.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	0	0	250,000	250,000	0
	Planning/Design	0	0	0	15,000	0	15,000	
	Other	0	0	0	0	10,000	10,000	
	Total	0	0	0	15,000	260,000	275,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Infrastructure Fund	0	0	0	15,000	260,000	275,000	0
	Total	0	0	0	15,000	260,000	275,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # ENG - 31-01
Project Name Dwane Street/Stewart Avenue Area Improvements

Total Project Cost	\$11,600,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Priority	3 Important
Status	Active	Useful Life	30 years

Description

Reconstruction of streets including Stewart Avenue, Dwayne Street, 10th, 9th, 8th, 7th, Avenues N., and Congress Street from 15th Avenue to Stewart Avenue. Watermain replacement and sanitary sewer rehabilitation.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Planning/Design	0	0	0	0	500,000	500,000	11,100,000
	Total	0	0	0	0	500,000	500,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Infrastructure Fund	0	0	0	0	500,000	500,000	11,100,000
	Total	0	0	0	0	500,000	500,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project #	ENG - 30-1		
Project Name	9th Avenue		
Total Project Cost	\$4,225,000	Contact	Kelsey Gelhar
Department	Engineering	Type	Improvement
Category	Streets/Alleys	Priority	3 Important
Status	Active	Useful Life	30 years

Description

Reconstruct 9th Avenue from I494 to 5th Street, including watermain replacement and sanitary sewer lining.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Planning/Design	0	0	0	0	400,000	400,000	3,825,000
	Total	0	0	0	0	400,000	400,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Infrastructure Fund	0	0	0	0	400,000	400,000	3,825,000
	Total	0	0	0	0	400,000	400,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # FIRE- 22-02
Project Name SMFD Engine 2

Total Project Cost	\$750,000	Contact	Mark Juelfs
Department	Fire Protection	Type	Equipment
Category	Police & Fire Equipment	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace SMFD Engine 2 in accordance with their capital plan approved with the Fire Department budget

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	750,000	0	750,000	0
	Total	0	0	0	750,000	0	750,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Debt - Tax Levy	0	0	0	750,000	0	750,000	0
	Total	0	0	0	750,000	0	750,000	

Budget Impact

This is only SSPs portion of the replacement cost.

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # FIRE- 22-01
Project Name SMFD Engine 1

Total Project Cost	\$750,000	Contact	Mark Juelfs
Department	Fire Protection	Type	Equipment
Category	Police & Fire Equipment	Priority	n/a
Status	Active	Useful Life	10 years

Description

Replace SMFD Engine 1 in accordance with their capital plan approved with the Fire Department budget

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	750,000	0	750,000	0
	Total	0	0	0	750,000	0	750,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Debt - Tax Levy	0	0	0	750,000	0	750,000	0
	Total	0	0	0	750,000	0	750,000	

Budget Impact

This is only SSPs portion of the replacement cost.

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # IT - 19-1
Project Name Fiber Optic Cable Infrastructure

Total Project Cost	\$1,600,000	Contact	Ian Hardie
Department	Information Technology	Type	Improvement
Category	Computer Equipment & Software	Priority	3 Important
Status	Active	Useful Life	30 years

Description

This is an ongoing list of projects that will eventually connect most of the city's water infrastructure and parks facilities to the city's fiber optic cable network.

Justification

By maintaining city owned fiber between our water utility equipment staff can provide faster, more secure and reliable water management as well as adding security and a public benefit to city parks.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
1,100,000	Construction/Maintenance	250,000	0	250,000	0	0	500,000	0
	Total	250,000	0	250,000	0	0	500,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
1,100,000	Capital Program Funds	250,000	0	250,000	0	0	500,000	0
	Total	250,000	0	250,000	0	0	500,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # IT - 13-103
Project Name Fiber Network Project

Total Project Cost	\$623,220	Contact	Ian Hardie
Department	Information Technology	Type	Improvement
Category	Computer Equipment & Software	Priority	n/a
Status	Active	Useful Life	30 years

Description

Fiber agreement with Dakota County providing connections between City facilities. This is the backbone of the City's fiber optic network. This network is securely connects City facilities with City Hall and it's resources.

Justification

This agreement provides stable, reliable network connections between facilities.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
383,380	Construction/Maintenance	29,980	29,980	29,980	29,980	29,980	149,900	89,940
	Total	29,980	29,980	29,980	29,980	29,980	149,900	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
383,380	Capital Program Funds	29,980	29,980	29,980	29,980	29,980	149,900	89,940
	Total	29,980	29,980	29,980	29,980	29,980	149,900	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PR - 21-11
Project Name Northview Pool Replacement

Total Project Cost	\$10,580,000	Contact	Shannon Young
Department	Parks & Recreation	Type	Improvement
Category	Land Improvements	Priority	4 Less Important
Status	Active	Useful Life	30 years

Description

Replace existing pool.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
2,580,000	Construction/Maintenance	8,000,000	0	0	0	0	8,000,000	0
	Total	8,000,000	0	0	0	0	8,000,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
2,580,000	State	4,140,000	0	0	0	0	4,140,000	0
	Bond Proceeds	3,860,000	0	0	0	0	3,860,000	
	Total	8,000,000	0	0	0	0	8,000,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PR - 26-1
Project Name Spruce Park Playground Replacement

Total Project Cost	\$413,231	Contact	Shannon Young
Department	Parks & Recreation	Type	Equipment
Category	Outdoor Equipment	Priority	3 Important
Status	Active	Useful Life	20 years

Description
 Spruce Park Playground Replacement.

Justification
 The structure at Spruce Park is nearing 30 years and in need of replacement.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	413,231	0	0	0	0	413,231	0
	Total	413,231	0	0	0	0	413,231	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	225,000	0	0	0	0	225,000	0
	Other Grants	188,231	0	0	0	0	188,231	
	Total	413,231	0	0	0	0	413,231	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PR - 26-2

Project Name Jefferson Park Playground Replacement

Total Project Cost \$350,000

Department Parks & Recreation

Category Outdoor Equipment

Status Active

Contact Shannon Young

Type Equipment

Priority 3 Important

Useful Life 20 years

Description

Jefferson Park Playground Replacement.

Justification

The structure at Jefferson Park is nearing 30 years and in need of replacement.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	350,000	0	0	0	0	350,000	0
	Total	350,000	0	0	0	0	350,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	350,000	0	0	0	0	350,000	0
	Total	350,000	0	0	0	0	350,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PR - 27-3

Project Name Kaposia Landing Building Restoration

Total Project Cost	\$50,000	Contact	Shannon Young
Department	Parks & Recreation	Type	Improvement
Category	Construction/Buildings	Priority	2 Very Important
Status	Active	Useful Life	20 years

Description

Repair Cracks in the building and foundation.

Justification

The building has experienced foundation settlement that has resulted in significant cracking in both the foundation and masonry walls. Repairing the foundation and associated masonry after stabilization will restore the building's structural integrity, and prevent moisture intrusion, Left unaddressed, the cracks are likely to continue to widen, resulting in more extensive structural damage, and higher repair costs.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	50,000	0	0	0	0	50,000	0
	Total	50,000	0	0	0	0	50,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	50,000	0	0	0	0	50,000	0
	Total	50,000	0	0	0	0	50,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PR - 26-101
Project Name Ball field Rehabilitation

Total Project Cost	\$30,000	Contact	Shannon Young
Department	Parks & Recreation	Type	Maintenance
Category	Grounds & Maintenance	Priority	3 Important
Status	Active	Useful Life	5 years

Description

Rehabilitation of ball fields, add additional Ag lime, grade and correct drainage.

Justification

Bring the ball field up to standard for facilitated usage. Many ball fields through out the city are in need of corrective maintenance such as poorly draining fields, the addition of Ag lime and grading work to insure the safety and usability for residents. McGuire field scheduled for 2026.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	30,000	0	0	0	0	30,000	0
	Total	30,000	0	0	0	0	30,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	30,000	0	0	0	0	30,000	0
	Total	30,000	0	0	0	0	30,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PR - 27-4
Project Name Snowblower and Sweeper Attachments

Total Project Cost	\$27,500	Contact	Howie Steenberg
Department	Parks & Recreation	Type	Equipment
Category	Machinery & Tools	Priority	2 Very Important
Status	Active	Useful Life	8 years

Description

Replace snowblower and sweeper attachments with Conterra equipment.

Justification

The snowblower and sweeper attachments have reached the end of their useful lives.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	27,500	0	0	0	0	27,500	0
	Total	27,500	0	0	0	0	27,500	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	27,500	0	0	0	0	27,500	0
	Total	27,500	0	0	0	0	27,500	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PR - 18-8
Project Name Kaposia Park Play Structure Replacement

Total Project Cost	\$300,000	Contact	Shannon Young
Department	Parks & Recreation	Type	Equipment
Category	Outdoor Equipment	Priority	5 Future Consideration
Status	Active	Useful Life	20 years

Description

Replacement of existing play structure at Kaposia Park.

Justification

The 2005 Master Plan recommended replacements and improvements to existing play structures in city parks. The useful life of a play structure is 18-20 years, the structure at Kaposia Park is approaching 30 years old and in need of replacement.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	300,000	0	0	0	300,000	0
	Total	0	300,000	0	0	0	300,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	0	300,000	0	0	0	300,000	0
	Total	0	300,000	0	0	0	300,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PR - 27-2

Project Name Veterans Field Playground Replacement

Total Project Cost	\$300,000	Contact	Shannon Young
Department	Parks & Recreation	Type	Equipment
Category	Outdoor Equipment	Priority	3 Important
Status	Active	Useful Life	20 years

Description

Veterans Field Playground Replacement.

Justification

The structure at Veterans Field Park is nearing 30 years and in need of replacement.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	300,000	0	0	0	300,000	0
	Total	0	300,000	0	0	0	300,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	0	300,000	0	0	0	300,000	0
	Total	0	300,000	0	0	0	300,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PR - 18-10
Project Name Harmon Park Play Structure Replacement

Total Project Cost	\$150,000	Contact	Shannon Young
Department	Parks & Recreation	Type	Equipment
Category	Outdoor Equipment	Priority	5 Future Consideration
Status	Active	Useful Life	20 years

Description

Replacement of existing play structure at Harmon Park.

Justification

The 2005 Master Plan recommended replacements and improvements to existing play structures in city parks. The useful life of a play structure is 18-20 years, the structure at Harmon Park is approaching 30 years old and in need of replacement.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	150,000	0	0	0	150,000	0
	Total	0	150,000	0	0	0	150,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	0	150,000	0	0	0	150,000	0
	Total	0	150,000	0	0	0	150,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PR - 22-05
Project Name Kaposia Park Building Restoration

Total Project Cost	\$100,000	Contact	Shannon Young
Department	Parks & Recreation	Type	Maintenance
Category	Construction/Buildings	Priority	n/a
Status	Active	Useful Life	15 years

Description

Restoration of the building at Kaposia Park to current building standards.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	100,000	0	0	0	100,000	0
	Total	0	100,000	0	0	0	100,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	0	100,000	0	0	0	100,000	0
	Total	0	100,000	0	0	0	100,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project #	PR - 27-1
Project Name	Northview Playground Replacement

Total Project Cost	\$250,000	Contact	Shannon Young
Department	Parks & Recreation	Type	Equipment
Category	Outdoor Equipment	Priority	3 Important
Status	Active	Useful Life	20 years

Description

Northview Playground Replacement.

Justification

The structure at Northview Park is nearing 20 years and in need of replacement.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	250,000	0	0	250,000	0
	Total	0	0	250,000	0	0	250,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	0	0	250,000	0	0	250,000	0
	Total	0	0	250,000	0	0	250,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PR - 16-1
Project Name Lorraine Hockey Rink Upgrades

Total Project Cost	\$200,000	Contact	Shannon Young
Department	Parks & Recreation	Type	Improvement
Category	Grounds & Maintenance	Priority	5 Future Consideration
Status	Active		

Description

The current hockey rink boards are in need of replacement as well as some asphalt repairs. Replace standard wood hockey boards and post with plastic / composite boards and new posts. Add concrete surface.

Justification

Existing hockey rink boards & posts are nearing the end of there useful life and are in need of replacing. Replace grass surface with concrete.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	200,000	0	0	200,000	0
	Total	0	0	200,000	0	0	200,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	0	0	200,000	0	0	200,000	0
	Total	0	0	200,000	0	0	200,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PR - 08-100

Project Name McGuire Field Bleacher Replacement

Total Project Cost	\$35,000	Contact	Shannon Young
Department	Parks & Recreation	Type	Equipment
Category	Outdoor Equipment	Priority	n/a
Status	Active	Useful Life	30 years

Description

Replacement of existing bleachers behind the backstop at McGuire Field.

Justification

The current bleachers at McGuire Field are over 20 years old. Updated structures are periodically needed due to safety and durability.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	35,000	0	0	35,000	0
	Total	0	0	35,000	0	0	35,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	0	0	35,000	0	0	35,000	0
	Total	0	0	35,000	0	0	35,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # POL -23-3
Project Name AXON Body Worn and Squad Cameras

Total Project Cost	\$440,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Priority	1 Critical
Status	Active	Useful Life	5 years

Description

Purchase AXON Body Worn and Squad Cameras

Justification

The South St. Paul Police Department has deployed and utilized squad mounted video recorders since the early 2000's and body worn cameras since 2019. Our entrance into body worn cameras was done through the lens of least expensive at the time while affording the technology market to stabilize before committing on a path for the future. AXON has proven to be the leading technology in this area and investment with them will lead to a reduction in support staff internally, while realizing efficiencies elsewhere in the system (prosecution services, internal Laserfische savings, etc).

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
350,000	Equip/Vehicles/Furnishings	90,000	0	0	0	0	90,000	0
	Total	90,000	0	0	0	0	90,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
350,000	Capital Program Funds	90,000	0	0	0	0	90,000	0
	Total	90,000	0	0	0	0	90,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # POL -22-5
Project Name Duty Rifles Replacement

Total Project Cost	\$70,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Priority	1 Critical
Status	Active	Useful Life	10 years

Description

Full replacement of department owned and issued duty rifles.

Justification

In the late 1990's, the department acquired a fleet of Vietnam era military rifles through a military surplus program that were modified by replacement of the upper receiver / barrel and trigger assembly to adapt them to civilian law enforcement use. In 2015, staff again modified these weapons by full replacement of the lower assembly, adding a quad rail and optics. The original rifles were reassembled and returned to the U.S. Military at this time, leaving our duty rifles as a mixed match of rifles assembled out of parts from various vendors. These rifles have served us well over the past twenty-five years but given the frequent use in all weather conditions, they are in need of full replacement. The replacement plan includes all vendor modifications necessary for civilian law enforcement deployment but does not include trade-in as the unique nature of our current weapons does not afford a trade in quote until time of purchase.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	70,000	0	0	0	0	70,000	0
	Total	70,000	0	0	0	0	70,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	70,000	0	0	0	0	70,000	0
	Total	70,000	0	0	0	0	70,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # POL -22-7
Project Name Digital Speed Signs

Total Project Cost	\$50,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Priority	3 Important
Status	Active	Useful Life	5 years

Description

Replace the existing Digital Speed Limit Signs originally purchased in 2020.

Justification

Digital Speed signs were introduced in 2020 in response to growing traffic concerns and are designed to slow traffic by alerting them of their speed. Currently the department has five (5) battery powered movable signs at our disposal. These signs have been effective at slowing speeds throughout the community and the portability has allowed us to rapidly respond to concerns as they are brought to our attention and in response to traffic re-routing due to road construction projects.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	25,000	25,000	0	0	0	50,000	0
	Total	25,000	25,000	0	0	0	50,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	25,000	25,000	0	0	0	50,000	0
	Total	25,000	25,000	0	0	0	50,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # POL -28-1
Project Name AXON - BWC / Squad Camera / Taser

Total Project Cost	\$700,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Priority	1 Critical
Status	Active	Useful Life	5 years

Description

Purchase AXON Body Worn / Squad Cameras and Taser.

Justification

The South St. Paul Police Department has deployed and utilized squad mounted video recorders since the early 2000's and body work cameras since 2019. Our entrance into body worn cameras was done through the lens of least expensive at the time while affording the technology market to stabilize before committing on a path for the future. By 2023, Axon had developed as a market leader in this area and the department moved to this technology, with efficiencies realized allowing for a reduction in one 0.5 FT staff position.

The department has also utilized Axon's Taser product since the early 2000's, finding the technology invaluable in reducing officer and suspect injuries, and we have managed our fleet of devices internally without a contractual agreement. As some of our devices are nearing twenty years old and are several generations behind the current model, Axon will not be supporting these devices any longer and the current platform is substantially different, requiring additional staff training and equipment, the time is right for a full department switch.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	175,000	175,000	175,000	175,000	700,000	0
	Total	0	175,000	175,000	175,000	175,000	700,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	0	175,000	175,000	175,000	175,000	700,000	0
	Total	0	175,000	175,000	175,000	175,000	700,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project #	POL -22-6		
Project Name	Less Lethal - 40MM Launchers & PepperBall		
Total Project Cost	\$30,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Priority	2 Very Important
Status	Active		

Description

Replace the existing 40MM Less Lethal Launchers and PepperBall.

Justification

(2028 Replacement)

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	30,000	0	0	0	30,000	0
	Total	0	30,000	0	0	0	30,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	0	30,000	0	0	0	30,000	0
	Total	0	30,000	0	0	0	30,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # POL -30-1
Project Name 800mhz Portable Radio Replacement

Total Project Cost	\$500,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Priority	1 Critical
Status	Active	Useful Life	10 years

Description

Begin replacement program for portable 800mhz radios.

Justification

The State of MN adopted the ARMER radio system in mid 2000's which led to all agencies transitioning to the 800mhz radio system and purchasing equipment compatible with this system. Our initial portable radios, with an estimated life span of 10 years, were purchased in 2007 and a five year replacement program was initiated in 2018 and completed in 2023. The portable radios purchased beginning in 2018 also have an estimated life span of 10 years and are due for replacement. This phased in approach beginning in 2030 and running through 2034 maximizes remaining equipment life while minimizing the impact to the budget.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	100,000	100,000	200,000	300,000
	Total	0	0	0	100,000	100,000	200,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	0	0	0	100,000	100,000	200,000	300,000
	Total	0	0	0	100,000	100,000	200,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # POL -22-10

Project Name Outdoor Weather Warning Sirens

Total Project Cost	\$120,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Priority	2 Very Important
Status	Active		

Description

Replace one of the five (5) Outdoor Weather Sirens. The location will be based on the need at the time. Funds will only be used if there is a catastrophic failure of a siren.

Justification

The City of South St. Paul has five (5) outdoor weather warning sirens, some without battery backup, that were last replaced at unknown date(s) estimated to be in the 1990's or early 2000's. The Alice Court siren was replaced in 2019 after a catastrophic failure and has an estimated replacement date of 2039. In 2024, staff facilitated an assessment of the remaining sirens and the following was realized: The 17th Avenue North / 3rd Street North and 1st Avenue / Warburton sirens were well beyond their salvageable life and are set for replacement in 2025, with an estimated future replacement date of 2045. The City Hall siren is estimated to have been installed in 1996 and in need of replacement within five years. The Kaposia Park siren is estimated to have been installed in 2006 and in need of replacement in 2035.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
75,000	Equip/Vehicles/Furnishings	0	0	0	45,000	0	45,000	0
	Total	0	0	0	45,000	0	45,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
75,000	Capital Program Funds	0	0	0	45,000	0	45,000	0
	Total	0	0	0	45,000	0	45,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # POL -30-2
Project Name 800mhz Mobile Radio Replacement

Total Project Cost	\$200,000	Contact	Brian Wicke
Department	Police Protection	Type	Equipment
Category	Police & Fire Equipment	Priority	1 Critical
Status	Active	Useful Life	10 years

Description

Begin replacement program for Mobile 800mhz radios.

Justification

The State of MN adopted the ARMER radio system in mid 2000's which led to all agencies transitioning to the 800mhz radio system and purchasing equipment compatible with this system. Our initial mobile radios, with an estimated life span of 10 years, were purchased in 2007 and a five year replacement program was initiated in 2018 and completed in 2023. The portable radios purchased beginning in 2018 also have an estimated life span of 10 years and are due for replacement. This phased in approach beginning in 2030 and running through 2034 maximizes remaining equipment life while minimizing the impact to the budget.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	0	0	0	40,000	40,000	80,000	120,000
	Total	0	0	0	40,000	40,000	80,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Capital Program Funds	0	0	0	40,000	40,000	80,000	120,000
	Total	0	0	0	40,000	40,000	80,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # PW - 21-102
Project Name Asphalt Tack Machine - Streets Department

Total Project Cost	\$65,000	Contact	Howie Steenberg
Department	Public Works	Type	Equipment
Category	Machinery & Tools	Priority	1 Critical
Status	Active	Useful Life	10 years

Description

Replace asphalt tack machine with like equipment.

Justification

Replace asphalt tack machine that was purchased used in 2013 with like equipment. The used asphalt tack machine has reached the end of its useful life.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Equip/Vehicles/Furnishings	65,000	0	0	0	0	65,000	0
	Total	65,000	0	0	0	0	65,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Central Garage Fund	65,000	0	0	0	0	65,000	0
	Total	65,000	0	0	0	0	65,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # SW - 27-1
Project Name Stormwater Pond & BMP Maintenance

Total Project Cost	\$600,000	Contact	Kelsey Gelhar
Department	Storm Water	Type	Maintenance
Category	Land Improvements	Priority	3 Important
Status	Active	Useful Life	30 years

Description

Study and maintenance of various ponds and stormwater best management practices (BMPs). Sediment removal, pipe and structure repairs, and turf restoration are likley treatments.

Justification

The upkeep and maintenance of important bodies of water, stormwater ponds, and other stormwater BMPs is required by state permitting and is vital for the overall environmental health of the City and stormwater system.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	175,000	0	175,000	0	175,000	525,000	0
	Planning/Design	25,000	0	25,000	0	25,000	75,000	
	Total	200,000	0	200,000	0	200,000	600,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Storm Sewer Utility	200,000	0	200,000	0	200,000	600,000	0
	Total	200,000	0	200,000	0	200,000	600,000	

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # WS - 12-96
Project Name Chlorination Equipment at 4 Wells

Total Project Cost	\$2,540,000	Contact	Howie Steenberg
Department	Water & Sewer	Type	Equipment
Category	Collect & Distribute (Water/Sewer)	Priority	2 Very Important
Status	Active	Useful Life	20 years
Finance Priority	2		

Description

Add Chlorination Equipment at Wells #1,3,4 and 8. New MDH rules require significant building modifications is chlorination equipment is installed.

Justification

EPA and Department of Health will likely be mandating chlorination of the City's system on a permanent basis. There are only a few cities of our size without permanent chlorination.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
140,000	Equip/Vehicles/Furnishings	1,200,000	1,200,000	0	0	0	2,400,000	0
	Total	1,200,000	1,200,000	0	0	0	2,400,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
140,000	Water Utility	1,200,000	1,200,000	0	0	0	2,400,000	0
	Total	1,200,000	1,200,000	0	0	0	2,400,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project #	WS - 22-01		
Project Name	Hydrant replacement		
Total Project Cost	\$1,500,000	Contact	Howie Steenberg
Department	Water & Sewer	Type	Improvement
Category	Collect & Distribute (Water/Sewer)	Priority	1 Critical
Status	Active	Useful Life	25 years

Description

Replace hydrants that are not operational.

Justification

Hydrants are required for fire protection and maintenance of the system (flushing).

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
750,000	Construction/Maintenance	125,000	125,000	125,000	125,000	125,000	625,000	125,000
	Total	125,000	125,000	125,000	125,000	125,000	625,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
750,000	Water Utility	125,000	125,000	125,000	125,000	125,000	625,000	125,000
	Total	125,000	125,000	125,000	125,000	125,000	625,000	

2027 thru 2031

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # WS - 08-138
Project Name Relining of Sanitary Sewers as Part of I/I

Total Project Cost	\$4,545,960	Contact	Howie Steenberg
Department	Water & Sewer	Type	Maintenance
Category	Collect & Distribute (Water/Sewer)	Priority	2 Very Important
Status	Active	Useful Life	40 years
Finance Priority	2		

Description

Cured in place pipe (CIPP) lining of approximately 1 mile of sanitary sewer each year.

Justification

The City sanitary sewer system has areas of infiltration along with cracks and deteriorated joints in the 87 miles of aging sewer pipes. The lining of the sanitary sewer can result in a significant reduction in Inflow and Infiltration (I/I), which reduces MCES treatment costs. Additionally, it can preserve the life of the pipe system and significantly reduce the maintenance costs for cleaning out root intrusions in the main line sanitary sewer.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
3,810,960	Construction/Maintenance	0	700,000	0	0	0	700,000	0
	Planning/Design	0	35,000	0	0	0	35,000	
	Total	0	735,000	0	0	0	735,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
3,810,960	Sanitary Sewer Utility	0	735,000	0	0	0	735,000	0
	Total	0	735,000	0	0	0	735,000	

Budget Impact

The Met Council does have a grant program for reduction of Inflow/infiltration but grant funds are not always available.

CAPITAL IMPROVEMENT PLAN

South St. Paul, MN

Project # WS - 31-1
Project Name 1 MG Water Tower

Total Project Cost	\$4,650,000	Contact	Howie Steenberg
Department	Water & Sewer	Type	Improvement
Category	Collect & Distribute (Water/Sewer)	Priority	3 Important
Status	Active	Useful Life	50 years

Description

Replace existing 9th Ave 1MG reservoir with a new 1 MG water tower. The existing ground storage reservoir no longer serves the hydraulic grade line of the Low Pressure Zone by gravity. The water tower would be able to provide equalization and fire storage to be available during high demand periods and when the high capacity wells are offline.

Prior	Expenditures	2027	2028	2029	2030	2031	Total	Future
0	Construction/Maintenance	0	0	0	0	4,000,000	4,000,000	0
	Planning/Design	0	0	0	650,000	0	650,000	
	Total	0	0	0	650,000	4,000,000	4,650,000	

Prior	Funding Sources	2027	2028	2029	2030	2031	Total	Future
0	Water Utility	0	0	0	650,000	4,000,000	4,650,000	0
	Total	0	0	0	650,000	4,000,000	4,650,000	